NONCREDIT COURSE SCHEDULE

Workforce Development and Continuing Education | Summer 2021

Affordable, practical, and convenient classes at locations throughout Montgomery County, Maryland

Summer Registration Opens April 5

montgomerycollege.edu/wdce | 240-567-5188

Ofrecemos clases en español
Who We Are

Continuing Education (WDCE)?

The Workforce Development and Continuing Education (WDCE) programs at Montgomery College provide a wide range of noncredit and credit educational offerings and services designed to meet the needs of county residents and businesses. Individuals in career transitions, those reentering the workforce, and those maintaining current technical skills, as well as those seeking lifelong education enrichment experiences, are among the 25,000 students each year. High-quality noncredit courses are available in numerous program areas including information technology, small business and management, technical training, certification and licensure preparation, financial planning, real estate, early childhood education, health sciences, professional development, writing, English as a Second Language, human resources, supervision, and more. Special programs are available for older adults, adults with developmental disabilities, and Spanish speakers. Course offerings change continuously to reflect the ever-changing needs of the businesses and communities we serve. As you peruse the programs and services in this publication, we're sure you'll find a wide variety of offerings suited to you.

In addition to classes for individuals, we contract with many businesses and government agencies to provide customized training for their employees. These classes are held at places of employment or can be offered at WDCE sites throughout the county.

About Our Students

When you enroll in one of our Workforce Development and Continuing Education courses, you will be joining more than 25,000 people who have attended our programs during the past year. These people come from diverse backgrounds but have one thing in common: the desire to learn new things. Although the median age of our students is 40, many of our students are young or older adults. Students come from all corners of the community, regardless of age and educational experience.

About Our Faculty

Our faculty are carefully screened professionals with expertise in their fields. Some are drawn from the College's credit faculty. Instructors are hand-picked for their teaching skills, professional knowledge, and talent, ensuring our reputation as a provider of high-quality courses.

Where to Find Us

Classes are held on the Germantown, Rockville, or Takoma Park/Silver Spring Campuses at Montgomery College and two satellite Campuses—Westfield South in Wheaton and the Gaithersburg Business Training Center in Olde Towne Gaithersburg. Additional off-campus locations have been selected for convenience, amenities, and suitability for instruction. Classes meet at more than 40 locations countywide, including on site at places of employment.

Open to All

Montgomery College is committed to equal employment opportunity that assures access, equity, and diversity. Further, the College is committed to providing an environment in which all persons are provided the opportunity for employment, participation in academic programs, and/or other college activities free from discrimination, any form of harassment as prohibited by federal regulations and state law, and sexual assault.

National Recognition

Montgomery College Workforce Development and Continuing Education is certified by the Learning Resources Network (LERN), an international association in lifelong learning. LERN has rated our Workforce Development and Continuing Education unit as one of the leading providers of continuing education programs in North America.

What's Happening

Summer 2021

Most Summer 2021 classes will be held online through Distance Learning or Structured Remote teaching for the entire semester. Decisions to move into future phases will depend on state and county guidelines. See full details of the plan and the phases, including resources for students, employees, and the community, at MC Resilient: www.montgomerycollege.edu/resilient-mc/index.html.

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students’ learning with lessons, activities, and feedback through a Blackboard course site.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings. Note: on campus meetings will be reevaluated closer to spring break.

Course in Building Trades, Health Sciences, and Workforce Technologies may meet on campus. Safety measures will be in place to protect students and employees. If you are required to come to campus, follow the Health and Safety Guidance found on the web at: https://www.montgomerycollege.edu/coronavirus/return-to-campus-health-safety.html

More information on instruction types can be found on the web at https://www.montgomerycollege.edu/coronavirus/student-guidance.html#instruction.
Montgomery College Industry Certification Preparation Programs

Montgomery College provides many courses that prepare individuals to sit for industry credential examinations. Further details may be found on the individual program websites or at https://www.montgomerycollege.edu/wdce/job-skills.

Business and Professional

- Certified Associate in Project Management (CAPM®)
- Coaching, ICF-ACSTH
- Food Service Management (ServSafe®)
- Individual Tax Preparer
- LEED Green Associate
- Nail Technician
- National Apartment Leasing Professional
- Project Management Professional (PMP®)
- Real Estate Appraiser
- Society for Human Resource Management (SHRM®)

Education

- Alternate Certification for Effective Teachers (ACET)
- Child Care
- Child Development Associate (CDA)
- TESOL Training

Health Care

- Basic Cardiac Life Support for Healthcare Providers
- Basic First Aid
- Certified Medical Assistant (CMA)
- Certified Nursing Assistant (CNA)
- CPR and AED
- CPR, AED & Basic First Aid Course
- Delegating Nurse Training for Assisted Living
- Dysrhythmia Recognition and Response Algorithms for the Healthcare Access and Registration
- Healthcare Providers
- Fitness Certification/ Fitness Professional
- Geriatric Nursing Assistant (GNA): CNA/ GNA
- Medical Coder*
- Medicine Aide Update
- Nurse Refresher
- Nursing*
- Personal Trainer Certificate
- Pharmacy Technician
- Phlebotomy Technician
- Physical Therapist
- RN Case Manager/ Delegating Nurse Training for Assisted Living

Information Technology

- Amazon Web Services
- Certified Salesforce Administrator
- CISCO® Certified Network Association (CCNA)
- CompTIA® Network+ Certification
- CompTIA® Security+ Certification
- Microsoft Certified Solutions Associate (MCSA)
- Microsoft Office Specialist
- Oracle Certification
- Salesforce Platform App Builder
- Tableau Qualified Associate Certification

Public Safety

- Advanced Safety Certificate program
- 911 Dispatch Academy
- Firefighter*
- First Responder*
- OSHA 500 Trainer course Occupational Safety and Health for the Construction Industry
- OSHA 510 Occupational Safety and Health for the Construction Industry
- OSHA 511 Occupational Safety and Health Standards for General Industry
- OSHA 7300 Understand OSHA’s Permit-Required Confined Space Standard
- OSHA 7845 Record Keeping Rule
- Principles of Occupational Safety and Health (POSH)

Technical

- Apprenticeship (All Trades)
- Automotive Service Excellence (ASE) Certifications (9)
- Certified Energy Photovoltaic Associate
- Certified Professional Horticulturist
- Certified Tree Worker Climber Specialist
- Commercial Pesticide Applicators License—Maryland Department of Agriculture
- CompTIA® A+ Certification
- Home Improvement Contractor
- Home Inspector
- Licensed Tree Expert
- National Green Infrastructure Certificate
- Professional Turfgrass Fertilizer Applicator Certificate

Transportation

- 6 Hour MVA Behind the Wheel Course
- CDL Learner’s Permit Prep
- Driver’s Education/Non-CDL
- Driver’s Education/Non-CDL with Additional Supports
- Learner’s Permit Prep
- Motorcycle Safety

* Credit Program
Contents
General Information and Policies ........................................... 79
Index .................................................................................. 71
Locations and Key to Courses .............................................. 81
Registration Form ................................................................... 82
Registration Options and Information .................................... 80
Programs
Adult ESOL) ................................................................. 68
Adult Literacy and GED® Test Prep ..................................... 69
Additional AELG Courses ..................................................... 70
American Pre-Academic and Professional ESL ..................... 5
Animal Care and Veterinary Assistant ................................ 7
Art + Design ...................................................................... 8
Building and Construction ...................................................... 15
Challenge Program ................................................................. 15
Computer Repair ................................................................. 18
Computer Technology / ITI .................................................... 18
Cosmetology .................................................................. 26
Early Childhood Education / Child Care .............................. 27
Entrepreneurship and Small Business .................................. 29
Health Sciences ................................................................ 31
Hospitality: Food Safety, and Event Management ............... 35
Income Tax ....................................................................... 36
Instituto Hispano de Negocios y Entrenamiento ...................... 38
Lifelong Learning Institute ..................................................... 38
Management and Leadership ............................................... 48
Coaching ....................................................................... 48
Conflict Management/Mediation ......................................... 49
Human Resources ................................................................ 49
Management and Leadership ................................................ 50
Nonprofit Training Institute ..................................................... 50
Performing Arts ................................................................ 50
Personal Finance Academy .................................................... 53
Professional and Career Development ............................... 55
Project Management .......................................................... 55
Real Estate .................................................................... 56
Safety Institute .................................................................. 58
Commercial Driver .............................................................. 58
Driver Safety ................................................................... 58
Motorcycle Safety ................................................................ 58
Public Safety ................................................................... 59
Test Preparation ................................................................. 59
ACT ................................................................................ 59
GRE ............................................................................. 59
PRAXIS ....................................................................... 60
SAT ............................................................................. 60
Workforce Technologies ....................................................... 61
World Languages ................................................................. 62
Writing ........................................................................... 66

Key to Codes
TWA Senior Tuition Waiver Applies
NMR Non-Maryland Resident
CoL Colisted
TIP Tuition Installment Plan
VAA VA-Approved
See General Information for details.

Contact WDCE
If you need more information about course offerings, registration, or special programs available through Workforce Development and Continuing Education, call us between 8:30 a.m. and 5 p.m., Monday through Friday, or 8:30 a.m. to 4 p.m., Saturday, at 240-567-5188 or e-mail wdce@montgomerycollege.edu.

Registration information ................................. wdce@montgomerycollege.edu .......................... 240-567-5188
Fax ........................................................................... 240-567-1877
Web ........................................................................ 240-567-5000
Montgomery College credit courses .......... .......................................................... 240-567-3820
Off-Campus Credit/Assessment of Prior Learning ..................................................... 240-567-3820
Adult Literacy and GED® Test Prep. ............... GED@montgomerycollege.edu .......................... 240-567-8950
Advanced Placement Institute .................. apsi@montgomerycollege.edu .................. 240-567-3823
APPE (ESL) .......................................................... esl-rockville@montgomerycollege.edu ........... 240-567-7262
Art + Design ...................................................... john.deamond@montgomerycollege.edu ........ 240-567-5806
Automotive ......................................................... mike.carretta@montgomerycollege.edu ........... 240-567-4121
Building and Construction .......................... john.phillips@montgomerycollege.edu ........... 240-567-7942
Challenge Program for Adults with Developmental Disabilities ........ jill.kephart@montgomerycollege.edu ........ 240-567-7720
CLEP ................................................................. clep@montgomerycollege.edu .................. 240-567-1862
Coaching and Mediation ......................... transcie.almonte@montgomerycollege.edu ........ 240-567-3828
Computer Repair/A+ Certification .......... eric.jeffers@montgomerycollege.edu .............. 240-567-7902
Computer Technology/ITI ..................... maryann.behme@montgomerycollege.edu ............. 240-567-5510
Cosmetology ...................................................... tracee.matthias@montgomerycollege.edu .......... 240-526-0564
Early Childhood Education ................... nelida.andres@montgomerycollege.edu .................. 240-567-3827
ed2go Online Courses ............................ janet.lane@montgomerycollege.edu ................. 240-567-6938
English for Occupational Purposes (ESL) ...... tiffany.shao@montgomerycollege.edu ............. 240-567-7913
Entrepreneurship ........................................ sbel@montgomerycollege.edu .................. 240-567-2592
ESOL (Adult) ...................................................... ESOL@montgomerycollege.edu .................. 240-567-8950
Event Management .................................................. hospitalitywdce@montgomerycollege.edu ...... 240-567-2592
Food Safety .......................................................... hospitalitywdce@montgomerycollege.edu ...... 240-567-3823
Health Sciences Institute ........................... lisa.bouknight@montgomerycollege.edu ............. 240-567-5507
Hospitality ......................................................... hospitalitywdce@montgomerycollege.edu ...... 240-567-2592
Human Resources .............................................. transcie.almonte@montgomerycollege.edu ........ 240-567-3828
Income Tax .......................................................... tracee.matthias@montgomerycollege.edu ........ 240-526-0564
Instituto Hispano de Negocios .................. institutoHispano@montgomerycollege.edu .......... 240-567-3823
Interior Design .......................................................... chantal.vlm@montgomerycollege.edu ............. 240-567-1718
LEED AP (Green Business) ......................... sbel@montgomerycollege.edu .................. 240-567-2592
Life Sciences Leadership ......................... transcie.almonte@montgomerycollege.edu ........ 240-567-3828
Lifelong Learning Institute ....................... transcie.almonte@montgomerycollege.edu ........ 240-567-1828
Management and Supervision ................. transcie.almonte@montgomerycollege.edu ........ 240-567-3828
Mediation/Conflict Management .......... transcie.almonte@montgomerycollege.edu ........ 240-567-3828
National Apartment Leasing .................. sbel@montgomerycollege.edu .................. 240-567-3823
Nonprofit Training Institute ..................... tracee.matthias@montgomerycollege.edu ............. 240-526-0564
Performing Arts .......................................................... john.deamond@montgomerycollege.edu .......... 240-567-5806
Personal Finance .................................................. lynda.schrack@montgomerycollege.edu ........... 240-567-7809
Pet Grooming ....................................................... tracy.singleton@montgomerycollege.edu .......... 240-567-2599
Professional/Career Development .......... natasha.sacks@montgomerycollege.edu ............. 240-567-1828
Project Management ................................................. transcie.almonte@montgomerycollege.edu ...... 240-567-3828
Real Estate .......................................................... sbel@montgomerycollege.edu .................. 240-567-2592
Safety Institute ....................................................... sharon.maxwell@montgomerycollege.edu .......... 240-567-2589
Aviation ............................................................... sharon.maxwell@montgomerycollege.edu .......... 240-567-2589
CDL ................................................................. sharon.maxwell@montgomerycollege.edu .......... 240-567-2589
Driver Education ......................................... alejandra.isaia-herrera@montgomerycollege.edu ...... 240-567-1895
Motorcycle ......................................................... john.amoroso@montgomerycollege.edu .......... 240-567-3825
Public Safety ......................................................... sharon.maxwell@montgomerycollege.edu .......... 240-567-2589
SAT/ACT Prep ....................................................... laura.weihrauch@montgomerycollege.edu .......... 240-567-1862
Small Business ....................................................... sbel@montgomerycollege.edu .................. 240-567-2592
Test Preparation ....................................................... laura.weihrauch@montgomerycollege.edu .......... 240-567-1862
Veterinary Asst. Training ......................... tracy.singleton@montgomerycollege.edu .......... 240-567-2599
Workforce Technologies ......................... eric.jeffers@montgomerycollege.edu .............. 240-567-7902
World Languages .............................................. laura.weihrauch@montgomerycollege.edu .......... 240-567-1862
Writing ................................................................. tracy.singleton@montgomerycollege.edu .......... 240-567-2599
Youth Programs ....................................................... sharon.wolfgang@montgomerycollege.edu .......... 240-567-7939
American Pre-Academic and Professional ESL

Please check our webpage for the latest information. [Link]

This information is accurate at the time of publication but may change.

APPE (ESL) offers many courses for students whose first language is not English. Courses include instruction in reading, writing, speaking, listening, grammar, pronunciation, and vocabulary. Beginning through advanced levels are available.

How to Register for APPE/ESL Classes

Summer 2021—Special Instructions

All classes this summer will be taught remotely through Zoom, Blackboard and other online tools. After registering, you will receive the Zoom link the day before the class begins.

You must have a reliable internet service and a computer or mobile device from which you can access Zoom, email and other websites. Until further notice, you will need to register and pay online. Please go to our webpage for more detailed registration information or call Customer Service at 240-567-5188 for help.

After your course begins, you may be moved to a different class if your teacher finds you are in the wrong level.

When you register, make sure to pay or you will be dropped within 24 hours. If you are dropped, you will lose your place in class, and the class may be filled when you try to register again. The last day for online registration is May 31st at 11:59 p.m. After that, please contact Annette Greene at 240-549-2691 or annette.greene@montgomerycollege.edu if you have a question. If you need help registering, please call us at 240-567-5188. If you are interested in the credit program, call 240-567-5000 for more information.

Our Contact Information:
- E-mail: ESL-Rockville@montgomerycollege.edu
- Phone: 240-549-2691
- Text message: 833-935-1929
- Our webpage: [Link]
- Customer Service—for help with registering: 240-567-5188
  Monday to Friday: 8:30 a.m.–5 p.m.
  Saturday: 8:30 a.m. to noon

New Students
If you wish to take classes this summer, you must take the APPE Online Assessment Test or the Montgomery College Remote Placement Test. The APPE Online Assessment Test is done by appointment only. It consists of an oral interview and a timed writing test. The test takes about one hour. To make an appointment for the test, you can call, email or text us (see contact information above).

Returning Students
You can register online based on the recommendations from your instructor at the end of your last class. If you took this class more than one year ago, you need to contact us to see if you need to be retested. You can only take a course three times. If you do not pass with a grade of A or B after three times, you cannot take it again without special permission. Please contact us if you have a question or need help with registering (see contact information above).

Degree-Seeking Students
If you took the Accuplacer-ESL or the Montgomery College ESL Remote Placement test and placed into Workforce Development & Continuing Education, call 240-549-2691 or email us at ESL-Rockville@montgomerycollege.edu. If you already have a Placement, you can register online—you do not need to contact us, but you can if you have a question. If you need help registering, please call us at 240-567-5188. If you are interested in the credit program, call 240-567-5000 for more information.

Disability Services
If you need support services due to a disability in order to take this test or take a class, you must contact Natalie Martinez at 240-549-4118. This must be done at least two weeks before the test date (or the class start date) in order to ensure timely services.

Registration Locations (If we open for in-person registration)
- Rockville Campus—Campus Center Room 220 CC
- Takoma Park/Silver Spring Campus—Cafritz Foundation Arts Center, Room 230 CF
- Gaithersburg Business Training Center—Room 400
- Germantown Campus—Humanities and Social Sciences, Room 241 and 243 HS
- Westfield South in Wheaton—Room 306

General Communication Courses

Communication Skills for English Language Learners 3
Improve your speaking, listening and pronunciation skills to communicate better in daily social and work situations. Learn strategies to start conversations in English and keep them going. TWA

Course: ESL190
- 48 Hours
- $370 + $70 fee = $440; NMR add $225
- Online: Structured Remote
- CRN#: 46713
- 24 Sessions
- M T R
- 6/1-7/27
- 12:30-2:30 p.m.
- No class 7/5

Communication Skills for English Language Learners 4
Improve your speaking, listening and pronunciation to communicate more effectively in English. Practice using English to solve problems and learn to select appropriate vocabulary and intonation to better communicate your intended message. Discuss past and current events. TWA

Course: ESL191
- 48 Hours
- $370 + $70 fee = $440; NMR add $225
- Online: Structured Remote
- CRN#: 46715
- 24 Sessions
- M T R
- 6/1-7/27
- 12:30-2:30 p.m.
- No class 7/5

Communication Skills for English Language Learners 5
Learn to participate more fully in discussions about life, work and current events by telling and listening to stories, giving detailed descriptions and using appropriate stress and intonation patterns. Learn to use English to deal with unexpected or stressful situations. TWA

Course: ESL192
- 48 Hours
- $370 + $70 fee = $440; NMR add $225
- Online: Structured Remote
- CRN#: 46716
- 24 Sessions
- M T R
- 6/1-7/27
- 12:30-2:30 p.m.
- No class 7/5
### Pronunciation for Advanced Beginning and Intermediate Students

Learn to better understand spoken English and to be better understood when speaking. Learn how to recognize and produce basic sound patterns of English. TWA

**Course:** ESL103  
$235 + $65 fee = $300; NMR add $160  
**Online:** Distance Learning  
CRN#: 16526  
6/1-8/15

### Reading and Writing 2

For high-beginning students who have already studied English and know some basic English vocabulary and grammar. Improve grammar knowledge, write paragraphs and read a book. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL166  
68 Hours  
$520 + $90 fee = $610; NMR add $300  
**Online:** Structured Remote  
CRN#: 46707  
34 Sessions  
M T W R  
6/1-7/29  
9:30 a.m.-11:30 a.m.  
No class 7/5  
CRN#: 16511  
27 Sessions  
M T R  
6/1-8/3  
6:30-9 p.m.  
Last class on 8/3 meets from 6:30-9:30 p.m.  
No class 7/5

### Reading and Writing 3

For low-intermediate students who have already studied English in school. Review basic English verb tenses and practice writing well-developed paragraphs. Learn to use various reading strategies to help you understand texts. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL168  
68 Hours  
$520 + $90 fee = $610; NMR add $300  
**Online:** Structured Remote  
CRN#: 46708  
34 Sessions  
M T W R  
6/1-7/29  
9:30 a.m.-11:30 a.m.  
No class 7/5  
CRN#: 46709  
34 Sessions  
M T W R  
6/1-7/29  
9:30 a.m.-11:30 a.m.  
No class 7/5  
CRN#: 16512  
27 Sessions  
M T R  
6/1-8/3  
6:30-9 p.m.  
Last class on 8/3 meets from 6:30-9:30 p.m.  
No class 7/5  
CRN#: 16513  
27 Sessions  
M T R  
6/1-8/3  
6:30-9 p.m.  
Last class on 8/3 meets from 6:30-9:30 p.m.  
No class 7/5

### Reading and Writing 4

For intermediate students. Read, discuss and respond to readings in writing. Develop and practice skills needed for academic study in the United States. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL176  
68 Hours  
$520 + $90 fee = $610; NMR add $300  
**Online:** Structured Remote  
CRN#: 46710  
34 Sessions  
M T W R  
6/1-7/29  
9:30 a.m.-11:30 a.m.  
No class 7/5  
CRN#: 46711  
34 Sessions  
M T W R  
6/1-7/29  
9:30 a.m.-11:30 a.m.  
No class 7/5  
CRN#: 16514  
27 Sessions  
M T R  
6/1-8/3  
6:30-9 p.m.  
Last class on 8/3 meets from 6:30-9:30 p.m.  
No class 7/5  
CRN#: 16515  
27 Sessions  
M T R  
6/1-8/3  
6:30-9 p.m.  
Last class on 8/3 meets from 6:30-9:30 p.m.  
No class 7/5

### Reading and Writing 5

For intermediate students planning to study in U.S. colleges and universities. Improve your ability to express your ideas more clearly and accurately in writing. Practice by writing multi-paragraph compositions in response to readings and discussions. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL223  
68 Hours  
$520 + $90 fee = $610; NMR add $300  
**Online:** Structured Remote  
CRN#: 46712  
34 Sessions  
M T W R  
6/1-7/29  
9:30 a.m.-11:30 a.m.  
No class 7/5  
CRN#: 16518  
27 Sessions  
M T R  
6/1-8/3  
6:30-9 p.m.  
Last class on 8/3 meets from 6:30-9:30 p.m.  
No class 7/5

### Writing—Intermediate Writing

Learn to write and edit well-developed paragraphs. Review basic grammar and punctuation. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL184  
40 Hours  
$370 + $70 fee = $440; NMR add $225  
**Online:** Structured Remote  
CRN#: 16516  
20 Sessions  
T R  
6/1-8/5  
12:30-2:30 p.m.  
CRN#: 16517  
20 Sessions  
T R  
6/1-8/5  
7-9 p.m.

### Writing—Intermediate Writing 2

Review writing and editing of well-developed paragraphs. Introduction to writing a multi-paragraph essay. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

**Course:** ESL225  
40 Hours  
$370 + $70 fee = $440; NMR add $225  
**Online:** Structured Remote  
CRN#: 16520  
20 Sessions  
T R  
6/1-8/5  
12:30-2:30 p.m.  
CRN#: 16521  
20 Sessions  
T R  
6/1-8/5  
7-9 p.m.
Emergency Preparedness for Pets—Are You Ready?
Pets are family too. Do you have a plan for your pet in an emergency? Including pets in the emergency plan helps your family’s ability to respond to an emergency. In this course, students will learn how to make an emergency plan for their pet, how to prepare a shelter for their pet, and how to prepare a disaster kit for their pet in the case of an emergency. TWA

Course: PET025
5 Hours
$45 + $35 fee = $80; NMR add $50
Gaithersburg Business Training Center
CRN#: 16477
2 Sessions
7/6-7/8
6:30-9 p.m.
Rockville Campus
CRN#: 46639
2 Sessions
M W
6/14-6/16
6:30-9 p.m.

Pet First Aid and CPR
Learn how to respond to health emergencies and provide basic first aid and CPR to cats and dogs. You will learn the basic pet owner responsibilities, administering medication, breathing, cardiac emergencies, and treating basic wounds.

Course: PET008
5 Hours
$40 + $45 fee = $85; NMR add $50
Rockville Campus
CRN#: 46635
2 Sessions
S
6/19-6/26
10 a.m.-12:30 p.m.

Professional Pet/Dog Training Orientation
This is a mandatory free orientation for students interested in entering the 120 hour Professional Pet/Dog Training Program. Topics covered will be requirements of the program, hours of the program, what will be covered in the program, and the responsibilities of being a participant of the program. You will also have an opportunity to ask questions.

Course: PET013
2 Hours
$0 + $0 fee = $0; NMR add $0
Gaithersburg Business Training Center
CRN#: 46637
1 Session
W
5/12
5:30-7:30 p.m.

Professional Pet/Dog Training Module II—Intermediate
This course is designed to introduce you to professional pet/dog training and what it takes to succeed in the industry. You will learn about breed characteristics, temperament testing, training tools, socialization, basic obedience, client relations, and basic care. It consists of 30 classroom sessions and 1 hour a week off site in a real-world group class! Prerequisite: Attendance of mandatory orientation/course overview. TWA

Course: PET014
30 Hours
$225 + $250 fee = $475; NMR add $250
Off Campus Location
CRN#: 46638
10 Sessions
T R
5/25-6/15
6:30-9:30 p.m.

Professional Pet/Dog Training Intermediate II
This is the third of 4 courses designed to take your skills to the next level, and is a continuation of the Intermediate Module II class. You will learn about building training programs, solving common behavioral issues, facility management, canine jobs/sports, and record keeping. You will also observe private trainings off site and begin to train your demo dog! Prerequisites: Professional Pet/Dog Training Module I—The Basics. TWA

Course: PET015
30 Hours
$225 + $275 fee = $475; NMR add $250
Off Campus Location
CRN#: 16475
10 Sessions
T R
6/29-7/24
6:30-9:30 p.m.
Veterinary Assistant Training

Veterinary Assistant Assessment Exam
This is the required placement test that must be taken and passed by all students requesting entrance in the Veterinary Assistant Program. Topics covered on the assessment will be simple math calculations, critical thinking skills, basic grammar and punctuation skills.

Course: VET008 1 Hours
$0 + $40 fee = $40; NMR add $20
Gaithersburg Business Training Center
CRN#: 46714 1 Session W 6/23 1:30-2:30 p.m.
CRN#: 16524 1 Session M 7/12-12:30-1:30 p.m.
CRN#: 16525 1 Session M 8/2 6:15-7:15 p.m.

Veterinary Assistant Orientation
This is a mandatory free orientation if you are interested in entering the Veterinary Assistant Training Program. Topics covered will be requirements of the program, hours of the program, and your responsibilities of being a participant of the program. You will also have an opportunity to ask questions. You must register for this orientation. Students are required to have already taken and passed the assessment test when attending orientation.

Course: VET006 2 Hours
$0 + $0 fee = $0; NMR add $0
Gaithersburg Business Training Center
CRN#: 16522 1 Session M 8/9 10 a.m.-12 p.m.
CRN#: 16523 1 Session W 8/11 6:15-8:15 p.m.

Art + Design

Welcome to our community of artists! Join us for affordable visual & performing arts classes taught online. Professional artists teach all classes. See our performing arts listings on page 20.

We do not anticipate Montgomery College to fully reopen this summer, so we are running all of our classes remotely. Please read section notes to understand how each class is structured.

Keep up with current information and new offerings by joining our email list at montgomerycollege.edu/community-arts/join, or visiting our website at montgomerycollege.edu/communityarts. You can also direct inquiries to communityarts@montgomerycollege.edu.

Art History, Theory, and Professional Development

Copyright, Fair Use, & Creative Commons
Ever wonder how copyright applies to your artwork? Or when it’s safe to use other people’s work in your own? Explore the answers to these questions and more! Delve into the world of copyright and fair use, using case studies to discover their use and limits. This class is open to students of all levels. TWA

Course: ADS534 4 Hours
$30 + $25 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 46560 2 Sessions M 6/7-6/14 4:30-6:30 p.m.

Google Drive for Artists NEW
Discover the power of Google Drive for managing images and files across devices. Whether you create on canvas or the computer, much of your professional life happens online. Learn to use Google Drive to quickly sync files between computers, view images on a tablet or phone, or quickly send work to clients, galleries, and open calls. Explore Drive’s built-in apps, including Docs, Sheets, Slides, and Forms. Use them to create an online portfolio, publish files as webpages, and create surveys and registration forms. Open to students of all levels. TWA

Course: ADS548 15 Hours
$120 + $75 fee = $195; NMR add $120
Online: Structured Remote
CRN#: 16498 5 Sessions S 7/17-8/14 9:30 a.m.-12:30 p.m.

Professionalize your art practice with:

- Copyright, Fair Use, & Creative Commons ........................................ pg. 8
- Etsy Selling for Artists & Makers. pg. 8
- Google Drive for Artists ........................................ pg. 8
- Marketing for Artists & Makers..... pg. 9
- Personal Digital Archiving.......... pg. 14
- The Critic’s Lens ......................... pg. 9
- Etsy Selling for Artists & Makers 12.5 Hours

Learn to use Etsy as a platform to market and sell artwork. Etsy gives artists a venue to sell their work without setting up their own websites or working with galleries and centralized stores. Set up your account and your shop in class, and learn to upload images, price your work, write descriptions, and get paid. Also explore more advanced topics such as promoting your art on Etsy and other platforms, and understanding your sales numbers. Open to students of all levels. TWA

Course: ADS540 12.5 Hours
$100 + $65 fee = $165; NMR add $120
Online: Structured Remote
CRN#: 46562 5 Sessions R 6/3-7/1 7-9:30 p.m.
CRN#: 16660 5 Sessions R 7/15-8/12 10 a.m.-12:30 p.m.

Art History, Theory, and Professional Development

Etsy Selling for Artists & Makers
Learn to use Etsy as a platform to market and sell artwork. Etsy gives artists a venue to sell their work without setting up their own websites or working with galleries and centralized stores. Set up your account and your shop in class, and learn to upload images, price your work, write descriptions, and get paid. Also explore more advanced topics such as promoting your art on Etsy and other platforms, and understanding your sales numbers. Open to students of all levels. TWA

Course: ADS540 12.5 Hours
$100 + $65 fee = $165; NMR add $120
Online: Structured Remote
CRN#: 46562 5 Sessions R 6/3-7/1 7-9:30 p.m.
CRN#: 16660 5 Sessions R 7/15-8/12 10 a.m.-12:30 p.m.

Google Drive for Artists NEW
Discover the power of Google Drive for managing images and files across devices. Whether you create on canvas or the computer, much of your professional life happens online. Learn to use Google Drive to quickly sync files between computers, view images on a tablet or phone, or quickly send work to clients, galleries, and open calls. Explore Drive’s built-in apps, including Docs, Sheets, Slides, and Forms. Use them to create an online portfolio, publish files as webpages, and create surveys and registration forms. Open to students of all levels. TWA

Course: ADS548 15 Hours
$120 + $75 fee = $195; NMR add $120
Online: Structured Remote
CRN#: 16498 5 Sessions S 7/17-8/14 9:30 a.m.-12:30 p.m.

Professionalize your art practice with:

- Copyright, Fair Use, & Creative Commons ........................................ pg. 8
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- Marketing for Artists & Makers..... pg. 9
- Personal Digital Archiving.......... pg. 14
- The Critic’s Lens ......................... pg. 9
Jewelry History: 1700s-1914  NEW
Explore the jewelry of Europe and America from the 18th through early 20th century. Learn about opulent Georgian era jewelry, the romantic Victorian era, and the delicate work of the Edwardian era, and compare them to contemporary jewelry. Discover how political and cultural events have influenced the creation of jewelry over time. Learn to identify stylistic elements, materials, and concepts in jewelry that correspond with impactful historical moments. Open to students of all levels. TWA
Course: ADS546  10 Hours
$80 + $55 fee = $135; NMR add $120
Online: Structured Remote
CRN#: 16496  5 Sessions  M
7/12-8/9  6-8 p.m.

Marketing for Artists & Makers
Learn the marketing skills you need to get your work out there. The most successful artists aren’t necessarily the best, they’re the most visible! Discover the tools of art marketing in both the digital and non-digital realm. Build a personal brand and internet presence, including an artist website. Create a clear marketing plan with achievable goals, and learn to build and maintain the relationships you need to achieve those goals. Open to students of all levels. TWA
Course: ADS544  25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 16402  10 Sessions  M
6/7-8/16  7-8:30 p.m.
No class 7/5
Class meetings are supplemented by an hour of self-paced content each week.

Media Appreciation  Co-I
Mass media drenches our daily lives, yet few people understand its impact. Discover how media is used as a powerful tool for information, persuasion, and social effect. Discuss the messaging delivered by mass-media outlets through the windows of aesthetics, economics, and sociology. TWA
Course: ART066  37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Distance Learning
CRN#: 16503
7/12-8/13  Online 24/7

The Art of Looking Workshop
Discover a fresh, personal, and interactive connection to a work of art. Learn the techniques of Exercises for the Quiet Eye, a method of interacting with art taught in museums and colleges across the country. Engage with art through the senses, the intellect, and emotion in rich, complex, and rewarding ways. Step outside your preconceived notions to embrace the unknown and seek the transcendent moment in art viewing. Open to students of all levels; no prior experience required.
Course: ADS486  3 Hours
$22 + $18 fee = $40; NMR add $30
Online: Structured Remote
CRN#: 46554  2 Sessions  S
6/19-6/26  1-2:30 p.m.

The Critic’s Lens  NEW
Discover the voices that shape our perception of art. Art historians, critics, and curators, shape our expectations before we even see an artwork. Illuminate the forces that define why, how, and even what we see. Gain a broader understanding of the legacies of art criticism and museum curation and find a more active, personal, and meaningful relationship to art. Open to students of all levels. TWA
Course: ADS547  12.5 Hours
$100 + $65 fee = $165; NMR add $120
Online: Structured Remote
CRN#: 16497  5 Sessions  S
7/17-8/14  10 a.m.-12:30 p.m.

Crafts

Collage & Assemblage
Explore collage, the combination of different and surprising materials into an artistic composition. Learn the history of both collage and assemblage, and put it into practice by constructing artwork built on layers of form, color, and design. Incorporate found objects, texts, images, and other unexpected objects into your art. Find inspiration by learning about the work of artists like Picasso, Gretchen Green, Joseph Cornell, Romare Bearden, and others. TWA
Course: ADS517  25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 16391  10 Sessions  R
6/3-8/12  6-7:30 p.m.
No class 7/8
Class meetings are supplemented by an hour of self-paced content each week.

NEW  Art + Design and Performing Arts offerings:

Jewelry: Materials Studies: Experiment with alternative materials and processes, like mold making, paper crafts, and found objects .................................................................Page 10
Jewelry History: 1700-1914: Discover the art of the Georgian, Victorian, and Edwardian eras ..........................................................Page 9
The Critic’s Lens: Explore the work of art historians, critics, and curators, and how they shape our perception of art ...............Page 9
Google Drive for Artists: Use Google Drive’s suite to manage your art practice across devices .........................................................Page 8
Drawing Comics: Intermediate: Create compelling visual narratives with color, lettering, and inking techniques ............Page 10
Landscape Photography: Create compelling landscape photographs that express a feeling of place ..........................Page 14
Guitar: Level 2 Group: Continue developing your strumming, picking, and fingering skills with chord songs and melodies.....Page 51
### Jewelry: Materials Studies **NEW**
Experiment with materials that can be used for jewelry design. Explore plaster and rubber mold making, which can be used to cast jewelry in materials from acrylic to ceramic to pewter. Also investigate paper craft’s application to jewelry and the manipulation of found objects. Create samples and components that can be incorporated into future jewelry pieces. Open to students of all levels. TWA

**Course:** ADS539  
28 Hours  
$195 + $130 fee = $325; NMR add $160  
**Online: Structured Remote**  
CRN#: 46561  
9 Sessions  
M W  
6/2-6/30  
3-6 p.m.

### Paper Crafts
Create paper crafts projects that build upon one another into creative expressions of 2-D and 3-D design. Discover cut-paper traditions from a variety of cultures. Explore processes such as mixed media collage, pop-up cards, papel picado banners, origami, paper lanterns and lamps, and hanging sculptures and mobiles. Students may also select individual paper projects to create as we share our ideas and sources of inspiration. Open to students of all levels. TWA

**Course:** ADS433  
25 Hours  
$185 + $125 fee = $310; NMR add $160  
**Online: Structured Remote**  
CRN#: 16379  
10 Sessions  
M  
6/7-8/16  
1:30-4 p.m.  
No class 7/5

### Sewing: Introduction
Are you interested in sewing but don’t know how to get started? Learn foundational sewing skills that will aid you in future projects. Practice the basics of hand sewing and the essentials of using a sewing machine. Learn to read and follow a pattern in order to create a final product such as a bag, hat, apron, or stuffed animal. This course is ideal for beginners with no formal sewing experience. TWA

**Course:** ADS518  
12.5 Hours  
$100 + $65 fee = $165; NMR add $120  
**Online: Structured Remote**  
CRN#: 46694  
5 Sessions  
M  
7/12-8/9  
4-5:30 p.m.  
Class meetings are supplemented by an hour of self-paced content each week.

### Drawing

#### Drawing Comics
Discover the basics of visual storytelling frame-by-frame! Whether your interest is in slice-of-life stories or super hero epics, you’ll learn to build your own narrative style. Take on everything from drawing backgrounds and environments to illustrating action to writing dialogue and narration. Bring a sketchbook and your favorite drawing tools to the first class, and get ready for lots of drawing! Open to students of all levels; no prior experience required. TWA

**Course:** ADS509  
25 Hours  
$185 + $125 fee = $310; NMR add $160  
**Online: Structured Remote**  
CRN#: 46556  
10 Sessions  
T R  
6/1-7/1  
4-5 p.m.  
Class meetings are supplemented by an hour and a half of self-paced content each week.

**Prerequisite:** ADS509 Drawing Comics or a basic knowledge of drawing action and backgrounds and writing dialogue and narration. TWA

#### Drawing I Co-L
Explore methods, materials, and drawing techniques using graphite, charcoal, and ink. Gain confidence in learning to see and record experiences on paper. No prior drawing experience necessary. TWA

**Course:** ART032  
75 Hours  
$396 + $136.20 fee = $532.20; NMR add $871.20  
**Online: Structured Remote**  
CRN#: 46694  
19 Sessions  
M T W R  
6/1-7/1  
9 a.m.-1 p.m.  
CRN#: 46695  
19 Sessions  
M T W R  
6/1-7/1  
5:30-9:30 p.m.  
CRN#: 16502  
20 Sessions  
M T W R  
7/12-8/12  
5:30-9:30 p.m.

Supply lists will be provided the first day of class unless otherwise noted in the course description. Instructors will direct you to appropriate places to purchase.

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Join our Community Arts email list!
Get schedule updates, event announcements, and info on pop-up classes. We send zero to three emails a week, so we won’t flood your inbox!

[montgomerycollege.edu/community-arts/join](http://montgomerycollege.edu/community-arts/join)
Drawing: Intermediate
Have you taken an introductory drawing class but want to further develop your drawing skills? This course picks up on the techniques introduced in Introduction to Drawing and provides further analysis and exploration of drawing skills, techniques, and concepts. Emphasis is on more complex problem solving in the visual interpretation of three-dimensional forms. You will utilize a variety of black-and-white and color drawing media. Bring a sketchbook, charcoal, and pencils to the first class. Prerequisite: ADS039 Intro to Drawing or equivalent experience. TWA

Course: ADS418
25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 16377 10 Sessions  T
6/1-8/10 7-9:30 p.m.
No class 7/6

Drawing: Introduction
Learn fundamental drawing skills such as gesture, proportion, composition, cross contour, line, and perspective. Working from direct observation with still life, you will learn to translate three-dimensional space to a two-dimensional image. Explore various techniques, including graphite, pens, and ink. No prior drawing experience necessary. TWA

Course: ADS504
25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 16384 10 Sessions  R
6/3-8/12 3-5:30 p.m.
No class 7/8
CRN#: 16385 10 Sessions  F
6/4-8/13 9:30-11:30 a.m.
No class 7/9
Class meetings are supplemented by a half hour of self-paced content each week.

Film & Video Arts

Adobe After Effects: Motion Graphics Basics
Integrate Adobe After Effects into your digital video editing toolkit. Learn to navigate the interface, explore layering in Compositions, and learn special effects like tracking and blurring. Please bring a 500GB+ USB3.0 external hard drive, headphones with a 3.5 mm jack, and your MyMC login to the first class. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. Prerequisite: ADS391/ADS519 Video Editing Part I or basic knowledge of Adobe Premiere Pro CC. TWA

Course: ADS520
15 Hours
$120 + $75 fee = $195; NMR add $120
Online: Structured Remote
CRN#: 16392 5 Sessions  W
7/14-8/11 6-7:15 p.m.
Class meetings are supplemented by an hour and 45 minutes of self-paced content each week.

Adobe Premiere Pro: Video Editing Basics
Use Adobe Premiere Pro CC to edit digital videos for artistic, commercial, educational, and personal use. Learn basic editing techniques, use of the title tool, layering videos, mixing sound, moving clips, and exporting your finished product. Please bring a 500GB+ USB3.0 external hard drive, headphones with a 3.5 mm jack, and your MyMC login to the first class. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS519
15 Hours
$120 + $75 fee = $195; NMR add $120
Online: Structured Remote
CRN#: 46557 5 Sessions  W
6/9-7/7 6-7:15 p.m.
Class meetings are supplemented by an hour and 45 minutes of self-paced content each week.

Video Editing Co-L
An introduction to the equipment and procedures used to manipulate video and audio using professional nonlinear editing software. Hands-on projects allow students to create, mix, and edit video, animations, images, and sounds into presentations suitable for visual arts, educational, and corporate use. TWA

Course: ART054
62.5 Hours
$996 + $136.20 fee = $1132.20; NMR add $871.20
Online: Structured Remote
CRN#: 46699 15 Sessions  T R
6/3-7/22 6-10.45 p.m.

Writing a Web Series
Create clever, engaging, character driven short content pieces for posting online (Instagram live/TV, Twitter, FB, YouTube, Tik Tok etc.). Since television and film are not in production and there is little to no new content, people are turning to short content in the virtual space. Why not put your work out there to be seen? Produce a final script and storyboard that is easy to shoot on your phone or camcorder without any special equipment. Rehearse with fellow classmates to prepare your material for its Internet debut, and get direction, suggestions and invaluable feedback from a comedy pro! Open to students of all levels. TWA

Course: PFA092
12.5 Hours
$100 + $65 fee = $165; NMR add $120
Online: Structured Remote
CRN#: 16482 5 Sessions  M
7/12-8/9 7-9:30 p.m.
Graphic Design & Digital Arts

Adobe Creative Cloud: Introduction
Learn to design like a professional with Adobe Creative Cloud! Edit photographs and images in Photoshop, create graphics in Illustrator, and put it all together in the page layout app InDesign. Discover how to combine these professional programs in a workflow that meets your creative needs. No prior knowledge of computer applications is required to take this course. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS524 25 Hours
$185 + $125 fee = $310; NMR add $160

Online: Distance Learning
CRN#: 16393 6/7-8/14 Online 24/7

Adobe Illustrator: Digital Graphics
Adobe Illustrator CC is a vector graphics program that artists and designers use to create sophisticated illustrations and typographic compositions. Learn to design and manipulate simple shapes, and move on to layered compositions that can be used to create logos, illustrations, and web graphics. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS526 25 Hours
$185 + $125 fee = $310; NMR add $160

Online: Structured Remote
CRN#: 16395 10 Sessions T 6/1-8/10 12:30-1:30 p.m.
No class 7/6
Class meetings are supplemented by an hour and a half of self-paced content each week.

Adobe Photoshop: Imaging Basics
Discover Photoshop, the industry standard for image editing! Photoshop is one of the most feature-packed digital tools out there, with the capacity to create everything from animated GIFs to 3D images. Start your Photoshop journey with the basics, learning different types of image editing and exploring the tools that give you ultimate control over your digital artwork. Experiment with retouching and altering exiting images and creating your own! Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS525 25 Hours
$185 + $125 fee = $310; NMR add $160

Online: Structured Remote
CRN#: 16394 8 Sessions T R 6/8-7/1 6:30-9:30 p.m.

Adobe Photoshop: Intermediate Imaging Techniques
Continue your exploration of Adobe Photoshop CC, the most widely used application for graphic design and photography. Gain familiarity with the tools of Photoshop as a channel for your creativity. Practice with real-world creative projects, learning to develop intriguing visual solutions. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. Prerequisite: ADS525/ADS198 Adobe Photoshop: Imaging Basics or equivalent experience. TWA

Course: ADS537 25 Hours
$185 + $125 fee = $310; NMR add $160

Online: Structured Remote
CRN#: 16400 8 Sessions T R 7/13-8/5 6:30-9:30 p.m.

Adobe Photoshop: Imaging Techniques

Study one-on-one with our talented faculty
Take private art lessons in any subject, with a faculty member of your choice!
See Private Art & Design Tutoring (ADS543) on page 13 for details.

Painting

Acrylic Painting: Introduction
Explore the amazing medium of acrylic paints! Acrylic is the dominant painting medium of the 20th century, used by artists like Rothko, Warhol, and Hockney. It’s also non-toxic and cleans up with water! Learn how to use a wide variety of acrylic products, including paint, gels, medium, and grounds. Practice mixing clean colors, controlling drying time, and creating glazes and textures. This course is designed for new artists and those who have never explored acrylics in depth. TWA

Course: ADS529 25 Hours
$185 + $125 fee = $310; NMR add $160

Online: Structured Remote
CRN#: 16396 10 Sessions R 6/3-8/12 1-3 p.m.
No class 7/8
Class meetings are supplemented by a half hour of self-paced content each week.

Aqueous Media and Collage
Create collages using aqueous media (watercolor) as a unifying tool. Learn to think in mixed media and use simple design principles to create complex, unified artwork. Conceptualize and assemble compositions related to mythology, symbolism, fantasy, personal iconography, whimsical, and/or spiritual themes. There is no limit on the combined use of aqueous media: we will incorporate found objects, pen and ink, magazine clippings, colored and watercolor pencils; acrylic paints, pastel, pencil, and discarded paintings. Open to students of all levels. TWA

Course: ADS468 25 Hours
$185 + $125 fee = $310; NMR add $160

Online: Structured Remote
CRN#: 16381 10 Sessions W 6/2-8/11 9:30-11 a.m.
No class 7/7
Class meetings are supplemented by an hour of self-paced content each week.
Chinese Brush Painting
Discover Chinese painting, one of the oldest artistic traditions in the world. Chinese painting shares basic principles with calligraphy, and seeks to capture the inner essence of a subject. Explore traditional and contemporary painting methods and principles of composition. Learn the fundamentals of traditional Chinese painting and build on them with contemporary innovations. Create finished works using bamboo brushes and sumi-e ink on rice paper. Complete paintings of traditional subject matter, such as flowers, birds, and landscapes. Open to students of all levels. TWA

Course: ADS507 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 16387 10 Sessions M 6/7-8/16 10 a.m.-12:30 p.m.
No class 7/5

Landscape Painting
Discover landscape painting as a means of expressing your vision of our world. Learn to paint outdoors, exploring the rural landscape, cityscape, and other outdoor locations. Develop ideas using source material such as sketches, props, classical documents, and photographs. Paint in realist and abstract styles and learn how they express different aspects of the landscape. Work in your preferred color medium/media, such as oil, acrylic, pastel, or watercolor. Some painting experience is recommend, but not required. TWA

Course: ADS380 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 16376 10 Sessions S 6/5-8/14 1-3:30 p.m.
No class 7/10

Oil Painting: Introduction
Discover the medium of the masters! Learn to paint with the same tools as Rembrandt, Van Gogh, Raphael, and Picasso. Take advantage of the thickness and long dry-time of oils to build up your canvas with textures and layers. Learn paint mixing, color relationships, composition, brushwork, and how to create depth. No experience required. TWA

Course: ADS515 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 16389 10 Sessions F 6/4-8/13 1:30-4 p.m.
No class 7/9

Private Art & Design Tutoring
Get personal attention from one of our many talented art instructors! This time you call the shots: what projects you want to work on, skills you want to learn, and even who you want to work with. Tutoring is available in drawing, painting, graphic design, digital arts, illustration, photography, film and video arts, printmaking, crafts, and more! Contact us at communityarts@montgomerycollege.edu and let us know what you want to study and/or who you would like to work with. Open to students of all levels. TWA

Course: ADS543 10 Hours
$140 + $550 fee = $690; NMR add $300
Online: Structured Remote
CRN#: 16401 10 Sessions 6/7-8/14
Class times will be determined by student and instructor.

Structured Remote (SR) vs Distance Learning (DL)
Structured Remote (SR) classes will meet at a designated meeting date and time with the possibility of transitions to in-person classroom teaching.

NOTE: Art + Design classes will not transition to in-person this summer.

Distance Learning (DL) classes are at your leisure during the semester and will not transition to in-person classes.

See page 2 for more information.

Watercolor: Intermediate
Learn watercolor painting as a process that begins with design, composition, and thoughtful color selection, and ends with a series of finished paintings that reveal personal stylistic expression. You will select subject matter of individual interest and develop personal style through the process of creative expression. Bring to the first class: 1 full sheet (22 x 30) of 140 lb or 300 lb cold pressed watercolor paper; scraps of paper for sampling color; a palette; tubes of watercolor paint; brushes; and a container for water. Prerequisite: ADS350/ADS531 Beginning Watercolor or equivalent experience. TWA

Course: ADS532 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 16399 10 Sessions W 6/2-8/11 1-2:30 p.m.
No class 7/7
Class meetings are supplemented by an hour of self-paced content each week.

Watercolor: Introduction
 Discover the rich and delicate medium of watercolor painting! Watercolor came of age in the Renaissance, and has been in constant use ever since. Continue in the tradition of artists like Georgia O'Keefe, Andrew Wyeth, Paul Klee, and William Blake. Learn the the balance of control and freedom in creating watercolor paintings. Explore color mixing and application, layering, washes, and textures, and their part in creating an effective composition. Subject matter includes still life, landscape, and portrait painting. Bring tubes of red, blue, and yellow watercolor paint, a one-inch flat watercolor brush, and a jar for water to the first class. TWA

Course: ADS531 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 16397 10 Sessions M 6/7-8/16 1-3 p.m.
No class 7/5
Class meetings are supplemented by a half hour of self-paced content each week.

Read up on our stellar faculty!
In the new Faculty Directory at montgomerycollege.edu/communityarts.
### Adobe Lightroom: Photo Editing

Explore Lightroom, Adobe’s powerful photo editing and management tool! Learn to handle your photos like the pros, from importing and labeling through editing to output. Harness the power of metadata for searching and organizing your photos. Discover lossless editing for rich, clear photographs and image manipulation. Learn to work with both jpegs and with RAW images, the industry standard for photography. Complete a project by outputting your images for books, slideshows, prints, or the web. Please bring a flash drive of photographs to the first class. Open to students of all levels. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

**Course: ADS542**  
15 Hours  
$120 + $75 fee = $195; NMR add $120  
**Online: Structured Remote**

| CRN#: 46563 | 5 Sessions | W | 6/2-6/30 | 9:30 a.m.-12:30 p.m. |
| CRN#: 16661 | 5 Sessions | M | 7/12-8/9  | 6:30-9:30 p.m. |

### Digital Photography, Introduction

#### Co-L

In this introductory course, you will use digital cameras and basic image editing software. Learn print production for making black-and-white and color photographs and studio techniques that include portrait lighting and still life photography. No prior photography experience is required. You will use digital photography for the production of a photographic portfolio. TWA

**Course: ART059**  
66 Hours  
$396 + $136.20 fee = $532.20; NMR add $871.20  
**Online: Structured Remote**

| CRN#: 46697 | 16 Sessions | T R | 6/1-7/22 | 12:45-5:55 p.m. |
| CRN#: 46698 | 16 Sessions | T R | 6/1-7/22 | 6:10-9:55 p.m. |

### Landscape Photography NEW

Create powerful photographs of the landscape, capturing a feeling of place in the natural and built environment. Discover landscape photographers and what contributes to a good composition. Learn the technical skills that go into a good landscape photograph and useful tools for photographing landscapes with any camera. Explore how external factors like weather and time of day can dramatically change a landscape. Open to all camera types and students of all levels. TWA

**Course: ADS550**  
15 Hours  
$120 + $75 fee = $195; NMR add $120  
**Online: Structured Remote**

| CRN#: 16501 | 5 Sessions | T | 7/13-8/10 | 2:30-4 p.m. |

Class meetings are supplemented by an hour and a half of self-paced content each week.

### Personal Digital Archiving

Do you have boxes of slides or photos in storage? A shelf of home movies on VHS? Now you can digitize them to access on your computer and share on the web. Learn the principles of personal archiving, including digitizing media, file processing and handling, and safe storage and backup. Classes are divided between lecture and in-class practice. Whether you’re an artist with work documented on physical media or someone with family memories trapped in obsolete media, this class will get your media into the 21st century! TWA

**Course: ADS501**  
15 Hours  
$120 + $75 fee = $195; NMR add $120  
**Online: Structured Remote**

| CRN#: 46555 | 5 Sessions | S | 6/5-7/3  | 9:30 a.m.-12:30 p.m. |

### Smartphone Photography

Unlock the power of your smartphone’s camera. Learn the apps, settings, composition techniques, and content that work best with smartphones. We’ll look at the smartphone as a photographic tool and explore artists who use smartphone photography in their work. Learn to create, edit, and critique high-quality images taken with your phone (you may also use a point-and-shoot or DSLR for shooting). Students of all levels are welcome. TWA

**Course: ADS522**  
15 Hours  
$120 + $75 fee = $195; NMR add $120  
**Online: Structured Remote**

| CRN#: 46558 | 5 Sessions | T | 6/1-6/29 | 2:30-4 p.m. |
| CRN#: 46559 | 5 Sessions | S | 6/5-7/3  | 9:30 a.m.-12:30 p.m. |

### Portrait Photography

Harness the power of portraiture to create stunning photographs of people. Portraiture is one of the most important skills in a photographer’s toolkit: a good portrait can engage viewers and humanize your message. Engage with the psychology of expressing a person’s essence through the camera. Discover the tools and camera settings you need to create formidable portraits. Open to all camera types (including smartphones) and students of all levels. TWA

**Course: ADS551**  
15 Hours  
$120 + $75 fee = $195; NMR add $120  
**Online: Structured Remote**

| CRN#: 16500 | 5 Sessions | S | 7/17-8/14 | 9:30 a.m.-12:30 p.m. |

### Printmaking

#### Woodcut: Global Printmaking Co-L

Learn basic woodcut and relief printmaking techniques while studying multicultural influences in imagery, concepts, and the use of materials from Asia, Africa, Europe, and the Americas. TWA

**Course: ART069**  
75 Hours  
$396 + $136.20 fee = $532.20; NMR add $871.20  
**Online: Structured Remote**

| CRN#: 16415 | 20 Sessions | M T W R | 7/12-8/12 | 1:15-5 p.m. |

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### Improve your Photography Skills with our focused 5-week classes:

- Landscape Photography
- Portrait Photography
- Adobe Lightroom: Photo Editing
- Smartphone Photography

See course listings on page 14.

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Computer Applications in Construction  

Computer Applications in Construction reviews the fundamental software applications used in construction management, administration, estimating, scheduling, and cost control. Topics include an introduction to several software packages used in the construction industry, internet applications, and emerging technologies in construction. Software packages reviewed and applied include Microsoft Word, Excel, and Powerpoint; Sage (formerly Timberline) and On-Screen Takeoff for estimating; and Primavera P6 for scheduling. TWA.

Course: TTG502  
50 Hours  
$396 + $136.20 fee = $532.20; NMR add $871.20  
Online: Structured Remote  
CRN#: 46730  
21 Sessions  
6/1-7/15  
5:30-9:10 p.m.

Construction Methods and Materials  

Construction Methods and Materials provides an introduction to the terminology, characteristics, and properties of various building materials and construction methods. Particular emphasis is placed on how to select and install various materials and building components. No previous knowledge of construction is required. TWA.

Course: TTG493  
50 Hours  
$396 + $136.20 fee = $532.20; NMR add $871.20  
Online: Structured Remote  
CRN#: 46729  
15 Sessions  
6/1-7/1  
5:30-9:10 p.m.

Astronomy: Exploring the Mysteries of the Night Sky  

Since ancient times people have been looking up and wondering about things that glowed in the night sky. Astronomy is the study of the night sky. You will meet the first stargazers. You will get a better understanding of the people who wondered what was up there. You will learn the stories of our solar system, the myths behind the constellations and the history of space exploration. Through reading, worksheets and hands-on activities we will uncover the mysteries of the night sky.

Course: SPP453  
15 Hours  
$160 + $69 fee = $229; NMR add $140  
Online: Structured Remote  
CRN#: 46777  
10 Sessions  
6/7-6/28  
2-3:30 p.m.

Drawing and Painting—Introduction  

Come make a splash in the art world while you learn drawing and painting basics, mixing paints, and techniques. Let your imagination fly and your creativity shine through as we experiment with watercolors and acrylic paints. We will create amazing realistic paintings, still life paintings, and seascapes. Learn how to control balance between water and paint to produce vibrant, lifelike paintings. Final artwork will be discussed and critiqued. Join us for hours of fun and creativity! Materials needed for class: a smock; 4 paint brushes; 18 x 24 paper; pencils; and red, blue, yellow, white, and green acrylic paint.

Course: SPP499  
15 Hours  
$160 + $69 fee = $229; NMR add $140  
Online: Structured Remote  
CRN#: 16595  
10 Sessions  
6/16-8/18  
12:30-2 p.m.

Crafty Stitching  

Join us and learn how to sew, crochet, work with felt, embroider and weave! You will learn basic techniques, use crafty tools and of course your imagination! Stitch up a design that slithers, squeaks and roars, or a beanbag to use for hot and cold packs! You will make a zippered wallet and bags from old sweaters. You will weave with fabric cut from t-shirts. Learn to use hooks and needles, thread and yarn, fabric and felt, while creating unique pieces of art. Let us unplug, unwind and use your own hands to make beautiful things!

Course: SPP317  
15 Hours  
$160 + $69 fee = $229; NMR add $140  
Online: Structured Remote  
CRN#: 16596  
10 Sessions  
6/16-8/18  
12:30-2 p.m.

REGISTRATION ALERT  

Challenge Classes  

Due to the Structured Remote nature of our Challenge courses, you must be registered for class five days prior to the first day of class. This new procedure will allow enough time to provide you with the necessary materials, as well as the Zoom link from your Instructor.
Challenge Program

Drawing with Disney
Do you have a favorite Disney character? Do you like classics like Mickey or Goofy? How about a princess like Jasmine or Belle? Do you prefer the villains like Maleficent or Scar? What about your favorite Pixar character like Woody or Lightning McQueen? In this class you will draw them all! Step by step instruction will be provided on how to draw some of the most loved Disney characters. You will learn about perspective, attitude and style. You will be working with different materials to color our creations, and learn about the man who started it all, Walt Disney. Let’s get started drawing with Disney!

Course: SPP422 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 16591 10 Sessions  R
6/17/18-7/19 12:30-2 p.m.

Easy Breezy Summer Cooking NEW
Get a taste of summer 2021! Learn quick and easy summer dishes, entrees and snacks. You will make a collection of healthy, quick and easy recipes. You will learn to prepare delicious, satisfying appetizers, main dishes, sides and desserts. Put on your apron and let’s celebrate the taste of summer!

Course: SPP530 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 16598 10 Sessions  R
6/17-8/19 10 a.m.-11:30 a.m.

Explore Music in Movies NEW
Join us to learn the history of music in popular movies. Did you know that music heightens the movie experience? Learn the sound of suspense music and how the sound of the music intensifies the movie experience! You will learn about the styles of music, instruments used, and the mood created through movie music. You will also learn background information about the directors and composers of the music.

Course: SPP532 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 16634 10 Sessions  W F
6/21-7/26 10:30 a.m.-12 p.m.
No class 7/5

Exploring the Wonders of the Chesapeake Bay NEW

The Chesapeake Bay is an amazing body of water, did you know it is the largest estuary in North America? Join us as we look into the Bay’s rich history. You will explore the oyster reefs that brought settlers and pirates to the Chesapeake Bay, and you will learn about the Algonquin natives to the Bay. You will study the history of the Bay Bridge and research the water shed, as well as the air shed. Come explore the wonders of the Chesapeake Bay!

Course: SPP528 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 16635 10 Sessions  M
6/14-8/23 10 a.m.-11:30 a.m.
No class 7/5

Get Physically Fit for Summer

Let’s get fit! You will learn a variety of cardio exercises, stretches, and impact moves to build cardiovascular muscle, and to tone and firm body muscles. Low-impact exercises can improve your health by increasing cardiovascular fitness, while minimizing injuries that can occur due to higher-impact exercise. Designed as a cardiovascular workout, you will improve coordination, muscle strength, and mobility, while promoting general well-being. Dress comfortably for class; bring a water bottle, small towel, and sneakers.

Course: SPP263 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 16588 10 Sessions  W
6/16-8/18 5:30-7 p.m.

In the News: What’s Happening in Our World?
Do you believe everything you hear in the news? Have you heard the phrase “Fake News”? Do you know what it means? You will discuss topics in the news and how they influence society and our lives. Major news events, sports, music and fashion will be topics for discussion. You will analyze the news and stories and discuss its influence. You will develop and improve vocabulary, word recognition, comprehension and writing skills as we read and then write about the stories from newspapers and websites.

Course: SPP437 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 16593 10 Sessions  T R
6/22-7/22 10:30 a.m.-12 p.m.

Canadian Study Abroad

If you need support services due to a disability, please contact
Ms. Natalie Martinez at least two weeks prior to the start of class to arrange for accommodations and/or assistive technology.
Natalie Martinez: 240-567-4118
E-mail: natalie.martinez@montgomerycollege.edu
If this procedure is not followed, services may be delayed.
### Math Review
Improve your basic functional math skills in the areas of numbers, money, time, and measurement. Topics covered may vary due to skill level of participants. **Please bring a calculator to class.**

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<tr>
<th>Course: SPP018</th>
<th>15 Hours</th>
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<td>$160 + $69 fee = $229; NMR add $140</td>
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#### Online: Structured Remote
- CRN#: 46775
- 10 Sessions
- M W F
- 6/7-6/28
  - 12:10-1:30 p.m.
- CRN#: 16586
  - 10 Sessions
  - M W F
  - 7/7-7/28
  - 12:10-1:30 p.m.

### Money Management: Let’s Save!
Gain practical knowledge about money management and practice basic skills in reading and math while learning to save! Learn the meaning and use of words and terms associated with a savings account, checking account, credit cards, credit limits, credit score, finance charges, and more. You will learn banking terminology and vocabulary relevant to money management. You will write checks, balance a checkbook, record transactions, and keep track of balances. You will learn to manage your money through real-life finance word problems.

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<tr>
<th>Course: SPP428</th>
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#### Online: Structured Remote
- CRN#: 16592
  - 10 Sessions
  - R
  - 6/17-8/19
  - 5:30-7 p.m.

### Paint Party
Painting parties are all the rage right now. You will gather to sip fun drinks and learn a new painting technique each week. You will make wonderful take home projects, such as stamped and stenciled aprons, rose mulled drinking goblets and painted trinket boxes. You will paint on canvas, wood and paper. You will try a new drink recipe each week. Creating a drink to go with the theme of the art work. For example: hot chocolate when we paint winter trees and lemonade when we paint daisies on mason jars. Grab your apron and come paint, sip and socialize with us!

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<th>Course: SPP414</th>
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#### Online: Structured Remote
- CRN#: 16634
  - 10 Sessions
  - M
  - 6/14-8/23
  - 12:30-2 p.m.
  - No class 7/5

### Reading for Fun and Facts: Mrs. Frisby and the Rats of NIMH
Mrs. Frisby is a widowed field mouse whose home is in danger of destruction by a farmer’s plow. She receives help to save her home from a very advanced group of rats. You will discover just how advanced they really are and what adventures occur when you join us. You will learn new vocabulary words, pronunciation of new words, reading comprehension, discussion of the theme, characters and humor. Come join us to find out what happens in this exciting story this summer by Robert O’Brien.

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<th>Course: SPP531</th>
<th>15 Hours</th>
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#### Online: Structured Remote
- CRN#: 16599
  - 10 Sessions
  - T R
  - 7/6-8/5
  - 1-2:30 p.m.

### Reading Review
Improve your functional reading skills by reading a variety of interesting short stories. Emphasis will be placed on comprehension and vocabulary building. **Prerequisite: Students must be able to read on the third-grade level.**

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<th>Course: SPP019</th>
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#### Online: Structured Remote
- CRN#: 46776
  - 10 Sessions
  - M W F
  - 6/7-6/28
  - 10 a.m.-11:30 a.m.
- CRN#: 16587
  - 10 Sessions
  - M W F
  - 7/7-7/28
  - 10 a.m.-11:30 a.m.
Sing Along and Learn about Folk Music NEW
Explore American folk music from its early roots in colonial times to recent music by Bob Dylan, Peter, Paul and Mary and Mumford and Sons. Each class will include group singing, playing rhythm instruments to recorded music and historical information about folk music.

Course: SPP533  15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 16637  10 Sessions  W F
6/21-7/26  1-2:30 p.m.
No class 7/5

The Underground Railroad NEW
The Underground Railroad was a secret system developed to aid fugitive slaves on their escape to freedom. Did you know Maryland was involved in the Underground Railroad? Join us as we explore the notable people involved, how it worked and where it was located. You will learn songs and their meanings which were used to encourage and convey messages to travelers.

Course: SPP534  15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 16600  10 Sessions  T R
6/22-7/22  1-2:30 p.m.

Computer Repair
A+ 220-1001 Exam Preparation: Core 1 TIP
This is part one of a two course series. Areas covered in this course are for Exam 220-1001 and include: Mobile Devices; Networking; Hardware; Virtualization and Cloud Computing; and Hardware and Network Troubleshooting. 100 Hours. No Prerequisites. TWA

Course: TTG580  100 Hours
$1,290 + $337 fee = $1,627; NMR add $800
Hybrid (Rockville Campus & DL)
CRN#: 46734  30 Sessions  M T W R
6/1-7/22  12-3:35 p.m.
CRN#: 46735  30 Sessions  M T W R
6/1-7/22  6-9:35 p.m.

A+ 220-1002 Exam Preparation: Core 2 TIP
This is part two of a two course series. Areas covered in this course are for Exam 220-1002 and include: Operating Systems; Security; Software Troubleshooting; and Operational Procedures. 100 Hours. Prerequisite: Completion of A+ 220-1001 Exam Preparation. TWA

Course: TTG581  100 Hours
$1,290 + $337 fee = $1,627; NMR add $800
Hybrid (Rockville Campus & DL)
CRN#: 16542  30 Sessions  M T W R
7/26-9/15  12-3:35 p.m.
CRN#: 16543  30 Sessions  M T W R
7/26-9/15  6-9:35 p.m.

PC Repair Introduction
Learn about your own computer, to upgrade, diagnose, and repair PC hardware and software. Content include: examination of hardware, software, and repair procedures related to modern personal computers. No prerequisites. TWA

Course: TTG516  45 Hours
465 + 127 fee = 592; NMR add 250
Hybrid (Rockville Campus & DL)
CRN#: 16673  9 Sessions  S
6/1-2/3/14  9 a.m.-3 p.m.

Driver Education with Additional Supports (SFT079)
This course provides the exact same MVA curriculum as SFT-043 Driver Education, but with built-in supports.

Montgomery College’s Driving School and its instructors are Maryland MVA licensed and certified. Our additional support instructors are dually certified in Special Education. This course, in a small classroom environment, prepares rookie drivers to test for a Maryland driver’s license. Our 36-hour course consists of 10 three-hour classroom sessions, and 3 two-hour individual sessions using our own cars.

Visit us online at www.montgomerycollege.edu/wdce.
Recommended ITI Course Sequence

Not sure where to start? We have made it easy for you! Start here!

Whether you want to start a new career, expand your professional skill set, or learn a new computer skill, the Information Technology Institute has the course or courses for you. Choose from a wide range of career focused, hands-on courses taught by industry professionals.

Computer Basics
New to computers or need to refresh your skills? Start here! The skills taught in these courses are also a necessary foundation for more advanced courses.
- Introduction to Keyboarding
- Computer Basics
- File Management Skills or Working with Windows
- Networking Basics
- Cloud Introduction

Administrative Office Support and Microsoft Applications
Learn or expand the computer skills necessary to be successful in administrative office settings. These courses are recommended for administrative assistants, data entry personnel, sales and marketing, and customer service. Before taking any of these courses, students should take the File Management Skills course or possess the equivalent experience.
- Microsoft Word and Excel Foundation Series
  Or the following individual courses:
  - MS Word—Introduction, Intermediate, and Advanced
  - MS Excel—Levels I, II, & III
  - MS Access—Levels I, II, & III
  - PowerPoint—Introduction
  - MS Outlook

Business Applications
Increase the efficiency of your day-to-day business operations by using technology applications that will make your job easier and business more profitable. These courses are designed for managers, project managers, accountants, bookkeepers, business owners, and other professionals.
- QuickBooks—Levels I, II, & III
- Microsoft Project Introduction & Intermediate
- QuickBooks Online
- Building and Online Website

Cloud Technologies
Learn the cloud computing skills you need to stay relevant in the Information Technology field. The courses are the first steps to achieve Amazon Web Services and Microsoft Azure certifications.
- Amazon Web Service AWS—Certified Solutions Architect Training
- Microsoft Azure Introduction

Computer Aided Design
Learn the most popular drafting and design software and take your drafting techniques to the next level. These courses are for drafters, interior designers, civil engineers, mechanics, electricians, or anyone who needs to use drafting and design software.
- Computer Aided Design (CAD) I
- Computer Aided Design (CAD) II: 3D Drawings
- Revit

Cybersecurity
The following course sequence provides the foundation for a career in cybersecurity. These courses also provide the skills for entry-level positions such as Help Desk Support Technician, Computer Support Specialist, and Network and Computer System Administrators.
Core Courses
- Network+ Certification Training and Exam Prep
- Security+ Certification Training and Exam Prep
Or
- CyberAdvantage: Cybersecurity Foundations Training

Electives
- Cisco CCNA Complete
- Cisco CCNA Complete Lab
Or
- CCNA—Introduction to Networks
  Digital Forensics Track
  • Digital Forensics—Introduction
  • Digital Forensics—Hands-On

Data Analysis
Data is growing exponentially, and so is the demand for IT professionals that possess the skills to handle it. Some of the positions that large and small companies are looking for are Data Analysts, Data Engineers, Data Consultant, and among others. The following courses will help you learn the initial skills to enter this field.
- Data Analytics Bootcamp—Introduction
- Data Analytics Bootcamp—Advanced
- Visual Analytics Boot Camp
- Power BI—Introduction

Database Administration
Database administrators (DBAs) use specialized software to store and organize data, and make it available for users. According to the U.S. Bureau of Labor and Statistics, employment of database administrators is projected to grow 15 percent from 2012 to 2022. The courses below prepare you to become a certified Oracle Database Administrator:
- Oracle 12c: Intro to SQL
- Oracle 12c: Database Administrator Certified Associate
- Microsoft Azure Data Fundamentals
- Microsoft Azure Database Administrator Training

Digital Graphics

- Step by Step Guide to Self-Publish with Amazon

Linux
- Linux/Unix—Levels I & II
- Linux/Unix—System Administration Introduction

Networking
- Networking Fundamentals
- Network+ Certification Training and Exam Prep
- Security+ Certification Training and Exam Prep
- ITI Networking Academy
- Cisco CCNA Complete and CCNA Lab

Programming
Programmers write, test, and maintain codes to create computer programs. Programmers are needed in almost all sectors of the economy; they often become system engineers and project managers. The following course sequences will help you start a career in this field.

Java Track
- Programming Fundamentals
- Java Programming
- Java: Web Development Bootcamp

Python Track
- Programming Fundamentals
- Python Programming—Levels I, II

SharePoint Technologies
- Microsoft SharePoint for Site Administrators
**Social Media**

This course sequence is designed for those seeking to become social media specialists, business owners who need to integrate social media into their marketing strategy, and professionals who need to leverage social media for career success.

- Introduction to Social Media Marketing
- Build Your Social Media Marketing Plan Series:
  - Module I: Facebook and Instagram
  - Module II: Pinterest, YouTube & Snapchat
  - Module III: Twitter & TikTok
- LinkedIn® for Entrepreneurs and Small Business Leaders.

**Web and Mobile Design**

**FRONT END WEB DEVELOPMENT CERTIFICATION**

Learn how to build sophisticated and interactive websites and start your career as a Front-End web developer. The Front-End Web Development Certification program trains you to become a Front-End Certified Web Developer based on the World Wide Web Consortium (W3C) curriculum.

Students who complete the training develop a portfolio of web-based projects designed, developed, and deployed to a live World Wide Web portfolio of their work.

*These are remote instructor-led courses. Once you register the instructor will provide clear instructions and guidance on how to access all applications needed for this training.*

**Minimum technology requirements for all remote classes:**

- PC running Windows 10 or MAC updated with latest operating system
- A broadband Internet connection
- Speakers, microphone, and webcam

*Once you register, claim your My MC account, and setup school email; the instructors will use your school email address to contact you.*

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**Administrative Office Support**

**Microsoft Word and Excel Foundation Series**

Novice users and those looking for formal training in MS Word and Excel will explore topics needed in the workplace or for personal business. Learn how to format and edit documents and spreadsheets, create labels, use shortcuts to work efficiently, use mathematical formulas in Excel spreadsheets, and create charts and graphs for presentations. **Prerequisites:** Computer Basics, Working with Windows or File Management Skills or equivalent experience. You must bring textbook(s) and a USB Flash drive to first class.

- **Course:** CMP860  18 Hours
  - $99 + $177 fee = $276; NMR add $140
- **Online: Structured Remote**
  - CRN#: 46590  6 Sessions  T R
  - 5/18-6/3  9:30 a.m.-12:30 p.m.

**MS Excel—Level I**

Excel Level I provides the basic concepts and skills to start being productive with Microsoft Excel 2019. The course covers Excel program fundamentals; how to create and workbooks using formulas and functions; entering, copying and moving data in a worksheet; how to format and manipulate Excel data. The course also covers how to create charts, output data, share, and print worksheets; how to use and setup workbook and worksheet options and properties. **Prerequisites:** Computer Basics and Working with Windows or File Management Skills or equivalent experience. You must bring textbook(s) and a USB Flash drive to first class.

- **Course:** ITI435  12 Hours
  - $99 + $163 fee = $262; NMR add $140
- **Online: Structured Remote**
  - CRN#: 46669  4 Sessions  T R
  - 5/11-5/20  6-9 p.m.

**MS Excel—Level II**

Excel Level II builds on the basic concepts and skills of our Level I course to provide more advanced tools for analysis and presentation of complex, realistic data in Microsoft Excel 2019: how to manage complex workbooks, build more complex functions, use data analysis tools, make an impact with powerful chart and presentation features, and collaborate with other users. Key capabilities and functions covered in this course include name ranges, table structured-references, PivotTables and Pivot Charts. This course follows the curriculum for the Microsoft Office Specialist (MOS). **Prerequisites:** MS Excel—Level I or equivalent experience. You must bring textbook(s) and a USB Flash drive to first class.

- **Course:** ITI436  12 Hours
  - $99 + $163 fee = $262; NMR add $140
- **Online: Structured Remote**
  - CRN#: 46671  4 Sessions  T R
  - 6-9 p.m.

**MS Excel—Level III**

Excel 2019 Level III builds on the concepts and skills of our Level I and Level II. Learn the advanced functions of Excel 2019. Learn tables, financial functions, what-if analyses, PivotTables and PivotCharts, workbook protection, collaboration, and more. **TEXTBOOK REQUIRED.** This course follows the curriculum for the Microsoft Office Specialist (MOS). For comprehensive certification training, students should complete Levels I, II, III. For more information about MOS please visit this link: https://www.microsoft.com/en-us/learning/certification-overview-mos.aspx  **Prerequisites:** MS Excel—Level II or equivalent experience. TWA

- **Course:** ITI437  12 Hours
  - $85 + $163 fee = $248; NMR add $140
- **Online: Structured Remote**
  - CRN#: 46670  4 Sessions  T R
  - 6-9 p.m.
Basic Courses

Cloud—Introduction
The new age of computing has meant we barely ever store things on our devices anymore, and instead we keep our beloved photos, documents and videos in the ubiquitous cloud. However, cloud computing takes many forms and it can get pretty confusing to figure out how to get the most of each service. From OneDrive to iCloud, Google drive to Netflix and iTunes, the course covers the biggest and best of cloud computing and will teach you the best way to manage these online services. This course is intended for computer users who are comfortable navigating the Internet. Students interested in how businesses use the cloud should consider taking the Amazon Web Services (AWS) course sequence. Prerequisites: Computer Basics, Working with Windows, File Management Skills, or equivalent experience. TWA

Course: ITI1284 8 Hours
$45 + $80 fee = $125; NMR add $120
Online: Structured Remote
CRN#: 46668 4 Sessions  T R
5/11-5/20 9 a.m.-11 a.m.

File Management Skills
Develop expertise in file management, create folders and subfolders with Windows Explorer, and find and copy files. File management skills are required for students who take MS Office, web development, or programming courses. Prerequisites: Computer Basics or equivalent experience, and Introduction to Keyboarding, or keyboarding skills. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: CMP226 5 Hours
$42 + $76 fee = $118; NMR add $120
Online: Structured Remote
CRN#: 46589 2 Sessions  W F
5/5-5/7 9 a.m.-11:30 a.m.

Networking Basics
Learn how to set up a small, local computer and digital device network. Connect and secure Wi-Fi devices to a network. Use routers, access points, computers, printers, tablets, cell phones, and other devices in a network. Set permissions and access control in a small network. The concepts learned can be applied to set up home networks as well. Prerequisites: Computer Basics, Working with Windows, File Management Skills, or Equivalent Experience. TWA

Course: ITI338 6 Hours
$45 + $80 fee = $125; NMR add $120
Online: Structured Remote
CRN#: 46667 2 Sessions  T R
5/4-5/6 9 a.m.-12 p.m.

Business Applications

Quickbooks—Level I
Learn the fundamentals of using QuickBooks to track the finances of a small business. Set up a new company; maintain customer and vendor information; work with banking and credit card transactions; generate reports. You will also create sales receipts and invoices and pay bills. Prerequisites: Working with Windows or File Management Skills.

Course: ITI464 12 Hours
$99 + $198 fee = $297; NMR add $140
Online: Structured Remote
CRN#: 46682 6 Sessions  M W
6/7-6/23 6-8 p.m.

Quickbooks Online
Learn the fundamentals of using QuickBooks Online to track the finances of a small business. Set up a new company; maintain customer and vendor information; work with banking and credit card transactions; generate reports. You will also create sales receipts and invoices and pay bills. Prerequisites: Working with Windows or File Management Skills.

Course: ITI429 12 Hours
$100 + $100 fee = $200; NMR add $140
Online: Structured Remote
CRN#: 16489 6 Sessions  M W
7/12-7/28 6-8 p.m.

Step by Step Guide to Self-Publish with Amazon
Learn a quick and easy way to self-publish your book. Create a Print-on-Demand book using Amazon CreateSpace with Microsoft Word, Adobe InDesign and Adobe Photoshop. Use a book layout template to import text, create a cover, export, proof and publish through Amazon CreateSpace. Prerequisites: Computer Basics, Working with Windows, File Management Skills, or equivalent experience. TWA

Course: ITI439 6 Hours
$45 + $80 fee = $125; NMR add $120
Online: Structured Remote
CRN#: 46673 3 Sessions  M W F
5/10-5/14 9 a.m.-11 a.m.
Cloud Computing

Amazon Web Service AWS—Certified Solutions Architect Training [TIP]
Learn how to architect and deploy secure and robust applications on AWS technologies. This training will help you gain hands on experience with Amazon Web Services (AWS) and will help you achieve one of the top IT certifications: the AWS Certified Solutions Architect Associate certification. This course is for administrators, solution architects and developers interested in using AWS services, and those interested in becoming AWS network administrators. It also covers introductory information about the AWS solutions architect career path and the associated certifications. Certification exam topics will be reviewed, and key Amazon white papers will be reviewed and discussed. All students are expected to have an AWS account, please visit: aws.amazon.com. Prerequisites: Experience with the command line. Textbook recommended. TWA

Course: ITI442 18 Hours
$199 + $106 fee = $305; NMR add $160
Online: Structured Remote
CRN#: 16490 6 Sessions  T R 7/13-7/29 6-9 p.m.

Microsoft Azure—Introduction
Learn to how to host, backup and maintain servers and Microsoft Azure services using the Azure platform. This course is for administrations and developers interested in using Microsoft Azure and those interested in becoming Azure administrators. Prerequisites: Experience implementing, developing or managing IT systems. TWA

Course: ITI442 18 Hours
$199 + $106 fee = $305; NMR add $160
Online: Structured Remote
CRN#: 16490 6 Sessions  T R 7/13-7/29 6-9 p.m.

Cybersecurity

CISSP Test Preparation [TIP]
The Certified Information Systems Security Professional (CISSP) course is designed to ensure that someone handling computer security for a company or client has mastered a standardized body of knowledge. Certified Information Systems Security Professional (CISSP) has developed as the key certification for security professionals in government and industry. Corporations are seeking certified, experienced information security professionals to safeguard their information and assets. The CISSP? is considered the global standard that proves an individuals proficiency in several security disciplines. Security professionals consider the Certified Information Systems Security Professional (CISSP) to be the most desired certification to achieve. This course is intended for experienced cyber professionals that have the background to take the CISSP but need help preparing for the exam. Prerequisites: Two years of experience and extensive knowledge of cybersecurity. The ideal candidate has already started preparing to take the exam and would be using this class to complete their preparation. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: ITI442 18 Hours
$199 + $106 fee = $305; NMR add $160
Online: Structured Remote
CRN#: 16490 6 Sessions  T R 7/13-7/29 6-9 p.m.

Structured Remote (SR) vs Distance Learning (DL)
Structured Remote (SR) classes will meet at a designated meeting date and time with the possibility of transitions to in-person classroom teaching.
Distance Learning (DL) classes are at your leisure during the semester and will not transition to in-person classes.
Hybrid (In person & DL or SR)
Classes will meet online either through Structured Remote (SR) or Distance Learning (DL) along with face to face meetings on campus.
See page 2 for more information.
Security+ Certification Training and Exam Prep

The demand for IT professionals with security skills and knowledge has never been greater. And one of the most widely sought after certifications for those seeking to either enter or advance in the security field is the CompTIA Security+ (SYO-501). In this course, students will learn the key concepts and skills required to obtain this industry significant certification. The course will cover the Security+ exams six testing domains: Technologies and Tools, Architecture and Design, Identity and Access Management, Risk Management, Cryptography, and Threats, Attacks and Vulnerabilities. Upon completion of the course, students will be able to sit for the Security+ certification exam. Prerequisites: Network+ or equivalent experience. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: ITI240 40 Hours
$199 + $405 fee = $604; NMR add $300

Online: Structured Remote
CRN#: 16488 13 Sessions  S 6/5-9/4 9 a.m.-12:15 p.m.
No class 7/3

Splunk for Power Users

Splunk is a fully featured, searching, analyzing, monitoring and reporting platform for collecting data. Splunk is easy to use and deploy. It turns machine data into intelligence, rapid visibility and insight. Splunk basically processes all of your text-based log data, and presents a simple way to go over it. It started out as Google for your logs, but now, its more than that. Learn how you can easily examine for specific patterns, or develop all manner of graphical reports. Learn how to search, navigate, and create reports, manage knowledge objects, and extract knowledge from a sea of information. Prerequisites: Familiarity with basics of cybersecurity and/or data science. TWA

Course: ITI453 18 Hours
$186 + $186 fee = $372; NMR add $160

Online: Structured Remote
CRN#: 46677 6 Sessions  T R 6/1-6/17 6-9 p.m.

Data Analysis

Data Analytics Practitioner—Introduction

The first course of the program series—this class aims to establish students’ knowledge of career paths, technology, and concepts in data. Explore the workforce outlook for the field of data science and analytics and differentiate between job roles. Identify various data storage tools and data retrieval methods. Define statistical, analytical, and machine learning techniques used to derive findings. Recognize common visualization types and best practices for data storytelling. This is an open enrollment class. Students looking go continue onto the Data Analytics Practitioner Bootcamp need to take this class and pass an assessment. Prerequisites: Ability to navigate in a Windows environment including file management skills. Knowledge of MS Excel, statistical concepts, and programming recommended. TWA

Course: ITI470 12 Hours
$50 + $49 fee = $99; NMR add $50

Online: Structured Remote
CRN#: 46685 4 Sessions  T R 5/4-5/13 6-9 p.m.

Power BI—Introduction

This data science course, you will learn the basic concept of Power BI with demos, quizzes, and hands-on labs. You’ll walk through Power BI, end to end, starting from how to connect to and import your data, author reports using Power BI Desktop, and publish those reports to the Power BI service. Plus, learn to create dashboards and share with business users on the web and on mobile devices. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: ITI462 12 Hours
$99 + $100 fee = $199; NMR add $120

Online: Structured Remote
CRN#: 16491 4 Sessions  T R 7/13-7/22 6-9 p.m.

NEW! Data Analytics Practitioner Program

This is a two-course program that will help you build all the essential skills required for jobs in the field of data analytics. These classes are designed to develop skills in programming, data analysis, and visualization, and knowledge of ethical data practices and effective presentation methods. At the end of the program students should be prepared to take and pass the Analyzing Data with Microsoft Power BI examination to earn the Microsoft Certified: Data Analyst Associate Certification. Students will need to register for the first course and pass an assessment to register for the second course.
Microsoft Azure Data Fundamentals
This Microsoft certification course is intended for students beginning to work with data in the cloud. It prepares you to become candidates for the Azure Data Fundamentals certification DP-900 exam, and provides the foundational knowledge of core database concepts, and how they are implemented using Microsoft Azure data services. The Azure Data Fundamentals certification can be used in preparation for other Azure role-based certifications like Azure Database Administrator Associate or Azure Data Engineer Associate. Prerequisites: Candidates should have a good working knowledge of computers, cloud, and network functionalities. Be familiar with the concepts of relational and non-relational data, and different types of data workloads such as transactional or analytical. TWA
Course: ITI467 18 Hours $199 + $106 fee = $305; NMR add $160
Online: Structured Remote
CRN#: 46743 6 Sessions M W 6/7-6/23 6-9 p.m.

Microsoft Azure Database Administrator Training
If your goal is to become an Azure Database Administration, this is the course for you. The Azure Database Administrator implements and manages the operational aspects of cloud-native and hybrid database platform solutions built on Microsoft Azure data services and Microsoft SQL Server. This course will teach you the content of the Administering Relational Databases on Microsoft Azure and will prepare you to take the DP—300 Exam. Database administrators and data management specialists that manage on-premises and cloud relational databases built on top of Microsoft SQL Server and Microsoft Azure data services will benefit from this course. Prerequisites: Successfully completion Microsoft Azure Data Fundamentals DP-900 exam. Previous MS DBA certifications and/or years of experience in the DBA field are a plus. TWA
Course: ITI277 100 Hours $898 + $1,005 fee = $1,903; NMR add $800
Online: Structured Remote
CRN#: 46917 25 Sessions T R 5/11-8/7 6-10 p.m.

Networking

Cisco CCNA Complete Program—CCNA v7.0 TIP
This accelerated class is designed to take you through all 3 courses of the Cisco Networking Academy Routing and Switching v7.0 Program, and prepare you for the Cisco Certified Network Associate (CCNA) certification. Achieving the CCNA certification will help you get hired and succeed in jobs related to networking computers and devices. Career pathways include: network technician, support engineer, network administrator, network designer, and network engineer. Montgomery College participates in the Cisco Networking Academy Program. Students who register for this class must register also for the lab sessions, course ITI300. This is an exciting, challenging and rewarding course. All materials for this course are INCLUDED in the course and are accessible via the Cisco Networking Academy website (www.netacad.com.) There is no need to purchase a textbook or other resource. Prerequisites: Network+ training, knowledge of networking infrastructure or equivalent working experience. TWA
Course: ITI474 30 Hours $200 + $249 fee = $449; NMR add $225
Online: Structured Remote
CRN#: 46688 12 Sessions T R 6/1-7/15 6-8:30 p.m.
No class 7/5,7/7

Network+ Exam Review
This Network+ Exam Review and study group is for students who have taken a Network+ course in the last couple of years and need to refresh their knowledge in order to take the exam. This course teaches a structured approach to applying your knowledge to each exam question so that you can pass the exam the first time. The course is facilitated online by an experienced live instructor. Prerequisites: CompTIA Network+ Training and Exam Prep, or at least a year of networking working experience. TWA
Course: ITI482 18 Hours $100 + $99 fee = $199; NMR add $120
Online: Structured Remote
CRN#: 16564 6 Sessions M W 8/2-8/18 6-9 p.m.
Networking Fundamentals
Build a solid foundation in computer networking concepts, and start preparing for the CompTIA IT Fundamentals certification. Learn the basics of computing, IT infrastructure, software development, and database use. In addition, learn the basics of installing software, establishing basic network connectivity, and identifying/preventing basic security risks. The information you learn in this training serves as the foothold for your career in information technology. This course is a prerequisite for the Network + course. Prerequisites: Computer Basics, File Management Skills, or a solid understanding of computer hardware and operating systems. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: ITI441
18 Hours
$65 + $139 fee = $204; NMR add $140
Online: Structured Remote
CRN#: 46674
6 Sessions
M W 5/10-5/26 6-9 p.m.

Programming

Java Programming—Introduction
Java is one of the most popular programming languages out there. This course covers an overview of object-oriented programming, and will provide you with a basic foundation in Java. Topics include Java language essentials, Java Software Development Kit (J2SDK), and simple standalone text and graphics applications in Java. Prerequisites: Programming Fundamentals or equivalent experience. Knowledge of another programming language is helpful but not required. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: ITI418
18 Hours
$99 + $205 fee = $304; NMR add $225
Online: Structured Remote
CRN#: 46684
6 Sessions
M W 5/24-6/16 6-9 p.m.

Programming Fundamentals
This course provides knowledge to begin programming in any language. The course covers creating small programs to explore conditions, loops, variables, expressions, working with different kinds of data, how to debug, and using different approaches to building programs in Python. Topics include: Understanding compiled and interpreted languages, requesting input, working with numbers, characters, strings, and operators, Writing conditional statements and loops, and debugging. Prerequisites: Working with Windows, File Management Skills or equivalent experience. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: ITI454
18 Hours
$99 + $205 fee = $304; NMR add $160
Online: Structured Remote
CRN#: 46678
6 Sessions
T R 5/4-5/20 6-9 p.m.

Python Programming—Level II
This course will explore the object-oriented aspects of Python using Python 3.x. The course will also explore various IDEs (integrated development environments), unit testing, debugging, handling exceptions, installing packages, and accessing databases. Hands-on exercises will engage students with the training material. Prerequisites: Python Programming I or equivalent experience. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: ITI456
15 Hours
$99 + $191 fee = $290; NMR add $140
Online: Structured Remote
CRN#: 46680
6 Sessions
T R 6/15-7/1 6-8:30 p.m.
Salesforce®

Salesforce Administrator Training
Learn and master the concepts of being a Salesforce Administrator. This training will help you develop an understanding of Force.com architecture, Salesforce objects, and the Salesforce interface. Moreover, you will learn how to configure Salesforce so you are able to collect, analyze, and retrieve all of the vital information associated with your customer base. We offer practical hands-on learning that will ensure your job success, as well as the theoretical knowledge needed to prepare for the Salesforce Certified Administrator exam. Prerequisites: Salesforce Fundamentals. TWA

Course: ITI370 40 Hours
$300 + $399 fee = $699; NMR add $300

Online: Structured Remote
CRN#: 46665 16 Sessions  T R
6/8-8/5 6-8:30 p.m.
No class 7/6,7/8

Salesforce Fundamentals
This 2-day course will provide you with an understanding of what is possible with the Salesforce platform, its specific applications, and their business values and benefits. In this course, we walk you through the basics of the Salesforce platform including Salesforce objects and terminology, the Sales Cloud data model, customizations to support your business process and goals, and how to get data into Salesforce. By learning the features and processes of the platform, you will be able to successfully use Salesforce and have a foundational knowledge to learn more about Salesforce administration. TWA

Course: ITI438 10 Hours
$49 + $100 fee = $149; NMR add $120

Online: Structured Remote
CRN#: 46672 4 Sessions  T R
5/25-6/3 6-8:30 p.m.

Salesforce®

Web and Mobile Design and Development

Building an Online Website
Are you interested in creating a website on your own without having to spend a lot of money for software or professional help? In this introductory course you will learn how to design web pages and use free online web authoring tools. Topics will include every phase of the web design process-planning, designing, and implementing. You will also learn about choosing the right web development company. Prerequisites: Working with Windows or File Management Skills or equivalent experience. TWA

Course: ITI427 16 Hours
$100 + $75 fee = $175; NMR add $140

Online: Structured Remote
CRN#: 46683 8 Sessions  S
5/15-7/10 9 a.m.-11 a.m.
No class 5/29

Front End Web Development Certification
This certification program trains you to become a Front-End Certified Web Developer based on the World Wide Web Consortium (W3C) curriculum. Learn how to build beautiful, interactive websites based on the fundamentals building blocks of mobile-first web design. Learn the advanced technologies being used today to design and develop robust web-based applications. Web technologies taught include HTML5, CSS3, JavaScript, JQuery, XML, JSON, AJAX, and Responsive Web Design (RWD) using the leading HTML5, CSS3, and JavaScript frameworks. Students who complete the training will develop a portfolio of web-based projects designed, developed, and deployed to a live World Wide Web portfolio of their work. Prerequisites: File Management Skills or equivalent experience; familiarity with the Internet and keyboarding skills TWA

Course: ITI481 94 Hours
$1,000 + $975 fee = $1,975; NMR add $800

Online: Structured Remote
CRN#: 46693 25 Sessions
5/3-8/2 Online 24/7
No class 7/5,7/7

Cosmetology

Makeup Artistry

Makeup Artistry I
This class is for beginning and intermediate-level students who want hands-on training in the industry of makeup artistry. Learn tips and tricks from the professionals. Learn how to create the latest makeup looks. You will receive demonstration and hands-on training in the skilled trade of makeup artistry. Topics include the origins of makeup, sanitation, skincare techniques, and tools and products used to apply makeup. Learn how to identify and apply the correct makeup techniques for different face and eye shapes, execute corrective eyebrow grooming, and proper foundation for a specific look. Required: Students must bring a basic makeup kit to class and dress in the industry standard of professional solid black attire for the duration of the course. You must purchase textbooks and bring them to the first class. TWA

Course: COS015 40 Hours
$255 + $148 fee = $403; NMR add $225

Online: Structured Remote
CRN#: 46701 10 Sessions  W R
6/9-7/8 6-10 p.m.

Makeup Artistry II
This class is a continuation of Makeup Artistry for the Professional. Prerequisite: Completion of Makeup Artistry for the Professional. TWA

Course: COS016 24 Hours
$128 + $95 fee = $223; NMR add $140

Online: Structured Remote
CRN#: 16507 6 Sessions  W R
7/14-7/29 6-10 p.m.

Natural Hair Care Certificate
(Continuing Education)
Course: COS033
This course provides stylists with the skills they need to enhance services for clients with natural hair. Learn from a current hair studio owner who brings over 30 years of experience working with natural hair.
Nail Technician

Nail Technician I
This course, approved by the Maryland Board of Cosmetology, is the first in a series of three courses taken to prepare participants to apply for the state-required examination to become a licensed nail technician. Instruction includes theory, demonstration, and practical application. TWA
Course: COS004  50 Hours
$255 + $265 fee = $520; NMR add $250
Online: Structured Remote
CRN#: 46700  13 Sessions  M T W
6/1-6/29  5:30-9:30 p.m.
Last class on 6/29 meets 5:30-7:30 p.m.

Nail Technician II Tip
This is the second of three required courses needed to sit for the examination to become a licensed nail technician in the state of Maryland. You will learn manicure and pedicure techniques, electric filing, and how to apply nail tips and wraps. Anatomy and physiology of the hand and nails are reviewed. Safety protocols are emphasized. TWA
Course: COS005  100 Hours
$510 + $515 fee = $1,025; NMR add $650
Online: Structured Remote
CRN#: 16506  25 Sessions  M T W
7/6-8/31  5:30-9:30 p.m.

Natural Hair Care

Natural Hair Care Education Certificate (Continuing Education)
Invest in yourself. The Natural Hair Care certificate provides hair stylists with skills in natural hair care and styling, hair transition, client retention, and hair locing techniques. The course is taught by Susan Peterkin-Bishop, a licensed senior cosmetologist and has over 30 years of natural hair business experience. You must purchase textbooks/materials and bring them to the first class. TWA
Course: COS033  36 Hours
$160 + $165 fee = $325; NMR add $160
Online: Structured Remote
CRN#: 16508  12 Sessions  M
6/7-8/30  6-9 p.m.
No class 7/5

Early Childhood Education / Child Care

Creative Cognition I
Improve the learning capacity of children through simple, specific activities that serve a clear function. This class will establish the need of using different effective tools towards the integration of physical, psychological, academic, and language functions. (0.4 CEUs) TWA
Course: ECH262  4 Hours
$30 + $38 fee = $68; NMR add $50
Online: Structured Remote
CRN#: 16529  2 Sessions  M W
8/9-8/11  6:30-8:30 p.m.

Creative Cognition II: Integrating Skills with Young Children
Continue exploring the capacity of children to learn through simple and fun activities. A variety of strategies will be introduced to achieve developmental progress in multiple learning domains through integration of physical, psychological, academic, and language functions. (0.4 CEUs) TWA
Course: ECH251  4 Hours
$30 + $38 fee = $68; NMR add $50
Online: Structured Remote
CRN#: 16527  2 Sessions  M W
8/16-8/18  6:30-8:30 p.m.

Child Development

National Child Development Associate (CDA) Credential
Our classes meet the National Child Development Associate (CDA) Credential 120 hour training and the Continuing Education Unit requirements for Credential Renewal. For information about CDA credentialing, go to www.cdacouncil.org.
Classes fulfill the Maryland State Department of Education requirements.

Community

Building Partnerships with Families
Join us as we highlight key techniques for building strong connections with families, which are linked to early education program success. (0.3 CEUs) TWA
Course: ECH195  3 Hours
$30 + $30 fee = $60; NMR add $50
Online: Structured Remote
CRN#: 46717  1 Session  W
6/23  6:30-9:30 p.m.

Multiculturalism in ECE Settings
Develop strategies for infusing multicultural content into your classroom. Define culturally diverse families. Include these culturally and diverse families to take on leadership roles, and infuse multicultural content into curriculum, environment, and activities. (0.3 CEUs) TWA
Course: ECH332  3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 46720  1 Session  M
6/21  6:30-9:30 p.m.

Let Us Train Your Work Force At Your Place!
The Early Childhood Education Department now offers more than 150 child development courses in English and 60 courses in Spanish. All of these classes meet the Maryland State Department of Education training requirements. We can individualize the content and training hours to meet your staff’s specific learning needs.

For more information, e-mail nelida.andres@montgomerycollege.edu.
Early Childhood Education

**Curriculum**

**Behavior Management System in Early Childhood Classrooms**
Understanding and developing a Comprehensive Behavior Management System for early childhood classrooms. You will learn how culture can influence behavior, classroom factors that impact behavior management, and how teacher actions can influence student behavior. (0.3 CEUs) TWA
Course: ECH333 3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 46721 1 Session M 6/7 6:30-9:30 p.m.

**Lesson Planning for ECE**
Create lesson plans that allow students to reach mastery. Topics include context for learning, instructional delivery and evaluation of the lesson plan. (0.4 CEUs) TWA
Course: ECH354 4 Hours
$30 + $38 fee = $68; NMR add $50
Online: Structured Remote
CRN#: 16530 2 Sessions M W 7/26-7/28 6:30-8:30 p.m.

**Health, Safety, and Nutrition**

**Common Infectious Diseases in Child Care Settings**
Learn the signs and symptoms of infectious illnesses and how to prevent their spread in childcare settings. We will cover infection period and exclusion criteria as well as what diseases need to be reported to MSDE. (0.3 CEUs) TWA
Course: ECH356 3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 46722 1 Session S 6/26 9:30 a.m.-12:30 p.m.

**Health and Safety Training**
This class meets the health and safety training required by MSDE. It will provide an overview of basic health and safety best practices and requirements in 13 topic areas.(0.5 CEUs) TWA
Course: ECH305 5 Hours
$20 + $40 fee = $60; NMR add $50
Online: Structured Remote
CRN#: 16531 1 Session S 8/14 9 a.m.-2 p.m.

**Stress in Child Care Providers**
Learn the different sources of stress in a child care environment. This class will provide you with different coping strategies to reduce stress. (0.3 CEUs) TWA
Course: ECH293 3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 16528 1 Session M 7/12 6:30-9:30 p.m.

**Professionalism**

**Child Development Associate (CDA) Credential Assessment Preparation**
Prepare the CDA Professional Portfolio following the directives established by the Council for Professional Recognition in DC as well as review the different CDA subject areas. (3.0 CEUs) TWA
Course: ECS059 3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 46737 1 Session T 6/15 6:30-9:30 p.m.

**Special Needs**

**Including All Children and the ADA**
This course provides essential information that every child care and education professional needs to know about the requirements of the Americans with Disabilities Act (ADA). Go beyond the definition of ADA to learn inclusionary best practices, strategies and resources for implementing an early childhood or school age environment that is inclusive to all children and families. (0.3 CEUs) TWA
Course: ECH271 3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 46719 1 Session M 6/28 6:30-9:30 p.m.

**Comunidad**

**Diversidad en el ambiente escolar**
Obtenga las herramientas y estrategias necesarias para poder acomodar los contenidos educativos desde un enfoque alternativo atendiendo a las necesidades de aquellos individuos con características diferentes. (0.3 CEUs) TWA
Course: ECS059 3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 46737 1 Session T 6/15 6:30-9:30 p.m.

**Educación Infantil**

**Curriculum**

**Fábulas y cuentos para promover alfabetización**
Utilice fábulas y cuentos para implementar prácticas de desarrollo infantil apropiadas a diferentes ambientes. Aprenda a elegir libros adecuados a los indicadores de desarrollo. (0.3 CEUs) TWA
Course: ECS114 3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 46739 1 Session T 6/29 6:30-9:30 p.m.
Necesidades especiales

Psicofunciones
Conozca que son las psicofunciones, como funcionan y como se estimulan para mejorar el aprendizaje de sus pequeños alumnos. Aprenda herramientas prácticas y sencillas que facilitarán su labor docente. (0.3 CEUs) TWA

Course: ECS101  3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 46738  1 Session  R
6/17  6:30-9:30 p.m.

Profesionalidad

Guía para la Credencial de Desarrollo Infantil de Maryland
Esta clase le ayudará a entender el proceso para solicitar la Credencial del Estado de Maryland. Se explicarán los diferentes niveles establecidos por dicha credencial y cuales son sus requisitos. También se cubrirá el sistema de reembolso por dichos niveles. (0.2 CEUs) TWA

Course: ECS048  2 Hours
$10 + $15 fee = $25; NMR add $15
Online: Structured Remote
CRN#: 46852  1 Session  W
6/2  6:30-8:30 p.m.

Preparación para la credencial de desarrollo infantil
Este curso le ayudará a preparar la carpeta de recursos profesionales así como repasar las áreas funcionales que comprenden la credencial de desarrollo infantil (CDA) otorgada por el Consejo Profesional de Washington, D.C. (3.0 CEUs) TWA

Course: ECS028  30 Hours
$110 + $190 fee = $300; NMR add $160
Missing Location
CRN#: 46723  6 Sessions  S
6/5-7/10  9 a.m.-2 p.m.

Salud, seguridad, nutrición

Enfermedades infecciosas comunes en los centros de cuidado infantil
Conozca los signos y síntomas de las enfermedades infecciosas y cómo prevenir su propagación en los entornos de cuidado infantil. Cubriremos el período de infección y los criterios de exclusión, así como qué enfermedades deben notificarse al MSDE. (0.3 CEUs) TWA

Course: ECS123  3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 46740  1 Session  T
6/22  6:30-9:30 p.m.

Síndromes del bebé sacudido y muerte súbita
Aprenda las señales y síntomas del síndrome del bebé sacudido como las estrategias para prevenir el síndrome de muerte súbita. (0.3CEUs) TWA

Course: ECS102  3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 16545  1 Session  R
7/22  6:30-9:30 p.m.

Structured Remote (SR) vs Distance Learning (DL)
Structured Remote (SR) classes will meet at a designated meeting date and time with the possibility of transitions to in-person classroom teaching.

Distance Learning (DL) classes are at your leisure during the semester and will not transition to in-person classes.

Hybrid (in person & DL or SR) Classes will meet online either through Structured Remote (SR) or Distance Learning (DL) along with face to face meetings on campus.

See page 2 for more information.

Entrepreneurship and Small Business

Entrepreneurship: Business Life-cycle and Feasibility Study—Introduction
Learn the life-cycle of a business and gain competencies in business development and strategic planning along with foundational documents to move you forward to becoming a successful entrepreneur! Harvard Business Case Study purchases required, 2 per course; Instructor will provide instructions at first class. TWA

Course: ENT001  24 Hours
$125 + $225 fee = $350; NMR add $160
Online: Structured Remote
CRN#: 46706  8 Sessions  T R
5/11-6/3  6-9 p.m.

Financing your Start-up or Small Business
Learn how to determine objectives, define successful outcomes, assess costs and benefits, and gain the technical knowledge needed to convert an idea into a tangible product. Students will learn how to identify prospects, resources, and processes.TWA

Course: ENT016  24 Hours
$125 + $225 fee = $350; NMR add $160
Missing Location
CRN#: 16510  8 Sessions  T R
7/8-8/3  6-9 p.m.

How to Efficiently Run Your Start-up!
Learn what considerations, involvement, internal and external factors affect small business management activities; students should be digitally literate and online competent. TWA

Course: ENT015  24 Hours
$125 + $225 fee = $350; NMR add $160
Online: Structured Remote
CRN#: 46705  8 Sessions  T R
6/8-7/1  6-9 p.m.

See page 2 for more information.
Entrepreneurship and Small Business

Marketing and Communicating your Start-up and Small Business
Learn to develop marketing strategies and tools for startups and small business, employ marketing tools to amplify profile of startup, and create communication functions to design customer feedback channels. Students should be digitally literate and online competent. TWA

Course: ENT017 24 Hours
$125 + $225 fee = $350; NMR add $160

Online: Structured Remote
CRN#: 16509 8 Sessions  T R 8/5-8/31 6-9 p.m.

Small Business

Beyond Marketing—5 Ways to Grow Your Business
Are you already in business or just beginning? This course will provide an overview of core marketing principles that every small business owner should know! Simple, innovative, and zero to low-cost marketing strategies will be explored, along with some techniques that can be implemented right away, such as market plan, branding, and lead generation.

Course: SMB962 3 Hours
$14 + $25 fee = $39; NMR add $35

Online: Structured Remote
CRN#: 46773 1 Session  W 5/19 6-9 p.m.
CRN#: 16584 1 Session  W 7/14 6-9 p.m.

Home Improvement: MHIC Exam Preparation NEW
Prepare for the Maryland Home Improvement Commission (MHIC) exam to obtain a Maryland Contractor license. Topics include: Home Improvement law, project and management skills, planning, and regulation. Required textbook: NASCLA Contractors Guide to Business, Law, and Project Management, 6th edition, Revised Summer 2016. TWA

Course: SMB034 18 Hours
$100 + $175 fee = $275; NMR add $140

Online: Structured Remote
CRN#: 46901 6 Sessions  M T W R F 5/17-5/24 6-9 p.m.
CRN#: 16651 6 Sessions  M T W R F 7/12-7/19 6-9 p.m.
CRN#: 16652 6 Sessions  M T W R F 8/23-8/30 6-9 p.m.

Home Improvement: MHIC Exam Preparation
Prepare for the Maryland Home Improvement Commission (MHIC) exam to obtain a Maryland Contractor license. Topics include: Home Improvement law, project and management skills, planning, and regulation. Required textbook: NASCLA Contractors Guide to Business, Law, and Project Management, 6th edition, Revised Summer 2016. TWA

Course: SMB968 15 Hours
$95 + $103 fee = $198; NMR add $120

Hybrid (Online & Face to Face)
CRN#: 16585 5 Sessions  W 7/7-8/4 6:30-9:30 p.m.

Home Inspection Cont. Ed. Part I
This class provides 15 hours of Continuing Education to LICENSED Home Inspectors; Continuing Education hours are required by the Maryland Commission of Home Inspection. Gain knowledge in the following residential components, HVAC, roofing, plumbing, electrical, and more. TWA

Course: SMB967 15 Hours
$95 + $103 fee = $198; NMR add $120

Online: Structured Remote
CRN#: 46774 5 Sessions  W 6/2-6/30 6:30-9:30 p.m.

Home Inspection Cont. Ed. Part II
This course is designed for LICENSED Home Inspectors, it provides 15 hours of Continuing Education mandated by the State of Maryland. Topics include: How to inspect and report on the soundness of the HVAC system, insulation and ventilation, and fireplaces and solid burning appliances. TWA

Course: SMB968 15 Hours
$95 + $103 fee = $198; NMR add $120

Hybrid (Online & Face to Face)
CRN#: 16585 5 Sessions  W 7/7-8/4 6:30-9:30 p.m.

Home Inspection: Make It Your Business TIP
This pre-licensure course meets the 72 hour requirement to become a licensed Home Inspector in the State of Maryland. Topics include: structural, exterior, interior, roofing, plumbing, and many more. Required textbook: Principles of Home Inspection Systems and Standards, 3rd Edition, required at first class and is available at campus bookstores. ALL required classroom sessions MUST be attended in order to obtain a certificate of completion; make-up opportunities are considered on a case-by-case basis and not guaranteed. TWA

Course: SMB968 72 Hours
$480 + $515 fee = $995; NMR add $400

Online: Structured Remote
CRN#: 46772 15 Sessions  R S 5/20-7/15 6-9 p.m. (R) 9 a.m.-4 p.m. (S)
No class 7/1, 7/3

NEED HELP LOOKING FOR A CAREER? CAREER COACH CAN HELP!
Career Coach is an online search tool that will help you find a good career by providing the most current data on wages, employment, job postings, and associated education and training for our region.

For more information, go to https://montgomerycollege.emsiccc.com

Structured Remote (SR) vs Distance Learning (DL)
Structured Remote (SR) classes will meet at a designated meeting date and time with the possibility of transitions to in-person classroom teaching.
Distance Learning (DL) classes are at your leisure during the semester and will not transition to in-person classes.
Hybrid (In person & DL or SR)
Classes will meet online either through Structured Remote (SR) or Distance Learning (DL) along with face to face meetings on campus.

See page 2 for more information.
Health Sciences

All Health Sciences Students:
Students must understand and meet all requirements and/or standards imposed by recognized professional societies and all contract requirements imposed on College students by the institution or agency where the clinical practice is to occur. Please see our website for details.

Until further notice from the Montgomery County Leaders, classes will be taught online via Zoom and/or Blackboard learning systems. Therefore, you will need a computer, laptop, tablet, or smartphone camera ready with speakers, internet access and a browser that is current.

If clinicals resume, COVID19 training will be required prior to entry into the healthcare facility. Face masks, social distancing, and frequent hand-washing is also required.

For classes that are scheduled to be on campus, students must complete the daily self-screening survey. You are required to wear a mask, wash hands before entering or leaving building or classroom, wash your hands before and after using equipment, and practice social distancing as required by the CDC.

Please check the website for updates: https://www.montgomerycollege.edu/wdce/health-sciences

Health Care Courses

Clinical Medical Assistant

Clinical Medical Assistant—Labs and Clinical Externship
This 90-hour course serves as the required lab (40 hours) and clinical externship (50 hours) part of the Clinical Medical Assistant Program. Focus will be on the clinical responsibilities of the medical office; assisting the physician with patient contact and related care; preparing patients for examination and treatment; routine laboratory procedures and diagnostic testing; HIPAA and patient confidentiality; the legal aspects of healthcare and related regulatory issues; recording and taking vital signs, blood pressure, and other patient care items related to the physicians office visit; review and administration of medications, allergies, and other pharmacology related items; laboratory procedures; phlebotomy and the proper techniques to collect specimens for laboratory analysis; and cardiology and the proper placement of leads when taking a 12 lead EKG. To be eligible for this course, you must be enrolled in and/or have successfully completed the 96-hour classroom program, submit to a thorough background check and drug screening, and meet other requirements. Upon successful completion of both courses, you would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. TWA

Course: HHS126 90 Hours
$830 + $350 fee = $1,180; NMR add $650

Takoma Park/Silver Spring Campus
CRN#: 16547 10 Sessions 6/8-8/18 5-9 p.m.
No class 7/5, 7/6, 7/7, 7/8
Take with HHS121 CRN# 16441
CRN#: 16548 10 Sessions 6/10-8/19 5-9 p.m.
No class 7/5, 7/6, 7/7, 7/8, 7/9
Take with HHS121 CRN# 16441
CRN#: 16549 10 Sessions 6/14-8/23 9 a.m.-1 p.m.
No class 7/5, 7/6, 7/7, 7/8
Take with HHS121 CRN# 16442
CRN#: 16550 10 Sessions 6/16-8/25 9 a.m.-1 p.m.
No class 7/5, 7/6, 7/7, 7/8
Take with HHS121 CRN# 16442

Clinical Medical Assistant Program
This program is intended for students who want to prepare for an exciting, challenging, and rewarding career in healthcare. This program will train you to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy, and the cardiac life cycle. You will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, professional workplace behavior, ethics, and the legal aspects of healthcare. This program includes 96 hours of classroom lecture and hands-on labs and a clinical externship opportunity (Course# HHS126) at a local healthcare provider. To be eligible for the clinical rotation, you must successfully complete the 96-hour course, submit to a thorough background check and drug screening, and meet other requirements. Note: Upon successful completion of this program, students would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. This course is VA-approved for GI Bill benefits. TWA

Course: HHS112 96 Hours
$1,680 + $600 fee = $2,280; NMR add $1,050

Online: Structured Remote
CRN#: 16441 24 Sessions 6/7-9/1 5-9 p.m.
No class 7/5, 7/6, 7/7, 7/8
Take with HHS126 CRN#16547 or 16548
CRN#: 16442 24 Sessions 6/8-9/2 9 a.m.-1 p.m.
No class 7/5, 7/6, 7/7, 7/8, 7/9
Take with HHS126 CRN# 16549 or 16550

Health Career Training

EKG Technician
Prepare to take the Electrocardiograph (EKG) Technician exam offered by the American Society of Phlebotomy Technicians (ASPT). EKG technicians work in physician offices, hospitals, clinics, and other health care facilities, and are responsible for performing electrocardiogram tests to monitor and record electrical impulses transmitted by the heart. This course includes background information on anatomy and physiology of the heart, medical disease processes, medical terminology, medical ethics, and legal aspects of patient contact. Learn the function and proper use of the EKG machine and the Holter Monitor, and demonstrate lead placement for a 12-lead electrocardiogram. Compare normal and abnormal EKG printed readings and measure various peaks and troughs. TWA

Course: HHS051 50 Hours
$1,330 + $650 fee = $1,980; NMR add $800

Online: Structured Remote
CRN#: 16438 20 Sessions 6/8-8/19 6-8:30 p.m.
No class 7/5, 7/6, 7/7, 7/8
Pharmacy Technician Certification

This comprehensive 72-hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Board’s (PTCB) exam. A GED or High School diploma is required to sit for the PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies, and other health care settings—working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions, and defining drugs by generic and brand names. Students learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control, and billing and reimbursement. Students successfully completing this course will receive pre-paid vouchers to take the PTCB exams. These vouchers are valid for 90 days past the date of the last class. Exams must be taken during that time. TWA

Course: HHS105  72 Hours
$1,380 + $650 fee = $2,030; NMR add $1,050

Online: Structured Remote
CRN#: 16440  12 Sessions  S
6/5-8/28  8:30 a.m.-2:30 p.m.
No class 7/3
CRN#: 16439  24 Sessions  M W
6/7-9/1  6-9 p.m.
No class 7/5, 7/7, 7/8, 7/9, 7/10

Phlebotomy Technician—Clinical Internship

This class includes a 40-hour clinical opportunity at a local healthcare provider. In addition to other requirements, to be eligible for this Phlebotomy Technician Clinical Internship class, you must have completed or currently be enrolled in Montgomery Colleges’ 90-hour Phlebotomy Technician Program. Additionally, you must submit to a thorough background check and meet other requirements. These costs are not included in the tuition and fees for this class. Special requirements include Hepatitis B immunization, negative tuberculosis test, and blood test to check immunity statuses: Varicella Zoster IgG Ab; Rubella IgG; Rubeloa IgGAb; and Mumps IgG Ab. Information concerning these requirements will be provided the first night of class. This class must be taken with Phlebotomy Technician (HHS034). TWA

Course: HHS115  40 Hours
$210 + $125 fee = $335; NMR add $160

Off Campus Location
CRN#: 16546  5 Sessions  7/12-8/18  Online 24/7
CRN#: 16443  5 Sessions  7/12-8/16  Online 24/7

Medicine Aide Update

Find out about new medications, procedures, and protocols, and get the training needed to satisfy recertification requirements for medicine aides. Prerequisite: Applicants must present a current Medicine Aide certificate and Geriatric Nursing Assistant license upon arrival at the class. Students may only register 90 days before their certification expires or within 30 days after expiration of their certificate. Please check your expiration date before registering for this course. TWA

Course: AHT145  9 Hours
$110 + $55 fee = $165; NMR add $120

Online: Structured Remote
CRN#: 46582  1 Session  S
5/8-5/8  8 a.m.-5:45 p.m.
CRN#: 46583  1 Session  S
6/5-6/5  8 a.m.-5:45 p.m.
CRN#: 16413  1 Session  S
8/7-8/7  8 a.m.-5:45 p.m.

Nursing Related Courses

Certified Nursing Assistant/Geriatric Asst

Advanced Skills for Certified Nursing Assistants (CNAs)

This course is an 80 hour hospital-based program designed for certified nursing assistants (CNAs) to develop advanced skills seeking employment as a Patient Care Technician in a hospital/acute care setting. Students will learn to perform advanced skills such as intravenous therapy site care, electrocardiograms (EKG), bladder scans, wound care, urinary catheterization care, blood glucose monitoring, preoperative/post operative care, tracheostomy care, phlebotomy and more. Participants of this program MUST HAVE AN ACTIVE CNA CERTIFICATION IN GOOD STANDING with the Maryland Board of Nursing and an active BLS/CPR certification. After successful completion of this course students will receive a certificate of completion from Montgomery college and will be eligible to take the PCT/A certification examination. TWA

Course: AHT242  80 Hours
$694 + $200 fee = $894; NMR add $400

Online: Structured Remote
CRN#: 46584  15 Sessions  M W U
6/14-7/19  5-9 p.m. (M W)
No class 7/5  9 a.m.-5 p.m. (U)
Sunday labs will be in person on the Takoma Park./Silver Spring Campus.

Due to COVID19, all classes, labs, and clinicals will be taught online until it is deemed safe to resume face-to-face classes. Please note, until further notice from the Montgomery County Leaders, classes will be taught online via Zoom and/or Blackboard learning systems. Therefore, you will need a computer, laptop, tablet, or smartphone camera ready with speakers, internet access and a browser that is current.
Certified Nursing Assistant/Geriatric Assistant Program

To register for CNA courses you MUST ATTEND the FREE orientation session which includes the FREE mandatory reading and math test that you must pass to register.

All payments for CNA Classroom and CNA Clinical and additional fees are due at time of registration. Seats for the Classroom and Clinical are limited.

You must be at least 18 years old and have a Social Security Number or Tax Identification Number for the Maryland Board of Nursing licensing process upon successful completion, as well as a Social Security Number for nursing homes that require criminal background checks prior to being on their premises for educational purposes.

Additional Fees:

There will be additional fees for Immunizations, physical exam, TB test, CPR training, CNA application, GNA application, fingerprinting, and uniforms. These costs will be discussed at orientation.

Mandatory Nursing Assistant and Geriatric Nursing Assistant Online Orientation:
https://www.montgomerycollege.edu/workforce-development-continuing-education/
health-sciences/cna-gna/orientation.html

Questions? AFTER viewing the online orientation, contact healthsciencesnoncredit@montgomerycollege.edu

Certified Nursing Assistant Classroom (CNA) TIP

Through lecture, discussion, and hands-on practice you will learn basic nursing skills such as taking vital signs, assuring patient safety, and caring for patients with Alzheimer’s disease and related disorders. After successful completion of the classroom and clinical portions, you will receive a certificate of completion from Montgomery College. You may then apply to take the Geriatric Nursing Assistant Licensing examination. Prerequisites: Attending the CNA Orientation Session and scoring at least 80% on both the mandatory reading and math tests. A criminal background check is required; obtain a CPR Health Provider certification before the midterm; a negative TB skin test (PPD) or chest x-ray may be required before class starts. TWA

Course: AHT028 88 Hours $840 + $275 fee = $1,115; NMR add $650

Certified Nursing Assistant Clinical (CNA) TIP

This course is only for students who have successfully completed Certified Nursing Assistant—Classroom (AHT028). TWA

Course: AHT223 60 Hours $770 + $155 fee = $925; NMR add $400

The corresponding classroom and clinical MUST be taken together, no substitutions. You must wear uniforms on first day

CNA Classroom Structured Remote with on campus (TP/SS*) labs on Thursdays
CRN#: 46585 19 Sessions M T W R 6/1-6/26 5-9:15 p.m.

CNA Clinical at Asbury Methodist Village
CRN#: 16411 11 Sessions M T W S 6/28-7/17 5-9:15 p.m. (M T W) 7 a.m.-4 p.m. (S)
No class 7/5

CNA Classroom Structured Remote with on campus (TP/SS*) labs on Wednesday
CRN#: 46586 22 Sessions M W F 5/10-6/30 5-9:15 p.m.

CNA Clinical at Structured Remote/Brooke Grove Rehabilitation/Nursing Facility
CRN#: 16412 11 Sessions M W F 7/7-7/30 5-9:15 p.m. (M W) 7 a.m.-3:30 p.m. (F)

CNA Classroom Structured Remote with on campus (TP/SS*) labs on Thursdays
CRN#: 46587 12 Sessions M W R 5/24-6/21 8 a.m.-3:30 p.m.
No class 5/31

CNA Clinical at Structured Remote/Brooke Grove Rehabilitation/Nursing Facility
CRN#: 16410 9 Sessions M W R 6/23-7/14 8 a.m.-3:30 p.m.
No class 7/5

CNA Classroom Structured Remote with on campus (TP/SS*) labs on Thursdays
CRN#: 16414 13 Sessions M W R 7/7-8/4 8 a.m.-3:30 p.m.

CNA Clinical at Structured Remote/Brooke Grove Rehabilitation/Nursing Facility
CRN#: 16504 9 Sessions M W R 8/5-8/25 8 a.m.-3:30 p.m.

The Maryland Board of Nursing requires that all classroom and clinical hours are complete. *TP/SS Takoma Park/Silver Spring Campus

Hospital-Based Certified Nursing Assistant Classroom and Laboratory TIP

This course is designed for students who are interested in becoming a certified nursing assistant in the acute hospital setting. Through lecture, discussion, and hands-on practice, you will learn basic nursing skills such as taking vital signs, assuring patient safety, and caring for patients with a variety of diseases. You must pass this class with an average of 80% in order to advance to the hospital-based clinical class. Prerequisites: Attending the CNA Orientation session; scoring at least 80% on both the mandatory reading and math tests; and passing a basic computer competency skill. You will be required to have a criminal background check, obtain a CPR Health Provider certification and up to date immunizations (MMR, Varicella, Hep B, Tdap, Influenza) and TB skin test or chest x-ray before the midterm exam TWA

Course: NUR070 88 Hours $840 + $275 fee = $1115; NMR add $650

Online: Structured Remote
CRN#: 46633 22 Sessions T W R 6/1-7/20 5:30-9:45 p.m.
No class 7/5

For Suburban Hospital students. This class will have on campus (TP/SS) labs on Wednesdays.

CRN#: 16472 22 Sessions T R U 6/13-8/3 5:30-9:45 p.m. (T R) 12:30-4:45 p.m. (U)

For Shady Grove Adventist Hospital students. This class will have on campus (TP/SS) labs on Sundays.

Hospital-Based Certified Nursing Assistant (CNA) Clinical TIP

This course is designed for students who have successfully completed the Hospital-Based Certified Nursing Assistant Classroom. You will apply basic nursing skills learning in the classroom and laboratory practice on patients in the acute hospital setting. Basic computer skills are necessary in this environment along with teamwork and communication skills with team members. After successful completion of the classroom and clinical sections, you will receive a certificate of completion from Montgomery College and be eligible to apply for Certified Nursing Assistant certification through the Maryland Board of Nursing. Look for email
Heartcode BLS Skills Check Off
This course is designed for the healthcare worker who has completed the Online American Heart Association, Heartcode BLS session—https://shopcpr.heart.org/heartcode.bls Students must demonstrate the hands-on skills session through Montgomery College WDCE to obtain a course completion card. Students are required to print-out “certificate of completion” and bring document to testing site. Students may also show proof of completion via cell phone to the Montgomery College Instructor. Students will not be allowed to demonstrate hands-on competency without the “certificate of completion”. TWA

Course: CPR098 6 Hours
$55 + $15 fee = $70; NMR add $50

Takoma Park/Silver Spring Campus
CRN#: 46596 1 Session S 9 a.m.-3 p.m.
CRN#: 46595 1 Session S 9 a.m.-3 p.m.
CRN#: 46594 1 Session W 9 a.m.-3 p.m.
CRN#: 46593 1 Session S 9 a.m.-3 p.m.
CRN#: 46592 1 Session S 9 a.m.-3 p.m.
CRN#: 46591 1 Session W 9 a.m.-3 p.m.

CPR and First Aid

Heartsaver CPR, AED & First Aid Skills Check-off
This course is designed for the general public who have completed the Heartsaver First Aid CPR AED Online eLearning portion of the Heartsaver First Aid CPR AED blended learning course (https://shopcpr.heart.org/heartsaver-first-aid-cpr-aed-online). 1. Students will be able to demonstrate the cognitive information needed to perform First Aid, CPR and AED training. Upon completion of the online portion. 2. Students will be able to complete hands-on skills session with an AHA BLS or Heartsaver Instructor. Students are required to print-out “certificate of completion” and bring document to testing site. Students may also show proof of completion via cell phone to the Montgomery College Instructor. Students will not be allowed to demonstrate hands-on competency without the “certificate of completion”. TWA

Course: CPR094 4 Hours
$55 + $15 fee = $70; NMR add $50

Takoma Park/Silver Spring Campus
CRN#: 16425 1 Session S 9 a.m.-1 p.m.
CRN#: 16424 1 Session S 9 a.m.-1 p.m.
CRN#: 16423 1 Session S 9 a.m.-1 p.m.
CRN#: 16422 1 Session S 9 a.m.-1 p.m.

Due to COVID19, all classes, labs, and clinicals will be taught online until it is deemed safe to resume face-to-face classes. Please note, until further notice from the Montgomery County Leaders, classes will be taught online via Zoom and/or Blackboard learning systems. Therefore, you will need a computer, laptop, tablet, or smartphone camera ready with speakers, internet access and a browser that is current.

Online Nurse Refresher Course

TIP
This course is designed for RNs and LPNs who desire to maintain or re-establish their active license to reenter the nursing field. The program includes both online and hands-on experience. Theory will be delivered totally online and will include: online lectures to include topics such as reviewing anatomy and physiology, major disease pathology, current treatment strategies, legal issues, pharmacology, physical assessment, nursing process, documentation, current trends, evidence-based practice, end-of-life issues, videos, discussion groups, and other learning activities. You must register for Nursing Lab (NUR023) and Nusing Clinical (NUR007) Attendance is required for the on-Campus lab which will be taught at Montgomery College and clinical will be taught off-Campus TWA

Course: NUR069 100 Hours
$1,235 + $240 fee = $1,475; NMR add $650

Hybrid (Online & Face to Face)
CRN#: 46632
6/1-7/17 Online 24/7
Mandatory On-campus Labs: 6/9, 6/16, and 6/23 from 5-9:15 p.m.

Health Sciences

Last day to register for Saturday or Sunday classes is the Friday before start date at 3 p.m.
Nursing Lab
This lab is for registered or licensed practical nurses returning to the work force or wishing to refresh their clinical skills. Topics include nursing process, communication, nursing care and procedures, current trends in documentation, and pharmacology. There is no payment plan for this lab. Prerequisite: completion of the nurse refresher classroom from Montgomery College or permission from the director. TWA
Course: NUR023 8 Hours
$215 + $60 fee = $275; NMR add $140
Takoma Park/Silver Spring Campus
CRN#: 16465 1 Session S 7/24 8 a.m.-4:30 p.m.

Nursing Refresher: Clinical  
Practicing nurse experts supervise your 60 hours of clinical experience in medical-surgical nursing, which includes patient assignments, team work, completing documentation and care plans, and giving medication. Basic skills lab practice and emergency medicine review will be provided. You must register for the classroom, clinical, and lab in order to use the payment plan. There is a nonrefundable fee to participate in the payment plan. Prerequisite: Concurrent enrollment in NUR057 and NUR023. TWA
A. Nursing License: If your Maryland license has lapsed, you must apply for and receive an inactive license. If you have an active license from any state other than Maryland, you must apply for and receive a Maryland license before starting your clinical.
B. CPR Certification: This must be a healthcare provider-level course from American Heart Association.
C. 1. A complete physical exam, signed by your health provider, within 9 months of the start date for clinical. (You must use the Montgomery College Nurse Refresher Health form.)
   2. Proof of immunity to the following diseases: *Mumps, Measles (Rubeola) and Rubella: Must provide serologic evidence that you are immune to Mumps, Measles and Rubella (positive titers). If blood titers are negative for any of these 3 diseases, you must receive two (2) doses of Mumps, Measles and Rubella vaccine (MMR) given 4 weeks apart. (Information documenting past MMR vaccinations is appreciated but cannot take the place of the titer test results.) *Varicella: Must provide serologic evidence that you are immune to Varicella (positive titers). If titers are negative, you are required to receive two (2) doses of Varicella vaccine given 4 weeks apart. (Documentation of childhood disease will not be accepted). *Hepatitis B: Three (3) doses of Hepatitis B vaccine given 0, 1, and 6 months apart, followed by Hepatitis B surface antibody testing 1-2 months after dose #3 is required. If you cannot provide documentation of the 4-step vaccination process described above, you must obtain serologic evidence of immunity (positive Hep B Antibody titer). If this titer is negative for immunity, the vaccination series must be repeated. *Tetanus, Diphtheria, and Pertussis: Documentation of one (1) dose of Tdap vaccine (not to be confused with Dtap) in the past two (2) years, regardless of when the last Tetanus and Diphtheria vaccine was given. *Influenza: Vaccine is to be given at least 1 month prior to the start date for clinical. Please note: Vaccine series must be completed by the second week of class. All laboratory titers must have date blood was drawn as well as test results.

3. Tuberculin Skin Test: (Mantoux Tuberculin test) within 9 months of the start date for clinical. If test results show TB exposure in the past or present, you must obtain clearance from your health provider that you are able to attend clinical. A chest x-ray may be needed. (Use the Montgomery College TB clearance form which will be provided with the Health Inventory Form when getting evaluated.)

Case Study in Event Management Forum
Explore the nuances of executing an event through participation in the case study method. Evaluate risks associated with the case and incorporate strategies and contingencies. If course is being taken independently student must provide references and/or a portfolio of events. EEMCE core class, certificate seeking students are required to take: Intro to Event Mgmt., HOS034; Event Operation, HOS030; Event Marketing, HOS047 TWA
Course: HOS044 9 Hours
$72 + $100 fee = $172; NMR add $120
Structured Remote
CRN#: 16550 3 Sessions M W 7/7-7/14 6-9 p.m.

Event Management Business Prep
Learn how to open an Event Planning business. Acquire knowledge of the start-up process, relate competitive analysis, economic factors, and political ramifications to your enterprise aspirations. Position yourself to initiate or expand your event management business. This course is an elective in the Event/Experience Management Continuing Education Certificate Program. TWA
Course: HOS060 9 Hours
$72 + $100 fee = $172; NMR add $120
Online: Structured Remote
CRN#: 16435 3 Sessions M W 7/19-7/26 6-9 p.m.

Event Marketing
Learn about market segmentation, analysis, strategy, and advertising tools. Examine how to promote events and how to use these events to promote products, services, and causes; EEMCE core course. TWA
Course: HOS047 12 Hours
$110 + $120 fee = $230; NMR add $140
Online: Structured Remote
CRN#: 46608 4 Sessions M W 6/16-6/28 6-9 p.m.

www.montgomerycollege.edu/wdce
Hospitality: Food Safety and Event Management—Income Tax

Event Operation
Identify the steps and familiarize yourself with the process of event production. Acquire the successful concepts employed to produce content for live experience; EEMCE core course. TWA

Course: HOS030 12 Hours
$110 + $120 fee = $230; NMR add $140
Online: Structured Remote
CRN#: 46606 4 Sessions  M W 5/17-5/26 6-9 p.m.

Introduction to Event Management
Discover major trends, methodologies, and successful practices used by professionals in the field. Learn the event-development process, fundamentals of planning, evaluation, risk management, and more. TWA

Course: HOS034 12 Hours
$110 + $120 fee = $230; NMR add $140
Online: Structured Remote
CRN#: 46607 4 Sessions  M W 5/3-5/12 6-9 p.m.

Income Tax

How To Start and Grow Your Tax Preparation Business
If you enjoy working with people and numbers, you might consider starting a tax business. This course will guide you through the process of starting and growing your tax business. Learn the day-to-day activities of a tax preparation business owner, the typical target market, growth potential, startup costs, and more. Montgomery College is an IRS approved continuing education provider. The instructor is a CPA and has a M.S. in taxation from Georgetown University. He has completed training and will be using the materials of the Income Tax School, headquartered in Richmond, Virginia. TWA

Course: TAX002 4 Hours
$130 + $110 fee = $240; NMR add $140
Online: Structured Remote
CRN#: 46778 1 Session  F 6/18 2-6 p.m.
CRN#: 16601 1 Session  F 7/16 2-6 p.m.
CRN#: 16602 1 Session  F 8/13 2-6 p.m.

Structured Remote (SR) vs Distance Learning (DL)
Structured Remote (SR) classes will meet at a designated meeting date and time with the possibility of transitions to in-person classroom teaching.
Distance Learning (DL) classes are at your leisure during the semester and will not transition to in-person classes.

See page 2 for more information.

Individual Tax Preparation Exam

Test Prep
Are you interested in becoming an individual tax preparer in Maryland? This continuing education course provides you with the information needed to successfully pass the Maryland individual tax preparer competency test. Topics include current tax year form 1040 series, its related schedules and Maryland form 502. You must bring textbook(s)/materials and bring them to the first class. TWA

Course: TAX003 54 Hours
$439 + $90 fee = $529; NMR add $250
Online: Structured Remote
CRN#: 46779 18 Sessions  T W 6/1-7/28 6:30-9:30 p.m.

Income Tax Preparation
Gain a new skill to use part time or full time! This comprehensive course covers the basics of preparing most individual tax returns filed with the IRS including short forms 1040EZ and 1040A, basic itemized returns, and more complicated long forms. The course also covers the basics of preparing Maryland form 502. This course is only offered during the fall semester. You must purchase textbook(s)/materials and bring them to the first class. TWA

Course: TAX004 10 Sessions
$160 + $90 fee = $250; NMR add $140
Online: Structured Remote
CRN#: 16606 4 Sessions  M W 5/8-5/19 9 a.m.-1:30 p.m.

Maryland Individual Tax Preparer

Continuing Education
This course provides continuing professional education to Maryland Individual Tax Preparers. The course includes three hours of tax law update, two hours of ethics, two hours of Maryland tax law topics and 10 hours of federal tax law topics. Students will need to bring the Preparer Tax Identification Number (PTIN) to class to receive IRS CE credit. IRS CE credit is awarded for the calendar year that the course is completed. You must purchase textbook(s)/materials and bring them to the first class. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: TAX006 17 Hours
$190 + $115 fee = $305; NMR add $160
Online: Structured Remote
CRN#: 46780 4 Sessions  R F 6/10-6/18 9 a.m.-1:30 p.m.
Class on 6/17 and 6/18 will be from 9 a.m.-1 p.m.

CRN#: 16603 4 Sessions  R F 7/8-7/16 9 a.m.-1:30 p.m.
Class on 7/15 and 7/16 will be from 9 a.m.-1 p.m.

CRN#: 16604 4 Sessions  R F 8/5-8/13 9 a.m.-1:30 p.m.
Class on 8/12 and 8/13 will be from 9 a.m.-1 p.m.

Small Business I Tax Course
Designed for individual income tax return preparers, this course provides an understanding and solid foundation for preparing business tax returns and researching issues involved in the preparation of tax returns for various forms of business entities. Modules covered in this course include understanding employment taxes, corporations, S corporations, partnerships, sole proprietorship, dispositions, income, expenses and understanding the balance sheet. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: TAX007 30 Hours
$295 + $150 fee = $445; NMR add $225
Online: Structured Remote
CRN#: 16605 10 Sessions  R F 7/1-7/30 6:30-9:30 p.m.
Instituto Hispano de Negocios

**Computación para el trabajo de oficina**

Este curso ayudará a desarrollar habilidades básicas para el empleo en un entorno de oficina y está diseñado para principiantes. Algunos temas a tratar incluyen: Fundamentos de los programas de Microsoft Office, uso eficiente de correos electrónicos y administración de archivos. TWA

**Course: HBI202**

24 Hours

Course fee: $80 + $125 fee = $205; NMR add $140

**Online: Structured Remote**

CRN#: 46601 6 Sessions S
6/5-7/10 9 a.m.-1 p.m.

CRN#: 16429 6 Sessions S
7/24-8/28 9 a.m.-1 p.m.

**Contabilidad**

**Contabilidad Computarizada (QuickBooks)**

Esta clase presentará a los estudiantes a QuickBooks. Algunos temas a tratar incluyen: gestión y copia de archivos, creación de carpetas o directorios, presupuestos y facturas. Se requieren conocimientos básicos de contabilidad y computación. TWA

**Course: HBI153**

18 Hours

Course fee: $100 + $150 fee = $250; NMR add $140

**Rockville Campus**

CRN#: 46603 6 Sessions M W F
5/10-5/21 6-9 p.m.

CRN#: 16430 6 Sessions M W F
7/12-7/23 6-9 p.m.

**Electricidad**

**Electricidad I, Teoría**

Aprenda los fundamentos teóricos de la electricidad para su uso en instalaciones residenciales. Estos conceptos siguen los códigos eléctricos nacionales y el alumno podrá identificar los diferentes componentes eléctricos. TWA

**Course: HBI134**

20 Hours

Course fee: $80 + $130 fee = $210; NMR add $140

**Online: Structured Remote**

CRN#: 46604 4 Sessions M W F
6/11-6/19 6-9 p.m. (F)
8 a.m.-3:30 p.m. (S)

**Electricidad II, Práctica**

Los estudiantes desarrollarán la capacidad de analizar los procesos, materiales y herramientas utilizados en instalaciones eléctricas residenciales. Se enseñarán y utilizarán prácticas de seguridad que permitirán al estudiante manejar la electricidad de manera segura. TWA

**Course: HBI135**

20 Hours

Course fee: $80 + $130 fee = $210; NMR add $140

**Rockville Campus**

CRN#: 16432 4 Sessions M W F
6/25-7/10 6-9 p.m. (F)
8 a.m.-3:30 p.m. (S)

No class 7/2, 7/3
**Electricidad III, Práctica**

Los estudiantes aplicarán conceptos teóricos y prácticos a través del desarrollo de instalaciones eléctricas. Aprenderán las diferentes conexiones de instalación para enchufes, luces e interruptores. Los estudiantes deben demostrar la capacidad de realizar instalaciones eléctricas básicas a través de las prácticas desarrolladas en el aula-taller. TWA

**Course:** HBI136  
**20 Hours**  
$80 + $130 fee = $210; NMR add $140  

**Rockville Campus**  
**CRN#: 16434**  
4 Sessions  
F S  
7/16-7/24  
6-9 p.m. (F)  
8 a.m.-3:30 p.m. (S)

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**Electricidad IV, Práctica**

Los estudiantes realizarán instalaciones eléctricas en circuitos eléctricos residenciales a 120-240 voltios, y deben conocer el proceso de conexión del tablero de control; Se alienta a los estudiantes a estudiar el Código Eléctrico Nacional y sus aplicaciones. Este curso está diseñado para mejorar la capacidad técnica mientras se desarrollan las habilidades necesarias para instalar conexiones eléctricas de calidad. Las normas de seguridad se cumplen estrictamente durante esta clase. TWA

**Course:** HBI137  
**20 Hours**  
$80 + $170 fee = $250; NMR add $140  

**Rockville Campus**  
**CRN#: 16434**  
4 Sessions  
F S  
7/30-8/7  
6-9 p.m. (F)  
8 a.m.-3:30 p.m. (S)

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**Preparación para el examen de Master Electrician**  
**NUEVO**

Este curso está diseñado para personas empleadas en trabajos eléctricos durante al menos 6 años con un Master Electrician y que estén interesadas en prepararse para el examen de licencia. Los temas incluyen: cálculos, códigos y cableado, entre otros. Esta clase se imparte en español; el estudiante DEBE tener un conocimiento integral de inglés, específicamente lectura y escritura. Libro de texto obligatorio: NFPA 70 NEC 2020. TWA

**Course:** HBI216  
**40 Hours**  
$165 + $205 fee = $370; NMR add $160  

**Online: Structured Remote**  
**CRN#: 16646**  
8 Sessions  
F  
8/13-9/11  
6-9 p.m. (F)  
8 a.m.-3:30 p.m. (S)  
No class 9/3, 9/4

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**Lifelong Learning Institute**

The Lifelong Learning Institute is committed to creating and fostering a variety of intellectually stimulating opportunities for Montgomery County residents age 50 and over. Adults of any age can take these classes. Adults over 60 may qualify for tuition waiver. For more information, please visit:  
[www.montgomerycollege.edu/lifelonglearning](http://www.montgomerycollege.edu/lifelonglearning)

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**Archeology and World Cultures**

**Exploring the National Parks**

**Content: National Parks of the Washington, D.C. Metro Area**

The Washington, D.C. metro area hosts a complete collection of national parks that includes iconic monuments, memorials, and natural habitats. But did you know there are several lesser-known national park sites that are just a day trip away? Join your instructor, a 36-year career National Park Service employee, to discuss the history of the parks of the D.C. metro area and how they came to be part of the national park system. Examine well—and lesser—known parks of the D.C. metro area and learn the best method to plan your next visit. TWA

**Course:** LLI166  
**8 Hours**  
$59 + $79 fee = $138; NMR add $120  

**Online: Structured Remote**  
**CRN#: 46656**  
4 Sessions  
F S  
6-9 p.m. (F)  
8 a.m.-3:30 p.m. (S)

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**The Baltics**  
**NEW**

Are you interested in learning more about the Baltic region and its international significance? Explore the geographical, historical, political, and cultural boundaries of Latvia, Lithuania, and Estonia. Discuss how their location made them a strategically desirable corner of Europe. Trace the countries’ evolution from their ninth-century tribal beginnings to their present status as three thriving and separate nation states. Discuss the region’s complex twentieth-century history, which culminated in the eventual re-establishment of national sovereignty after 1991. TWA

**Course:** LLI471  
**8 Hours**  
$59 + $79 fee = $138; NMR add $120  

**Online: Structured Remote**  
**CRN#: 46660**  
4 Sessions  
W  
6/3-7/1  
6:30-8:30 p.m.

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**Art**

**Amazing Photos With Your DSLR Camera**

Explore the settings found on a modern digital camera. Discuss the different exposure, metering, autofocus, and white balance modes of a digital camera. Practice the basic methods of saving and storing your digital images. This course is for beginners in digital photography or those who acquired a camera with manual controls. TWA

**Course:** LLI470  
**10 Hours**  
$65 + $89 fee = $154; NMR add $120  

**Online: Structured Remote**  
**CRN#: 46809**  
5 Sessions  
W  
6/2-6/30  
2-4 p.m.

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**Amazing Photos with Your Phones and Tablets**

Start with the basics of learning how to use a mobile phone camera; review the settings for optimal image capture; and explore pro tips and techniques of exposure, composition, and focus to produce the best results. Assess a select group of apps for image capture, processing, and display. Practice ways of transferring images from your mobile device to a computer. This class is designed for users of iOS and Android mobile devices. Some apps demonstrated may need to be purchased. Purchase of these apps are approximately $20. TWA

**Course:** LLI471  
**8 Hours**  
$59 + $79 fee = $138; NMR add $120  

**Online: Structured Remote**  
**CRN#: 16445**  
4 Sessions  
R  
7/8-7/29  
6:30-8:30 p.m.
Drawing with Pencils, Charcoal, or Pastels
This course will help you develop fundamental drawing skills. Learn basic techniques such as blocking in the composition with pencil, shading with charcoal, and using pastels to create vibrant color. Begin by drawing a still life and move onto landscape and portrait drawings from photographs. Examine these subjects using a variety of media (pencil, color pencils, charcoal, pastel, ink, and watercolor). This class is designed for students of any skill level. Supply list is available on the LLI website. TWA

Course: LLI698
12 Hours
$95 + $92 fee = $187; NMR add $120

Online: Structured Remote
CRN#: 46620
6 Sessions
M 5/17-6/28
6:30-8:30 p.m.
No class 5/31
CRN#: 16453
6 Sessions
W 7/7-8/11
10:30 a.m.-12:30 p.m.

How to Paint Like an Impressionist
This course will introduce you to the Impressionist movement and explain how it came about. Discuss the historical context, style, and inspiration for the movement. Explore techniques such as pointillism, impasto, use of palette-knife, layering, and Impressionist use of color. Apply these methods with individual instruction to create your own Impressionist painting with watercolor or acrylic. Supply list is available on the LLI website. TWA

Course: LLI652
12 Hours
$95 + $92 fee = $187; NMR add $120

Online: Structured Remote
CRN#: 16452
6 Sessions
R 7/1-8/5
1:30-3:30 p.m.

The Art of Sketching
Whether you are an avid sketcher or new to the art, sketching allows you to record events such as a trip to a foreign land, a tour of a local garden, or a special occasion such as a birth or anniversary. Examine different types of sketches, such as, drawings, or quick paintings. Explore adding short captions, notes, parts of conversations, and observations to create a journal. Utilize sketches to plan an organic garden, create a preliminary drawing for a painting or portrait, or provide an outlet for discovering solutions to a variety of problems. Learn how to improve your observational skills while sketching with pen, pencil, or watercolor. Bring supplies to the first class. Supply list is available on the LLI website. TWA

Course: LLI970
12 Hours
$95 + $92 fee = $187; NMR add $120

Online: Structured Remote
CRN#: 46622
6 Sessions
T 6/1-7/6
10:30 a.m.-12:30 p.m.

Watercolor Techniques I
Explore the beauty and magic of watercolor painting through a structured series of exciting classes that focus on basic watercolor techniques. Learn techniques of various washes, ‘wet-on-wet,’ and dry brush on wet and dry paper by watching the instructor demonstrate before performing the technique yourself. Basic drawing will be reviewed as needed. Practice the techniques by painting from a still life or photo. Creation of an individual style is encouraged. Bring supplies to the first class. Supply list is available on the LLI website. TWA

Course: LLI609
12 Hours
$95 + $92 fee = $187; NMR add $120

Online: Structured Remote
CRN#: 46615
6 Sessions
W 6/2-7/7
2-4 p.m.

Art History

Antoni Gaudí: Catalan Visionary
Have you seen or visited Spain’s most popular tourist site—the La Sagrada Familia—and wondered about the architect? Learn about the life and whimsical works of famed architect, Antoni Gaudí. Examine his many architectural wonders in and around Barcelona including the iconic church, La Sagrada Familia, private residences, a park, and even furniture. Explore the variety of materials he used to achieve his distinctive style including scrap iron, broken dishes, and reinforced concrete. Discuss how Gaudí looked back to the Gothic, Moorish, Islamic, and Indian styles in order to create his own unique language of architecture. TWA

Course: LLI359
4 Hours
$45 + $69 fee = $114; NMR add $120

Online: Structured Remote
CRN#: 46655
2 Sessions
F 6/11-6/18
10:30 a.m.-12:30 p.m.

Art of the Reformation: Propaganda and the Papacy NEW
What were the reasons behind Martin Luther’s 95 Theses that he nailed to the door of Castle Church in Wittenberg, Germany? How were the events recorded in paintings, woodcuts, and engravings? Learn about events leading up to, during, and after the Protestant Reformation. Discuss propagandistic art and its depiction of the Protestant movement and the Papacy. Examine art of the time with special emphasis on propaganda. Compare the works of leading artists of the time including Lucas Cranach the Elder, Lucas Cranach the Younger, and Albrecht Dürer. Explore two major exhibitions from 2017 that featured this art - one at the Minneapolis Institute of Art and one at the Morgan Library in New York. TWA

Course: LLI631
4 Hours
$45 + $69 fee = $114; NMR add $120

Online: Structured Remote
CRN#: 16451
2 Sessions
W 7/14-7/21
10:30 a.m.-12:30 p.m.
Belle Époque: The Age of French Art, Literature, and Music
Are you interested in learning about the La Belle Époque period? Discuss the rise of artistic modernism in France’s Third Republic and Paris’ importance in art, music, and literature. Examine the works of key literary artists including Émilie Zola and Guy de Maupassant. Critique the operas of Georges Bizet, Camille Saint-Saëns, and Jules Massenet, and the plays of Victorien Sardou and Edmond Rostand. Analyze the relationship between modernity and the artists of the period. TWA
Course: LLI632 8 Hours
Online: Structured Remote
CRN#: 46618 4 Sessions R
6/3-6/24 6:30-8:30 p.m.

Claude Monet: The Master of Light
Claude Monet drew inspiration for his Impressionist plein-air paintings from nature – the cathedrals and parks of the cities and the haystacks, cliffs, and ponds of the countryside. Follow Monet’s artistic development by examining the evolution of his style and influences. Explore the new concepts of perception, the new importance of landscape, and the new objective of painting light. Study the style, characteristics, and techniques of French Impressionism. Analyze some of the most famous works of Monet. TWA
Course: LLI606 6 Hours
Online: Structured Remote
CRN#: 16450 3 Sessions R
7/8-7/22 1:30-3:30 p.m.

Exploring the History of Venice Through Art and Literature
New content! Venice is a city-mystery that continues to fascinate through centuries. Explore the Venice of history, the Venice of Italians, and the Venice of travelers, artists and writers. Follow in their footsteps and discover the Venice that has beguiled so many. Learn about Venice from the Middle Ages through the flowering of the Italian Renaissance, when Italian painters, sculptors, musicians, and writers remade the world and made Italy, once again, the center of Western Civilization. Explore the history, politics, art, and culture of Venice in this interactive and engaging course. TWA
Course: LLI373 10 Hours
Online: Structured Remote
CRN#: 46807 5 Sessions T
6/1-6/29 10:30 a.m.-12:30 p.m.

Fists of Fabric: Quilts as Tools of Social Justice
Despite their delicate and decorative nature, quilts can be powerful tools in the fight for social justice. Learn about the many ways textile artists have engaged in what has become known as craftivism—using arts and crafts as a tool for activism. Discuss characteristics of quilts created for this purpose including anti-war quilts, the AIDS quilt, feminism quilts, and quilts highlighting racial injustice and police brutality.
Course: LLI604 1.5 Hours
Online: Structured Remote
CRN#: 46612 1 Session F
5/14-6/17 12:15-1:15 p.m.

Your instructor will contact you 3 days before the start of your LLI class to provide you with class information. Please email all three of us, the day before your class, if you do not hear from the instructor.

Please register early!
Class cancellations are processed at least a week before the start date due to low enrollments.

Sandro Botticelli: The Rediscovered Renaissance Genius
Sandro Botticelli stands in the center of the artistic explosion of Renaissance Florence during the 15th century. Explore the full span of his oeuvre—from the elegant golden style of his images of mythological creatures in Primavera and The Birth of Venus to the more somber figures of martyrdom in the melancholy Lamentation. Examine the style and characteristics of the Italian Renaissance. Learn about the objective of Neoplatonism. Discuss Botticelli’s style exhibited in his paintings. TWA
Course: LLI607 6 Hours
Online: Structured Remote
CRN#: 46614 3 Sessions R
6/3-6/17 1:30-3:30 p.m.

The Architecture of Washington, D.C.: It’s Not All Neo-Classical
Have you ever looked closely at the buildings in Washington, D.C.? Are there any pre-revolutionary or 19th century architecture left? Explore the different architectural styles of the various buildings—neo-classical, art deco, brutalist—and more. Discuss if there is any pre-revolutionary architecture left. Analyze the 20th century building boom including the need for new government buildings. Identify 21st century “avant garde” style buildings. TWA
Course: LLI077 6 Hours
Online: Structured Remote
CRN#: 46654 3 Sessions T
5/11-5/25 10:30 a.m.-12:30 p.m.

The Art of Ancient Greece and Rome
Explore the art of ancient Greece and Rome. Examine the development of art and sculpture from the geometric style of Greek vase painting up to the Classical and Hellenistic sculpture and architecture. Study Roman art, architecture, and sculpture from the time of the Republic to the fall of the Roman Empire. Discuss the social and historical context of Greece and Rome and analyze the most significant themes of Greco-Roman mythology. TWA
Course: LLI250 6 Hours
Online: Structured Remote
CRN#: 46657 3 Sessions M
6/14-6/28 1:30-3:30 p.m.
The Bauhaus-102 Years Old and Still Relevant ❮NEW❯
Note the chair you sat in today? The tea pot you brewed your tea in? These prototypes may have come from Bauhaus design. Learn about the architect, Walter Gropius, who designed the actual “Bauhaus” in Dessau, Germany, and was its first director. Analyze the design philosophy of the Bauhaus and Nazi Germany’s philosophy on art. Explore the leading artists and architects of the Bauhaus including Gropius, Mies van der Rohe, and Marcel Breuer and learn what happened to them after the Bauhaus closed in 1933. Examine the successes and failures, and what designs, originating at the Bauhaus, are still in use today. TWA
Course: LLI605 ❮6 Hours❯
$45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 46613 ❮3 Sessions❯ T
6/8-6/22 ❮6:30-8:30 p.m.❯

Brain Fitness Institute

Embracing Imperfection through Meditation ❮NEW❯
Discover ways to quiet the judging, ruminating mind. Cultivate qualities that emerge from embracing imperfection: authenticity, self-compassion, resilience, creativity, gratitude, and joy. Whether you are brand new to meditation or have practiced for years, this course will enable you to be more fully present to the experiences of your life. Recommended reading: The Gifts of Imperfection by Brené Brown. TWA
Course: LLI613 ❮6 Hours❯
$45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 46616 ❮4 Sessions❯ W
6/9-6/30 ❮10 a.m.-11:30 a.m.❯

Meditation for Mindfulness and Stress Reduction
One of the most beneficial effects of meditation is a sense of calm and relaxation. In this course you will learn a few simple mindfulness meditation practices that can result in a more consistent sense of well-being, less reactivity to negative experiences, and an enhanced quality of sleep and brain development. This course does not require experience with meditation or sitting in any particular posture. TWA
Course: LLI249 ❮6 Hours❯
$45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 46876 ❮4 Sessions❯ T
5/4-5/25 ❮1-2:30 p.m.❯

Memory Academy: Train Your Brain to Retain!
Have you experienced ‘senior moments?’ Struggled to remember where you placed your car keys, or experienced that ‘tip of the tongue’ feeling when trying to recall someone’s name? Discuss what memory is and how it works. Learn new techniques on how to: remember what you did in the past, put names to faces, and remember lists, errands, or other things you need to do. Examine your individual learning style and the technique that works best for your style in order to improve your memory. Practice applying learned memory techniques to real life situations. This program originated with the UCLA Center on Aging and is taught by a Holy Cross Hospital memory specialist. TWA
Course: LLI396 ❮10 Hours❯
$65 + $89 fee = $154; NMR add $120
Online: Structured Remote
CRN#: 46659 ❮5 Sessions❯ F
6/15-6/29 ❮7-9 p.m.❯

For additional career courses, see Professional and Career Development section on page 55.

Career Exploration Boot Camp ❮Course: CRP013❯
What are you good at? What are your natural and work-related strengths? Discover and match them with career areas in which you would be most successful.

Employment Search Boot Camp ❮Course: CRP014❯
Learn traditional and innovative job search techniques to help you land the job you want. This class provides a comprehensive approach to employment search, including resume writing, LinkedIn, and the latest self-marketing and networking techniques.

Secrets of Longevity: From the Blue Zones and Beyond
What is the secret to a long and healthy life? Travel virtually around the world to the countries of Blue Zone areas and other communities where people live the longest and learn from their practices and wisdom. Examine what research and studies tell us about longevity—who lives the longest and why. Learn practical strategies from super-agers and apply them to your daily life.
Course: LLI480 ❮2 Hours❯
$20 + $15 fee = $35; NMR add $30
Online: Structured Remote
CRN#: 46661 ❮1 Session❯ W
6/9 ❮6:30-8:30 p.m.❯

Careers and Employment for 50+

How to Be Organized and Efficient at Work and Home
How do you value your time? Learn about scheduling and task organization tools as well as software applications to help you manage your projects, big or small, avoid scope creep, and remember your schedule. Practice vision shaping activities to help you organize your priorities and apply changes, inclusive of family and professional goals. Outline a project plan, prepare and monitor a weekly schedule, and keep track of details and important data. TWA
Course: LLI032 ❮6 Hours❯
$35 + $69 fee = $104; NMR add $120
Online: Structured Remote
CRN#: 46802 ❮3 Sessions❯ T
6/15-6/29 ❮7-9 p.m.❯
Computers and Technology

Knowing Technology: Your Computer and Devices  NEW
Home computing devices are changing the way we live daily life, work, and play. This course is for home users of computers and digital technology. Get to know what home digital devices can do for you. Learn how to save money and make the best use of these new technologies to enhance your life.

Course: LLI664  2 Hours
$15 + $10 fee = $25; NMR add $30
Online: Structured Remote
CRN#: 46880  1 Session  T
6/8  1-3 p.m.

Knowing Technology: Your Cloud Storage Services  NEW
Cloud computing storage is used every day for productivity at home and at work. What are the critical issues concerning cloud storage? Also, cloud computing storage takes many forms and it may be confusing to figure out how to make the most of each service. From One Drive to iCloud, to Google drive, the course covers the critical cloud storage issues. Learn how to determine which apps work best for you, how to find and access them, and how to manage these apps on any device.

Course: LLI669  2 Hours
$15 + $20 fee = $35; NMR add $30
Online: Structured Remote
CRN#: 46882  1 Session  T
6/29-7/6  1-3 p.m.

Knowing Technology: AI in Your Smart Home  NEW
Learn the history of artificial intelligence (AI) and how machine learning is currently being used to implement AI technologies. Examine the current state of technologies used in AI like Voice Recognition, Remote Sensing, Computer Vision and Hearing, and more. Explore Smart Home technologies powered by Artificial Intelligence (AI). Discuss how artificial intelligence is changing banking, shopping, entertainment, medical assistance, home security, energy conservation, and home appliances.

Course: LLI671  4 Hours
$20 + $49 fee = $69; NMR add $50
Online: Structured Remote
CRN#: 46882  2 Sessions  T
6/29-7/6  1-3 p.m.

History and Current Events

Black Facts Lost in History  NEW
Explore little known “Black facts.” Examine how history has been written, leaving out an entire race of people, as though they never existed or contributed to human development. Discuss whether these facts were misinterpreted or simply denied, lost, stolen, strayed, or misrepresented on purpose. Analyze these facts to discover how they shaped or sustained the information from the story of human development taught in western culture and if the new information even makes a difference. Learn how to continue researching to rewrite history for yourself, as well as the story of human development. TWA

Course: LLI633  8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 46619  4 Sessions  M
6/7-6/28  1:30-3:30 p.m.

Espionage, Cryptology, and Plots
Demystify the various methods used during World War II to disrupt, mislead, and hide from the enemy the true intentions of the combatants. Discuss the various espionage operations and the operations of individual spies, such as Cicero and Garbo. Explore the history of various codes, devices used, and how the codes were eventually broken—the most famous being the Enigma code used by the Germans. View in-class demonstrations of encryption techniques as well as images taken at Bletchley Park by the instructor. Examine plots, such as Operation Long Jump, the plot to assassinate the Big Three-Stalin, Churchill, and Roosevelt, as well as the attempted assassination of Hitler by his own officers. Discuss special operations, such as the rescue of Mussolini by Otto Skorzeny and counter-intelligence techniques, such as the broad strategic deceptions of Operation Bodyguard. TWA

Course: LLI955  12 Hours
$69 + $92 fee = $161; NMR add $120
Online: Structured Remote
CRN#: 46621  6 Sessions  T
5/25-6/29  1:30-3:30 p.m.

History of Enslavement in the District of Columbia: Virtual Tour  NEW
Examine the history of enslavement in the original Federal City (the District of Columbia). Analyze how the District of Columbia would become the center of the domestic traffic in enslaved blacks, under support of law and Constitution. Take a virtual tour of the buildings and locations, in which enslaved persons, adults and children, were penned, ahead of auction and sale. Explore the constructions—White House, Capitol, Washington Monument, the Underground Railroad, among others—that were built with enslaved Africans and indigenous peoples of the Potomac. Discuss current events related to racial inequality. TWA

Course: LLI660  8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 16622  4 Sessions  W
7/7-7/28  1:30-3:30 p.m.
Iran in the Middle East  NEW
How the Islamic State Widens Its Reach Through Alliances
Explore the Islamic Republic of Iran’s complicated political system and its ability to widen its power projection in the region and beyond relying on the support of groups that are part of a Tehran-led alliance across the region. Examine the context for the rise of the Islamic Republic of Iran. Identify key Iranian regional allies and analyze the geopolitical and historical basis for these alliances. Discuss some of the key regional challenges and goals for Iran. TWA
Course: LLI635  8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 16617  4 Sessions  W
7/14-8/4  2-4 p.m.

Jewish Resistance During the Holocaust
Questions of Jewish resistance against the Nazis during the Holocaust has been a topic of great interest and controversy since World War II. Examine the extent of Jewish resistance, its limitations, and its achievements. Explore Jewish resistance in the ghettos, camps, and forests. Discuss the daily life of Jews under the Nazi occupation. Learn about the formation of an all Jewish fighting unit in the British army. TWA
Course: LLI368  8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 46658  4 Sessions  R
6/3-6/24  7-9 p.m.

Jews in China
Jewish Diaspora in China is a unique experience for world Jewry, as China is the only country in the Far East that has had Jews living in its society for over 1,000 years. Examine the communities dating back to the 7th and 10th centuries, as well as the 19th century, which became an essential part of the economic and social life of modern Chinese cities. Explore what brought a large number of Jews to China, where these individuals came from, and how they arrived. Discuss the longevity of these communities and how their communities connect with modern times. TWA
Course: LLI324  8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 46805  4 Sessions  M
5/10-6/6  6:30-8:30 p.m.
No class 5/31

Off-the-Beaten Path in Montgomery County  NEW
Do you know the "Top 10" lesser-known spots in Montgomery County? Explore the historical importance or amazing natural beauty of these spots through an illustrated presentation. Learn about some famous residents’ homes and houses designed by famous architects. Discuss the spots that have connections to events of national significance, oases of natural beauty, and museums every bit as good as those on the Mall. Examine still-standing relics of Montgomery County’s past, and more. This class is taught by Ralph Buglass in partnership with Montgomery History.
Course: LLI630  2 Hours
$15 + $15 fee = $30; NMR add $30
Online: Structured Remote
CRN#: 46857  1 Session  M
5/24  10:30 a.m.-12:30 p.m.

Salem: Superstition, Witchcraft & the History of a Communal Panic
How and why did the accusations of the Salem Witchcraft Trials (1691-93) begin? How and why did they stop? Learn about the Puritans worldview and the socio-political milieu that shaped their reactions to the events leading up to the trials. Explore how this episode illuminates the dynamics of communal panics. Use texts from American history, literature, and popular culture to explore the many ways in which witchcraft was depicted and understood in Britain and the United States in the 17th century. Analyze personal stories found in court records and use them to gain a more human understanding of this tragedy. TWA
Course: LLI363  8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 16613  4 Sessions  T
7/13-8/3  1:30-3:30 p.m.

The Better Angels: Women of the Civil War  NEW
Five women who changed— and were changed by— the American Civil War. Learn about five remarkable women who made important contributions to the Union cause at various stages before, during, and after the critical years of the American Civil War. Explore how the singular actions of Clara Barton, Julia Ward Howe, Sarah Josepha Hale, Harriet Beecher Stowe, and Harriet Tubman led to their prominence during the war, and launched them into successful public roles following the conflict. Instructor Robert Plumb, author of The Better Angels: Five Women Who Changed Civil War America will cover highlights of the women’s contributions, their legacies, and their defining qualities such as courage, self-assurance, and persistence. This class is offered in partnership with Montgomery History.
Course: LLI634  2 Hours
$15 + $15 fee = $30; NMR add $30
Online: Structured Remote
CRN#: 46859  1 Session  W
5/19  10:30 a.m.-12:30 p.m.
The History of Political Cartooning

NEW

Political cartoons have been a part of American life for several hundred years. Trace this history and examine the nature of political cartoons up to the present day. Explore famous cartoonists including the iconic Herblock, the long-time cartoonist for the Washington Post. Examine the impact of political cartoons on society. Discuss clashes between cartoonists and newspaper publishers. TWA

Course: LLI614
8 Hours
$59 + $79 fee = $138; NMR add $120

Online: Structured Remote
CRN#: 46617
4 Sessions
T
7/13-8/3
10:30 a.m.-12:30 p.m.

The Rise of the Business Titans

NEW

Explore the innovators and risk-takers that have shaped U.S. economy and society. Learn about the “Robber Barons,” businessmen in the Gilded Age. Examine the men who built the bull market during the Roaring Twenties. Discuss the innovators who helped save the world from fascism on the ashes of the Great Depression; and “Big Business” at the apex of American dominance. Evaluate the sources of these innovators’ success, the circumstances that made their success possible, and the profound impact of the business elite on our lives. This course is taught by a former U.S. Department of the Treasury historian. TWA

Course: LLI636
6 Hours
$45 + $72 fee = $117; NMR add $120

Online: Structured Remote
CRN#: 46811
3 Sessions
W
5/12-5/26
6:30-8:30 p.m.

The Two Koreas: 1945-Present

NEW

Are you curious about the differences and similarities between the two Koreas? Trace the domestic and international processes which resulted in a fratricidal war that divided the Korean peninsula at the 38th parallel. Examine the emergence of the Republic of Korea (South Korea) and the Democratic People’s Republic of Korea (North Korea) as competing regimes within the global context of the Cold War. Discuss the ideological, socio-economic, and cultural differences separating these two regimes. Explore the unexpected similarities experienced by the inhabitants of these mutually antagonistic nations-states as well as the challenges of any plan for re-unification. TWA

Course: LLI616
10 Hours
$65 + $89 fee = $154; NMR add $120

Online: Structured Remote
CRN#: 16638
5 Sessions
R
7/1-8/5
10:30 a.m.-12:30 p.m.
No class 7/8

Warriors, Monks, and Bankers: The Real Story of the Knights Templar

NEW

Have you wondered who and what were the Knights Templar? Examine the true story of these Christian holy warriors whose heroism and alleged depravity have been shrouded in myth. Explore the historical context of medieval European crusading within which the Templars arose. Discuss the relationship between knights, religion, and the Pope. Examine the changing nature of the roles of knights as warriors by the end of the Middle Ages. Analyze the political and religious forces that brought down the Templars. TWA

Course: LLI561
10 Hours
$65 + $89 fee = $154; NMR add $120

Online: Structured Remote
CRN#: 46808
5 Sessions
M
6/7-7/12
1:30-3:30 p.m.
No class 7/5

Decorative Trees and Shrubs

NEW

Do you know which trees and shrubs are successful in Mid-Atlantic garden spaces? Learn how to select woody ornamentals and plan a Mid-Atlantic region garden. Discuss deer resistant plants, repeat blooming options, and support/structure in an annual and perennial garden. Identify which garden items to avoid, what species make viable substitutions, and compatible plants. Determine how often to divide and how to maintain annual and perennial plants. Examine shade and sun loving plants as well as tropical species that can add special interest to a garden. Discuss which annuals are viable to winter over and how to integrate annuals and perennials into a full season of blooming color and design. TWA

Course: LLI078
8 Hours
$59 + $79 fee = $138; NMR add $120

Online: Structured Remote
CRN#: 46611
4 Sessions
M
5/24-6/21
6:30-8:30 p.m.
No class 5/31

Horticulture

Annuals and Perennials for Your Garden

Learn how to select plants, where to purchase annuals and perennials, and plan a blooming garden for this growing zone. Explore vines and climbers—where to use them and how to maintain them. Discuss deer resistant plants, repeat blooming options, and support/structure in an annual and perennial garden. Identify which garden items to avoid, what species make viable substitutions, and compatible plants. Determine how often to divide and how to maintain annual and perennial plants. Examine shade and sun loving plants as well as tropical species that can add special interest to a garden. Discuss which annuals are viable to winter over and how to integrate annuals and perennials into a full season of blooming color and design. TWA

Course: LLI579
8 Hours
$59 + $79 fee = $138; NMR add $120

Online: Structured Remote
CRN#: 46803
4 Sessions
T
6/15-6/22
6:30-8:30 p.m.

Update Your Email and Contact Information

Please contact customer service (240-567-5188) to update your email address or other contact information so you can receive the classroom instructions. Your instructor will contact you 3 days before the start of your LLI class to provide you with class information. Please email all three of us, the day before your class, if you do not hear from the instructor.

tracy.ritenour@montgomerycollege.edu  lynda.schrack@montgomerycollege.edu  natasha.sacks@montgomerycollege.edu
Easy Care Houseplants  
Bring beauty and nature into your home. Learn how to choose the right houseplant for your home and space. Discuss pot size, watering schedules, and types of light. Determine when to divide, how to take cuttings, and how to reproduce plants in your home. Analyze nutrition levels and when to fertilize. Identify common pests and learn how to control them. TWA

Course: LLI1618  
4 Hours
$35 + $49 fee = $84; NMR add $50

Online: Structured Remote
CRN#: 16615  2 Sessions  R
7/22-7/29  6:30-8:30 p.m.

Floral Arrangements for Home and Office
Learn how to purchase, process, and care for fresh flowers purchased from the supermarket, farmers market, and florist. Discuss the basic tools and containers available to create beautiful floral arrangements. Demonstration of four to six floral designs using supermarket purchases with simple tools and techniques.

Course: LLI028  
4 Hours
$35 + $49 fee = $84; NMR add $50

Online: Structured Remote
CRN#: 16610  2 Sessions  R
8/12-8/19  6:30-8:30 p.m.

Garden Design
Do you ever wish you could have a beautiful home garden? Garden enthusiasts and homeowners will examine the basics of garden design. Discuss current garden trends, and how to integrate the architecture of your home/buildings into the landscape for a cohesive overall design. Learn about using plants and materials that are suitable for the Mid-Atlantic region to create a garden design suitable for your own home. TWA

Course: LLI370  
8 Hours
$59 + $79 fee = $138; NMR add $120

Online: Structured Remote
CRN#: 16614  4 Sessions  T
7/27-8/17  6:30-8:30 p.m.

Introduction to Organic Vegetable Gardening
This course provides gardeners a way to produce vegetables for their household while using sustainable gardening practices. This class will cover what to plant, when to plant, and how to plant vegetable crops that are well suited to Maryland. In addition, how to organically control pest and diseases will be discussed. Furthermore, guidance will be provided on designing vegetable gardens. TWA

Course: LLI825  
5 Hours
$40 + $69 fee = $109; NMR add $120

Online: Structured Remote
CRN#: 46815  2 Sessions  W
5/12-5/19  6:30-9 p.m.

Orchids: How to Grow and Bloom
Discover how to be successful with orchid selection in the home environment. Learn how to purchase, care, transplant, and water your orchids. Discuss how to rebloom your orchid, when to fertilize, and when to root prune.

Course: LLI022  
3 Hours
$15 + $15 fee = $30; NMR add $30

Online: Structured Remote
CRN#: 16609  1 Session  T
7/20  6:30-9:30 p.m.

Human and Natural Science

Biological Diversity in Maryland: from Oaks to Orioles  
Did you know that Maryland is referred to as America in Miniature? Learn about Maryland’s over 90 species of mammals, 400 species of birds, several thousand species of plants, and its many insects, too numerous to count! Explore the organization of plant, fungal, and animal diversity, with an emphasis on organisms found in Maryland. Discuss what angiosperms are and how they are the most recently evolved plant group and the most diverse group of land plants, characterized by the production of flowers and fruit. TWA

Course: LLI648  
6 Hours
$45 + $72 fee = $117; NMR add $120

Online: Structured Remote
CRN#: 16620  4 Sessions  F
7/9-7/30  10:30 a.m.-12 p.m.

Forensic Psychology: Learn to Decipher Complex Behavior  
When you hear the term forensics, do you think of CSI or Criminal Minds? Forensic psychology is more than just fingerprints and a quick resolution to a case. Discuss an overview of the science of psychology. Analyze complex and challenging cases to improve your logical reasoning and critical thinking skills. This course will use film and readings in the criminal justice and abnormal psychology field to encourage discussion and to debate the intersection of psychology and criminal justice. TWA

Course: LLI642  
8 Hours
$59 + $79 fee = $138; NMR add $120

Online: Structured Remote
CRN#: 46813  4 Sessions  F
6/4-6/25  10:30 a.m.-12:30 p.m.

Maryland’s Breeding Birds: An Introduction  
Would you like to know the names of the beautiful birds you see outside your window? Learn the names of and how to identify a selection of the birds that breed in Maryland, including what they eat and where they reside. Identify the biological families to which the breeding birds of Maryland belong. Access the value of birds to the environment. Discuss the habitat types and physiographic regions of Maryland.

Course: LLI651  
3 Hours
$15 + $15 fee = $30; NMR add $30

Online: Structured Remote
CRN#: 46853  2 Sessions  T
5/18-5/25  6:30-8 p.m.

Matriarchy and Survival of the African American Culture  
Discuss how the practice of matriarchy, heavily practiced in Black culture, has been instrumental in the survival of the African American in America. Examine, from Dr. Quander’s dissertation research, personal stories of how matriarchs have practiced this ancient social/psychological/spiritual construct, most often unconsciously. Explore how these Black women survived, in spite of all hardships, heartbreak, pain and other elements of destruction usually intertwined within the fabric of Black life, that challenges them and theirs. View how the practice of “Lifting as We Climb” will become evident through their stories, chosen to represent the strength and
Appreciating Poetry
Do you love poetry? Would you like to better understand poetry? Read and explore sonnets by Shakespeare, Thomas Wentworth Higginson, and poems by Robert Frost, Gwendolyn Brooks, Emily Dickinson, among others. Discuss the differences between minor and major poets and poems. Analyze the political, socio-cultural, and historical contexts of poems, as well as the poet’s career, poetic fashions, poetic trends, and the reader’s response. All readings will be provided. TWA

Course: LLI1086 6 Hours
$45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 16640 3 Sessions W 7/14-7/28 2-4 p.m.

International Short Stories
Read and discuss a selection of short stories from One World Two: A Second Global Anthology of Short Stories, edited by Ovo Adagha and Chris Brazier (available through online retailers like Amazon, as well as Barnes and Noble), as well as supplemental provided material. Examine the short story as an art form with some classic, as well as newer, stories by authors from around the world, including Viet Thanh Nguyen, Edwidge Danticat, Daniel Alarcon, Aminatta Forna, and others. TWA

Course: LLI141 2 Hours
$15 + $15 fee = $30; NMR add $30
Online: Structured Remote
CRN#: 46858 1 Session M 5/17 10:30 a.m.-12:30 p.m.

Let’s Play With Words—Poetry Writing NEW
Albert Einstein said that “Creativity is the intelligence having fun.” Play often gets overlooked in discussions of poetry; and, yet, it is crucial to the creative process and can be cathartic as well. Discuss the benefits of having fun with creative writing and poetry, given the serious issues we are confronted with these days. Practice playing to reveal the fruits of play, not labor. Play with games and exercises including Charades, Runaway Opposites, Haiku/Rengas, Poems for Two Voices, and the Writer’s Bloc, to name a few, in order to see the effects play can have on our own poetry as we write. TWA

Course: LLI656 8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 46860 4 Sessions M 6/7-6/28 2-4 p.m.

Trouble Is My Business: American Hardboiled Detective Fiction and Film Noir NEW
Do you know what hardboiled detective fiction is? Read and discuss such notable writers as Dashiell Hammett, Raymond Chandler, James M. Cain, Walter Mosley, James Ellroy, and others. Identify key elements of hardboiled detective fiction such as sparse language, snappy dialogue, antiheroes, femme fatales, societal corruption, and sex and violence. Examine the influence of European existentialism and German Expressionism on the early Hollywood B movies that would later be recognized as film noir classics. Analyze the sociological and historical issues that influenced both genres such as class, gender, race, The Great Depression, the rise of European fascism, World War II, and the threat of nuclear Armageddon. TWA

Course: LLI646 12 Hours
$69 + $92 fee = $161; NMR add $120
Online: Structured Remote
CRN#: 16618 6 Sessions T 6/22-8/3 10:30 a.m.-12:30 p.m.
No class 7/6
Music

How to Read Music
Memory Enhancement
Have you always wanted to learn how to read music or would like to brush up on basic skills? Explore the mechanics of reading music in this, lecture only, course including: key and time signatures, pitch, tempo, rhythm, and musical notation. Increase memory skills through key and note recognition and reinforce brain training techniques. TWA

Course: LLI089 6 Hours
$45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 46804 4 Sessions W 6/2-6/23 10:30 a.m.-12 p.m.

Personal Enrichment

Bridge: Intermediate
The game of bridge is as challenging as it is enjoyable. This course is appropriate for all players with a solid grasp of bridge basics who wish to improve their games. Lessons will focus on modern bidding techniques such as 2/1 game force and 1nt, sound competitive judgment, in-depth hand evaluation, and cardplay strategies for declarers and defenders. Prerequisite: Bridge for Beginners or equivalent experience.

Course: LLI958 12 Hours
$37 + $82 fee = $119; NMR add $120
Online: Structured Remote
CRN#: 46806 6 Sessions T 6/1-7/6 6:30-8:30 p.m.

Finding Our Roots: African American Genealogy NEW
Have you been wanting to discover your African American family history and don't know where to begin? Start researching your African American family history and hit a brick wall? Learn how to begin your African American family history research. Identify resources and discover how to move beyond the brick walls that Mid-Atlantic Slavery presents. Explore how to create a research plan, document, verify, and organize information. Discuss how to glean information from your family members. TWA

Course: LLI619 8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 16616 4 Sessions T 7/13-8/3 6:30-8:30 p.m.

International Cuisine—Cooking With a Chef NEW
Do you miss enjoying the delectable cuisine offered while travelling? Now you can feel like you are on vacation from the safety and comfort of your own home. Learn how to prepare a variety of appetizers, entrees, and desserts from different countries and continents. Explore ingredients and flavor profiles from different cultures. Discuss international cooking techniques. This class is taught by a professional chef. TWA

Course: LLI629 6 Hours
$50 + $89 fee = $139; NMR add $120
Online: Structured Remote
CRN#: 46808 4 Sessions W 5/12-6/2 7-8:30 p.m.

Successful Aging in Place: Assistive Technology for Increasing Independence in the Home
Would you like to live at home, as you age? Assistive technology devices can help older adults with getting around, communicating, and handling routine tasks. Discuss how to implement assistive technology solutions to address accessibility needs in each room of your home. Explore smart technologies for the home as well as smartphone applications that can support maintaining independence. Learn about Montgomery County resources that promote successful aging in place. This course is also suitable for caregivers and children of aging parents. TWA

Course: LLI351 4 Hours
$15 + $30 fee = $45; NMR add $30
Online: Structured Remote
CRN#: 46806 2 Sessions R 6/17-6/24 6:30-8:30 p.m.

Wellness

Building Bones and Muscle Strength
Learn ways in which to strengthen your bones and muscles and keep them healthy. Explore proper posture and exercising techniques to help avoid injuries. Practice balance exercises, using low hand and leg weights, and resistance training to increase muscle strength and bone density. TWA

Course: LLI641 5 Hours
$30 + $65 fee = $95; NMR add $50
Online: Structured Remote
CRN#: 46854 5 Sessions W 6/2-6/30 10 a.m.-11 a.m.
CRN#: 16633 5 Sessions R 7/1-7/29 10 a.m.-11 a.m.

Financial planning can make your life and retirement easier.

See our Personal Finance Academy on page 53.

Health Care Insurance for Retirement .......................................................... Pg. 53
Increase Cash, Decrease Debt, & Protect Your Financial Future .............. Pg. 53
Making Smart Investment Decisions ......................................................... Pg. 53
Maximizing Social Security .......................................................... Pg. 53
Money Matters for Millennials .......................................................... Pg. 53
Mutual Funds .................. Pg. 54
Probate in Maryland: An Overview for Executors-to-Be .................. Pg. 54
Rejuvenate Your Retirement .......................................................... Pg. 54
Retirement Planning Today .......................................................... Pg. 54
Stocks, Bonds, Mutual Funds and ETFs Explained ................................ Pg. 54
Wealth Creation Today .......................................................... Pg. 54
Wills and Estates .......................................................... Pg. 54

Interested in receiving the Lifelong Learning Institute e-newsletter with class updates and free events?

E-mail: tracy.ritenour@montgomerycollege.edu
or visit our website to sign-up to be placed on our mailing list.
Dancing for Cardio and Balance

NEW

Do you want to get your whole body moving while having fun? Experience the joy of movement and feel your spirits lift as you dance to joyful and uplifting music selections from around the world. Increase your heart rate while learning simple and fun choreography that incorporates movements from the dance arts, martial arts, and healing arts. This low-impact class is appropriate for adults of all ages, levels, and abilities. TWA

Course: LLI650 5 Hours
$45 + $72 fee = $117; NMR add $120

Online: Structured Remote
CRN#: 46861 6 Sessions  M
5/17-6/28 10 a.m.-10:50 a.m. No class 5/31

Gentle Yoga for Mood and Strength

Learn postures that strengthen muscles to support joints while creating stronger bones. Explore postures to balance strength with flexibility and create more energy. Practice breathing techniques to calm the nervous system and decrease anxiety. Bring awareness to alignment in the spine and body to achieve improved balance. Understand the interconnectedness of the body’s systems to treat the body as a whole. TWA

Course: LLI723 6 Hours
$35 + $65 fee = $100; NMR add $120

Online: Structured Remote
CRN#: 46814 5 Sessions  F
5/21-6/25 11 a.m.-12:15 p.m. Last class on 6/25 meets 11 a.m.-12 p.m. No class 6/28
CRN#: 16623 5 Sessions  F
7/16-8/13 11 a.m.-12:15 p.m. Last class on 8/13 meets 11 a.m.-12 p.m.

Tai Chi for Physical and Mental Well-being—Summer Fitness

It is common knowledge that exercise is beneficial to both physical and mental health. While there are many forms of gentle exercise practiced today, tai chi, an ancient Chinese tradition, is widely popular and beneficial. In this course, you will learn a variety of graceful, slow movements performed in a focused manner and accompanied by deep breathing. These low impact movements put minimal stress on muscles and joints. Some of tai chi benefits are: decreased stress, anxiety and depression; increased energy, stamina, flexibility, and balance; lower blood pressure; and enhanced quality of sleep.

Course: LLI277 6 Hours
$40 + $69 fee = $109; NMR add $120

Online: Structured Remote
CRN#: 46877 6 Sessions  W
5/5-6/9 10 a.m.-11 a.m.

LaBlast® Ballroom Dance Fitness

NEW

Do you want to work out and have fun at the same time? Dance your way to a healthier mind and body with LaBlast® Dance Fitness. Practice skills of ballroom dance with the calorie blasting properties of interval fitness. Experience carefully curated music playlists from all eras and genres to help you stay engaged and entertained while learning the Tango, Rumba, Jive, and more! The multi-level learning approach makes LaBlast® Fitness perfect for everyone, from the absolute beginner to the advanced dancer. No partner is required and adults of all ages can participate. TWA

Course: LLI659 4.2 Hours
$45 + $69 fee = $114; NMR add $120

Online: Structured Remote
CRN#: 16621 5 Sessions  M
7/12-8/9 10 a.m.-10:50 a.m.

Management and Leadership

Coaching

Coaching—Introduction to
If you seek to inspire and motivate others, then coaching may be the skill set for you. This emerging field draws on numerous communication approaches and techniques you can use to support others in achieving short and long-term goals by developing a positive approach to all areas of their lives. In this experiential 3 1/2 hour introductory session, we will discuss what coaching is—and isn’t—distinguishing coaching from mentoring, consulting, therapy, training and athletic development, coaching core beliefs, qualities of an effective coach and the essential components of all coaching interventions. Additionally, the Montgomery College Coaching Certificate Program, the International Coach Federation (ICF) coach credentialing process and the latest trends in the coaching industry will be addressed.

Course: MGT488 3.5 Hours
$50 + $59 fee = $109; NMR add $120

Online: Structured Remote
CRN#: 16460 1 Session  S
7/17 9:30 a.m.-11 a.m.

Coaching Mastery

Demonstrate your coaching knowledge and skills in a safe and supportive class environment. Feedback from a facilitator during a coaching interaction session clarifies strengths and identifies areas that require continued practice. The Coaching Certificate Program’s emphasis on real-world practice and experience is reflected in this review of coaching core competencies. Prerequisites: Coaching Clinic—Introduction; Coaching Essentials, Competencies, and Practices; Coaching Practicum. TWA

Course: MGT625 15 Hours
$300 + $499 fee = $799; NMR add $350

Online: Structured Remote
CRN#: 16462 5 Sessions  T
7/20-8/17 6:30-9:30 p.m.

Coaching Certification Program

Required Courses (Must be taken in this order):

1. Coaching Clinic—Introduction
2. Coaching Essentials, Competencies, and Practices
3. Coaching Practicum
4. Coaching Mastery

Montgomery College is accredited by the International Coach Federation to offer Coaching Certification Program. All courses are ACSTH compliant for course specific training hours.
Coaching Practicum
After taking the Coaching Essentials, Competencies, and Practices courses, you must coach practice clients under the guidance of a faculty member through a practicum class. Prerequisite: Coaching Clinic-Introduction and Coaching Essentials, Competencies, and Practices. TWA

Course: MGT581 15 Hours
$300 + $365 fee = $665; NMR add $300
Online: Structured Remote
CRN#: 46625 5 Sessions  T
5/25-6/29 6:30-9:30 p.m.

Coaching Skills for Everyday Life
Do you want to improve your communication with your family, friends, or colleagues at work? Coaching skills are not just for professional coaches or managers, they are for everyday life whether you’re interacting with children at home, trying to help a family member, friend or a colleague or team at your place of work. Through a hands-on, interactive approach, you will learn how to listen more effectively, ask better questions, better manage conflicts and more! TWA.

Course: MGT590 6 Hours
$170 + $89 fee = $259; NMR add $140
Online: Structured Remote
CRN#: 16461 2 Sessions  S
8/7-8/14 9 a.m.-12 p.m.

Conflict Management / Mediation

40-Hour Basic Mediation Course
This 40-hour interactive and experiential training offers you a how-to guide for conducting mediations of various types of conflicts. An introduction to conflict theory assists you in exploring your own conflict style and how that may help or hinder the process. You will learn and practice the 7-Step Mediation Model and will learn how to handle anger, listen strategically, balance power, and write agreements. This course fulfills the requirements for Rule 17 of the Maryland Rules of Procedure for Alternative Dispute Resolution. This course is approved for 40 hours from the Maryland Board of Social Work Examiners, students must attend 100% of the class hours to receive their certificate. TWA

Course: MGT315 40 Hours
$425 + $500 fee = $925; NMR add $400
Online: Structured Remote
CRN#: 16454 6 Sessions  F S U
8/13-8/22 8:30 a.m.-4:30 p.m.

Overview of Mediation
Are you interested in learning how mediation may be used to resolve conflicts you, your family or friends may be having with spouses, ex-spouses, neighbors, contractors, businesses, homeowners’ associations, etc? Or are you thinking of becoming a mediator, but want to find out more before committing to a 40-Hour Basic Mediation course? If so, this 2-hour online course may be right for you. Topics covered include a definition of mediation, where mediation is used, how it works, an overview of the 7 Step Facilitative Mediation Process, positions vs. interest and importance of reflective listening. Short lectures, discussions and exercises will be used throughout the course to make sure the session is both educational and entertaining. Note: This course is delivered via Zoom. To fully participate, students must have access to a computer (desktop, laptop, or iPad) with a a camera and microphone.

Course: MGT624 2 Hours
$50 + $40 fee = $90; NMR add $50
Online: Structured Remote
CRN#: 46627 1 Session  W
6/9 7-9 p.m.

Unconscious Bias and Mediation
The new Maryland Standards of Conduct for Mediators state that Maryland mediators “shall make an effort to be aware of the mediator’s biases and should learn about unconscious and implicit biases.” This 6-hour course, given over two days via Zoom, will do just that. Starting with an introduction to the concepts of unconscious and implicit bias, the course uses mediation case studies to explore the biases that mediators bring to the table and what can be done about them. The course will be instructed by Darlene Floyd, nationally recognized trainer and lecturer on unconscious bias, and Tim Stranges, instructor of mediation and conflict resolution at Montgomery College. This course satisfies the MPME requirement for two hours of annual ethics training and the Circuit Court’s requirement for four hours of annual mediation training.

Prerequisite: 40-Hour Basic Mediation course/training. TWA
Course: MGT662 6 Hours
$50 + $100 fee = $150; NMR add $120
Online: Structured Remote
CRN#: 46628 2 Sessions  S
6/5-6/12 9 a.m.-12 p.m.

Human Resources

SHRM Essentials® of Human Resources
Human resource issues impact every company in some way. That is why it is important to understand the fundamental issues surrounding HR today. This course provides an introductory overview of the human resource function. Whether you are new to HR or if HR is one of many roles you fulfill at your company, this course covers the key HR topics you need to know: human resource management, employment law, recruitment and selection, compensation and benefits, employee development, and performance management. This course qualifies for 18 recertification hours upon completion. TWA

Course: MGT352 18 Hours
$260 + $325 fee = $585; NMR add $250
Online: Structured Remote
CRN#: 16459 6 Sessions  R
7/8-8/12 6:30-9:30 p.m.

Resource

NEXT-GENERATION
SHRM CERTIFICATION
SHRM-CP and SHRM-SCP

SHRM CERTIFICATION PROVIDER

MC is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP® or SHRM-SCP®.

For additional information contact Transcie Almonte at transcie.almonte@montgomerycollege.edu.

www.montgomerycollege.edu/wdce
Disney’s Approach to Leadership Excellence

Mediocre leaders produce mediocre results—so do not be one of them. It is time to D’Think your Leadership style. Spend one day with Disney Institute, so your organization can benefit from Disney’s experience in leadership excellence—experience that has resulted in world-class employees and customer satisfaction and bottom-line results. Disney Institute can help you learn to think differently. TWA

Course: MGT263 8 Hours
$150 + $349 fee = $499; NMR add $10

Germantown Campus
CRN#: 46624 1 Session  F
5/28 8 a.m.-5 p.m.

Six Sigma Greenbelt Professional

Learn skills that will allow you to effectively drive process improvement efforts within your organization as a Six Sigma Green Belt professional. This course will focus on the Six Sigma Green Belt Body of knowledge as identified by the American Society for Quality (ASQ). You will become proficient in the analytical tools needed to execute the Six Sigma Methodology of Define, Measure, Analyze and Control (DMAIC). Quantitative and qualitative exercises that will ensure application and retention of complex process improvement tools and techniques will be reviewed. You will be prepared to sit for the ASQ SSGB certification exam after successful completion of this course. Prerequisites: 3 years of professional work experience, some algebra knowledge. You must purchase textbook(s)/materials and bring them to the first class. TWA

Course: MGT596 48 Hours
$450 + $425 fee = $875; NMR add $400

Online: Structured Remote
CRN#: 46626 14 Sessions  M W S
5/24-6/28 6-9 p.m. (M W)
No class 5/31 9 a.m.-1:30 p.m. (S)

Program Performance Measurement & Evaluation for Nonprofits

In the nonprofit sector, the professionals measuring the performance of the programs and evaluating the results are in high demand in multiple sectors such as health, education, law and governance, and human rights. Learn how to design and implement program evaluations in nonprofits. The modules that will be covered in this course are planning a program evaluation, data (collection strategy, quality measurement, matching stakeholder needs, analysis and interpretation, and reporting results), and data-driven decision making. This course is ideal for executive directors, project managers, board members, grant writers, and program officers. No textbook is required. TWA

Course: NPT012 36 Hours
$200 + $195 fee = $395; NMR add $160

Online: Structured Remote
CRN#: 16473 12 Sessions  R
6/3-8/19 6-9 p.m.

Nonprofit Leadership Boot Camp

Application cycle is open for the Fall 2021 Boot Camp.

Join us as we delve deeper to understand nonprofits in a fun and creative setting.

Our current experiences with a global pandemic and broad-scale social movements have amplified the need to deeply understand what it takes to create change and design organizational structures that have efficacy and can effectively adapt to rapidly, and at times dramatically, changing environments.

Priority consideration date is Wednesday, August 18, 2021.

African Dance

Discover the art and beauty of African dance. Learn the posture, movements, and stylistic technique of traditional dances from places like Ethiopia, Mali, Guinea, and Senegal. Apply what you’ve learned in performance-focused choreography.

Topic: Dances of the African Diaspora

Trace dance and rhythms from Africa to the Americans. Learn to dance Salsa, Samba, and Rumba. Explore Cuban and Brazilian folklore, its roots in Africa, and its relation to dances of those cultures. TWA

Course: PFA089 7.5 Hours
$55 + $40 fee = $95; NMR add $50

Online: Structured Remote
CRN#: 16480 10 Sessions  S
6/5-8/14 10 a.m.-10:45 a.m.
No class 7/10

Ballroom Dance: Topics

Discover ballroom dance with a different topic each semester! Move your feet to dances like swing, foxtrot, waltz, and rumba. Learn basic and simple variations, footwork, and lead and follow techniques designed to make you shine on the dance floor. At the end of each class enjoy practicing your new moves to a variety of music.

Topic: The Cha Cha

The Cha Cha is one the most popular Latin dances on the social dance scene. This dance gathers its personality, character,
Music

**Guitar: Introductory Group**

Take your first steps to becoming a guitar legend! Even the greats started by muddling through simple chords on an acoustic. Learn basic strumming and picking techniques, common chord progressions, scales, notation, and tablature reading. On completion, you will have a foundation to take more advanced courses, start private lessons, or continue learning on your own. Students must provide their own guitars. TWA

Course: **PFA085**

<table>
<thead>
<tr>
<th>Duration</th>
<th>Sessions</th>
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<tbody>
<tr>
<td>7.5 Hours</td>
<td>21 Sessions</td>
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</table>

Online: Structured Remote

CRN#: 16487  6 Sessions  R

7/8-8/12  7-7:45 p.m.

Class meetings are supplemented by a half hour of self-paced content each week.

Dance: Introduction **Co-L**

An examination of dance as an art form and means of multicultural expression, ritual, and tradition. Learn the practices, philosophies, terminologies, and styles of dance and careers in dance. The role of dance in world societies and how it relates to different cultures is explored through lectures, assigned readings, films, recordings, and experiential dance activities. TWA

Course: **FLM054**

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<tr>
<th>Duration</th>
<th>Sessions</th>
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<tr>
<td>37.5 Hours</td>
<td>24 Sessions</td>
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</table>

Online: Structured Remote

CRN#: 46741  15 Sessions  T W R

6/1-7/1  10 a.m.-12:30 p.m.

Tap Dance: Introduction **NEW**

Learn the basics of tap dance technique as you express your inner rhythms through your feet. Shuffle, flap, and paddle and roll in simple rhythmic combinations using both structure and improvisation. Experience percussive style tap while dancing to Motown, Beatles and Stones, Reggae, and Jazz tunes. TWA

Course: **PFA078**

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<thead>
<tr>
<th>Duration</th>
<th>Sessions</th>
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<tr>
<td>12.5 Hours</td>
<td>10 Sessions</td>
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</table>

Online: Structured Remote

CRN#: 16478  10 Sessions  F

6/4-8/13  11 a.m.-12:15 p.m.

No class 7/9

NEW **Art + Design and Performing Arts offerings:**

Jewelry: Materials Studies: Experiment with alternative materials and processes, like mold making, paper craft and found objects  .................. Page 10

Jewelry History: 1700-1914: Discover the art of the Georgian, Victorian, and Edwardian eras..............................................................Page 9

The Critic’s Lens: Explore the work of art historians, critics, and curators, and how they shape our perception of art. ........................................Page 9

Google Drive for Artists: Use Google Drive’s suite to manage your art practice across devices.............................................................Page 8

Drawing Comics: Intermediate: Create compelling visual narratives with color, lettering, and inking techniques................................. Page 10

Landscape Photography: Create compelling landscape photographs that express a feeling of place....................................................... Page 14

Guitar: Level 2 Group: Continue developing your strumming, picking, and fingering skills with chord songs and melodies.....................Page 51

Introduction to Music Theory **Co-L**

Discover the basic elements of music! Learn terminology, notation, scales, intervals, triads, and traditional diatonic harmony. Apply these to reading, playing, and creating music. This course is intended for students with a limited musical background. TWA

Course: **FLM011**

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<tr>
<th>Duration</th>
<th>Sessions</th>
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<tr>
<td>37.5 Hours</td>
<td>24 Sessions</td>
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</table>

Online: Structured Remote

CRN#: 46598  10 Sessions  M W

6/2-7/7  6-9:45 p.m.

No class 7/5

CRN#: 16426  10 Sessions  M W

7/12-8/11  6-9:45 p.m.

Listening to Music **Co-L**

Discover the rich variety of musical genres available today. Learn how to actively listen to music such as symphony, opera, ballet, chamber music, art song, and contemporary. TWA

Course: **FLM013**

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<tr>
<th>Duration</th>
<th>Sessions</th>
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<tr>
<td>37.5 Hours</td>
<td>24 Sessions</td>
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</table>

Online: Structured Remote

CRN#: 46599  21 Sessions  M T W R

6/1-7/7  9:30 a.m.-11:15 a.m.

No class 7/5

CRN#: 16427  24 Sessions  M T W R

7/12-8/19  9:30 a.m.-11:05 a.m.
Piano: Introductory Group
Music is a universal language sculpted by the compositions of many great minds. Learning piano introduces you to the elements of this language, such as melody, harmony, and rhythm. In this class, you will learn the basics of piano in a group setting. Using a fundamentals approach, we will play and harmonize melodies from the beginning. No previous experience needed. Textbook required: Adult Piano Adventures All-in-One Piano Course Book 1 by Nancy and Randall Faber.

Course: PFA080 16 Hours
$120 + $90 fee = $210; NMR add $140

Online: Structured Remote
CRN#: 14679 8 Sessions
6/16-8/11 6:30-8 p.m.
6-10:05 p.m.
10 Sessions

No class 7/7
Class meetings are supplemented by a half hour of self-paced content each week.

Private Lessons: Guitar (45 minutes)
Study guitar one-on-one with a music professional! Whether you’re just starting out or are a musician looking to hone your skills, join us for lessons crafted to your level and goals. If all sections are full, please contact communityarts@montgomerycollege.edu for availability. This private lesson is open to students of all levels. TWA

Course: PFA081 11.25 Hours
$185 + $730 fee = $915; NMR add $400

Online: Structured Remote
CRN#: 46645 15 Sessions
5/17-8/28

Guitar and bass guitar. Meets once a week for 45 minutes. Please contact communityarts@montgomerycollege.edu to connect with your instructor and choose a meeting time.

Songwriting
Discover the art of songwriting, and compose your own original songs! Songwriting is a continual process of discovery, watching your ideas unfold as you build a song. Examine the basic elements of songs, playing with a wide range of techniques. Study the qualities of successful songs and songwriters. Experiment, edit, and share your creations in a safe and nurturing environment, building a supportive community of songwriters. Bring a notebook and/or staff paper to the first class. Bring an instrument if you play one. No musical background necessary! Required textbook: Beginning Songwriting: Writing Your Own Lyrics, Melodies, and Chords by Andrea Stolpe with Jan Stolpe. TWA

Course: PFA077 16 Hours
$120 + $90 fee = $210; NMR add $140

Online: Structured Remote
CRN#: 46641 8 Sessions
6/1-7/20 10:30-11:45 a.m.
15 Sessions

World Music Co-L
Enjoy a survey of cross-cultural popular music and the traditional music that influenced it. Topics include social and cultural roles of music and factors influencing its development and dissemination. Participate in music-making, listen to live and recorded music, and engage in stimulating reading, writing, and discussions. TWA

Course: FLM005 37.5 Hours
$396 + $316.20 fee = $532.20; NMR add $871.20

Online: Structured Remote
CRN#: 46597 10 Sessions
6/1-7/1 6-10:05 p.m.
10 Sessions

Join our Community Arts Email List!
Get schedule updates, event announcements, and info on pop-up classes. We send zero to three emails a week, so we won’t flood your inbox!

montgomerycollege.edu/community-arts/join
Theater Arts

Stand-up Comedy: Introduction
Ever wanted to give stand-up comedy a try? Learn to use your own life experiences and unique sense of humor to create an original 3-minute comedy routine to perform in front of a live audience. The course will cover joke- and comedy-writing basics, stage techniques, and comedic persona—all in a fun, interactive, and supportive atmosphere. Bring something to write on and record with (like a smartphone) to the first class. TWA
Course: PFA083 12.5 Hours
$100 + $65 fee = $165; NMR add $120
Online: Structured Remote
CRN#: 46642 5 Sessions M 6/7-7/5 7-9:30 p.m.

Voice-Over Workshop
Discover how to use your speaking voice for commercials, films, videos, and more. Learn about a unique, outside the box way to break into this creative, fulfilling, and potentially lucrative industry. Voice-overs can be managed on your own terms, on your own turf, in your own time, and with minimal overhead! Whether you choose to pursue voice-overs part-time or full-time, this could be the game changer you’ve been looking for. Community Arts offers this workshop in partnership with Such A Voice, an established voice-over training company. It is an intensive 2-hour workshop, not their introductory webinar.
Course: PFA075 2 Hours
$22 + $18 fee = $40; NMR add $30
Online: Structured Remote
CRN#: 16481 1 Session W 7/7 6:30-8:30 p.m.

Personal Finance Academy

Health Care Insurance for Retirement
This course will address the major components of retiree health care: Medicare, Medicare Advantage Plans, and Long-Term Care. Health care costs typically rise at twice the inflation rate, so the course will also address ways to fund this expense through tax-advantaged plans. Determine the cost of supplemental coverage, evaluate your ability to pay for health care not covered by federal or state programs, and be able to project your health care expenses. The target audience for this course are those who are newly retired and those who plan to retire within 2 years. TWA
Course: PRF139 6 Hours
$36 + $69 fee = $105; NMR add $120
Online: Structured Remote
CRN#: 46823 3 Sessions M 6/7-6/21 6:30-8:30 p.m.

Increase Cash, Decrease Debt, & Protect Your Financial Future
Learn to control your personal finances with spending, saving, paying loans and expenses, and earning money. Understand when and how much you should be saving for specific goals. Topics include: banking, savings, credit loans/credit reports and insurance; protecting against financial scams and identify theft; setting financial goals; developing budgets; and creating a financial plan. Discuss how to track your money and expenses.
Course: PRF161 3 Hours
$20 + $20 fee = $40; NMR add $30
Online: Structured Remote
CRN#: 46825 1 Session R 5/13 6:30-9:30 p.m.

Making Smart Investment Decisions
Making smart investment decisions can make a big difference in your retirement years. With some basic understanding of investment products and risk and return, you can take steps to grow your retirement nest egg. Discuss investment products, risk and return, volatility, and how fees can impact your portfolio. Learn the questions to ask before you invest, the red flags of fraud, and how to use the free resources on Investor.gov, the SEC’s online portal for individual investors.
Course: PRF173 2.5 Hours
$15 + $20 fee = $35; NMR add $30
Online: Structured Remote
CRN#: 46831 1 Session M 6/14 6:30-9 p.m.
CRN#: 46833 1 Session M 7/19 6:30-9 p.m.

Maximizing Social Security Benefits
Social Security is a cornerstone of retirement income for most Americans. Yet the nuances of how/when to receive benefits are often overlooked and can lead to missed opportunities. This course will address individual and couple’s benefits, special situations for widows and ex-spouses, reductions due to federal pensions, and taxation of benefits. The target audience for this course are those who are newly retired and who plan to retire within the next few years.
Course: PRF159 3 Hours
$20 + $20 fee = $40; NMR add $30
Online: Structured Remote
CRN#: 16625 1 Session T 7/13 6:30-9:30 p.m.

Money Matters for Millennials
How to save and invest for things you need: home, education, retirement, and financial goals? Explore ways to pay off your loans or debts. Discuss how to save, generate revenue streams, and invest. Create a budget plan to help you achieve the financial future you want. Discuss the best way to keep track of your money.
Course: PRF028 3 Hours
$15 + $15 fee = $30; NMR add $30
Online: Structured Remote
CRN#: 46817 1 Session S 6/19 9:30 a.m.-12:30 p.m.
**Personal Finance Academy**

**Mutual Funds**
Content: Mutual Funds and Exchange Traded Funds (ETFs). Learn how to read a mutual fund prospectus and shareholder reports, and discuss how to compare mutual funds. Examine exchange-traded funds (ETFs) and understand how they differ from mutual funds. Discuss how to research and compare mutual funds using free resources and the importance of understanding your investment objectives and risk tolerance. Learn about free resources on Investor.gov, the SEC’s online portal, and tips to avoid fraud.

*Course: PRF175*  
2 Hours  
$15 + $15 fee = $30; NMR add $30  
*Online: Structured Remote*  
CRN#: 46832  
1 Session  
6/24  
6:30-8:30 p.m.

**Probate in Maryland: An Overview for Executors-To-Be**
An overview of the probate process in Maryland, and more specifically in Montgomery County, including: a review of determining whether a probate is necessary; how to open a probate estate; how the estate is administered; and how the estate is closed. Explore the documents used by the Register of Wills; learn how to determine if an asset is a ‘probate asset’ or a ‘non-probate’ asset; and how to deal with claims and debts against the estate. Discuss the costs of probate, including the fees owed to the personal representative (executor) and attorneys. TWA

*Course: PRF150*  
4 Hours  
$55 + $66 fee = $121; NMR add $120  
*Online: Structured Remote*  
CRN#: 16624  
2 Sessions  
7/14-7/21  
6:30-8:30 p.m.

**Rejuvenate Your Retirement**
How long will your retirement income last? This course provides a fresh look at important financial topics relevant to adults entering, or already enjoying, retirement. Making your money last throughout retirement has never been more challenging. People are living longer and fewer retirees have traditional pensions, while interest rates are at all-time lows. Learn about important financial topics such as reducing taxes, assessing investment risk, exploring retirement income sources and investment options, planning for health care needs, and preparing your estate. TWA

*Course: PRF165*  
4 Hours  
$25 + $57 fee = $82; NMR add $50  
*Online: Structured Remote*  
CRN#: 46828  
2 Sessions  
W  
5/5-5/12  
1-3 p.m.  
CRN#: 46829  
2 Sessions  
T  
5/11-5/18  
1-3 p.m.  
CRN#: 46830  
2 Sessions  
W  
6/9-6/16  
1-3 p.m.

**Retirement Planning Today**
Learn about the many ways to save for retirement as well as the advantages and disadvantages of each. Discover how to save money on taxes, manage investment risks, and protect your assets from potential long-term health care expenses. Fee includes a course workbook and study aids. TWA

*Course: PRF119*  
6 Hours  
$25 + $57 fee = $82; NMR add $50  
*Online: Structured Remote*  
CRN#: 46818  
2 Sessions  
M  
5/3-5/10  
6:30-9:30 p.m.  
CRN#: 46819  
2 Sessions  
W  
5/12-5/19  
6:30-9:30 p.m.  
CRN#: 46820  
2 Sessions  
R  
5/20-5/27  
6:30-9:30 p.m.  
CRN#: 46821  
2 Sessions  
W  
6/2-6/9  
6:30-9:30 p.m.  
CRN#: 46822  
2 Sessions  
T  
6/8-6/15  
6:30-9:30 p.m.  
CRN#: 46878  
2 Sessions  
R  
6/10-6/17  
6:30-9:30 p.m.

**Stocks, Bonds, Mutual Funds, and ETFs Explained**
Whether you manage your own investments or someone manages them for you, it is important to understand the different types of investments. In this course, an experienced investment advisor and Certified Financial Planner explains advantages and disadvantages of different investments, risks, ways to own investments, asset allocation, tax considerations, historical performance, and more. For instance, are Exchange Traded Funds (ETFs) better than mutual funds? TWA

*Course: PRF138*  
5 Hours  
$50 + $65 fee = $115; NMR add $120  
*Online: Structured Remote*  
CRN#: 46851  
2 Sessions  
M  
6/21-6/28  
6:30-9 p.m.

**Wealth Creation Today**
This class is aimed at adults ages 35-50 who are interested in building their financial wealth while meeting individual and/or family financial priorities. Learn to invest, manage debt, and explore tax advantaged investment options. Reduce barriers to wealth accumulation, develop smart money management strategies, and explore paths to risk management. Start on your wealth creation with this class. TWA

*Course: PRF164*  
6 Hours  
$25 + $49 fee = $74; NMR add $50  
*Online: Structured Remote*  
CRN#: 46826  
2 Sessions  
W  
5/12-5/19  
6:30-9:30 p.m.  
CRN#: 46827  
2 Sessions  
T  
5/18-5/25  
6:30-9:30 p.m.

**Wills and Estates**
Take a deep dive into personal estate planning. Learn about the real differences between wills and revocable trusts; why everyone always needs a power of attorney and health care directives; and what it really means to go through Maryland probate (and how to avoid that if appropriate). Topics include the use (and misuse) of revocable living trusts, the pros, cons and dangers of joint ownership, the right way to make and receive gifts (and why there is a very wrong way), and the impact of the Federal estate tax and Maryland’s two separate death taxes on your estate. TWA

*Course: PRF160*  
6 Hours  
$60 + $75 fee = $135; NMR add $120  
*Online: Structured Remote*  
CRN#: 46824  
2 Sessions  
T  
6/1-6/8  
6:30-9:30 p.m.  
CRN#: 16626  
2 Sessions  
R  
7/15-7/22  
6:30-9:30 p.m.
Career Development

Career Exploration Boot Camp
What are you good at? What are your natural and work-related strengths? Discover and match them with career areas in which you would be most successful. Choose to apply your skills to your career or volunteering and other life opportunities. Engage in a series of insightful individual and group exercises and conduct research into career areas of interest to you. Draft your career plan while being supported through your career exploration stage by your classmates and career coach. TWA

Course: CRP013 12 Hours
$45 + $59 fee = $104; NMR add $120
Online: Structured Remote
CRN#: 46702 6 Sessions  M W 6/7/6/23 7-9 p.m.

Employment Search Boot Camp
Learn traditional and innovative job search techniques to help you land the job you want. This class provides a comprehensive approach to employment search, including resume writing, LinkedIn, and the latest self-marketing and networking techniques. Explore how to distinguish yourself from others competing for the same jobs and try new job search strategies. Learn how to use career and job search resources, such as Career Coach, and networking and employment resources such as social media. TWA

Course: CRP014 10 Hours
$0 + $25 fee = $25; NMR add $0
Online: Structured Remote
CRN#: 46703 5 Sessions  M W 6/21-7/7 7-9 p.m.

Professional and Career Development—Project Management

Certified Associate in Project Management (CAPM)® Prep
Prepare for the Project Management Institute (PMI)® CAPM® certification exam. It is designed for entry-level to senior members of a project team who contribute specialized skills such as scheduling, logistics, or cost estimating. This credential signifies that the individual has knowledge of the principles and terminology of the library of global standards, A Guide to the Project Management Body of Knowledge (PMBOK® Guide), 6th Edition, Project Management Institute. Upon completion of this course, you may apply to take the CAPM® Certification exam. This course is certified by the Project Management Institute (PMI)®, TWA

Course: PMC002 24 Hours
$354 + $305 fee = $659; NMR add $300
Online: Structured Remote
CRN#: 46648 8 Sessions  M W 6/7-6/30 6-9 p.m.

Project Management

Montgomery College Project Management Certificate Program

The NEW Montgomery College Project Management Certificate is designed for students looking to enter a new career field, expand/hone their project management skills with the latest practices, or those that want to gain new skills. The list of courses for a certificate is shared below.

1. PM101: Methodology and Overview
2. PM102: Practical Application of Predictive Project Management
3. PM103: Practical Application of Agile Project Management
4. PM104: Interpersonal Skills for Project Management Practitioners
5. Elective choice. (Information released during summer on website)

These courses can also enhance project management knowledge for those seeking to prepare for the PMP® or CAPM® exams.

Looking for MORE Professional and Career Development Classes?
See our Lifelong Learning Careers and Employment for 50+ section on page 41.
**PM103: Practical Application of Agile Project Management**

Project Management practitioners are increasingly embracing agile as a technique for managing successful projects. It is a topic of growing importance in project management. Whether you are a PMP® credential holder or an individual working on agile project teams, this course will provide you with a comprehensive review of the agile approach. Understand the values and principles of agile and identify methodologies of agile project management with a focus on the scrum method. TWA

**Course:** PMC038  
28 Hours  
$350 + $365 fee = $715; NMR add $350

**Online: Structured Remote**

CRN#: 46651  
10 Sessions  
4/29-5/20  
6:30-8:30 p.m.  
T R S

CRN#: 16483  
10 Sessions  
7/6-7/27  
6:30-8:30 p.m.  
T R

**PM104: Interpersonal Skills for Project Management Practitioners**

As a project management practitioner, your success and effectiveness are determined by the quality of your professional relationships. In this course you will learn and practice the skills necessary to build and maintain positive relationships with your team members, users, stakeholders, product owners and customers. Topics include interpersonal communications, active listening, conflict management, influencing, trust building, decision-making, and constructive feedback. TWA

**Course:** PMC039  
8 Hours  
$75 + $130 fee = $205; NMR add $140

**Online: Structured Remote**

CRN#: 46652  
4 Sessions  
5/25-6/3  
6:30-8:30 p.m.

CRN#: 16484  
4 Sessions  
8/3-8/12  
6:30-8:30 p.m.

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**Project Management Professional® (PMP®) Certification Prep**

Prepare for the internationally recognized Project Management Professional® (PMP®) Certification exam. Demonstrate to employers, customers, and colleagues that you possess project management knowledge, experience, and skills to bring projects to successful completion. As a PMI Authorized Training Partner, our course is taught by instructors who completed the Authorized Training Partner Train the Trainer—PMP® Exam Prep program and are equipped to deliver PMP® exam prep and training content to PMI’s quality standards. You are ensured that you are learning “PMI-developed” PMP® exam prep material. TWA

**Course:** PMC040  
35 Hours  
$800 + $699 fee = $1,499; NMR add $650

**Online: Structured Remote**

CRN#: 46653  
11 Sessions  
6/7-6/30  
9 a.m.-12:30 p.m. (M W S)

Class on 6/26 will be from 9 a.m.-12 p.m.

Class on 8/7 will be from 9 a.m.-12 p.m.

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**PMP® Exam Preparation and Recertification with PDUs**

Ensure you’re prepared to take the PMP® exam! Montgomery College is an Authorized Training Partner (ATP) by the Project Management Institute (PMI) to provide industry leading preparation towards the PMP® certification exam. Training with an Authorized Partner is the only way to ensure you are learning PMI-developed PMP® exam prep material and ensure you are learning from PMI-vetted instructors.

Our courses are PDU-eligible for current PMP® and CAPM® credential holders. Earn hours towards recertification by attending our convenient and affordable courses.

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**ABCs of Selling a House**

In this practical guide to selling a house under any market condition, we will cover contract clauses, how to prepare for a smooth closing, minor improvements, and advantages/disadvantages of listing a home with a real estate professional. Approved: 3 hours. TWA

**Course:** REC127  
3 Hours  
$25 + $25 fee = $50; NMR add $50

**Online: Structured Remote**

CRN#: 46842  
1 Session  
6/9  
9 a.m.-12 p.m.

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**Brokerage Relationships and Disclosures**

This Continuing Education course is for existing Maryland real estate professionals and fulfills the requirement set by MREC to maintain a Maryland Real Estate License. Topics include: moving from agency to brokerage, properly completing brokerage agreements, review licensee duties, analyze client/customer scenarios, and provide information on updated brokerage relationship disclosure. TWA

**Course:** REC203  
3 Hours  
$25 + $25 fee = $50; NMR add $50

**Online: Structured Remote**

CRN#: 46848  
1 Session  
6/9  
1-4 p.m.

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**Buying / Selling Foreclosure Properties**

Gain a better understanding of the foreclosure process, property condition, and risks associated with buying a foreclosure sale. Approved: 3 hours. TWA

**Course:** REC034  
3 Hours  
$25 + $25 fee = $50; NMR add $50

**Online: Structured Remote**

CRN#: 46840  
1 Session  
6/10  
5-8 p.m.
Contracts and Offer to Purchase

Students will be re-introduced to the basic elements of a Real Estate sales contract. Topics covered will include: how to help a client satisfy disclosure obligations, protect interests with contingencies, and how a contract is terminated. Approved: 3 hours. TWA

Course: REC195 3 Hours  
$25 + $25 fee = $50; NMR add $50  
Online: Structured Remote  
CRN#: 46844  1 Session  F  
6/11  9 a.m.-10:30 a.m.

Ethics: Predatory Lending / Flipping

This course covers the Maryland Real Estate Commissions’ Code of Ethics, including the practice of flipping, predatory lending, and how it affects the licensees business relationships. Approved: 3 hours. TWA

Course: REC012 3 Hours  
$25 + $25 fee = $50; NMR add $50  
Online: Structured Remote  
CRN#: 46839  1 Session  R  
6/10  9 a.m.-12 p.m.

Evaluating / Financing the Fixer-Upper

Can you estimate the fair market value of property after the completion of renovations/repairs? Do you know the difference between homeowner strategies and renovator strategies? Can you determine the discount needed for a quick sale price? These topics and more, will be covered in this course. Approved: 3 hours. TWA

Course: REC035 3 Hours  
$25 + $25 fee = $50; NMR add $50  
Online: Structured Remote  
CRN#: 46841  1 Session  F  
6/11  1-4 p.m.

Real Estate Legislative Update

This course will cover legislative issues that have been introduced and passed in recent years. It complies with the Maryland Real Estate Commission requirement for three hours of legislative update. Approved: 3 hours. TWA

Course: REC149 3 Hours  
$25 + $25 fee = $50; NMR add $50  
Online: Structured Remote  
CRN#: 46843  1 Session  F  
6/11  5-8 p.m.

Rentals, Renters, and Landlords

A comprehensive overview of how to deal with rentals, renters, and landlords. Learn how to qualify applicants and the procedures required by the State of Maryland. Approved: 3 hours. TWA

Course: REC189 3 Hours  
$25 + $25 fee = $50; NMR add $50  
Online: Structured Remote  
CRN#: 46846  1 Session  R  
6/10  1-4 p.m.

Understanding and Using Short Sales

What exactly is a short sale and how/when should it be used? What is the homeowner’s financial responsibility, if any, and what is the effect of a short sale on the homeowners credit? Do you know what the debtor and lender rights are when loan default occurs? These questions, as well as how to prepare and process a short sale offer, will be covered. Approved: 3 hours. TWA

Course: REC182 3 Hours  
$25 + $25 fee = $50; NMR add $50  
Online: Structured Remote  
CRN#: 46845  1 Session  S  
6/12  9 a.m.-12 p.m.

Fair Housing

Satisfy the requirement for 1.5 hours of continuing education for Fair Housing. This course covers the history of fair housing and current laws. Approved: 1.5 hours. TWA

Course: REC173 1.5 Hours  
$15 + $15 fee = $30; NMR add $30  
Online: Structured Remote  
CRN#: 46844  1 Session  F  
6/11  9 a.m.-10:30 a.m.

Basic Real Estate Principles and Practices for Salespersons

This time intensive course fulfills the 60 hour MREC requirement and will prepare students to become a real estate Salesperson in Maryland; general knowledge topics and MD law are covered. Students are required to test with their class and must pass EACH exam with a minimum of 70%. All 60 hours of the course must be attended/made-up (no more than 12 hours) BEFORE testing with the State, exams must be passed within 60 days. Failure to respond to notices or take/pass exams within allotted time will result in exam forfeiture and course will need to be retaken. TEXT BOOKS REQUIRED ON THE FIRST DAY OF CLASS: Modern Real Estate Practice 20th Edition, Maryland Real Estate Practice and Law 16th Edition, and Study Guide. TWA

Course: REB010 60 Hours  
$230 + $149 fee = $379; NMR add $160  
Hybrid (Online & Face to Face)  
CRN#: 46836  21 Sessions  M R  
5/3-7/19  5:30-8:30 p.m.  
Class on 7/19 will meet on the Rockville Campus from 6-9 p.m.

CRN#: 46835  20 Sessions  T W  
5/4-7/14  6:30-9:30 p.m.  
Class on 7/14 will meet on the Rockville Campus from 6-9 p.m.

CRN#: 16630  11 Sessions  S U  
7/10-8/9  9 a.m.-3:30 p.m.  
Class on 8/9 will meet on the Rockville Campus from 6-9 p.m.

Real Estate Basic Principles Retest

You will engage in a retake of the Maryland law and/or General knowledge exam in order to be approved to take the PSI Real Estate Professional Licensure Certification exam. Previous REB010 students that did not pass both class exams are eligible for 2 retakes; retakes must be taken and passed within 60 days. Testing period for the Maryland exam is one hour; two hours for the General knowledge exam. Exams are graded within one week, if successfully passed, records are submitted to PSI.

Course: REB142 3 Hours  
$15 + $15 fee = $30; NMR add $30  
Rockville Campus  
CRN#: 46837  1 Session  W  
5/19  6-9 p.m.

CRN#: 46838  1 Session  W  
6/9  6-9 p.m.

CRN#: 16628  1 Session  W  
7/28  6-9 p.m.

CRN#: 16629  1 Session  W  
8/11  6-9 p.m.
Motorcycle Safety

Basic Rider Course 2-License Waiver (BRC2-LW)
This course is NOT for beginners! This eleven-hour course is for individuals that have current street riding experience and are seeking a class M license. This course includes three hours of formal classroom and five hours of riding exercises. It also includes three hours of independent study done at home via an online E-course prior to class. Participants are encouraged to use their own motorcycle by transporting them legally to the range. Upon successful completion of both a knowledge and riding skills test, you will receive a certificate and course completion card recognized by the Maryland Motor Vehicle Administration. Class materials, E-course instructions and correspondence will be sent to your MYMC email account and any secondary email you have on your MYMC account. TWA
Course: SFT077  11 Hours
$119 + $100 fee = $219; NMR add $140

Driving Range
CRN#: 16581  2 Sessions  S
7/8-7/10  eCourse (7/8-7/10)
Driving Range: 7:45 a.m.-3:15 p.m. (7/10)

Beginners Motorcycle Safety
This Maryland MVA-certified Motorcycle Basic Rider Course (BRC) is an 18-hour course designed for those who have little or no riding experience, or who have not ridden in a long time. It includes distance learning (MSF E-Course), classroom, and riding instruction on the basic riding skills and strategies necessary for an individual to begin and/or practice street riding. Motorcycles are provided and you must wear appropriate range gear/attire; additional expectations are found in the FAQs listed on our website. Upon successful completion of both a knowledge and riding skills test, you will receive a certificate and course completion card issued by the Motorcycle Safety Foundation (MSF) recognized by the Maryland Motor Vehicle Administration for Motorcycle Skills Licensure requirements, also known as M Endorsement. Note: Students will not be admitted to class after the class start time; we encourage all students to arrive 20 minutes early. Textbook provided in class. Class materials, E-course instructions and correspondence will be sent to your MyMC email account and any secondary email you have on your MyMC account. TWA
Course: SFT064  18 Hours
$174 + $150 fee = $324; NMR add $160

Hybrid (Online & Face to Face)
CRN#: 46756  3 Sessions  W R
5/3-5/6  eCourse (5/3-5/5)
Driving range: 7:45 a.m.-3:15 p.m. (5/5-5/6)
CRN#: 46757  3 Sessions  S U
5/6-5/9  eCourse (5/6-5/8)
Driving range: 7:45 a.m.-3:15 p.m. (5/8-5/9)
CRN#: 46758  3 Sessions  S U
Driving range: 7:45 a.m.-3:15 p.m. (5/15-5/16)
CRN#: 46759  3 Sessions  S U
5/20-5/23  eCourse (5/20-5/22)
Driving range: 7:45 a.m.-3:15 p.m. (5/22-5/23)
CRN#: 46760  3 Sessions  S U
6/3-6/6  eCourse (6/3-6/5)
Driving range: 7:45 a.m.-3:15 p.m. (6/4-6/5)
CRN#: 46761  3 Sessions  S U
6/10-6/13  eCourse (6/10-6/12)
Driving range: 7:45 a.m.-3:15 p.m. (6/12-6/13)
CRN#: 46762  3 Sessions  W R
6/14-6/17  eCourse (6/14-6/16)
Driving range: 7:45 a.m.-3:15 p.m. (6/16-6/17)
CRN#: 46763  3 Sessions  S U
6/17-6/20  eCourse (6/17-6/19)
Driving range: 7:45 a.m.-3:15 p.m. (6/19-6/20)
CRN#: 46764  3 Sessions  S U
6/24-6/27  eCourse (6/24-6/26)
Driving range: 7:45 a.m.-3:15 p.m. (6/26-6/27)
CRN#: 16571  3 Sessions  W R
7/5-7/8  eCourse (7/5-7/7)
Driving range: 7:45 a.m.-3:15 p.m. (7/7-7/8)
CRN#: 16572  3 Sessions  S U
7/15-7/18  eCourse (7/15-7/17)
Driving range: 7:45 a.m.-3:15 p.m. (7/17-7/18)
CRN#: 16574  3 Sessions  S U
7/22-7/25  eCourse (7/22-7/24)
Driving range: 7:45 a.m.-3:15 p.m. (7/24-7/25)
CRN#: 16575  3 Sessions  S U
7/29-8/1  eCourse (7/29-7/31)
Driving range: 7:45 a.m.-3:15 p.m. (7/31-8/1)
CRN#: 16576  3 Sessions  S U
8/5-8/8  eCourse (8/5-8/7)
Driving range: 7:45 a.m.-3:15 p.m. (8/7-8/8)
CRN#: 16577  3 Sessions  S U
8/12-8/15  eCourse (8/12-8/14)
Driving range: 7:45 a.m.-3:15 p.m. (8/14-8/15)
of the required 80 hour Academy. Upon completion, the SPO candidate will receive a Certificate of Completion that is required when applying for a commission. TWA

Course: PST001  
64 Hours  
$300 + $297 fee = $597; NMR add $250

Hybrid (Online & Face to Face)  
CRN#: 46833  8 Sessions  
M T W R  
5/17-5/27  8 a.m.-4 p.m.

Basic Special Police Officer Academy (Hands On)  
This hands-on portion of SPO training will cover 16 hours of the required 80 hour Academy. It must be taken with PST001. Upon completion, the SPO candidate will receive a Certificate of Completion that is required when applying for a commission. TWA

Course: PST002  
16 Hours  
$100 + $98 fee = $198; NMR add $120

Rockville Campus  
CRN#: 46834  2 Sessions  
F  
5/21-5/27  8 a.m.-4 p.m.

Motorcycle Retest  
This course is for students who have taken, yet failed the Motorcycle Safety Foundation and Maryland Motor Vehicle Administration Basic Rider Course. Students are required to pass the state preparatory licensing test in order to obtain a certification to apply for an M driver license endorsement. This course should be taken within 30 days of completing the Motorcycle BRC or ABRC.

Course: SFT046  
2 Hours  
$20 + $15 fee = $35; NMR add $30

14 Firstfield Rd Driving Range  
CRN#: 46754  1 Session  
U  
5/16  3-5 p.m.

CRN#: 46755  1 Session  
U  
6/13  3-5 p.m.

CRN#: 16568  1 Session  
S  
7/10  3-5 p.m.

CRN#: 16569  1 Session  
U  
8/1  3-5 p.m.

CRN#: 16570  1 Session  
U  
8/22  3-5 p.m.

Public Safety  

Basic Special Police Officer Academy (Classroom)  
Maryland HB1111, effective October 1, 2020, requires that all new Special Police Officer (SPO) applicants receive 80 hours of training, including the successful completion of 61 objectives, prior to application for an SPO commission. The Basic SPO Academy will utilize experienced law enforcement trainers to teach the 61 objectives. Each instructor who teaches more than 3 hours will have the required instructor certification from MPCTC or a waiver which allows the person to teach based on prior certification, past law enforcement experience and college instruction experience. This classroom portion of SPO training will cover 64 hours of the required 80 hour Academy. Upon completion, the SPO candidate will receive a Certificate of Completion that is required when applying for a commission. TWA

Course: PST001  
64 Hours  
$300 + $297 fee = $597; NMR add $250

Hybrid (Online & Face to Face)  
CRN#: 46833  8 Sessions  
M T W R  
5/17-5/27  8 a.m.-4 p.m.

Basic Special Police Officer Academy (Hands On)  
This hands-on portion of SPO training will cover 16 hours of the required 80 hour Academy. It must be taken with PST001. Upon completion, the SPO candidate will receive a Certificate of Completion that is required when applying for a commission. TWA

Course: PST002  
16 Hours  
$100 + $98 fee = $198; NMR add $120

Rockville Campus  
CRN#: 46834  2 Sessions  
F  
5/21-5/27  8 a.m.-4 p.m.

ACT Prep  
This course is designed for anyone preparing to take the ACT. It is intended to strengthen test-taking skills in order to increase scores. Focus is on familiarization with ACT-type questions, developing test-taking strategies, managing test panic, increasing confidence and speed. A review of test content includes algebra, geometry, trigonometry, science, reading comprehension, grammar, and essay writing. Daily practice with ACT test sections. Class will meet online via Zoom. Work outside of class may be required. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollege/store/home TWA

Course: SAT004  
30 Hours  
$255 + $130 fee = $385; NMR add $160

Online: Structured Remote  
CRN#: 46750  8 Sessions  
S U  
5/1-5/23  9 a.m.-1 p.m.

CRN#: 46751  8 Sessions  
M T W R  
6/21-7/1  8:30 a.m.-12:30 p.m.

CRN#: 16562  8 Sessions  
M T W R  
8/2-8/12  8:30 a.m.-12:30 p.m.

GRE Preparation  
This course is designed as an overview and review for people preparing to take the Graduate Record Exam (GRE). Instruction will be given in how to answer each type of question and will include one or more practice diagnostic tests. You will have an opportunity to ask questions on specific problems. Class will meet online via Zoom. Work outside of class may be required. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollege/store/home TWA

Course: TPR021  
30 Hours  
$255 + $130 fee = $385; NMR add $160

Online: Structured Remote  
CRN#: 16631  10 Sessions  
M W  
7/12-8/11  6-9 p.m.
### Praxis Preparation

**PRAXIS Core Preparation**
A passing score on the Praxis Core exam is required for admission to most teacher education programs. This course is designed to review and practice basic skills in math, writing, and reading in a supportive learning environment. Sessions offer content lecture, test-taking strategies, and timed practice tests. Class will meet online via Zoom. Work outside of class may be required. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: TPR034  
16 Hours  
$165 + $80 fee = $245; NMR add $140

Online: Structured Remote  
CRN#: 16632  
8 Sessions  
T R  
7/6-7/29  
6:30-8:30 p.m.

### SAT Preparation

This course will teach you how to attack the SAT...and win! You will become familiar with SAT questions, develop test-taking strategies, manage test panic, increase your confidence and speed, and get a review of test content. Textbook required at first class and is available for purchase at campus bookstores. Class will meet online via Zoom. Work outside of class may be required. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: SAT001  
30 Hours  
$255 + $130 fee = $385; NMR add $160

Online: Structured Remote  
CRN#: 46747  
8 Sessions  
S U  
5/1-5/23  
9 a.m.-1 p.m.

CRN#: 46746  
10 Sessions  
T R  
5/4-6/3  
5:50 p.m.

CRN#: 46748  
8 Sessions  
M T W R  
6/21-7/1  
8:30 a.m.-12:30 p.m.

CRN#: 46749  
8 Sessions  
M T W R  
6/21-7/1  
1-5 p.m.

CRN#: 16552  
8 Sessions  
M T W R  
7/12-7/22  
8:30 a.m.-12:30 p.m.

CRN#: 16553  
8 Sessions  
M T W R  
7/12-7/22  
1-5 p.m.

CRN#: 16554  
8 Sessions  
S U  
7/17-8/8  
9 a.m.-1 p.m.

CRN#: 16555  
12 Sessions  
T W R  
7/20-8/12  
5-7:40 p.m.

CRN#: 16556  
8 Sessions  
M T W R  
8/2-8/12  
8:30 a.m.-12:30 p.m.

CRN#: 16557  
8 Sessions  
M T W R  
8/2-8/12  
1-5 p.m.

### SAT Preparation: Critical Reading and Writing

This course is to prepare students to take the critical reading and writing sections of the SAT. It is intended to strengthen test-taking skills by focusing on familiarization with SAT-type questions, developing test-taking strategies, managing test panic and increasing confidence and speed. A review of test content includes reading comprehension, grammar and essay writing. Practice with real, timed SAT test sections is an integral part of the course. Class will meet online via Zoom. Work outside of class may be required. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: SAT002  
18 Hours  
$180 + $75 fee = $255; NMR add $140

Online: Structured Remote  
CRN#: 16558  
5 Sessions  
M T W R F  
7/26-7/30  
9 a.m.-12:36 p.m.

CRN#: 16559  
5 Sessions  
M T W R F  
8/16-8/20  
1-4:36 p.m.

### SAT/ACT Math Fundamentals Review

This math review course is designed to augment the SAT and ACT test preparation courses. You will review basic arithmetic, algebraic and geometric concepts to more successfully participate in the SAT and ACT prep courses. Class will meet online via Zoom. Work outside of class may be required. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: SAT006  
9 Hours  
$134 + $55 fee = $189; NMR add $120

Online: Structured Remote  
CRN#: 16563  
3 Sessions  
T W R  
7/6-7/8  
9 a.m.-12 p.m.

### JUST ADDED TO THE SUMMER 2021 SCHEDULE!

**Pre-algebra/Algebra Fast Track**
For students who need a review of pre-algebra and algebra topics in order to improve math placement. See our website for full information on class offerings and pricing.

**Course: WPS081**  
30 Hours  
46888  
6/7-6/25  
M-F  
6:30-8:30 p.m.

16648  
7/26-8/13  
M-F  
6:30-8:30 p.m.

**Course: WPS082**  
28 hours  
16649  
6/28-7/16  
M-F  
6:30-8:30 p.m.  
No Class 7/5

**SAT Preparation: Math**
This course will prepare you for the math portion of the SAT. It is intended to strengthen test-taking skills by focusing on familiarization with SAT-type math questions, developing test-taking strategies, managing test panic, increasing confidence and speed. A review of test content includes basic math, algebra, geometry, data analysis, statistics and probability. Practice with real, timed SAT test section is an integral part of the course. Class will meet online via Zoom. Work outside of class may be required. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: SAT003  
18 Hours  
$180 + $75 fee = $255; NMR add $140

Online: Structured Remote  
CRN#: 16560  
5 Sessions  
M T W R F  
7/26-7/30  
9 a.m.-12:36 p.m.

CRN#: 16561  
5 Sessions  
M T W R F  
8/16-8/20  
1-4:36 p.m.

**SAT Preparation: Critical Reading and Writing**
This course is to prepare students to take the critical reading and writing sections of the SAT. It is intended to strengthen test-taking skills by focusing on familiarization with SAT-type questions, developing test-taking strategies, managing test panic and increasing confidence and speed. A review of test content includes reading comprehension, grammar and essay writing. Practice with real, timed SAT test sections is an integral part of the course. Class will meet online via Zoom. Work outside of class may be required. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: SAT002  
18 Hours  
$180 + $75 fee = $255; NMR add $140

Online: Structured Remote  
CRN#: 16558  
5 Sessions  
M T W R F  
7/26-7/30  
9 a.m.-12:36 p.m.

CRN#: 16559  
5 Sessions  
M T W R F  
8/16-8/20  
1-4:36 p.m.

**SAT/ACT Math Fundamentals Review**
This math review course is designed to augment the SAT and ACT test preparation courses. You will review basic arithmetic, algebraic and geometric concepts to more successfully participate in the SAT and ACT prep courses. Class will meet online via Zoom. Work outside of class may be required. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: SAT006  
9 Hours  
$134 + $55 fee = $189; NMR add $120

Online: Structured Remote  
CRN#: 16563  
3 Sessions  
T W R  
7/6-7/8  
9 a.m.-12 p.m.

### JUST ADDED TO THE SUMMER 2021 SCHEDULE!

**Pre-algebra/Algebra Fast Track**
For students who need a review of pre-algebra and algebra topics in order to improve math placement. See our website for full information on class offerings and pricing.

**Course: WPS081**  
30 Hours  
46888  
6/7-6/25  
M-F  
6:30-8:30 p.m.

16648  
7/26-8/13  
M-F  
6:30-8:30 p.m.

**Course: WPS082**  
28 hours  
16649  
6/28-7/16  
M-F  
6:30-8:30 p.m.  
No Class 7/5
3-Dimensional Modeling (3D Modeling)
Do you have a product idea you want to create, or even send to a 3D printer? Do you love concept design, character art, or just visualizing your ideas in 3D space? In this 3D modeling course we are going to take a look at how you can do all of that by learning the basics of 3D modeling. Course includes development and editing of solid entities, importing and exporting models, and use of solid models in manufacturing situations. TWA
Course: TTG565 60 Hours
$306 + $357 fee = $663; NMR add $300

Hybrid (Online & Face to Face)
CRN#: 46731 15 Sessions M
6/7-6/14 2-5 p.m.
CRN#: 16534 2 Sessions S
7/10-7/17 10 a.m.-1 p.m.

Maker Space / Fab Lab 3D Printer Applications
Have you ever seen a handmade camera assembly and wondered how it was made? Now, this is a very complex object to create however, 3D printing has made it easy for almost anyone to make their own camera assembly. In this class, you will learn how to create designs or 3D models for just about anything under the sun. Topics in this class will include machine setup, and operation, and safety procedures. Prerequisite: successful completion of the Maker Space / Fab Lab Applications course. TWA
Course: TTG562 6 Hours
$53 + $48 fee = $101; NMR add $120

Hybrid (Rockville Campus & DL)
CRN#: 16535 2 Sessions M
7/12-7/19 2-5 p.m.
CRN#: 16536 2 Sessions S
8/7-8/14 10 a.m.-1 p.m.

Maker Space / Fab Lab CNC Router Applications
Have you ever seen a spectacular woodwork design and wondered upon how it came to existence? Look no further—in this class, you will learn how to make precise repeatable cuts on flat or low elevation wood or plastic projects. Topics in this class will include machine setup, and operation, and safety procedures. Prerequisite: successful completion of the Maker Space / Fab Lab Applications course. TWA
Course: TTG561 6 Hours
$53 + $48 fee = $101; NMR add $120

Hybrid (Online & Face to Face)
CRN#: 46731 2 Sessions M
6/7-6/14 2-5 p.m.
CRN#: 16534 2 Sessions S
7/10-7/17 10 a.m.-1 p.m.

Structured Remote (SR) vs Distance Learning (DL)
Structured Remote (SR) classes will meet at a designated meeting date and time with the possibility of transitions to in-person classroom teaching.
Distance Learning (DL) classes are at your leisure during the semester and will not transition to in-person classes.
Hybrid (In person & DL or SR)
Classes will meet online either through Structured Remote (SR) or Distance Learning (DL) along with face to face meetings on campus.
See page 2 for more information.

Maker Space / Fab Lab Laser Cutter Applications
Are you interested in creating superior metal work, photo etching, metal laser cutting? Well, this course is designed for you because in this class, you will learn how to etch metals, plastics and other materials. Topics in this class will include machine setup, and operation, and safety procedures. Prerequisite: successful completion of the Maker Space / Fab Lab Applications course. TWA
Course: TTG564 5 Hours
$45 + $40 fee = $85; NMR add $50

Hybrid (Online & Face to Face)
CRN#: 16539 2 Sessions M
7/26-8/2 2:30-5 p.m.
CRN#: 16540 2 Sessions S
8/21-8/28 10 a.m.-12:30 p.m.
Workforce Technologies—World Languages

or permission of the instructor. Note: Students must furnish their own eye and ear protection devices. TWA

Course: TTG511  46 Hours
$480 + $117 fee = $597; NMR add $250

Hybrid (Online & Face to Face)
CRN#: 16493  12 Sessions  R
6/10-9/26  6-10:05 p.m.

Welding Fundamentals
This course introduces you to the basic processes used in the welding field and emphasizes welding safety. Learn the various types of welding equipment, identification and selection of filler materials, types of welds, and the different welding positions. Instructor will provide textbook information for students to order themselves on the first meeting. TWA

Course: TTG571  56 Hours
$571 + $156 fee = $727; NMR add $350

Hybrid (Online & Face to Face)
CRN#: 16533  14 Sessions  S
5/22-9/11  8 a.m.-12 p.m.

Welding I—Introduction to Welding

TIP
Introduces the basic processes in the welding field. Emphasizes welding safety. Introduces the various types of welding equipment, identification and selection of filler material, types of welds, and the different welding positions. This course is also part of a series that will help prepare for D1.1 Certification. Prerequisite or Co-requisite: Completion of TTG582 (Welding Symbols and Blueprint Reading) or completing both courses simultaneously. TWA

Course: TTG583  90 Hours
$617 + $370 fee = $987; NMR add $400

Hybrid (Online & Face to Face)
CRN#: 16544  24 Sessions  W R
6/30-9/16  5:30-9:15 p.m.

Welding II—Advanced: SMAW
Prepare to weld in the flat and horizontal positions in accordance with the American Welding Society D1.1 Structural Steel code. Learn basic blueprint and welding symbols, basic metallurgy, and plasma arc cutting techniques. Prerequisite: Welding Fundamentals. Textbooks/course materials required: www.montgomerycollege.edu/bookstore or call 240-567-5302. TWA

Course: TTG572  46 Hours
$470 + $127 fee = $597; NMR add $250

Hybrid (Online & Face to Face)
CRN#: 16492  12 Sessions  S
6/5-8/28  1-4:50 p.m.

Welding III—Advanced: GTAW
Introduces the students to the Gas Tungsten Arc Welding process in aluminum, stainless steel, and steel. Emphasizes welding safety. Students will also learn basic blueprint and welding symbols, basic metallurgy, and learn identification and selection of GTAW filler materials. Prerequisite: Welding II—Advanced: SMAW. Textbooks/course materials required: www.montgomerycollege.edu/bookstore or call 240-567-5302. TWA

Course: TTG573  46 Hours
$470 + $286 fee = $756; NMR add $350

Hybrid (Online & Face to Face)
CRN#: 16541  12 Sessions  M
6/7-8/30  1-4:50 p.m.

Welding Symbols and Blueprint Reading
Introduces various types of prints used in the welding industry. Topics include print reading, measurements, metallurgy, types of welds and joints, and welding symbols. TWA

Course: TTG582  30 Hours
$250 + $150 fee = $400; NMR add $225

Hybrid (Online & Face to Face)
CRN#: 46736  8 Sessions  W R
6/2-7/24  5:30-9:15 p.m.

American Sign Language

ASL—Just Enough
This is a beginning ASL course for students who are looking for a basic overview. You will learn, review and practice basic ASL grammar, fingerspelling, numbers, and basic sign vocabulary on a variety of topics. Aspects of Deaf culture will also be discussed. If you are looking for more of a foundation for further ASL study, please register for ASL I Part 1 (not offered every semester). Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN175  22 Hours
$154 + $135 fee = $289; NMR add $140

Online: Structured Remote
CRN#: 46794  12 Sessions  R
5/27-8/12  9 a.m.-11 a.m.
ASL I—Part 1
This course is an introduction to American Sign Language, the language used by the Deaf. Its grammar, different from English because of its visual-spatial nature, takes advantage of space, movement, handshapes, and facial grammar: (facial expression). Learn fingerspelling, introductions, starting conversations, asking questions, and familiarity with the visual environment of ASL. Some basic aspects of Deaf culture will be covered. Taught in ASL; no prerequisites. Class will be held online via Zoom. Please check the MC Bookstore for details regarding textbooks. TWA
Course: LAN079 22 Hours
$154 + $135 fee = $289; NMR add $140
Online: Structured Remote
CRN#: 46783

ASL I—Part 2
This is a continuation of ASL I—Part 1 and appropriate for those with some basic ASL experience. You will expand your conversation skills and improve your use of fingerspelling. Topics include asking basic need questions, giving and receiving directions, and telling a narrative. More basic aspects of Deaf culture will be discussed. Please check the MC Bookstore for details regarding textbooks. TWA
Course: LAN080 22 Hours
$154 + $135 fee = $289; NMR add $140
Online: Structured Remote
CRN#: 46784

Chinese

Chinese Brush-Up III [NEW]
Designed for students who have completed at least 3-4 years of study and have some degree of comfort and fluency in Chinese. Class is conducted exclusively in Chinese. Participate in fun and relaxing conversation and interactive exercises to keep your skills fresh. Grammar is reviewed as needed or requested by participants. No textbook is required for this class; all materials will be provided by the instructor. TWA
Course: LAN257 16 Hours
$109 + $111 fee = $220; NMR add $140
Online: Structured Remote
CRN#: 46799

French

French Brush-Up I
If you have completed one or two semesters of study, or have some basic experience in French, this course is appropriate. You can refine skills already learned and get questions answered through fun, dynamic conversation and other interactive exercises. This level is not recommended if you have no prior experience with French. No textbook is required for this class; all materials will be provided by the instructor. TWA
Course: LAN088 16 Hours
$109 + $111 fee = $220; NMR add $140
Online: Structured Remote
CRN#: 46788

French Brush-Up II
If you have completed at least two years of study, this level is appropriate. Participate in fun, dynamic conversation and interactive exercises to keep your skills fresh. You will review grammar that you just haven’t quite absorbed. No textbook is required for this class; all materials will be provided by the instructor. TWA
Course: LAN089 16 Hours
$109 + $111 fee = $220; NMR add $140
Online: Structured Remote
CRN#: 46789

Structured Remote (SR) vs Distance Learning (DL)
Structured Remote (SR) classes will meet at a designated meeting date and time with the possibility of transitions to in-person classroom teaching.
Distance Learning (DL) classes are at your leisure during the semester and will not transition to in-person classes.
See page 2 for more information.

French Brush-Up III
If you have completed at least 3-4 years of study and have some degree of comfort and fluency in French this level is appropriate. Class is conducted exclusively in French. Participate in fun and relaxing conversation and interactive exercises to keep your skills fresh. Grammar is reviewed as needed or requested by participants. No textbook is required for this class; all materials will be provided by the instructor. TWA
Course: LAN148 16 Hours
$109 + $111 fee = $220; NMR add $140
Online: Structured Remote
CRN#: 46792

French IV—Part 1
This course is a continuation of French III—Part 2 or for nonnative speakers with a good foundation in French. Communication topics include daily routines, banking and finances, and jobs and professions. Grammar constructions include reflexive verbs, relative pronouns, comparing adjectives, and the future simple tense. French and Francophone cultural topics are also discussed. Please check the MC Bookstore for details regarding textbooks. TWA
Course: LAN047 22 Hours
$133 + $128 fee = $261; NMR add $140
Online: Structured Remote
CRN#: 46770

French—Advanced (6 weeks) [NEW]
This course is designed for nonnative French speakers with an excellent command of the spoken language. Conducted exclusively in French, emphasis is placed on participation in extended topics of choice. Student oral presentations are followed by class dialogue. Grammar is reviewed as necessary. TWA
Course: LAN241 12 Hours
$85 + $90 fee = $175; NMR add $120
Online: Structured Remote
CRN#: 46796
German Conversation and
Grammar Review #2 (6 weeks)
NEW
This course is intended for students with
a foundation in intermediate German
grammar. Develop improved fluency
through extended discussions based
on readings and conversational topics.
Practice conversation, review grammar,
and increase vocabulary. Demonstrate
reading and listening comprehension.
Please check the MC Bookstore for details
regarding textbooks. TWA
Course: LAN260 12 Hours
$85 + $90 fee = $175; NMR add $120
Online: Structured Remote
CRN#: 46801 6 Sessions R
5/27-7/1 6-8 p.m.

German Conversation and
Literature NEW
This course is intended for students who
have completed at least German II—Part
I or who are able to comprehend, speak,
read, and write in simple German, using
the present tense and the infinitive. In
this multi-level, intermediate-advanced
German course, students will be assigned
to a group based on their level: Level 1—
Review the infinitive and present tense
develop skills in basic conversation
and comprehension, reading simple
texts from a variety of sources including
newspapers and text books. Level
2—Review the future tense and new
coursework, and read a fiction book in
easy German, as well as newspapers and
authentic material from other sources.
Both levels, students will be working in
small groups, prepare presentations, and
engage in class discussions. Please check
the MC Bookstore for details regarding
book as textbooks. TWA
Course: LAN259 12 Hours
$85 + $90 fee = $175; NMR add $120
Online: Structured Remote
CRN#: 16608 6 Sessions R
7/8-8/12 6-8 p.m.

Hebrew
Hebrew IV Part 2
This advanced Hebrew class is for you
to advance your speaking skills in past
and present tenses and learn the future
tense. You will read one-page authentic
stories, poems and articles in on various
topics from modern Israeli literature and
biblical sources. Lessons include class
discussions, student presentations and
simulations, as well as text reading,
and teacher presentations. Class will
be held online via Zoom. Please check
the MC Bookstore for details regarding
textbooks: https://www.bkstr.com/
montgomerycollegestore/home. TWA
Course: LAN226 22 Hours
$133 + $128 fee = $261; NMR add $140
Online: Structured Remote
CRN#: 46889 12 Sessions R
5/27-8/12 5-7 p.m.

Italian
Conversational Italian for
Travelers—Part 2
This course is a continuation of
Conversational Italian for Travelers. It is
appropriate if you have just completed
Conversational Italian for Travelers or
have a little life experience or study in
basic Italian. You will continue to practice
basic exchanges to improve speaking and
listening communication skills. Please
check the MC Bookstore for details
regarding textbooks. TWA
Course: LAN187 12 Hours
$85 + $90 fee = $175; NMR add $120
Online: Structured Remote
CRN#: 16607 6 Sessions M W
7/12-7/28 7-9 p.m.

Italian II—Part 2
This is a continuation of Italian II—Part
1, suitable if you have at least one year
of experience and a good knowledge of
present, past, and future tenses. You will
begin developing fluidity in conversation
and written language as you learn to
express polite requests, preferences,
probability, and wishes. Italian cultural
topics are discussed. Please check the MC
Bookstore for details regarding textbooks.
TWA
Course: LAN085 16 Hours
$109 + $111 fee = $220; NMR add $140
Online: Structured Remote
CRN#: 46782 8 Sessions M W
6/7-6/30 10 a.m.-12 p.m.

Spanish
Spanish Brush-Up I
If you have completed two semesters
of study or have some basic experience
in Spanish this course is appropriate.
You can refine skills already learned and
get questions answered through fun,
dynamic and relaxing conversation and
other interactive exercises. This level is
not recommended if you have no prior
experience with Spanish. No textbook is
required for this class; all materials will be
provided by the instructor. TWA
Course: LAN085 16 Hours
$109 + $111 fee = $220; NMR add $140
Online: Structured Remote
CRN#: 46795 6 Sessions M W
5/25-8/10 7-9 p.m.
Spanish Brush-Up II
If you have completed at least two years of study, or have some proficiency in Spanish, this level is appropriate. Participate in fun and relaxing conversation and interactive exercises to keep your skills fresh and review that grammar that you just haven’t quite absorbed. No textbook is required for this class; all materials will be provided by the instructor. TWA

Course: LAN086 16 Hours
$109 + $111 fee = $220; NMR add $140
Online: Structured Remote
CRN#: 46786 8 Sessions M W
6/7-6/30 2-4 p.m.
CRN#: 46787 8 Sessions T R
6/8-7/1 7-9 p.m.

Spanish Brush-Up III
If you have completed at least 3-4 years of study and have some degree of comfort and fluency in Spanish this level is appropriate. Class is conducted exclusively in Spanish. Participate in fun and relaxing conversation and interactive exercises to keep your skills fresh. Grammar is reviewed as needed or requested by participants. No textbook is required for this class; all materials will be provided by the instructor. TWA

Course: LAN111 16 Hours
$109 + $111 fee = $220; NMR add $140
Online: Structured Remote
CRN#: 46790 8 Sessions T R
6/8-7/1 12:30-2:30 p.m.
CRN#: 46791 8 Sessions T R
6/8-7/1 7-9 p.m.

Spanish I—Part 1
This course is an introduction to spoken Spanish. You will learn introductory-level vocabulary and grammar so that you can begin to engage in practical everyday communications. Topics include greetings, polite expressions, asking and answering questions, and exchanging personal information. The present tense of regular verbs is introduced. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN009 22 Hours
$133 + $128 fee = $261; NMR add $140
Online: Structured Remote
CRN#: 16565 12 Sessions T
5/25-8/24 7-9 p.m.
CRN#: 16566 12 Sessions R
5/27-8/12 1-3 p.m.

Spanish I—Part 2
This is a continuation of Spanish I-Part 1 or appropriate for those with some basic experience. Grammar topics include present tense of regular verbs (ser and estar), definite and indefinite articles, and gender and number. You will expand your vocabulary as you practice communicating basic needs and responding to questions on everyday topics. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN100 22 Hours
$133 + $128 fee = $261; NMR add $140
Online: Structured Remote
CRN#: 46765 12 Sessions M
5/24-8/23 7-9 p.m.
CRN#: 46766 12 Sessions W
5/26-8/11 2-4 p.m.
No class 5/31, 7/5

Spanish II—Part 1
Completion of Spanish I or equivalent study or communication experience is helpful to succeed at this level. You will be speaking and responding to questions more easily in everyday situations about routines, travel and transportation. Learn uses of reflexive verbs and progressive tense. Hispanic and Spanish cultural topics are discussed. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN010 22 Hours
$133 + $128 fee = $261; NMR add $140
Online: Structured Remote
CRN#: 46767 12 Sessions R
5/27-8/12 7-9 p.m.

Spanish III—Part 2
This is a continuation of Spanish III-Part 1. You will gain proficiency in expanded conversational exchanges. Topics include emotions, wishes, health and illness. Grammar includes subjunctive with impersonal expressions and verbs of emotion, subjunctive vs. indicative, and the future tense. Hispanic and Spanish cultural topics are discussed. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN101 22 Hours
$133 + $128 fee = $261; NMR add $140
Online: Structured Remote
CRN#: 46768 12 Sessions T
5/25-8/10 2-4 p.m.
CRN#: 46769 12 Sessions R
5/27-8/12 2-4 p.m.

Spanish in Our Community/ Español en Nuestra Comunidad (6 weeks) NEW
This conversational course, conducted entirely in Spanish and intended for intermediate to advanced level Spanish students, aims to improve language fluency, while raising awareness of the nearly one million people of Hispanic origin who live in the DC metro region. Multimedia excerpts from local Spanish media, weekly community calendars and news events are used to generate discussion on social, political, and economic challenges facing the Hispanic population. Each week features a guest from a different sector in the greater Hispanic community to share their immigration story and engage the class in conversation. Activities are supplemented with reading, writing, and grammar exercises. TWA

Course: LAN258 12 Hours
$85 + $90 fee = $175; NMR add $120
Online: Structured Remote
CRN#: 46800 6 Sessions W
5/26-6/30 3-5 p.m.

Spanish Through Cinema
This class is for anyone with intermediate to advanced language skills who is able to follow either the Spanish dialogues or subtitles. Enhance your Spanish language knowledge through movies from a variety of countries. Explore regional differences in accents, cadences, as well as idioms, grammar and vocabulary. TWA

Course: LAN174 22 Hours
$190 + $135 fee = $325; NMR add $160
Online: Structured Remote
CRN#: 46793 12 Sessions M W
5/24-7/7 6 Sessions
3-5 p.m.
No class 5/31, 7/5
How To Publish Your Book
Everyone has a story to tell! Join us for How To Publish Your Book and learn successful tips and tactics to help yourself become a published author. Whether this is your first book, or you have a series of novels, your success in the writing game will be determined by the amount of credible publishers attached to you and your work. How to Publish Your Book, taught by a published author, will help you gain that credibility. Discover powerful shortcuts, tips, and ways to put you ahead in the game. Topics that will be covered are the publishing process, marketing and promotion stages, and finally the book selling process. If you are ready to become a writer and author, this step-by-step course will give you all the tools you need to get published. TWA

Course: WRT213
10 Hours
$60 + $90 fee = $150; NMR add $120
Online: Distance Learning
CRN#: 16471 5 Sessions
7/10-8/7 Online 24/7

Novel Writer’s Boot Camp
Here it is by popular request! This class is designed to support novel writers through the creation of their first drafts. Each class will combine lecture topics with trouble shooting, goal setting, and group critique. Well discuss the nuts and bolts of getting that first draft done: getting started, writing methods, outlines versus road maps, researching, revising, and more. You’ll have an opportunity to set goals and receive support from fellow writers. You’ll also have a chance to receive students feedback on short excerpts of your work. You can re-register for this class each semester until your book is done. Its the support you’ve been looking for to get you through that first draft! TWA

Course: WRT2169
10 Hours
$70 + $80 fee = $150; NMR add $120
Online: Distance Learning
CRN#: 46629 6/8-7/13 Online 24/7

Writing for Business

5 Simple Ways to Construct Proper Sentences
Improving the way you build your sentences is the easiest way to increase your writing potential. In this course, you will learn strategies on how to effectively develop clear sentences, avoid repetition, enhance vocabulary and use transition words that effectively link thoughts and ideas into clear logical sentences. TWA

Course: WRT210
5 Hours
$55 + $85 fee = $140; NMR add $120
Rockville Campus
CRN#: 46726 2 Sessions S 6/5-6/12 9:30 a.m.-12 p.m.
Takoma Park/Silver Spring Campus
CRN#: 16469 2 Sessions S 7/24-7/31 9:30 a.m.-12 p.m.

Effective Writing Techniques
This action packed course is designed to assist students who want to sharpen their writing skills and make their written documents readable to get their point across. This course will focus on constructing correct sentences and paragraphs, basic grammar, correct writing organization, and punctuation rules. TWA

Course: WRT207
15 Hours
$140 + $110 fee = $250; NMR add $140
Takoma Park/Silver Spring Campus
CRN#: 46630 5 Sessions T R 6/1-6/15 6:15-9:15 p.m.

Narrative Writing
This course is designed to teach you how to use and or improve the clarity and coherence of narrative writing that is used in different types of reports and or pleasure writing. Topics that will be covered are the major types of writing, how narrative writing is used, the writing process, basic grammar, punctuation and spelling. TWA

Course: WRT208
9 Hours
$70 + $65 fee = $135; NMR add $120
Takoma Park/Silver Spring Campus
CRN#: 46725 3 Sessions S 6/19-7/3 9:30 a.m.-12:30 p.m.

Wordiness-When Just a Few Words Will Do
Do you find yourself writing sentences that are too long? Have you ever re-read a sentence and struggled to finish it in one breath? Wordiness is one of the most common mistakes that happens when a writer, either intentionally or unintentionally, uses far too many words. In this course, students will learn what filler words are and how to eliminate the use of them, how to stop using unnecessarily complex or abstract words. TWA

Course: WRT212
9 Hours
$70 + $65 fee = $135; NMR add $120
Takoma Park/Silver Spring Campus
CRN#: 16470 3 Sessions R 7/15-7/29 6:30-9:30 p.m.

Writing For Impact
Have you always wanted to organize your thoughts in a clear and concise manner, that will allow your ideas to have impact on your readers. Do you want to improve your writing skills by learning to select and use appropriate formats for your audience, and adjust your writing style accordingly. This writing course will give you an array of writing tools to identify your objective and communicate it clearly, learn to spot, correct, and avoid the most common writing pitfalls. You will gain valuable experience analyzing, writing, and revising a variety of documents, so that you will be able to write with impact. TWA

Course: WRT211
12 Hours
$70 + $95 fee = $165; NMR add $120
Takoma Park/Silver Spring Campus
CRN#: 46727 4 Sessions R 6/3-6/24 6:30-9:30 p.m.

Structured Remote (SR) vs Distance Learning (DL)
Structured Remote (SR) classes will meet at a designated meeting date and time with the possibility of transitions to in-person classroom teaching. Distance Learning (DL) classes are at your leisure during the semester and will not transition to in-person classes.

Hybrid (In person & DL or SR)
Classes will meet online either through Structured Remote (SR) or Distance Learning (DL) along with face to face meetings on campus.

See page 2 for more information.
Writing for Pleasure

Fiction Writing
So you’ve always dreamed of writing a novel? Or have you already published a few pieces and you’re looking to take your writing further? In this hands-on workshop, you’ll learn all the elements of great fiction: from character, motivation, and conflict to structure, setting, and scene-writing. Practice your hand at crafting dialogue, writing gorgeous sentences, showing instead of telling, and revising your work to commercial writing standards. We’ll also discuss the business of writing—with a step-by-step guide to getting published! TWA

Course: WRT149  15 Hours
$100 + $95 fee = $195; NMR add $120

Online: Distance Learning
CRN#: 46623  1 Session
6/5-7/31  Online 24/7
No class 7/3

Inspire Yourself and Others by Publishing Your Writing in Multiple Formats
Learn different methods of writing inspirational prose and poetry, while also learning ways to self-publish and repurpose your content into different formats, such as paperback, digital, cards, apps, and calendars to create multiple streams of income. Students will also learn about the psychological benefits of inspirational writing, for themselves and others. TWA

Course: WRT197  6 Hours
$35 + $85 fee = $120; NMR add $120

Rockville Campus
CRN#: 16458  2 Sessions  T R
7/20-7/22  6:30-9:30 p.m.

Restarting Your Writing: How to Get Productive Again
Identify and overcome blocks to working productively at writing. Get exposed to techniques related to mindfulness, affirmations, increasing creativity in micro-moments throughout the day, intention setting, redirecting, self-limiting thoughts, and more. TWA

Course: WRT206  6 Hours
$35 + $85 fee = $120; NMR add $120

Rockville Campus
CRN#: 16468  2 Sessions  T R
8/3-8/5  6:15-9:15 p.m.

Ed2go
Bringing Education to YOU!

Each Ed2go course comes equipped with a patient and caring instructor. Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any course entirely from your home or office. Any time of the day or night.

Courses start as low as $120!

Visit www.montgomerycollege.edu/wdce/noncredit-online-courses for more information or call Janet Lane at 240-567-6938. E-mail your inquiries to ed2go@montgomerycollege.edu.

www.ed2go.com/mcdistance
**Adult English for Speakers of Other Languages (ESOL)**

The Adult ESOL Program has six levels, and provides basic English language and life skills instruction to Maryland residents, whose native language is not English. This program is unable to provide services to F1 and J1 visa holders. Please see the FAQ section of our website for more details.

**Registration Guidelines:**

1. You must live in Maryland to register for classes.
2. Students must be 18 years of age or older at the time of registration.
3. Students 18 years of age must provide official documentation of school withdrawal.
4. All new students must register online.
5. Students must take a writing, a reading, and a speaking placement test online.
6. Do not bring children to registration, testing, or class.
7. If there is no room in the class for you, we will put your name on a waiting list for another class.
8. Students in Advanced ESOL level classes must pay tuition.

**Website:** [www.montgomerycollege.edu/wdce/aelg](http://www.montgomerycollege.edu/wdce/aelg)

**COVID-19 Updates:** All classes and registrations will be held via online/remote instruction. Please see website for updates.

### Early Morning Classes

<table>
<thead>
<tr>
<th>School</th>
<th>Registration</th>
<th>Class Days and Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online: Structured Remote</td>
<td>See website</td>
<td>Monday–Friday 7:00 a.m.–9 a.m.</td>
</tr>
</tbody>
</table>

### Day Classes

<table>
<thead>
<tr>
<th>School</th>
<th>Registration</th>
<th>Class Days and Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online: Structured Remote</td>
<td>See website</td>
<td>Monday–Friday 9:05 a.m.–11:05 a.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Monday–Friday 11:10 a.m.–1:10 p.m.</td>
</tr>
</tbody>
</table>

### Evening Classes

<table>
<thead>
<tr>
<th>School</th>
<th>Registration</th>
<th>Class Days and Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online: Structured Remote</td>
<td>See website</td>
<td>Monday, Tuesday, Wednesday, &amp; Thursday 6:30 p.m.–9:30 p.m.</td>
</tr>
</tbody>
</table>

We offer college and career services, U.S. citizenship classes, and ESOL vocational courses in healthcare, building trades, and customer service. For more information visit our website at [www.montgomerycollege.edu/wdce/aelg](http://www.montgomerycollege.edu/wdce/aelg) or call 240-567-8950.

Are you a documented refugee or political asylee? If yes, call the Montgomery College Refugee Center at 240-567-1404 for English classes and help.

* Westfield South: Disability access for this leased site is on the same side as the movie theatre entrance. For more information regarding disability access at this site, please call 240-567-8841

**Disability Services:** For disability related accommodations, please contact the Montgomery College Disability Support Services Office at 240-567-4118 at least two weeks before orientation/registration. Some services may require a longer set up time, so we do encourage students to contact the disability support services office as soon as possible.

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty, and staff. This program is funded by the MD Dept. of Labor, the U.S. Dept. of Education and the Montgomery County Government.
Adult Literacy and GED® Test Preparation Classes

Registration Guidelines:  
Website: www.montgomerycollege.edu/wdce/aelg

Call (240) 567-8950, Press 1 for GED® Test Preparation Class Information.

The Adult ESOL & Literacy Grant Program is unable to provide services to F1 and J1 visa holders. Please see the FAQ section of our website for more details.

1. You must live in Maryland to register for classes.
2. Students must be 18 years of age or older at the time of registration.
3. Students 18 years of age must provide official documentation of school withdrawal.
4. All new students must register in person, and bring a picture ID.
5. Do not bring children to registration, testing, or class.
6. Choose a location offering class at a time you can attend.
7. Go there in person to register and get tested.
8. If there is no room in the class for you, we will put your name on a waiting list for another class.
9. Students in GED® test preparation level classes must pay tuition.
10. All students purchase their own textbooks.

Community Information Session: Come and get information about the GED® test preparation program. You will learn about classes and the GED® test, how long it takes to prepare, and what you need to do to register for classes or the GED® test. You do not need to register for this event. The meeting includes time for questions and answers. **We strongly recommend that you go to a session.** Attending does not mean you are registered for classes. Please note, no childcare is provided for the meeting.

Community Information Sessions will be at:

<table>
<thead>
<tr>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>COVID-19 Updates: All classes and registrations will be held via online/remote instruction. Please see website for updates.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><a href="https://www.montgomerycollege.edu/ged">https://www.montgomerycollege.edu/ged</a></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Registration for Classes: To register for classes you must register in person at one of the centers below. You will be given math and English placement tests to determine your class level. There are three class levels—Adult Basic Education, Pre GED® Test Preparation, and GED® Test Preparation.

COVID-19 Updates: All classes, and registrations will be held via online/remote instruction. Please see website for updates.

Day Classes

| Online: Structured Remote | www.montgomerycollege.edu/ged | Monday–Thursday | 9 a.m.–12 p.m. |

Evening Classes

| Online: Structured Remote | www.montgomerycollege.edu/ged | Monday–Thursday | 6:30 p.m.–9:30 p.m. |

Official GED Practice Test™

For information about the Maryland state administration of the GED® test call 410-767-0936 or visit the website at http://www.dllr.maryland.gov/gedmd/

GED® is a registered trademark of the American Council on Education (ACE) and administered exclusively by GED Testing Service LLC under license. This information is not endorsed or approved by ACE or GED Testing Service.

Locations:

<table>
<thead>
<tr>
<th>Gaithersburg High School 101 Education Blvd. Gaithersburg, MD 20877</th>
<th>Montgomery College Germantown Campus 20200 Observation Drive Germantown, MD 20876</th>
<th>Richard Montgomery High School 250 Richard Montgomery Drive Rockville, MD 20852</th>
<th>Thomas Edison High School of Technology 12501 Dalewood Dr. Silver Spring, MD 20906</th>
</tr>
</thead>
<tbody>
<tr>
<td>John F. Kennedy High School 1901 Randolph Road Silver Spring, MD 20902</td>
<td>Montgomery College Rockville Campus 51 Mannakie Street Rockville, MD 20850 Gudelsky Bldg., Corner of N. Campus Dr. &amp; Route 355</td>
<td>Seneca Valley High School 19401 Crystal Rock Dr. Germantown, MD 20874</td>
<td>Westfield South (Wheaton) 11002 Veirs Mill Road, Suite 210 Silver Spring, MD 20902 (Use front entrance, across from the parking garage)</td>
</tr>
<tr>
<td>Montgomery Blair High School 51 University Blvd., East Silver Spring, MD 20901</td>
<td>Montgomery College Takoma Park Campus 900 King Street Takoma Park, MD 20910</td>
<td>Sligo Middle School 1401 Denis Ave. Silver Spring, MD 20902</td>
<td>White Oak Middle School 12201 New Hampshire Ave. Silver Spring, MD 20904</td>
</tr>
</tbody>
</table>

* Westfield South: Disability access for this leased site is on the same side as the movie theatre entrance. For more information regarding disability access at this site, please call 240-567-8841

Disability Services: For disability related accommodations, please contact the Montgomery College Disability Support Services Office at 240-567-4118 at least two weeks before orientation/registration. Some services may require a longer set up time, so we do encourage students to contact the disability support services office as soon as possible.

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty, and staff. This program is funded by the MD Dept. of Labor, the U.S. Dept. of Education and the Montgomery County Government.
**Additional AELG Courses**

The Adult ESOL Program provides basic English language and life skills instruction to Maryland residents whose native language is not English.

<table>
<thead>
<tr>
<th>ESOL for Building Trades Jobs</th>
<th>ESOL for Customer Service Jobs</th>
<th>ESOL for Healthcare Jobs</th>
<th>ESOL for Bridge to IT Jobs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learn the English and basic skills you need to work in entry-level building trades jobs. Are you looking for a new job or a better job in carpentry, heating/air conditioning, or electricity? Do you want to learn more English for that job? Would you like to learn building/construction vocabulary?</td>
<td>Improve English-speaking skills and learn basic skills needed to enter the retail and customer service industry. Do you want to work in the sales and service industry? Would you like to improve your English-speaking skills?</td>
<td>Learn the English and basic skills you need to work in entry-level healthcare jobs. Are you looking for a new job or a better job in healthcare? Do you want to learn more English for your job? Would you like to learn medical vocabulary?</td>
<td>Learn English, study, and workplace readiness skills for careers in technology. Do you want to learn more about jobs and careers in the information technology field? Do you like computers and want to improve your computer skills?</td>
</tr>
</tbody>
</table>

**COVID-19 Updates:** All classes and registrations will be held via online/remote instruction. Please see website for updates.

For up-to-date information and for more information, e-mail ESOL@montgomerycollege.edu or visit our website at [www.montgomerycollege.edu/wdce/aelg](http://www.montgomerycollege.edu/wdce/aelg).

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**TESOL Training Institute**

*Make a difference... Learn to teach English to immigrants*

The TESOL Training Institute at Montgomery College WD&CE provides high-quality, innovative education that enables individuals to become highly competent instructors of adult English for Speakers of Other Languages (ESOL) classes.

Join us in a supportive and challenging environment that contributes to the best teacher training in the region.

*If interested, you must attend an information session.*

For more information and a class schedule, call 240-567-8169, e-mail nancy.newton@montgomerycollege.edu, or visit our website at [www.montgomerycollege.edu/wdce/tesol.html](http://www.montgomerycollege.edu/wdce/tesol.html).

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**Do you want to be a U.S. citizen? Citizenship Preparation Program**

- Are you a legal, permanent resident?
- Do you need help preparing for your citizenship test and interview?

Come to an information session and discover how Montgomery College may be able to help you... FOR FREE!

If interested, you must attend an Information/Registration Sessions Please visit our website for dates and times.

Information/Registration Sessions will be held online. Please visit our website [www.montgomerycollege.edu/wdce/citizenship](http://www.montgomerycollege.edu/wdce/citizenship) for up-to-date information.

For more information call 240-567-8839, email Citizenshipprogram@montgomerycollege.edu.
Project Management Certificate

The NEW Montgomery College Project Management Certificate program will elevate your skills and provide you the knowledge to be a better project manager. We combine our expert and experienced faculty with affordable and practical courses to help make YOU stand out in the project management field. The program will incorporate fundamental PM knowledge, predictive and agile approaches, and concept deep dives through a series of required and elective courses.

Courses for a certificate are (see page 55 for course details):

1. PM101: Methodology and Overview
2. PM102: Practical Application of Predictive Project Management
3. PM103: Practical Application of Agile Project Management
4. PM104: Interpersonal Skills for Project Management Practitioners
5. Elective choice. (Information released during summer on website)

Get Information, schedule and costs at www.montgomerycollege.edu/wdce/projectmanagement

Interested in a Project Management Institute certification preparation course? Go to www.montgomerycollege.edu/wdce/projectmanagement/pmi.
Coaching Mastery ............................................. 48
Coaching Practicum .......................................... 49
Coaching Skills for Everyday Life ....................... 49
Collage & Assemblage ........................................ 9
Common Infectious Diseases in Child Care Settings .................................................. 28
Communication Skills for English Language Learners 3 ........................................ 5
Communication Skills for English Language Learners 4 .......................................... 5
Communication Skills for English Language Learners 5 .......................................... 5
Computación para el trabajo de oficina ................. 37
Computer Applications in Construction Co-L ........ 15
Construction Methods and Materials Co-L .......... 15
Contabilidad Computarizada (QuickBooks) .......... 37
Contabilidad Computarizada (QuickBooks II) ...... 37
Contracts and Offer to Purchase .......................... 57
Conversational Italian for Travelers ..................... 64
Conversational Italian for Travelers—Part 2 ............. 64
Copyright, Fair Use, & Creative Commons ............ 8
Crafty Stitching ................................................. 15
Creative Cognition I .......................................... 27
Creative Cognition II: Integrating Skills with Young Children .................................... 27
Dance: Introduction Co-L .................................. 51
Dancing for Cardio and Balance NEW ................. 48
Data Analytics Practitioner ................................. 23
Data Analytics Practitioner—Introduction .............. 23
Decorative Trees and Shrubs ............................... 44
Digital Forensics—Hands-On ............................... 22
Digital Forensics—Introduction ......................... 22
Digital Photography, Introduction Co-L ................ 14
Disney’s Approach to Leadership Excellence .......... 50
Diversidad en el ambiente escolar ......................... 28
Drawing and Painting—Introduction ..................... 15
Drawing Comics .............................................. 10
Drawing Comics: Intermediate NEW .................. 10
Drawing I Co-L .............................................. 10
Drawing: Intermediate ...................................... 11
Drawing: Introduction ...................................... 11
Drawing with Disney ....................................... 16
Drawing with Pencils, Charcoal, or Pastels .......... 39
Electricidad III, Práctica .................................... 38
Electricidad IV, Práctica .................................... 38
Embracing Imperfection through Meditation NEW .... 41
Emergency Preparedness for Pets—Are You Ready? .................................................. 7
Employment Search Boot Camp ......................... 55
Encore: On the Radio NEW ............................... 16
Enfermedades infecciosas comunes en los centros de cuidado infantil .......................... 29
Entrepreneurship: Business Life-cycle and Feasibility Study—Introduction .................. 29
Espionage, Cryptology, and Plots ......................... 42
Ethics: Predatory Lending / Flipping .................... 57
Etsy Selling for Artists & Makers ......................... 8
Evaluating / Financing the Fixer-Upper ................. 57
Event Management Business Prep ...................... 35
Event Marketing .............................................. 35
Event Operation .............................................. 36
Explore Music in Movies NEW ......................... 16
Exploring the History of Venice Through Art and Literature .................................. 40
Exploring The National Parks ............................. 38
Exploring the Wonders of the Chesapeake Bay NEW ........................................ 16
Easy Breezy Summer Cooking NEW .................. 16
Easy Care Houseplants NEW ............................. 45
Effective Writing Techniques ............................. 66
EKG Technician ............................................. 31
Electricidad I, Teoría ........................................ 37
Electricidad II, Práctica .................................... 37
Fábulas y cuentos para promover alfabetización .................. 28
Fair Housing ................................................. 57
Fiction Writing ............................................... 67

Montgomery College now offers UGotClass!

Online certificates and courses in:

Business • Business Communication • Career Skills • Health • Human Resources • Leadership Management • New Media Marketing • Social Media for Business • Courses for Parents

Training and Education • Training for K12 Teachers

For more information, please visit: www.montgomerycollege.edu/wdce/noncredit-online-courses/
SAVE THE DATE

Advanced Placement Summer Institute 2021

6/21–6/25 · Monday–Friday · 9 a.m.–4 p.m.

Designed for educators in teaching Advanced Placement® courses.

The Advanced Placement Summer Institute (APSI) offers 30+ hours of subject specific professional development that equips new and experienced teachers with content and resources to enhance their teaching of AP® courses. The APSI provides a unique opportunity for teachers to exchange ideas and information with peers. $650 + $95 fee = $745; NMR add $5

API001 AP Biology
API003 AP Music Theory
API005 AP English Language and Composition
API006 AP English Literature and Composition
API010 AP Statistics
API011 AP World History
API012 AP US Government and Politics
API014 AP US History
API015 AP Calculus AB

For more information, please check out website at www.montgomerycollege.edu/wdce/advanced-placement-summer-institute.

CLEP: An Inexpensive Way to Translate Knowledge into College Credit

CLEP is a way to receive credit for what you already know by earning qualifying scores on any of the 33 exams that are offered.

Due to COVID-19, CLEP testing at our GBTC testing site is currently suspended. We look forward to serving you soon.

Please visit www.collegeboard.org/clep to find open testing centers. Scores can still be sent to Montgomery College to appear on your transcript. Email us at: clep@montgomerycollege.edu with questions.
Piano: Introductory Group ........................................... 52

PM101: Methodology and Overview .................................. 55

PM102: Practical Application of Predictive (Traditional) Project Management ........................................... 55

PM103: Practical Application of Agile Project Management ........................................... 56

PM104: Interpersonal Skills for Project Management Practitioners ........................................... 56

Portrait Photography ........................................... 14

Power BI—Introduction ........................................... 23

PRAXIS Core Preparation ........................................... 60

Pre-algebra/Algebra Fast Track ........................................... 60

Preparacion para el examen de Home Improvement ........................................... 37

Preparación para el examen de Master Electrician ........................................... 38

Preparación para la credencial de desarrollo infantil ........................................... 29

Private Art & Design Tutoring ........................................... 13

Private Lessons: Guitar ........................................... 52

Private Lessons: Other Instrument ........................................... 52

Private Lessons: Piano ........................................... 52

Probate in Maryland: An Overview for Executors-To-Be ........................................... 54

Professional Pet/Dog Training Intermediate II ........................................... 7

Professional Pet/Dog Training Module I—The Basics ........................................... 7

Professional Pet/Dog Training Module II—Intermediate ........................................... 7

Professional Pet/Dog Training Orientation ........................................... 7

Programming Fundamentals ........................................... 25

Program Performance Measurement & Evaluation for Nonprofits ........................................... 50

Project Management Professional® (PMP) Certification Prep ........................................... 56

Pronunciation for Advanced Beginning and Intermediate Students ........................................... 6

Psicofunciones ........................................... 29

Python Programming—Level I ........................................... 25

Python Programming—Level II ........................................... 25

Quickbooks—Level I ........................................... 21

Quickbooks—Level II ........................................... 21

Quickbooks Online ........................................... 21

Reading and Writing 2 ........................................... 6

Reading and Writing 3 ........................................... 6

Reading and Writing 4 ........................................... 6

Reading and Writing 5 ........................................... 6

Reading for Fun and Facts: Mrs. Frisby and the Rats of NIMH NEW ........................................... 17

Reading Review ........................................... 17

Real Estate Basic Principles Retest ........................................... 57

Real Estate Legislative Update ........................................... 57

Rejuvenate Your Retirement ........................................... 54

Rentals, Renters, and Landlords ........................................... 57

Resilient MC ........................................... 84

Restarting Your Writing: How to Get Productive Again ........................................... 67

Retirement Planning Today ........................................... 54

RN Case Manager/Delegating Nurse Training for Assisted Living ........................................... 35

S

Salem: Superstition, Witchcraft & the History of a Communal Panic ........................................... 43

Salesforce Administrator Training ........................................... 26

Salesforce Fundamentals ........................................... 26

Sandro Botticelli: The Rediscovered Renaissance Genius NEW ........................................... 40

SAT/ACT Math Fundamentals Review ........................................... 60

SAT Preparation ........................................... 60

SAT Preparation: Critical Reading and Writing ........................................... 60

SAT Preparation: Math ........................................... 60

Secrets of Longevity: From the Blue Zones and Beyond ........................................... 41

Security+ Certification Training and Exam Prep ........................................... 23

Sewing: Introduction ........................................... 10

SHRM Essentials® of Human Resources ........................................... 49

Síndromes del bebé sacudido y muerte súbita ........................................... 29

Sing and Dance to Folk Music NEW ........................................... 18

Six Sigma Greenbelt Professional ........................................... 50

Small Business I Tax Course ........................................... 36

Smartphone Photography ........................................... 14

Songwriting ........................................... 52

Spanish Brush-Up I ........................................... 64

Spanish Brush-Up II ........................................... 65

Spanish Brush-Up III ........................................... 65

Spanish II—Part 1 ........................................... 65

Spanish III—Part 2 ........................................... 65

Spanish in Our Community/Español en Nuestra Comunidad NEW ........................................... 65

Spanish I—Part 1 ........................................... 65

Spanish I—Part 2 ........................................... 65

Spanish Through Cinema ........................................... 65

Splunk for Power Users ........................................... 23

Stand-up Comedy: Introduction ........................................... 53

Step by Step Guide to Self-Publish with Amazon ........................................... 21

Stocks, Bonds, Mutual Funds, and ETFs Explained ........................................... 54

Stress in Child Care Providers ........................................... 28

Successful Aging in Place: Assistive Technology for Increasing Independence in the Home ........................................... 47

Improve your Photography Skills with our focused 5-week classes:

• Landscape Photography
• Portrait Photography
• Adobe Lightroom: Photo Editing
• Digital Photography Basics
• Smartphone Photography

See course listings on page 14.
Sugarloaf: The Singular History of a Singular Mountain .................................................. 46

T
Tai Chi for Physical and Mental Well-being—Summer Fitness .................. 48
Tap Dance: Introduction ........................................... 51
The Architecture of Washington, D.C.: It’s Not All Neo-Classical ............. 40
The Art of Ancient Greece and Rome ........................................... 40
The Art of Looking Workshop ........................................... 9
The Art of Sketching .................................................. 39
The Baltics NEW ...................................................... 38
The Bauhaus-102 Years Old and Still Relevant NEW ......................... 41
The Better Angels: Women of the Civil War NEW ........................................... 43
The Critic’s Lens NEW .................................................. 9
The History of Political Cartooning NEW ......................................... 44
The Rise of the Business Titans NEW .......................................... 44
The Two Koreas: 1945-Present NEW ........................................... 44
The Underground Railroad NEW ............................................ 18
Trouble Is My Business: American Hardboiled Detective Fiction and Film Noir NEW ........................................... 46

U
Unconscious Bias and Mediation ................. 49
Understanding and Using Short Sales .... 57

V
Veterinary Assistant Assessment Exam ....... 8
Veterinary Assistant Orientation ............... 8
Video Editing Co-L ................................................. 11
Voice-Over Workshop ................................................. 53

W X Y Z
Warriors, Monks, and Bankers: The Real Story of the Knights Templar NEW ........ 44
Watercolor: Intermediate ........................................... 13
Watercolor: Introduction ........................................... 13
Watercolor Techniques I ............................................ 39
Wealth Creation Today ........................................... 54
Welding Fundamentals ............................................ 62
Welding II—Advanced: SMAW ................................. 62
Welding III—Advanced: GTAW ................................. 62
Welding I: Introduction to Welding ........................................... 62
Welding Symbols and Blueprint Reading ........................................... 62
Wills and Estates .................................................. 54
Woodcut: Global Printmaking Co-L .................. 14
Wordiness-When Just a Few Words Will Do ........................................... 66
World Music Co-L .................................................... 52
Writing 2—Intermediate Writing 2 ................. 6
Writing a Web Series ................................................. 11
Writing For Impact .................................................. 66
Writing—Intermediate Writing ................................. 6

JUST ADDED TO THE SUMMER 2021 SCHEDULE!

Pre-algebra/Algebra Fast Track
For students who need a review of pre-algebra and algebra topics in order to improve math placement.

See our website for full information on class offerings and pricing.

Course: WPS081 30 Hours
46888 6/7-6/25 M–F 6:30-8:30 p.m.
16648 7/26-8/13 M–F 6:30-8:30 p.m.

Course: WPS082 28 hours
16649 6/26-7/16 M–F 6:30-8:30 p.m. No Class 7/5

Summer 2021
Visited our website often for up-to-date course information.

Most Summer 2021 classes will be held online through Distance Learning or Structured Remote teaching for the entire semester. Decisions to move into future phases will depend on state and county guidelines. See full details of the plan and the phases, including resources for students, employees, and the community, at MC Resilient: www.montgomerycollege.edu/resilient-mc/index.html.

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students’ learning with lessons, activities, and feedback through a Blackboard course site.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings. Note: on campus meetings will be reevaluated closer to spring break.

Course in Building Trades, Health Sciences, and Workforce Technologies may meet on campus. Safety measures will be in place to protect students and employees. If you are required to come to campus, follow the Health and Safety Guidance found on the web at: https://www.montgomerycollege.edu/coronavirus/return-to-campus-health-safety.html

More information on instruction types can be found on the web at https://www.montgomerycollege.edu/coronavirus/student-guidance.html#instruction.
**Summer Youth Programs**
Montgomery College Youth Programs provides high quality summer courses with cutting edge, integrated skills.

Summer 2021 offers more than 250 fun filled summer camps for grades 1–12. Many of our favorites are back including Abrakadoodle, Black Rocket, Computer Skills and Programming camps, and Engineering skills, Yang Academy of Math and Science, Study and Testing Skills for School Success camps, as well as the ever popular Circus Camp, Legal Eagles, and many more.

[www.montgomerycollege.edu/youth](http://www.montgomerycollege.edu/youth)

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**School Year Youth Programs** at Montgomery College!
Providing high-quality programs that are educational, engaging, and fun!

Due to the uncertainty of COVID-19 restrictions, please check our website for up-to-date program information. [www.montgomerycollege.edu/youth](http://www.montgomerycollege.edu/youth).

**Kids’ College**
Enrichment courses for students in Grades K–12 (grades may differ, depending on course offerings.) Courses are offered after school and on Saturdays on the Germantown, Rockville, or Takoma Park/Silver Spring Campus.

**Abrakadoodle**
The Abrakadoodle mission is to enhance the lives of children by creating an educationally rich learning environment that ignites their imaginations and leads them to discover their own unique creativities, talents and abilities.

**Black Rocket**
Black Rocket provides unique enrichment and educational programs to children and young adults offering distinct programs in Creative Sciences, Digital Arts, and Leadership. Each course emphasizes self-empowerment, cognitive reasoning, and divergent thinking through hands-on learning.

**Piano**
Piano Fun for Grades K–6. Lessons range from beginner to advanced. These are small group lessons. Classes run for about three months in the Fall or the Spring.

For a full list of our school year programs and up-to-date information, please visit [www.montgomerycollege.edu/youth](http://www.montgomerycollege.edu/youth).

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**NEED HELP LOOKING FOR A CAREER?**
**CAREER COACH CAN HELP!**

Career Coach is an online search tool that will help you find a good career by providing the most current data on wages, employment, job postings, and associated education and training for our region.

For more information, go to [https://montgomerycollege.emsicc.com](https://montgomerycollege.emsicc.com)
Academic Programs and Courses

Inspiring, Engaging, and Relevant

Montgomery College offers more than 130 programs of study to enable you to achieve your goals. Our academic programs are designed to engage, inspire, and empower you to move forward. Are you a high school student looking to fulfill your early promise, or a high school graduate taking the next step? Are you an adult student looking to master a new discipline, or continue your training and grow your skill set in a specific field? Whether you are a transfer student or an international student, a military service member or senior student, MC has the program for you. Find out more about Montgomery College’s Academic Affairs Division.

* General Studies: a flexible degree path emphasizing transfer in one of four academic cores: Humanities, Arts, Communications, and Languages (HACL); Science, Technology, Engineering, and Math (STEM); Social Sciences, Administration, and Health (SSAH); or Integrated Studies (INTG)

Special Programs

Montgomery College is home to several special programs designed to enhance our students’ learning experiences and better prepare them to enter a career or obtain a bachelor’s degree.

- The Achieving Collegiate Excellence and Success (ACES) targets Montgomery County high school students and guides them through completion of a four-year degree.
- The American English Language Program prepares non-native speakers of English for successful college work in the United States.
- The Global Humanities Institute brings the world into our classrooms and helps prepare students for the global economy.
- The Gudelsky Institute for Technical Education prepares students for careers in automotive technology, building and construction, computer publishing, and other technical fields.
- The Health Sciences Institute prepares students for various health care careers, from diagnostic medical sonography to surgical technology.
- The Hillman Entrepreneurs Program supports and develops aspiring entrepreneurs, leaders, and scholars.
- The International Education and Study Abroad Program provides opportunities to study in other countries.
- The Paul Peck Humanities Institute facilitates internships at the Library of Congress, Smithsonian Institution, and United States Holocaust Memorial Museum.
- The School of Art + Design provides a portfolio-intensive, art school experience designed to transfer to premier art colleges.

For more information on Montgomery College and what WE have to offer, visit: www.montgomerycollege.edu

Providing Opportunities, Empowering You to Succeed

Montgomery College provides a wealth of opportunities that empower you to move forward and achieve the skills you need to become successful—both academically and in life.
Services for Students with Disabilities

Montgomery College complies with the provisions of Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2009. The college provides accommodations, access to facilities, programs, activities, and services for qualified students with documented disabilities. Accommodations are determined on a case-by-case analysis based on information provided by a qualified professional.

If you need support services due to a disability, please contact Natalie Martinez, WDCE Disability Support Services Counselor, to schedule an appointment, phone 240-567-4118, e-mail natalie.martinez@montgomerycollege.edu, Fax: 240-567-5163 at least two weeks prior to the start of the classes to ensure timely services. If necessary and appropriate, students may register for courses or activities prior to or while going through the support services process but are expected to comply with required deadlines to ensure that appropriate accommodations can be secured.

Any student who may need assistance in the event of an emergency evacuation must identify to Disability Support Services; guidelines for emergency evacuations are at www.montgomerycollege.edu/dss/evacprocedures.htm.

Under provisions of the Americans with Disabilities Act, this material is available in alternative formats by contacting the Disability Support Services Office at 240-567-4118. A Sorenson Video Relay Service with a large print display can be arranged. You can also access economic information. The College reserves the right to issue a citation or tow, at the owner’s risk and expense, any unregistered vehicle parked in violation.

Instructions for Parking Permits:

Students parking a vehicle on any Campus of the College or any property owned, leased, maintained, or operated by the College must register the vehicle regardless of its ownership. Students, faculty, staff and visitors must abide by college traffic regulations. The College reserves the right to issue a citation or tow, at the owner’s risk and expense, any unregistered vehicle parked in violation.

1. In order to obtain the permit, students need to log into MyMC the day after they register for the class.
2. Click on the “Order MY Parking Permit/ Pay Parking fines” link on the “MyMC Quick Links” tab.
3. Put in the start date and the end date of your class(es).
4. Print the permit.

Be sure to click the print link on the confirmation page as the permit will not be mailed.

Information about vehicle registration and parking, and how to pay or appeal a citation is available at www.montgomerycollege.edu/parking. The Montgomery College Motor Vehicle Regulations are available at www.montgomerycollege.edu/verified.

Scholarship Opportunities

For detailed information regarding scholarship opportunities and how to apply, visit https://www.montgomerycollege.edu/workforce-development-continuing-education/wdce-scholarships/index.html

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty and staff. Inquiries regarding Montgomery College’s nondiscrimination compliance policies and procedures may be directed to Dr. Brenda Williams, Director of Employee & Labor Relations. Workforce Diversity and Inclusion, 240-567-5367.
Registration Options

Regardless of which registration option you select, registrants will be enrolled in the order that registration and payments are received (to avoid disappointment, register early); payment is required at the time of registration. All students must register prior to attending the first class.

Payments

Payment MUST be made IN FULL at the time of registration to avoid being deleted from the course. Complete information is required to process all registrations and payments. Further instructions for WEB, FAX, or MAIL-IN payments can be found at: www.montgomerycollege.edu/wdce/registerops.html.

Registration will not be processed without appropriate payment.

Option 1: In-Person Registration
A completed form with payment may be submitted in person at any of these Montgomery College Campus registration areas:

Gaithersburg Business Training Center
Room 400
8:30 a.m.–9 p.m. (M–R)
8:30 a.m.–4:30 p.m. (F)
8:30 a.m.–4 p.m. (S)

Germantown Campus
Humanities and Social Sciences Building
Room 241 and/or 243
8:30 a.m.–4 p.m. (M–F)

Rockville Campus
220 Campus Center
8 a.m.–7 p.m. (M–R)
8 a.m.–5 p.m. (F)
8:30 a.m.–12 p.m. (S)

Takoma Park/Silver Spring Campus
230 CF, Customer Service
8:30 a.m.–5 p.m. (M–F)

Westfield South, Room 306 ***
8:30 a.m.–9 p.m. (M–R)
8:30 a.m.–4:30 p.m. (F)
8:30 a.m.–4 p.m. (S)

Registrations are also accepted at all three Campus Admissions Offices.

***Cash payments can only be made at the Cashier’s Offices at the Germantown, Rockville, or Takoma Park/Silver Spring Campuses and will be accepted between 8:30 a.m.–1 p.m. and 2:30–4 p.m., M–F.

Option 2: Online (Web) Registration

A. Go to montgomerycollege.edu/wdce
B. Click on “How to Register” in the left navigation bar.
C. Click on “Register by Web.”
D. Follow the appropriate directions depending on if you are a new or returning student.

Option 3: Mail Registration
Send completed form with payment for total due to Montgomery College, WDCE, 51 Mannakee St., Rockville, MD 20850.

Option 4: Fax Registration
Fax completed form with payment information to WDCE at 240-567-1877.

Due to COVID-19, students CAN NOT register in person until restrictions are lifted. Please visit montgomerycollege.edu/wdce/esl for more information or see page 5 of this schedule.

Policy

The following are general guidelines taken from the College policy on residency for tuition purposes. A complete copy of the policy is available in the Montgomery College Catalog.

A. Students attending Montgomery College will pay tuition according to their residency classification.

To qualify for in-state tuition, a student must be a U.S. Citizen, Permanent Resident or have a qualifying Visa status.

B. To qualify, for tuition purposes, as a resident of the state of Maryland, legal domicile must have been maintained for a period of not less than three months prior to the first regularly scheduled class for the semester; unless you are a member of the Military covered under HB935.

C. The domicile of a person registering in a noncredit course at Montgomery College shall be considered as a person’s permanent place of abode, where physical presence and possessions are maintained, and where he/she intends to remain indefinitely.

Refund Policy

Refunds are paid at 100% for classes canceled, dropped online, or in person (using a Drop Form), prior to the start date of the class. Refunds are also paid at 100% if class is dropped prior to the Refund Date printed on your registration confirmation. DO NOT drop classes online on or after the day the class begins, you will not receive a refund. APPE students must call 240-567-7262 for refund/withdrawal instructions. Refunds for open enrollment classes will go to the registered student of record. For the Drop Form and more information, visit www.montgomerycollege.edu/wdce/register/refundpolicy.html.

NOTE:
Due to COVID-19, face-to-face registrations are not available until the restrictions are lifted.

Transfer Policy

To transfer from one CRN to another CRN of the same course, a letter must be received in the Admissions, Records, and Registration Office, Montgomery College, 51 Mannakee Street, Rockville, MD 20850 before the beginning date of both CRNs of the course. If you have enrolled in a co-listed course you will have only one day after the class has begun to transfer. After that, you are committed to your path for the remainder of the course. If the course has a required assessment level to be a credit student, you must first complete the assessment testing and meet the appropriate assessment level before you can change to credit status.

Tuition Installment Plan (TIP)

The Tuition Installment Plan (TIP) may allow students to pay registration charges in several payments; some restrictions apply. Each term is independent and must be enrolled in separately. A nonrefundable fee is required to participate in TIP. Students must register online during the TIP enrollment period prior to the close date indicated for each plan. Only courses with a “TIP” code have a tuition installment plan available. For more information go to www.montgomerycollege.edu/wdce/registerops.html.

Tuition Waiver

Only noncredit courses designated “tuition waiver applies” in each publication will be available for tuition waiver. This statement appears in each applicable course description. Only tuition is waived; required fees must be paid by the student. Documents must be received at time of registration.

Senior Tuition Waiver (TWA): Maryland residents 60 years or older by the start date of the class may have tuition waived.

Disability Tuition Waiver: Please go to montgomerycollege.edu/wdce/register/disabilitywaiver.html for information.

National Guard Tuition Waiver: If you are currently a member of the Maryland National Guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the adjutant general’s office.

VA-Approved Course: Courses indicated with this VAA code are approved for VA educational benefits under Title 38, U.S.C., Section 3676. (Post 9/11 GI Bill). For more information, visit www.montgomerycollege.edu/wdce/registerops.html.

Questions?
Call 240-567-5188.
Course Locations
Activity Center at Bohrer Park
506 S. Frederick Avenue
Gaithersburg, MD 20877
Adventist HealthCare Shady Grove Medical Ctr
9901 Medical Center Drive
Rockville, MD 20850
Agricultural History Farm Park
18400 Muncaster Road
Derwood, MD 20855
Asbury Methodist Village
301 Russell Avenue
Gaithersburg, MD 20877
Brooke Grove Nursing and Rehab Center
18131 Slade School Road
Sandy Spring, MD 20860
Bethesda-Chevy Chase Regional Service Ctr
4805 Edgemoor Lane, 2nd Fl.
Bethesda, MD 20814
Davis Library
6400 Democracy Blvd.
Bethesda, MD 20817
Gaithersburg Business Training Center (MC)
Montgomery College
12 S. Summit Avenue
Gaithersburg, MD 20877
Gaithersburg Driving Range
14 Firstfield Road (14 FR)
Gaithersburg, MD 20878
Gaithersburg Library
18330 Montgomery Village Ave.
Gaithersburg, MD 20879
Germantown Campus (MC)
20200 Observation Drive
Germantown, MD 20876
Holy Cross Hospital Germantown
119801 Observation Drive
Germantown, MD 20876
Holy Cross Hospital Silver Spring
1500 Forest Glen Road
Silver Spring, MD 20910
Ingleside at King Farm
701 King Farm Blvd.
Rockville, MD 20850
Kensington Park Library
4201 Knowles Avenue
Kensington, MD 20895
Kensington Park Senior Center
3620 Littledale Road
Kensington, MD 20895
La Madeleine—Pike and Rose
11610 Old Georgetown Road
Rockville, MD. 20852
La Madeleine—Old Georgetown Rd.
7607 Old Georgetown Road
Bethesda, Md 20814
Free parking.
Lawton Community Center
4301 Willow Lane
Chevy Chase, MD 20815
Maplewood Park Place
9707 Old Georgetown Road
Bethesda, MD 20814
Rockville Campus (MC)
51 Mannakee Street
Rockville, MD 20850
Rockville Campus (MC)
Mannakee Building
900 Hungerford Drive
Rockville, MD 20850
Silver Spring Library
900 Wayne Avenue
Silver Spring, MD 20910
Takoma Park/Silver Spring Campus (MC)
Health Sciences Bldg
7977 Georgia Ave.,
Silver Spring, MD 20910
Takoma Park/Silver Spring Campus (MC)
7600 Takoma Avenue
Takoma Park, MD 20912
Twinbrook Public Library
202 Meadow Hall Drive
Rockville, MD 20851
Westfield South (MC)
11002 Veirs Mill Road
Suite 306
Wheaton, MD 20902
Wheaton Library
11701 Georgia Avenue
Wheaton, MD 20902
For Montgomery County Public School locations, go to www.montgomerycollege.edu/wdce/mcps/locations.html.

How to Read Course Description

Course Title
Easy Breezy Summer Cooking

Course Description
Get a taste of summer 2021! Learn quick and easy summer dishes, entrees and snacks. You will make a collection of healthy, quick and easy recipes.

Course #
Course: SPP530

Course Hrs
15 Hours

Tuition and Fees
$160 + $69 fee = $229; NMR add $140

Location
Online: Structured Remote

CRN #
CRN#: 16598

# of Sessions
10 Session

Day(s)
R

Date(s)
6/17-8/19

Time
10 a.m.-11:30 a.m.
Please Print Clearly

REGISTRATION FORM
Workforce Development and Continuing Education

All information is required. Incomplete forms will be returned to the student unprocessed. For registration assistance call 240-567-5188.

FAX completed registration form with credit card information to 240-567-1877.

Mail completed registration form with payment to WDCE Registration, 51 Mannakee Street, CC 220, Rockville, MD 20850.

<table>
<thead>
<tr>
<th>College ID Number:</th>
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<td>E-Mail</td>
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<tr>
<td>Have you attended MC before?</td>
<td>☐ Yes ☐ No</td>
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If you have ever taken a credit class at MC and the last class (credit or non-credit) you took at MC was more than 4 years ago, you must also complete and submit a Student Reactivation form found at: http://www.montgomerycollege.edu/studentforms.

How did you hear about us? ☐ Received brochure in mail ☐ Website ☐ Social media ☐ Advertisement ☐ On campus ☐ Other

STUDENTS WITH DISABILITIES
If you need support services due to a disability, call Workforce Development & Continuing Education at 240-567-4118 at least three weeks before class begins.

ETHNICITY: Choose one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)
☐ Not Hispanic or Latino ☐ Hispanic or Latino

RACE: Choose all that apply, you may choose more than one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)
☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian and other Pacific Islander ☐ White

☐ U.S. Citizen ☐ Permanent Resident (Circle one: Green Card / Working Card) ☐ Other Immigration Status (used for tuition-setting purposes only)

CHECK ALL THAT APPLY:
☐ I have been a Maryland resident [as defined in the Montgomery College Catalog] for at least three months.
☐ I am 60 years of age or older. (Applicable to designated tuition waiver courses for Maryland residents only.)
☐ I am a Maryland National Guard member enlisted for at least a 24 month period and submitting proof of such from the adjutant general's office.

<table>
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<tr>
<th>CRN #</th>
<th>Course #</th>
<th>Course Title</th>
<th>Start Date</th>
<th>Tuition</th>
<th>Course Fee</th>
<th>Non-Md. Fee</th>
<th>Course Total</th>
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Refunds will go to the registered student of record.

Total Due $

I certify that the information on this registration is correct and complete. I am aware of and will adhere to College policies as published in the Student Handbook. I understand that non-attendance and/or failure to file all registration changes in writing with the Admissions and Records Office does not relieve me of responsibility for tuition and fee charges incurred. I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct and any payment liabilities. I hold the College harmless for any errors I have made that may affect a request for a subsequent refund or academic appeal.

Student Signature Required __________________________ Date ________________

Please indicate payment by: ☐ Check (payable to Montgomery College) Credit card: ☐ MasterCard ☐ VISA ☐ Discover

Credit Card Information:
Credit Card Number
Expiration date on card Month / Year 3 or 4 digit Security code on your card

Name on Card ____________________________________________

Card holder signature required __________________________ Date ________________

NOTE: Credit card information will be detached and disposed of promptly and properly after payment is approved.

Montgomery College is an Equal Opportunity Affirmative Action Title IX institution.

6/13/2020
On-site Training for Your Employees in Mission-Critical Skills
Montgomery College Offers Corporate and Public Sector Group Rates — Cost-Effective Training By Top Industry Professionals —
Our team of expert professionals will meet with you to assess your needs, and customize training designed for your employees.
• Business Writing for Technology and Science Professionals
• Professional and Workplace Writing
• Project Management Professional Certification Training—PMP®
• Management and Leadership Training Program
• Cybersecurity Breach-Prevention Training for Employees
• Cybersecurity Skills and Certifications
• Interpersonal Communication Skills
• Powerpoint and Prezi Presentation Skills
• Human Resources for Supervisors
• Supervisory Skills Program
• Encouraging Innovation in the Workplace
Most of the courses offered by Workforce Development and Continuing Education can be customized for specific business or government needs.
Call today to see how we can help you and your employees.
For more information, contact: Steve Greenfield, Dean
Montgomery College Workforce Development and Continuing Education
Business Information Technology & Safety
steve.greenfield@montgomerycollege.edu • 240-567-2583

SAVE THE DATE
Advanced Placement Summer Institute 2021
6/21–6/25
Monday–Friday • 9 a.m.–4 p.m.
Designed for educators in teaching Advanced Placement® courses.
The Advanced Placement Summer Institute (APSI) offers 30+ hours of subject specific professional development that equips new and experienced teachers with content and resources to enhance their teaching of AP® courses.
The APSI provides a unique opportunity for teachers to exchange ideas and information with peers.
$650 + $95 fee = $745; NMR add $5
API001 AP Biology
API003 AP Music Theory
API005 AP English Language and Composition
API006 AP English Literature and Composition
API010 AP Statistics
API011 AP World History
API012 AP US Government and Politics
API014 AP US History
API015 AP Calculus AB
For more information, please check out website at www.montgomerycollege.edu/wdce/advanced-placement-summer-institute..

NEW in Spring 2021
Montgomery College
Project Management Certificate
Montgomery College WDCE introduces the Project Management Certificate starting Spring 2021.
This program will elevate your skills and provide you the knowledge to be a better project manager. We combine our expert and experienced faculty with affordable and practical courses to help make YOU stand out in the project management field.
The Project Management Certificate Program will incorporate fundamental PM knowledge, predictive and agile approaches, and concept deep dives through a series of required and elective courses.
Get Information, schedule and costs at www.montgomerycollege.edu/wdce/projectmanagement
Interested in a Project Management Institute certification preparation course? Go to www.montgomerycollege.edu/wdce/projectmanagement/pmi.

Come Join Us!
Join us May 28, 2021 in Germantown, MD for the Disney Institute—Leadership Excellence program presented by the Disney Institute and sponsored by Montgomery College!
In this unique, one-day workshop, participants will learn Disney’s time-tested leadership strategies and methods for improving team productivity and business results.
May 28, 2021
8 a.m.–4 p.m.
Germantown Campus
Get more information about when registration opens at www.montgomerycollege.edu/wdce/disney.

As to Disney artwork/properties: © Disney
Summer 2021 semester classes will be offered online.

Although classes in the brochure may reflect face-to-face meetings, please note, until further notice from the Montgomery County Leaders, classes will be taught online through Distance Learning or Structured Remote format. Classes will meet via Zoom and/or Blackboard learning systems. Therefore, you will need a computer, laptop, tablet, or smartphone camera ready with speakers, internet access and a browser that is current. See page 2 for details.

Resilient MC

Throughout the ongoing pandemic, Montgomery College has prioritized the health and safety of its students and employees above all else. As we move into the next phase of teaching, learning, and working, this will continue to guide all of our decisions about the structure of our education programs and delivery of key services.

Watch and listen to our Conversation with Leadership: Resilient MC, where MC President DeRionne Pollard and senior vice presidents shared how the college is planning for the next phase of its resilient response to COVID-19.