MONTGOMERY COLLEGE
HUMAN RESOURCES

Workforce Development and Continuing Education | Summer 2025

SHRM Essentials® of Human Resources

Human resource issues impact every company in some way. That is why it is important to understand the fundamental issues surrounding HR today. This course provides an introductory overview of the human resource function. Whether you are new to HR or if HR is one of many roles you fulfill at your company, this course covers the key HR topics you need to know: human resource management, employment law, recruitment and selection, compensation and benefits, employee development, and performance management. This course qualifies for 18 recertification hours upon completion. TWA

Course: MGT718   **18 Hours**
$260 + $335 fee = $595; NMR add $250
Online: Structured Remote
CRN#: 12817   6 Sessions   R
7/10-8/21   6:30-9:30 p.m.
No class 7/31

NEXT GENERATION
SHRM CERTIFICATION
SHRM-CP and SHRM-SCP

IN PARTNERSHIP WITH
SHRM®
BETTER WORKPLACES
BETTER WORLD™

SHRM RECERTIFICATION PROVIDER
MC is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP® and SHRM-SCP®

SHRM
SHRM-CP | SHRM-SCP
RECERTIFICATION
PROVIDER

Coming in Fall 2025

The SHRM Learning System for SHRM-CP® and SHRM-SCP® Certification Preparation Course

Enrich your HR Skills and Competencies to Succeed! Our SHRM-CP and SHRM-SCP certification preparation course is designed primarily for individuals seeking credentials that focus on identifying and testing the knowledge and practical real-life experiences HR professionals around the world need to excel in their careers today. Earning your SHRM Certified Professional (SHRM-CP®) or SHRM Senior Certified Professional (SHRM-SCP®) credential establishes you as a recognized expert in the HR field. This certification preparation program covers four knowledge domains: People, Organization, Workplace and Strategy as well as eight behavioral competencies; Leadership and Navigation, Ethical Practice, Business Acumen, Relationship Management, Consultation, Critical Evaluation, Global and Cultural Effectiveness, and Communication. For those not seeking certification, this course provides a comprehensive and accelerated option for professional development. Participants gain a generalist point of view, refresh key ideas and concepts, strengthen their understanding of core competencies and increase productivity. As an added advantage, we use the SHRM Learning System for certification preparation. It features relevant HR content and advanced tools that streamline study time, accelerate learning and build confidence for passing the SHRM-CP®/SHRM-SCP® exam. TWA

Course: MGT603   36 Hours
$599 + $619 fee = $1,218; NMR add $650
Structured Remote

For more information contact:
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