



CERTIFIED NURSING ASSISTANT INFORMATION SESSION

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Nursing Assistant Orientation

Overview

- Welcome
- Maryland Board of Nursing Requirements
- Pre-program testing takes approximately:
 - Reading Test-30 Minutes
 - Math Test-30 Minutes
- Required Class/Clinical
- Descriptions of CNAs vs GNAs
- Cost & Payment Plan
- Requirements/Steps for Becoming A CNA & GNA
- Registration



Maryland Board of Nursing Requirements

- ❑ Must be 16+ years old by the time the course is completed
- ❑ Must have a social security number or Individual Taxpayer ID
(may change with implementation of recent legislation)
- ❑ Fingerprinting (twice)
 - Before clinical
 - Before certification
- ❑ Background check
 - Abuse/neglect
 - Theft/larceny
 - Substance abuse/sales/diversion

How Do I get Started?

Need to pass both tests with $\geq 80\%$ in order to register. Takes approximately:

- 🗨️ 🕒 Reading Test – 30 minutes, 20 questions
- 🗨️ 🕒 Math Test – 30 minutes, 25 questions

You may take this test as many times as necessary to pass. However, if you have not passed after the 2nd try, please email me for assistance:

Edith.Bonilla@montgomerycollege.edu



Testing

- After this orientation, you may take the tests for the basic math and reading comprehension tests.
- Immediately after in-person orientations
- Scheduled in the WDCE offices with Ms. Edith Bonilla
- There are 30 minutes allotted for the English/Reading Comprehension test and 30 minutes for the math portion (calculators are *not* permitted).
- 80% or higher on both sections is required to register.



Adult ESOL & Literacy Grant Program

- The Adult ESOL Program provides basic English language and life skills instruction to county residents whose native language is not English. This program is unable to provide services to F1 and J1 visa holders. Please see the FAQ section of our website for more details.
- ***Do you want to learn more English for your healthcare job?***
- **If you answered “yes” to these questions, and qualify, training is for YOU!**
- **ESOL for Healthcare will help you learn the English and basic skills you need to work in entry-level healthcare jobs. If interested, you MUST ATTEND one of the ESOL for Healthcare Jobs orientations and testing sessions**

Adult ESOL & Literacy Grant Program

- **For more information**, please send inquiries via e-mail to ESOL@montgomerycollege.edu
- This program is funded by the MD Dept. of Labor, Licensing, and Regulation, the U.S. Dept. of Education, and the Montgomery County Government.

Course & HealthCare Facility Requirements

- ❑ Computer, laptop, ipad, telephone w/camera and internet capabilities to access course from home
- ❑ BLS for Healthcare Providers-CPR card from American Heart Assn
- ❑ Physical Examination by a Doctor or Nurse Practitioner
- ❑ Immunizations: Influenza (current year), Covid-19 (initial 1 or 2 dose)
- ❑ Titers (5): MMR, Varicella, Hep B
- ❑ TB Test results (If positive will need a chest x-ray, symptom checklist)
- ❑ Active health insurance
- ❑ Drug and alcohol screen prior to clinical
- ❑ Background Check #1: prior to clinical
- ❑ Background #2: fingerprinting/photo



BLS CPR—American Heart Assn

Must be **Healthcare Provider/BLS CPR**

Must be **American Heart Association**

- CPR007 full face-to-face CPR class \$105
- CPR098 blended “Heartcode” \$70 skills + \$33
AHA online course
- Also via 3rd party agencies



Physical Exam: Technical Standards

The practice of nursing requires the following abilities with or without reasonable accommodations:

- Visual acuity
- Hearing ability
- Olfactory ability
- Tactile ability

- Strength and Mobility
- Fine motor skills
- Physical endurance
- Ability to communicate
- Emotional stability
- Cognitive ability

If you have any of the above disabilities, contact Disability Services for assistance. Information on next slide.

Medical Document Upload

Instructions

- ❑ Instructions on how to upload your medical documents for clinical will be sent to you before the first day of class.
- ❑ **DO NOT IGNORE THIS EMAIL. TAKE ACTION TO MAKE DOCTOR'S APPOINTMENTS NOW.**
- ❑ **FAILURE TO UPLOAD THIS DOCUMENTATION WILL RESULT IN NOT BEING ABLE TO GO TO CLINICAL!!!!!!**
- ❑ **COMPLETE** documentation **AT LEAST 10** business days **BEFORE** clinical begins



Course Requirement

- Required to Carry Health Insurance
 - Maryland's residents may contact the following for information on state funded insurance:
www.marylandhealthconnection.gov Or:
call 1-855-642-8572 Or : download the free Health Young American App

Taking this course does not guarantee a job!

Disability Services

- ❑ To access services, students must refer themselves to Disability Support Services (DSS) **contact Natalie Martinez, Assistant Professor, Disability Support Services Counselor, Rockville 240-567-4118**
- ❑ Must inform Instructor at the beginning of class if any disabilities hinder you from performing nursing skills.





What is a CNA or GNA?

- CNA stands for certified nursing assistant. A certified nursing assistant or certified nursing aide is someone who has successfully completed an approved nursing assistant training program.
- GNA stands for geriatric nursing assistant. A geriatric nursing assistant is a CNA who has also taken and passed additional testing following their clinical experience in a long term care facility.



What does a CNA/GNA do?

- CNAs work under the direct supervision of a licensed nurse (LPN or RN) and are an important part of the healthcare team.
- Perform direct care duties, including bathing, feeding, dressing, and ambulating.
- Collect important information such as vital signs, and intake & output and report it to the licensed nurse.
- GNAs may also take on additional certification and become Medication Aides and pass medications to residents in collaboration with a licensed nurse.



Where can CNAs and GNAs work?

- Becoming a certified nursing assistant offers endless possibilities. As a certified nursing assistant (CNA) you can work in hospitals, physician's offices, assisted living facilities, adult daycare centers, home care agencies and in the school system.
- GNAs can also work in the above and are the preferred certification for work in long term care facilities such as nursing homes and assisted living.

Two Certifications

- You have the opportunity to obtain 2 certifications at one time in some of our CNA/GNA program.
 - 🗨️ ⌚ How?
 - The knowledge and skills you learn from these courses prepares you for both certifications.
 - 1st Certification - Once you have successfully completed the course (classroom and clinical), your instructor will show you how to apply for the certified nursing assistant certification. The fee is \$20. (Hospital-based courses only teach CNA).

Two Certifications

- ❑ 2nd Certification - If you are interested in the 2nd certification (Geriatric Nursing Assistant certification), let your instructor know.
- ❑ There is an additional fee of \$120 for this exam.
 - The hospital-based courses are not eligible to take this exam.
 - The GNA certification is not required for the hospital-based programs



How long is the CNA/GNA program?

- The CNA program is a total of 8-12 weeks depending on location you choose:
 - 👉 ⌚ 88 hours of lecture, discussion and hands on practice required by the Maryland Board of Nursing
 - 👉 ⌚ 60 hours of clinical required by the Maryland Board of Nursing

What are the classes?

Part 1 - Certified Nursing Assistant Classroom & Lab

- In this course, students will learn basic nursing skills including taking vital signs, assuring patient safety, and caring for patients with variety of medical disorders.
- After successful completion of both the classroom and clinical portions, you will receive a certificate of completion from Montgomery College.

Where are the classes?

- Classes and Labs are held at the following locations:
 - Zoom (structured remote classroom only)
 - Takoma Park/Silver Spring Campus
 - Mannakee Bldg/Rockville Campus

What are the classes?

Part 2 - Certified Nursing Assistant Clinical

- This course is only for students who have successfully completed the Nursing Assistant - Classroom.
- CNA/GNA Clinicals:
 - Asbury Methodist Village
- Acute Care (Hospital-based) CNA
 - Holy Cross Hospitals,
 - Suburban Hospital



What are the classes?

After BOTH Classroom and Clinical

- Upon the completion of the CNA program, the student must complete an application and pay a fee of \$20.00 to the Maryland Board of Nursing (MBON).
- You will need to complete a background check and fingerprinting to apply for your CNA certificate. Please bring 2 forms of ID.
- If you wish to be endorsed as a Geriatric Nursing Assistant, after completion of the course, you may apply to take the Geriatric Nursing Assistant Licensing examination for an additional \$120.00.

2 forms of ID will be needed for CNA registration and GNA state exam.

Asbury Methodist Village – Wilson Center



CNA Classroom at Rockville Campus (Mannakee Bldg)

Tues & Wed (Lecture)

5:30pm – 9:30pm

CNA Laboratory at Rockville Campus (Mannakee Bldg)

Thurs (Lab) 5:30pm – 9:30pm

or

Mon (Lab) 5:30pm-9:30pm

CNA Clinical at Asbury

Tuesday & Thursday evenings

5:30pm - 9:15pm

and

Saturdays 7:00am – 4:00pm

Acute Care (Hospital Based) CNA

Hospital-Based CNA Program Only



CNA Classroom (Online)
Tues & Thurs 5:30pm - 9:30pm

**Laboratory (Takoma Park/Silver
Spring Campus)**

Saturday 11:00am – 4:30pm

or

Sunday 11:00am – 4:30pm

CNA Clinical – in-person

(F,S) HCH-SS 6:45 am – 3 pm

(F,S) HCH-GT 6:45 am – 3 pm

(F,S) Suburban 6:45 am – 3 pm

More Mandatory Requirements

- After you have registered for your courses, **you will receive an email a few weeks before school starts with instructions on how to go to the online WDCE Nursing Hub through Blackboard and complete the following:**
 - 👉 🕒 Covid 19 modules
 - 👉 🕒 OSHA/HIPAA modules
- **After you have completed these modules, please print or take a picture of the certificate of completion and turn in to your instructor on the first day of in-person class.**

More Mandatory Requirements

- You must have a “MYMC” email to access the requirements. You should have received instructions with confirmation of enrollment. If you do not receive, please contact Customer Service – 240-567-5188.
- On-campus/in-person designated lab days will be held at the TPSS campus or the Mannakee Building on the Rockville campus.

More Mandatory Requirements

- ❑ **An email will be sent to you a few weeks before school starts with instructions on how to access the Montgomery College WDCE Nursing Hub to complete requirements.**
- ❑ **An email will be sent to you a few weeks before school starts with instructions on how to upload your medical documents.**
- ❑ **So, please read the entire messages in order to understand next steps.**

PARKING on campus

- Parking is **Free** to students
- Students parking a vehicle on any Campus while attending a program will receive a temporary (15 day) parking permit with their class confirmation materials.
- See catalog for Instructions for Parking Permits
- Any questions, call Customer Service 240-567-5188



Parking at clinical locations

- Parking is free at all health care facilities
- Students are assigned to certain areas, please follow instructions given to you by your instructors



How much does the program cost?

- **Certified Nursing Assistant Classroom (CNA) ▲**
- 88 Hours
- Tuition waiver applies; seniors pay fee only. $\$850 + \$275 \text{ fee} = \$1125$; Non-Md. residents add \$650.

- **Certified Nursing Assistant Clinical (CNA) ▲**
- 60 Hours
- This course is only for students who have successfully completed Certified Nursing Assistant—Classroom (AHT028).
Tuition waiver applies; seniors pay fee only. $\$850 + \$155 \text{ fee} = \$1,005$; Non-Md. residents add \$650.
- The corresponding classroom and clinical **MUST BE TAKEN TOGETHER, NO SUBSTITUTIONS. YOU MUST WEAR UNIFORMS ON THE FIRST DAY OF ON-CAMPUS CLASSES!**

Is there a payment plan?

- Please contact Customer Service at 240-567-5188 to discuss the installment payment plan
- Please contact Customer service if you have any questions regarding money.

Are there any scholarships?

- Yes, there are scholarships

- 💡 🕒 Need based scholarships – This scholarship is based on financial hardships or individuals who are displaced.

You will receive after you have passed the math and reading tests.

- 💡 🕒 Send email to Edith.Bonilla@montgomerycollege.edu to request an application.

Are there any scholarships? (con't)

- Sequence Scholarship – (Fall and Spring only)
<https://www.montgomerycollege.edu/workforce-development-continuing-education/wdce-scholarships/workforce-dev-sequence-scholarship.html>
(first come first serve, must be a Maryland resident)

How Do I Register?

- Once test results are reviewed and you have passed with an 80% or higher, your name will be given to Customer Service authorizing you to register online.

When registering online:

- Please use name that is on your current identifications
- If you use a name that is different than name on current IDs, it will be difficult to process your application with the Maryland Board of Nursing

Registering with the correct name

- It is important that the name on your certificate of completion, matches the name you register with.
- If you have taken a course at Montgomery College and your name has changed, a name change form will need to be completed. Forms can be requested online by contacting WD&CE Customer Service montgomerycollege.edu/wdce or call 240-567-5188

Equipment Needed

- ❑ Books and an equipment bag (stethoscope, blood pressure cuff, gait belt, gloves, etc) are included in the price of tuition.
- ❑ **Students must purchase white uniforms** (white scrub pants, white scrub top, white shoes, white socks). You can purchase scrubs at Walmart or any uniform shop, or even online, watch w/second hand (no digitals) – do not spend a lot of money on these items.
- ❑ Students must purchase a subscription (1 year) to the 3rd party medical information management service
- ❑ Students are responsible for their own healthcare costs.

Certified Nursing Assistant Program

Estimated Costs: Tuition and Fees

Estimated Costs Required for the Program	Range	
CNA Application	\$ 20.00	
Physical Examination		
Physical examination by a Physician or Nurse Practitioner	\$ 50.00	\$ 100.00
Vaccines	Estimated	
• Hepatitis B Vaccine – each (3 shots needed)	\$ 50.00	\$ 129.00
• MMR Vaccine	\$ 70.00	\$ 93.00
• Tdap	\$ 45.00	\$ 55.00
• Varicella	\$ 125.00	\$ 169.00
• Influenza	\$ 25.00	\$ 66.00
Titers		
• Mumps, Measles, Rubella - each	\$ 30.00	\$ 50.00
• Varicella (chicken pox)	\$ 50.00	\$ 59.00
• Hepatitis B	\$ 50.00	\$ 65.00
PPD/Chest x-ray		
• PPD	\$ 20.00	\$ 29.00
• Chest x-ray	\$ 70.00	\$ 200.00
Uniforms (white pants, white top, white shoes)	\$ 60.00	\$ 100.00
Healthcare Provider CPR	\$ 80.00	\$ 95.00
Finger Printing	\$ 55.00	\$ 57.00
Background Check (Shady Grove only)	\$ 49.50	\$
Drug and Alcohol Testing (Shady Grove only)		
(Above items not included in tuition and fees)	(Resident)	(Non-Maryland Resident)
Tuition & Fees (Classroom/Clinical/Books/Equipment)	\$2130.00	\$ 3430.00
Additional Costs – GNA Application (For those individuals who would like to work in long-term care facilities only)		\$105.00

Distribution of Books & Materials

- Once you have registered for the course, a date, time and location will be determined for you to pick-up your books and supplies.
- You will be contacted via *MyMC* email. Please set up after you have registered for the program.

Honesty Policy

- We expect all potential students to be completely honest. Each student must complete his or her own tests. To uphold Academic Honesty:
- Complete your own work, on tests.
- Do not share assessment questions before or after taking a test, copy the test/exam questions, or store test/exam questions on your computer.

Online Orientation

- If you made it this far, this means you have completed the self-paced online orientation. Please e-mail edith.bonilla@montgomerycollege.edu the following:

I completed the online orientation.

Name:

Date of completion:

E-mail:

We will use this information as confirmation and add it to our list

Questions

- Email the following:
- Content – Edith.Bonilla@montgomerycollege.edu
or Morgan.Kee@montgomerycollege.edu
- Review content which has all of the contact information.