NONCREDIT COURSE SCHEDULE

Workforce Development and Continuing Education | Fall 2021

Affordable, practical, and convenient classes at locations throughout Montgomery County, Maryland

Fall Registration Opens July 26

montgomerycollege.edu/wdce | 240-567-5188

Ofrecemos clases en español
What Is Workforce Development and Continuing Education (WDCE)?

The Workforce Development and Continuing Education (WDCE) programs at Montgomery College provide a wide range of noncredit and credit educational offerings and services designed to meet the needs of county residents and businesses. Individuals in career transitions, those reentering the workforce, and those maintaining current technical skills, as well as those seeking lifelong education enrichment experiences, are among the 25,000 students each year. High-quality noncredit courses are available in numerous program areas including information technology, small business and management, technical training, certification and licensure preparation, financial planning, real estate, early childhood education, health sciences, professional development, writing, English as a Second Language, human resources, supervision, and more. Special programs are available for older adults, adults with developmental disabilities, and Spanish speakers. Course offerings change continuously to reflect the ever-changing needs of the businesses and communities we serve. As you peruse the programs and services in this publication, we're sure you'll find a wide variety of offerings suited to you.

In addition to classes for individuals, we contract with many businesses and government agencies to provide customized training for their employees. These classes are held at places of employment or can be offered at WDCE sites throughout the county.

About Our Students

When you enroll in one of our Workforce Development and Continuing Education courses, you will be joining more than 25,000 people who have attended our programs during the past year. These people come from diverse backgrounds but have one thing in common: the desire to learn new things. Although the median age of our students is 40, many of our students are young or older adults. Students come from all corners of the community, regardless of age and educational experience.

About Our Faculty

Our faculty are carefully screened professionals with expertise in their fields. Some are drawn from the College’s credit faculty. Instructors are hand-picked for their teaching skills, professional knowledge, and talent, ensuring our reputation as a provider of high-quality courses.

Where to Find Us

Classes are held on the Germantown, Rockville, or Takoma Park/Silver Spring Campuses at Montgomery College and two satellite Campuses—Westfield South in Wheaton and the Gaithersburg Business Training Center in Olde Towne Gaithersburg. Additional off-campus locations have been selected for convenience, amenities, and suitability for instruction. Classes meet at more than 40 locations countywide, including on site at places of employment.

Open to All

Montgomery College is committed to equal employment opportunity that assures access, equity, and diversity. Further, the College is committed to providing an environment in which all persons are provided the opportunity for employment, participation in academic programs, and/or other college activities free from discrimination, any form of harassment as prohibited by federal regulations and state law, and sexual assault.

National Recognition

Montgomery College Workforce Development and Continuing Education is certified by the Learning Resources Network (LERN), an international association in lifelong learning. LERN has rated our Workforce Development and Continuing Education unit as one of the leading providers of continuing education programs in North America.

What's Happening

Fall 2021

Visit our website often for up-to-date course information.

Our on-campus registration offices open August 2! We look forward to seeing you IN PERSON. See page 104 for open locations and hours.

Most Noncredit Fall 2021 classes will be held online through Distance Learning or Structured Remote teaching for the entire semester. Some classes that focus on hands-on skills and learning experiences will meet on campus. Decisions to move into future phases will depend on state and county guidelines. See full details of the plan and the phases, including resources for students, employees, and the community, at MC Resilient: www.montgomerycollege.edu/resilient-mc/index.html.

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students’ learning with lessons, activities, and feedback through a Blackboard course site.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

If you are required to come to campus, follow the Health and Safety Guidance found on the web at: https://www.montgomerycollege.edu/coronavirus/return-to-campus-health-safety.html

More information on instruction types can be found on the web at https://www.montgomerycollege.edu/coronavirus/student-guidance.html#instruction.
Montgomery College Industry Certification Preparation Programs

Montgomery College provides many courses that prepare individuals to sit for industry credential examinations. Further details may be found on the individual program websites or at https://www.montgomerycollege.edu/wdce/job-skills.

Business and Professional
- Certified Associate in Project Management (CAPM®)
- Coaching, ICF-ACSTH
- Food Service Management (ServSafe®)
- Individual Tax Preparer
- LEED Green Associate
- Nail Technician
- National Apartment Leasing Professional
- Project Management Professional (PMP®)
- Real Estate Appraiser
- Society for Human Resource Management (SHRM®)

Education
- Alternate Certification for Effective Teachers (ACET)
- Child Care
- Child Development Associate (CDA)
- TESOL Training

Health Care
- Basic Cardiac Life Support for Healthcare Providers
- Basic First Aid
- Certified Medical Assistant (CMA)
- Certified Nursing Assistant (CNA)
- CPR and AED
- CPR, AED & Basic First Aid Course
- Delegating Nurse Training for Assisted Living
- Dysrhythmia Recognition and Response Algorithms for the Healthcare Access and Registration
- Healthcare Providers
- Fitness Certification/ Fitness Professional
- Geriatric Nursing Assistant (GNA): CNA/ GNA
- Medical Coder*
- Medicine Aide Update
- Nurse Refresher
- Nursing*
- Personal Trainer Certificate
- Pharmacy Technician
- Phlebotomy Technician
- Physical Therapist
- RN Case Manager/ Delegating Nurse Training for Assisted Living

Information Technology
- Amazon Web Services
- CISCO® Certified Network Association (CCNA)
- CompTIA® Network+ Certification
- CompTIA® Security+ Certification
- Microsoft Office Specialist
- Oracle Certification

Public Safety
- Advanced Safety Certificate program
- 911 Dispatch Academy
- Firefighter*
- First Responder*
- OSHA 500 Trainer course Occupational Safety and Health for the Construction Industry
- OSHA 510 Occupational Safety and Health for the Construction Industry
- OSHA 511 Occupational Safety and Health Standards for General Industry
- OSHA 7300 Understand OSHA's Permit-Required Confined Space Standard
- OSHA 7845 Record Keeping Rule
- Principles of Occupational Safety and Health (POSH)

Technical
- Apprenticeship (All Trades)
- Automotive Service Excellence (ASE) Certifications (9)
- Certified Energy Photovoltaic Associate
- Certified Professional Horticulturist
- Certified Tree Worker Climber Specialist
- Commercial Pesticide Applicators License—Maryland Department of Agriculture
- CompTIA® A+ Certification
- Home Improvement Contractor
- Home Inspector
- Licensed Tree Expert
- National Green Infrastructure Certificate
- Professional Turfgrass Fertilizer Applicator Certificate

Transportation
- 6 Hour MVA Behind the Wheel Course
- CDL Learner's Permit Prep
- Driver's Education/Non-CDL
- Driver's Education/Non-CDL with Additional Supports
- Learner's Permit Prep
- Motorcycle Safety

* Credit Program
## Programs

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## Key to Codes

- **TWA**: Senior Tuition Waiver Applies
- **NMR**: Non-Maryland Resident
- **CoL**: Colisted
- **TIP**: Tuition Installation Plan
- **VAA**: VA-Approved

See General Information for details.

## Contact WDCE

If you need more information about course offerings, registration, or special programs available through Workforce Development and Continuing Education, call us between 8:30 am and 5 pm, Monday through Friday, or 8:30 am to 4 pm, Saturday, at 240-567-5188 or e-mail wdce@montgomerycollege.edu.

Registration information: wdce@montgomerycollege.edu          240-567-5188
Fax: 240-683-6945
Web: montgomerycollege.edu/wdce

Montgomery College credit courses: 240-567-5000
Off-Campus Credit/Assessment of Prior Learning: 240-567-3820

Adult Literacy and GED® Test Prep:GED@montgomerycollege.edu 240-567-8950
Advanced Placement Institute: apsi@montgomerycollege.edu 240-567-3823
APPE (ESL): esl-rockville@montgomerycollege.edu 240-567-7262
Art + Design: john.deamond@montgomerycollege.edu 240-676-1567
Automotive: mike.carretta@montgomerycollege.edu 240-567-4121
Biotechnology: mike.gove@montgomerycollege.edu 240-567-2245
Building and Construction: john.phillips@montgomerycollege.edu 240-567-7942

Challenge Program for Adults with Developmental Disabilities: jill.kephart@montgomerycollege.edu 240-567-7720
CLEP: clep@montgomerycollege.edu 240-567-1862
Coaching and Mediation: transcie.almonte@montgomerycollege.edu 240-567-3828
Computer Repair/A+ Certification: eric.jeffers@montgomerycollege.edu 240-567-7902
Computer Technology/ITI: maryann.behme@montgomerycollege.edu 240-567-5510
Cosmetology: trace.matthias@montgomerycollege.edu 240-526-0564
Early Childhood Education: nelida.andres@montgomerycollege.edu 240-567-3827
ed2go Online Courses: janet.lane@montgomerycollege.edu 240-567-6938

English for Occupational Purposes (ESL): tiffany.sha@montgomerycollege.edu 240-567-7913
Entrepreneurship: sbel@montgomerycollege.edu 240-567-2592
ESOL (Adult): esol@montgomerycollege.edu 240-567-8950
Event Management: hospitalitywdce@montgomerycollege.edu 240-567-2592
Food Safety: hospitalitywdce@montgomerycollege.edu 240-567-3823
Health Sciences Institute: lisa.bouknight@montgomerycollege.edu 240-567-5507
Hospitality: hospitalitywdce@montgomerycollege.edu 240-567-2592
Human Resources: transcie.almonte@montgomerycollege.edu 240-567-3828
Income Tax: trace.matthias@montgomerycollege.edu 240-526-0564
Instituto Hispano de Negocios: InstitutoHispano@montgomerycollege.edu 240-567-3823
Interior Design: chantal.vilmar@montgomerycollege.edu 240-567-1718
LEED AP (Green Business): sbel@montgomerycollege.edu 240-567-2592
Life Sciences Leadership: transcie.almonte@montgomerycollege.edu 240-567-3828
Lifelong Learning Institute: natasha.sacks@montgomerycollege.edu 240-567-1828
Management and Supervision: transcie.almonte@montgomerycollege.edu 240-567-3828
Mediation/Conflict Management: transcie.almonte@montgomerycollege.edu 240-567-3828
National Apartment Leasing: sbel@montgomerycollege.edu 240-567-3823
Nonprofit Training Institute: trace.matthias@montgomerycollege.edu 240-526-0564
Performing Arts: john.deamond@montgomerycollege.edu 240-567-1567
Personal Finance: lynda.schrack@montgomerycollege.edu 240-567-7809
Pet Grooming: tracy.singleton@montgomerycollege.edu 240-567-2599
Professional/Career Development: natasha.sacks@montgomerycollege.edu 240-567-1828
Project Management: transcie.almonte@montgomerycollege.edu 240-567-3828
Real Estate: sbel@montgomerycollege.edu 240-567-2592
Safety Institute: sharon.maxwell@montgomerycollege.edu 240-567-2589
Aviation: sharon.maxwell@montgomerycollege.edu 240-567-2589
CDL: sharon.maxwell@montgomerycollege.edu 240-567-2589
Driver Education: alejandra.isaia-herrera@montgomerycollege.edu 240-567-1895
Motorcycle: john.amoroso@montgomerycollege.edu 240-567-3825
Public Safety: sharon.maxwell@montgomerycollege.edu 240-567-2589
SAT/ACT Prep: laura.weihrauch@montgomerycollege.edu 240-567-1862
Small Business: sbel@montgomerycollege.edu 240-567-2592
Test Preparation: laura.weihrauch@montgomerycollege.edu 240-567-1862
Veterinary Asst. Training: tracy.singleton@montgomerycollege.edu 240-567-2599
Workforce Technologies: eric.jeffers@montgomerycollege.edu 240-567-7902
World Languages: laura.weihrauch@montgomerycollege.edu 240-567-1862
Writing: tracy.singleton@montgomerycollege.edu 240-567-2599
Youth Programs: sharon.wolfgang@montgomerycollege.edu 240-567-7939
American Pre-Academic and Professional ESL

Please check our webpage for the latest information. https://www.montgomerycollege.edu/wdce/esl.

This information is accurate at the time of publication but may change.

APPE (ESL) offers many courses for students whose first language is not English. Courses include instruction in reading, writing, speaking, listening, grammar, pronunciation, and vocabulary. Beginning through advanced levels are available.

How to Register for APPE/ESL Classes Fall 2021—Special Instructions

This fall we have classes on the Rockville and Takoma Park/Silver Spring campuses. We also have classes taught remotely through Zoom, Blackboard and other online tools. If you register for a remote class, you will receive the Zoom link the day before the class begins.

You must have a reliable internet service and a computer or mobile device from which you can access Zoom, email and other websites. Please go to our webpage for more detailed registration information or call Customer Service at 240-567-5188 for help. After your course begins, you may be moved to a different class if your teacher finds you are in the wrong level.

You must register in person at one of the registration locations by 11:59 p.m. the day before the class begins. If you cannot, you must contact Annette Greene at 240-549-2691 or annette.green@montgomerycollege.edu.

Our Contact Information:

- E-mail: ESL-Rockville@montgomerycollege.edu
- Phone: 240-549-2691
- Text message: 833-935-1929
- Our webpage: www.montgomerycollege.edu/wdce/esl
- Customer Service/Registration: 240-567-5188
  Rockville Campus: 220 Campus Center
  Takoma Park/Silver Spring: 230 Cafritz Foundation Arts Center
  Monday to Friday: 8:30 a.m.-5 p.m.
  Saturday (Rockville only): 8:30 a.m. to noon

New Students
If you wish to take classes this fall, you must take the APPE Assessment Test or the Montgomery College Remote Placement Test. The APPE Assessment Test is done by appointment only. It includes an oral interview and a timed writing test. The test takes about one hour. To make an appointment for the test, you can call, email or text us (see contact information above).

Returning Students
You should register online based on the recommendations from your instructor at the end of your last class. If you took this class more than one year ago, you need to contact us to see if you need to be retested. You can only take a course three times. If you do not pass with a grade of A or B after three times, you cannot take it again without special permission. Please contact us if you have a question or need help with registering (see contact information above).

Degree-Seeking Students
If you took the Accuplacer-ESL (or the Montgomery College ESL Remote Placement test) and placed into Workforce Development & Continuing Education, call 240-549-2691 or email us at ESL-Rockville@montgomerycollege.edu. If you already have a Placement, you can register online—you do not need to contact us, but you can if you have a question. If you need help registering, please call us at 240-567-5188. If you are interested in the credit program, call 240-567-5000 for more information.

Disability Services
If you need support services due to a disability in order to take this test or take a class, you must contact Natalie Martinez at 240-567-4118. This must be done at least two weeks before the test date (or the class start date) in order to ensure timely services.

Registration Locations
Rockville Campus—Campus Center
Room 220 CC
Takoma Park/Silver Spring Campus—Cafritz Foundation Arts Center, Room 230 CF
Gaithersburg Business Training Center—Room 400 (Unavailable until further notice)
Germantown Campus—Humanities and Social Sciences, Room 241 and 243 HS
Westfield South in Wheaton—Room 306 (Unavailable until further notice)

Communication Skills for English Language Learners 2
Improve your listening comprehension and vocabulary while increasing your ability to communicate in daily situations in English. Practice pronunciation patterns and learn strategies to help better communicate in English. TWA

Course: ESL188 48 Hours
$370 + $70 fee = $440; NMR add $225
CRN#: 25308 24 Sessions  M W
9/13-12/6 12:30-2:30 p.m.
No class 11/24

Communication Skills for English Language Learners 3
Improve your speaking, listening and pronunciation skills to communicate better in daily social and work situations. Learn strategies to start conversations in English and keep them going. TWA

Course: ESL190 48 Hours
$370 + $70 fee = $440; NMR add $225
CRN#: 24703 24 Sessions  M W
9/13-12/6 12:30-2:30 p.m.
No class 11/24

CRN#: 24704 24 Sessions  M W
9/13-12/6 12:30-2:30 p.m.
No class 11/24

CRN#: 24706 24 Sessions  M W
9/13-12/6 7-9 p.m.
No class 11/24

GREAT NEWS!
As Covid-19 conditions continue to improve, we will continue to transition some classes back to campus!

Please check our website often for up-to-date course locations and for additional courses added to our fall schedule.

www.montgomerycollege.edu/wdce

www.montgomerycollege.edu/wdce | 5
Communication Skills for English Language Learners 4

Improve your speaking, listening and pronunciation to communicate more effectively in English. Practice using English to solve problems and learn to select appropriate vocabulary and intonation to better communicate your intended message. Discuss past and current events. TWA

Course: ESL191 48 Hours
$370 + $70 fee = $440; NMR add $225
CRN#: 24707 24 Sessions M-W 9/13-12/6 12:30-2:30 p.m.
No class 11/24
CRN#: 24708 24 Sessions M-W 9/13-12/6 7-9 p.m.
No class 11/24

Communication Skills for English Language Learners 5

Learn to participate more fully in discussions about life, work and current events by telling and listening to stories, giving detailed descriptions and using appropriate stress and intonation patterns. Learn to use English to deal with unexpected or stressful situations. TWA

Course: ESL192 48 Hours
$370 + $70 fee = $440; NMR add $225
CRN#: 24710 24 Sessions M-W 9/13-12/6 12:30-2:30 p.m.
No class 11/24
CRN#: 24711 24 Sessions M-W 9/13-12/6 7-9 p.m.
No class 11/24

Pronunciation for Advanced Beginning and Intermediate Students

Learn to better understand spoken English and to be better understood when speaking. Learn how to recognize and produce basic sound patterns of English. This is an online distance learning class. TWA

Course: ESL103 24 Hours
$235 + $65 fee = $300; NMR add $160
CRN#: 24800 9/16-12/15 Online 24/7

Pre-Academic Courses

Reading and Writing 2
For high-beginning students who have already studied English and know some basic English vocabulary and grammar. Improve grammar knowledge, write paragraphs and read a book. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL166 68 Hours
$520 + $90 fee = $610; NMR add $300
CRN#: 24668 34 Sessions M-W-R-F 9/1-10/19 9:30-11:30 a.m.
No class 9/6
CRN#: 25358 27 Sessions M-W 9/13-12/15 6:30-9 p.m.
Last class on 12/15 meets 6:30-9:30 p.m.
No class 11/24
CRN#: 24669 27 Sessions T-R 9/14-12/16 6:30-9 p.m.
Last class on 12/16 meets 6:30-9:30 p.m.
No class 11/25

Reading and Writing 3
For low-intermediate students who have already studied English in school. Review basic English verb tenses and practice writing well-developed paragraphs. Learn to use various reading strategies to help you understand texts. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL168 68 Hours
$520 + $90 fee = $610; NMR add $300
CRN#: 24670 34 Sessions M-W-R-F 9/1-10/19 9:30-11:30 a.m.
No class 9/6
CRN#: 24671 27 Sessions M-W 9/13-12/15 6:30-9 p.m.
Last class on 12/15 meets 6:30-9:30 p.m.
No class 11/24
CRN#: 25360 27 Sessions T-R 9/14-12/16 9:30 a.m.-12 p.m.
Last class on 12/16 meets 9:30 a.m.-12:30 p.m.
No class 11/24

Course: ESL169 27 Sessions M-W 9/13-12/15 6:30-9 p.m.
Last class on 12/16 meets 6:30-9:30 p.m.
No class 11/24
CRN#: 24672 27 Sessions T-R 9/14-12/16 6:30-9 p.m.
Last class on 12/16 meets 6:30-9:30 p.m.
No class 11/25
CRN#: 24673 34 Sessions M-W-R-F 10/26-12/15 9:30-11:30 a.m.
No class 11/24, 11/25, 11/26

Reading and Writing 4
For intermediate students. Read, discuss and respond to readings in writing. Develop and practice skills needed for academic study in the United States. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL176 68 Hours
$520 + $90 fee = $610; NMR add $300
CRN#: 24674 34 Sessions M-W-R-F 9/1-10/19 9:30-11:30 a.m.
No class 9/6
CRN#: 24675 34 Sessions M-W-R-F 9/1-10/19 9:30-11:30 a.m.
No class 9/6
CRN#: 24676 27 Sessions M-W 9/13-12/15 6:30-9 p.m.
Last class on 12/15 meets 6:30-9:30 p.m.
No class 11/24
CRN#: 24677 27 Sessions T-R 9/14-12/16 9:30 a.m.-12 p.m.
Last class on 12/16 meets 9:30 a.m.-12:30 p.m.
No class 11/25
CRN#: 24678 27 Sessions T-R 9/14-12/16 6:30-9 p.m.
Last class on 12/16 meets 6:30-9:30 p.m.
No class 11/25
CRN#: 24680 34 Sessions M-W-R-F 10/26-12/15 9:30-11:30 a.m.
No class 11/25, 11/26, 11/24
CRN#: 24681 34 Sessions M-W-R-F 10/26-12/15 9:30-11:30 a.m.
No class 11/25, 11/26, 11/24

Online: Distance Learning

CRN#: 24679 9/16-12/15 Online 24/7

Reading and Writing 5
For intermediate students. Read, discuss and respond to readings in writing. Develop and practice skills needed for academic study in the United States. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL182 68 Hours
$520 + $90 fee = $610; NMR add $300
CRN#: 24682 34 Sessions M-W-R-F 9/1-10/19 9:30-11:30 a.m.
No class 9/6
CRN#: 24683 34 Sessions M-W-R-F 9/1-10/19 9:30-11:30 a.m.
No class 9/6
CRN#: 24684 27 Sessions M-W 9/13-12/15 6:30-9 p.m.
Last class on 12/15 meets 6:30-9:30 p.m.
No class 11/24
CRN#: 24685 27 Sessions T-R 9/14-12/16 9:30 a.m.-12 p.m.
Last class on 12/16 meets 9:30 a.m.-12:30 p.m.
No class 11/25
CRN#: 24686 27 Sessions T-R 9/14-12/16 6:30-9 p.m.
Last class on 12/16 meets 6:30-9:30 p.m.
No class 11/25

Online: Distance Learning

CRN#: 24679 9/16-12/15 Online 24/7

APPE/ESL Class locations:

Classes are online (over Zoom) or on campus in Rockville or Takoma Park/Silver Spring. Check website or call 240-567-5188 or 240-549-2691 for more information.
Reading and Writing 5
For intermediate students planning to study in U.S. colleges and universities. Improve your ability to express your ideas more clearly and accurately in writing. Practice by writing multi-paragraph compositions in response to readings and discussions. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL223 68 Hours
$520 + $90 fee = $610; NMR add $300
CRN#: 24714 34 Sessions M T W R F 9/1-10/19 9:30-11:30 a.m. No class 9/6

CRN#: 24715 27 Sessions  T 9/14-12/16 9:30 a.m.-12 p.m. Last class on 12/16 meets 9:30 a.m.-12:30 p.m. No class 11/25

Online: Distance Learning
CRN#: 24717 9/16-12/15 Online 24/7

Writing and Vocabulary Skills
Introductory writing course for students who already have the ability to write simple sentences. Increase vocabulary and learn to write better paragraphs. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL189 40 Hours
$370 + $70 fee = $440; NMR add $225
CRN#: 24682 20 Sessions  M W 9/20-11/29 7-9 p.m. No class 11/25

CRN#: 24683 20 Sessions  T R 9/21-11/30 12:30-2:30 p.m. No class 11/25

CRN#: 24698 20 Sessions  T R 9/21-11/30 12:30-2:30 p.m. No class 11/25

CRN#: 24699 20 Sessions  M W F 10/27-12/15 9:30-11:30 a.m. No class 11/26, 11/24, 11/26

Writing—Intermediate Writing
Learn to write and edit well-developed paragraphs. Review basic grammar and punctuation. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL184 40 Hours
$370 + $70 fee = $440; NMR add $225
CRN#: 24682 20 Sessions  M W 9/20-11/29 7-9 p.m. No class 11/25

CRN#: 24683 20 Sessions  T R 9/21-11/30 12:30-2:30 p.m. No class 11/25

CRN#: 24698 20 Sessions  T R 9/21-11/30 12:30-2:30 p.m. No class 11/25

CRN#: 24699 20 Sessions  M W F 10/27-12/15 9:30-11:30 a.m. No class 11/26, 11/24, 11/26

Writing 2—Intermediate Writing 2
Review writing and editing of well-developed paragraphs. Introduction to writing a multi-paragraph essay. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL225 40 Hours
$370 + $70 fee = $440; NMR add $225
CRN#: 24719 20 Sessions  M W 9/20-11/29 7-9 p.m. No class 11/24

CRN#: 24720 20 Sessions  T R 9/21-11/30 12:30-2:30 p.m. No class 11/25

CRN#: 24721 20 Sessions  M W F 10/27-12/15 9:30-11:30 a.m. No class 11/26, 11/24, 11/26

Online: Distance Learning
CRN#: 24722 9/16-12/15 Online 24/7

TOEFL Preparation
Prepare to take the TOEFL (Test of English as a Foreign Language). Practice TOEFL tests, become familiar with the format of the TOEFL iBT, and learn test-taking strategies specifically for the TOEFL. This is an online distance learning class. TWA

Course: ESL217 60 Hours
$520 + $90 fee = $610; NMR add $300
Online: Distance Learning
CRN#: 24712 9/16-12/15 Online 24/7

Advanced English
Class locations:
Classes are online (over Zoom) or on campus in Rockville. Check website or call 240-567-5188 or 240-549-2691 for more information.

Discussing Issues in Depth
Read, analyze and discuss current cultural and social issues while building vocabulary. Learn how to express and support your opinion, to agree and disagree with opinions of others respectfully in English. This course will meet over Zoom. TWA

Course: ESL219 40 Hours
$370 + $70 fee = $440; NMR add $225
CRN#: 24713 20 Sessions  T R 9/14-11/18 7-9 p.m.

TOEFL Preparation
Prepare to take the TOEFL (Test of English as a Foreign Language). Practice TOEFL tests, become familiar with the format of the TOEFL iBT, and learn test-taking strategies specifically for the TOEFL. This is an online distance learning class. TWA

Course: ESL215 60 Hours
$520 + $90 fee = $610; NMR add $300
Online: Distance Learning
CRN#: 24712 9/16-12/15 Online 24/7

Writing 2—Intermediate Writing 2
Review writing and editing of well-developed paragraphs. Introduction to writing a multi-paragraph essay. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL225 40 Hours
$370 + $70 fee = $440; NMR add $225
CRN#: 24719 20 Sessions  M W 9/20-11/29 7-9 p.m. No class 11/24

CRN#: 24720 20 Sessions  T R 9/21-11/30 12:30-2:30 p.m. No class 11/25

CRN#: 24721 20 Sessions  M W F 10/27-12/15 9:30-11:30 a.m. No class 11/26, 11/24, 11/26

Online: Distance Learning
CRN#: 24722 9/16-12/15 Online 24/7

TOEFL Preparation
Prepare to take the TOEFL (Test of English as a Foreign Language). Practice TOEFL tests, become familiar with the format of the TOEFL iBT, and learn test-taking strategies specifically for the TOEFL. This is an online distance learning class. TWA

Course: ESL217 60 Hours
$520 + $90 fee = $610; NMR add $300
Online: Distance Learning
CRN#: 24712 9/16-12/15 Online 24/7

Advanced English
Class locations:
Classes are online (over Zoom) or on campus in Rockville. Check website or call 240-567-5188 or 240-549-2691 for more information.

Discussing Issues in Depth
Read, analyze and discuss current cultural and social issues while building vocabulary. Learn how to express and support your opinion, to agree and disagree with opinions of others respectfully in English. This course will meet over Zoom. TWA

Course: ESL219 40 Hours
$370 + $70 fee = $440; NMR add $225
CRN#: 24713 20 Sessions  T R 9/14-11/18 7-9 p.m.

TOEFL Preparation
Prepare to take the TOEFL (Test of English as a Foreign Language). Practice TOEFL tests, become familiar with the format of the TOEFL iBT, and learn test-taking strategies specifically for the TOEFL. This is an online distance learning class. TWA

Course: ESL215 60 Hours
$520 + $90 fee = $610; NMR add $300
Online: Distance Learning
CRN#: 24712 9/16-12/15 Online 24/7

We have three types of classes this fall! Check website for more information about classes.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Face-to-Face classes meet on campus on specific days and at specific times. If health conditions change, they may transition to Structured Remote.

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students’ learning with lessons, activities, and feedback through a Blackboard course site.
Animal Reiki I
This course will benefit you if you are new to Reiki or an experienced practitioner interested in learning more about working with animals. You will be introduced to Reiki, the Japanese healing system and the history of its founders. You will learn to perform Reiki sessions on animals with a focus on healing and balancing. TWA
Course: PET010  10 Hours
$75 + $150 fee = $225; NMR add $140
Rockville Campus
CRN#: 25028  5 Sessions  M W
9/20-10/4  6:30-8:30 p.m.

Animal Reiki II
This course is designed to teach you about the healing methods of Level II Reiki, how distance healing works across space and time, and how Reiki can be complemented with other alternative healing techniques. Each successful student will receive a second-level attunement/Animal Reiki Level II Certificate and skills to practice Level II Reiki with animals. Prerequisite: Animal Reiki Level I. TWA
Course: PET011  10 Hours
$75 + $150 fee = $225; NMR add $140
Rockville Campus
CRN#: 25029  5 Sessions  M W
10/6-10/20  6:30-8:30 p.m.

Animal Reiki III
This course is designed to teach students advanced methods of using Reiki energy healing with animals, a continuation of the two previous Animal Reiki courses. You will learn healing after surgery or trauma, energy work for animals that have been abandoned, energy work for animals with emotional and behavioral problems, and also techniques for balancing one's own energy and how to pass Reiki healing ability to others. Prerequisites: Reiki I and II. TWA
Course: PET018  10 Hours
$75 + $150 fee = $225; NMR add $140
Rockville Campus
CRN#: 25030  5 Sessions  M W
10/25-11/8  6:30-8:30 p.m.

Emergency Preparedness for Pets-Are You Ready?
Pets are family too. Do you have a plan for your pet in an emergency? Including pets in the emergency plan helps your family’s ability to better respond to an emergency. In this course, you will learn how to make an emergency plan for your pet, how to prepare a shelter for your pet, and how to prepare a disaster kit for your pet in case of an emergency. TWA
Course: PET025  5 Hours
$45 + $35 fee = $80; NMR add $50
Rockville Campus
CRN#: 25032  2 Sessions  M W
10/25-10/27  6:30-9 p.m.
CRN#: 25031  2 Sessions  T R
12/7-12/9  6:30-9 p.m.

Pet First Aid and CPR
Learn how to respond to health emergencies and provide basic First Aid and CPR to cats and dogs. You will learn the basic pet owner responsibilities, administering medication, breathing, cardiac emergencies, and treating basic wounds. TWA
Course: PET008  5 Hours
$40 + $45 fee = $85; NMR add $50
Rockville Campus
CRN#: 25034  2 Sessions  S
10/9-10/16  10 a.m.-12:30 p.m.

GREAT NEWS!
As Covid–19 conditions continue to improve, we will continue to transition some classes back to campus!
Please check our website often for up-to-date course locations and for additional courses added to our fall schedule.
www.montgomerycollege.edu/ wdce

Veterinary Assistant Training

Veterinary Assistant Training I: Outpatient Care
This initial course consists of 30 classroom hours and 8 clinical hours. Topics include: an overview of the veterinary profession, office procedures, client relations, biology, and exam room procedures. Prerequisite: Successful Completion of Assessment Exam TWA
Course: VET002  38 Hours
$150 + $266 fee = $416; NMR add $225
Rockville Campus
CRN#: 25111  10 Sessions  F
9/10-11/12  12:30-3:30 p.m.
CRN#: 25112  10 Sessions  F
9/10-11/12  6:30-9:30 p.m.

Veterinary Assistant Training II: Diagnostic & Pharmacy
This course is designed to provide veterinary assistants and people starting entry-level careers with an overview of laboratory procedures, drug therapy, and radiology procedures. Topics will include: types of laboratory tests, microscope, drugs, and radiology. Prerequisite: Veterinary Assistant Training I. TWA
Course: VET003  27 Hours
$150 + $266 fee = $416; NMR add $225
Rockville Campus
CRN#: 25113  9 Sessions  F
12/3-2/11  12:30-3:30 p.m.
No class 12/24, 12/31
CRN#: 25114  9 Sessions  F
12/3-2/11  6:30-9:30 p.m.
No class 12/24, 12/31
Art Collecting  NEW
Discover the world of art collecting and become a valuable member of the art community. Collectors are vital to the art world: their work sustains artists, galleries, and museums. Learn to be a savvy collector, whether you’re buying from coffee shops or Chelsea galleries. Explore how the art market works and methods of buying art. Navigate interactions with galleries and learn to develop relationships with individual artists. Gain insight from experts in the field with guest speakers, including private collectors, gallerists, curators, and artists. Develop clear goals for your art collection, covering style, medium, and provenance of the art you plan to collect. Learn responsible management techniques, including record keeping and basic conservation practices. By the end of this class, you’ll be ready to build your own powerful collection of art! Open to students of all levels. TWA

Course: ADS552  12 Hours $100 + $65 fee = $165; NMR add $120
Online: Structured Remote
CRN#: 24543  5 Sessions  R 10/28-12/2  7-9:30 p.m.
No class 11/25

Google Drive for Artists
Discover the power of Google Drive for managing images and files across devices. Whether you create on canvas or the computer, much of your professional life happens online. Learn to use Google Drive to quickly sync files between computers, view images on a tablet or phone, or quickly send work to clients, galleries, and open calls. Explore Drive’s built-in apps, including Docs, Sheets, Slides, and Forms. Use them to create an online portfolio, publish files as webpages, and create surveys and registration forms. Open to students of all levels. TWA

Course: ADS548  15 Hours $120 + $75 fee = $195; NMR add $120
Online: Structured Remote
CRN#: 24554  5 Sessions  R 10/21-11/18  7-8:30 p.m.
Class meetings are supplemented by an hour and a half of self-paced content each week.

More on-campus classes are on the way!
We plan to add more face-to-face arts classes for fall, with a final on-campus schedule available July 26. Check out our up-to-date offerings at montgomerycollege.edu/communityarts.

Welcome to our community of artists! Join us for affordable visual & performing arts classes taught online and in-person. Professional artists teach all classes. See our performing arts listings on page 66.

We do not anticipate Montgomery College to fully reopen this fall, so we are running a majority of our classes remotely. We plan to add more on-campus classes than are listed here, with a final on-campus schedule available July 26. See our website for updated offerings.

Website: montgomerycollege.edu/communityarts
Email: communityarts@montgomerycollege.edu
Phone: 240-676-1567
Join our email list: montgomerycollege.edu/community-arts/join.
Art + Design

Marketing for Artists & Makers
Learn the marketing skills you need to get your work out there. The most successful artists aren’t necessarily the best, they’re the most visible! Discover the tools of art marketing in both the digital and non-digital realm. Build a personal brand and internet presence, including an artist website. Create a clear marketing plan with achievable goals, and learn to build and maintain the relationships you need to achieve those goals. Open to students of all levels. TWA

Course: ADS544  25 Hours
$185 + $125 fee = $310; NMR add $160

Online: Structured Remote
CRN#: 24547  10 Sessions  M
9/13-11/15  7-8:30 p.m.
Class meetings are supplemented by an hour of self-paced content each week.

Photographing Artwork  NEW
Learn to capture professional-quality photographs of your artwork. Quality images of artwork are vital to any artist’s career, and are needed for applications to shows, grants, residencies, and for general marketing. A good art photographer can also make a side income doing work for others. Learn camera settings you can use in any camera (including smartphones) to improve images of flat and 3D artwork. Explore the proper equipment and techniques for lighting artwork, and how to get great shots even without the right equipment. Learn basic image editing and how to assess image quality. By the end of this course, you’ll be able to create photographs that show off the true quality of your art. Open to students of all levels. TWA

Course: ADS558  9 Hours
$65 + $55 fee = $120; NMR add $120
Takoma Park/Silver Spring Campus
CRN#: 25149  3 Sessions  T
10/12-10/26  6:30-9:30 p.m.

Survey of African Art  Co-L
Discover the art and culture of major African regions. This course emphasizes architecture, sculpture, painting, crafts, and performance. Explore cross-cultural and outside influences, religion, philosophy, and everyday life as they relate to the art of various African peoples. TWA

Course: ART013  37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Distance Learning
CRN#: 24625  10/27-12/19  Online 24/7

Survey of Asian Art  Co-L
Discover the art and culture of China, Japan, India, and Southeast Asia. Explore architecture, ceramics, painting, printmaking, and sculpture. Learn about cross-cultural influences, religion, and philosophy as they relate to the art of Asian cultures. TWA

Course: ART014  37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Distance Learning
CRN#: 24626  8/30-10/18  Online 24/7

The Art of Looking Workshop
Discover a fresh, personal, and interactive connection to a work of art. Learn the techniques of Exercises for the Quiet Eye, a method of interacting with art taught in museums and colleges across the country. Engage with art through the senses, the intellect, and emotion in rich, complex, and rewarding ways. Step outside your preconceived notions to embrace the unknown and seek the transcendent moment in art viewing. Open to students of all levels; no prior experience required.

Course: ADS486  3 Hours
$22 + $18 fee = $40; NMR add $30
Online: Structured Remote
CRN#: 24508  2 Sessions  S
11/6-11/13  10:30 a.m.-12 p.m.

Writing About Art
Writing about art is the basis for museum labels, art criticism, philosophy, poetry, and prose, shaping the way we perceive artwork. Gain a foundation in art writing for a variety of audiences and purposes, honing your ability to communicate your unique perceptions. Improve your observational skills while deepening your appreciation of the visual world. Open to students of all levels. TWA

Course: ADS510  15 Hours
$120 + $75 fee = $195; NMR add $120
Online: Structured Remote
CRN#: 24513  10 Sessions  S
9/18-11/20  10-11:30 a.m.

Writing an Artist Statement  NEW
Create clear, concise artist statements that accurately describe your work. An artist statement provides a window into your mental process, a way to express how you hope viewers interpret your artwork. Explore the purpose of artist statements, and how you write statements differently for different uses. Compose short- and long-form statements that faithfully and compellingly describe your work, and revise them based on context. Participate in group critiques to analyze and refine statements. Open to all levels. Having your own existing artwork is recommended, but not necessary. TWA

Course: ADS555  8 Hours
$60 + $45 fee = $105; NMR add $120
Online: Structured Remote
CRN#: 24825  4 Sessions  T
11/2-11/23  6:30-8:30 p.m.

Dive Deep with Co-listed Classes
Co-listed classes  Co-L combine credit and non-credit students in one classroom. Because they run longer, you’ll go into more depth on the subject matter. Join us for classes like:

- Color Theory and Application
- Concept & Story for Media Content
- Crafts
- Digital Photography for Fine Arts
- Digital Tools for the Visual Arts
- Drawing I
- Intro to New Media
- Painting I & II
- Survey of African Art
- Survey of Asian Art
- Video Editing
- Woodcut: Global Printmaking

Supply lists will be provided the first day of class unless otherwise noted in the course description. Instructors will direct you to appropriate places to purchase.
Crafts

Collage & Assemblage
Explore collage, the combination of different and surprising materials into an artistic composition. Learn the history of both collage and assemblage, and put it into practice by constructing artwork built on layers of form, color, and design. Incorporate found objects, texts, images, and other unexpected objects into your art. Find inspiration by learning about the work of artists like Picasso, Gretchen Green, Joseph Cornell, Romare Bearden, and others. TWA

Course: ADS517 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24519 10 Sessions  R
9/16-11/18 6-7:30 p.m.
Class meetings are supplemented by an hour of self-paced content each week.

Crafts Co-L
Explore crafts such as metalry, weaving, enameling, ceramics, and textile design (see section notes for the topic of each class). Learn the fundamental techniques and uses of various materials, with an emphasis on design and craftsmanship. TWA

Course: ART044 75 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24647 21 Sessions  M W F
8/30-10/18 9 a.m.-12:35 p.m.
No class 9/6
Topic: Book arts, relief printmaking, and fabric dyeing

Paper Crafts
Create paper crafts projects that build upon one another into creative expressions of 2-D and 3-D design. Discover cut-paper traditions from a variety of cultures. Explore processes such as mixed media collage, pop-up cards, papel picado banners, origami, paper lanterns and lamps, and hanging sculptures and mobiles. Students may also select individual paper projects to create as we share our ideas and sources of inspiration. Open to students of all levels. TWA

Course: ADS433 25 Hours
$185 + $125 fee = $310; NMR add $160
Takoma Park/Silver Spring Campus
CRN#: 24504 10 Sessions  W
9/15-11/17 1-3:30 p.m.

Drawing

Children's Book Illustration
Have you ever wondered what it takes to illustrate a children's book? In this course, students learn about visual storytelling, the layout and design of children's books, and the process of conceptualizing a picture book from start to finish. Students will choose a story to work with, create a storyboard, and work on a book dummy. We will look at examples, discuss composition, drawing and painting methods, and how to pitch to publishers or self-publish. Note: though you will be drawing, this is not a drawing class. The focus is on illustrating a story, as opposed to drawing an illustration. TWA

Course: ADS449 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24505 10 Sessions  S
9/18-11/20 3-5:30 p.m.

Drawing Comics
Discover the basics of visual storytelling frame-by-frame! Whether your interest is in slice-of-life stories or super hero epics, you'll learn to build your own narrative style. Take on everything from drawing backgrounds and environments to illustrating action to writing dialogue and narration. Bring a sketchbook and your favorite drawing tools to the first class, and get ready for lots of drawing! Open to students of all skill levels; no prior experience required. TWA

Course: ADS509 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24512 10 Sessions  W
9/15-11/17 7-8 p.m.
Class meetings are supplemented by an hour and a half of self-paced content each week.

Paper Crafts
Create paper crafts projects that build upon one another into creative expressions of 2-D and 3-D design. Discover cut-paper traditions from a variety of cultures. Explore processes such as mixed media collage, pop-up cards, papel picado banners, origami, paper lanterns and lamps, and hanging sculptures and mobiles. Students may also select individual paper projects to create as we share our ideas and sources of inspiration. Open to students of all levels. TWA

Course: ADS433 25 Hours
$185 + $125 fee = $310; NMR add $160
Takoma Park/Silver Spring Campus
CRN#: 24504 10 Sessions  W
9/15-11/17 1-3:30 p.m.

Drawing

Children's Book Illustration
Have you ever wondered what it takes to illustrate a children's book? In this course, students learn about visual storytelling, the layout and design of children's books, and the process of conceptualizing a picture book from start to finish. Students will choose a story to work with, create a storyboard, and work on a book dummy. We will look at examples, discuss composition, drawing and painting methods, and how to pitch to publishers or self-publish. Note: though you will be drawing, this is not a drawing class. The focus is on illustrating a story, as opposed to drawing an illustration. TWA

Course: ADS449 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24505 10 Sessions  S
9/18-11/20 3-5:30 p.m.
Drawing: Intermediate
Have you taken an introductory drawing class but want to further develop your drawing skills? This course picks up on the techniques introduced in Introduction to Drawing and provides further analysis and exploration of drawing skills, techniques, and concepts. Emphasis is on more complex problem solving in the visual interpretation of three-dimensional forms. You will use a variety of black-and-white and color drawing media. Bring a sketchbook, charcoal, and pencils to the first class. Prerequisite: ADS039/ADS504 Intro to Drawing or equivalent experience. TWA
Course: ADS418 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24503 10 Sessions W
9/17-11/19 6:15-10:55 p.m.
Class meetings are supplemented by an hour and 45 minutes of self-paced content each week.

Drawing: Introduction
Learn fundamental drawing skills such as gesture, proportion, composition, cross contour, line, and perspective. Working from direct observation with still life, you will learn to translate three-dimensional space to a two-dimensional image. Explore various techniques, including graphite, pens, and ink. No prior drawing experience necessary. TWA
Course: ADS504 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24510 10 Sessions M
9/13-11/15 7-9:30 p.m.
CRN#: 24511 10 Sessions W
9/15-11/17 12:10 p.m.
Class meetings are supplemented by an hour of self-paced content each week.

Study one-on-one with our talented faculty
Take private art lessons in any subject, with a faculty member of your choice!
See Private Art & Design Tutoring (ADS543) on page 15 for details.

Film & Video Arts

Adobe After Effects: Motion Graphics Basics
Integrate Adobe After Effects into your digital video editing toolkit. Learn to navigate the interface, explore layering in Compositions, and learn special effects like tracking and blurring. Please bring a 500GB+ USB3.0 external hard drive, headphones with a 3.5 mm jack, and your MyMC login to the first class. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. Prerequisite: ADS391/ADS519 Video Editing Part I or basic knowledge of Adobe Premiere Pro CC. TWA
Course: ADS520 15 Hours
$120 + $75 fee = $195; NMR add $120
Online: Structured Remote
CRN#: 24521 5 Sessions W
10/20-11/17 6-7:15 p.m.
Class meetings are supplemented by an hour and 45 minutes of self-paced content each week.

Adobe Premiere Pro: Video Editing Basics
Use Adobe Premiere Pro CC to edit digital videos for artistic, commercial, educational, and personal use. Learn basic editing techniques, use of the title tool, layering videos, mixing sound, moving clips, and exporting your finished product. Please bring a 500GB+ USB3.0 external hard drive, headphones with a 3.5 mm jack, and your MyMC login to the first class. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA
Course: ADS519 15 Hours
$120 + $75 fee = $195; NMR add $120
Online: Structured Remote
CRN#: 24520 5 Sessions W
9/15-10/13 6-7:15 p.m.
Class meetings are supplemented by an hour and 45 minutes of self-paced content each week.

Concept & Story for Media Content Co-L
Create engaging narratives for use in media applications. Starting with concept development, learn the process of building compelling short-form stories for web, TV, and radio. Explore how narrative structure, pacing, and storytelling methods can pull the viewer in and make them want more. Engage in editing for content, clarity, and power to create finished narrative works. Open to students of all levels. TWA
Course: ART081 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24830 14 Sessions T R
8/31-10/14 11 a.m.-1:45 p.m.

Video Editing Co-L
Develop your professional video editing skills and storytelling ability. Explore the process of real-world video production, including project management strategies and collaboration. Use Adobe Premiere and DaVinci Resolve non-linear video editing software to create finished video works for personal, commercial, and artistic uses. Practice the art of storytelling, focusing on design, pacing, and creativity. Investigate genres including commercials, films, music videos, and television shows to identify how editing techniques affect story and message. Engage in class video screenings and feedback sessions. Open to students of all levels. TWA
Course: ART054 62.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24648 14 Sessions M W
8/30-10/18 6:15-10:55 p.m.
No class 9/6

Become a Digital Arts Pro with Adobe Creative Cloud

Free Adobe CC access for students!
Adobe Creative Cloud: Introduction ................ page 13
Adobe Illustrator: Digital Graphics ............. page 13
Adobe Photoshop: Imaging Basics; .......... page 13
Adobe Lightroom: Photo Editing ............... page 15
Adobe Premiere Pro: Video Editing Basics ........................................ page 12
Adobe After Effects: Motion Graphics Basics ................................ page 12
Digital Tools for the Visual Arts ............... page 13
Graphic Design & Digital Arts

3D Modeling with Rhino NEW
Add digital fabrication to your art toolkit! Digital fabrication is one of the fastest growing areas of art, with unlimited design potential and output media running from plastic to gold. Use Rhino 3D design software to create unique elements for use in sculpture, jewelry, assemblages, and more. Create single-piece 3D forms for 3D printing and multi-piece constructs to be laser cut. Explore professional output methods to create accurate files for 3D printing and laser cutting. Rhino is available as a free three-month trial. Open for 3D printing and laser cutting. Rhino is output methods to create accurate files to be laser cut. Explore professional output methods to create accurate files for 3D printing and multi-piece constructs and more. Create single-piece 3D forms for 3D printing and multi-piece constructs to be laser cut. Explore professional output methods to create accurate files for 3D printing and laser cutting. Rhino is available as a free three-month trial. Open to beginners and students with some 3D modeling experience. TWA

Course: ADS556 35 Hours
$210 + $140 fee = $350; NMR add $160
Online: Structured Remote
CRN#: 24826 7 Sessions S 9/4-10/16 1-6 p.m.

Adobe Creative Cloud: Introduction
Learn to design like a professional with Adobe Creative Cloud! Edit photographs and images in Photoshop, create graphics in Illustrator, and put it all together in the page layout app InDesign. Discover how to combine these professional programs in a workflow that meets your creative needs. No prior knowledge of computer applications is required to take this course. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS524 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Distance Learning
CRN#: 24524 9/13-11/20 Online 24/7

Adobe Illustrator: Digital Graphics
Adobe Illustrator CC is a vector graphics program that artists and designers use to create sophisticated illustrations and type effects. It’s a fun and intuitive drawing program that’s much easier to use than Photoshop for anything line- and shape-based. Start by drawing and manipulating simple shapes, and move on to layered compositions that can be used to create logos, illustrations, and web graphics. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS526 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24534 10 Sessions T 9/14-11/16 7-8 p.m.
Class meetings are supplemented by an hour and a half of self-paced content each week.

Adobe Photoshop: Imaging Basics
Discover Photoshop, the industry standard for image editing! Photoshop is one of the most feature-packed digital tools out there, with the capacity to create everything from animated gifs to 3D images. Start your Photoshop journey with the basics, learning different types of image editing and exploring the tools that give you ultimate control over your digital artwork. Experiment with retouching and altering existing images and creating your own! Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS525 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24533 8 Sessions M 9/13-11/1 6:30-9:30 p.m.

Digital Tools for the Visual Arts Co-L
Use Adobe Photoshop, Illustrator, InDesign, and Premiere Pro to create visual art and graphic design work. Explore the social, cultural, and ethical application of these tools. In addition to learning the software, practice basic digital design principles and engage in collaborative processes utilized in the visual arts. Take advantage of a creative, instructional, and analytical working environment to create a meaningful visual response to the world(s) you live in. Examine your work within the broad context of contemporary art, new media art, and mediated culture. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. Open to students of all levels. TWA

Course: ART057 75 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24649 14 Sessions S 9/11-12/18 9 a.m.-3:40 p.m.
No class 11/27

New Media: Introduction Co-L
Discover the technical and marketing power of emerging social media platforms. Learn to become effective co-creators of social media content while working in a multimedia environment. Produce projects that include sound and video. Open to students of all levels. TWA

Course: ART072 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24653 8 Sessions T 8/31-10/18 9-11:45 a.m.
Class meetings are supplemented by two hours and 15 minutes of self-paced content each week.

More on-campus classes are on the way!
We plan to add more face-to-face arts classes for fall, with a final on-campus schedule available July 26. Check out our up-to-date offerings at montgomerycollege.edu/communityarts.

Read up on our stellar faculty!
In the new Faculty Directory at montgomerycollege.edu/communityarts.

www.montgomerycollege.edu/wdce | 13
Painting

Acrylic Painting: Introduction
Explore the amazing medium of acrylic paints! Acrylic is the dominant painting medium of the 20th century, used by artists like Rothko, Warhol, and Hockney. It’s also non-toxic and cleans up with water! Learn how to use a wide variety of acrylic products, including paint, gels, medium, and grounds. Practice mixing clean colors, controlling drying time, and creating glazes and textures. This course is designed for new artists and those who have never explored acrylics in depth. TWA

Course: ADS529 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24535 10 Sessions  F
9/17-11/19 1-3 p.m.
Class meetings are supplemented by a half hour of self-paced content each week.

Aqueous Media and Collage
Create collages using aqueous media (watercolor) as a unifying tool. Learn to think in mixed media and use simple design principles to create complex, unified artwork. Conceptualize and assemble compositions related to mythology, symbolism, fantasy, personal iconography, whimsical, and/or spiritual themes. There is no limit on the combined use of aqueous media: we will incorporate found objects, pen and ink, magazine clippings, colored and watercolor pencils; acrylic paints, pastel, pencil, and discarded paintings. Open to students of all levels. TWA

Course: ADS468 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24506 10 Sessions  W
9/15-11/17 9:30-11 a.m.
Class meetings are supplemented by an hour of self-paced content each week.

Chinese Brush Painting: Intermediate NEW
Continue your study of Chinese painting with modern techniques and next-level brushwork. Build on beginner skills to create more complex, technically challenging works. Explore creative techniques like Po-Mo (ink washes), wrinkling paper, rubbing, and more. Learn to combine traditional and modern approaches to create unique and dynamic artwork. Each semester will focus on a set of traditional themes, with the option for students to invent their own subject matter. Prerequisite: ADS553 Chinese Brush Painting: Introduction or similar experience. TWA

Course: ADS554 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24799 10 Sessions  M
9/13-11/15 10 a.m.-12:30 p.m.
Subjects include: Lotus with waterbirds, fruit trees with birds, animals, and fall landscapes

Oil Painting: Independent Studio
From trompe l’oeil techniques to abstract expressionism, develop your own painting style. You will primarily work on paintings and subjects of your own choosing. There will be a limited number of group studies intended to enhance the participant’s own direction. Bring your oil painting supplies, including canvas of your choice and your painting concept, to the first class. Prerequisite: At least two semesters of oil painting studies. TWA

Course: ADS530 25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24536 10 Sessions  S
9/18-11/20 9:30 a.m.-12 p.m.
Classes are organized into one-on-one meetings with the student and instructor during the class period for most sessions.

Painting I Co-L
In this introductory studio course, you’ll create representational, abstract, and non-objective paintings and develop technical skills such as the ability to size and prime canvas. Demonstrations, lectures, and class critiques will be employed. TWA

Course: ART025 75 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24643 31 Sessions  M W
8/30-12/15 1-3:40 p.m.
No class 9/6, 11/24

Painting II Co-L
A continuation of Painting I, with an emphasis on solutions to advanced problems related to the creation of representational, abstract, and non-objective paintings. Develop technical skills in various media. Demonstrations, lectures, and class critiques will be employed. TWA

Course: ART026 75 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24642 30 Sessions  M W
8/30-12/15 1-3:40 p.m.
No class 9/6, 11/24
Private Art & Design Tutoring
Get personal attention from one of our many talented art instructors! This time you call the shots: what projects you want to work on, skills you want to learn, and even who you want to work with. Tutoring is available in drawing, painting, graphic design, digital arts, illustration, photography, film & video arts, printmaking, crafts, and more! Contact us at communityarts@montgomerycollege.edu and let us know what you want to study and/or who you would like to work with. Open to students of all levels. TWA

Course: ADS543  10 Hours
$140 + $550 fee = $690; NMR add $300
Online: Structured Remote
CRN#: 24546  10 Sessions
9/13-11/20
Students will work with their instructor to determine a schedule.

Watercolor: Intermediate
Learn watercolor painting as a process that begins with design, composition, and thoughtful color selection, and ends with a series of finished paintings that reveal personal stylistic expression. You will select subject matter of individual interest and develop personal style through the process of creative expression. Bring to the first class: 1 full sheet (22 x 30) of 140 lb or 300 lb cold pressed watercolor paper; scraps of paper for sampling color; a palette; tubes of watercolor paint; brushes; and a container for water. Prerequisite: ADS350/ADS531 Beginning Watercolor or equivalent experience. TWA

Course: ADS532  25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24540  10 Sessions
W
9/15-11/17  1-2:30 p.m.
Class meetings are supplemented by an hour of self-paced content each week.

Watercolor: Introduction
Discover the rich and delicate medium of watercolor painting! Watercolor came of age in the Renaissance, and has been in constant use ever since. Continue in the tradition of artists like Georgia O’Keeffe, Andrew Wyeth, Paul Klee, and William Blake. Learn the the balance of control and freedom in creating watercolor paintings. Explore color mixing and application, layering, washes, and textures, and their part in creating an effective composition. Subject matter includes still life, landscape, and portrait painting. Bring tubes of red, blue, and yellow watercolor paint, a one-inch flat watercolor brush, and a jar for water to the first class. TWA

Course: ADS531  25 Hours
$185 + $125 fee = $310; NMR add $160
Online: Structured Remote
CRN#: 24537  10 Sessions
M
9/13-11/15  1-3 p.m.
Class meetings are supplemented by a half hour of self-paced content each week.

Course: ADS538  10 Sessions
S
9/18-11/20  9:30-11:30 a.m.
Class meetings are supplemented by a half hour of self-paced content each week.

Photography
Adobe Lightroom: Photo Editing
Explore Lightroom, Adobe's powerful photo editing and management tool! Learn to handle your photos like the pros, from importing and labeling through editing to output. Harness the power of metadata for searching and organizing your photos. Discover lossless editing for rich, clear photographs and image manipulation. Learn to work with jpegs and with RAW images, the industry standard for photography. Complete a project by outputting your images for books, slideshows, prints, or the web. Please bring a flash drive of photographs to the first class. Open to students of all levels. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. Open to students of all levels. TWA

Course: ART080  75 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24831  31 Sessions
T R
8/31-12/16  9-11:40 a.m.
No class 11/25

Digital Photography, Introduction
Co-L
Discover the tools and skills needed for a career in commercial photography. Learn to manage exposure, composition, depth of field, and more to get great shots right out of the camera. Edit photographs to correct problems, alter images, and add punch. Explore print production for black-and-white and color photographs. Practice studio techniques that include portrait lighting and still life photography. Finish the class by creating a photographic portfolio. No prior photography experience is required. TWA

Course: ART059  66 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Distance Learning
CRN#: 24650
10/27-12/19  Online 24/7

Digital Photography for Fine Arts I
Co-L
Explore digital photography as a means of expression, and the creative tools at the photographer’s disposal. Beginning with traditional photographic and art concepts, engage with the photographic medium as a fine art. Develop an effective workflow for reliable image management and consistent results. Create powerful photographs by harnessing composition techniques, color theory, and the essentials of camera work. Learn to manipulate images using Adobe Photoshop and Lightroom. Build a series of projects using in-camera techniques and editing software to create artistic images. Students must provide their own digital camera. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. Open to students of all levels. TWA

Course: ADS542  15 Hours
$120 + $75 fee = $195; NMR add $120
Online: Structured Remote
CRN#: 24544  5 Sessions
R
9/16-10/14  9:30 a.m.-12:30 p.m.
CRN#: 24545  5 Sessions
S
10/23-11/20  9:30 a.m.-12:30 p.m.

# Community Arts is on Facebook!
Keep up with events, new course offerings, registration information, and more.
www.facebook.com/communityartsatmontgomerycollege

Find us on Facebook

www.montgomerycollege.edu/wdce | 15
Art + Design offerings:

**Art Collecting:** Learn to be a savvy collector and a valuable member of the arts community. Leave class ready to build your own powerful collection. ................................................................. pg. 9

**Chinese Brush Painting: Intermediate:** Continue your study of Chinese painting with modern techniques and next-level brushwork........pg. 14

**Writing an Artist Statement:** Create clear, concise artist statements that accurately describe your work................................. pg. 10

**3D Modeling With Rhino:** Add digital fabrication to your art toolkit! Use Rhino 3D design software to create unique elements for use in sculpture, jewelry, assemblages, and more................................. pg. 13

**Getting Your Artwork Exhibited:** Get an edge in exhibiting your artwork by learning the secrets of a successful art show application. Apply for an exhibition in class.................................................................pg. 9

**Photographing Artwork:** Learn to capture professional-quality photographs of your artwork to use for applications, grants, residencies, and general marketing. ................................. pg. 10
Advanced Gene Editing with CRISPR
Advanced three-day workshop designed for researchers with entry level experience with CRISPR/Cas9 technology. TWA

Course: BIO002 21 Hours
$100 + $795 fee = $895; NMR add $10

Germantown Campus  
CRN#: 24422 3 Sessions  W R F 9/29-10/1 9 a.m.-5 p.m.

CRN#: 24429 3 Sessions  W R F 12/8-12/10 9 a.m.-5 p.m.

Antibody Validation and Characterization
Two-day instructional course on characterizing antibodies. TWA

Course: BIO004 14 Hours
$70 + $625 fee = $695; NMR add $10

Germantown Campus  
CRN#: 24430 2 Sessions  M T 12/6-12/7 9 a.m.-5 p.m.

Bio-Trac FACS
This Bio-Trac workshop is a hands-on intense workshop in the use of flow cytometry and cell sorting in modern molecular biology research and development. TWA

Course: BIO005 28 Hours
$100 + $895 fee = $995; NMR add $10

Germantown Campus  
CRN#: 24428 4 Sessions  T W R F 11/30-12/3 9 a.m.-5 p.m.

Bio-Trac Gene Editing with CRISPR
Gene engineering provides the ability to manipulate gene expression in a desired cell type. In order to realize the full potential of stem cells, the development of tools to modify targeted genes is paramount. This course will provide an overview of the CRISPR engineering platform. The first part of the course will cover the general principles of the CRISPR technology including design and assembly along with the platforms available and different costs associated with each of them. The second part of the course will transition into different applications including engineering in mice, disease modeling, generating iPSC reporter lines, and high throughput approaches. We will also consider sequencing and quality control considerations for these technologies. TWA

Course: BIO006 21 Hours
$100 + $795 fee = $895; NMR add $10

Germantown Campus  
CRN#: 24425 3 Sessions  W R F 11/3-11/5 9 a.m.-5 p.m.

Exosomes: Principles, Methods and Applications
This two day hands-on training workshop is ideal for research and translational biology scientists who are looking for a balanced theoretical vs. hands-on introduction to isolation, quantitation, analysis and engineering of exosomes. Topics include: Exosome Isolation; Exosome quantitation; cDNA Library Generation; and Exosome Biomarker Discovery. TWA

Course: BIO009 28 Hours
$100 + $895 fee = $995; NMR add $10

Germantown Campus  
CRN#: 24424 4 Sessions  T W R F 10/26-10/29 9 a.m.-5 p.m.

Exosome: Principles, Methods and Applications
This two day hands-on training workshop is ideal for research and translational biology scientists who are looking for a balanced theoretical vs. hands-on introduction to isolation, quantitation, analysis and engineering of exosomes. Topics include: Exosome Isolation; Exosome quantitation; cDNA Library Generation; and Exosome Biomarker Discovery. TWA

Course: BIO006 21 Hours
$100 + $795 fee = $895; NMR add $10

Germantown Campus  
CRN#: 24425 3 Sessions  W R F 11/3-11/5 9 a.m.-5 p.m.

Exosome: Principles, Methods and Applications
This two day hands-on training workshop is ideal for research and translational biology scientists who are looking for a balanced theoretical vs. hands-on introduction to isolation, quantitation, analysis and engineering of exosomes. Topics include: Exosome Isolation; Exosome quantitation; cDNA Library Generation; and Exosome Biomarker Discovery. TWA

Course: BIO009 28 Hours
$100 + $895 fee = $995; NMR add $10

Germantown Campus  
CRN#: 24424 4 Sessions  T W R F 10/26-10/29 9 a.m.-5 p.m.

Bio-Trac® Training Programs are hands-on training workshops, designed for research scientists, which focus on the latest relevant techniques that are necessary for laboratory research. Open to the scientific community, all workshops are team taught by experts, active researchers from prestigious institutions such as the NIH, FDA, USDA, Georgetown University, and Johns Hopkins as well as experts from private industry.

https://mcblogs.montgomerycollege.edu/atmc/montgomery-colleges-bio-trac-program-where-scientists-come-for-hands-on-training/
Construction Field Operations [Co-L]

Construction Field Operations introduces field management procedures from the project superintendent’s perspective. Topics include jobsite analysis and planning, equipment utilization, labor and material coordination, field records and documentation, field scheduling, safety program and methods, and production efficiency and improvement. The course includes site visits and observations to supplement class discussions. TWA

Course: TTG494 50 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20

Online: Structured Remote
CRN#: 24568 15 Sessions R
9/2-12/16 6-9:40 p.m.
CRN#: 24570 28 Sessions M T W R
10/27-12/16 10 a.m.-12:05 p.m.

Construction Management [Co-L]

The Construction Management course includes a comprehensive overview of the elements of construction project management. Emphasis is placed on the business processes and management techniques companies use to manage and control construction projects. Topics include an overview of the construction and design industries, different types of company organizations, construction documents and contracts, project delivery methods, responsibilities of the construction manager, project chronology, estimating/bidding and procurement procedures, cost and time control strategies, and project administration. A general understanding of construction and architecture is required to take this course. TWA

Course: TTG495 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20

Hybrid: (DL and SR)
CRN#: 24580 6 Sessions W
8/30-10/18 6-8:40 p.m. (SR) with DL 24/7
CRN#: 24589 15 Sessions R
9/2-12/16 6-9:30 p.m.
Construction Surveying  
This course introduces typical surveying and layout methods, including the use of mathematics and formulas required to perform layout functions. Using surveying and layout instruments, attendees are able to establish and measure lines, elevations, angles, building layout, and basic grading layout. Laboratory exercises focus on fieldwork and use of surveying equipment. A basic knowledge of construction is required. Basic knowledge of trigonometry is recommended. TWA
Course: TTG496  
Online: Structured Remote
CRN#: 25057  
No class 10/19
No class 11/24
9/6-12/15
CRN#: 25056  
8/30-12/13
12:30-2:20 p.m.
No class 9/6, 11/24

Building and Construction

AC / Heat Pump Systems  
An advanced HVAC course emphasizing on the operation, installation, servicing, and troubleshooting of cooling-only and heat pump systems. Topics include installation and service procedures, tools, equipment, systems and subsystems, and cooling principles. Students are expected to have completed Fundamentals of Refrigeration and HVAC Electricity, or have equivalent knowledge and experience. TWA
Course: TTG384  
Online: Structured Remote
CRN#: 25056  
8/31-12/14
5:10-10:15 p.m.
No class 10/19, 11/25

Building Trades Blueprint Reading  
Focus on reading and interpreting working construction drawings and making practical applications in the building trades, primarily in carpentry, electrical, plumbing, and HVAC/R. Topics include drawing types; symbols and terminology; interpreting scale and dimensioning; floor plans; and mechanical, elevation, and detail drawings. TWA
Course: TTG008  
Online: Structured Remote
CRN#: 25045  
9/1-12/15
6-8:40 p.m.
No class 11/24
CRN#: 25046  
10/25-12/1
9-11:40 a.m.
No class 11/24, 11/25, 11/26

Fundamentals of Carpentry  
An introduction to the framing and carpentry trade. Topics include material selection and estimating; basic calculations; tools; print reading; layout; and floor, wall, and ceiling framing. TWA
Course: TTG477  
Online: Structured Remote
CRN#: 25057  
8/31-12/14
5:10-10:15 p.m.
No class 10/19
CRN#: 25058  
9/1-12/15
5:10-10:15 p.m.
No class 11/24

Fundamentals of Electrical Wiring  
An introduction to electrical wiring and the electrical trade. Topics include material identification and selection, tools, electrical theory, switch and receptacle wiring, electrical plans reading, and electrical safety. TWA
Course: TTG478  
Online: Structured Remote
CRN#: 25059  
8/31-12/14
5:10-10:15 p.m.
No class 10/19
CRN#: 25060  
9/2-12/16
5:10-10:15 p.m.
No class 11/25

Fundamentals of Plumbing  
An introduction to plumbing and the plumbing trade. Topics include material identification and selection, tools, water supply and waste systems, pipes and fittings, fixtures, plumbing plans reading, and water heaters. TWA
Course: TTG479  
Online: Structured Remote
CRN#: 15 Sessions  W
9/1-12/15
5:10-10:15 p.m.
No class 11/24

Fundamentals of Refrigeration  
An introduction to the theory, principles, and applications of heat transfer as applied to refrigeration processes and the compression refrigeration cycle. Topics include refrigerants, system performance, tools, tubing and fittings, soldering and brazing, and system charging and evacuation. TWA
Course: TTG373  
Online: Structured Remote
CRN#: 25049  
9/1-12/15
5:30-9:55 p.m.
No class 11/24
CRN#: 25050  
9/13-12/14
12:45-4 p.m.

Heating Systems  
An advanced HVAC courses emphasizing on the operation, installation, servicing, and troubleshooting of gas, oil, and electric forced-air heating systems. Topics include installation and service procedures, tools, equipment, systems, fuels, and principles of combustion. Students are expected to have completed Fundamentals of Refrigeration and HVAC Electricity, or have equivalent knowledge and experience. TWA
Course: TTG383  
Online: Structured Remote
CRN#: 25055  
8/30-12/13
5:30-9:55 p.m.
No class 9/6

Apartment Maintenance Technician Certificate (TTG500)  
Learn maintenance and repair skills in electrical, plumbing, HVAC, appliances, and interior and exterior spaces as applied to apartments and residential buildings. Successful program completers will be eligible for a certificate (CAMT) from the National Apartment Association Education Institute. TWA
Visit us on the web for up-to-date schedule information.
HVAC Electricity  Co-L
An introduction to the theory and applications of electricity as applied to heating, ventilation, and air conditioning systems. Topics include Ohms Law, schematics, control and line voltage circuits, meters, motors, and troubleshooting. TWA
Course: TTG374  62.5 Hours
$528 + $181.60 fee = $709.60; NMR add $1,161.60
Online: Structured Remote
CRN#: 25051  15 Sessions  R
9/2/12/16  5:30-9:55 p.m.
No class 11/25
CRN#: 25052  20 Sessions  M T W R
10/25-11/30  12:45-4 p.m.
No class 11/24, 11/25

HVAC Technician Development  Co-L
An overview of the HVAC technicians professional development responsibilities and opportunities. Refrigerant transition and recovery certification training will be provided. Students are expected to have completed Fundamentals of Refrigeration or have equivalent knowledge and experience. Topics include career preparation, building systems and trades. Career options, professional development responsibilities and opportunities. Refrigerant transition and recovery certification training will be provided. Students are expected to have completed Fundamentals of Carpentry, or have equivalent knowledge and experience. TWA
Course: TTG380  75 Hours
$528 + $181.60 fee = $709.60; NMR add $1,161.60
Online: Structured Remote
CRN#: 25054  15 Sessions  R
9/2-12/16  5:10-10:15 p.m.
No class 11/25

Remodeling and Interior Finishing  Co-L
An advanced carpentry course, emphasizing remodeling and interior finishing of residential buildings. Topics include insulation, drywall installation and finishing, painting and wall coverings, cabinetry and countertops, trim and casing installation, floor finishing, tile, and remodeling techniques. Prerequisite: Students are expected to have completed Fundamentals of Carpentry, or have equivalent knowledge and experience. TWA
Course: TTG380  75 Hours
$528 + $181.60 fee = $709.60; NMR add $1,161.60
Online: Structured Remote
CRN#: 25054  15 Sessions  R
9/2-12/16  5:10-10:15 p.m.
No class 11/25

Renewable and Sustainable Energy Technologies
This is an introduction to the theory, principles, and application of renewable and sustainable energy technologies. Topics include solar thermal and photovoltaic (PV) systems, hydropower, wind turbines, geothermal, bio-fuels, the Hydrogen economy, and climate change. TWA CoL
Course: TTG514  37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 25062  15 Sessions  M
8/30-12/13  5:30-8:10 p.m.
No class 9/6,9/9

Solar PV Design and Installation  Co-L
An overview of the fundamentals necessary to design and install a solar photovoltaic electrical system. Topics include grid-tied and battery systems, sizing, mounting, equipment, permitting, code requirements, and financial and environmental incentives. Successful completion of this course allows students to take the NABCEP PV Entry Level Exam. Three hours lecture, one hour laboratory each week. TWA
Course: TTG521  50 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 25065  15 Sessions  W
9/1-12/15  5:30-9:05 p.m.
No class 11/24

Introduction to the Building Trades  Co-L
An introduction to the construction process and the professional building trades. Career options, professional preparation, building systems and materials, and construction industry issues will be explored. TWA
Course: TTG010  37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 25047  15 Sessions  M
8/30-12/13  6:30-8:40 p.m.
No class 9/6
CRN#: 25048  15 Sessions  M W F
9/13-10/15  9-11:40 a.m.

Remodeling and Interior Finishing  Co-L
An advanced carpentry course, emphasizing remodeling and interior finishing of residential buildings. Topics include insulation, drywall installation and finishing, painting and wall coverings, cabinetry and countertops, trim and casing installation, floor finishing, tile, and remodeling techniques. Prerequisite: Students are expected to have completed Fundamentals of Carpentry, or have equivalent knowledge and experience. TWA
Course: TTG380  75 Hours
$528 + $181.60 fee = $709.60; NMR add $1,161.60
Online: Structured Remote
CRN#: 25054  15 Sessions  R
9/2-12/16  5:10-10:15 p.m.
No class 11/25

All About Gardening  NEW
Join us to learn the science of gardening: parts of the plants, watering, sunlight, fertilizing, mulch and nutrients in the soil. You will learn about gardening tools, and how important the weather is to a garden. You will be given seeds to grow plants and will input data on plant growth over the semester. Plants are essential to your garden; flowers fall into two general categories: annuals and perennials. In addition, water, fertilizer and mulch are key elements needed to have a successful garden. You will learn the importance of the ecosystems and the complex issues involved in climate change. Join us and become a green thumb gardener!
Course: SPP544  15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24821  10 Sessions  W
9/8-11/10  1-2:30 p.m.

REGISTRATION ALERT
Challenge Classes
Due to the Structured Remote nature of our Challenge courses, you must be registered for class five days prior to the first day of class. This new procedure will allow enough time to provide you with the necessary materials, as well as the Zoom link from your Instructor.
Create a Cartoon Comic Strip

Can you draw a stick figure? If so, you can develop funny cartoons! You will develop your own personal style, create characters, and write a story line. Creating a cartoon comic strip is no different from writing a short story: beginning, middle and ending. You will learn the differences and similarities between cartooning and illustration. **Materials needed for class: sketch book, pencils, erasers and a ruler.**

Course: SPP468  
15 Hours  
$160 + $69 fee = $229; NMR add $140

Online: Structured Remote  
CRN#: 24599  
10 Sessions F  
9/10-11/12  
1:2:30 p.m.

Effective Communication in the Workplace

Effective communication in the workplace is an essential part of any organization. Employers want employees who communicate effectively, are positive, good listeners, and practice being open-minded. You will learn the communication skills you need to succeed in the workplace such as: the most effective way to communicate verbally and non-verbally, the proper use of phones and cellphones in the workplace, and strategies for managing conflicts and interacting with coworkers. We will have team building and leadership activities that will help lead to stronger relationships and less conflict at work and in life. Mastering these skills will help empower you, build self-esteem, and lead to increased success in the workplace. Join us as we discuss how to be a successful team member and a productive employee.

Course: SPP395  
15 Hours  
$160 + $69 fee = $229; NMR add $140

Online: Structured Remote  
CRN#: 24591  
10 Sessions F  
9/10-11/12  
9-10:30 a.m.

Essential Life Skills

Whether you are looking forward to moving out on your own or you do not feel quite ready, learning essential life skills will help you feel more confident and prepare you for independence. This class will teach you how to set tangible goals and create an action plan to achieve these goals, develop a budget and learn how to manage your finances, take care of your health by learning good grooming and healthy habits. You will be making menus, creating shopping lists and learning about kitchen safety. You will also learn proper laundry techniques and even learn how to sew on a button! You will create an emergency plan and learn basic first aid. We will discuss how to stay socially connected and how to be a responsible and productive member of your community.

Course: SPP431  
24 Hours  
$213 + $131 fee = $344; NMR add $160

Online: Structured Remote  
CRN#: 24582  
16 Sessions M W  
9/8-11/1  
9:30-10:30 a.m.

Color Explosion: Creating with Color NEW

Do you have a favorite color? You will travel back in time to investigate the origin of all of the tantalizing hues of the rainbow. Do you know where colors come from? An artist invented the first pigments, a combination of soil animal fat, burnt charcoal and chalk as early as 40,000 years ago, creating a basic palette of five colors: red, yellow, brown, black and white. The first color wheel was presented by Sir Issac Newton in the 17th century when he first discovered the visible spectrum of light. As you learn about these fascinating colors, you will create art based on the color of the day using a variety of art mediums such as paint, paper, clay and yarn. Come explore and create an explosion of color!

Course: SPP536  
15 Hours  
$160 + $69 fee = $229; NMR add $140

Online: Structured Remote  
CRN#: 24631  
10 Sessions M  
9/13-11/15  
1-2:30 p.m.

Chorus—Introduction

You will be provided with a foundation in the use of vocals, pitch, rhythm development, and listening skills. You will develop an understanding of choral music styles and learn choral terminology. Through the process of preparing for a choral presentation, you will learn discipline, perseverance, dependability, composure, courage, and subsequently, pride in your results.

Course: SPP266  
15 Hours  
$160 + $69 fee = $229; NMR add $140

Online: Structured Remote  
CRN#: 24820  
10 Sessions F  
9/10-11/12  
1-2:30 p.m.

Graduate Transition Program

The Graduate Transition Program (GTP) at Montgomery College offers a college experience for students with developmental disabilities. GTP is a two-year, noncredit certificate program offering academic classes, job coaching, job development, career exploration, and social and recreational activities.

For information, contact Karla Nabors at 240-567-1660 or karla.nabors@montgomerycollege.edu
Fall and Winter Craft Celebration

NEW

Some of our favorite holidays are celebrated in the fall and winter; join us as we learn to decorate for these holidays with crafts. You will make crafts to celebrate Halloween, Thanksgiving and winter holidays. Here are a few of the beautiful crafts you will make: fall leaf suncatcher, paper pumpkin of thankfulness, a thankful tree, stocking craft, recycled holiday card tags and recycled card ornaments. You will discuss each holiday and what it means to you.

Course: SPP543  15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24662  10 Sessions  T 9/7-11/9  1-2:30 p.m.

Get Physically Fit for Fall

NEW

Let's get fit! You will learn a variety of cardio exercises, stretches, and impact moves to build cardiovascular muscle, and to tone and firm body muscles. Low-impact exercises can improve your health by increasing cardiovascular fitness, while minimizing injuries that can occur due to higher-impact exercise. Designed as a cardiovascular workout, you will improve coordination, muscle strength, and mobility, while promoting general well-being. Dress comfortably for class; bring a water bottle, small towel, and sneakers.

Course: SPP263  15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24660  10 Sessions  W 9/8-11/10  5:30-7 p.m.

History of Holidays: Hurrah for Holidays!

NEW

Do you know why we celebrate holidays? Let's get together to learn about the history of holidays and why we celebrate them. We will study Thanksgiving, Christmas, Hanukkah, Kwanza, New Year's, Valentine's Day, Halloween, Easter, Passover, Columbus Day, Labor Day, Martin Luther King's Birthday, Mother's Day, Father's Day, Fourth of July, Memorial Day, Earth Day, St. Patrick's Day and more! Each holiday will be coupled with activities, class discussion, research and projects. You will be assigned a service project to complete in your neighborhood and discuss it during class. As we move through the calendar, you will study the history of Mother's and Father's Day and write letters to each of them. You will research the Declaration of Independence, discuss the revolutionary war, and understand why we celebrate July 4th! ZOOM in and join us as we explore the history of Holidays.

Course: SPP537  15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24640  10 Sessions  W 9/15-11/17  10:30 a.m.-12 p.m.

History of Pop Music

NEW

Take a historical musical journey with us to learn about the history of Pop Music. Did you know that the first strings of pop music began in the 19th century with discoveries by Thomas Edison and Emile Berliner? In 1877, Edison discovered that sound could be reproduced using a strip of tinfoil wrapped around a rotating metal cylinder. Pop music started with the publishing of sheet music. Originating in the late 1950's, as an alternative to normal rock and roll, early pop rock was influenced by the beat, arrangements and the original style of rock and roll. You will learn about the people who influenced pop music: The Beatles, Bob Dylan, Jimi Hendrix, Miles Davis, Elton John, Michael Jackson, Madonna and Taylor Swift. Join this fun, energetic jamming class!

Course: SPP541  15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24658  10 Sessions  R 9/9-11/11  5:30-7 p.m.

Math in the Real World

Math is used every day! Did you know that minor home improvement projects are loaded with tons of measuring lengths, widths, and how much lumber you will need to complete your project? Grocery shopping is a weekly task that incorporates math; calculating prices while you shop, making sure you have the correct amount of money, and using coupons. Did you know that food items are not taxable? Baking requires math skills; when you bake a pie, cake or cupcakes, you will be using math by measuring ingredients correctly. In this class you will learn the value of time, creating your own to-do-lists and assigning tasks based on how long you think they will take. Math is everywhere!

Course: SPP349  15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24659  10 Sessions  T 9/7-11/9  5:30-7 p.m.

Math Workout

NEW

It's time to strengthen your math skills; join us in this fun energetic class of numbers! You will study the basic concepts of math and it's foundation: adding, subtracting, division and multiplication. You will have an understanding of budgeting, the use of coupons, reading for details and developing life and survival skills. You will understand credit cards, credit scores, bargaining, checkbook balancing and understanding your bank account. You will blend your math practice with the love of fitness and sports, using activities like subtraction bowling, football fractions and money games. You will master the necessary skills to become a math all-star!

Course: SPP540  15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24663  10 Sessions  R 9/10-11/12  10-11:30 a.m.

Driver Education with Additional Supports (SFT079)

This course provides the exact same MVA curriculum as SFT-043 Driver Education, but with built-in supports.

This course, in a small classroom environment, prepares rookie drivers to test for a Maryland driver's license. Visit us online at www.montgomerycollege.edu/wdce.
Paint Party
Painting parties are all the rage right now. You will gather to sip fun drinks and learn a new painting technique each week. You will make wonderful take home projects, such as stamped and stenciled aprons, rose mulled drinking goblets and painted trinket boxes. You will paint on canvas, wood and paper. You will try a new drink recipe each week, creating a drink to go with the theme of the art work. For example: hot chocolate when we paint winter trees and lemonade when we paint daisies on mason jars. Grab your apron and come paint, sip and socialize with us!
Course: SPP414 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24597 10 Sessions F 9/10-11/12 11 a.m.-12:30 p.m.

Performance Poetry and Storytelling: The Art of the "Spoken Word" NEW
Poetry jams, poetry slam and the art of "spoken word" have been around for a very long time - from soapbox presentations in the public square to readings in coffee shops. Amanda Gordman’s inauguration poem was inspiring. Brandon Leaks won America’s Got Talent 2020 as a “spoken word” artist, Lin. Manuel Maranda and many of the original cast of Hamilton trained from the poetry slam scene. You will learn the history of the “spoken word” art and how it became a form of cultural expression. You will perform the words of others and write your own poetry and stories. Here’s your chance to express yourself, build confidence and experience joy. The art of "spoken word" is a form of self-expression that is meant for everyone!
Course: SPP540 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24655 10 Sessions W 9/8-11/10 1-2:30 p.m.

Reading for Fun and Facts: Tuck Everlasting NEW
What would you do if you could live forever? Join us on the journey of 11-year-old Winnie Foster who runs away and discovers the Tuck family living in the woods. Enjoy reading the book, learning vocabulary and participating in activities with fellow students. Be a part of Tuck’s adventures in this awesome story this fall by Natalie Babbitt.
Course: SPP538 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24641 10 Sessions M 9/13-11/15 10:30 a.m.-12 p.m.

Sisters in Strength: American Women Who Made a Difference NEW
We will honor several outstanding women who have undeniably shaped history. You will explore stories and trivia about women who have made accomplishments in creativity, leadership, service to others, as well as inventors. While some crusaders, such as Eleanor Roosevelt and Amelia Earhart, were widely recognized when they were alive, others like Emily Dickinson, were more celebrated after their death. No matter how these courageous women achieved their goals, they triumphed over adversity, made huge sacrifices, and held fast to their beliefs. Join us as we research the enormous qualities these women possess and discuss their impact on today’s world.
Course: SPP542 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24661 10 Sessions T 9/7-11/9 10-11:30 a.m.

Travel Across Europe NEW
Europe is a continent located entirely in the Northern Hemisphere and is known to have cool to warm summers and cool winters with frequent overcast skies. Four seasons occur in most of Europe away from the Mediterranean. You will learn about different regions of Europe by studying favorite travel destinations in Europe; Paris, France, Rome, Italy, the Swiss Alps, the Rhine River, and more. Learn interesting facts about Paris, did you know there is only one Stop sign in the entire city? In France it’s illegal to throw out or burn food, and in Italy there is a free wine fountain? You will study the land formations, museums, cathedrals and other exciting sites. You will learn about food languages, and the music of each region. The most popular foods are Pierogis in Poland, Waffles in Belgium, Cheese Fondue in Switzerland, Goulash in Hungary and Currywurst in Germany.
Course: SPP545 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24822 10 Sessions R 9/9-11/11 1-2:30 p.m.

Weather Events: Understanding Climate and Weather NEW
Do you know what makes our weather so unpredictable? Join us as we explore the climate and understand weather patterns. North America’s weather climates are always changing; we experience tornados in the spring and hurricanes in the summer, as well as blizzards and extreme cold in the winter. You will learn about Meteorologist’s concepts and current weather conditions. You will explore severe weather such as hurricanes and tornados, winds and precipitation during the change of seasons. Come explore the ever-changing weather together!
Course: SPP539 15 Hours
$160 + $69 fee = $229; NMR add $140
Online: Structured Remote
CRN#: 24654 10 Sessions W 9/8-11/10 11 a.m.-12:30 p.m.

Challenge Program Scholarships
Limited need-based scholarships are available for qualified students, pending funding availability, through Montgomery College’s Workforce Development and Continuing Education. Need-based students accepted into the Graduate Transition Program (GTP) may also qualify for Scholarships. For more information and for application deadlines, please visit: www.montgomerycollege.edu/wdce
Connecting Reading and Writing

This program connects Reading and Writing Skills students need to prepare for college course work.

These courses are designed to enhance reading comprehension, writing skills, and build vocabulary. Students will learn and practice reading and writing skills by enrolling in both courses. For additional information, please contact karla.nabors@montgomerycollege.edu or call 240-567-1660.

Effective Writing II

Reading and writing skills are combined in this class in a comprehensive, systematic process. Learn to write descriptive and narrative paragraphs, use punctuation correctly, and compose demonstration speeches. You will be assigned a two-page typed paper. Bring your own dictionary, 3 x 5 cards, paper and notebook to class.

Course: SPP139 37.5 Hours
$237 + $114 fee = $351; NMR add $160

Online: Structured Remote
CRN#: 24657 25 Sessions  T R
9/14-12/9  1:15-2:45 p.m.
No class 11/22

Reading and Vocabulary Building

During 10 sessions, you will receive instruction in reading comprehension and vocabulary building. Learn to identify the main idea, follow a sequence of events, and recognize supporting details. You can improve your own writing and speaking skills when you summarize and outline reading materials, take better notes, and build your vocabulary. Bring your own dictionary, 3 x 5 cards, paper and notebook to class.

Course: SPP119 37.5 Hours
$237 + $114 = $351; NMR add $160

Online: Structured Remote
CRN#: 24656 25 Sessions  T R
9/14-12/9  10:15-11:45 a.m.
No class 11/25

Computer Repair

A+ 220-1001 Exam Preparation: Core 1

This is part one of a two course series. Areas covered in this course are for Exam 220-1001 and include: Mobile Devices; Networking; Hardware; Virtualization and Cloud Computing; and Hardware and Network Troubleshooting. 100 Hours. No Prerequisites. TWA

Course: TTG580 100 Hours
$1,290 + $337 fee = $1,627; NMR add $800

Rockville Campus
CRN#: 24585 30 Sessions  M T W R
10/25-12/21  12:3-3:35 p.m.
No class 11/22, 11/23, 11/24
CRN#: 24587 30 Sessions  M T W R
10/25-12/21  6-9:35 p.m.
No class 11/22, 11/23, 11/24

PC Repair Introduction

Learn about your own computer, to upgrade, diagnose, and repair PC hardware and software. Content include: examination of hardware, software, and repair procedures related to modern personal computers. No Prerequisites. TWA

Course: TTG516 45 Hours
$465 + $127 fee = $592; NMR add $250

Rockville Campus
CRN#: 24595 9 Sessions  S
10/16-12/18  9 a.m.-3 p.m.

Need Customized Computer Training For Your Business?

The Information Technology Institute offers a wide variety of noncredit, hands-on classes at our site or yours. Classes range from very basic Microsoft Office to advanced certifications in Microsoft, Cisco, CompTIA (Network+ and Security+).

Here is what we can do for you:

• Analyze your training needs.
• Design a training program that addresses your unique requirements.
• Assign instructors who are subject matter experts with industry experience.
• Offer flexible locations throughout Montgomery County using state-of-the-art equipment.

**Recommended ITI Course Sequence**

**Not sure where to start?**  
We have made it easy for you! Start here!

Whether you want to start a new career, expand your professional skill set, or learn a new computer skill, the Information Technology Institute has the course or courses for you. Choose from a wide range of career focused, hands-on courses taught by industry professionals.

### Computer Basics

New to computers or need to refresh your skills? Start here! The skills taught in these courses are also a necessary foundation for more advanced courses.

- Introduction to Keyboarding
- Computer Basics
- File Management Skills or Working with Windows
- Networking Basics
- Cloud Introduction

### Administrative Office Support and Microsoft Applications

Learn or expand the computer skills necessary to be successful in administrative office settings. These courses are recommended for administrative assistants, data entry personnel, sales and marketing, and customer service. Before taking any of these courses, students should take the File Management Skills course or possess the equivalent experience.

- Microsoft Word and Excel Foundation Series
- Virtual Office Management with Office 365
- MS Excel—Levels I, II, & III
- MS Outlook

### Business Applications

Increase the efficiency of your day-to-day business operations by using technology applications that will make your job easier and business more profitable. These courses are designed for managers, project managers, accountants, bookkeepers, business owners, and other professionals.

- QuickBooks—Levels I, II, & III
- Microsoft Project Introduction & Intermediate
- QuickBooks Online
- Building an Online Website

### Cloud Technologies

Learn the cloud computing skills you need to stay relevant in the Information Technology field. The courses are the first steps to achieve Amazon Web Services and Microsoft Azure certifications.

- Amazon Web Service AWS—Foundation Training
- Amazon Web Service AWS—Certified Solutions Architect Exam Prep
- Amazon Web Service AWS—Cloud Practitioner
- Microsoft Azure Introduction

### Computer Aided Design

Learn the most popular drafting and design software and take your drafting techniques to the next level. These courses are for drafters, interior designers, civil engineers, mechanics, electricians, or anyone who needs to use drafting and design software.

- Computer Aided Design (CAD) I
- Computer Aided Design (CAD) II: 3D Drawings
- Revit

### Cybersecurity

The following course sequence provides the foundation for a career in cybersecurity. These courses also provide the skills for entry-level positions such as Help Desk Support Technician, Computer Support Specialist, and Network and Computer System Administrators.

**Core Courses**

- Network+ Certification Training and Exam Prep
- Security+ Certification Training and Exam Prep

Or

- CyberAdvantage: Cybersecurity Foundations Training

**Electives**

- Cisco CCNA Complete
- Cisco CCNA Complete Lab
- Digital Forensics Track
  - Digital Forensics—Introduction
  - Digital Forensics—Hands-On

### Database Administration

Database administrators (DBAs) use specialized software to store and organize data, and make it available for users. According to the U.S. Bureau of Labor and Statistics, employment of database administrators is projected to grow 15 percent from 2012 to 2022. The courses below prepare you to become a certified Oracle Database Administrator:

- Oracle 12c: Intro to SQL
- Oracle 12c: Database Administrator Certified Associate
- Microsoft Azure Data Fundamentals
- Microsoft Azure Database Administrator Training

### Digital Graphics

- Step by Step Guide to Self-Publish with Amazon

### Linux

- Linux/Unix—Levels I & II
- Linux/Unix—System Administration Introduction

### Networking

- Networking Fundamentals
- Network+ Certification Training and Exam Prep
- Security+ Certification Training and Exam Prep
- ITI Networking Academy
- Cisco CCNA Complete and CCNA Lab

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**GREAT NEWS!**

As Covid–19 conditions continue to improve, we will continue to transition some classes back to campus!

Please check our website often for up-to-date course locations and for additional courses added to our fall schedule.  
[www.montgomerycollege.edu/wdce](http://www.montgomerycollege.edu/wdce)
Computer Technology/ITI

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**MS Excel—Level I**
Excel Level I provides the basic concepts and skills to start being productive with Microsoft Excel. The course covers Excel program fundamentals; how to create and work with formulas and functions; entering, copying and moving data in a worksheet; how to format and manipulate Excel data. The course also covers how to create charts, output data, share, and print worksheets; how to use and setup workbook and worksheet options and properties. **Prerequisites: Computer Basics and Working with Windows or File Management Skills or equivalent experience.** Textbook required. TWA

*Course: ITI435* 12 Hours
$99 + $163 fee = $262; NMR add $140
*Online: Distance Learning*
CRN#: 24814 4 Sessions  T R
9/7-9/16 6-9 p.m.

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**MS Excel—Level II**
Excel Level II builds on the basic concepts and skills of our Level I course to provide more advanced tools for analysis and presentation of complex, realistic data in Microsoft Excel; how to manage complex workbooks, build more complex functions, use data analysis tools, make an impact with powerful chart and presentation features, and collaborate with other users. Key capabilities and functions covered in this course include name ranges, table structured-references, PivotTables and Pivot Charts. This course follows the curriculum for the Microsoft Office Specialist (MOS). **Prerequisites: MS Excel-Level I or equivalent experience.** Textbook required. TWA

*Course: ITI436* 12 Hours
$99 + $163 fee = $262; NMR add $140
*Online: Structured Remote*
CRN#: 24815 4 Sessions  T R
9/21-9/30 6-9 p.m.

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**MS Excel—Level III**
Excel Level III builds on the concepts and skills of our Level I and Level II. Learn the advanced functions of Excel. Learn tables, financial functions, what-if analyses, PivotTables and PivotCharts, workbook protection, collaboration, and more. This course follows the curriculum for the Microsoft Office Specialist (MOS). For comprehensive certification training, students should complete Levels I, II, III. For more information about MOS please visit this link: https://www.microsoft.com/en-us/learning/certification-overview-mos.aspx **Prerequisites: MS Excel-Level II or equivalent experience.** Textbook required. TWA

*Course: ITI437* 12 Hours
$85 + $163 fee = $248; NMR add $140
*Online: Structured Remote*
CRN#: 24816 4 Sessions  T R
10/5-10/14 6-9 p.m.

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**Virtual Office Management with Office 365**
Acquire a comprehensive view of Office 365 to take advantage of its powerful business tools and maximize your productivity. Fill in the missing gap between the MS apps you already know (or haven't seen in a while) and those you do not. You will learn how to use the power of the Cloud to collaborate and share with others from anywhere, at any time. You will learn to share and collaborate on OneDrive, SharePoint, Teams, OneNote, and other Office 365 apps. **Prerequisites: File Management Skills.** TWA

*Course: ITI490* 30 Hours
$199 + $200 fee = $399; NMR add $160
*Online: Structured Remote*
CRN#: 25348 10 Sessions  M W
10/4-11/3 6-9 p.m.

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**Administrative Office Support**

**Microsoft Word and Excel Foundation Series**
Novice users and those looking for formal training in MS Word and Excel will explore topics needed in the workplace or for personal business. Learn how to format and edit documents and spreadsheets, create labels, use shortcuts to work efficiently, use mathematical formulas in Excel spreadsheets, and create charts and graphs for presentations. **Prerequisites: Computer Basics, Working with Windows or File Management Skills or equivalent experience.** Textbook required. TWA

*Course: CMP860* 18 Hours
$99 + $177 fee = $276; NMR add $140

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**Rockville Campus**
CRN#: 24833 6 Sessions  T R
9/14-9/30 9:30 a.m.-12:30 p.m.
Basic Courses

Cloud—Introduction
The new age of computing has meant we barely ever store things on our devices anymore, and instead we keep our beloved photos, documents and videos in the ubiquitous cloud. However, cloud computing takes many forms and it can get pretty confusing to figure out how to get the most of each service. From OneDrive to iCloud, Google drive to Netflix and iTunes, the course covers the biggest and best of cloud computing and will teach you the best way to manage these online services. This course is intended for computer users who are comfortable navigating the Internet. Students interested in how businesses use the cloud should consider taking the Amazon Web Services (AWS) course sequence. Prerequisites: Computer Basics, Working with Windows, File Management Skills, or equivalent experience. TWA

Course: ITI284  6 Hours
$45 + $80 fee = $125; NMR add $120
Online: Structured Remote
CRN#: 24813  2 Sessions  T R
10/4-10/20  9 a.m.-12 p.m.

File Management Skills
Develop expertise in file management, create folders and subfolders with Windows Explorer, and find and copy files. File management skills are required for students who take MS Office, web development, or programming courses. Prerequisites: Computer Basics or equivalent experience, and Introduction to Keyboarding, or keyboarding skills. Textbook/materials required. TWA

Course: CMP226  5 Hours
$42 + $76 fee = $118; NMR add $120
Online: Structured Remote
CRN#: 24832  2 Sessions  W F
9/1-9/3  9-11:30 a.m.

Networking Basics
Learn how to set up a small, local computer and digital device network. Connect and secure Wi-Fi devices to a network. Use routers, access points, computers, printers, tablets, cell phones, and other devices in a network. Set permissions and access control in a small network. The concepts learned can be applied to set up home networks as well. Prerequisites: Computer Basics, Working with Windows, File Management Skills, or Equivalent Experience. TWA

Course: ITI338  6 Hours
$45 + $80 fee = $125; NMR add $120
Online: Structured Remote
CRN#: 24810  2 Sessions  T R
9/21-9/23  9 a.m.-12 p.m.

Business Applications

Quickbooks—Level I
Learn the fundamentals of using QuickBooks to track the finances of a small business. Set up a new company; manage bank account transactions; maintain customer, job, and vendor information; manage inventory; generate reports; and use the Company Snapshot window. You will also create invoices and credit memos, write and print checks, add custom fields, set up budgets, and learn how to protect and back up your data. Prerequisites: Windows and some accounting knowledge or equivalent experience. CPA/CPE accredited. Textbook required. TWA

Course: ITI464  12 Hours
$99 + $198 fee = $297; NMR add $140
Online: Structured Remote
CRN#: 25012  6 Sessions  M W
10/25-11/10  6-8 p.m.

Quickbooks Online
Learn the fundamentals of using QuickBooks Online to track the finances of a small business. Set up a new company; maintain customer and vendor information; work with banking and credit card transactions; generate reports. You will also create sales receipts and invoices and pay bills. Prerequisites: Working with Windows or File Management Skills. Textbook required. TWA

Course: ITI429  12 Hours
$100 + $100 fee = $200; NMR add $140
Online: Structured Remote
CRN#: 25101  6 Sessions  M W
11/15-12/8  6-8 p.m.
No class 11/22, 11/24

Step by Step Guide to Self-Publish with Amazon
Learn a quick and easy way to self-publish your book. Create a Print-on-Demand book using Amazon CreateSpace with Microsoft Word, Adobe InDesign and Adobe Photoshop. Use a book layout template to import text, create a cover, export, proof and publish through Amazon CreateSpace. Prerequisites: Computer Basics, Working with Windows, File Management Skills, or equivalent experience. TWA

Course: ITI439  6 Hours
$45 + $80 fee = $125; NMR add $120
Online: Structured Remote
CRN#: 24817  3 Sessions  M W F
9/27-10/1  9-11 a.m.
Cloud Computing

Amazon Web Service AWS—Certified Solutions Architect Exam Prep
This course is designed for anyone seeking to learn the major components of Amazon Web Services (AWS). By the end of the course, you will be prepared to pass the associate-level AWS Certified Solutions Architect certification exam. The AWS certification is a must-have for any IT professional. A certificate in AWS Cloud technology can boost your salary up to 26 percent, and the average salary for certified IT professionals is, on average, 11.7 percent higher than those without. With this certification, IT professionals will be able to reach the highest levels of their profession. Not only will we cover the fundamentals of AWS architectural principles and services, we will also deep dive into each of the individual elements: IAM, S3, Cloudfront, Storage Gateway, Snowball, EC2, Cloudwatch, CLI, Lambda, Route 53, RDS, Dynamo DB, Redshift, ElastiCache, Aurora, VPC, SQS, SNS, Elastic Transcoder, Kinesis, API Gateway and so on. This is a hybrid class with some hours of asynchronous instruction. This class focuses mostly on ensuring that you understand concepts and scenarios of the type that are used in the AWS Solutions Architect exam. Prerequisites: AWS Foundations Training class or extensive hands-on experience using AWS. TWA
Course: ITI489 21 Hours
$125 + $120 fee = $245; NMR add $140
Online: Structured Remote
CRN#: 25157 6-9 p.m.

Amazon Web Service AWS—Foundations Training
Learn how to architect and deploy secure and robust applications on AWS technologies. This training will help you gain hands-on experience with Amazon Web Services (AWS) and is the first step in achieving one of the top IT certifications: the AWS Associate certification (Solutions Architect, Developer, or SysOps). This course is for administrators, solution architects and developers interested in using AWS services, and those interested in becoming AWS cloud engineers. It also covers introductory information about the AWS career paths and the associated certifications. Certification exam topics will be reviewed, and key Amazon white papers will be reviewed and discussed. Prerequisites: AWS Foundations Training class or experience using AWS. TWA
Course: ITI487 54 Hours
$500 + $715 fee = $1,215; NMR add $650
Online: Structured Remote
CRN#: 25098 6 Sessions M W 9/13-9/27 Online 24/7

Microsoft Azure—Introduction
Learn how to host, backup and maintain servers and Microsoft Azure services using the Azure platform. This course is for administrators and developers interested in using Microsoft Azure and those interested in becoming Azure administrators. Prerequisites: Experience implementing, developing or managing IT systems. TWA
Course: ITI442 18 Hours
$99 + $205 fee = $304; NMR add $160
Online: Structured Remote
CRN#: 25102 6 Sessions TR 11/16-12/9 6-9 p.m.

Cybersecurity

CISPP Test Preparation
The Certified Information Systems Security Professional (CISPP) course is designed to ensure that someone handling computer security for a company or client has mastered a standardized body of knowledge. Certified Information Systems Security Professional (CISPP) has developed as the key certification for security professionals in government and industry. Corporations are seeking certified, experienced information security professionals to safeguard their information and assets. The CISPP? is considered the global standard that proves an individuals proficiency in several security disciplines. Security professionals consider the Certified Information Systems Security Professional (CISPP) to be the most desired certification to achieve. This course is intended for experienced cyber professionals that have the background to take the CISPP but need help preparing for the exam. Prerequisites: Two years of experience and extensive knowledge of cybersecurity. The ideal candidate has already started preparing to take the exam and would be using this class to complete their preparation. Textbook required. TWA
Course: ITI380 42 Hours
$400 + $697 fee = $1,097; NMR add $650
Online: Structured Remote
CRN#: 25001 14 Sessions TR 9/21-11/4 6-9 p.m.
Cybersecurity Foundations Training

Gain the skills, knowledge, and credentials required to begin a career in the fields of Information Technology and Cybersecurity. You will learn the fundamentals of Linux including the essentials of the file system, command line interface, and basic utilities. You will also obtain essential knowledge of networking. Learn to how the internet works and how to combine servers, routers, switches, hubs, and gateways into networks that can connect to the internet. Gain an understanding of how SSL, DHCP, DNS HTTPS combine to give us our modern internet security framework. Finally, prepare for the CompTIA Security+ certification. Security+ is one of the most widely sought after certifications for those seeking to either enter or advance in the security field. In this course, learn the key concepts and skills required to obtain this industry significant certification. 

Prerequisites: Basic computer knowledge, keyboarding skills, operating system knowledge, a strong interest in computers and technology, and good problem solving skills. Textbook required. TWA

Course: ITI375  75 Hours
$300 + $599 fee = $899; NMR add $400
Online: Structured Remote
CRN#: 25000  25 Sessions  T R
9/7-12/7  6-9 p.m.
No class 11/23, 11/25

Digital Forensics—Hands-On

Digital Forensics is a popular field with many opportunities for current and aspiring IT Professionals. In this advanced course on Digital Forensics, students will work on actual cases by investigating memory captures, network captures and system logs. The students will attempt to perform a complete forensic examination and ascertain what happened and what can be proved. This course is for students that are completing a digital forensics series or are already working in cybersecurity. 

Prerequisites: Digital Forensics—Introduction, or equivalent experience. TWA

Course: ITI447  18 Hours
$99 + $190 fee = $289; NMR add $140
Online: Structured Remote
CRN#: 25006  6 Sessions  M W
10/11-10/27  6-9 p.m.

Digital Forensics- Introduction

Digital Forensics involves the investigation of computer-related crimes with the goal of obtaining evidence to be presented in court of law. In this course, you will learn the basic skills necessary to begin the study of digital forensics. You will also learn how to examine network, log and file system evidence for traces of invasion and attack. Prerequisites: Students should have a working knowledge of computer operations and architecture. TWA

Course: ITI446  6 Hours
$45 + $80 fee = $125; NMR add $120
Online: Structured Remote
CRN#: 25005  2 Sessions  M W
10/4-10/6  6-9 p.m.

Security+ Certification Training and Exam Prep

The demand for IT professionals with security skills and knowledge has never been greater. And one of the most widely sought after certifications for those seeking to either enter or advance in the security field is the CompTIA Security+. In this course, students will learn the key concepts and skills required to obtain this industry significant certification. The course will cover the Security+ exams six testing domains: Technologies and Tools, Architecture and Design, Identity and Access Management, Risk Management, Cryptography, and Threats, Attacks and Vulnerabilities. Upon completion of the course, students will be able to sit for the Security+ certification exam. 

Prerequisites: Network+ or equivalent experience. Textbook required. TWA

Course: ITI240  40 Hours
$199 + $405 fee = $604; NMR add $300
Online: Structured Remote
CRN#: 25099  11 Sessions  S
9/18-12/4  9 a.m.-12:35 p.m.
No class 11/27

Splunk for Power Users

Splunk is a fully featured, searching, analyzing, monitoring and reporting platform for collecting data. Splunk is easy to use and deploy. It turns machine data into intelligence, rapid visibility and insight. Splunk basically processes all of your text-based log data, and presents a simple way to going over it. It started out as Google for your logs, but now, its more than that. Learn how you can easily examine for specific patterns, or develop all manner of graphical reports. Learn how to search, navigate, and create reports, manage knowledge objects, and extract knowledge from a sea of information. 

Prerequisites: Familiarity with basics of cybersecurity and/or data science.

Course: ITI453  18 Hours
$186 + $186 fee = $372; NMR add $160
Online: Structured Remote
CRN#: 25007  6 Sessions  T R
10/5-10/21  6-9 p.m.

Data Analysis

Data Analytics Practitioner TIP

According to the Bureau of Labor Statistics, the demand for operations research analysts, which includes business analysts and data analysts, is expected to grow 25% through 2029. Whether you’re a new graduate, transitioning into a new career, or looking to secure a promotion in your career development, this series of courses will build all the essential skills required for jobs in the field of data analytics. This class is designed to develop skills in programming, data analysis, and visualization, and knowledge of ethical data practices and effective presentation methods. Upon completion, you will have a robust portfolio of projects that will showcase your capabilities as a proficient data analyst. This training will also help you to prepare to take the Analyzing Data with Microsoft Power BI examination to earn the Microsoft Certified: Data Analyst Associate Certification. This is a hybrid class with 30+ hours of asynchronous instruction. 

Prerequisites: Data Analytics Practitioner Introduction, ability to navigate in a Windows environment including file management skills. Knowledge of MS Excel, statistical concepts, and programming are recommended. TWA

Course: ITI469  100 Hours
$600 + $650 fee = $1,250; NMR add $650
Online: Structured Remote
CRN#: 25103  22 Sessions  T R
9/29-12/9  6-9 p.m.
No class 11/22
Networking

Cisco CCNA Complete [TIP]
This accelerated class is designed to take you through all 3 courses of the Cisco Networking Academy Routing and Switching v7.0 Program, and prepare you for the Cisco Certified Network Associate (CCNA) certification. Achieving the CCNA certification will help you get hired and succeed in jobs related to networking computers and devices. Career pathways include: network technician, support engineer, network administrator, network designer, and network engineer. Montgomery College participates in the Cisco Networking Academy Program. Students who register for this class must also register for the lab sessions, course ITI300. This is an exciting, challenging and rewarding course. All materials for this course are INCLUDED in the course and accessible via the Cisco Networking Academy website (www.netacad.com.) There is no need to purchase a textbook or other resource. Prerequisites: Network+ training, knowledge of networking infrastructure or equivalent working experience. TWA
Course: ITI470 12 Hours
$50 + $49 fee = $99; NMR add $50
Online: Structured Remote
CRN#: 25013 4 Sessions  T R
9/7-9/16 6-9 p.m.

Cisco CCNA Complete Lab
This is the required lab for the Cisco CCNA Complete class. Students registered in this class must also register for ITI277. This class meets once a week for student support with virtual lab. TWA
Course: ITI300 40 Hours
$15 + $55 fee = $70; NMR add $50
Online: Structured Remote
CRN#: 24997 12 Sessions  W
9/8-12/1 6-7 p.m.
No class 11/24

Cisco CCNA Complete
This accelerated class is designed to take you through all 3 courses of the Cisco Networking Academy Routing and Switching v7.0 Program, and prepare you for the Cisco Certified Network Associate (CCNA) certification. Achieving the CCNA certification will help you get hired and succeed in jobs related to networking computers and devices. Career pathways include: network technician, support engineer, network administrator, network designer, and network engineer. Montgomery College participates in the Cisco Networking Academy Program. Students who register for this class must also register for the lab sessions, course ITI300. This is an exciting, challenging and rewarding course. All materials for this course are INCLUDED in the course and accessible via the Cisco Networking Academy website (www.netacad.com.) There is no need to purchase a textbook or other resource. Prerequisites: Network+ training, knowledge of networking infrastructure or equivalent working experience. TWA
Course: ITI474 30 Hours
$200 + $249 fee = $449; NMR add $225
Online: Structured Remote
CRN#: 24998 12 Sessions  T R
10/5-11/11 6-8:30 p.m.

ITI Networking Academy [TIP]
This is a comprehensive program that will help you build a solid foundation in computer networking. This instructor-led hands-on course provides you the entry level skills necessary to start a career in Information Technology. Our instructors are IT professionals who combine technical and real world experience so you can build the solution-based skills employers seek. This program will prepare you to get certified in the recognized CompTIA IT Fundamentals, Network+, and Security+ certifications and will provide career advice and resume building workshops that will help you achieve your employment goals. The ITI Networking Academy includes the following courses: IT Fundamentals Exam Preparation (32 hours), Network+ Certification Exam Preparation (42 hours), Security+ Certification Exam Preparation (20 hours). Prerequisites: Computer Basics, File Management Skills, or equivalent experience. Basic understanding of computer networking highly recommended. Textbook access and purchase information will be available at the first class. TWA
Course: ITI294 94 Hours
$500 + $599 fee = $1,099; NMR add $650
Online: Structured Remote
CRN#: 24998 27 Sessions  M W
8/30-12/8 6-9:30 p.m.
No class 9/6, 11/22, 11/24
Network+ Certification Training and Exam Prep

Over time, the CompTIA Network+ certification has proven to be a must have certification for IT professionals new to networking, as well as seasoned professionals. Its profile has risen to the point where it is often recommended (or required) by major corporations and government agencies and is a condition of employment. In this course, you will be exposed to the five domains tested in the Network+ exam: network concepts, network installation and configuration, network media and topologies, network management, and network security. Upon completion of this course, you will be prepared to take the Network+ Certification exam. Prerequisites: Networking Fundamentals, knowledge of operating systems and hardware, or equivalent experience. Textbook access and purchase information will be available at the first class. Estimated price of course materials $130. TWA

Course: ITI241  42 Hours
$199 + $405 fee = $604; NMR add $300

Online: Structured Remote
CRN#: 24996  14 Sessions  M W
9/27-11/10  6-9 p.m.

Networking Fundamentals

Build a solid foundation in computer networking concepts, and start preparing for the CompTIA IT Fundamentals certification. Learn the basics of computing, IT infrastructure, software development, and database use. In addition, learn the basic of installing software, establishing basic network connectivity, and identifying/preventing basic security risks. The information you learn in this training serves as the foothold for your career in information technology. This course is a prerequisite for the Network+ course. Prerequisites: Computer Basics, File Management Skills, or a solid understanding of computer hardware and operating systems. TWA

Course: ITI141  18 Hours
$65 + $139 fee = $204; NMR add $140

Online: Structured Remote
CRN#: 25004  6 Sessions  T R
9/7-9/23  6-9 p.m.

Network+ Exam Review

This Network+ Exam Review and study group is for students who have taken a Network+ course in the last couple of years and need to refresh their knowledge in order to take the exam. This course teaches a structured approach to applying your knowledge to each exam question so that you can pass the exam the first time. The course is facilitated online by an experienced live instructor. Prerequisites: CompTIA Network+ Training and Exam Prep, or at least a year of networking working experience. TWA

Course: ITI482  18 Hours
$100 + $99 fee = $199; NMR add $120

Online: Structured Remote
CRN#: 25015  6 Sessions  M W
11/15-12/13  6-9 p.m.
No class 11/22, 11/24

Programming

iPhone/iPad Development with Swift [NEW]

Learn how to build basic iOS applications with the Swift programming language. This course is designed to teach students with little or no programming experience how to be app developers, capable of bringing their own ideas to life. This course introduces students to the world of app development and the basics of Swift and Xcode. The course culminates in a final project where they can choose one of two basic iOS apps to build. Prerequisites: Basic Computer Knowledge, knowledge of Mac OS preferred. TWA

Course: ITI367  42 Hours
$100 + $299 fee = $399; NMR add $160

Online: Structured Remote
CRN#: 25295  10 Sessions  T R
9/7-10/21  6-9 p.m.

Java Programming—Introduction

Java is one of the most popular programming languages out there. This course covers an overview of object-oriented programming, and will provide you with a basic foundation in Java. Topics include Java language essentials, Java Software Development Kit (J2SDK), and simple standalone text and graphics applications in Java. Prerequisites: Programming Fundamentals or equivalent experience. Knowledge of another programming language is helpful but not required. TWA

Course: ITI418  18 Hours
$99 + $205 fee = $304; NMR add $160

Online: Structured Remote
CRN#: 25002  6 Sessions  M W
9/20-10/6  6-9 p.m.

Programming Fundamentals

This course provides knowledge to begin programming in any language. The course covers creating small programs to explore conditions, loops, variables, expressions, working with different kinds of data, how to debug, and using different approaches to building programs in Python. Topics include: Understanding compiled and interpreted languages, requesting input, working with numbers, characters, strings, and operators, Writing conditional statements and loops, and debugging. Prerequisites: Working with Windows, File Management Skills or equivalent experience. TWA

Course: ITI454  18 Hours
$99 + $205 fee = $304; NMR add $160

Online: Structured Remote
CRN#: 25008  6 Sessions  T R
8/31-9/16  6-9 p.m.
Python Programming—Level I
Learn basic Python. Python is a powerful scripting language that can be used to automate system administration, create powerful web pages, develop mobile applications and more. This course is an introduction to Python and introduces many beginner programming concepts along the way. Learn Python objects, Python Statements and syntax, numbers, strings, lists, numeric types, variables and references, and strings. Topics also include functions, scopes, arguments, advanced functions, module coding and packages. Prerequisite: Programming Fundamentals or equivalent experience. Experience with an object oriented language such as C++, Java, or C# recommended but not required. TWA
Course: ITI455 15 Hours $99 + $191 fee = $290; NMR add $140
Online: Structured Remote
CRN#: 25009 6 Sessions T R 9/21-10/7 6-8:30 p.m.

Python Programming—Level II
This course will explore the object-oriented aspects of Python using Python 3.x. The course will also explore various IDEs (integrated development environments), unit testing, debugging, handling exceptions, installing packages, and accessing databases. Hands-on exercises will engage students with the training material. Prerequisites: Python Programming I or equivalent experience TWA
Course: ITI456 15 Hours $99 + $191 fee = $290; NMR add $140
Online: Structured Remote
CRN#: 25010 6 Sessions T R 10/12-10/28 6-8:30 p.m.

Web and Mobile Design and Development

Building an Online Website
Are you interested in creating a website on your own without having to spend a lot of money for software or professional help? In this introductory course you will learn how to design web pages and use free online web authoring tools. Topics will include every phase of the web design process-planning, designing, and implementing. You will also learn about choosing the right web development company. Prerequisites: Working with Windows or File Management Skills or equivalent experience. TWA
Course: ITI427 16 Hours $100 + $75 fee = $175; NMR add $120
Online: Structured Remote
CRN#: 25003 8 Sessions S 9/25-11/13 9-11 a.m.

Front End Web Development Certification
This certification program trains you to become a Front-End Certified Web Developer based on the World Wide Web Consortium (W3C) curriculum. Learn how to build beautiful, interactive websites based on the fundamentals building blocks of mobile-first web design. Learn the advanced technologies being used today to design and develop robust web-based applications. Web technologies taught include HTML5, CSS3, JavaScript, JQuery, XML, JSON, AJAX, and Responsive Web Design (RWD) using the leading HTML5, CSS3, and JavaScript frameworks. Students who complete the training develop a portfolio of web-based projects designed, developed, and deployed to a live World Wide Web portfolio of their work. This is a hybrid class with 20+ hours of asynchronous instruction. Prerequisites: File Management Skills or equivalent experience; familiarity with the internet and keyboarding skills. Textbook required. TWA
Course: COS015 40 Hours $255 + $148 fee = $403; NMR add $225
Online: Structured Remote
CRN#: 25246 10 Sessions W R 9/29-10/28 6-10 p.m.

Makeup Artistry I
This class is for beginning and intermediate-level students who want hands-on training in the industry of makeup artistry. Learn tips and tricks from the professionals. Learn how to create the latest makeup looks. You will receive demonstration and hands-on training in the skilled trade of makeup artistry. Topics include the origins of makeup, sanitation, skincare techniques, and tools and products used to apply makeup. Learn how to identify and apply the correct makeup techniques for different face and eye shapes, execute corrective eyebrow grooming, and proper foundation for a specific look. Required: Students must bring a basic makeup kit to class and dress in the industry standard of professional solid black attire for the duration of the course. You must purchase textbooks and bring them to the first class. TWA
Course: COS016 24 Hours $128 + $95 fee = $223; NMR add $140
Online: Structured Remote
CRN#: 25212 6 Sessions W R 11/3-11/18 6-10 p.m.

Natural Hair Care Certificate
(Continuing Education)
Course: COS033
This course provides stylists with the skills they need to enhance services for clients with natural hair. Learn from a senior cosmetologist with more than 30 years of experience working with natural hair.
Nail Technician

Nail Technician I
This course, approved by the Maryland Board of Cosmetology, is the first in a series of three courses taken to prepare participants to apply for the state-required examination to become a licensed nail technician. Instruction includes theory, demonstration, and practical application. TWA
Course: COS004  50 Hours $255 + $265 fee = $520; NMR add $250
Online: Structured Remote
CRN#: 25210  13 Sessions  M T W 11/15-12/14  5:30-9:30 p.m.
Last class on 12/14 meets 5:30-7:30 p.m.
No class 11/24

Nail Technician III TIP
This is the last in a series of three required courses needed to sit for the examination to become a licensed nail technician in the state of Maryland. You will learn state laws and regulations, explore career opportunities, and discuss salon management. TWA
Course: COS006  100 Hours $510 + $510 fee = $1,020; NMR add $650
Takoma Park/Silver Spring Campus
CRN#: 25211  25 Sessions  M T W 9/7-11/2  5:30-9:30 p.m.

Natural Hair Care

Natural Hair Care Education Certificate (Continuing Education)
Invest in yourself. The Natural Hair Care certificate provides hair stylists with skills in natural hair care and styling, hair transition, client retention, and hair-locing techniques. The course is taught by Susan Peterkin-Bishop, a licensed senior cosmetologist and has over 30 years of natural hair business experience. Textbooks/course materials required: www.montgomerycollege.edu/bookstore or call 240-567-5302. TWA
Course: COS033  36 Hours $160 + $165 fee = $325; NMR add $160
Online: Structured Remote
CRN#: 25213  12 Sessions  M 10/4-12/20  6-9 p.m.

Early Childhood Education / Child Care

For more information in English and Spanish, please visit:
www.montgomerycollege.edu/wdce or call and/or email
Nelida Andres: 240-620-1069 nelida.andres@montgomerycollege.edu
Carolina Fernandez: 240-618-0610 carolina.fernandez@montgomerycollege.edu

National Child Development Associate (CDA) Credential
Our classes meet the National Child Development Associate (CDA) Credential 120 hour training and the Continuing Education Unit requirements for Credential Renewal. For information about CDA credentialing, go to www.cdaacouncil.org.
Classes fulfill the Maryland State Department of Education requirements.

Child Development

Child Growth and Development
Learn the principles of child growth and development necessary for working in programs that serve children from infancy through age eight. Social, emotional, physical, and intellectual development of young children and the implications of these areas of growth and development on group care are emphasized. This class provides the first 45 of the 90 classroom hours needed to become a teacher in programs licensed by the MSDE Office of Child Care Licensing. For the second 45 hours, see Planning Curricula for Child Care. (4.5 CEUs) Textbook required at first class. Beginnings and Beyond, 10th Edition. TWA
Course: ECH205  45 Hours $125 + $225 fee = $350; NMR add $160
Online: Structured Remote
CRN#: 24478  15 Sessions  T R 9/9-10/28  6:30-9:30 p.m.
CRN#: 24479  15 Sessions  M W 9/13-11/1  6:30-9:30 p.m.

SEFEL Infants and Toddlers Mod. 1: Social Emotional Development within the Context of Relationships
Gain strategies to support key elements of the SEFEL Pyramid Model (Social Emotional Foundations for Early Learning) such as building positive relationships, implementing classroom preventative challenging behavior practices, and teaching young children the appropriate skills to manage their emotions in social situations. (0.6 CEUs) TWA
Course: ECH358  6 Hours $25 + $50 fee = $75; NMR add $50
Online: Structured Remote
CRN#: 25156  2 Sessions  T R 9/28-9/30  6:30-9:30 p.m.

Community

Building Partnerships with Families
Join us as we highlight key techniques for building strong connections with families, which are linked to early education program success. (0.3 CEUs) TWA
Course: ECH195  3 Hours $21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 24453  1 Session  T 11/9  6:30-9:30 p.m.

Curriculum

High Quality Classroom Environments for Infant and Toddlers
Understand the concept of high-quality classroom environments. Develop strategies to set up Infants and Toddlers environments to promote social-emotional, physical, and intellectual development. (0.6 CEUs) TWA
Course: ECH357  6 Hours $25+ $50 fee = $75; NMR add $50
Online: Structured Remote
CRN#: 25155  2 Sessions  M W 10/18-10/20  6:30-9:30 p.m.
Infant and Toddler Development and Curriculum Planning
Learn the theory and practice of caring for infants and toddlers in a group setting. Topics include significance of the early years; learning and development in infants and toddlers; appropriate activities and interactions; and the health, safety, and nutritional needs of infants and toddlers. (4.5 CEUs) TWA

Course: ECH208 45 Hours
$125 + $225 fee = $350; NMR add $160
Online: Structured Remote
CRN#: 25151 15 Sessions T R 10/5-11/23 6:30-9:30 p.m.

Lesson Planning for ECE
Create lesson plans that allow students to reach mastery. Topics include context for learning, instructional delivery, and evaluation of the lesson plan. (0.4 CEUs) TWA

Course: ECH354 4 Hours
$30 + $38 fee = $68; NMR add $50
Online: Structured Remote
CRN#: 24452 2 Sessions T R 10/19-10/21 7-9 p.m.

Making STEM Visible (Module 2)
How do we as educators document STEM learning in the classroom? In this course, we will provide an interactive workshop in the planning and design of STEM activities for teachers. (0.3 CEUs) TWA

Course: ECH296 3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 24457 1 Session R 12/2 6:30-9:30 p.m.

Planning Curricula for Child Care
This course provides you with principles of curriculum planning for programs serving children from infancy through age five. Activities, methods, and materials appropriate to the areas of curriculum in an early childhood program are emphasized. Attention is given to staff and parent communication and community resources. This course provides the second 45 of the 90 classroom hours needed to become a teacher in programs licensed by the MSDE Office of Child Care Licensing. Prerequisite: Students must complete Child Growth and Development prior to registering for this course. (4.5 CEUs) TWA

Course: ECH207 45 Hours
$125 + $225 fee = $350; NMR add $160
Online: Structured Remote
CRN#: 24480 15 Sessions T R 11/2-12/23 6:30-9:30 p.m.
No class 11/25, 11/25
CRN#: 24481 15 Sessions M W 11/3-12/22 6:30-9:30 p.m.

STEM Curriculum Overview: An Introduction to PEEP
Meet PEEP, Quack, and Chirp of the popular PEEP series! This course will introduce educators and families to a successful STEM curriculum. Learn to navigate, adapt, and implement this successful STEM online program in the classroom, home, or community. (0.3 CEUs) TWA

Course: ECH298 3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 24492 1 Session W 9/29 6:30-9:30 p.m.

Common Infectious Diseases in Child Care Settings
Learn the signs and symptoms of infectious illnesses and how to prevent their spread in childcare settings. We will cover infection period and exclusion criteria as well as what diseases need to be reported to MSDE. (0.3 CEUs) TWA

Course: ECH356 3 Hours
$21 + $34 fee = $55; NMR add $50
Online: Structured Remote
CRN#: 24456 1 Session S 11/20 9:30 a.m.-12:30 p.m.

Health and Safety Training
This class meets the health and safety training required by MSDE. It will provide an overview of basic health and safety best practices and requirements in 13 topic areas. (0.5 CEUs) TWA

Course: ECH305 5 Hours
$20 + $40 fee = $60; NMR add $50
Online: Structured Remote
CRN#: 24470 1 Session S 9/25 9 a.m.-2 p.m.

Let Us Train Your Work Force At Your Place!
The Early Childhood Education Department now offers more than 150 child development courses in English and 60 courses in Spanish. All of these classes meet the Maryland State Department of Education training requirements. We can individualize the content and training hours to meet your staff’s specific learning needs.
For more information, e-mail nelida.andres@montgomerycollege.edu.
Medication Administration Training
Gain skills to administer medications safely to children in child care centers and family child care homes, and learn to provide special care arrangements for children with asthma and allergies. Topics include practices and procedures for administering over-the-counter and prescription medications to children, including asthma and allergies medications. Instruction is provided by qualified health professionals. (0.6 CEUs) TWA

**Course**: ECH257  
**6 Hours**  
$41 + $38 fee = $68; NMR add $50

**Online (Face to Face)**
**CRN#: 24482**  
**2 Sessions S**  
10/2-10/9  
9 a.m.-1 p.m.  
10/2-4 hours via Zoom and 10/9 2 hours face to face at the Rockville Campus.

**CRN#: 24483**  
**2 Sessions S**  
12/4-12/11  
9 a.m.-1 p.m.  
12/4 4 hours via Zoom and 12/11 2 hours face to face at the Rockville Campus.

SIDS and SBS Prevention
Learn to recognize and prevent SBS as well as SIDS. What precautions to take in order to prevent SIDS. (0.3 CEUs) TWA

**Course**: ECH294  
**3 Hours**  
$21 + $35 fee = $56; NMR add $50

**Online (Structured Remote)**
**CRN#: 24491**  
**1 Session W**  
9/29  
6:30-9:30 p.m.

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**GREAT NEWS!**
As Covid–19 conditions continue to improve, we will continue to transition some classes back to campus! Please check our website often for up-to-date course locations and for additional courses added to our fall schedule.  
www.montgomerycollege.edu/wdce

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Professionalism

Child Development Associate (CDA) Credential Assessment Preparation
Prepare for the CDA Professional Portfolio following the directives established by the Council for Professional Recognition in DC as well as review the different CDA subject areas. Prerequisite: Must complete ECH205 and ECH207 or ECH208 prior to registering for this course. (3.0 CEUs) TWA

**Course**: ECH132  
**30 Hours**  
$110 + $190 fee = $300; NMR add $160

**Online (Structured Remote)**
**CRN#: 24525**  
**6 Sessions S**  
10/2-11/6  
9 a.m.-2 p.m.

Communication Skills for Child Care Professionals
Develop strong communication skills when working in a child care center. Topics include speaking, writing, interpersonal communication strategies, and critical techniques, with a focus on communication with parents and coworkers, and communication issues within a typical child care day. (0.9 CEUs) TWA

**Course**: ECH170  
**9 Hours**  
$50 + $77 fee = $127; NMR add $120

**Online (Structured Remote)**
**CRN#: 24485**  
**2 Sessions S**  
10/30-11/6  
9 a.m.-1:30 p.m.

Emergency Preparedness Training
Learn how to handle emergency situations beyond the everyday bumps and bruises that occur in child care settings. The class focuses on development of a comprehensive and specific written emergency plan to follow in the event of a local, state, or national emergency. This plan may be developed for center-based care settings and family child care homes. (0.6 CEUs) TWA

**Course**: ECH172  
**6 Hours**  
$30 + $38 fee = $68; NMR add $50

**Online (Structured Remote)**
**CRN#: 25257**  
**1 Session S**  
11/13  
9 a.m.-3 p.m.

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Special Needs

Including All Children and the ADA
This course provides essential information that every child care and education professional needs to know about the requirements of the Americans with Disabilities Act (ADA). Go beyond the definition of ADA to learn inclusionary best practices, strategies and resources for implementing an early childhood or school age environment that is inclusive to all children and families. (0.3 CEUs) TWA

**Course**: ECH271  
**3 Hours**  
$21 + $34 fee = $55; NMR add $50

**Online (Structured Remote)**
**CRN#: 24484**  
**1 Session S**  
10/16  
9:30 a.m.-12:30 p.m.

Special Needs—Special People
Learn about the care needs of these children, legal issues, communicating and collaborating with families, environmental adaptations, preventing and managing challenging behaviors, monitoring individual child progress, supporting language and emergent literacy, collaborating with disability specialist and paraprofessional's and child and family advocacy. (0.6 CEUs) TWA

**Course**: ECH119  
**6 Hours**  
$30+ $38 fee = $68; NMR add $50

**Online (Structured Remote)**
**CRN#: 24467**  
**2 Sessions M W**  
11/1-11/3  
6:30-9:30 p.m.

Special Needs/Special People: Module II
Learn more about the care needs of special needs children, legal issues, communicating and collaborating with families, environmental adaptations, preventing and managing challenging behaviors, monitoring individual child progress, supporting language and emergent literacy, collaborating with disability specialist and paraprofessional’s and child and family advocacy. (0.6 CEUs)

**Course**: ECH359  
**6 Hours**  
$20 + $50 fee = $70; NMR add $50

**Online (Structured Remote)**
**CRN#: 24473**  
**2 Session M W**  
11/15-11/17  
6:30-9:30 p.m.
# Educación Infantil

## Currículo

### Ambientes de alta calidad para aulas de bebés
Analice el concepto de aulas de alta calidad y establezca estrategias para crear ambientes para bebés que promuevan el desarrollo social, emocional, físico y intelectual. (0.6 CEUs) TWA

<table>
<thead>
<tr>
<th>Course: ECS124</th>
<th>6 Hours</th>
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<tbody>
<tr>
<td>CRN#: 24972</td>
<td>2 Sessions T R</td>
</tr>
<tr>
<td>11/9-11/11</td>
<td>6:30-9:30 p.m.</td>
</tr>
</tbody>
</table>

### Desarrollo y planificación curriculares para bebés
Este curso está basado en las investigaciones más actuales así como también en teorías y prácticas para el cuidado de bebés y niños pequeños. Los topiscos incluyen la importancia de los primeros años en los bebés, actividades apropiadas para desarrollar con ellos, y cómo mantener la seguridad, nutrición y salud de los pequeños. (4.5 CEUs) TWA

<table>
<thead>
<tr>
<th>Course: ECS049</th>
<th>45 Hours</th>
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<tbody>
<tr>
<td>CRN#: 24965</td>
<td>10 Sessions S</td>
</tr>
<tr>
<td>9/18-11/20</td>
<td>9 a.m.-1:30 p.m.</td>
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</tbody>
</table>

### Filosofía del método de enseñanza Montessori
Descubra los pilares básicos del método Montessori y los materiales más populares utilizados en sus aulas con niños de 2 a 6 años. (0.4CEUs) TWA

<table>
<thead>
<tr>
<th>Course: ECS088</th>
<th>4 Hours</th>
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<tbody>
<tr>
<td>CRN#: 24967</td>
<td>1 Session S</td>
</tr>
<tr>
<td>10/2</td>
<td>9 a.m.-1 p.m.</td>
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</table>

### Matemáticas según el modelo Montessori
En la Filosofía Montessori, los materiales con los que se trabajan las matemáticas construyen una base fuerte en el entendimiento de las cantidades y los símbolos asociados con ello. Aprenda a crear materiales y actividades de matemáticas siguiendo la disciplina Montessori. (0.4 CEUs) TWA

<table>
<thead>
<tr>
<th>Course: ECS090</th>
<th>4 Hours</th>
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<tbody>
<tr>
<td>CRN#: 24969</td>
<td>1 Session S</td>
</tr>
<tr>
<td>12/4</td>
<td>9 a.m.-1 p.m.</td>
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</tbody>
</table>

### Método Montessori de lengua y lectoescritura
Conozca cómo se abordó la estimulación del área de lenguaje, como se desarrolla la escritura y la lectura bajo la perspectiva de Maria Montessori. Aprenda la relación entre consciencia fonológica, escritura y lectura entendida como un proceso natural que los niños descubren a partir de un ambiente enriquecido. (0.4 CEUs) TWA

<table>
<thead>
<tr>
<th>Course: ECS089</th>
<th>4 Hours</th>
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<tbody>
<tr>
<td>CRN#: 24968</td>
<td>1 Session S</td>
</tr>
<tr>
<td>10/30</td>
<td>9 a.m.-1 p.m.</td>
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</table>

### Planificación de currículos para centros de cuidado infantil
Aprenda los principios para la planificación de currículos para guarderías de niños de 0 a 5 años. Se hará énfasis en los métodos, actividades y materiales apropiados para las diferentes áreas del currículo de cuidado infantil. Se dará una especial atención al área de comunicación entre proveedores y padres, así como se enseñará a utilizar diferentes recursos comunitarios. Este curso provee las segundas 45 de las 90 horas requeridas para trabajar como profesora en centros de guardería. (4.5 CEUs) TWA

<table>
<thead>
<tr>
<th>Course: ECS027</th>
<th>45 Hours</th>
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<tbody>
<tr>
<td>CRN#: 24497</td>
<td>15 Sessions M W</td>
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<tr>
<td>11/3-12/22</td>
<td>6:30-9:30 p.m.</td>
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</tbody>
</table>

### Necesidades especiales

#### Comunicación con el niño autista
El autismo es un trastorno de la comunicación socio-afectiva con conductas atípicas. En esta clase aprenderá a como propiciar y promover la comunicación con niños autistas y lograr el uso de alternativas a través de diferentes métodos. (0.4 CEUs) TWA

<table>
<thead>
<tr>
<th>Course: ECS092</th>
<th>4 Hours</th>
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</thead>
<tbody>
<tr>
<td>CRN#: 24970</td>
<td>1 Session S</td>
</tr>
<tr>
<td>9/25</td>
<td>9 a.m.-1 p.m.</td>
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</tbody>
</table>

### Profesionalidad

#### Preparación para la credencial de desarrollo infantil
Este curso le ayudará a preparar la carpeta de recursos profesionales, así como repasar las áreas funcionales que comprenden la credencial de desarrollo infantil otorgada por el Consejo Profesional de Washington, D.C. Requisito: ECS023 y ECS 027 o ECS049 (3.0 CEUs) TWA

<table>
<thead>
<tr>
<th>CRN#: 24498</th>
<th>6 Sessions S</th>
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<tr>
<td>10/2-11/6</td>
<td>9 a.m.-2 p.m.</td>
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</table>
Técnicas de comunicación
Aprenda conceptos básicos de la comunicación. El tema a cubrir es la comunicación oral y escrita con padres y compañeros que toma lugar en el día a día de los centros de educación infantil. (0.9 CEUs) TWA
Course: ECS042 9 Hours
$50 + $77 fee = $127; NMR add $120
Online: Structured Remote
CRN#: 24964 3 Sessions  T R
11/30-12/7 6:30-9:30 p.m.

Salud, seguridad, nutrición
Administración de medicamentos
Aprenda las prácticas y procedimientos establecidos por la Oficina del Cuidado al Menor del estado de Maryland para administrar medicamentos a niños en guarderías. También aprenderá métodos de observación, registro de datos y técnicas apropiadas de manejo. (0.6 CEUs) TWA
Course: ECS069 6 Hours
$41 + $54 fee = $95; NMR add $50
Hybrid (Online & Face to Face)
CRN#: 24499 2 Sessions  S
9/18-9/25 9 a.m.-1 p.m.
CRN#: 24500 2 Sessions  S
11/6-11/13 9 a.m.-1 p.m.

Preparación para emergencias
Aprenda los pasos a seguir en situaciones de emergencias y/o desastres naturales. Desarrolle un plan de emergencia detallado a seguir en caso de ser necesario. Este plan puede ser tanto para centros de educación infantil como para guarderías en casa. (0.6 CEUs) TWA
Course: ECS063 6 Hours
$20 + $50 fee = $70; NMR add $50
Online: Structured Remote
CRN#: 24966 2 Sessions  M W
12/6-12/8 6:30-9:30 p.m.

Salud y Seguridad
(Health and Safety Training) Obtenga una visión general de 13 áreas de salud y seguridad necesarias para cumplir con los requisitos establecidos por el departamento de educación de estado de Maryland. (0.5 CEUs) TWA
Course: ECS110 5 Hours
$30 + $38 fee = $68; NMR add $50
Online: Structured Remote
CRN#: 24971 2 Sessions  T R
12/14-12/16 7-9:30 p.m.

Entrepreneurship and Small Business
Financing your Start-up or Small business
Learn how to determine objectives, define successful outcomes, assess costs and benefits, and gain the technical knowledge needed to convert an idea into a tangible product. TWA
Course: ENT016 24 Hours
$125 + $225 fee = $350; NMR add $160
Online: Structured Remote
CRN#: 24774 8 Sessions  T R
11/2-11/30 6-9 p.m.
No class on Thursday 11/25

How to Efficiently Run Your Start-up!
Learn what considerations, involvement, internal and external factors affect small business management activities; students will deliver a business idea pitch. TWA
Course: ENT015 24 Hours
$125 + $225 fee = $350; NMR add $160
Online: Structured Remote
CRN#: 24775 8 Sessions  T R
10/5-10/28 6-9 p.m.

Intro to Entrepreneurship: Customer Discovery
Explore the life-cycle of a business and gain competencies in business development and strategic planning along with foundational documents to move you forward to becoming a successful entrepreneur. Harvard Business Case Study purchases required, 2 per course; Instructor will provide instructions at first class. TWA
Course: ENT018 24 Hours
$125 + $225 fee = $350; NMR add $160
Online: Structured Remote
CRN#: 24772 8 Sessions  T R
9/7-9/30 6-9 p.m.

Marketing and Communicating your Start-up and Small Business
You will learn how to develop marketing strategies and tools for startups, employ marketing tools to amplify profile of startup, and create communication functions to design customer feedback channels. TWA
Course: ENT017 24 Hours
$125 + $225 fee = $350; NMR add $160
Online: Structured Remote
CRN#: 24773 8 Sessions  M T W R
12/2-12/22 6-9 p.m.
This class will be held on Tuesday and Thursday 12/2-12/16 and then on Monday, Tuesday, and Wednesday 12/20-12/22.

Small Business
Beyond Marketing- 5 Ways to Grow Your Business
You will be provided with an overview of core marketing principles that every small business owner should know. Simple, innovative, and zero to low-cost marketing strategies will be explored along with some techniques that can be implemented right away, market plan, branding, and lead generation.
Course: SMB962 3 Hours
$14 + $25 fee = $39; NMR add $30
Online: Structured Remote
CRN#: 24757 1 Session  W
9/22 6-9 p.m.
CRN#: 24758 1 Session  W
12/1 6-9 p.m.

Home Improvement: MHIC Exam Preparation
Prepare for the Maryland Home Improvement Commission (MHIC) exam to obtain a Maryland Contractor license. Topics include: Home Improvement law, project and management skills, planning, and regulation. Required textbook: NASCLA Contractors Guide to Business, Law, and Project Management, 6th edition, Revised Summer 2016. TWA
Course: SMB034 18 Hours
$100 + $175 fee = $275; NMR add $140
Online: Structured Remote
CRN#: 24750 6 Sessions  M T W R F
9/27-10/4 6-9 p.m.
CRN#: 24755 6 Sessions  M T W R F
11/29-12/6 6-9 p.m.

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Home Inspection Cont. Ed. Part I
This class provides 15 hours of Continuing Education to LICENSED Home Inspectors; Continuing Education hours are required by the Maryland Commission of Home Inspection. Gain knowledge in HVAC, roofing, plumbing, electrical, and more. TWA
Course: SMB967 15 Hours
$95 + $103 fee = $198; NMR add $120
Online: Structured Remote
CRN#: 24759 5 Sessions  W 9/29-10/27  6:30-9:30 p.m.

Home Inspection Cont. Ed. Part II
This course is designed for LICENSED Home Inspectors and provides 15 hours of Continuing Education mandated by the State of Maryland. Topics include: How to inspect and report on the soundness of the HVAC system, insulation and ventilation, fireplaces and solid burning appliances. TWA
Course: SMB968 15 Hours
$95 + $103 fee = $198; NMR add $120
Online: Structured Remote
CRN#: 24760 5 Sessions  W 11/10-12/8  6:30-9:30 p.m.

Home Inspection: Make It Your Business [TIP]
This pre-licensure course meets the 72 hour requirement to become a licensed Home Inspector in Maryland. Topics include: structural, exterior, interior, roofing, plumbing, and many more. Required textbook: Principles of Home Inspection Systems and Standards, 3rd Edition, required at first class. All hours MUST be attended in order to obtain a certificate of completion; make-up opportunities are considered on a case-by-case basis but are not guaranteed. TWA
Course: SMB322 72 Hours
$480 + $515 fee = $995; NMR add $400
Online: Structured Remote
CRN#: 24756 15 Sessions  R S 10/14-12/9  6-9 p.m. (R) 9 a.m.-4 p.m. (S)
No class 11/25, 11/27

Health Sciences
All Health Sciences Students:
Students must understand and meet all requirements and/or standards imposed by recognized professional societies and all contract requirements imposed on College students by the institution or agency where the clinical practice is to occur. Please see our website for details.

Until further notice from the Montgomery County Leaders, classes will be taught online via Zoom and/or Blackboard learning systems. Therefore, you will need a computer, laptop, tablet, or smartphone camera ready with speakers, internet access and a browser that is current.

If clinicals resume, COVID19 training will be required prior to entry into the healthcare facility. Face masks, social distancing, and frequent hand-washing is also required.

For classes that are scheduled to be on campus, students must complete the daily self-screening survey. You are required to wear a mask, wash hands before entering or leaving building or classroom, wash your hands before and after using equipment, and practice social distancing as required by the CDC.

Please check the website for updates: https://www.montgomerycollege.edu/wdce/health-sciences

Clinical Medical Assistant
Clinical Medical Assistant Program [TIP]
This program is intended for students who want to prepare for an exciting, challenging, and rewarding career in healthcare. This program will train you to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures and diagnostic testing; HIPAA and patient confidentiality; the legal aspects of healthcare and related regulatory issues; recording and taking vital signs, blood pressure, and other patient care items related to the physicians office visit; review and administration of medications, allergies, and other pharmacology related items; laboratory procedures; phlebotomy and the proper techniques to collect specimens for laboratory analysis; and cardiology and the proper placement of leads when taking a 12 lead EKG. To be eligible for this course, you must be enrolled in and/or have successfully completed the 96-hour classroom and the legal aspects of healthcare. This program includes 96 hours of classroom lecture and hands-on labs and a clinical externship opportunity (Course# HHS126) at a local healthcare provider. To be eligible for the clinical rotation, you must successfully complete the 96-hour course, submit to a thorough background check and drug screening, and meet other requirements. Note: Upon successful completion of this program, students would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. This course is VA-approved for GI Bill benefits. TWA
Course: HHS112 96 Hours
$1,680 + $600 fee = $2,280; NMR add $1,050
Online: Structured Remote
CRN#: 24739 24 Sessions  M W 9/13-12/8  5-9 p.m.
No class 11/22–11/28
Must be taken with Takoma Park T or R section of HHS126
CRN#: 24740 24 Sessions  T R 9/14-12/9  9 a.m.-1 p.m.
No class 11/22–11/28
Must be taken with Rockville campus section of either M or W HHS126
program, submit to a thorough background check and drug screening, and meet other requirements. Upon successful completion of both courses, you would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. TWA

Course: HHS126  90 Hours
$830 + $350 fee = $1,180; NMR add $650

Rockville Campus
CRN#: 25071  10 Sessions  M
9/20-12/3  9 a.m.-1 p.m.
No class 11/22/21, 11/26
Must be taken with the day Rockville section of HHS112

CRN#: 25072  10 Sessions  W
9/22-12/1  9 a.m.-1 p.m.
No class 11/24/21, 11/27
Must be taken with the daytime, Rockville campus section of HHS112

Takoma Park/Silver Spring Campus
CRN#: 25020  10 Sessions  T
9/21-11/30  5-9 p.m.
No class 11/23/21
Must be taken with evening Takoma Park section of HHS12

CRN#: 25070  10 Sessions  R
9/23-12/2  5-9 p.m.
No class 11/25/21
Must be taken with Takoma Park evening section of HHS112

Health Career Training

Dialysis Technician Program  TIP

Gain the knowledge and skills needed to work as a dialysis technician. Under the supervision of physicians and registered nurses, dialysis technicians operate kidney dialysis machines, prepare dialyzer reprocessing and delivery systems, and maintain and repair equipment. Technicians work with patients during dialysis procedures, monitor and record vital signs, and administer local anesthetics and drugs as needed. They also assess patients for any complications that occur during the procedure and must be ready to take necessary emergency measures like administering oxygen or performing basic CPR. Note: This program does not include a national or state certification as part of its overall objectives. Additionally there is no student internship or clinical rotation offered as part of this program. TWA

Course: HHS064  50 Hours
$1,230 + $800 fee = $2,030; NMR add $1,050

Rockville Campus
CRN#: 25018  20 Sessions  T R
9/14-11/18  6-8:30 p.m.

EKG Technician  TIP

Prepare to take the Electrocardiograph (EKG) Technician exam offered by the American Society of Phlebotomy Technicians (ASPT). EKG technicians work in physician offices, hospitals, clinics, and other health care facilities, and are responsible for performing electrocardiogram tests to monitor and record electrical impulses transmitted by the heart. This course includes background information on anatomy and physiology of the heart, medical disease processes, medical terminology, medical ethics, and legal aspects of patient contact. Learn the function and proper use of the EKG machine and the Holter Monitor, and demonstrate lead placement for a 12-lead electrocardiogram. Compare normal and abnormal EKG printed readings and measure various peaks and troughs. TWA

Course: HHS051  50 Hours
$1,330 + $650 fee = $1,980; NMR add $800

Takoma Park/Silver Spring Campus
CRN#: 25017  20 Sessions  T R
9/14-11/18  6-8:30 p.m.

Pharmacy Technician Certification  TIP

This comprehensive 72-hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Boards PTCB exam. A GED or High School diploma is required to sit for the PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies, and other health care settings?working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions, and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control, and billing and reimbursement. Students successfully completing this course will receive pre-paid vouchers to take the PTCB exams. These vouchers are valid for 90 days past the date of the last class. Exams must be taken during that time. TWA

Course: HHS105  72 Hours
$1,380 + $650 fee = $2,030; NMR add $1,050

Online: Structured Remote
CRN#: 24837  12 Sessions  S
9/18-12/11  8:30 a.m.-2:30 p.m.
No class 11/27

CRN#: 25019  24 Sessions  M W
9/20-12/15  6-9 p.m.
No class 11/22–11/28

Phlebotomy Technician  TIP

Classroom work includes medical terminology, anatomy and physiology review, blood collection procedures, specimen collection practice, and specimen processing and handling. Laboratory operations are reviewed including safety, quality control, universal precautions, routine laboratory tests, confidentiality, and ethics. This class must be taken with Phlebotomy Technician Clinical (HHS115). TWA

Course: HHS034  90 Hours
$1,580 + $600 fee = $2,180; NMR add $1,050

Online: Structured Remote
CRN#: 24737  20 Sessions  M W
9/20-12/1  5-9:30 p.m.
No class 11/22–11/28
Must be taken with Takoma Park externship section of HHS115

CRN#: 24738  20 Sessions  M W
9/27-12/8  5-9:30 p.m.
No class 11/22, 11/24
Must be taken with a Rockville campus section of HHS115 externship

Phlebotomy Technician—Clinical Internship

This class includes a 40-hour clinical opportunity at a local healthcare provider. In addition to other requirements, to be eligible for this Phlebotomy Technician Clinical Internship class, you must have completed or currently be enrolled in Montgomery Colleges 90-hour Phlebotomy Technician Program. Additionally, you must submit to a thorough background check and meet other requirements. These costs are not included in the tuition and fees for this class. Special requirements include Hepatitis B Immunization, negative tuberculosis test, and blood test to check immunity statutes: Varicella Zoster IgG Ab;
Rubella IgG; Rubeola IgGAb; and Mumps IgG Ab. Information concerning these requirements will be provided the first night of class. This class must be taken with Phlebotomy Technician (HHS034). TWA

Course: HHS115  40 Hours
$210 + $125 fee = $335; NMR add $160

Off Campus Location
CRN#: 24838  8 Sessions  W
10/13-12/1  9 a.m.-4 p.m.
must be taken with Takoma Park section of HHS034

CRN#: 24839  7 Sessions  M
10/25-12/6  9 a.m.-4 p.m.
must be taken with Rockville campus section of HHS034

Physical Therapy and Occupational Therapy Aide Training  [TIP]
This course prepares you to work under the direction of a registered physical therapist in a physical therapy setting performing supportive activities, such as routine therapeutic treatments by physical or mechanical methods. The course includes medical terminology, legal, and ethical aspects of physical therapy including OSHA and HIPAA, oral and written communication in a healthcare setting, customer service, anatomy and physiology focusing on the musculoskeletal system, assisting with treatment procedures, and review of common medical conditions particular to physical therapy. TWA

Course: HHS041  50 Hours
$1,350 + $650 fee = $2,000; NMR add $1,050

Takoma Park/Silver Spring Campus
CRN#: 25016  10 Sessions  S
9/18-11/20  8:30 a.m.-1:30 p.m.

Nursing Related Courses

Certified Nursing Assistant/Geriatric Asst

Advanced Skills for Certified Nursing Assistants (CNAs)
This course is an 80 hour hospital-based program designed for certified nursing assistants (CNAs) to develop advanced skills seeking employment as a Patient Care Technician in a hospital/acute care setting. Students will learn to perform advanced skills such as intravenous therapy site care, electrocardiograms (EKG), bladder scans, wound care, urinary catheterization care, blood glucose monitoring, preoperative/post operative care, tracheostomy care, phlebotomy and more. Participants of this program MUST HAVE AN ACTIVE CNA CERTIFICATION IN GOOD STANDING with the Maryland Board of Nursing and an active BLS/CPR certification. After successful completion of this course students will receive a certificate of completion from Montgomery college and will be eligible to take the PCT/A certification examination. TWA

Course: AHT242  80 Hours
$694 + $200 fee = $894; NMR add $400

Online: Structured Remote

Hospital-Based Certified Nursing Assistant Classroom and Laboratory  [TIP]
This course is designed for students who are interested in becoming a certified nursing assistant in the acute hospital setting. Through lecture, discussion, and hands-on practice, you will learn basic nursing skills such as taking vital signs, assuring patient safety, and caring for patients with a variety of diseases. You must pass this class with an average of 80% in order to advance to the hospital-based clinical class. Prerequisites: Attending the CNA Orientation session; scoring at least 80% on both the mandatory reading and math tests; and passing a basic computer competency skill. You will be required to have a criminal background check, obtain a CPR Health Provider certification and up to date immunizations (MMR, Varicella, Hep B, Tdap, Influenza) and TB skin test or chest x-ray before the midterm exam TWA

Course: NUR070  88 Hours
$840 + $275 fee = $1,115; NMR add $650

Online: Structured Remote/Shady Grove Hospital

CRN#: 24446  22 Sessions  T R U
9/12-10/31  5:30-9:45 p.m. (T R )
12:30-4:45 p.m. (U )
Tuesday and Thursday classes online. Sunday labs will meet in person on the Takoma Park/Silver Spring Campus.

Online: Structured Remote/Suburban Hospital

CRN#: 24445  22 Sessions  T W R
9/2-10/21  5:30-9:45 p.m.
Tuesday and Thursday classes online. Wednesday labs are in-person on the Takoma Park/Silver Spring Campus.

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students’ learning with lessons, activities, and feedback through a Blackboard course site.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.
Certified Nursing Assistant/Geriatric Assistant Program

To register for CNA courses you MUST ATTEND the FREE orientation session which includes the FREE mandatory reading and math test that you must pass to register.

All payments for CNA Classroom and CNA Clinical and additional fees are due at time of registration. Seats for the Classroom and Clinical are limited.

You must be at least 18 years old and have a Social Security Number or Tax Identification Number for the Maryland Board of Nursing licensing process upon successful completion, as well as a Social Security Number for nursing homes that require criminal background checks prior to being on their premises for educational purposes.

Additional Fees:
There will be additional fees for Immunizations, physical exam, TB test, CPR training, CNA application, GNA application, fingerprinting, and uniforms. These costs will be discussed at orientation.

Mandatory Nursing Assistant and Geriatric Nursing Assistant Online Orientation:
https://www.montgomerycollege.edu/workforce-development-continuing-education/
health-sciences/cna-gna/orientation.html

Questions? AFTER viewing the online orientation, contact
health-sciencesnoncredit@montgomerycollege.edu

Certified Nursing Assistant Classroom (CNA) TIP

Through lecture, discussion, and hands-on practice you will learn basic nursing skills such as taking vital signs, assuring patient safety, and caring for patients with Alzheimer’s disease and related disorders. After successful completion of the classroom and clinical portions, you will receive a certificate of completion from Montgomery College. You may then apply to take the Geriatric Nursing Assistant Licensing examination. Prerequisites: Attending the CNA Orientation Session and scoring at least 80% on both the mandatory reading and math tests. A criminal background check is required; obtain a CPR Health Provider certification before the midterm; a negative TB skin test (PPD) or chest x-ray may be required before class starts. TWA

Course: AHT028 88 Hours $840 + $275 fee = $1,115; NMR add $650

Certified Nursing Assistant Clinical (CNA) TIP

This course is only for students who have successfully completed Certified Nursing Assistant—Classroom (AHT028). TWA

Course: AHT223 60 Hours $770 + $155 fee = $925; NMR add $400

The corresponding classroom and clinical MUST be taken together, no substitutions. You must wear uniforms on first day

CNA Classroom is Structured Remote with Rockville Campus in-person labs on Thursdays
CRN#: 24439 22 Sessions T W R 9/8-10/27 5-9:15 p.m.
CNA Clinical at Asbury Methodist Village
CRN#: 24443 11 Sessions T R S 10/30-11/23 5-9:15 p.m. (T R)
No class 7/5 7 a.m.-4 p.m. (S)

CNA Classroom on the Takoma Park/Silver Spring Campus
CRN#: 24440 22 Sessions M W F 9/20-11/8 5-9:15 p.m.
CNA Clinical at Structured Remote/Brooke Grove Rehabilitation/Nursing Facility
CRN#: 24444 12 Sessions M W F 11/10-12/8 5-9:15 p.m. (M W)
No class 11/26 7 a.m.-4 p.m. (F)

CNA Classroom Structured Remote with on campus (TP/SS*) labs on Thursdays
CRN#: 24441 17 Sessions M W R 9/13-10/11 8 a.m.-3:30 p.m.
Class on Monday 10/11 will be from 8 a.m.-12 p.m.
CNA Clinical at Structured Remote/Brooke Grove Rehabilitation/Nursing Facility
CRN#: 24442 8 Sessions M W R 10/14-11/1 7 a.m.-3:30 p.m.
Class on Monday 11/1 will be from 8 a.m.-12 p.m.
No class 7/5

The Maryland Board of Nursing requires that all classroom and clinical hours are complete.

Hospital-Based Certified Nursing Assistant (CNA) Clinical TIP

This course is designed for students who have successfully completed the Hospital-Based Certified Nursing Assistant Classroom. You will apply basic nursing skills learning in the classroom and laboratory practice on patients in the acute hospital setting. Basic computer skills are necessary in this environment along with teamwork and communication skills with team members. After successful completion of the classroom and clinical sections, you will receive a certificate of completion from Montgomery College and be eligible to apply for Certified Nursing Assistant certification through the Maryland Board of Nursing. TWA

Course: NUR071 60 Hours $770 + $155 fee = $925; NMR add $400

Shady Grove Hospital
CRN#: 24448 12 Sessions T R U 11/2-12/2 5:30-9:45 p.m. (T R)
7:30 a.m.-4:30 p.m. (U)
No class 11/25, 11/28

Suburban Hospital
CRN#: 24447 8 Sessions S U 10/23-11/20 7 a.m.-3:30 p.m.

Medicine Aide Update

Find out about new medications, procedures, and protocols, and get the training needed to satisfy recertification requirements for medicine aides. Prerequisite: Applicants must present a current Medicine Aide certificate and Geriatric Nursing Assistant license upon arrival at the class. Students may only register 90 days before their certification expires or within 30 days after expiration of their certificate. Please check your expiration date before registering for this course. TWA

Course: AHT145 9 Hours $110 + $55 fee = $165; NMR add $120

Online: Structured Remote
CRN#: 24434 1 Session S 9/11 8 a.m.-5:30 p.m.
CRN#: 24435 1 Session S 10/9 8 a.m.-5:30 p.m.
CRN#: 24436 1 Session S 11/6 8 a.m.-5:30 p.m.
CPR and First Aid

Heartcode BLS Skills Check Off
This course is designed for the healthcare worker who has completed the Online American Heart Association, Heartcode BLS session—https://shopcpr.heart.org. Students must bring proof of online session. Students must demonstrate the hands-on skills session through Montgomery College WDCE to obtain a course completion card. TWA

Course: CPR098 6 Hours
$55 + $15 fee = $70; NMR add $50

Takoma Park/Silver Spring Campus
CRN#: 24471 1 Session S 9/18 9 a.m.-3 p.m.
CRN#: 24472 1 Session S 10/16 9 a.m.-3 p.m.
CRN#: 24473 1 Session S 11/13 9 a.m.-3 p.m.
CRN#: 24474 1 Session R 12/2 9 a.m.-5 p.m.
CRN#: 24475 1 Session S 12/11 9 a.m.-3 p.m.

Heartsaver CPR, AED & First Aid Skills Check-off
This course is designed for the general public who have completed the Heartsaver First Aid CPR AED Online eLearning portion of the Heartsaver First Aid CPR AED blended learning course. https://shopcpr.heart.org. 1. Students will be able to demonstrate the cognitive information needed to perform First Aide, CPR and AED training. Upon completion of the online portion. 2. Students will be able to complete hands-on skills session with an AHA BLS or Heartsaver Instructor. Students are required to print-out “certificate of completion” and bring document to testing site. Students may also show proof of completion via cell phone to the Montgomery College Instructor. Students will not be allowed to demonstrate hands-on competency without the “certificate of completion”. TWA

Course: CPR094 4 Hours
$55 + $15 fee = $70; NMR add $50

Takoma Park/Silver Spring Campus
CRN#: 24476 1 Session S 9/25 9 a.m.-1 p.m.
CRN#: 24477 1 Session S 11/20 9 a.m.-1 p.m.

Nursing Refresher

Mandatory Nurse Refresher Online Orientation:

Questions? AFTER viewing the online orientation, contact healthsciencesnoncredit@montgomerycollege.edu.

You must enroll in all 3 courses: Classroom, Lab, and Clinical. The Maryland Board of Nursing requires that all 100 hours of classroom, all 8 hours of labs, and all 60 hours of clinicals must be completed. If inclement weather occurs, make-up hours will be added.

Nurse Refresher Classroom TIP
This course is designed for RNs and LPNs who desire to maintain or re-establish their active license to reenter the nursing field. Nursing experts will present topics to review systems anatomy and physiology, major disease pathology, current treatment strategies, legal issues, pharmacology, physical assessment, nursing process, documentation, current trends, evidence-based practice, end-of-life issues, videos, discussion groups, and other learning activities. You must register for Nursing Lab (NUR023) and Nursing Clinical (NUR007). Attendance is required for the on-Campus lab which will be taught at Montgomery College and clinical will be taught off-Campus TWA

Course: NUR057 100 Hours
$1,235 + $240 fee = $1,475; NMR add $650

Online: Structured Remote
CRN#: 24468 50 Sessions W 9/20-11/5 Online 24/7
Take with NUR023-24454, NUR007-24462
Mandatory on-campus labs at TPSS Campus Health Sciences Bldg 9/29, 10/6, 10/13. Your Instructor will confirm.

Nursing Lab
This lab is for registered or licensed practical nurses returning to the work force or wishing to refresh their clinical skills. Topics include nursing process, communication, nursing care and procedures, current trends in documentation, and pharmacology. There is no payment plan for this lab. Prerequisite: completion of the nurse refresher classroom from Montgomery College or permission from the director. TWA

Course: NUR023 8 Hours
$215 + $60 fee = $275; NMR add $140

Takoma Park/Silver Spring Campus
CRN#: 24451 1 Session S 10/30-10/30 8 a.m.-5 p.m.
Take with NUR057-24449, NUR007-24459
CRN#: 24454 1 Session S 11/6-11/6 8 a.m.-4:30 p.m.
Take with NUR069-24468, NUR007-24462
**Nursing Refresher: Clinical**

Practicing nurse experts supervise your 60 hours of clinical experience in medical-surgical nursing, which includes patient assignments, team work, completing documentation and care plans, and giving medication. Basic skills lab practice and emergency medicine review will be provided. You must register for the classroom, clinical, and lab in order to use the payment plan. There is a nonrefundable fee to participate in the payment plan. **Prerequisite:** Concurrent enrollment in NUR057 and NUR023.

A. Nursing License: If your Maryland license has lapsed, you must apply for, pay for, and receive an inactive license. If you have an active license from any state other than Maryland, you must apply for and receive a Maryland license before starting your clinical.

B. CPR Certification: This must be a healthcare provider-level course from American Heart Association.

C. 1. A complete physical exam, signed by your health provider, within 9 months of the start date for clinical. (You must use the Montgomery College Nurse Refresher Health form).

   2. Proof of immunity to the following diseases:

      *Mumps, Measles (Rubella) and Rubella.* Must provide serologic evidence that you are immune to Mumps, Measles and Rubella (positive titer).

      If blood titers are negative for any of these 3 diseases, you must receive two (2) doses of Mumps, Measles and Rubella vaccine (MMR) given 4 weeks apart. (Information documenting past MMR vaccinations is appreciated but cannot take the place of the titer test results.)

      *Varicella:* Must provide serologic evidence that you are immune to Varicella (positive titer). If titers are negative, you are required to receive two (2) doses of Varicella vaccine given 4 weeks apart. (Documentation of childhood disease will not be accepted).

      *Hepatitis B:* Three (3) doses of Hepatitis B vaccine given 0,1, and 6 months apart, followed by Hepatitis B surface antibody testing 1-2 months after dose #3 is required. If you cannot provide documentation of the 4-step vaccination process described above, you must obtain serologic evidence of immunity (positive Hep B Antibody titer). If this titer is negative for immunity, the vaccination series must be repeated.

      *Tetanus, Diphtheria, and Pertussis:* Documentation of one (1) dose of Tdap vaccine (not to be confused with TDap) in the past two (2) years, regardless of when the last Tetanus and Diphtheria vaccine was given. *Influenza:* Vaccine is to be given at least 1 month prior to the start date for clinical. Please note: Vaccine series must be completed by the second week of class. All laboratory titers must have date blood was drawn as well as test results.

   3. Tuberculin Skin Test: (Mantoux Tuberculin test) within 9 months of the start date for clinical is required. If test results show TB exposure in the past or present, you must obtain clearance from your health provider that you are able to attend clinical. A chest x-ray may be needed. (Use the Montgomery College TB clearance form which will be provided with the Health Inventory Form when getting evaluated.)

   Must concurrently enroll in NUR057, NUR069, and NUR023.

   **TWA**

   **Course:** NUR007  
   **60 Hours**  
   $1,110 + $215 fee = $1,325; NMR add $650

   **Holy Cross Hospital Silver Spring**
   CRN#: 24459  
   10 Sessions  
   M W  
   11/1-12/1  
   5-11 p.m.

   Take with NUR057-24449, NUR023-24451

   **Holy Cross Hospital Germantown**
   CRN#: 24462  
   10 Sessions  
   T R  
   11/9-12/14  
   5-11 p.m.

   No class 11/25

   Take with NUR069-24468, NUR023-24454

**RN Case Manager/Delegating Nurse Training for Assisted Living**

This 16-hour course, approved by the Maryland Board of Nursing, provides a basic foundation for nursing practice of the registered nurse who delegates nursing functions in the assisted living setting, including medication administration, and who teaches medication administration to the medication technician in assisted living. Topics to be covered include history of assisted living programs; regulations governing CM/DN practice; overview of CM/DN role and responsibilities; teaching medication administration to the medication technician; case management principles; delegation of nursing practice; communication; adult learning principles; and legal, ethical, and business issues. **TWA**

**Course:** NUR014  
**16 Hours**  
$290 + $90 fee = $380; NMR add $160

**Online: Structured Remote**

CRN#: 24438  
2 Sessions  
S  
10/2-10/9  
7:30 a.m.-4 p.m.

**Wellness**

**Massage Therapy: Basic Fundamentals**

Learn the fundamentals of Swedish massage, including at least five hands-on techniques. Explore credentialing and licensing requirements for massage therapy in the state of Maryland. Wear comfortable clothing; bring a pair of shorts, a short-sleeved shirt, and your favorite oils and lotions to each class. (You will remain fully clothed during massage practice sessions.) Mats will be provided. **TWA**

**Course:** WEL021  
**16 Hours**  
$160 + $60 fee = $220; NMR add $140

**Rockville Campus**

CRN#: 25116  
4 Sessions  
S  
9/18-10/9  
9 a.m.-1 p.m.

**Massage Therapy: Basic Fundamentals Part II**

This course is designed to increase your knowledge of the basic therapeutic massage techniques acquired in the Basic Fundamentals of Therapeutic Massage Part I. More emphasis is spent on the areas of the human body that generally require more therapeutic massage work, i.e. hands, feet, shoulders and back. Learn some basic reflexology. Learn the anatomy of the human body in more detail. Receive a one-hour massage session in each class. What a wonderful way to end a busy work week! This noncredit course does not meet the licensing requirements of the State of Maryland, Commonwealth of Virginia, or District of Columbia, and completion of this course does not allow the student to sit for the national massage therapy exams; nor does this course permit students to practice therapeutic massage for compensation in any of those three states. Students remain fully clothed; shorts and t-shirts are permitted but not required. **TWA**

**Course:** WEL066  
**16 Hours**  
$160 + $60 fee = $220; NMR add $140

**Rockville Campus**

CRN#: 25117  
4 Sessions  
S  
10/23-11/13  
9 a.m.-1 p.m.
Hospitality: Event Management and Food Safety

Event Management

Case Study in Event Management Forum
Explore the nuances of executing an event through participation in the case study method. Evaluate risks, incorporate strategies and anticipate contingencies for an event. Prerequisites: Intro to Event Mgmt (HOS034), Event Operation (HOS030), and Event Marketing (HOS047). TWA

Course: HOS044 9 Hours
$72 + $100 fee = $172; NMR add $120
Online: Structured Remote
CRN#: 24731 3 Sessions M W 11/8-11/15 6-9 p.m.

Event Management Business Prep
Learn how to open an Event Management business. Learn the start-up process, relate competitive analysis, economic factors, and political ramifications to your enterprise aspirations. TWA

Course: HOS060 9 Hours
$72 + $100 fee = $172; NMR add $120
Online: Structured Remote
CRN#: 24735 3 Sessions M W 11/22-11/29 6-9 p.m.

Event Marketing
Learn about market segmentation, analysis, strategy, and advertising tools. Examine how to promote events and how to use these events to promote products, services, and causes. TWA

Course: HOS047 12 Hours
$110 + $120 fee = $230; NMR add $140
Online: Structured Remote
CRN#: 24732 4 Sessions M W 10/11-10/20 6-9 p.m.

Food Safety
Certificación para Manipulación de Alimentos (Food Safety)
Este curso cumple con las 16 horas requeridas por el Departamento de Salud e Higiene Mental del MD State. Los temas que se cubrirán incluyen: enfermedades alimentarias, higiene y hábitos personales, procedimientos para manipular alimentos, utensilios y equipos, entre otros. Los estudiantes deben aprobar el examen con un puntaje mínimo del 75%; El examen se administrará el último día de clase. Libro de texto requerido: Libro del administrador de ServSafe, 7ª edición, español, con hoja de respuestas al examen. TWA

Course: HBI191 16 Hours
$85 + $105 fee = $190; NMR add $120
Rockville Campus
CRN#: 24693 2 Sessions S 9/25-10/2 8:30 a.m.-5 p.m.
CRN#: 24692 4 Sessions S 10/9-10/30 9 a.m.-1 p.m.
Food Service Certification (ServSafe, National Restaurant Association)

This course meets the 16 hours required by the Maryland State Department of Health and Mental Hygiene to become a Food Safety Manager. Students must pass the exam with a minimum score of 75% to obtain a food manager’s certification ID card; valid in Montgomery, Prince George’s, Howard, and Baltimore City. Textbook: ServSafe Essentials 7th edition with exam sheet is required at first class. TWA

Course: HOS013  16 Hours
$85 + $110 fee = $195; NMR add $120

Germantown Campus
CRN#: 24726  4 Sessions  M W
9/13-9/22  5-9 p.m.
CRN#: 24727  4 Sessions  M W
10/25-11/3  5-9 p.m.
CRN#: 24728  4 Sessions  M W
12/6-12/15  5-9 p.m.

Food Service Recertification

This exam must be taken every 3 years in Montgomery County, MD and updates certified food managers to take the recertification exam. Students registering for this exam must have already completed the 16 hour Food Service Certification course and have a renewable/unexpired Montgomery County Food Service manager’s ID card. A minimum score of 75% is required for passing and students must purchase and bring an exam answer sheet. TWA

Course: HOS049  8 Hours
$30 + $70 fee = $100; NMR add $120

Germantown Campus
CRN#: 24734  2 Sessions  T R
11/9-11/11  5-9 p.m.

Rockville Campus
CRN#: 24733  1 Session  S
9/18  8:30 a.m.-5 p.m.

Income Tax

How To Start and Grow Your Tax Preparation Business
If you enjoy working with people and numbers, you might consider starting a tax business. This course will guide you through the process of starting and growing your tax business. Learn the day-to-day activities of a tax preparation business owner, the typical target market, growth potential, startup costs, and more. Montgomery College is an IRS approved continuing education provider. The instructor is a CPA and has a M.S. in taxation from Georgetown University. He has completed training and will be using the materials of the Income Tax School, headquartered in Richmond, Virginia. TWA

Course: TAX009  8 Hours
$160 + $90 fee = $250; NMR add $140

Online: Structured Remote
CRN#: 25232  1 Session  F
12/17  9 a.m.-6 p.m.
Break from 12:30-1:30 p.m.

Rockville Campus
CRN#: 25231  1 Session  F
9/24  9 a.m.-6 p.m.
Break from 12:30-1:30 p.m.

How To Start and Grow Your Tax Preparation Business

Income Tax Preparation
Gain a new skill to use part time or full time! This comprehensive course covers the basics of preparing most individual tax returns filed with the IRS including short forms 1040EZ and 1040A, basic itemized returns, and more complicated long forms. The course also covers the basics of preparing Maryland form 502. This course is only offered during the fall semester. Textbooks/course materials required at first class: www.montgomerycollege.edu/bookstore or call 240-567-5302. TWA

Course: TAX003  54 Hours
$439 + $90 fee = $529; NMR add $250

Rockville Campus
CRN#: 25225  9 Sessions  S
9/25-11/20  9:30 a.m.-4:30 p.m.
Break from 12:30-1:30 p.m.

Individual Tax Preparer Exam Test Prep
Are you interested in becoming an individual tax preparer in Maryland? This continuing education course provides you with the information needed to successfully pass the Maryland individual tax preparer competency test. Topics include current tax year form 1040 series, its related schedules and Maryland form 502. Textbooks/course materials required at first class: www.montgomerycollege.edu/bookstore or call 240-567-5302. TWA

Course: TAX002  4 Hours
$130 + $115 fee = $245; NMR add $140

Germantown Campus
CRN#: 25220  1 Session  F
9/10  1-5 p.m.

Online: Structured Remote
CRN#: 25223  1 Session  F
11/12  1-5 p.m.

Rockville Campus
CRN#: 25222  1 Session  F
10/15  1-5 p.m.

Takoma Park/Silver Spring Campus
CRN#: 25224  1 Session  F
12/10  1-5 p.m.

Maryland Individual Tax Preparer Continuing Education

This course provides continuing professional education to Maryland Individual Tax Preparers. The course includes three hours of tax law update, two hours of ethics, two hours of Maryland tax law topics and 10 hours of federal tax law topics. Students will need to bring the Preparer Tax Identification Number (PTIN) to class to receive IRS CE credit. IRS CE credit is awarded for the calendar year that the course is completed. Textbooks/course materials required at first class: www.montgomerycollege.edu/bookstore or call 240-567-5302. TWA

Course: TAX006  17 Hours
$190 + $115 fee = $305; NMR add $160

Germantown Campus
CRN#: 25226  4 Sessions  R F
9/2-9/10  9 a.m.-1:30 p.m.
Class on 9/9 and 9/10 meets 9 a.m.-1 p.m.

Online: Structured Remote
CRN#: 25228  4 Sessions  R F
11/4-11/12  9 a.m.-1:30 p.m.
Class on 11/11 and 11/12 meets 9 a.m.-1 p.m.

Rockville Campus
CRN#: 25227  4 Sessions  R F
10/7-10/15  9 a.m.-1:30 p.m.
Class on 10/14 and 10/15 meets 9 a.m.-1 p.m.

Takoma Park/Silver Spring Campus
CRN#: 25229  4 Sessions  R F
12/2-12/10  9 a.m.-1:30 p.m.
Class on 12/9 and 12/10 meets 9 a.m.-1 p.m.

www.montgomerycollege.edu/wdce | 45
Small Business I Tax Course
Designed for individual income tax return preparers, this course provides an understanding and solid foundation for preparing business tax returns and researching issues involved in the preparation of tax returns for various forms of business entities. Modules covered in this course include understanding employment taxes, corporations, S corporations, partnerships, sole proprietorship, dispositions, income, expenses and understanding the balance sheet. Textbooks/course materials required: www.montgomerycollege.edu/bookstore or call 240-567-5302. You must bring textbook(s) and a USB Flash drive to first class. TWA
Course: TAX007 30 Hours
$295 + $150 fee = $445; NMR add $140
Online: Structured Remote
CRN#: 25230 10 Sessions M T W 10/12-11/11 6-9 p.m.

Instituto Hispano de Negocios
Computación

Computación para el trabajo de oficina
Este curso ayudará a desarrollar habilidades básicas para el empleo en un entorno de oficina y está diseñado para principiantes. Algunos temas a tratar incluyen: Fundamentos de los programas de Microsoft Office, uso eficiente de correos electrónicos y administración de archivos. TWA
Course: HBI202 24 Hours
$80 + $125 fee = $205; NMR add $140
Online: Structured Remote
CRN#: 24695 6 Sessions S 9/11-10/16 9 a.m.-1 p.m.
CRN#: 24696 6 Sessions S 11/6-12/18 9 a.m.-1 p.m.
No class 11/27

Contabilidad

Contabilidad Computarizada (QuickBooks)
Esta clase presentará a los estudiantes a QuickBooks. Algunos temas a tratar incluyen: gestión y copia de archivos, creación de carpetas o directorios, presupuestos y facturas. Se requieren conocimientos básicos de contabilidad y computación. TWA
Course: HBI153 18 Hours
$100 + $150 fee = $250; NMR add $140
Rockville Campus
CRN#: 24689 6 Sessions M W F 9/13-9/24 6-9 p.m.
CRN#: 24690 6 Sessions M W F 10/25-11/5 6-9 p.m.

Contabilidad Computerizada (QuickBooks II)
En esta continuación de Quickbooks I, los estudiantes aprenderán algunas funciones contables adicionales como pagos, procesamiento de formularios de impuestos y seguimiento de inventario, entre otros temas. Prerrequisito: Contabilidad computarizada (Quickbooks) I. TWA
Course: HBI211 15 Hours
$99 + $120 fee = $219; NMR add $140
Rockville Campus
CRN#: 24700 5 Sessions M W F 10/25-11/5 6-9 p.m.
CRN#: 24701 5 Sessions M W F 11/8-11/17 6-9 p.m.

Electricidad

Electricidad I, Teoría
Aprenda los fundamentos teóricos de la electricidad para su uso en instalaciones residenciales. Estos conceptos siguen los códigos eléctricos nacionales y el alumno podrá identificar los diferentes componentes eléctricos. TWA
Course: HBI219 30 Hours
$85 + $170 fee = $255; NMR add $140
Online: Structured Remote
CRN#: 25345 4 Sessions F S 9/24-10/09 6-9 p.m. (F ) 8 a.m.-3:30 p.m. (S )
Electricidad II, Práctica
Los estudiantes desarrollarán la capacidad de analizar los procesos, materiales y herramientas utilizados en instalaciones eléctricas residenciales. Se enseñarán y utilizarán prácticas de seguridad que permitirán al estudiante manejar la electricidad de manera segura. TWA
Course: HBI135  20 Hours
$80 + $130 fee = $210; NMR add $140
Rockville Campus
CRN#: 24686  4 Sessions  F S
10/15-10/23  6-9 p.m. (F )
8 a.m.-3:30 p.m. (S )

Electricidad III, Práctica
Los estudiantes aplicarán conceptos teóricos y prácticos a través del desarrollo de instalaciones eléctricas. Aprenderá las diferentes conexiones de instalación para enchufes, luces e interruptores. Los estudiantes deben demostrar la capacidad de realizar instalaciones eléctricas básicas a través de las prácticas desarrolladas en el aula-taller. TWA
Course: HBI136  20 Hours
$80 + $130 fee = $210; NMR add $140
Rockville Campus
CRN#: 24687  4 Sessions  F S
10/29-11/06  6-9 p.m. (F )
8 a.m.-3:30 p.m. (S )

Electricidad IV, Práctica
Los estudiantes realizarán instalaciones eléctricas en circuitos eléctricos residenciales a 120-240 voltios, y deben conocer el proceso de conexión del tablero de control; Se alienta a los estudiantes a estudiar el Código Eléctrico Nacional y sus aplicaciones. Este curso está diseñado para mejorar la capacidad técnica mientras se desarrollan las habilidades necesarias para instalar conexiones eléctricas de calidad. Las normas de seguridad se cumplen estrictamente durante esta clase. TWA
Course: HBI220  30 Hours
$100 + $170 fee = $270; NMR add $140
Rockville Campus
CRN#: 25346  4 Sessions  F S
11/12-12/04  6-9 p.m. (F )
8 a.m.-3:30 p.m. (S )
No class 11/26, 11/27

Preparación para el examen de Journeyman Electrician
Los estudiantes interesados en prepararse para la licencia de oficial deberán haber estado empleados de manera regular y principal en trabajos eléctricos por un período no menor de cuatro (4) años; La experiencia laboral debe haber estado bajo la dirección y supervisión de un maestro electricista. Los temas incluyen fórmulas, cálculos y códigos, entre otros; esta clase se imparte en español, pero el estudiante DEBE tener un conocimiento integral de inglés, específicamente lectura y escritura. Libro de texto requerido: NFPA 70 NEC 2020. TWA
Course: HBI215  30 Hours
$105 + $175 fee = $280; NMR add $140
Online: Structured Remote
CRN#: 24709  6 Sessions  F S
11/19-12/11  6-9 p.m. (F )
8 a.m.-3:30 p.m. (S )
No class on 11/26, 11/27

Seguridad alimenticia
Certificación para Manipulación de Alimentos
Este curso cumple con las 16 horas requeridas por el Departamento de Salud e Higiene Mental del MD State. Los temas que se cubrirán incluyen: enfermedades alimentarias, higiene y hábitos personales, procedimientos para manipular alimentos, utensilios y equipos, entre otros. Los estudiantes deben aprobar el examen con un puntaje mínimo del 75%; El examen se administrará el último día de clase. Libro de texto requerido: Libro del administrador de ServSafe, 7ª edición, español, con hoja de texto requerido: NFPA 70 NEC 2020. TWA
Course: HBI191  16 Hours
$85 + $105 fee = $190; NMR add $120
Rockville Campus
CRN#: 24693  2 Sessions  S
9/25-10/2  8:30 a.m.-5 p.m.
CRN#: 24692  4 Sessions  S
10/9-10/30  9 a.m.-1 p.m.

A Taste of History: The World in Spices
Examine how spices changed the world through trade, exploration, and colonization, but most of all through taste. Explore the history of the Spice Route and the discovery of spices around the world. Discuss the symbolic and societal meaning of spices in their regions of origin. Learn about the social, political, economic, and ecological realities of spice production and consumption from perspectives of different stakeholders. Discuss patterns of local spice production and consumption in the modern world. TWA
Course: LLI558  8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 24855  4 Sessions  M
9/20-10/11  6:30-8:30 p.m.

A Taste of History: Wine—A Fascinating Journey
Learn the history of wine during antiquity. Analyze how wine came to symbolize, reinforce, and occasionally challenge cultural values, social norms, and political realities. Discuss the relationships between wine production and the development of the global economic system. Consider patterns of local wine production and consumption in the modern world. TWA
Course: LLI736  10 Hours
$65 + $89 fee = $154; NMR add $120
Online: Structured Remote
CRN#: 25089  5 Sessions  R
9/30-10/28  10:30 a.m.-12:30 p.m.
Global Issues Through History, Literature, and Philosophy [Co-L]
Explore a number of topics related to global issues through historical, literary, linguistic, and philosophical lenses. Recognize your responsibilities to society—locally, nationally, and globally. Examine current issues of global importance. Note: You will be joining credit students in this co-listed credit class. TWA
Course: LLI890 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Distance Learning
CRN#: 25145
8/30-12/19  Online 24/7
Use Credit GHUM101 CRN22745 for textbook information.

Online: Structured Remote
CRN#: 24874 27 Sessions  T R
9/14-12/16  12:30-2 p.m.
No class 11/25
Use Credit GHUM101 CRN22485 for textbook information.
CRN#: 25144 27 Sessions  T R
9/14-12/16 11 a.m.-12:30 p.m.
No class 11/25
Use Credit GHUM101 CRN22508 for textbook information.

Iconic Travel Spots of South America [NEW]
Explore South America’s most iconic spots: from its sophisticated cities to its soaring mountain slopes, arid deserts, and lush jungles. Learn the history and cultural importance of its ancient civilizations while taking virtual walks that take us from its colonial past to its vibrant modern present. Discuss the historical context of Machu Picchu and the Inca Trail. Examine the colonial past of South American cities and their architecture. Learn about the ecology of the Amazon and its relevance to the Iguazu waterfall. TWA
Course: LLI756 8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 25140 4 Sessions  T
10/12-11/2  6:30-8:30 p.m.

Introduction to Archaeology [Co-L]
This course is an introduction to the discipline of archaeology. Learn how this discipline emerged slowly from explorations of ancient cultures to the science that it is today with accurate dating, archaeological data excavated with precision, theories that guide interpretation, and ethical concerns. The course also includes a survey of global prehistoric archaeological cultures. Note: You will be joining credit students in this co-listed credit class. TWA
Course: LLI802 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24873 31 Sessions  T R
8/31-12/16  9:30-10:45 a.m.
No class 11/25
This is a z-course: all textbook materials are available at no cost for this section. Regular internet access is required for access to materials. For more information, see https://www.montgomerycollege.edu/academics/mc-open/.

Urbanism in the Ancient Americas
Did you know that most theories concerning archaic urbanism were developed by Western scholars drawing almost exclusively on Old World examples? Explore urban traditions in the ancient Americas using archaeological and historic sources. Examine how cities in the Americas coincide with or differ from traditional concepts of the city through historic sources. Examine how cities in the Americas coincide with or differ from traditional concepts of the city through historic sources. Examine how cities in the Americas coincide with or differ from traditional concepts of the city through historic sources.
Course: LLI565 10 Hours
$65 + $89 fee = $154; NMR add $120
Online: Structured Remote
CRN#: 25123 5 Sessions  W
9/22-10/20  1:30-3:30 p.m.

World Cultures [Co-L]
This course is an examination of one culture area in a particular geographic region from an anthropological perspective. Drawing from the theories and methods of anthropology, explore the prehistory, colonialism, cultural systems, modernization, and globalization of the region. Examine current conditions through interesting case studies. Focus of this section is on the Middle East and North Africa. Note: You will be joining credit students in this co-listed credit class. TWA
Course: LLI803 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 25143 28 Sessions  M W
9/13-12/15  12:30 p.m.
Use Credit ANTH256 CRN22341 for textbook information.

Art
Amazing Photos With Your DSLR Camera
Explore the settings found on a modern digital camera. Discuss the different exposure, metering, autofocus, and white balance modes of a digital camera. Practice the basic methods of saving and storing your digital images. This course is for beginners in digital photography or those who acquired a camera with manual controls. TWA
Course: LLI470 10 Hours
$65 + $89 fee = $154; NMR add $120
Online: Structured Remote
CRN#: 24851 4 Sessions  M
9/20-10/11  6:30-9 p.m.

Art Classes
Zoom allows students to hear and see the instructor as they demonstrate the class techniques, as well as allowing the instructor to see the students work in real time. Zoom also offers students the opportunity to interact with the instructor and other students—asking questions and joining in discussions.
Amazing Photos with Your Phones and Tablets

Start with the basics of learning how to use a mobile phone camera; review the settings for optimal image capture; and explore tips and techniques of exposure, composition, and focus to produce the best results. Assess a select group of apps for image capture, processing, and display. Practice ways of transferring images from your mobile device to a computer. This class is designed for users of iOS and Android mobile devices. Some apps demonstrated may need to be purchased. Purchase of these apps are approximately $20. TWA

Course: LLI471 8 Hours
$59 + $79 fee = $138; NMR add $120

Rockville Campus—MK
CRN#: 24852 4 Sessions M
10/18-11/8 6:30-8:30 p.m.

Drawing with Pencils, Charcoal, or Pastels

This course will help you develop fundamental drawing skills. Learn basic techniques such as blocking in the composition with pencil, shading with charcoal, and using pastels to create vibrant color. Begin by drawing a still life and move onto landscape and portrait drawings from photographs. Examine these subjects using a variety of media (pencil, color pencils, charcoal, pastel, ink, and watercolor). This class is designed for students of any skill level. Supply list is available on the LLI website. TWA

Course: LLI652 12 Hours
$95 + $92 fee = $187; NMR add $120

Rockville Campus
CRN#: 24865 6 Sessions W
10/6-11/10 6:30-8:30 p.m.

The Art of Sketching

Whether you are an avid sketcher or new to the art, sketching allows you to record events such as a trip to a foreign land, a tour of a local garden, or a special occasion such as a birth or anniversary. Examine different types of sketches, such as, drawings, or quick paintings. Explore adding short captions, notes, parts of conversations, and observations to create a journal. Utilize sketches to plan an organic garden, create a preliminary drawing for a painting or portrait, or provide an outlet for discovering solutions to a variety of problems. Learn how to improve your observational skills while sketching with pen, pencil, or watercolor. Bring supplies to the first class. Supply list is available on the LLI website. TWA

Course: LLI970 12 Hours
$95 + $92 fee = $187; NMR add $120

Online: Structured Remote
CRN#: 25147 6 Sessions T
11/2-12/7 6:30-8:30 p.m.

How to Paint Like an Impressionist

This course will introduce you to the Impressionism movement and explain how it came about. Discuss the historical context, style, and inspiration for the movement. Explore techniques such as pointillism, impasto, use of palette-knife, layering, and Impressionism use of color. Apply these methods with individual instruction to create your own Impressionist painting with watercolor or acrylic. Supply list is available on the LLI website. TWA

Course: LLI652 12 Hours
$95 + $92 fee = $187; NMR add $120

Rockville Campus
CRN#: 24865 6 Sessions W
10/6-11/10 6:30-8:30 p.m.

Watercolor Techniques I

Explore the beauty and magic of watercolor painting through a structured series of exciting classes that focus on basic watercolor techniques. Learn techniques of various washes, ‘wet-on-wet,’ and dry brush on wet and dry paper by watching the instructor demonstrate before performing the technique yourself. Basic drawing will be reviewed as needed. Practice the techniques by painting from a still life or photo. Creation of an individual style is encouraged. Bring supplies to the first class. Supply list is available on the LLI website. TWA

Course: LLI609 12 Hours
$95 + $92 fee = $187; NMR add $120

Rockville Campus
CRN#: 24861 6 Sessions W
9/22-10/27 10:30 a.m.-12:30 p.m.

Art History

Degenerate Art: The History of Nazi Censorship of Art and Music

On July 18, 1937 the Nazis opened the “Great German Art Exhibit” in Munich’s Haus der Kunst. The following day a counterpoint exhibition opened nearby, called “Degenerate Art” to educate the public on the “Art of Decay.” Explore how art and art censorship fit ideologically into Nazism. Examine the different policies crafted by the Nazi regime to target artists deemed degenerate. Compare and contrast the goal of the Degenerate Art exhibit and the goals of the Degenerate Music exhibit. Discuss the consequences of the degenerate art exhibits in Germany & Europe’s art world. TWA

Course: LLI738 10 Hours
$65 + $89 fee = $154; NMR add $120

Online: Structured Remote
CRN#: 25090 5 Sessions T
11/2-11/30 1:30-3:30 p.m.

Art Supply List!

Material lists for LLI Art classes are available at:
www.montgomerycollege.edu/lifelonglearning/

Become a Star—Showcase Your Work

Sketching, painting, drawing, photography, cooking, garden design, short literary sample, and more. Show others what you have accomplished in a Lifelong Learning Institute class. Email us photos of your finished project(s) along with a short description (plus your written permission to publish the project(s)) and become a LLI star. Please email all three of us: tracy.ritenour@montgomerycollege.edu
lynda.schrack@montgomerycollege.edu
natasha.sacks@montgomerycollege.edu
“Folk Art:” What it is and What it Isn’t

Your grandmother’s quilt. An ancestor’s portrait in the attic. The weather vane atop a barn. All of these items, and more, have been lumped together as “folk art.” What really defines folk art—sometimes referred to as naïve, primitive, or outsider art? Did trained or untrained artists create these items? Examine some of these works—paintings, decorated utilitarian objects, sculpture, quilts (and other needle arts) that might fit the definition of “folk art.” Learn about major collectors in the field. Discuss if there is such an art category or is art whatever the creator calls “art?” TWA
Course: LLI691 6 Hours
$45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 25130 4 Sessions  M 9/20-10/11  1:30-3:30 p.m.

Art Deco: Architecture and Design for the Future

Have you wondered where the style of buildings commonly known as “Art Deco” came from? Examine how Art Deco emerged as a style of architecture in the 1920s and 1930s-taking cues from a 1925 Paris show entitled Exposition Internationale des Arts Décoratifs et Industriels. Discuss what characteristics are prevalent in the style. Learn about the major architects and artists of this movement. Analyze how Art Deco lent its forward-looking or streamline style to furniture, decorative arts, apparel, and jewelry. TWA
Course: LLI691 6 Hours
$45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 25133 3 Sessions  R 9/23-10/7  1:30-3:30 p.m.

Belle Époque: The Age of French Art, Literature, and Music

Are you interested in learning about the La Belle Époque period? Discuss the rise of artistic modernism in France’s Third Republic and Paris’ importance in art, music, and literature. Examine the works of key literary artists including Émile Zola and Guy de Maupassant. Critique the operas of Georges Bizet, Camille Saint-Saëns, and Jules Massenet, and the plays of Victorien Sardou and Edmond Rostand. Analyze the relationship between modernity and the artists of the period. TWA
Course: LLI632 8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 24864 4 Sessions  M 11/8-11/29  6:30-8:30 p.m.

Celebrating 100 Years of The Phillips Collection: A Virtual Tour

The Phillips Collection in Washington DC turns 100. Explore highlights of the collection through a curated virtual tour. Analyze artistic movements represented in the Phillips Collection. Examine the history and purpose of works within the collection. Discuss the most significant objects of art in terms of their author, genre, style, history, and meaning. TWA
Course: LLI679 6 Hours
$45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 25132 3 Sessions  W 10/6-10/20  6:30-8:30 p.m.

Chicago: The Birthplace of Modern Architecture

Chicago is often deemed the city that gave rise to contemporary American architecture. Such well-known architects as Louis Sullivan, Frank Lloyd Wright, Daniel Burnham, and Ludwig Mies van der Rohe practiced in the city and surrounds. Why? Might the origins stem from the great Chicago fire of 1871? Or, the Columbian Exposition of 1893? Or, the fact that Chicago was the undisputed rail terminus in the U.S.? Examine the history of Chicago and why it produced so many inventive and ingenious thinkers in the world of architecture. Explore Chicago architecture, from the first skyscraper to the Frank Lloyd Wright dwellings that put Chicago on the map, as a world-renowned center of architecture. Discuss prize-winning works of the 21st century. TWA
Course: LLI635 8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 24854 4 Sessions  T 10/19-11/9  6:30-8:30 p.m.

Earth, Hell, Heaven, and Hieronymus Bosch

Are you familiar with the art of Hieronymus Bosch, who is considered one of, if not the most, visionary artists of his time? Learn about Bosch’s, whose real name was Hieronimus van Aken, startling, hallucinogenic visions of late-medieval culture. Compare and contrast Bosch’s art with the major stylistic elements of Northern European paintings. Explore the enigmatic, surrealist quality of his symbolic language that intrigues viewers and is still the subject of many speculative interpretations. Analyze his most famous paintings, such as The Garden of Earthly Delights, Ship of Fools, and The Haywain Triptych. Discuss how on the five-hundred-year anniversary of his death in 2016, exciting new discoveries about his works emerged. TWA
Course: LLI546 6 Hours
$45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 25122 3 Sessions  R 11/4-11/18  6:30-8:30 p.m.

Eating Art: Food in Western Art Traditions from the Renaissance-Present Day

Discover unexpected intersections of food and art. Explore ways that food has been represented throughout the ages in Western artistic traditions. Examine works of art and discuss related historical contexts. Investigate the sacred, profane, and romantic symbolism in still-life food portraits, the socio-political messages in depictions of agriculture and food harvests, and the myriad meanings of food when used as the base material for sculptural works and decorative displays. TWA
Course: LLI726 10 Hours
$65 + $89 fee = $154; NMR add $120
Online: Structured Remote
CRN#: 24870 5 Sessions  W 10/13-11/10  10:30 a.m.-12:30 p.m.

Please register early!

Class cancellations are processed at least a week before the start date due to low enrollments.
How to Decipher Paintings

Survey of Western Art from Rococo to Realism

Examine the most significant developments in painting created in Western Europe during the 18th and the first half of the 19th century, including the movements of Rococo, Neoclassicism, Romanticism, & Realism. Employ visual analysis—seeing the stylistic elements of color, line, and the composition, the iconography, and the context-connecting the art style to the history and the culture of the time. Putting your deciphering skills to work, learn how to understand the most important works by painters such as Boucher, Fragonard, Gainsborough, Chardin, David, and Courbet. TWA

Course: LLI171  
10 Hours
$65 + $89 fee = $154; NMR add $120

Online: Structured Remote

CRN#: 24846  
5 Sessions  
T
9/21-10/19  
1:30-3:30 p.m.

Vocabulary of Art NEW

How do you approach a work of art? You have to understand its vocabulary. Learn how to describe and analyze a work of art based on its look, place, and time of origin. Explore what formal elements are and how artists use them to construct a painting. Discuss how to gain insight into the reason for creating the work of art and its possible meaning. TWA

Course: LLI681  
6 Hours
$45 + $72 fee = $117; NMR add $120

Online: Structured Remote

CRN#: 24867  
3 Sessions  
T
11/2-11/16  
1:30-3:30 p.m.

Brain Fitness Institute

Enhancing Positivity through Meditation NEW

Are you aware that our brains have a built-in negativity bias? A survival mechanism finely honed over millions of years spent scanning the environment for threats and remembering the bad stuff that happened. Explore the way meditation can help you cultivate a positivity bias. Focus on and install experiences that increase wellbeing. Enhance inner strengths such as calm, creativity, compassion, confidence, and connection. No prior meditation experience required. TWA

Course: LLI675  
6 Hours
$45 + $72 fee = $117; NMR add $120

Online: Structured Remote

CRN#: 25292  
4 Sessions  
W
11/10-12/1  
10:30 a.m.-12 p.m.

Meditation to Quiet the Busy Mind NEW

Is your mind always busy with thoughts? Learn how to quiet the ruminating mind through attention to the present moment and the unconditional awareness of the body. Explore various meditation techniques that build the skill of gently attending to whatever arises while cultivating patience and receptivity. TWA

Course: LLI678  
12 Hours
$65 + $92 fee = $157; NMR add $120

Online: Structured Remote

CRN#: 24866  
8 Sessions  
T
9/14-11/2  
1:20-3:30 p.m.

Memory Academy: Train Your Brain to Retain!

Have you experienced ‘senior moments?’ Struggled to remember where you placed your car keys, or experienced that ‘tip of the tongue’ feeling when trying to recall someone’s name? Discuss what memory is and how it works. Learn new techniques on how to: remember what you did in the past; put names to faces; and remember lists, errands, or other things you need to do. Examine your individual learning style and the technique that works best for your style in order to improve your memory. Practice applying learned memory techniques to real life situations. This program originated with the UCLA Center on Aging and is taught by a Holy Cross Hospital memory specialist. TWA

Course: LLI396  
10 Hours
$65 + $89 fee = $154; NMR add $120

Online: Structured Remote

CRN#: 24849  
5 Sessions  
F
10/22-11/19  
1-3 p.m.

Positive Psychology in Practice

What is Positive Psychology? How can it benefit different areas of your life – work/school, retirement, and the quality of your daily life? Learn to apply the principles of Positive Psychology with activities and exploration exercises that foster your ability to thrive and fulfill your potential. Discover your personal strengths and what gives you a sense of meaning and fulfillment. Learn to nurture yourself and your professional/personal relationships. Cultivate your inner self to boost resilience, optimism, gratefulness, forgiveness, and the joy of experiencing life. This class will include presentations by guest speakers and will provide a variety of interactive activities, video clips, and readings. TWA

Course: LLI586  
6 Hours
$35 + $72 fee = $107; NMR add $120

Online: Structured Remote

CRN#: 24856  
4 Sessions  
R
10/28-11/18  
7-8:30 p.m.

Virtual Face-to-Face in Real-Time! 
Most LLI Fall 2021 Classes are being taught online with Zoom

It’s Easy to Zoom! Three days before your class, your instructor will send you a link to your class. You will need to have a working microphone built into your device or headphones with a microphone. If you do not, you can use the free phone conference feature. You will need to visit https://zoom.us/download and download the Zoom application onto your computer. It only takes a few minutes. We recommend that you do this in advance to make sure all your computer components are working.

Missing Your Zoom Link?

Your instructor will contact you 3 days before the start of your LLI class to provide you with class information. If you do not receive your link, please check your spam folder. If it is not there, email all three of us, the day before your class starts.

tracy.ritenour@montgomerycollege.edu
lynda.schrack@montgomerycollege.edu
natasha.sacks@montgomerycollege.edu
**Stress Management & Resiliency Through Mind-Body Techniques**

Would you like to learn how to manage stress better and become more resilient? Explore a variety of mind-body principles and self-care interventions. Discuss how nutrition, sleep, meditation, and physical activities such as yoga affect stress. Learn coping skills, distress tolerance, and ways to enhance physical and emotional health.

**TWA**

**Course: LLI501**

**4 Hours**

$35 + $49 fee = $84; NMR add $50

**Online: Structured Remote**

**CRN#: 24926**

3 Sessions  M

10/4-10/18  2-3:30 p.m.

Class on 10/18 2-3 p.m.

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**Careers and Employment for 50+**

**How to Be Organized and Efficient at Work and Home**

How do you value your time? Learn about scheduling and task organization tools as well as software applications to help you manage your projects, big or small, avoid scope creep, and remember your schedule. Practice vision shaping activities to help you organize your priorities and apply changes, inclusive of family and professional goals. Outline a project plan, prepare and monitor a weekly schedule, and keep track of details and important data.

**TWA**

**Course: LLI032**

**6 Hours**

$35 + $69 fee = $104; NMR add $120

**Online: Structured Remote**

**CRN#: 24843**

3 Sessions  T

11/2-11/16  6:30-8:30 p.m.

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**Computers and Technology**

**Cybersecurity for Beginners (For People with a Non-Technical Background)**

Develop a basic understanding of Cybersecurity to protect yourself from Online Frauds and prevent Identity Theft. Examine how hackers can steal your personal information. Analyze types and motives of cyber-attacks. Learn the best practices that are important to protect your information while using the Internet. Explore the history of Cybersecurity. Learn key terminology, basic system concepts, and an introduction to the Cybersecurity field.

**TWA**

**Course: LLI759**

**4 Hours**

$35 + $49 fee = $84; NMR add $50

**Online: Structured Remote**

**CRN#: 25294**

2 Sessions  W

11/3-11/10  6:30-8:30 p.m.

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**History and Current Events**

**9/11—20th Anniversary: Fresh Perspectives**

September 11, 2021 marks the 20th anniversary of the attacks on the World Trade Center and the Pentagon. Learn about recent findings about who the 9/11 hijackers were, who was behind them, and what they were trying to achieve. Discuss the rise of Islamic extremism in the late 20th and 21st centuries. Analyze the working relationships of the FBI, CIA, and other intelligence agencies and how those relationships hindered and helped the battle against international terrorism. Examine the mixed record of federal, state, and city responses to 9/11. Consider the impact of 9/11 in New York City and its people, and untangle the controversies surrounding the rebuilding of the World Trade Center.

**TWA**

**Course: LLI482**

**4 Hours**

$20 + $49 fee = $69; NMR add $50

**Online: Structured Remote**

**CRN#: 25080**

2 Sessions  R

10/21-10/28  6:30-8:30 p.m.
African American History in America: 1865 to the Present  Co-L
This course surveys the history of African Americans in America 1865 to the present. Examine the Washington–Du Bois debate; African American contributions to the world wars; and the Harlem Renaissance. Discuss the struggle for equality, and strategies for continued economic, political, and social progress. TWA
Course: LLI760  37.5 Hours
396 + 136.20 = 532.20; NMR add $871.20
Online: Structured Remote
CRN#: 25349  14 Sessions  T R
8/31-10/18  12:30-3:15 p.m.
Use credit HIST 236 CRN 24049 for textbook information.
An Insight Into Politics and Current Events
NEW CONTENT: Discuss current events of late summer and fall of 2021 with a particular emphasis on political issues. Debate if Biden’s agenda will forward through compromise with the Republicans or by modification or termination of the filibuster. Assess if the Supreme Court will follow a conservative agenda or be more moderate. Determine if Marylanders will accept the police reforms adopted by the state legislature over the veto of Governor. Analyze the situation in Russia with an opposition candidate in prison, China’s growing economic influence, and nuclear negotiation with Iran. The course accommodates all political views and aims to treat all students with respect. TWA
Course: LLI511  12 Hours
$69 + $92 fee = $161; NMR add $120
Online: Structured Remote
CRN#: 25081  6 Sessions  W
9/22-12/1  10:30 a.m.-12:30 p.m.
This class meets 9/22, 10/6, 10/20, 11/3, 11/17, 12/1.

Empress: Ruling Women from Antiquity to Modern Times  NEW
Explore the complex and contradictory figure of the ruling woman from antiquity to modern times. Examine the varied roles that queens played within their societies, and their relationship to broader social and cultural institutions such as the Christian Church. Discuss the ways in which queens were celebrated, criticized, and imagined by writers and artists of their time. TWA
Course: LLI739  10 Hours
$65 + $89 fee = $154; NMR add $120
Online: Structured Remote
CRN#: 25136  5 Sessions  F
10/8-11/5  10:30 a.m.-12:30 p.m.

European History: 17th Century to the Present  Co-L
Trace the accumulated experience of Western civilization and its worldwide relationships. Inquire into the foundations of Western civilization and its odyssey to the 17th century. Discuss areas such as the background and the legacy of the ancient world, the distinctive medieval world view, the creation of new social and religious ideals during the Renaissance and Reformation, relationships between cultural and political institutions, the growth of absolutism and constitutionalism, and changes in artistic and literary creativity. Note: You will be joining credit students in this co-listed credit class. TWA
Course: LLI596  37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24858  14 Sessions  M W
8/30-10/18  11:30 a.m.-2:15 p.m.
No class 9/6
Use Credit HIST147 CRN22103 for textbook information.

European History: Fall of Rome to the 17th Century  Co-L
Trace the accumulated experience of Western civilization and its worldwide relationships. Explore the changes in thought, social, economic, and political structures from the Copernican revolution and the Enlightenment through the American and French revolutions, the traumas of economic depressions, world wars, and the upheavals of the contemporary world. Examine the tensions between individual liberty and traditional powers of state and society, the rise of ideologies, pressures of industrialism and national identity, the role of women in society, the rise of masses, and the disenchantment with traditional liberalism and totalitarian alternatives. Note: You will be joining credit students in this co-listed credit class. TWA
Course: LLI469  37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24850  15 Sessions  M W
10/27-12/15  11:30 a.m.-2:15 p.m.
Use credit HIST148 CRN22100 for textbook information.

“Bring Out Your Dead!”
Epidemics, Pandemics, and the History of Medicine  NEW
(Course: LLI752)
See page 55.

Consider making a donation to the emergency funds for MC students.
Visit montgomerycollege.edu/onlinegiving and click on “student emergency assistance” in the dropdown menu.

German History: Fall of Rome to the 17th Century  Co-L
Analyze the often-cataclysmic history of modern Germany. Examine the Holy Roman Empire and its role shaping German history, the influence of Napoleon, the failed revolutions of 1848, the unification of Germany under the influence of Bismarck, and the outbreak of the First World War. Discuss the legacy of the First World War in Germany, the rise of Nazism, the Second World War, and the Holocaust. Explore the postwar division of Germany, its role in the Cold War, and the subsequent re-unification of Germany. TWA
Course: LLI740  12 Hours
$69 + $92 fee = $161; NMR add $120
Online: Structured Remote
CRN#: 25091  6 Sessions  T
9/21-10/26  1:30-3:30 p.m.
History of Modern Iraq
Explore the early religious, political, and social forces that shaped Iraq’s history. Learn about the dramatic changes in Iraq following the end of four hundred years of Ottoman rule and the imposition of a fully invented monarchy by the British following World War I. Examine the central importance of the ouster of the monarchy and its replacement by a military dictatorship with political and economic control concentrated in the hands of the ruling Ba’ath Party (and within it-Sadam Hussein). Discuss the stability of the Hussein regime, its corrupt and tyrannical rule, his confrontations with Iran and Saudi Arabia, the invasion of Kuwait, the treatment of the Kurds, and finally the invasion in 2003. Analyze the post-invasion period comparing Iraqi democracy with neighboring regimes during the Arab Spring and the fight against ISIS. Special focus will be paid to the impact of Western political and cultural influence and the linkage between the Arab-Israeli conflict and the domestic political arena in Iraq. TWA
Course: LLI568 12 Hours
$69 + $92 fee = $161; NMR add $120
Online: Structured Remote
CRN#: 25124 6 Sessions R
9/23-10/28 2-4 p.m.

History of the United States, a Survey Course: from 1865 to the Present Co-L
This course will provide you with a survey of United States history from Post-Civil War Reconstruction to the present day. Learn about the industrial revolution and rise of the city, the new immigration; and the social, cultural, and political responses to these changes. Explore the emergence of the United States as a more active world power. In addition, you will examine the American society in the 1920s, the Great Depression, the Cold War, and the controversies over the American role in world affairs. New developments in modern American society and culture will also be discussed. Note: You will be joining credit students in this co-listed credit class. TWA
Course: LLI121 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24845 14 Sessions T R
8/31-10/14 12:20-4:55 p.m.
Use Credit HIST201 CRN22137 for textbook information.

International Relations Co-L
Critical analysis of international problems. A survey of the concepts and problems of sovereignty and nationalism as well as the successes and failures of international institutions and organizations. Special attention given to the role of the United Nations in today’s world and to contemporary situations that affect world politics. Note: You will be joining credit students in this co-listed credit class. TWA
Course: LLI599 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24859 31 Sessions T R
8/31-12/16 12:30-1:45 p.m.
No class 11/25
Use Credit POLI203 CRN22097 for textbook information.

Iran in the Middle East
How the Islamic State Widens Its Reach Through Alliances Explore the Islamic Republic of Iran’s complicated political system and its ability to widen its power projection in the region and beyond relying on the support of groups that are part of a Tehran-led alliance across the region. Examine the context for the rise of the Islamic Republic of Iran. Identify key Iranian regional allies and analyze the geopolitical and historical basis for these alliances. Discuss some of the key regional challenges and goals for Iran. TWA
Course: LLI635 8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 25125 4 Sessions R
11/4-11/18 10:30 a.m.-12 p.m.

January 6: Roots and Consequences WEV
Explore the historical roots of the January 6th, U.S. Capitol Building insurrection. Discuss the forces that lead to political violence in our history. Describe the unique characteristics of these types of movements. Compare the relationship between these movements and social, cultural, and economic challenges of today and previous eras. Identify the continuities and differences between those events and the January 6th insurrection. Analyze the consequences of the insurrection. TWA
Course: LLI741 4.5 Hours
$45 + $69 fee = $114; NMR add $120
Online: Structured Remote
CRN#: 25139 3 Sessions R
11/4-11/18 10:30 a.m.-12 p.m.

Political Ideologies Co-L
Survey and analyze leading ideologies of the modern world such as anarchism, nationalism, fascism and national socialism, classical liberalism and conservatism, Fabian socialism, Marxism-Leninism, and liberal democracy. Explore current extremist ideologies of both left and right. Examine the nature and function of ideologies in political movements and in governance. Note: You will be joining credit students in this co-listed credit course. TWA
Course: LLI468 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 25298 31 Sessions M W
8/30-12/15 10-11:15 a.m.
No class 9/6
Use Credit POLI206 CRN22098 for textbook information.

CRN#: 25121 31 Sessions T R
8/31-12/16 11 a.m.-12:15 p.m.
No class 11/25
Use Credit POLI206 CRN23610 for textbook information.

Help Us Spread the Word About Lifelong Learning!
Would you be willing to help spread the word about Lifelong Learning Institute by placing a link on your Facebook page or an ad in your neighborhood/community newsletter? If yes, please contact: Natasha Sacks natasha.sacks@montgomerycollege.edu or Lynda Schrack lynda.schrack@montgomerycollege.edu.
The Civil War: A Military History

NEW
Did you know that many of the major battles of the Civil War were fought in the DC Metro area? Learn why the Union won the war. Analyze the military strategies and campaigns. Discuss the major battles and their outcomes. Examine military leaders who made the outcome of the war a victory for the North. TWA

Course: LLI730 10 Hours
$65 + $89 fee = $154; NMR add $120
Online: Structured Remote
CRN#: 25087 5 Sessions W 11/3-12/8 2-4 p.m.
No class 11/24

Western Political Thought [Co-L]

Western political thought from Plato to Foucault
Critically examine the contributions of political theorists both ancient and modern, especially major ideas that have shaped modern democratic societies. Explore challenges posed by Marxist, feminist, and postmodern theorists and focus on values and concepts that underlie political discourse: power, legitimacy, change, freedom, equality, and justice. TWA

Course: LLI728 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24872 27 Sessions TR 9/14-12/16 11 a.m.-12:25 p.m.
No class 11/25
Use Credit POLI221 CRN24041 for textbook information.

World History: A Comparative Survey from the Ancient World to A.D. 1500 [Co-L]

Explore contemporary life in terms of the accumulated cultural experiences of the world, and learn to appreciate the growing interdependence of modern nations. Discuss the emergence and flowering of ancient Near Eastern and Mediterranean civilizations; the Christian Middle Ages and Renaissance in Europe; China and the development of Confucianism, Taoism, and Buddhism; Hinduism and Indian empires; Islam and its conquests and the rise of the Ottoman Empire; civilizations of the Americas; and African developments. Note: You will be joining credit students in this co-listed credit class. TWA

Course: LLI610 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24862 31 Sessions TR 8/31-12/16 9:30-10:45 a.m.
No class 11/25
Use HIST116 CRN22135 for textbook information.

Human and Natural Science

Anti-Racism and Its Critics [NEW]
Explore the writings of anti-racist thinkers such as Ibram Kendi, Robin DiAngelo, and Eduardo Bonilla-Silva, along with critical responses from John McWhorter, Kelefa Sanneh and others. Discuss the meaning of Kendi’s terms, “racist” and “anti-racist.” Analyze statistics regarding racial inequality in the justice system/policing/employment/housing/voting rights. Develop techniques to engage with those in conversations regarding racism. Reflect on complicity with systems of oppression and white supremacy. Readings will be provided. TWA

Course: LLI753 6 Hours
$45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 24989 3 Sessions T 10/12-10/26 6:30-8:30 p.m.

“Bring out your Dead!” Epidemics, Pandemics, and the History of Medicine [NEW]
It’s easy to accept that the COVID-19 pandemic is a unique historical event, but that is only partially the case. Explore the history of medicine’s parallel events, from biblical and classical outbreaks, through the Middle Ages and early modern Europe. Discuss the “simmering” epidemics of the 19th century, the “Spanish” Flu following the First World War, through AIDS to SARS, and Ebola. Examine the origin of these outbreaks, how the medical and public health professions (and others) have responded in the past, and what might happen when COVID is "over." TWA

Course: LLI752 8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 24986 4 Sessions T 11/2-11/23 10 a.m.-12 p.m.

GREAT NEWS!
As Covid–19 conditions continue to improve, we will continue to transition some classes back to campus!
Please check our website often for up-to-date course locations and for additional courses added to our fall schedule.
www.montgomerycollege.edu/wdce

Update Your Email and Contact Information
Please contact customer service (240-567-5188) to update your email address or other contact information so you can receive the classroom instructions. Your instructor will contact you 3 days before the start of your LLI class to provide you with class information. Please email all three of us, the day before your class, if you do not hear from the instructor.
tracy.rittenour@montgomerycollege.edu   lynda.schrack@montgomerycollege.edu   natasha.sacks@montgomerycollege.edu

Senior Tuition Waiver (TWA):
Maryland residents 60 years or older by the start date of the class may have tuition waived.

www.montgomerycollege.edu/wdce   |   55
Bringing the United States Constitution to Life

In the late 18th century, the United States of America, less than 15 years old, replaced its Articles of Confederation with a new Constitution. This course will examine the provisions of the Constitution as well as its 27 amendments. Special emphasis will be placed on the application of the Constitution and the amendments to current issues. We will discuss the meaning of a nation having a constitution and the guiding principles of other nations such as England’s Magna Carta and the Articles of Confederation. The process by which the Constitution and the first ten amendments (the Bill of Rights) were adopted will be explored. You will analyze the various constitutional provisions which provided for three branches of government, the means of amending the document, and the various amendments that have been enacted and/or proposed. In addition, the current status of case law dealing with issues such as freedom of speech, freedom of religion, the right to bear arms, the right to counsel, the bar against unreasonable search and seizure, and the bar against self-incrimination will be discussed. Students 60+ pay fee only. TWA

Course: LLI993  12 Hours  $65 + $92 fee = $157; NMR add $120
Online: Structured Remote
CRN#: 25097   6 Sessions   R
10/7-11/11  10:30 a.m.-12:30 p.m.

C&O Canal: History and Nature

Take a virtual stroll along the C&O Canal! Learn about its 200-year history—first as a commercial waterway and now as a destination for recreation and nature enthusiasts. Analyze some of its engineering feats. Explore a few of its special spots. Identify several “champion trees.” Hear the Canal celebrated in song. This class is taught in partnership with Montgomery History.

Course: LLI747  2.5 Hours  $15 + $15 fee = $30; NMR add $30
Online: Structured Remote
CRN#: 25093   1 Session   M
9/20   1-3:30 p.m.

Colorado Plateau (The)

The Colorado Plateau is one of the most unique places on earth. In this course, you will explore its geological wonders and examine the unique features of each site in non-technical terms. You will discuss the interrelations of these sites: from the effects of water erosion in sculpting the Grand Canyon, to the wind carved Arches of Utah, the vivid colors of Bryce, and the awe-inspiring peaks of Zion. You will examine not only the visual aspects of these features, but also their structure and evolution. TWA

Course: LLI522  8 Hours  $59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 24853  4 Sessions   M
9/13-10/4  10:30 a.m.-12:30 p.m.

COVID and Societal Transformation

Explore the history of pandemics and how they effected the world. Discuss the changes the COVID-19 pandemic has had on lives, politics, and culture. Assess which changes may prove permanent. Examine what other changes may be seen in the future. TWA

Course: LLI737  4 Hours  $45 + $69 fee = $114; NMR add $120
Online: Structured Remote
CRN#: 25293  2 Sessions   M
10/25-11/1  1:30-3:30 p.m.

Ethics on the Fly

To kneel, or not to kneel at an NFL game? To laugh or not laugh when someone makes an “off-color” or culturally insensitive joke? To mask, or not mask, when in public? Explore Western ethical theories, ranging from standard Continental thought (Utilitarianism, Deontology) to more complex and modern systems. Examine Ayn Rand’s Egoism, John Rawls’ Original Position, and the Feminist revision of the canon. Learn about Eastern Ethical Models, Lao Tzu, Confucius, and Buddhism. Discuss contemporary practice of daily ethics in situations, which fall between legal and ethical. Explore the evolving notion of personhood and the widening of the moral compass. TWA

Course: LLI754  8 Hours  $59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 25095  4 Sessions   W
9/22-10/13  10:30 a.m.-12:30 p.m.

How to Plan and Travel to Other Planets

Ever wanted to explore how missions to other planets are formed? What goes into planning for a rover to land on Mars? Learn How we map the surface of the Moon and what scientific instruments would be good to send into space. Explore behind the scenes as to how planetary missions are formulated and executed, while learning some awesome planetary explorations – past, present, and future – along the way! TWA

Course: LLI746  6 Hours  $45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 24981  3 Sessions   W
10/27-11/10  2:30-4:30 p.m.
The Rise of the Business Titans
Explore the innovators and risk-takers that have shaped U.S. economy and society. Learn about the “Robber Barons,” businessmen in the Gilded Age. Examine the men who built the bull market during the Roaring Twenties. Discuss the innovators who helped save the world from fascism on the ashes of the Great Depression; and “Big Business” at the apex of American dominance. Evaluate the sources of these innovators’ success, the circumstances that made their success possible, and the profound impact of the business elite on our lives. This course is taught by a former U.S. Department of the Treasury historian. TWA
Course: LLI636 6 Hours
$45 + $72 fee = $117; NMR add $120
Online: Structured Remote
CRN#: 25084 3 Sessions T
10/20-11/10 6:30-8:30 p.m.

Using DNA to Reveal the Hidden Stories of Human Diversity, History, and Migration NEW
Learn what DNA is, how is it inherited, and what is its function. Examine how different parts of the DNA tell different stories. Learn what is a mutation, and how they advance and influence evolution. Analyze DNA results from an ancestry, paternal, or medical genetic test. Discuss how DNA informs us about ancestry, geographic origin, race, and identity. TWA
Course: LLI684 8 Hours
$59 + $79 fee = $138; NMR add $120
Online: Structured Remote
CRN#: 25085 4 Sessions W
10/20-11/10 6:30-8:30 p.m.

Landscape and Horticulture

Easy Care Houseplants
Bring beauty and nature into your home. Learn how to choose the right houseplant for your home and space. Discuss pot size, watering schedules, and types of light. Determine when to divide, how to take cuttings, and how to reproduce plants in your home. Analyze nutrition levels and when to fertilize. Identify common pests and learn how to control them. TWA
Course: LLI618 4 Hours
$35 + $55 fee = $90; NMR add $50
Rockville Campus—MK Bldg.
CRN#: 24863 2 Sessions W
11/3-11/10 6:30-8:30 p.m.

Decorative Trees and Shrubs
Do you know which trees and shrubs are successful in Mid-Atlantic garden spaces? Learn how to select woody ornamentals and plan a Mid-Atlantic region garden. Discuss deer resistant shrubs and the challenges of bamboo and other invasive plants in the landscape. Analyze which trees and shrubs to avoid. Explore general maintenance techniques. TWA
Course: LLI078 4 Hours
$35 + $55 fee = $90; NMR add $50
Online: Structured Remote
CRN#: 25290 2 Sessions W
9/1-9/8 6:30-8:30 p.m.

Floral Arrangements for Home and Office
Learn how to purchase, process, and care for fresh flowers purchased from the supermarket, farmers market, and florist. Discuss the basic tools and containers available to create beautiful floral arrangements. Demonstration of four to six floral designs using supermarket purchases with simple tools and techniques. TWA
Course: LLI028 4 Hours
$35 + $55 fee = $90; NMR add $50
Online: Structured Remote
CRN#: 24842 2 Sessions M
11/15-11/22 6:30-8:30 p.m.

Garden Design
Do you ever wish you could have a beautiful home garden? Garden enthusiasts and homeowners will examine the basics of garden design. Discuss current garden trends, and how to integrate the architecture of your home/buildings into the landscape for a cohesive overall design. Learn about using plants and materials that are suitable for the Mid-Atlantic region to create a garden design suitable for your own home. TWA
Course: LLI370 8 Hours
$59 + $89 fee = $148; NMR add $120
Online: Structured Remote
CRN#: 24848 4 Sessions W
9/22-10/13 6:30-8:30 p.m.

Orchids: How to Grow and Bloom
Discover how to be successful with orchid selection in the home environment. Learn how to purchase, care, transplant, and water your orchids. Discuss how to rebloom your orchid, when to fertilize, and when to root prune. TWA
Course: LLI022 3 Hours
$15 + $15 fee = $30; NMR add $30
Rockville Campus—MK Bldg.
CRN#: 24841 1 Session T
9/14 6:30-9:30 p.m.

Perennials For Your Garden
Do you want to know how to plant and maintain a perennial garden in this growing zone? Learn how to select plants, where to purchase perennials, and plan a blooming perennial garden. Explore vines and climbers—where to use them and how to maintain them. Discuss deer resistant plants, repeat blooming options, and support/structure in a perennial garden. Identify which garden items to avoid, what species make viable substitutions, and compatible annuals. Determine how often to divide and how to maintain perennial plants. Examine shade and sun loving plants. TWA
Course: LLI079 4 Hours
$35 + $55 fee = $90; NMR add $50
Online: Structured Remote
CRN#: 24844 2 Sessions W
10/20-10/27 6:30-8:30 p.m.

Positive Psychology in Practice
Course: LLI586 6 Hours
$35 + $72 fee = $107; NMR add $120
Online: Structured Remote
CRN#: 24856 4 Sessions R
10/28-11/18 7-8:30 p.m.
See course description on page 51.
**American Short Stories**

**New Content!** Explore the "best of the best" in American short literary fiction, chosen by author Curtis Sittenfeld, as well as by some of the Pushcart winners for 2021, including Mary Gaitskill, T.C. Boyle and Elizabeth McCracken, Anthony Doerr, and Luis Alberto Urrea. Engage in lively discussion over theme, style, and elements of craft used in the execution of these stories. Required Text: Best American Short Stories, 2020, edited by Curtis Sittenfeld. Optional additional text: Pushcart Prize XLV: 2021 Best of the Small Presses, edited by Bill Henderson. Students unable to purchase the Pushcart book will be able to obtain PDFs from the instructor, through Blackboard or email.

**Course:** LLI130  12 Hours  $69 + $92 fee = $161; NMR add $120

**Online:** Structured Remote
CRN#: 24917  6 Sessions  M 9/13-10/18  10:30 a.m.-12:30 p.m.

**Creative Writing: An Introduction**

Have you ever thought about practicing creative writing? Explore the forms and techniques of short story writing, in particular: point of view, plot, characterization, setting, and atmosphere in standard and experimental modes. Establish a personal style and expression. Discuss fiction of proven merit and student writing. Designed for students who have fully mastered basic writing skills and who are literate writers but who have written little or no fiction previously. One college-level literature course or extensive previous outside reading of fiction is desirable. Note: You will be joining credit students in this co-listed credit class. TWA

**Course:** LLI466  37.5 Hours  $396 + $136.20 fee = $532.20; NMR add $871.20

**Online:** Structured Remote
CRN#: 24919  27 Sessions  T R 9/14-12/16  12-1:30 p.m.
No class 11/25
Use Credit ENGL264 CRN22385 for textbook information.

**Film and Literature Co-L**

This course is a comparative study of films and literature with special attention given to the practical and theoretical problems of adapting literature to film and the basic differences between the two. Explore how character development, plot, narrative, symbols, and language are translated from literary texts to film, and considers the limitations of film adaptation. Read, analyze, and respond critically to texts in class discussions, examinations, and essays. Note: You will be joining credit students in this co-listed credit class. TWA

**Course:** LLI984  37.5 Hours  $396 + $136.20 fee = $532.20; NMR add $871.20

**Online:** Structured Remote
CRN#: 24875  15 Sessions  M 8/30-12/13  2-4:40 p.m.
No class 9/6
Use Credit ENGL235 CRN20375 for textbook information.

**Literary Café**

**NEW CONTENT!** Join a group of insightful readers in a relaxed setting for engaging discussions about different literary genres and pieces of literature. Together we will focus on examples of memoir, the novel, poetry, the short story, and drama. Some will be familiar, old favorites and others may be new. Readings include: Jesmyn Ward’s, Men We Reaped (2013), Albert Camus’s, The Stranger (1942), Jeffrey Chaucer’s, The Miller’s Tale, student selected poetry, Philip Roth’s, Tale of the Plague by J. M. Coetzee from his collection, Late Essays 2006-2017, Italo Calvino’s, The Distance of the Moon (1965), Ryunosuke Akutagawa’s, In the Bamboo Grove and Shakespeare’s Twelfth Night. Reading list is available on the LLI website for additional information. TWA

**Course:** LLI070  12 Hours  $69 + $92 fee = $161; NMR add $120

**Online:** Structured Remote
CRN#: 25078  6 Sessions  R 10/21-12/16  2-4 p.m.
Class Meets on 10/21, 11/4, 11/11, 11/18, 12/2, 12/16.

**Modern Jewish Literature and Film**

Discuss how the Jewish experience in modernity and the conflicts and challenges it has engendered has been the subject of a significant body of literature and film. Explore representative works of fiction and film from the late 19th century to the present. Analyze themes, genres, styles, and influences in Jewish literature and film. Learn about the most iconic writers/works of Jewish literature and film. Reading list is available on the LLI website for additional information. TWA

**Course:** LLI745  10 Hours  $65 + $89 fee = $154; NMR add $120

**Online:** Structured Remote
CRN#: 24973  5 Sessions  M 9/20-10/18  1:30-3:30 p.m.

**Moods of Poetry**

Love and hate, joy and sorrow, acceptance and aspiration, anger and praise: poetry throughout the ages reflects the full range of human emotions. Explore one of these opposing moods through poetry in its various manifestations, alternating weeks between a positive attitude and a negative one. Identify nuances and ambiguity. Discuss how literature is affected in both form and content by the time of its writing. Assess the continuity of literary impulses across four centuries. With a few exceptions, the poetry readings will be taken from The Norton Anthology of Poetry. The readings can all be downloaded from various websites. Reading list is available on the LLI website for additional information. TWA

**Course:** LLI743  12 Hours  $69 + $92 fee = $161; NMR add $120

**Online:** Structured Remote
CRN#: 24952  6 Sessions  T 9/28-11/2  1:30-3:30 p.m.

**Classes marked with this code TWA are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.**
Shakespeare's Major Tragedies

NEW

Do you ever ask, why do we still read Shakespeare? Explore the ways in which Shakespeare's plays continue to have contemporary relevance. Develop an understanding of Shakespeare’s ideas and analyze themes that run through his plays. Discuss the plays with a feeling for Shakespeare’s poetry. Readings include: Shakespeare’s “big 5” Hamlet (read first two acts before first class), Macbeth, Othello, King Lear, and Antony and Cleopatra.

Course: LLI687 12 Hours
$69 + $92 fee = $161; NMR add $120
Online: Structured Remote
CRN#: 24950 6 Sessions  T
11/9-12/14 1:30-3:30 p.m.

Survey of African American Literature I  Co-L NEW

Explore trends, patterns, and historical incidents that have influenced recurrent themes in African American literature. Examine these themes through African American literature from its earliest beginnings to the Harlem Renaissance. Discuss vernacular tradition, spirituals, folk tales, slave and emancipation narratives, poetry, speeches, fiction, non-fiction and drama of this time period. Note: You will be joining credit students in this co-listed class.

Course: LLI180 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24918 14 Sessions  TR
8/31-10/14 1:3-4:45 p.m.
Use Credit ENGL226 CRN23447 for textbook information.

The Golden Age of Russian Literature: Short Stories from Pushkin to Chekhov NEW

Explore the “golden age” of the Russian short story in the socio-political and historical context in which they were written. Using noted contemporary author George Saunders’ primer, *A Swim in a Pond in the Rain*, read and discuss short stories by significant Russian authors and gain a better understanding of their contribution to the literary cannon. Analyze common themes and elements of crafts used by Russian authors, including Alexander Pushkin, Anton Chekhov, Ivan Turgenev, Fyodor Dostoevsky, Leo Tolstoy, and Nicholas Gogol. Required texts: *A Swim in the Pond in the Rain* by George Saunders (2021), *The Best Short Stories of Fyodor Dostoevsky*, translated with an introduction by David Magarshauck, and a few stories provided by instructor. Reading list is available on the LLI website for additional information.

Course: LLI666 12 Hours
$69 + $92 fee = $161; NMR add $120
Online: Structured Remote
CRN#: 24949 6 Sessions  M
11/1-12/6 10:30 a.m.-12:30 p.m.

The Lives and Literature of F. Scott Fitzgerald and Ernest Hemingway NEW

Explore both the literary achievements and the complicated real-world friendship of these two modernist masters – F. Scott Fitzgerald and Ernest Hemingway. Examine Fitzgerald’s portrayal of, and profound exploration into, The American Dream. Learn about Fitzgerald’s deep familial roots in Rockville, MD and his passionate yet troubled relationship with his muse/wife Zelda Sayre Fitzgerald. Analyze the way that Hemingway’s spare yet innovative prose style changed the way people thought about writing and helped define the “Lost Generation” of the 1920s. Discuss Hemingway’s extraordinarily rich and event filled life. Reading list is available on the LLI website for additional information.

Course: LLI744 12 Hours
$69 + $92 fee = $161; NMR add $120
Online: Structured Remote
CRN#: 24963 6 Sessions  F
10/22-12/3 1-3 p.m.
No class 11/26

The Short Story Co-L

A study of the short story in world literature with emphasis on the literary form. Examine the basic elements of fiction as they appear in short stories. Discuss content, structure, and literature techniques used. Analyze short stories from a variety of critical perspectives.

Course: LLI239 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24847 15 Sessions  M W
10/27-12/15 1-3:45 p.m.
Use Credit ENGL233 CRN20335 for textbook information.

Yoknapatawpha County: The Fictional World of William Faulkner NEW

"The past is never dead," wrote Faulkner, "It's not even past." Yoknapatawpha County was the grand fictional setting that allowed Faulkner to explore the way in which the past continually endures and, in fact, shapes our lives in the present moment. Investigate the way Faulkner uses a highly experimental modernist prose style to establish a profound understanding of the vital connections between time and memory and the impact they have on the development of both personal and national consciousness.

Reading list is available on the LLI website for additional information.

Course: LLI674 12 Hours
$69 + $92 fee = $161; NMR add $120
Online: Structured Remote
CRN#: 24933 6 Sessions  F
9/10-10/15 1-3 p.m.
Music

The American Composers NEW
Examine the emergent style of American music as it departed from European models. Discuss the iconic Aaron Copland, Ulysses Kay, and Charles Griffes. Analyze the music of these celebrated composers. Discuss style periods and genre classifications. Define elements composers. Discuss style periods and

- Course: LLI757 8 Hours
  $45 + $79 fee = $124; NMR add $120
  Online: Structured Remote
  CRN#: 25141 4 Sessions R
  10/7-10/28 10:30 a.m.-12:30 p.m.

The Kennedy Center—A 50th Anniversary Celebration NEW
The John F. Kennedy Center for the Performing Arts is one of the preeminent venues for music and theater in the United States. Now celebrating its 50th anniversary, and following renovations and additional performance spaces, the Kennedy Center is poised for an even greater impact and influence on the arts in our community and the country. This one-time session will include clips of videos of interviews with key Kennedy Center personnel.

- Course: LLI758 2 Hours
  $15 + $20 fee = $35; NMR add $30
  Online: Structured Remote
  CRN#: 25142 1 Session R
  9/23 10:30 a.m.-12:30 p.m.

Personal Enrichment

A.S.K. in a Nutshell
New Content! Are you intellectually curious? If so, then A.S.K. (Adults Seeking Knowledge) is for you! A.S.K. offers an array of weekly programs and lectures, including invited experts who present lectures covering a wide range of topics. Past topics have included current events, science, history, world travels, mediation for seniors, opera, alternative medicine, and fitness and health. TWA

- Course: LLI841 7.5 Hours
  $30 + $62 fee = $92; NMR add $50
  Online: Structured Remote
  CRN#: 24991 6 Sessions W
  9/29-11/3 1-2:15 p.m.

Bread Baking 101
What is better than the smell of fresh bread coming out the oven? Fill your house with the enticing smell of fresh baked bread while you fill your mouths with the unbeatable taste of real homemade bread. Learn how to make a variety of breads while learning the basic principles of bread making. Some breads might include: Focaccia and Pizza, Tuscan Wheat Sourdough, Challah, and wholesome quick breads and muffins. The class is presented by a professional chef/baker. You will be able to observe and ask questions. TWA

- Course: LLI593 6 Hours
  $59 + $89 fee = $148; NMR add $120
  Online: Structured Remote
  CRN#: 24929 4 Sessions W
  9/22-10/3 7-8:30 p.m.

Bridge for Beginners
Bridge is by far the greatest card game of all. It provides immense challenges and enjoyment for the rest of your life. This course is intended for newcomers to the game and players who haven’t played in years. The 6-week course will cover the fundamentals of modern bidding, play of the hand, some defensive principles, and more.

- Course: LLI958 12 Hours
  $37 + $82 fee = $119; NMR add $120
  Rockville Campus—MK Bldg.
  CRN#: 24994 6 Sessions M
  11/1-12/6 6:30-8:30 p.m.

Cook Like a Chef
Do you enjoy cooking at home? Learn basic skills and tips and tricks to help take your food to another level. Restaurant food is not always a healthier or better option, and when you know the principles behind how to cook and present a dish you will be able to impress your family and friends better than any restaurant would! Take your cooking skills to a next level. In this class you will cover the following topics: Planning a Meal, Sourcing Ingredients, Balancing Flavors, Presentation, Knife Skills; Salads and Dressings; Soup Making; Cooking Perfect Pasta Every time; Getting a Sear, and Sweet Endings—Desserts. This class is presented by a professional chef. You will be able interact, ask questions, and cook along. TWA

- Course: LLI594 6 Hours
  $37 + $82 fee = $119; NMR add $120
  Online: Structured Remote
  CRN#: 24932 4 Sessions W
  11/1-12/6 6-8 p.m.

Senior Tuition Waiver (TWA):
Maryland residents 60 years or older by the start date of the class may have tuition waived.
Genealogy: Researching Your Family History
Do you wonder how prior generations lived and how they accomplished what they did given the absence of conveniences and technology? Explore the process of researching your family, discovering stories, and identifying new cousins. Learn how to find those who share family backgrounds and research interests. Examine how the U.S. immigration process functioned and the key resources for research. Analyze how DNA testing can be used as a tool to assist in discovering one’s roots. Discuss local institutions and free websites that aid in researching family history. The instructor will share his personal experiences and approaches used to discover his roots, and extend his family tree. TWA
Course: LLI908 8 Hours
$59 + $75 fee = $134; NMR add $120
Online: Structured Remote
CRN#: 24992 4 Sessions R 10/14-11/4 6:30-8:30 p.m.

Hiking and Camping: An Introduction
Discuss how to plan a safe hike and camping trip. Explore different cooking stoves and how to plan meals for short and long trips. Analyze the pros and cons of food types and cooking equipment. Learn how to set-up a tent or hammock at a campsite. Identify the key essentials to bring on a hike/camping trip. Discuss basic first aid, campsite and fire safety, and basic weather indicators.
Course: LLI755 2 Hours
$15 + $15 fee = $30; NMR add $30
Online: Structured Remote
CRN#: 24990 1 Session M 10/18 6:30-8:30 p.m.

Thanksgiving: A History Through Food
Explore the political, social, economic, and cultural traditions that have made Thanksgiving the truly American holiday that it is. Learn how Thanksgiving has transformed itself over time from the celebration of Harvest Home, as it was called in 1621 by the settlers at Plymouth Plantation, and been influenced by such prominent figures in American history as George Washington, women’s magazine editor Sarah Josepha Hale, and Franklin D. Roosevelt. Learn that not only have the reasons we celebrate Thanksgiving changed over time, but so has the food. Video cooking tutorials explaining how to make select historic Thanksgiving foods are also included.
Course: LLI749 2 Hours
$15 + $15 fee = $30; NMR add $30
Online: Structured Remote
CRN#: 24984 1 Session F 11/12 10:30 a.m.-12:30 p.m.

The History of Baseball: 1960 to the Present
Do you want to relive the captivating and turbulent years of baseball from 1960-present? Discuss the expansion of the teams in Major League Baseball, the impact of the player draft of high school and college players, and the amazing New York Mets of 1969. Learn about labor negotiations and the reserve clause. Examine the scandals involving betting, performance enhancing drugs, and sign stealing. Analyze baseball coverage by cable television and other networks. Explore the return of the Washington Nationals and ultimate victory of the 2019 World Series. TWA
Course: LLI742 12 Hours
$69 + $92 fee = $161; NMR add $120
Online: Structured Remote
CRN#: 25092 6 Sessions T 9/28-11/2 10:30 a.m.-12:30 p.m.

Building Bones and Muscle Strength
Learn ways in which to strengthen your bones and muscles and keep them healthy. Explore proper posture and exercising techniques to help avoid injuries. Practice balance exercises, using low hand and leg weights, and resistance training to increase muscle strength and bone density. TWA
Course: LLI641 5 Hours
$30 + $65 fee = $95; NMR add $50
Rockville Campus
CRN#: 25126 5 Sessions M 9/27-10/25 10-11 a.m.
CRN#: 25127 5 Sessions M 11/1-11/29 10-11 a.m.

Dancing for Cardio and Balance
Do you want to get your whole body moving while having fun? Experience the joy of movement and feel your spirits lift as you dance to joyful and uplifting music selections from around the world. Increase your heart rate while learning simple and fun choreography that incorporates movements from the dance arts, martial arts, and healing arts. This low-impact class is appropriate for adults of all ages, levels, and abilities. TWA
Course: LLI650 5 Hours
$34 + $65 fee = $99; NMR add $50
Online: Structured Remote
CRN#: 25128 6 Sessions W 10/6-11/10 10-10:50 a.m.

Wellness Supply List!
Material lists for LLI Wellness classes are available at www.montgomerycollege.edu/lifelonglearning/

International Holiday Cookies (LLI762)
CRN# 25350 Wednesday
12/1 1-3:30 pm
Rockville Campus Marriott Hospitality Center
$25 + $30 fee = $55; NMR add $50

The Great British Baking Show: Novice Edition (LLI761)
CRN# 25356 Tuesday
11/2 6-8:30 pm
Rockville Campus Marriott Hospitality Center
$25 + $30 fee = $55; NMR add $50

Breaking News!
Lifelong Learning Institute has partnered with the MC Marriott Hospitality Center to bring you two new hands-on baking courses. These courses will be taught in a professional kitchen by a professional chef.

International Holiday Cookies (LLI762)
CRN# 25350 Wednesday
12/1 1-3:30 pm
Rockville Campus Marriott Hospitality Center
$25 + $30 fee = $55; NMR add $50

The Great British Baking Show: Novice Edition (LLI761)
CRN# 25356 Tuesday
11/2 6-8:30 pm
Rockville Campus Marriott Hospitality Center
$25 + $30 fee = $55; NMR add $50

Wellness Supply List!
Material lists for LLI Wellness classes are available at www.montgomerycollege.edu/lifelonglearning/
Gentle Yoga for Mood and Strength
Learn postures that strengthen muscles to support joints while creating stronger bones. Explore postures to balance strength with flexibility and create more energy. Practice breathing techniques to calm the nervous system and decrease anxiety. Bring awareness to alignment in the spine and body to achieve improved balance. Understand the interconnectedness of the body's systems to treat the body as a whole. TWA
Course: LLI723  6 Hours
$34 + $65 fee = $99; NMR add $50
Online: Structured Remote
CRN#: 25134  5 Sessions  F
9/17-10/15  11 a.m.-12:15 p.m.
Class on 10/15 meets 11 a.m.-12 p.m.
CRN#: 25135  5 Sessions  F
10/22-11/19  11 a.m.-12:15 p.m.
Class on 11/19 meets 11 a.m.-12 p.m.

Improving Balance, Posture, and Core Strength
Have you noticed that your ability to balance is not as good as it used to be? Examine the two factors that can cause decreased ability to balance: poor posture and decreased muscle strength. Learn exercises that improve core and lower body muscle strength, posture, and balance. Discuss tips for maintaining good posture throughout your daily activities. This class will include standing, sitting, and exercises on the floor. Please bring a yoga mat. TWA
Course: LLI676  7.5 Hours
$50 + $75 fee = $125; NMR add $120
Rockville Campus
CRN#: 25131  9 Sessions  R
10/7-12/9  1-1:50 p.m.
No class 11/25

LaBlast® Ballroom Dance Fitness
Do you want to work out and have fun at the same time? Dance your way to a healthier mind and body with LaBlast® Dance Fitness. Practice skills of ballroom dance with the calorie blasting properties of interval fitness. Experience carefully curated music playlists from all eras and genres to help you stay engaged and entertained while learning the Tango, Rumba, Jive and more! The multi-level learning approach makes LaBlast® Fitness perfect for everyone, from the absolute beginner to the advanced dancer. No partner is required and adults of all ages can participate. TWA
Course: LLI659  4.2 Hours
$34 + $59 fee = $93; NMR add $50
Online: Structured Remote
CRN#: 25129  5 Sessions  T
10/5-11/2  6:30-7:20 p.m.

Pilates for a Strong Body and Mind
Are you looking to strengthen your abdomen and pelvis as well as maintain good posture? Learn a series of exercises derived from Joseph Pilates to help improve posture and core strength. Practice precise Pilate moves and specific breathing techniques. Explore how Pilates improves concentration and focus. TWA
Course: LLI462  10 Hours
$65 + $79 fee = $144; NMR add $120
Online: Structured Remote
CRN#: 25119  10 Sessions  M W
9/13-10/13  1-2 p.m.
CRN#: 25120  10 Sessions  M W
10/18-11/17  1-2 p.m.

Wellness Supply List!
Material lists for LLI Wellness classes are available at www.montgomerycollege.edu/lifelonglearning/

Become a Lifelong Learning Ambassador!
Stay active and engaged by becoming a volunteer—LLI Ambassador. As an ambassador you will help with community outreach by finding online and in the community, distribution points for LLI marketing materials: catalogs, brochures, and online ads. Your responsibilities may also include interacting with community members via phone and marketing the LLI program with our team at community events (when face-to-face events resume).
If you would like to become a LLI Ambassador, please contact Natasha Sacks natasha.sacks@montgomerycollege.edu

Management and Leadership
Coaching
Coaching—Introduction to Coaching
If you seek to inspire and motivate others, then coaching may be the skill set for you. This emerging field draws on numerous communication approaches and techniques you can use to support others in achieving short and long-term goals by developing a positive approach to all areas of their lives. In this experiential 3 1/2 hour introductory session, we will discuss what coaching is—and isn’t—distinguishing coaching from mentoring, consulting, therapy, training and athletic development, coaching core beliefs, qualities of an effective coach and the essential components of all coaching interventions. Additionally, the Montgomery College Coaching Certificate Program, the International Coach Federation (ICF) coach credentialing process and the latest trends in the coaching industry will be addressed. This is the first course in the Coaching Certificate Program. TWA
Course: MGT488  3.5 Hours
$50 + $59 fee = $109; NMR add $120
Online: Structured Remote
CRN#: 24878  1 Session  S
9/11  9:30 a.m.-1 p.m.

Coaching Certification Program
Required Courses (Must be taken in this order):
1. Introduction to Coaching
2. Coaching Clinic—Introduction
3. Coaching Essentials, Competencies, and Practices
4. Coaching Practicum
5. Coaching Mastery
Montgomery College is accredited by the International Coach Federation to offer Coaching Certification Program. All courses are ACSTH compliant for course specific training hours.

ACSTH
Approved Coach Specific Training Hours
Coaching Clinic—Introduction
Acquire a thorough understanding of the philosophical, historical, and ethical foundations of coaching. Explore similarities and differences between coaching and related disciplines and consider the scope of coaching potential. You will earn a defined coaching framework to structure a coaching session, practice using this process in real-time conversations, and observe the effect of these skills as a coachee. Please note that there is pre-work required for this course so early registration is strongly recommended. TWA.

Course: MGT502 15 Hours
$300 + $385 fee = $685; NMR add $300
Online: Structured Remote
CRN#: 24879 4 Sessions  T
9/14-10/5 6-9:45 p.m.

Coaching Essentials, Competencies, and Practices
Building on Coaching Clinic—Introduction, this course explores various coaching competencies, operating assumptions, and practices. Continue to experiment with the language of coaching and distinguish between the effects of various techniques. You will deepen your learning of how to implement a defined coaching framework to structure a coaching session, learn its benefits, and employ a specific methodology to establish credibility and build trust with the coaches. Complete the course with the experience of coaching and being coached in a classroom setting, as well as working with a practice client between classroom sessions.

Prerequisites: Introduction to Coaching and Coaching Clinic—Introduction. TWA

Course: MGT264 15 Hours
$300 + $385 fee = $685; NMR add $300
Online: Structured Remote
CRN#: 24876 5 Sessions  T
11/2-12/14 6:30-9:30 p.m.
No class 11/23, 12/7

Coaching Skills for Everyday Life
Do you want to improve your communication with your family, friends, or colleagues at work? Coaching skills are not just for professional coaches or managers; they are for everyday life whether you’re interacting with children at home, trying to help a family member, friend or a colleague or team at your place of work. Through a hands-on, interactive approach, you will learn how to listen more effectively, ask better questions, better manage conflicts and more! TWA

Course: MGT590 6 Hours
$170 + $89 fee = $259; NMR add $140
Online: Structured Remote
CRN#: 24880 2 Sessions  S
11/6-11/13 9 a.m.-12 p.m.

Powerful Questioning
Learning to use the power of questions can dramatically increase your professional and personal effectiveness. Best practices for powerful questioning will be reviewed and demonstrated in this 2-hour session.

Course: MGT680 2 Hours
$50 + $59 fee = $109; NMR add $120
Online: Structured Remote
CRN#: 25079 1 Session  W
11/17 7-9 p.m.

S.M.A.R.T.E.R.
We’ve all heard that it is better to work smarter than harder. The same is true for writing out your goals. In this 2-hour session, learn a S.M.A.R.T.E.R. and easier way to approach goal setting and goal achievement.

Course: MGT681 2 Hours
$50 + $59 fee = $109; NMR add $120
Online: Structured Remote
CRN#: 25082 1 Session  W
12/8 7-9 p.m.

Stop Talking, Start Listening
A true commitment to listening well is important in any conversation. If you are someone who wants to start to improve their listening skills, this 2-hour session will introduce you to the three Levels of Listening and provide tools for practicing more effective listening.

Course: MGT679 2 Hours
$50 + $59 fee = $109; NMR add $120
Online: Structured Remote
CRN#: 25077 1 Session  W
10/27 7-9 p.m.

Conflict Management / Mediation

40-Hour Basic Mediation Course

TIP
This 40-hour interactive and experiential training offers you a how-to guide for conducting mediations of various types of conflicts. An introduction to conflict theory assists you in exploring your own conflict style and how that may help or hinder the process. You will learn and practice the 7-Step Mediation Model and will learn how to handle anger, listen strategically, balance power, and write agreements. This course fulfills the requirements for Rule 17 of the Maryland Rules of Procedure for Alternative Dispute Resolution. This course is approved for 40 hours from the Maryland Board of Social Work Examiners, students must attend 100% of the class hours to receive their certificate. TWA

Course: MGT315 40 Hours
$425 + $500 fee = $925; NMR add $400
Online: Structured Remote
CRN#: 25077 5 Sessions  F S U
11/5-11/14 8:30 a.m.-4:30 p.m.

Structured Remote (SR) are offered on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students’ learning with lessons, activities, and feedback through a Blackboard course site.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.
Advanced Mediation Skills and Ethics
Has it been a while since you took your 40-Hour Basic Mediation course or since you last mediated? Need a boost to your mediation mojo? Or do you need the 4-hours annual mediation training required by the courts and/or the 2-hours of required mediator ethics training? Whatever the reason, this 4-hour online course is for you! Brush up and sharpen your mediation skills through short lectures, discussions, case studies, and games. Emphasis will be placed on the effects of cultural differences in mediation, cultural biases of the facilitative mediation model, and mediator ethics. The 2-hour ethics component will highlight the new MD Standards and Conduct for Mediators and will feature a fun-filled game to test your knowledge of mediator ethics. Pre-requisite: 40-Hour Basic Mediation course/training. Note: This course is delivered via Zoom. Students must have access to a computer/laptop, iPad with a camera and microphone to fully participate in this course. Smartphones may be used for audio but will not be able to access the detailed graphics used in the course. TWA
Course: MGT266 4 Hours $100 + $80 fee = $180; NMR add $120
Online: Structured Remote
CRN#: 24576 1 Session S 12/4 9 a.m.-1 p.m.

Overview of Mediation
Are you interested in learning how mediation may be used to resolve conflicts you, your family or friends may be having with spouses, ex-spouses, neighbors, contractors, businesses, homeowners’ associations, etc? Or are you thinking of becoming a mediator, but want to find out more before committing to a 40-Hour Basic Mediation course? If so, this 2-hour online course may be right for you. Topics covered include a definition of mediation, where mediation is used, how it works, an overview of the 7 Step Facilitative Mediation Process, positions vs. interest and importance of reflective listening. Short lectures, discussions and exercises will be used throughout the course to make sure the session is both educational and entertaining. Note: This course is delivered via Zoom. To fully participate, students must have access to a computer (desktop, laptop, or iPad) with a a camera and microphone).
Course: MGT624 2 Hours $50 + $40 fee = $90; NMR add $50
Online: Structured Remote
CRN#: 24578 1 Session T 9/21 7-9 p.m.

Human Resources
SHRM Essentials® of Human Resources
Human resource issues impact every company in some way. That is why it is important to understand the fundamental issues surrounding HR today. This course provides an introductory overview of the human resource function. Whether you are new to HR or if HR is one of many roles you fulfill at your company, this course covers the key HR topics you need to know: human resource management, employment law, recruitment and selection, compensation and benefits, employee development, and performance management. This course qualifies for 18 recertification hours upon completion. TWA
Course: MGT352 18 Hours $260 + $335 fee = $595; NMR add $250
Online: Structured Remote
CRN#: 24877 6 Sessions R 10/21-12/2 6:30-9:30 p.m.
No class 11/25

The SHRM Learning System for SHRM-CP® and SHRM-SCP® Certification Preparation Course
TIP
Enrich your HR Skills and Competencies to Succeed! Our SHRM-CP® and SHRM-SCP® certification preparation course is designed primarily for individuals seeking credentials that focus on identifying and testing the knowledge and practical real-life experiences HR professionals around the world need to excel in their careers today. Earning your SHRM Certified Professional (SHRM-CP®) or SHRM Senior Certified Professional (SHRM-SCP®) credential establishes you as a recognized expert in the HR field. This certification preparation program covers four knowledge domains: People, Organization, Workplace and Strategy as well as eight behavioral competencies; Leadership and Navigation, Ethical Practice, Business Acumen, Relationship Management, Consultation, Critical Evaluation, Global and Cultural Effectiveness, and Communication. For those not seeking certification, this course provides a comprehensive and accelerated option for professional development. Participants gain a generalist point of view, refresh key ideas and concepts, strengthen their understanding of core competencies and increase productivity. As an added advantage, we use the SHRM Learning System for certification preparation. It features relevant HR content and advanced tools that streamline study time, accelerate learning and build confidence for passing the SHRM-CP/SHRM-SCP exam. TWA
Course: MGT603 36 Hours $599 + $619 fee = $1,218; NMR add $650
Online: Structured Remote
CRN#: 24882 12 Sessions F 9/17-12/10 6-9 p.m.
No class 11/26
CRN#: 24881 12 Sessions M 9/20-12/6 6-9 p.m.
Life Sciences Leadership

Clinical Trial Project Management

Increase your skills needed to lead domestic and global clinical trials for optimal performance. This 39-hour course will cover drug development and the regulatory process, clinical trial application and protocol, Project Management, Good Clinical Practices (GCP), Human Subject Protection (HSP) and informed consent, clinical trials monitoring, adverse event management, statistical design, and data management. Work as a team and apply techniques learned in the class for developing respective project plans that will be presented on the last week of class. You will be engaged by our subject matter experts who will be presenting the course in a dynamic and interactive manner. TWA

Course: MGT392  39 Hours
$410 + $445 fee = $855; NMR add $400

Online: Structured Remote
CRN#: 25247  12 Sessions  S
9/18-12/11  9 a.m.-12 p.m.
No class 11/27

Management and Leadership

The IIA’s CIA Learning System®—Part 1

This instructor-led Part 1 CIA exam preparation course is designed to give candidates a comprehensive review of the topics covered on Part 1 of the CIA exam. The course will provide in-depth analysis, reinforce your CIA knowledge, clarify topics, and build exam-day confidence. Taught by CIA-certified instructors, each attendee will have the opportunity to work through practice exam questions, learn test-taking tips, and will receive the Part 1 of IIA’s CIA Learning System® (Version 7.0) self-study materials including reading materials and access to online study tools for one year. TWA

Course: MGT656  12 Hours
$300 + $339 fee = $639; NMR add $200

Online: Structured Remote
CRN#: 25074  6 Sessions  M W
11/15-12/1  6:30-8:30 p.m.

The IIA’s CIA Learning System®—Part 2

This instructor-led Part 2 CIA exam preparation course is designed to give candidates a comprehensive review of the topics covered on Part 2 of the CIA exam. The course will provide in-depth analysis, reinforce your CIA knowledge, clarify topics, and build exam-day confidence. Taught by CIA-certified instructors, each attendee will have the opportunity to work through practice exam questions, learn test-taking tips, and will receive the Part 2 of IIA’s CIA Learning System® (Version 7.0) self-study materials including reading materials and access to online study tools for one year. TWA

Course: MGT656  12 Hours
$300 + $339 fee = $639; NMR add $200

Online: Structured Remote
CRN#: 25074  6 Sessions  M W
11/15-12/1  6:30-8:30 p.m.

Certified Internal Auditor

Exam Preparation

Montgomery College partners with The Institute of Internal Auditors (IIA) to offer the Certified Internal Auditor® (CIA®) review classes using the IIA’s CIA Learning System®. Our expert instructors will lead you through the entire global CIA exam syllabus in a structured and interactive class environment. The IIA CIA Exam Preparation is offered in three parts:

CIA Part 1: Essentials of Internal Auditing
CIA Part 2: Practice of Internal Auditing
CIA Part 3: Business Knowledge for Internal Auditing

For more information, contact Transcie Almonte-Sabio at transcie.almonte@montgomerycollege.edu.

Nonprofit Training Institute

Financial Analysis and Management for Nonprofits

Students will gain an understanding of how to use financial information in nonprofit organizational planning, implementation, control, reporting, and analysis. The course also examines specific legal and policy issues affecting nonprofits and the role of competent financial oversight in guiding organizations through uncertain financial climates. Students in this course will develop their spreadsheet skills by using Microsoft Excel to perform financial calculations and create financial documents. Although this course is number-oriented, the emphasis is more on the application of various analytical techniques and a simple familiarity to basic accounting terms is sufficient to excel in the course. This course is ideal for executive directors, finance managers, board members, grant writers, and program officers. TWA

Course: NPT013  36 Hours
$200 + $195 fee = $395; NMR add $160

Online: Structured Remote
CRN#: 25217  12 Sessions  R
9/2-11/18  6-9 p.m.

Nonprofit Fundraising and Development

Effective fundraising requires strategic planning and buy-in from staff and volunteers. This course will provide the basics of best practices in nonprofit fundraising and development, and will cover areas such as major donor development, solicitation techniques, donor database management, event planning, seeking corporate support and grants, and much more. This course is ideal for Executive Directors, Fundraising staff, Major Gifts Officers, and volunteers. TWA

Course: NPT002  12 Hours
$200 + $125 fee = $325; NMR add $160

Rockville Campus
CRN#: 25262  6 Sessions  W
11/3-12/15  6:30-8:30 p.m.
No class 11/24

www.montgomerycollege.edu/wdce  |  65
### Nonprofit Leadership Boot Camp
Montgomery Colleges Nonprofit Leadership Development program focuses on developing the leadership potential and capacity of emerging leaders serving our community and striving to create beneficial change for the people who live here and the environment they live in. Designed for participants who are either new to a leadership role or looking to expand their leadership confidence and competence from within a mid-level leadership job. This seminar engages participants in clarifying the role of leadership in their lives and their work, developing strategies to advance their individual leadership aspirations, and mastering frameworks that support leadership success. These skills and understanding are then applied to key areas of nonprofit organizational management with opportunities to assess and recreate systems that align our day-to-day work with the outcomes we want to create for ourselves and the organizations we serve. The program introduces practical tools and frameworks and then uses them to explore the different management domains of governance, programming, finance, human resources, strategy, communications, and engagement.

Submit an application online [here](https://www.montgomerycollege.edu/workforce-development-continuing-education/small-business/nonprofit-training/npli-bootcamp-application.html). TWA

**Course:** NPT009  
**36 Hours**  
$300 + $300 fee = $600; NMR add $300

**Rockville Campus**  
CRN#: 25159  
6 Sessions  
F  
9/24-12/3  
9 a.m.-4:30 p.m.

Class meets 9/24, 10/8, 10/22, 11/5, 11/12, 12/3

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### Program Performance Measurement & Evaluation for Nonprofits
In the nonprofit sector, the professionals measuring the performance of the programs and evaluating the results are in high demand in multiple sectors such as health, education, law and governance, and human rights. Learn how to design and implement program evaluations in nonprofits. The modules that will be covered in this course are planning a program evaluation, data (collection strategy, quality measurement, matching stakeholder needs, analysis and interpretation, and reporting results), and data-driven decision making. This course is ideal for executive directors, project managers, board members, grant writers, and program officers. No textbook is required. TWA

**Course:** NPT012  
**36 Hours**  
$200 + $195 fee = $395; NMR add $160

**Online: Structured Remote**
CRN#: 25216  
12 Sessions  
T  
10/5-12/21  
6-9 p.m.

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### Writing to Win: Preparing Strong Grant Application Templates
Nonprofit organizations of every size depend on grants to fund important initiatives designed to benefit the community. A good master proposal and planning will increase your chances of writing a winning proposal. Join us and learn the process of preparing strong grant application templates. This course is ideal for executive directors, program directors, board members and freelance grant writers seeking to develop or refine their grant writing skills. Textbooks/course materials required: [www.montgomerycollege.edu/bookstore](https://www.montgomerycollege.edu/bookstore) or call 240-567-5302. You must bring textbook(s) and a USB Flash drive to first class. TWA

**Course:** NPT006  
**12 Hours**  
$195 + $115 fee = $310; NMR add $160

**Rockville Campus**
CRN#: 25159  
6 Sessions  
W  
9/22-10/27  
6:30-8:30 p.m.

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**Nonprofit Leadership Boot Camp**  
Application cycle is open for the Fall 2021 Boot Camp. Join us as we delve deeper to understand nonprofits in a fun and creative setting.  

**See course NPT009 above for details.**  
**Priority consideration date is Wednesday, August 18, 2021.**

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### Performing Arts

#### Classes & Workshops for Adults and Teens
Welcome to our community of artists! Join us for affordable visual & performing arts classes taught online and in-person. Professional artists teach all classes. See our visual arts listings on page 9.

We do not anticipate Montgomery College to fully reopen this fall, so we are running a majority of our classes remotely. We plan to add more on-campus classes than are listed here, with a final on-campus schedule available July 26. See our website for updated offerings.

**Website:** [montgomerycollege.edu/communityarts](https://www.montgomerycollege.edu/communityarts)  
**Email:** communityarts@montgomerycollege.edu  
**Phone:** 240-676-1567  
Join our email list: [montgomerycollege.edu/community-arts/join](https://montgomerycollege.edu/community-arts/join)

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#### Dance

**Afro-Cuban & Afro-Brazilian Dance**

**NEW**
Experience the dances of the African diaspora! Dance in Cuban and Brazilian styles while gaining a deeper appreciation of their meaning and history. Explore how the rhythms of West Africa traveled to Cuba, Brazil, and the Black American Church, dancing through the history of Mambo, Rumba, Salsa, and Samba. Learn the roots of these dances and the changes they underwent in the Americas. Open to students of all levels. TWA

**Course:** PFA096  
**7.5 Hours**  
$55 + $40 fee = $95; NMR add $50

**Online: Structured Remote**
CRN#: 25159  
10 Sessions  
S  
9/18-11/20  
10-10:45 a.m.

Note: this class has previously been taught as a topic in PFA089 African Dance

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**Community Arts is on Facebook!**
Keep up with events, new course offerings, registration information, and more.
[www.facebook.com/communityartsatmontgomerycollege](https://www.facebook.com/communityartsatmontgomerycollege)
Ballet I  Co-L
An introduction to fundamental exercises, techniques, and steps of classical ballet. Basic ballet terminology, correct body alignment, and simple adagio and allegro combinations are introduced in barre and center work. TWA
Course: FLM037  37.5 Hours
$264 + $90.80 fee = $354.80; NMR add $580.80
Online: Structured Remote
CRN#: 24764  31 Sessions  T R
8/31-12/16  2:31:5 p.m.
No class 11/25

Ballroom Dance: Topics
Discover ballroom dance with a different topic each semester! Move your feet to dances like swing, foxtrot, waltz, and rumba. Learn basic and simple variations, footwork, and lead and follow techniques designed to make you shine on the dance floor. At the end of each class enjoy practicing your new moves to a variety of music. TWA
Course: PFA085  7.5 Hours
$55 + $40 fee = $95; NMR add $50
Rockville Campus
CRN#: 24623  6 Sessions  R
9/16-10/21  7:815 p.m.
Topic: East Coast Swing
Learn the basics of East Coast Swing while you sway to big band, soul, rock and roll, and top 40 hits on the dance floor. East Coast Swing, like all contemporary swing dances, evolved from Lindy Hop and is one of the most versatile and popular dances today.

Dance: Introduction  Co-L
Discover a newfound appreciation of dance as an art form, social practice, and cultural form. Become a knowledgeable spectator or performer who can discuss and critique dance. Learn about the dancers and choreographers integral to the evolution of dance as an art form. Explore dance forms including modern, ballet, hip-hop, jazz dance and social dances like Salsa, Bachata, Merengue, Tango, and Swing. Learn the role of dance in world societies and how it influences and is influenced by culture. Open to students of all levels. TWA
Course: FLM054  37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24766  30 Sessions  M W
8/30-12/15  12:30-1:45 p.m.
No class 9/6, 11/24
CRN#: 24767  31 Sessions  T R
8/31-12/16  12:30-1:45 p.m.
No class 11/25

Jazz Dance II  Co-L
Continue your study of jazz dance! Work on perfecting your technique and creating jazz choreography. Learn steps such as double turns, body isolations, and elevation steps. Prerequisite: FLM039/DANC105 Jazz Dance I or basic jazz dance experience. TWA
Course: FLM053  75 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24769  21 Sessions  M W F
8/30-10/18  10 a.m.-1 p.m.
No class 9/6

Modern Dance I  Co-L
An introduction to fundamental exercises, techniques, and movement phrases of modern dance. Basic modern dance principles are introduced in axial and locomotor exercises and basic improvisation skills. Modern dance innovators and their styles are discussed. TWA
Course: FLM038  37.5 Hours
$264 + $90.80 fee = $354.80; NMR add $580.80
Online: Structured Remote
CRN#: 24765  21 Sessions  M W F
10/27-12/17  10:11:50 a.m.
No class 11/24, 11/26

Tap Dance: Intermediate
Continue to build on the fundamentals of percussive tap dance. Explore new step variations, simple combinations, improvisation, and polyrhythms. Experience alternate styles by adding buckets and sticks to your percussive toolbox. Dance to music genres from jazz to rock and roll. Prerequisite: PFA018/PFA078 Intro to Tap Dance or equivalent experience. TWA
Course: PFA079  10 Hours
$100 + $65 fee = $165; NMR add $120
Takoma Park/Silver Spring Campus
CRN#: 25177  10 Sessions  F
9/17-11/19  1:15-2:15 p.m.

Tap Dance: Introduction
Learn the basics of tap dance technique as you express your inner rhythms through your feet. Shuffle, flap, and paddle and roll in simple rhythmic combinations using both structure and improvisation. Experience percussive style tap while dancing to Motown, Rock, Reggae, and Jazz tunes. TWA
Course: PFA078  12.5 Hours
$100 + $65 fee = $165; NMR add $120
Takoma Park/Silver Spring Campus
CRN#: 24618  10 Sessions  F
9/17-11/19  11:30 a.m.-12:45 p.m.

Music

American Popular Music  Co-L
Go beyond taste and develop an appreciation of musical compositions for their cultural value. Explore the development of American popular music from the late 19th century to the present. Discover the origin of blues and country music, where rock & roll came from, and lesser-explored topics like Tin Pan Alley, urban folk, swing, and social dance. Learn to analyze music, uncovering not just style and structure, but cultural and socio-political impact. Open to students of all levels. TWA
Course: FLM006  37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24752  15 Sessions  M
8/30-12/13  6:30-9:10 p.m.
No class 9/6
CRN#: 24754  14 Sessions  S
9/11-12/18  9:30 a.m.-12:25 p.m.
No class 11/27
Performing Arts

Class Piano I Co-L
Functional piano training for beginners. You will learn basic keyboard skills for development of the ability to improvise accompaniments, transpose, sight-read, and play by ear. Rehearse technical studies and repertoire of elementary piano pieces. Prerequisite: FLM022, MUSC 141, or consent of department. TWA
Course: FLM022 50 Hours
$264 + $90.80 fee = $354.80; NMR add $671.60
Online: Structured Remote
CRN#: 24762 28 Sessions M T W R
8/30-10/18 1-2:50 p.m.
No class 9/6

Class Piano II Co-L
Continue your piano studies, using methods and materials suitable for public school teaching. Learn basic keyboard skills and develop your ability to improvise accompaniments, transpose, sight-read, and play by ear. Develop a repertoire of elementary piano pieces. Prerequisite: FLM022, MUSC 141, or consent of department. TWA
Course: FLM023 50 Hours
$264 + $90.80 fee = $354.80; NMR add $671.20
Online: Structured Remote
CRN#: 24763 28 Sessions M T W R
10/27-12/16 9-10:50 a.m.
No class 11/24, 11/25

Guitar: Introductory Group
Take your first steps to becoming a guitar legend! Even the greats started by muddling through simple chords on an acoustic. Learn basic strumming and picking techniques, common chord progressions, scales, notation, and tablature reading. On completion, you will have a foundation to take more advanced courses, start private lessons, or continue learning on your own. Students must provide their own guitars. TWA
Course: PFA082 14 Hours
$120 + $90 fee = $210; NMR add $140
Takoma Park/Silver Spring Campus
CRN#: 24741 8 Sessions T R
9/21-10/14 3:30-5:15 a.m.

Guitar: Level 2 Group
Continue your guitar journey with chord songs and melodies. Apply your strumming and fingerling skills to songs that use common chord progressions. Learn to read a song with accompanying chord charts while improving your strumming technique. Explore picking rhythms with melodies in the major scale. Prerequisite: PFA082 Guitar: Introductory Group or basic experience with a guitar, including knowledge of major and minor chords. Note: MUSC138/FLM024 covers both Intro and Level 2 Group. TWA
Course: PFA093 14 Hours
$120 + $90 fee = $210; NMR add $140
Takoma Park/Silver Spring Campus
CRN#: 24742 8 Sessions T R
10/19-11/11 3:30-5:15 p.m.

Listening to Music Co-L
To fully appreciate music, you must understand something of its history and structure. Unlock a whole new world of listening, exploring musical history from medieval to contemporary times. Learn about periods of music and the composers, cultural movements, and historical events that shaped them. Identify structural elements of music, and how they tie periods together or differentiate them. Leave class with a new ability to analyze, appreciate, and talk about music from any time period. Open to students of all levels. TWA
Course: FLM013 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24761 31 Sessions T R
8/31-12/16 9:30-10:45 a.m.
No class 11/25

Piano: Introductory Group
Music is a universal language sculpted by the compositions of many great minds. Learning piano introduces you to the elements of this language, such as melody, harmony, and rhythm. In this class, you will learn the basics of piano in a group setting. Using a fundamentals approach, we will play and harmonize melodies from the beginning. No previous experience needed. Textbook required: Adult Piano Adventures All-in-One Piano Course Book 1 by Nancy and Randal Faber. TWA
Course: PFA080 16 Hours
$120 + $90 fee = $210; NMR add $140
Online: Structured Remote
CRN#: 24620 7 Sessions W
9/1-10/13 6:30-8 p.m.
Class meetings are supplemented by 45 minutes of self-paced content each week.

Piano: Level 2 Group
Continue your exploration of piano! Improve your fluency when reading music and your hand coordination and movement. Develop a repertoire of elementary piano pieces as a basis for further development and performance. Continue your study of music theory and apply it to the piano. Prerequisite: PFA032 Intro Group Piano or rudimentary skills in reading treble and bass clefs and a basic understanding of keyboard orientation and geography. Textbook required: Adult Piano Adventures All-in-One Piano Course Book 1 by Nancy and Randal Faber. TWA
Course: PFA081 16 Hours
$120 + $90 fee = $210; NMR add $140
Online: Structured Remote
CRN#: 24621 7 Sessions W
10/20-12/8 6:30-8 p.m.
No class 11/24
Class meetings are supplemented by 45 minutes of self-paced content each week.

More on-campus classes are on the way!
We plan to add more face-to-face arts classes for fall, with a final on-campus schedule available July 26. Check out our up-to-date offerings at montgomerycollege.edu/communityarts.

Join the Community Arts Email List!
Get schedule updates, event announcements, and info on pop-up classes. We send zero to three emails a week, so we won’t flood your inbox! montgomerycollege.edu/community-arts/join

Private Music Lessons in
Guitar, Piano, Bass, Saxophone, Clarinet, Oboe, Ukulele, Violin, and Viola!
Study your instrument one-on-one with a professional musician. Open to all levels. See PFA094 on page 69.
Private Music Lessons, 45 min

TIP
Study your instrument one-on-one with a music professional! Whether you’re just starting out or are a musician looking to hone your skills, join us for lessons crafted to your level and goals. See section notes for instrument offered. If a section is full, please contact communityarts@montgomerycollege.edu for availability. Private lessons are open to students of all levels. Private lessons meet once a week for 45 minutes. You will work with your instructor to choose a schedule. TWA

Course: PFA094 11.25 Hours $185 + $730 fee = $915; NMR add $400
Online: Structured Remote
CRN#: 24743 15 Sessions 8/30-12/11
Topic: Piano
CRN#: 24744 15 Sessions 8/30-12/11
Topic: Piano
CRN#: 24746 15 Sessions 8/30-12/11
Topic: Piano
CRN#: 24745 15 Sessions 8/30-12/11
Topic: Clarinet, Saxophone, Oboe
CRN#: 24747 15 Sessions 8/30-12/11
Topic: Guitar, Bass, Upright Bass, Ukulele
CRN#: 24748 15 Sessions 8/30-12/11
Topic: Violin, Viola

Songwriting

Discover the art of songwriting and compose your own original songs! Songwriting is a continual process of discovery, watching your ideas unfold as you build a song. Examine the basic elements of songs, playing with a wide range of techniques. Study the qualities of successful songs and songwriters. Experiment, edit, and share your creations in a safe and nurturing environment, building a supportive community of songwriters. Bring a notebook and/or staff paper to the first class. Bring an instrument if you play one. No musical background necessary! Required textbook: Beginning Songwriting: Writing Your Own Lyrics, Melodies, and Chords by Andrea Stolpe with Jan Stolpe TWA

Course: PFA077 16 Hours $120 + $90 fee = $210; NMR add $140
Online: Structured Remote
CRN#: 24615 8 Sessions T 9/14-11/2 10:30-11:45 a.m.
Class meetings are supplemented by 45 minutes of self-paced content each week.

World Music Co-L

Enjoy a survey of cross-cultural popular music and the traditional music that influenced it. Topics include social and cultural roles of music and factors influencing its development and dissemination. Participate in music-making, listen to live and recorded music, and engage in stimulating reading, writing, and discussions. TWA

Course: FLM005 37.5 Hours $396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24751 15 Sessions R 9/2-12/16 6:30-9:10 p.m.
No class 11/25

Theater Arts

Comedy Writing

Develop your comedy writing toolkit while defining your voice and exploring comedic styles. Learn the fundamental elements needed to write for different comedic outlets, like stand-up, sketch comedy, blogs, and essays. Working with the instructor and collaborating with your fellow students, we will develop your comedy premise, character, and dialogue. By the end of the course you will complete work that we will perform in a live reading. Open to students of all levels. TWA

Course: PFA095 20 Hours $160 + $105 fee = $265; NMR add $140
Online: Structured Remote
CRN#: 24749 8 Sessions M 9/13-11/1 7-9:30 p.m.

Theatrical: Introduction Co-L

Learn to engage with the theater arts on a deeper level. Investigate the work of the actors, directors, writers, and technicians who create the theatre arts. Learn to analyze script structures and form through historical and modern perspectives. TWA

Course: FLM057 37.5 Hours $396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24770 31 Sessions M W 8/30-12/15 2:3-15 p.m.
No class 9/6, 11/24
CRN#: 24771 14 Sessions W 9/15-12/15 6:30-9:25 p.m.
No class 11/24

Voice-Over Workshop

Discover how to use your speaking voice for commercials, films, videos, and more. Learn about a unique, outside the box way to break into this creative, fulfilling, and potentially lucrative industry. Voice-overs can be managed on your own terms, on your own turf, in your own time, and with minimal overhead! Whether you choose to pursue voice-overs part-time or full-time, this could be the game changer you’ve been looking for. Community Arts offers this workshop in partnership with Such A Voice, an established voice-over training company. It is an intensive 2-hour workshop, not their introductory webinar.

Course: PFA075 2 Hours $22 + $18 fee = $40; NMR add $30
Online: Structured Remote
CRN#: 24614 1 Session R 10/28 6:30-8:30 p.m.

Personal Finance Academy

Health Care Insurance for Retirement

This course will address the major components of retiree health care: Medicare, Medicare Advantage Plans, and Long-Term Care. Health care costs typically rise at twice the inflation rate, so the course will also address ways to fund this expense through tax-advantaged plans. Determine the cost of supplemental coverage, evaluate your ability to pay for health care not covered by federal or state programs, and be able to project your health care expenses. The target audience for this course are those who are newly retired and those who plan to retire within 2 years. TWA

Course: PRF139 6 Hours $30 + $69 fee = $99; NMR add $50
Online: Structured Remote
CRN#: 24883 3 Sessions M 10/4-10/18 6:30-8:30 p.m.
Increase Cash, Decrease Debt, & Protect Your Financial Future
Learn to control your personal finances with spending, saving, paying loans and expenses, and earning money. Understand when and how much you should be saving for specific goals. Topics include: banking, savings, credit loans/credit reports and insurance; protecting against financial scams and identify theft; setting financial goals; developing budgets; and creating a financial plan. Discuss how to track your money and expenses.

Course: PRF161 3 Hours
$20 + $20 fee = $40; NMR add $30
Online: Structured Remote
CRN#: 24886  1 Session  S
10/9  10 a.m.-1 p.m.

In-Depth Investment Skills: How to Become a Savvy Investor
This course will deliver a comprehensive examination of the investment tools required to take charge of your own investment portfolio, regardless of its size. Learn the pros and cons of investing in stocks, bonds, exchange-traded funds, REITs, convertibles, and mutual funds, and how to use asset allocation and diversification to reduce risk and increase return. Discuss tax-deferred investments (401k, IRA) versus taxable investments, hedge funds, efficient market theory, indexing versus active management, minimizing taxes, market timing, and duration. Focus is on practical techniques that you can use immediately to improve investment return. TWA

Course: PRF144 27 Hours
$99 + $149 fee = $248; NMR add $140
Online: Structured Remote
CRN#: 24884  12 Sessions  R
9/16-12/9  7-9:15 p.m.
No class 11/25

Investing in the Thrift Savings Plan When Working and Retired
Are you a Federal Government employee or retired from federal service? Do you understand the ins and outs of the Thrift Savings Plan (TSP)? Learn about the differences in TSP investment funds, tax considerations, the Roth TSP option, short-term and long-term considerations, and withdrawal options. Discuss required minimum distributions and the Life Annuity option. This course is only relevant to TSP participants or Federal employees considering participation.

Course: PRF155 3 Hours
$20 + $20 fee = $40; NMR add $30
Online: Structured Remote
CRN#: 24885  1 Session  W
11/17  6:30-9:30 p.m.

Making Smart Investment Decisions
Making smart investment decisions can make a big difference in your retirement years. With some basic understanding of investment products and risk and return, you can take steps to grow your retirement nest egg. Discuss investment products, risk and return, volatility, and how fees can impact your portfolio. Learn the questions to ask before you invest, the red flags of fraud, and how to use the free resources on Investor.gov, the SEC’s online portal for individual investors.

Course: PRF173 2.5 Hours
$15 + $20 fee = $35; NMR add $30
Online: Structured Remote
CRN#: 25161  1 Session  W
9/22  6:30-9 p.m.
CRN#: 24916  1 Session  M
11/8  6:30-9 p.m.

Maximizing Social Security Benefits
Social Security is a cornerstone of retirement income for most Americans. Yet the nuances of how/when to receive benefits are often overlooked and can lead to missed opportunities. This course will address individual and couple’s benefits, special situations for widows and ex-spouses, reductions due to federal pensions, and taxation of benefits. The target audience for this course are those who are newly retired and who plan to retire within the next few years.

Course: PRF159 3 Hours
$20 + $20 fee = $40; NMR add $30
Online: Structured Remote
CRN#: 24905  1 Session  T
11/9  6:30-9:30 p.m.

Money Matters for Millennials
How to save and invest for things you need: home, education, retirement, and financial goals? Explore ways to pay off your loans or debts. Discuss how to save, generate revenue streams, and invest. Create a budget plan to help you achieve the financial future you want. Discuss the best way to keep track of your money.

Course: PRF028 3 Hours
$15 + $10 fee = $25; NMR add $30
Online: Structured Remote
CRN#: 24891  1 Session  W
10/27  6:30-9:30 p.m.

Mutual Funds
Content: Mutual Funds and Exchange Traded Funds (ETFs) Learn how to read a mutual fund prospectus and shareholder reports, and discuss how to compare mutual funds. Examine exchange-traded funds (ETFs) and understand how they differ from mutual funds. Discuss how to research and compare mutual funds using free resources and the importance of understanding your investment objectives and risk tolerance. Learn about free resources on Investor.gov, the SEC’s online portal, and tips to avoid fraud.

Course: PRF175 2 Hours
$15 + $20 fee = $35; NMR add $30
Online: Structured Remote
CRN#: 25288  1 Session  R
10/14  6:30-8:30 p.m.
Probate in Maryland: An Overview for Executors-To-Be

An overview of the probate process in Maryland, and more specifically in Montgomery County, including: a review of determining whether a probate is necessary; how to open a probate estate; how the estate is administered; and how the estate is closed. Explore the documents used by the Register of Wills; learn how to determine if an asset is a ‘probate asset’ or a ‘non-probate’ asset; and how to deal with claims and debts against the estate. Discuss the costs of probate, including the fees owed to the personal representative (executor) and attorneys. TWA

Course: PRF150 4 Hours
$40 + $59 fee = $99; NMR add $50
Online: Structured Remote
CRN#: 24904 2 Sessions W 12/1-12/8 6:30-8:30 p.m.

Rejuvenate Your Retirement

How long will your retirement income last? This course provides a fresh look at important financial topics relevant to adults entering, or already enjoying, retirement. Making your money last throughout retirement has never been more challenging. People are living longer and fewer retirees have traditional pensions, while interest rates are at all-time lows. Learn about important financial topics such as reducing taxes, assessing investment risk, exploring retirement income sources and investment options, planning for health care needs, and preparing your estate. TWA

Course: PRF165 4 Hours
$25 + $57 fee = $82; NMR add $50
Online: Structured Remote
CRN#: 24912 2 Sessions T 9/14-9/21 1-3 p.m.
CRN#: 24913 2 Sessions W 9/22-9/29 1-3 p.m.
CRN#: 24910 2 Sessions R 9/23-9/30 1-3 p.m.
CRN#: 24914 2 Sessions W 10/6-10/13 1-3 p.m.
CRN#: 24915 2 Sessions T 10/12-10/19 1-3 p.m.
CRN#: 24911 2 Sessions W 10/20-10/27 1-3 p.m.

Retirement Distribution Strategies

Retirement Plans have many complicated rules. Rules regarding how you can access your money, how much you can contribute, and different tax rates for withdrawals. Learn 13 retirement strategies including the rules surrounding IRAs, 401ks, TSPs, Roths, etc. Discuss the optimal Social Security claiming strategies for married and single participants that will maximize retirement income. TWA

Course: PRF174 6 Hours
$60 + $69 fee = $129; NMR add $120
Online: Structured Remote
CRN#: 25289 2 Sessions W 10/13-10/20 6:30-9:30 p.m.

Retirement Planning Today

Learn about the many ways to save for retirement as well as the advantages and disadvantages of each. Discover how to save money on taxes, manage investment risks, and protect your assets from potential long-term health care expenses. Fee includes a course workbook and study aids. TWA

Course: PRF119 6 Hours
$25 + $57 fee = $82; NMR add $50
Online: Structured Remote
CRN#: 24892 2 Sessions T 9/14-9/21 6:30-9:30 p.m.
CRN#: 24898 2 Sessions T 9/21-9/28 6:30-9:30 p.m.
CRN#: 24893 2 Sessions W 9/22-9/29 6:30-9:30 p.m.
CRN#: 24899 2 Sessions R 9/23-9/30 6:30-9:30 p.m.
CRN#: 24900 2 Sessions W 10/6-10/13 6:30-9:30 p.m.
CRN#: 24901 2 Sessions T 10/12-10/19 6:30-9:30 p.m.
CRN#: 24894 2 Sessions W 10/13-10/20 6:30-9:30 p.m.
CRN#: 24895 2 Sessions T 10/19-10/26 6:30-9:30 p.m.
CRN#: 24896 2 Sessions R 10/28-11/4 6:30-9:30 p.m.
CRN#: 24897 2 Sessions T 11/2-11/9 6:30-9:30 p.m.

Stocks, Bonds, Mutual Funds, and ETFs Explained

Whether you manage your own investments or someone manages them for you, it is important to understand the different types of investments. In this course, an experienced investment advisor and Certified Financial Planner explains advantages and disadvantages of different investments, risks, ways to own investments, asset allocation, tax considerations, historical performance, and more. For instance, are Exchange Traded Funds (ETFs) better than mutual funds? TWA

Course: PRF138 5 Hours
$50 + $65 fee = $115; NMR add $120
Online: Structured Remote
CRN#: 24902 2 Sessions M 10/25-11/1 6:30-9 p.m.

Stocks: An In-Depth Look

This course will provide students with tools to understand and evaluate stocks and review multiple strategies for using stocks in a personal portfolio. Topics include: understanding U.S. and global economic cycles, how to evaluate a company’s financial health, and how to use stocks for personal finances. Instructor cannot make stock recommendations. TWA

Course: PRF147 8 Hours
$50 + $75 fee = $125; NMR add $120
Online: Structured Remote
CRN#: 24903 4 Sessions M 11/8-11/29 6:30-8:30 p.m.

Wealth Creation Today

This class is aimed at adults ages 35-50 who are interested in building their financial wealth while meeting individual and/or family financial priorities. Learn to invest, manage debt, and explore tax advantaged investment options. Reduce barriers to wealth accumulation, develop smart money management strategies, and explore paths to risk management. Start on your wealth creation with this class. TWA

Course: PRF164 6 Hours
$25 + $49 fee = $74; NMR add $50
Online: Structured Remote
CRN#: 24908 2 Sessions R 11/4-11/11 6:30-9:30 p.m.
CRN#: 24909 2 Sessions T 11/9-11/16 6:30-9:30 p.m.
Wills and Estates
Take a deep dive into personal estate planning. Learn about the real differences between wills and revocable trusts; why everyone always needs a power of attorney and health care directives; and what it really means to go through Maryland probate (and how to avoid that if appropriate). Topics include the use (and misuse) of revocable living trusts, the pros, cons and dangers of joint ownership, the right way to make and receive gifts (and why there is a very wrong way), and the impact of the Federal estate tax and Maryland’s two separate death taxes on your estate. TWA
Course: PRF160 6 Hours
$60 + $75 fee = $135; NMR add $120
Online: Structured Remote
CRN#: 24906 2 Sessions M 9/23-9/30 6:30-9:30 p.m.
CRN#: 24907 2 Sessions W 10/20-10/27 6:30-9:30 p.m.

Employment Search Boot Camp
Learn traditional and innovative job search techniques to help you land the job you want. This class provides a comprehensive approach to employment search, including resume writing, LinkedIn, and the latest self-marketing and networking techniques. Explore how to distinguish yourself from others competing for the same jobs and try new job search strategies. Learn how to use career and job search resources such as Career Coach, and networking and employment resources such as social media. TWA
Course: CRP014 10 Hours
$0 + $25 fee = $25; NMR add $0
Online: Structured Remote
CRN#: 25150 4 Sessions M 10/18-11/8 6:30-9 p.m.

Looking for MORE Professional and Career Development Classes?
See our Lifelong Learning Careers and Employment for 50+ section on page 52.

Professional and Career Development

Career Exploration Boot Camp
What are you good at? What are your natural and work-related strengths? Discover and match them with career areas in which you would be most successful. Choose to apply your skills to your career or volunteering and other life opportunities. Engage in a series of insightful individual and group exercises and conduct research into career areas of interest to you. Draft your career plan while being supported through your career exploration stage by your classmates and career coach. TWA
Course: CRP013 12 Hours
$45 + $59 fee = $104; NMR add $120
Online: Structured Remote
CRN#: 25291 4 Sessions M 9/20-10/11 6:30-9:30 p.m.

Montgomery College Project Management Certificate Program
The NEW Montgomery College Project Management Certificate is designed for students looking to enter a new career field, expand/hone their project management skills with the latest practices, or those that want to gain new skills
The list of courses for a certificate is shared below.
1. PM101: Methodology and Overview
2. PM102: Practical Application of Predictive Project Management
3. PM103: Practical Application of Agile Project Management
4. PM104: Project Management Leadership
5. Elective choice. (Information released during summer on website)

These courses can also enhance project management knowledge for those seeking to prepare for the PMP® or CAPM® exams.
PM102: Practical Application of Predictive (Traditional) Project Management

This course will provide you with a comprehensive review of the predictive (traditional) approach to project management. This will cover the methodology of managing projects from the initiation to the closing of the project. Topics covered include defining the scope, creating a schedule, preparing for risks, determining communications as well as managing change, building project teams and closing a project. By the end of this course, you will have created the basic project documents utilized by this methodology through the use of a case study and will be prepared to apply these to your own projects. TWA

Course: PMC037 28 Hours
$350 + $365 fee = $715; NMR add $350

Online: Structured Remote
CRN#: 25023 9 Sessions  T R S
9/28-10/19 6-9 p.m. (T R )
No class 10/9 9 a.m.-12:30 p.m. (S)

CRN#: 25024 9 Sessions  T R S
11/2-11/23 6-9 p.m. (T R )
No class 11/13 9 a.m.-12:30 p.m. (S)

PM103: Practical Application of Agile Project Management

Project Management practitioners are increasingly embracing agile as a technique for managing successful projects. It is a topic of growing importance in project management. Whether you are a PMP® credential holder or an individual working on agile project team, this course will provide you with a comprehensive review of the agile approach. Understand the values and principles of agile and identify methodologies of agile project management with a focus on the scrum method. TWA

Course: PMC038 28 Hours
$350 + $365 fee = $715; NMR add $350

Online: Structured Remote
CRN#: 25025 9 Sessions  T R S
10/28-11/16 6-9 p.m. (T R )
9 a.m.-12:30 p.m. (S)

PM104: Project Management Leadership

As a project management practitioner, your success and effectiveness are determined by the quality of your professional relationships. In this course you will learn and practice the skills necessary to build and maintain positive relationships with your team members, users, stakeholders, product owners and customers. Topics include interpersonal communications, active listening, conflict management, influencing, trust building, decision-making, and constructive feedback. TWA

Course: PMC042 8 Hours
$75 + $130 fee = $205; NMR add $140

Online: Structured Remote
CRN#: 25265 4 Sessions  T R
9/28-10/7 6:30-8:30 p.m.

CRN#: 25266 4 Sessions  T R
11/30-12/9 6:30-8:30 p.m.

Project Management Professional® (PMP®) Certification Prep TIP

Prepare for the internationally recognized Project Management Professional® (PMP®) Certification exam. Demonstrate to employers, customers, and colleagues that you possess project management knowledge, experience, and skills to bring projects to successful completion. As a PMI Authorized Training Partner, our course is taught by instructors who completed the Authorized Training Partner Train the Trainer—PMP® Exam Prep program and are equipped to deliver PMP® exam prep and training content to PMI’s quality standards. You are ensured that you are learning “PMI-developed” PMP® exam prep material. TWA

Course: PMC040 35 Hours
$800 + $699 fee = $1,499; NMR add $650

Online: Structured Remote
CRN#: 25026 10 Sessions  M W S
9/20-10/11 6-9:30 p.m. (M W )
9 a.m.-12:30 p.m. (S)

CRN#: 25027 10 Sessions  M W S
11/15-12/8 6-9:30 p.m. (M W )
9 a.m.-12:30 p.m. (S)

No class 11/27

PMP® Exam Preparation and Recertification with PDUs

Ensure you’re prepared to take the PMP® exam! Montgomery College is an Authorized Training Partner (ATP) by the Project Management Institute (PMI) to provide industry leading preparation towards the PMP® certification exam.

Training with an Authorized Partner is the only way to ensure you are learning PMI-developed PMP® exam prep material and ensure you are learning from PMI-vetted instructors.

Our courses are PDU-eligible for current PMP® and CAPM® credential holders. Earn hours towards recertification by attending our convenient and affordable courses.

The PMI Approved Training Partner Seal (PMI ATP Seal), PMP, and CAPM are registered marks of the Project Management Institute
Real Estate

Appraisal

Basic Appraisal Principles
This State approved course is designed for appraisal trainee licensure in Maryland. Topics include transfer of ownership rights, market value, market analysis, and ethics. A textbook is required in the first class, all course minutes must be attended and the course exam passed to receive certification. TWA

Course: REC069 15 Hours
$119 + $99 fee = $218; NMR add $140
Germantown Campus
CRN#: 24432 2 Sessions  S U
9/18-9/19 8 a.m.-4 p.m.
CRN#: 24783 2 Sessions  S U
11/6-11/7 8 a.m.-4 p.m.

Continuing Education

ABCs of Selling a House
In this practical guide to selling a house under any market condition, we will cover contract clauses, how to prepare for a smooth closing, minor improvements, and advantages/disadvantages of listing a home with a real estate professional. Approved: 3 hours. TWA

Course: REC175 30 Hours
$179 + $109 fee = $288; NMR add $140
Hybrid (Online & Face to Face)
CRN#: 24787 10/16-10/24 8 a.m.-4 p.m.
Class on 10/3 meets on the Germantown Campus.

Basic Appraisal Procedures
In this second prelicensing course for appraisal trainees, students will cover topics such as: land site valuation, cost approach, market data and the appraisal process. Prerequisite: Basic Appraisal Principles. Textbook required at first class, all course minutes must be attended and course exam must be passed to receive certification. TWA

Course: REC176 30 Hours
$179 + $109 fee = $288; NMR add $140
Hybrid (Online & Face to Face)
CRN#: 24788 10/16-10/24 8 a.m.-4 p.m.
Class on 10/24 meets on the Germantown Campus.

Real Estate: Appraisal Standards and Ethics
This final prelicensing course covers topics such as: licensing and certification requirements, exam contents, federal and state laws and agencies, among others. Textbook: Uniform Standards of Professional Appraisal Practices (USPAP) and 15-hour Student Manual for USPAP are required at first class and available ONLY at the Appraisal Foundation, 800-348-2831 or www.appraisalfoundation.org. All minutes of the course must be attended and course exam must be passed to receive certification. Prerequisites: Basic

Appraisal Principles and Basic Appraisal Procedures. TWA

Buying / Selling Foreclosure Properties
Gain a better understanding of the foreclosure process, property condition, and risks associated with buying a foreclosure sale. Approved: 3 hours. TWA

Course: REC034 3 Hours
$25 + $25 fee = $50; NMR add $50
Online: Structured Remote
CRN#: 24781 1 Session  R
11/11 5-8 p.m.

Contracts and Offer to Purchase
You will be re-introduced to the basic elements of a Real Estate sales contract. Topics covered will include: how to help a client satisfy disclosure obligations, protect interests with contingencies, and how a contract is terminated. Approved: 3 hours. TWA

Course: REC195 3 Hours
$25 + $25 fee = $50; NMR add $50
Online: Structured Remote
CRN#: 24791 1 Session  S
11/13 1-4 p.m.

Ethics: Predatory Lending / Flipping
This MREC approved course covers the practice of flipping, predatory lending, and the possible effects it can have on licensees and their business relationships. Approved: 3 hours. TWA

Course: REC012 3 Hours
$25 + $25 fee = $50; NMR add $50
Online: Structured Remote
CRN#: 24780 1 Session  R
11/11 1-4 p.m.

Evaluating / Financing the Fixer-Upper
You will learn how to estimate the fair market value of a property after the completion of renovations/repairs, know the difference between homeowner strategies and renovator strategies, determine discounts needed for a “quick sale” price. Approved: 3 hours. TWA

Course: REC035 3 Hours
$25 + $25 fee = $50; NMR add $50
Online: Structured Remote
CRN#: 24782 1 Session  F
11/12 1-4 p.m.
### Fair Housing
Satisfy the requirement for 1.5 hours of continuing education for Fair Housing. This course covers the history of fair housing and current laws. Approved: 1.5 hours. TWA

**Course: REC173**  
1.5 Hours  
$15 + $15 fee = $30; NMR add $30

**Online: Structured Remote**  
CRN#: 24786  
1 Session  
F  
11/12  
9-10:30 a.m.

### Real Estate Legislative Update
This course will cover legislative issues that have been introduced and passed in recent years. It complies with the Maryland Real Estate Commission requirement for three hours of legislative update. Approved: 3 hours. TWA

**Course: REC149**  
3 Hours  
$25 + $25 fee = $50; NMR add $50

**Online: Structured Remote**  
CRN#: 24785  
1 Session  
F  
11/12  
5-8 p.m.

### Rentals, Renters, and Landlords
A comprehensive overview of how to deal with rentals, renters, and landlords. Learn how to qualify applicants and the procedures required by the State of Maryland. Approved: 3 hours. TWA

**Course: REC189**  
3 Hours  
$25 + $25 fee = $50; NMR add $50

**Online: Structured Remote**  
CRN#: 24780  
1 Session  
R  
11/11  
1-4 p.m.

### Understanding and Using Short Sales
You will learn what exactly a "short sale" is, how/when it should be used, what are the homeowners financial responsibility, as well as the effects on a homeowners credit. Approved: 3 hours. TWA

**Course: REC182**  
3 Hours  
$25 + $25 fee = $50; NMR add $50

**Online: Structured Remote**  
CRN#: 24789  
1 Session  
S  
11/13  
9 a.m.-12 p.m.

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### Licensure

#### Basic Real Estate Principles and Practices for Salespersons
Prepare to become a licensed salesperson in Maryland with this 60 hour pre-licensing course. Topics covered are relevant to the industry and will be covered in great detail. All 60 hours of class must be attended, you will be required to pass class exams with a minimum score of 70%. Upon completion of course and passing class exams, you will eligible to take the Maryland Real Estate Salesperson exam. TEXTBOOKS REQUIRED ON THE FIRST DAY OF CLASS: *Modern Real Estate Practice 20th Edition and Maryland Real Estate Practice and Law 16th Edition.* TWA

**Course: REB010**  
60 Hours  
$230 + $149 fee = $379; NMR add $160

**Hybrid (Online & Face to Face)**  
CRN#: 24777  
11 Sessions  
T W  
9/7-10/13  
9 a.m.-4 p.m.  
Exam conducted in person on 10/13

CRN#: 24776  
21 Sessions  
M R  
9/13-11/29  
5:30-8:30 p.m.  
Exam conducted in person on 11/29

CRN#: 24778  
16 Sessions  
M W  
10/4-12/8  
9 a.m.-1 p.m.  
No class 10/25, 10/27, 11/22, and 11/24  
Exam conducted in person on 12/08

CRN#: 24840  
11 Sessions  
M S U  
10/16-11/29  
9 a.m.-3:30 p.m.  
No class 11/6, 11/7  
Exam conducted in person on 11/29

#### Exam Prep: Real Estate Pre-licensing and PSI
Students retaking exams and/or students awaiting to take the PSI exam(s), will participate in a review and further acquaint themselves with REB010 material by learning effective study strategies, test-taking methodologies, and best practices used. Vocabulary and industry terminology is reviewed, defined, and applied to key concepts in a quiz and review format. **Prerequisite: REB010. TWA**

**Course: REB012**  
12 Hours  
$25 + $50 fee = $75; NMR add $50

**Online: Structured Remote**  
CRN#: 25248  
4 Sessions  
M T W R  
9/13-9/16  
6-9 p.m.

CRN#: 25249  
4 Sessions  
M T W R  
10/18-10/21  
6-9 p.m.

CRN#: 25250  
4 Sessions  
M T W R  
12/6-12/9  
6-9 p.m.

CRN#: 25251  
4 Sessions  
M T W R  
12/13-12/16  
6-9 p.m.

### Real Estate Basic Principles

#### Retest
If you did not pass one or both REB010 class exams you are eligible for 2 retakes. Retakes must be taken and passed within 90 days of the last day of REB010. Successful student records are submitted to PSI, once sent, students are eligible to test for licensing; missed class time must be made up, with documentation submitted, before records are sent. **Prerequisite: REB012 and Department approval needed before registering.**

**Course: REB142**  
3 Hours  
$10 + $10 fee = $20; NMR add $30

**Rockville Campus**

CRN#: 25252  
1 Session  
W  
9/22-9/22  
6-9 p.m.

CRN#: 25253  
1 Session  
W  
10/27-10/27  
6-9 p.m.

CRN#: 25254  
1 Session  
W  
12/15-12/15  
6-9 p.m.

CRN#: 25255  
1 Session  
M  
12/20-12/20  
6-9 p.m.

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**GREAT NEWS!**
As Covid–19 conditions continue to improve, we will continue to transition some classes back to campus! Please check our website often for up-to-date course locations and for additional courses added to our fall schedule.  
[www.montgomerycollege.edu/wdce](http://www.montgomerycollege.edu/wdce)
**Commercial Driver**

**CDL B Tip**
Get prepared and licensed for a career in transportation! You can become a school bus driver, motor coach operator, dump truck operator and delivery services professional, all with a Class B Commercial Drivers License! This course is designed to teach the skills necessary to pass the Maryland MVA CDL B w/P&S Exam. One transport to Gaithersburg MVA and one MVA exam is included in price pending safety pass authorization from instructor. Students must have DOT, LP (CDL B w/P&S), DOT drug & alcohol referral. All materials included. Program approval required for registration. Call for requirements and to schedule 240-567-1895. TWA

Course: **CDL109**  
70 Hours  
$1,205 + $995 fee = $2,200; NMR add $1,050  
Hybrid (Online & Face to Face)  
CRN#: 24976  
14 Sessions  
M T W F S  
Flexible schedule  
Online 24/7

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**CDL Learner Permit Prep**
The Maryland MVA Commercial Driver License Learner Permit Exam is a requirement before you can practice on commercial driving equipment in preparation for a CDL license. This course provides an introduction to Commercial Driver Licensing with Maryland state licensing requirements for Class A and B, industry outlook, and practice tests. You will receive instruction on the T, P, X, and S endorsements. TWA

Course: **CDL116**  
9 Hours  
$50 + $55 fee = $105; NMR add $120  
**Online: Structured Remote**  
CRN#: 24977  
3 Sessions  
M W F  
9/6-9/10  
6-9 p.m.  
CRN#: 24978  
3 Sessions  
M W F  
10/25-10/29  
6-9 p.m.  
CRN#: 24979  
3 Sessions  
M W F  
12/6-12/10  
6-9 p.m.

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**CDL-DIL Refresher Course**
This course is designed to provide additional practice and reinforcement of skills as needed. It is also to be used for Gaithersburg MVA transport for testing.

Course: **CDL014**  
3 Hours  
$235 + $70 fee = $305; NMR add $160  
**Germantown Campus**  
CRN#: 24975  
1 Session  
W

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**Driver Safety**

**Driver Improvement Lessons (DIL)**
Prepare for your MVA road test, practice parallel parking, work on not driving distracted, or any other skill you need help with. Learner Permit required. All lessons are scheduled in two hour sessions using Montgomery College vehicles. Registration approval required. contact us at alejandra.isaia-herrera@montgomerycollege.edu.

2-Hour DIL Course: **SFT034**  
$75 + $25 fee = $100; NMR add $120

4-Hour DIL Course: **SFT035**  
$157 + $43 fee = $200; NMR add $140

6-Hour DIL Course: **SFT036**  
$239 + $61 fee = $300; NMR add $160

10-Hour DIL Course: **SFT040**  
$325 + $100 fee = $425; NMR add $225

20-Hour DIL Course: **SFT042**  
$700 + $125 fee = $825; NMR add $400

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**6-Hour Behind the Wheel**
This MVA 6-hour Behind the Wheel course is designed for students who have completed the classroom portion of Driver Education Montgomery College or at another school. You MUST provide the completion form from the other school in order to register for this course. To register, call the Program Office at 240-567-1895.

Course: **SFT007**  
6 Hours  
$192 + $48 fee = $240; NMR add $140  
**Gaithersburg Business Training Center**  
CRN#: 25061  
3 Sessions  
9/1-12/21  
Online 24/7

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**EARN MOVE Transportation Scholarship**
Transportation and distribution companies have a constant demand for qualified employees. Join other motivated individuals in earning your opportunity for a new career through our short-term job preparation program. State-funded grant funding is available for qualified Maryland residents. Funding includes required testing, partial tuition for training, and licensing fees. Train as a CDL A or CDL B operator. To apply for this scholarship, please contact the Transportation & Public Safety Institute at Sharon.maxwell@montgomerycollege.edu.

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**Driver Education**
Montgomery College’s Driving School is Maryland MVA licensed and certified. Our instructors are professional educators with over 20 years of experience teaching. We go the extra mile to teach safe, mindful and defensive driving techniques that diminish distractibility. Our 36-hour course consists of 10 three-hour classroom sessions, and 3 two-hour individual behind-the-wheel driving sessions using our late model cars. Students under 18 MUST be accompanied by a mentor (parent, guardian, etc.) and MUST bring their learners permit to the first class/orientation session. Students will learn Montgomery College driving school policies, which include mentor or parental involvement expectations, overview of the Maryland Graduated Licensing System and behind-the-wheel process. If you need an accommodation based on a disability please contact Natalie Martinez, Disability Support Services Counselor at 240-567-4118. Behind the Wheel (BTW) 6 hours to be scheduled in class. Note: If Campuses are still closed by start dates, this class will run remotely. You will need to provide your own computer. TWA

Course: **SFT043**  
36 Hours  
$250 + $130 fee = $380; NMR add $160  
**Online: Hybrid (Online & Face to Face)**  
CRN#: TBA  
10 Sessions  
M W F  
9/13-10/4  
5-8 p.m.  
CRN#: TBA  
10 Sessions  
M W F  
10/25-11/15  
5-8 p.m.  
CRN#: TBA  
10 Sessions  
M W F  
11/22-12/15  
5-8 p.m.  
No class 11/26
Motorcycle Safety

Basic Rider Course 2-License Waiver (BRC2-LW)
This course is NOT for beginners! This eleven-hour course is for individuals that have current street riding experience and are seeking a class M license. This course includes three hours of formal classroom and five hours of riding exercises. It also includes three hours of independent study done at home via an online E-course prior to class. Participants are encouraged to use their own motorcycle by transporting them legally to the range. Upon successful completion of both a knowledge and riding skills test, you will receive a certificate and course completion card recognized by the Maryland Motor Vehicle Administration. Class materials, E-course instructions and correspondence will be sent to your MyMC email account and any secondary email you have on your MyMC account. E-course must be completed before first class session; must bring printed certificate to first class. TWA

Course: SFT077  11 Hours
$159 + $100 fee = $259; NMR add $140
Hybrid (Online & Face to Face)
CRN#: 24947  2 Sessions R S
9/23-9/25  5-8 p.m. (R)
7:45 a.m.-1 p.m. (S)

Beginners Motorcycle Safety
This Maryland MVA-certified Motorcycle Basic Rider Course (BRC), is an 18-hour course designed for those who have little or no riding experience, or who have not ridden in a long time. It includes distance learning (MSF E-Course), classroom, and riding instruction on the basic riding skills and strategies necessary for an individual to begin and/or practice street riding. Motorcycles are provided and you must wear appropriate range gear/attire; additional expectations are found in the FAQs listed on our website. Upon successful completion of both a knowledge and riding skills test, you will receive a certificate and course completion card issued by the Motorcycle Safety Foundation (MSF) recognized by the Maryland Motor Vehicle Administration for Motorcycle Skills Licensure requirements, also known as M Endorsement. Note: Students will not be admitted to class after the class start time; we encourage all students to arrive 20 minutes early. Textbook provided in class. Class materials, E-course instructions and correspondence will be sent to your MyMC email account and any secondary email you have on your MyMC account. TWA

Course: SFT064  18 Hours
$179 + $150 fee = $329; NMR add $160
Hybrid (Online & Face to Face)
CRN#: 24934  4 Sessions W R S U
9/1-9/5  5:45 p.m.-9 p.m. (W,R)
7:45 a.m.-1 p.m. (S,U)
CRN#: 24935  3 Sessions T W R
9/7-9/9  8:45 a.m.-3 p.m. (T)
7:45 a.m.-1 p.m. (W,R)
CRN#: 24936  3 Sessions R S U
9/9-9/12  3-9 p.m. (R)
7:45 a.m.-1 p.m. (S,U)
CRN#: 24937  3 Sessions R S U
9/16-9/19  3-9 p.m. (R)
7:45 a.m.-1 p.m. (S,U)
CRN#: 24938  3 Sessions T W R
9/21-9/23  8:45 a.m.-3 p.m. (T)
7:45 a.m.-1 p.m. (W,R)
CRN#: 24939  3 Sessions R S U
9/30-10/3  3-9 p.m. (R)
7:45 a.m.-1 p.m. (S,U)
CRN#: 24940  3 Sessions R S U
10/7-10/10  3-9 p.m. (R)
7:45 a.m.-1 p.m. (S,U)
CRN#: 24941  3 Sessions T W R
10/12-10/14  8:45 a.m.-3 p.m. (T)
7:45 a.m.-1 p.m. (W,R)
CRN#: 24942  3 Sessions R S U
10/14-10/17  3-9 p.m. (R)
7:45 a.m.-1 p.m. (S,U)
CRN#: 24943  3 Sessions R S U
10/21-10/24  3-9 p.m. (R)
7:45 a.m.-1 p.m. (S,U)
CRN#: 24944  3 Sessions R S U
10/28-10/31  3-9 p.m. (R)
7:45 a.m.-1 p.m. (S,U)
Motorcycle Retest
This course is for students who have taken, yet failed the Motorcycle Safety Foundation and Maryland Motor Vehicle Administration Basic Rider Course. Students are required to pass the state preparatory licensing test in order to obtain a certification to apply for an M driver license endorsement. This course should be taken within 30 days of completing the Motorcycle BRC or ABRC.

Course: SFT046 2 Hours
$20 + $15 fee = $35; NMR add $30
14 Firstfield Rd DrivingRange
CRN#: 24922 1 Session U 9/12 1:15-3:15 p.m.
CRN#: 24924 1 Session U 9/26 1:15-3:15 p.m.
CRN#: 24925 1 Session U 10/10 1:15-3:15 p.m.
CRN#: 24927 1 Session U 10/31 1:15-3:15 p.m.

Test Preparation

ACT Preparation

ACT Prep
This course is designed for anyone preparing to take the ACT. It is intended to strengthen test-taking skills in order to increase scores. Focus is on familiarization with ACT-type questions, developing test-taking strategies, managing test panic, increasing confidence and speed. A review of test content includes algebra, geometry, trigonometry, science, reading comprehension, grammar, and essay writing. Daily practice with ACT test sections. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: SAT004 30 Hours
$255 + $130 fee = $385; NMR add $160

Online: Structured Remote
CRN#: 24431 8 Sessions S U 9/25-10/17 9 a.m.-1 p.m.
CRN#: 24450 8 Sessions S U 11/6-12/5 9 a.m.-1 p.m.
No class 11/27, 11/28

NEED HELP LOOKING FOR A CAREER?
CAREER COACH CAN HELP!

Career Coach is an online search tool that will help you find a good career by providing the most current data on wages, employment, job postings, and associated education and training for our region.
For more information, go to https://montgomerycollege.emsiscc.com

Fast Track

Pre-algebra/Algebra Fast Track
This 30-hour course is for students who need a review of pre-algebra and algebra topics in order to improve math placement. Topics include: fractions, decimals, percents, signed numbers, equations and inequalities, exponents, scientific notation, graphing, polynomials. Application of these concepts in context will also be examined. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: WPS081 30 Hours
$100 + $67 fee = $167; NMR add $120

Rockville Campus
CRN#: 24488 15 Sessions M T W R F 9/13-10/1 6:30-8:30 p.m.
CRN#: 24490 15 Sessions M T W R F 11/1-11/19 6:30-8:30 p.m.

Online: Structured Remote
CRN#: 24487 10 Sessions S 9/11-11/13 9 a.m.-12 p.m.
CRN#: 24489 20 Sessions M T W R F 10/4-10/29 3-4:30 p.m.

GRE Preparation

GRE Preparation
This course is designed as an overview and review for people preparing to take the Graduate Record Exam (GRE). Instruction will be given in how to answer each type of question and will include one or more practice diagnostic tests. You will have an opportunity to ask questions on specific problems. Textbook is required and available for purchase at https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: TPR021 30 Hours
$255 + $130 fee = $385; NMR add $160

Online: Structured Remote
CRN#: 24486 10 Sessions T R 9/28-10/28 6-9 p.m.
SAT Preparation

This course will teach you how to attack the SAT...and win! You will become familiar with SAT questions, develop test-taking strategies, manage test panic, increase your confidence and speed, and get a review of test content. Textbook is required and available for purchase at https://www.montgomerycollege.edu/bookstore/home

Course: SAT001
8 Sessions  S U
9 a.m.-1 p.m.
No class 9/4, 9/5

CRN#: 24458  8/28-9/26
CRN#: 24455  10/4-1/27
CRN#: 24460  10/15-12/21
CRN#: 24463  11/30-1/27

$255 + $130 fee = $385; NMR add $160

Online: Structured Remote

Welding Fundamentals
This course introduces you to the basic processes used in the welding field and emphasizes welding safety. Learn the various types of welding equipment, identification and selection of filler materials, types of welds, and the different welding positions. Instructor will provide textbook information for students to order themselves on the first meeting. TWA

Course: TTG571
56 Hours
$571 + $156 fee = $727; NMR add $350

Rockville Campus

CRN#: 24603 12 Sessions  S
9/22-10/14 8 a.m.-12:55 p.m.

$250 + $150 fee = $400; NMR add $225

Rockville Campus

CRN#: 24602 12 Sessions  M
9/20-12/13 5:30-9:20 p.m.

$470 + $286 fee = $756; NMR add $350

Welding I: Introduction to Welding
Introduces the basic processes in the welding field. Emphasizes welding safety. Introduces the various types of welding equipment, identification and selection of filler material, types of welds, and the different welding positions. This course is also part of a series that will help prepare for D1.1 Certification. Prerequisite: Completion of TTG582 (Welding Symbols and Blueprint Reading) or completing both courses simultaneously. TWA

Course: TTG582
30 Hours
$617 + $370 fee = $987; NMR add $400

Rockville Campus

CRN#: 24601 10 Sessions  S
9/18-12/11 8 a.m.-12:55 p.m.

$571 + $156 fee = $727; NMR add $350

Rockville Campus

CRN#: 24602 12 Sessions  M
9/20-12/13 5:30-9:20 p.m.

$470 + $286 fee = $756; NMR add $350

Welding Symbols and Blueprint Reading
Introduces various types of prints used in the welding industry. Topics include print reading, measurements, metallurgy, types of welds and joints, and welding symbols. TWA

Course: TTG583
30 Hours
$617 + $370 fee = $987; NMR add $400

Rockville Campus

CRN#: 24603 8 Sessions  W R
9/22-10/14 5:30-9:15 p.m.

$250 + $150 fee = $400; NMR add $225

Rockville Campus

CRN#: 24602 12 Sessions  M
9/20-12/13 5:30-9:20 p.m.

$470 + $286 fee = $756; NMR add $350

CLEP: An Inexpensive Way to Translate Knowledge into College Credit

CLEP is a way to receive credit for what you already know by earning qualifying scores on any of the 34 exams that are offered.

Due to COVID-19, CLEP testing at our GBTC testing site is currently suspended. We look forward to reopening in spring 2022.

NEW! College Board now offers Remote CLEP Testing. Take a CLEP exam right from your home using Proctortrack. Please visit https://clep.collegeboard.org/clep-exams-remote-proctoring/to take-clep-exam-remote-proctoring for details on how to purchase your CLEP exam ticket and schedule a Remote CLEP Exam.

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students’ learning with lessons, activities, and feedback through a Blackboard course site.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.
ASL I Co-L
This course will provide you with a survey of conversational ASL hand-shapes and basic grammatical structures. Basic cultural information that influences forms and communication in ASL will also be presented and studied. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA
Course: LAN223 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24507 31 Sessions M W
8/30-12/15 12-1:15 p.m.
No class 9/6
CRN#: 24526 14 Sessions M W
8/30-10/18 3-5:45 p.m.
No class 9/6
CRN#: 24501 31 Sessions T R
8/31-12/16 9:30-10:45 a.m.
No class 11/25
CRN#: 24502 31 Sessions T R
8/31-12/16 11 a.m.-12:15 p.m.
No class 11/25
CRN#: 24528 28 Sessions M W
9/13-12/15 6-7:30 p.m.
CRN#: 24527 27 Sessions T R
9/14-12/16 3-4:30 p.m.
No class 11/25
CRN#: 24493 15 Sessions M W
10/27-12/15 9-11:45 a.m.
CRN#: 24517 15 Sessions M W
10/27-12/15 3-5:45 p.m.

ASL I—Part 1
This course is an introduction to American Sign Language, the language used by the Deaf. Its grammar, different from English because of its visual-spatial nature, takes advantage of space, movement, handshapes, and facial grammar (expression). Learn fingerspelling, introductions, starting conversations, asking questions, and familiarity with the visual environment of ASL. Some basic aspects of Deaf Culture will be covered. Taught in ASL; no prerequisites. Textbook required. Please check the MC Bookstore for details regarding textbooks. TWA
Course: LAN079 22 Hours
$154 + $135 fee = $289; NMR add $140
Structured Remote
CRN#: 25296 12 Sessions T
9/21-12/14 2-4 p.m.
No class 11/23

ASL I—Part 2
This is a continuation of ASL I Part 1 and appropriate for those with some basic ASL experience. You will expand your conversation skills and improve your use of fingerspelling. Topics include asking basic need questions, giving and receiving directions, and telling a narrative. More basic aspects of Deaf Culture will be covered. Textbook required. Please check the MC Bookstore for details regarding textbooks. TWA
Course: LAN080 22 Hours
$154 + $135 fee = $289; NMR add $140
Online: Structured Remote
CRN#: 24532 12 Sessions W
9/22-12/15 7-9 p.m.
No class 11/24

ASL II Co-L
In this study of American Sign Language, you will broaden your use of ASL hand-shapes and basic grammatical structures. Topics include ASL conversational context for occupations, activities, location and stages of life. Confirmation of proper placement is encouraged prior to registration. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA
Course: LAN240 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 25164 14 Sessions M
9/13-12/13 5:30-8:15 p.m.

Fingerspelling and Number Use in ASL Co-L
You will receive a foundation for comprehension, expression, and understanding of ASL hand-shapes as they are used in fingerspelling and numbers. Included will be an introduction to the historical and physiological aspects of fingerspelling and number use in ASL. In class work will be supplemented by one hour each week in language learning laboratory. Please check the MC Bookstore for details regarding textbooks. TWA
Course: LAN216 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24530 14 Sessions T R
10/28-12/16 5:30-8:15 p.m.
No class 11/25

Visual Gestural Communication Co-L
You will be introduced to the comprehension and expression of visual-gestural aspects of communication in relation to ASL. You will receive instruction in forms and hand shapes involved in mime and gesticulation. Emphasis will be placed on activities that create visual, motor, and cognitive readiness for signed languages. Please check the MC Bookstore for details regarding textbook. TWA
Course: LAN215 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Online: Structured Remote
CRN#: 24531 14 Sessions T R
8/31-10/14 5:30-8:15 p.m.
Chinese

**Chinese I—Part 1**
This is a stress-free introduction to Chinese. Explore introductory-level vocabulary and grammar and begin to engage in practical everyday communications. Practice greetings, polite expressions, and exchanging personal information with standard Mandarin pronunciation. Learn up to 200 Chinese characters and the rules of writing. Chinese cultural topics will be introduced. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

**Course:** LAN261  
22 Hours
$133 + $128 fee = $261; NMR add $140

**Online:** Structured Remote  
CRN#: 24801  
12 Sessions  
T  
9/21-12/14  
7-9 p.m.  
No class 11/23

**Chinese Conversation and Grammar Review #2**
Develop increased fluency, practice conversation, review grammar, and increase your vocabulary through extended discussions based on readings and conversational topics. Readings to improve comprehension and develop vocabulary include simplified versions of novels and articles on various topics. Learn to communicate proficiently and comfortably, especially for travel. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

**Course:** LAN254  
22 Hours
$190 + $130 fee = $320; NMR add $160

**Online:** Structured Remote  
CRN#: 24542  
12 Sessions  
W  
9/22-12/15  
7-9 p.m.  
No class 11/24

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French

**French I—Part 1**
This course is designed as an introduction to spoken French for those with no previous experience in the language. You will learn introductory-level vocabulary and grammar, enabling you to engage in simple, practical everyday communications. Topics include greetings, polite expressions, and exchanging personal information. You will learn to manage exchanges in the present tense. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

**Course:** LAN041  
22 Hours
$133 + $128 fee = $261; NMR add $140

**Online:** Structured Remote  
CRN#: 24548  
12 Sessions  
F  
9/24-12/17  
1-3 p.m.  
No class 11/26

**French I—Part 2**
This is a continuation of French I-Part 1 or for those with some basic experience. Grammar topics include present tense of regular and irregular verbs, definite and indefinite articles, and gender and number. You will expand your vocabulary as you practice communicating basic needs and responding to questions on everyday topics. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

**Course:** LAN042  
22 Hours
$133 + $128 fee = $261; NMR add $140

**Online:** Structured Remote  
CRN#: 25066  
12 Sessions  
M  
9/20-12/13  
7-9 p.m.  
No class 11/22

**French II—Part 1**
Completion of French I or some basic foundation in French is helpful to succeed at this level. You will be speaking and responding to questions more easily in everyday situations about routines, travel, and planning as you learn descriptive adjectives and the ‘near future’ tense. French and Francophone cultural topics are also discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

**Course:** LAN043  
22 Hours
$133 + $128 fee = $261; NMR add $140

**Online:** Structured Remote  
CRN#: 24549  
12 Sessions  
F  
9/24-12/17  
1-3 p.m.  
No class 11/26

**French II—Part 2**
This is a continuation of French II-Part 1 and is for nonnative speakers with some basic foundation in French. You will continue to improve your ability to communicate and feel at ease in everyday situations. French and Francophone cultural topics are also discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

**Course:** LAN044  
22 Hours
$133 + $128 fee = $261; NMR add $140

**Online:** Structured Remote  
CRN#: 24550  
12 Sessions  
R  
9/23-12/16  
10 a.m.-12 p.m.  
No class 11/25

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**Distance Learning (DL)** are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students’ learning with lessons, activities, and feedback through a Blackboard course site.

**Hybrid (face to face & DL or SR)** are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

**Structured Remote (SR)** are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.
World Languages

French IV—Part 1
This course is a continuation of French III-Part 2 or for nonnative speakers with a good foundation in French. Communication topics include daily routines, banking and finances, and jobs and professions. Grammar constructions include reflexive verbs, relative pronouns, comparing adjectives, and the “future simple” tense. French and Francophone cultural topics are also discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: LAN047 22 Hours
$133 + $128 fee = $261; NMR add $160
Online: Structured Remote
CRN#: 25297 12 Sessions W 9/22-12/15 7-9 p.m.
No class 11/24

French Conversation and Grammar Review # 3
This course, conducted almost exclusively in French, is designed to increase the fluency of nonnative speakers. You will develop good speech patterns through short oral presentations and class dialogue. Grammar review is an integral part of the course. You will be able to use most verb tenses with ease and identify appropriate use of subjunctive. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: LAN103 22 Hours
$190 + $130 fee = $320; NMR add $160
Online: Structured Remote
CRN#: 25067 12 Sessions M 9/20-12/13 4:30-6:30 p.m.
No class 11/22

French Conversation through Poetry and Music NEW
This class is for anyone with intermediate to advanced French language skills. Experience conversation and presentations about French poems sung by famous French singers. Explore Francophone culture through poetry and music. Practice new vocabulary, verb tenses, and review prior grammar, as needed. Student oral presentations on self-selected French poets or singers are followed by class dialogue. TWA

Course: LAN263 22 Hours
$190 + $130 fee = $320; NMR add $160
Online: Structured Remote
CRN#: 25258 12 Sessions T 9/21-12/14 5-7 p.m.
No class 11/23

French—Advanced
This course is designed for nonnative French speakers with an excellent command of the spoken language. It is conducted exclusively in French. Emphasis is on participation in extended discussion of topics of choice. Student oral presentations are followed by class dialogue. Grammar is reviewed as necessary. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: LAN105 22 Hours
$190 + $135 fee = $325; NMR add $160
Online: Structured Remote
CRN#: 24551 12 Sessions T 9/20-11/13 2-4 p.m.
No class 11/22

German

Elementary German I Co-L
This is a beginning course for anyone who has no experience in the study of German. You’ll begin to develop the ability to communicate in German through the consideration of cultural themes, language functions, and authentic situations as you acquire the structures and lexic on to work with written language, conversation, and composition. In class work is supplemented by 20 hours of online homework. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: LAN218 37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20
Hybrid (Online SR & Online DL)
CRN#: 24560 15 Sessions T R 8/30-10/18 9-10:30 a.m.
CRN#: 24561 16 Sessions M W 10/27-12/19 10-11:30 a.m.

German I—Part 1
This course is an introduction to spoken German. You will learn introductory-level vocabulary and grammar so that you can begin to engage in practical everyday communications. Topics include greetings, polite expressions, asking and answering questions and exchanging personal information. The present tense is introduced. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: LAN054 16 Sessions M W 9/21-12/14 12:30-2:30 p.m.
Online: Structured Remote
CRN#: 24562 12 Sessions T 9/21-12/14 6-8 p.m.
No class 11/23
Class will be held online via Skype.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.
**Hebrew**

**Hebrew IV, Part 2**
This advanced Hebrew class is for you to advance your speaking skills in past and present tenses and learn the future tense. You will read one-page authentic stories, poems and articles in various topics from modern Israeli literature and biblical sources. Lessons include class discussions, student presentations and simulations, as well as text reading, and teacher presentations. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN226**  
22 Hours  
$133 + $128 fee = $261; NMR add $140  
**Online: Structured Remote**

CRN#: 24574  
12 Sessions  
T  
10/5-12/21  
5:7 p.m.

CRN#: 24575  
12 Sessions  
T  
10/5-12/21  
3:5 p.m.

**Hebrew—Advanced**
This course is designed for nonnative Hebrew speakers with an excellent command of the spoken language. It is conducted exclusively in Hebrew. Emphasis is on participation in extended discussion of topics of choice. Grammar is reviewed as necessary. Topics of discussion and reading selections are chosen in class and may include current media topics, culture, and literature. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

**Course: LAN229**  
37.5 Hours  
$396 + $136.20 fee = $532.20; NMR add $871.20  
**Online: Distance Learning**

CRN#: 24565  
9/13-12/19  
Online 24/7

**Course: LAN232**  
22 Hours  
$190 + $135 fee = $325; NMR add $160

**Online: Structured Remote**

CRN#: 24569  
12 Sessions  
T R  
10/27-12/19  
6:30-8:30 p.m.

CRN#: 24571  
12 Sessions  
T  
9/21-12/14  
2-4 p.m.

No class 11/23

**Italian**

**Italian I—Elementary [Co-L]**
This is a beginning course for anyone who has no experience in the study of Italian. You'll begin to develop the ability to communicate in Italian through the consideration of cultural themes, language functions, and authentic situations as you acquire the structures and lexicon to work with written language, conversation, and composition. In class work is supplemented by 20 hours of online homework. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

**Course: LAN078**  
22 Hours  
$190 + $135 fee = $325; NMR add $160

**Online: Structured Remote**

CRN#: 24580  
12 Sessions  
T  
9/21-12/14  
7-9 p.m.

CRN#: 24561  
12 Sessions  
T  
9/13-12/19  
7-9 p.m.

No class 11/23

**Italian III—Part 1**
This is a continuation of Italian II Part 2. You will see your fluency and vocabulary increase. Emphasis is on more complex structures such as past and imperfect tenses, irregular preterits, reflexives, and possessives. Italian cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN076**  
22 Hours  
$133 + $128 fee = $261; NMR add $140

**Online: Structured Remote**

CRN#: 24571  
12 Sessions  
T  
9/21-12/14  
7-9 p.m.

No class 11/23

**Elementary Japanese II [Co-L]**
This is a beginning course for anyone who has no experience in the study of Japanese. You'll begin to develop the ability to communicate in Japanese through the consideration of cultural themes, language functions, and authentic situations as you acquire the structures and lexicon to work with written language, conversation, and composition. In class work is supplemented by 20 hours of listening and practice in the language learning laboratory. This is a z-course: all textbook materials are available at no cost for this section. Regular internet access is required for access to materials. For more information, see https://www.montgomerycollege.edu/academics/mc-open/. TWA

**Course: LAN244**  
50 Hours  
$528 + $181.60 fee = $709.60; NMR add $1161.60

**Online: Structured Remote**

CRN#: 24581  
28 Sessions  
M W  
9/13-12/15  
12-2 p.m.

CRN#: 24583  
27 Sessions  
T R  
9/14-12/16  
6:30-8:30 p.m.

No class 11/25

**Japanese**

**Japanese—Advanced: Language and Culture**
This course, conducted exclusively in Italian, is designed to increase the fluency of nonnative speakers. You will receive conversation practice through readings and discussion on current media and Italian cultural topics. Grammar is reviewed as needed. Writing practice and composition with proper grammar will be emphasized. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

**Course: LAN226**  
22 Hours  
$190 + $135 fee = $325; NMR add $160

**Online: Structured Remote**

CRN#: 24569  
12 Sessions  
T  
9/21-12/14  
2-4 p.m.

No class 11/23

**Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.**

**Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students’ learning with lessons, activities, and feedback through a Blackboard course site.**
Elementary Korean I | Co-L

This is a beginning course for anyone who has no experience in the study of Korean. You’ll begin to develop the ability to communicate in Korean through the consideration of cultural themes, language functions, and authentic situations as you acquire the structures and lexicon to work with written language, conversation, and composition. In-class work is supplemented by 20 hours of online practice. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN221  37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20

Online: Structured Remote
CRN#: 24592  14 Sessions  M W
8/30-10/18  12-2:45 p.m.
No class 9/6

CRN#: 24594  27 Sessions  T R
9/14-12/16  6-7:30 p.m.
No class 11/25

CRN#: 24590  15 Sessions  M W
10/27-12/15  12-2:45 p.m.

Elementary Korean II | Co-L

This is a study of Korean at a progressive elementary level. You will continue your study of written language, conversation, and composition as you consider cultural themes, language functions, and authentic situations. In-class work is supplemented by 20 hours of online practice. Confirmation of proper placement is encouraged prior to registration. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN237  37.5 Hours
$396 + $136.20 fee = $532.20; NMR add $871.20

Hybrid (Online SR & Online DL)
CRN#: 24596  15 Sessions  T
9/13-12/19  12-1:25 p.m.

Portuguese I—Part 1

This course is an introduction to Portuguese, as spoken by Brazilians. You will learn basic grammar and vocabulary, enabling you to begin to engage in practical everyday communications. Topics include greetings and introductions, professions, family, telling time, numbers, days of the week, seasons of the year and the weather. You will learn the present tense of ser and estar, and other regular verbs. Selected Brazilian cultural topics are introduced. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: LAN108  22 Hours
$133 + $128 fee = $261; NMR add $140

Online: Structured Remote
CRN#: 25068  12 Sessions  W
9/22-12/15  7-9 p.m.
No class 11/24

Portuguese—Advanced

This course, conducted almost exclusively in Portuguese, provides students with an excellent command of Brazilian Portuguese. You will increase your fluency through informal readings and discussions from Portuguese and Lusophone literature and culture. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: LAN168  22 Hours
$190 + $135 fee = $325; NMR add $160

Online: Structured Remote
CRN#: 24598  12 Sessions  M
9/20-12/13  7-9 p.m.
No class 11/22

Spanish I—Part 1

This course is an introduction to spoken Spanish. You will learn introductory-level vocabulary and grammar so that you can begin to engage in practical everyday communications. Topics include greetings, polite expressions, asking and answering questions, and exchanging personal information. The present tense of regular verbs is introduced. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN009  22 Hours
$133 + $128 fee = $261; NMR add $140

Online: Structured Remote
CRN#: 24613  12 Sessions  W
9/22-12/15  7-9 p.m.
No class 11/24

CRN#: 24612  12 Sessions  S
9/25-12/18  10 a.m.-12 p.m.
No class 11/27

Spanish I—Part 2

This is a continuation of Spanish I-Part 1 or appropriate for those with some basic experience. Grammar topics include present tense of regular verbs (ser and estar), definite and indefinite articles, and gender and number. You will expand your vocabulary as you practice communicating basic needs and responding to questions on everyday topics. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN010  22 Hours
$133 + $128 fee = $261; NMR add $140

Online: Structured Remote
CRN#: 24617  12 Sessions  T
9/21-12/14  7-9 p.m.
No class 11/23

Structured Remote (SR) are offered on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.
Spanish II—Part 1  
Completion of Spanish I or equivalent study or communication experience is helpful to succeed at this level. You will be speaking and responding to questions more easily in everyday situations about routines, travel and transportation. Learn uses of reflexive verbs and progressive tense. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA  
Course: LAN011  22 Hours  
$133 + $128 fee = $261; NMR add $140  
Online: Structured Remote  
CRN#: 24624  12 Sessions  M  
9/20-12/13  7-9 p.m.  
No class 11/22  
CRN#: 24627  12 Sessions  M  
9/20-12/13  7-9 p.m.  
No class 11/22  
CRN#: 24619  12 Sessions  W  
9/22-12/15  2-4 p.m.  
No class 11/24  

Spanish II—Part 2  
This is a continuation of Spanish II-Part 1. You will improve your fluency as you practice articulating needs about topics such as sports, leisure, and managing money exchanges. Grammar study includes use of tener, and the preterite of regular and irregular verbs. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA  
Course: LAN012  22 Hours  
$133 + $128 fee = $261; NMR add $140  
Online: Structured Remote  
CRN#: 24629  12 Sessions  M  
9/20-12/13  7-9 p.m.  
No class 11/22  
CRN#: 24630  12 Sessions  R  
9/23-12/16  7-9 p.m.  
No class 11/25  
CRN#: 24628  12 Sessions  S  
9/25-12/18  10 a.m.-12 p.m.  
No class 11/27  

Spanish III—Part 1  
You are gaining some competency in Spanish at this level. You will practice communications about everyday events in the present and past tenses. Grammar study focuses on imperfect tense, subjunctive mood, time expressions of hacer, and the use of por and para. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA  
Course: LAN013  22 Hours  
$133 + $128 fee = $261; NMR add $140  
Online: Structured Remote  
CRN#: 24632  12 Sessions  T  
9/21-12/14  1:30-3:30 p.m.  
No class 11/23  
CRN#: 24633  12 Sessions  R  
9/23-12/16  7-9 p.m.  
No class 11/25  

Spanish III—Part 2  
This is a continuation of Spanish III-Part 1. You will gain proficiency in expanded conversational exchanges. Topics include emotions, wishes, health and illness. Grammar includes subjunctive with impersonal expressions and verbs of emotion, subjunctive vs. indicative, and the future tense. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA  
Course: LAN014  22 Hours  
$133 + $128 fee = $261; NMR add $140  
Online: Structured Remote  
CRN#: 25063  12 Sessions  T  
9/21-12/14  2-4 p.m.  
No class 11/23  
CRN#: 24639  12 Sessions  W  
9/22-12/15  2-4 p.m.  
No class 11/24  
CRN#: 24636  12 Sessions  R  
9/23-12/16  10 a.m.-12 p.m.  
No class 11/25  
CRN#: 25064  12 Sessions  R  
9/23-12/16  2-4 p.m.  
No class 11/25  

Spanish Conversation and Grammar Review—Part 1  
This is the first of a four-part sequence for nonnative speakers who have a foundation in all the basic grammar. Conversation practice and reading help to develop your vocabulary. Grammar review is an integral part of the course. Readings include simplified versions of novels and articles on various topics. You will be encouraged to write compositions on self-selected topics. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA  
Course: LAN017  22 Hours  
$190 + $130 fee = $320; NMR add $160  
Online: Structured Remote  
CRN#: 24611  12 Sessions  T  
9/21-12/14  1-3 p.m.  
No class 11/23  
CRN#: 24607  12 Sessions  R  
9/23-12/16  7-9 p.m.  
No class 11/25
### Spanish Conversation and Grammar Review—Part 2
This is the second course of a four-part sequence. Fluency is improved through extended discussions based on readings and conversational topics. Readings to improve comprehension and develop vocabulary include simplified versions of novels and articles on various topics. You are encouraged to write compositions on self-selected topics. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: LAN018  22 Hours
$190 + $130 fee = $320; NMR add $160
Online: Structured Remote
CRN#: 24609  12 Sessions  M
9/20-12/13  2-4 p.m.
No class 11/22
CRN#: 24608  12 Sessions  T
9/21-12/14  9:30-11:30 a.m.
No class 11/23
CRN#: 24610  12 Sessions  W
9/22-12/15  7-9 p.m.
No class 11/24
CRN#: 24834  12 Sessions  F
9/24-12/17  10 a.m.-12 p.m.
No class 11/26

### Spanish Conversation—Advanced
This conversation course, conducted entirely in Spanish and intended for intermediate to advanced level Spanish students, aims to improve language fluency, while raising awareness of the 200,000-plus people of Hispanic origin who live in Montgomery County. Examine excerpts from the Spanish media-weekly community events calendars, local radio and television broadcasts, advertisements, and newspaper articles-to generate discussion on social, political, and economic concerns of Hispanics in the region and the music, art, literature and cuisine they have brought with them from their home country. Weekly topics are paired with a native speaker who tells their immigration story and engages in conversation with students. Activities will be supplemented with additional reading, writing, and grammar exercises. Early in the session you will receive an annotated list of local media resources to help with reading and listening comprehension and tips on how to improve your Spanish. Textbook is required. Please check the MC Bookstore for details regarding textbooks: https://www.bkstr.com/montgomerycollegestore/home. TWA

Course: LAN020  22 Hours
$190 + $135 fee = $325; NMR add $160
Online: Structured Remote
CRN#: 24605  12 Sessions  T
9/21-12/14  2-4 p.m.
No class 11/23
CRN#: 24600  12 Sessions  R
9/23-12/16  7-9 p.m.
No class 11/25
CRN#: 24604  12 Sessions  R
9/23-12/16  9:30-11:30 a.m.
No class 11/25

### MC Bookstore
https://www.bkstr.com/montgomerycollegestore/home
Inspire Yourself and Others by Publishing Your Writing in Multiple Formats

Learn different methods of writing inspirational prose and poetry, while also learning ways to self-publish and repurpose your content into different formats, such as paperback, digital, cards, apps, and calendars to create multiple streams of income. Students will also learn about the psychological benefits of inspirational writing, for themselves and others. TWA

Course: WRT197 6 Hours
$35 + $85 fee = $120; NMR add $120

Online: Structured Remote
CRN#: 24955 2 Sessions  T R
12/7-12/9  6:30-9:30 p.m.

Novel Writer’s Boot Camp

Here it is by popular request! This class is designed to support novel writers through the creation of their first drafts. Each class will combine lecture topics with trouble shooting, goal setting, and group critique. We’ll discuss the nuts and bolts of getting that first draft done: getting started, writing methods, outlines versus road maps, researching, revising, and more. You’ll have an opportunity to set goals and receive support from fellow writers. You’ll also have a chance to receive students feedback on short excerpts of your work. You can re-register for this class each semester until your book is done. It’s the support you’ve been looking for to get you through that first draft! TWA

Course: WRT169 10 Hours
$70 + $80 fee = $150; NMR add $120

Online: Structured Remote
CRN#: 24953 5 Sessions  W
9/15-10/13  7-9 p.m.

Restarting Your Writing: How to Get Productive Again

Identify and overcome blocks to working productively at writing. Get exposed to techniques related to mindfulness, affirmations, increasing creativity in micro-moments throughout the day, intention setting, redirecting, self-limiting thoughts, and more. TWA

Course: WRT206 6 Hours
$35 + $85 fee = $120; NMR add $120

Online: Structured Remote
CRN#: 24956 2 Sessions  T R
10/12-10/14  6:15-9:15 p.m.

The 5 Essential Skills to Find or Create Your Own Opportunities

Have you ever wanted to create your own opportunities in life whether it be income, or a career change? Then this is the course for you! This class is designed to help you develop and apply the five basic skills needed to apply change for new opportunities. You will learn to individually analyze and focus on each skill, learn how each skill is essential, and how to apply each skill to create new opportunities for yourself and how to assess your strengths in each individual skill. TWA

Course: WRT196 6 Hours
$76 + $35 fee = $111; NMR add $120

Online: Structured Remote
CRN#: 24954 2 Sessions  M W
12/6-12/8  6:30-9:30 p.m.

Writing for Business

5 Simple Ways to Construct Proper Sentences

Improving the way you build your sentences is the easiest way to increase your writing potential. In this course, you will learn strategies on how to effectively develop clear sentences, avoid repetition, enhance vocabulary and use transition words that effectively link thoughts and ideas into clear logical sentences. TWA

Course: WRT210 5 Hours
$55 + $85 fee = $140; NMR add $120

Online: Structured Remote
CRN#: 24959 2 Sessions  S
10/16-10/23  10 a.m.-12:30 p.m.
Effective Writing Techniques
This action packed course is designed to assist students who want to sharpen their writing skills and make their written documents readable to get their point across. This course will focus on constructing correct sentences and paragraphs, basic grammar, correct writing organization, and punctuation rules. TWA

Course: WRT207 15 Hours
$140 + $110 fee = $250; NMR add $140

Rockville Campus
CRN#: 24957  6 Sessions  T R
10/19-11/4  6:30-9 p.m.

Narrative Writing
This course is designed to teach you how to use and or improve the clarity and coherence of narrative writing that is used in different types of reports and or pleasure writing. Topics that will be covered are the major types of writing, how narrative writing is used, the writing process, basic grammar, punctuation and spelling. TWA

Course: WRT208 9 Hours
$70 + $65 fee = $135; NMR add $120

Rockville Campus
CRN#: 24958  3 Sessions  S
11/6-11/20  9:30 a.m.-12:30 p.m.

Wordiness-When Just a Few Words Will Do
Do you find yourself writing sentences that are too long? Have you ever re-read a sentence and struggled to finish it in one breath? Wordiness is one of the most common mistakes that happens when a writer, either intentionally or unintentionally, uses far too many words. In this course, students will learn what filler words are and how to eliminate the use of them, how to stop using unnecessarily complex or abstract words. TWA

Course: WRT212 9 Hours
$70 + $65 fee = $135; NMR add $120

Takoma Park/Silver Spring Campus
CRN#: 24961  3 Sessions  R
12/2-12/16  6:30-9:30 p.m.

Writing For Impact
Have you always wanted to organize your thoughts in a clear and concise manner, that will allow your ideas to have impact on your readers. Do you want to improve your writing skills by learning to select and use appropriate formats for your audience, and adjust your writing style accordingly. This writing course will give you an array of writing tools to identify your objective and communicate it clearly, learn to spot, correct, and avoid the most common writing pitfalls. You will gain valuable experience analyzing, writing, and revising a variety of documents, so that you will be able to write with impact. TWA

Course: WRT211 12 Hours
$70 + $95 fee = $165; NMR add $120

Takoma Park/Silver Spring Campus
CRN#: 24960  4 Sessions  R
10/14-11/4  6:15-9:15 p.m.

Convenient • Affordable • Effective

Ed2go
Bringing Education to YOU!

Each Ed2go course comes equipped with a patient and caring instructor. Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any course entirely from your home or office. Any time of the day or night.

Courses start as low as $120!

Visit www.montgomerycollege.edu/wdce/noncredit-online-courses for more information or call Janet Lane at 240-567-6938. E-mail your inquires to ed2go@montgomerycollege.edu.

www.ed2go.com/mcdistance
WDCE Bridge to Academic and Career Success Program

Students will be directed to the academic coordinator of Bridge based on the information exchanged in the MC English Remote Placement (https://www.montgomerycollege.edu/admissions-registration/assessments.html). Once connected with the academic coordinator, the student will take a standardized reading assessment to determine which placement is the best fit. The WDCE Bridge Program or the Connecting Reading and Writing Class. The Bridge Program is intended for students that test at a minimum of an 8th grade reading level. Connecting Reading and Writing is intended for students that test between 5th and 7th grade reading levels.

The academic coordinator will provide the reading assessment to students that helps to determine Bridge Program versus Connecting Reading and Writing placement on a rolling basis, Tuesdays and Thursdays. To take the reading assessment, contact Academic coordinator, Jessica Hall jessica.hall@montgomerycollege.edu.

Participation in the WDCE Bridge program requires registration in all three courses, Student Success and Career Planning, Reading Comprehension, and Writing Comprehension, in the same group. Books and materials necessary for class can be purchased through the Montgomery College Bookstore. In addition, you must have access to Wi-Fi and a laptop, tablet or desk computer.

Program tuition and fees: $541 + $208 = $749* Non-Residents: Add $465.00 (*Does not include the cost of books)
Additional classes will be offered, based on need.

For WDCE Bridge enrollment and registration information contact Professor Margo Barnett margo.woodward@montgomerycollege.edu

Registration Period: July 26–August 29 2021
No class September 6, October 19, and November 24–28, 2021

<table>
<thead>
<tr>
<th>Group and Campus</th>
<th>CRN#</th>
<th>Course#</th>
<th>Title</th>
<th>Days</th>
<th>Dates</th>
<th>Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group 2 Rockville</td>
<td>24805</td>
<td>PTS016</td>
<td>Student Success and Career Planning</td>
<td>W</td>
<td>9/1–12/8</td>
<td>10:25 a.m.–11:25 a.m.</td>
</tr>
<tr>
<td></td>
<td>24811</td>
<td>PTS017</td>
<td>Reading Comprehension</td>
<td>M,W</td>
<td>8/30–12/8</td>
<td>11:40 a.m.–1:10 p.m.</td>
</tr>
<tr>
<td></td>
<td>24802</td>
<td>PTS014</td>
<td>Writing Composition</td>
<td>M,W</td>
<td>8/30–12/8</td>
<td>1:15 p.m.–1:45 p.m.</td>
</tr>
<tr>
<td>Group 3 Rockville</td>
<td>24804</td>
<td>PTS016</td>
<td>Student Success and Career Planning</td>
<td>T</td>
<td>8/31–12/7</td>
<td>9:10 a.m.–10:10 a.m.</td>
</tr>
<tr>
<td></td>
<td>24812</td>
<td>PTS017</td>
<td>Reading Comprehension</td>
<td>T,R</td>
<td>8/31–12/9</td>
<td>10:20 a.m.–11:50 a.m.</td>
</tr>
<tr>
<td></td>
<td>24803</td>
<td>PTS014</td>
<td>Writing Composition</td>
<td>T,R</td>
<td>8/31–12/9</td>
<td>11:55 a.m.–12:25 p.m.</td>
</tr>
</tbody>
</table>

The scheduled class sessions will be held via Structured Remote Learning until the College returns to normal operations.

GREAT NEWS!

As Covid-19 conditions continue to improve, we will continue to transition some classes back to campus!

Please check our website often for up-to-date course locations and for additional courses added to our fall schedule.
www.montgomerycollege.edu/wdce
Adult English for Speakers of Other Languages classes (ESOL)

The Adult ESOL Program has six levels, and provides basic English language and life skills instruction to Maryland residents, whose native language is not English. This program is unable to provide services to F1 and J1 visa holders. Please see the FAQ section of our website for more details.

Registration Guidelines:  

1. You must live in Maryland to register for classes.  
2. Students must be 18 years of age or older at the time of registration.  
3. Students 18 years of age must provide official documentation of school withdrawal.  
4. All new students must register online.  
5. Students must take a writing, a reading, and a speaking placement test online.  
6. Do not bring children to registration, testing, or class.  
7. If there is no room in the class for you, we will put your name on a waiting list for another class.  
8. Students in Advanced ESOL level classes must pay tuition.

Website: www.montgomerycollege.edu/wdce/aelg

Call (240) 567-8950

Press 2 for ESOL information and then:

for information in English, press 1
for information in Spanish, press 2
for information in French, press 3
for information in Amharic, press 4
for information in Korean, press 5
for information in Mandarin, press 6

COVID-19 Updates: Classes and registrations will be held via online/remote instruction. Please see website for updates.

Early Morning Classes

<table>
<thead>
<tr>
<th>School</th>
<th>Registration</th>
<th>Class Days and Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>See website</td>
<td>See website</td>
<td>Monday–Friday 7:00 a.m.–9 a.m.</td>
</tr>
</tbody>
</table>

Day Classes

<table>
<thead>
<tr>
<th>School</th>
<th>Registration</th>
<th>Class Days and Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>See website</td>
<td>See website</td>
<td>Monday–Friday 9:05 a.m.–11:05 a.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Monday–Friday 11:10 a.m.–1:10 p.m.</td>
</tr>
</tbody>
</table>

Evening Classes

<table>
<thead>
<tr>
<th>School</th>
<th>Registration</th>
<th>Class Days and Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>See website</td>
<td>See website</td>
<td>Monday and Wednesday 6:30 p.m.–9:30 p.m.</td>
</tr>
<tr>
<td>See website</td>
<td>See website</td>
<td>Tuesday and Thursday 6:30 p.m.–9:30 p.m.</td>
</tr>
<tr>
<td>See website</td>
<td>See website</td>
<td>Monday, Tuesday, Wednesday and Thursday 6:30 p.m.–9:30 p.m.</td>
</tr>
</tbody>
</table>

Saturday Classes

<table>
<thead>
<tr>
<th>School</th>
<th>Registration</th>
<th>Class Days and Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>See website</td>
<td>See website</td>
<td>Saturday 9 a.m.-1 p.m.</td>
</tr>
</tbody>
</table>

We offer college and career services, U.S. citizenship classes, and ESOL vocational courses in healthcare, building trades, and customer service. For more information visit our website at www.montgomerycollege.edu/wdce/aelg or call 240-567-8950.

Are you a documented refugee or political asylee? If yes, call the Montgomery College Refugee Center at 240-567-1404 for English classes and help.

**Westfield South: Disability access for this leased site is on the same side as the movie theatre entrance. For more information regarding disability access at this site, please call 240-567-8841**

**Disability Services:** For disability related accommodations, please contact the Montgomery College Disability Support Services Office at 240-567-4118 at least two weeks before orientation/registration. Some services may require a longer set up time, so we do encourage students to contact the disability support services office as soon as possible.

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty, and staff. This program is funded by the MD Dept. of Labor, the U.S. Dept. of Education and the Montgomery County Government.
Adult Literacy and GED® Test Preparation Classes

Registration Guidelines: Website: www.montgomerycollege.edu/wdce/aegl
Call (240) 567-8950, Press 1 for GED® Test Preparation Class Information.

The Adult ESOL & Literacy Grant Program is unable to provide services to F1 and J1 visa holders. Please see the FAQ section of our website for more details.

1. You must live in Maryland to register for classes.
2. Students must be 18 years of age or older at the time of registration.
3. Students 18 years of age must provide official documentation of school withdrawal.
4. All new students must register in person, and bring a picture ID
5. Do not bring children to registration, testing, or class.
6. Choose a location offering class at a time you can attend.
7. Go there in person to register and get tested.
8. If there is no room in the class for you, we will put your name on a waiting list for another class.
9. Students in GED® test preparation level classes must pay tuition.
10. All students purchase their own textbooks.

Community Information Session: Come and get information about the GED® test preparation program. You will learn about classes and the GED® test, how long it takes to prepare, and what you need to do to register for classes or the GED® test. You do not need to register for this event. The meeting includes time for questions and answers. We strongly recommend that you go to a session. Attending does not mean you are registered for classes. Please note, no childcare is provided for the meeting.

Community Information Sessions will be at:

<table>
<thead>
<tr>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Montgomery College</td>
<td>See website</td>
<td>Monday–Thursday 9 a.m.–12 p.m.</td>
</tr>
<tr>
<td>Germantown Campus</td>
<td>See website</td>
<td>Monday–Thursday 6:30 p.m.–9:30 p.m.</td>
</tr>
<tr>
<td>Rockville Campus</td>
<td>See website</td>
<td>Saturday 9 a.m.–1:10 p.m.</td>
</tr>
<tr>
<td>Rockville, MD 20857</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>Takoma Park Campus</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>Takoma Park, MD 20910</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>Richard Montgomery High School</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>250 Richard Montgomery Drive</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>Rockville, MD 20852</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>Thomas Edison High School of</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>Technology</td>
<td>See website</td>
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</tr>
<tr>
<td>12501 Dalewood Dr.</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>Silver Spring, MD 20906</td>
<td>See website</td>
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</tr>
<tr>
<td>Seneca Valley High School</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>19401 Crystal Rock Dr.</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>Germantown, MD 20874</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>White Oak Middle School</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>12201 New Hampshire Ave.</td>
<td>See website</td>
<td></td>
</tr>
<tr>
<td>Silver Spring, MD 20904</td>
<td>See website</td>
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</tbody>
</table>

COVID-19 Updates: Classes and registrations will be held via online/remote instruction. Please see website for updates.

Registration for Classes: To register for classes you must register in person at one of the centers below. You will be given math and English placement tests to determine your class level. There are three class levels—Adult Basic Education, Pre GED® Test Preparation, and GED® Test Preparation.

Day Classes: Registration

<table>
<thead>
<tr>
<th>Day Classes</th>
<th>Registration</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>See website</td>
<td>See website</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday–Thursday 9 a.m.–12 p.m.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Evening Classes: Registration

<table>
<thead>
<tr>
<th>Evening Classes</th>
<th>Registration</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>See website</td>
<td>See website</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday–Thursday 6:30 p.m.–9:30 p.m.</td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

Saturday Classes: Registration

<table>
<thead>
<tr>
<th>Saturday Classes</th>
<th>Registration</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>See website</td>
<td>See website</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Saturday 9 a.m.–1:10 p.m.</td>
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</tbody>
</table>

Official GED Practice Test™

For information about the Maryland state administration of the GED® test call 410-767-0936 or visit the website at http://www.dllr.maryland.gov/gedmd/

GED® is a registered trademark of the American Council on Education (ACE) and administered exclusively by GED Testing Service LLC under license. This information is not endorsed or approved by ACE or GED Testing Service.

Locations:

<table>
<thead>
<tr>
<th>Locations:</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Montgomery College</td>
<td>Montgomery College</td>
</tr>
<tr>
<td>Germantown Campus</td>
<td>Rockville Campus</td>
</tr>
<tr>
<td>20200 Observation Drive</td>
<td>51 Mannakee Street Rockville</td>
</tr>
<tr>
<td>Germantown, MD 20876</td>
<td>MD 20850</td>
</tr>
<tr>
<td>John F. Kennedy High School</td>
<td>Richard Montgomery High School</td>
</tr>
<tr>
<td>1901 Randolph Road</td>
<td>250 Richard Montgomery Drive</td>
</tr>
<tr>
<td>Silver Spring, MD 20902</td>
<td>Rockville, MD 20852</td>
</tr>
<tr>
<td>Montgomery Blair High School</td>
<td>Thomas Edison High School</td>
</tr>
<tr>
<td>51 University Blvd., East</td>
<td>High School of Technology</td>
</tr>
<tr>
<td>Silver Spring, MD 20901</td>
<td>12501 Dalewood Dr.</td>
</tr>
<tr>
<td></td>
<td>Silver Spring, MD 20906</td>
</tr>
<tr>
<td></td>
<td>Seneca Valley High School</td>
</tr>
<tr>
<td></td>
<td>19401 Crystal Rock Dr.</td>
</tr>
<tr>
<td></td>
<td>Germantown, MD 20874</td>
</tr>
<tr>
<td></td>
<td>Westfield South (Wheaton)</td>
</tr>
<tr>
<td></td>
<td>11002 Veirs Mill Road, Suite 210</td>
</tr>
<tr>
<td></td>
<td>Silver Spring, MD 20902 (Use front entrance, across from the parking garage)</td>
</tr>
<tr>
<td></td>
<td>White Oak Middle School</td>
</tr>
<tr>
<td></td>
<td>12201 New Hampshire Ave.</td>
</tr>
<tr>
<td></td>
<td>Silver Spring, MD 20904</td>
</tr>
</tbody>
</table>

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Do you want to be a U.S. citizen? Citizenship Preparation Program

- Are you a legal, permanent resident?
- Do you need help preparing for your citizenship test and interview?

Come to an information session and discover how Montgomery College may be able to help you... FOR FREE!

If interested, you must attend an Information/Registration Sessions
Please visit our website for dates and times.

Information/Registration Sessions will be held online. Please visit our website
www.montgomerycollege.edu/wdce/citizenship for up-to-date information.

For more information call 240-567-8839, email Citizenshipprogram@montgomerycollege.edu.

TESOL Training Institute

Make a difference...

Learn to teach English to immigrants

The TESOL Training Institute at Montgomery College WD&CE provides high-quality, innovative education that enables individuals to become highly competent instructors of adult English for Speakers of Other Languages (ESOL) classes.

Join us in a supportive and challenging environment that contributes to the best teacher training in the region.

If interested, you must attend an information session.

For more information and a class schedule, call 240-567-8169,
e-mail nancy.newton@montgomerycollege.edu,
or visit our website at
www.montgomerycollege.edu/wdce/tesol.html

COVID-19 Updates: Classes and registrations will be held via online/remote instruction. Please see website for updates.

For more information, e-mail ESOL@montgomerycollege.edu or visit our website at www.montgomerycollege.edu/wdce/aelg.
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GREAT NEWS!
As Covid–19 conditions continue to improve, we will continue to transition some classes back to campus!
Please check our website often for up-to-date course locations and for additional courses added to our fall schedule.
www.montgomerycollege.edu/wdce
Montgomery College now offers UGotClass!

Online certificates and courses in:

- Business
- Business Communication
- Career Skills
- Health
- Human Resources
- Leadership
- Management
- New Media Marketing
- Social Media for Business
- Courses for Parents
- Training and Education
- Training for K12 Teachers

For more information, please visit: www.montgomerycollege.edu/wdce/noncredit-online-courses/
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CAREER COACH CAN HELP!

Career Coach is an online search tool that will help you find a good career by providing the most current data on wages, employment, job postings, and associated education and training for our region.

For more information, go to https://montgomerycollege. emsicc.com

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Certified Internal Auditor Exam Preparation

Montgomery College partners with The Institute of Internal Auditors (IIA®) to offer the Certified Internal Auditor® (CIA®) review classes using the IIA’s CIA Learning System®. Our expert instructors will lead you through the entire global CIA exam syllabus in a structured and interactive class environment.

The IIA CIA Exam Preparation is offered in three parts:

CIA Part 1: Essentials of Internal Auditing
CIA Part 2: Practice of Internal Auditing
CIA Part 3: Business Knowledge for Internal Auditing

For more information, contact Transcie Almonte-Sabio at transcie.almonte@montgomerycollege.edu.
EARN MOVE Transportation Scholarship

Transportation and distribution companies have a constant demand for qualified employees. Join other motivated individuals in earning your opportunity for a new career through our short-term job preparation program. State-funded grant funding is available for qualified Maryland residents. Funding includes required testing, partial tuition for training, and licensing fees. Train as a CDL A or CDL B operator. To apply for this scholarship, please contact the Transportation & Public Safety Institute at Sharon.maxwell@montgomerycollege.edu.
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**PMP® Exam Preparation and Recertification with PDUs**

Ensure you're prepared to take the PMP® exam! Montgomery College is an Authorized Training Partner (ATP) by the Project Management Institute (PMI) to provide industry leading preparation towards the PMP® certification exam.

Training with an Authorized Partner is the only way to ensure you are learning PMI-developed PMP® exam prep material and ensure you are learning from PMI-vetted instructors.

Our courses are PDU-eligible for current PMP® and CAPM® credential holders. Earn hours towards recertification by attending our convenient and affordable courses.

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**Bio-Trac® Training**

Bio-Trac® Training Programs are hands-on training workshops, designed for research scientists, which focus on the latest relevant techniques that are necessary for laboratory research. Open to the scientific community, all workshops are team taught by experts, active researchers from prestigious institutions such as the NIH, FDA, USDA, Georgetown University, and Johns Hopkins as well as experts from private industry.

**See page 17 for course listing.**

For more information e-mail mark.nardone@mymontgomerycollege.edu or visit us online at www.montgomerycollege.edu/academics/programs/biotechnology/index.html or visit our blog at https://mcblogs.montgomerycollege.edu/atmc/montgomery-colleges-biotrac-program-where-scientists-come-for-hands-on-training/

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*The PMI Approved Training Partner Seal (PMI ATP Seal), PMP, and CAPM are registered marks of the Project Management Institute*
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**What's Happening**

**Fall 2021**

Visit our website often for up-to-date course information.

Our on-campus registration offices open August 2! We look forward to seeing you IN PERSON. See page 104 for open locations and hours.

Most Noncredit Fall 2021 classes will be held online through Distance Learning or Structured Remote teaching for the entire semester. Some classes that focus on hands-on skills and learning experiences will meet on campus. Decisions to move into future phases will depend on state and county guidelines. See full details of the plan and the phases, including resources for students, employees, and the community, at MC Resilient:


**Distance Learning (DL)** are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students’ learning with lessons, activities, and feedback through a Blackboard course site.

**Structured Remote (SR)** are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

**Hybrid (face to face & DL or SR)** are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

If you are required to come to campus, follow the Health and Safety Guidance found on the web at:


More information on instruction types can be found on the web at [https://www.montgomerycollege.edu/coronavirus/student-guidance.html#instruction](https://www.montgomerycollege.edu/coronavirus/student-guidance.html#instruction).
Contact WDCE

If you need more information about course offerings, registration, or special programs available through Workforce Development and Continuing Education, call us between 8:30 a.m. and 5 p.m., Monday through Friday, or 8:30 a.m. to 4 p.m., Saturday, at 240-567-5188 or e-mail wdce@montgomerycollege.edu.

Registration information .............................................................. wdce@montgomerycollege.edu 240-567-5188
Fax ......................................................................................... 240-683-6945
Web ..................................................................................... montgomerycollege.edu/wdce
Montgomery College credit courses ......................................... 240-567-5000
Off-Campus Credit/Assessment of Prior Learning ....................... 240-567-3820
Adult Literacy and GED® Test Prep. ........................................... GED@montgomerycollege.edu 240-567-8950
Advanced Placement Institute .................................................. apsi@montgomerycollege.edu 240-567-3823
APPE (ESL) ........................................................................... esl-rockville@montgomerycollege.edu 240-567-7262
Art + Design ............................................................................. john.deamond@montgomerycollege.edu 240-676-1567
Automotive ............................................................................... mike.carretta@montgomerycollege.edu 240-567-4121
Biotechnology ......................................................................... mike.gove@montgomerycollege.edu 240-567-2245
Building and Construction ....................................................... john.phillips@montgomerycollege.edu 240-567-7942

— Fall 2021 —

Breaking News!

Lifelong Learning Institute is partnering with the MC Marriott Hospitality Center to bring you two new hands-on baking courses. These courses will be taught in a professional kitchen by a professional chef.

International Holiday Cookies (LLI762)

<table>
<thead>
<tr>
<th>CRN#</th>
<th>Wednesday</th>
<th>12/1-12/1</th>
<th>1-3:30 pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>25350</td>
<td>Rockville Campus Marriott</td>
<td>1-3:30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hospitality Center</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

$25 + $30 fee = $55; NMR add $50

The Great British Baking Show (LLI761)

<table>
<thead>
<tr>
<th>CRN#</th>
<th>Tuesday</th>
<th>11/2-11/2</th>
<th>6-8:30 pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>25356</td>
<td>Rockville Campus Marriott</td>
<td>6-8:30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hospitality Center</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

$25 + $30 fee = $55; NMR add $50
Ed2go

Bringing Education to YOU!

Each Ed2go course comes equipped with a patient and caring instructor. Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any course entirely from your home or office. Any time of the day or night.

Courses start as low as $120!

Visit www.montgomerycollege.edu/wdce/noncredit-online-courses for more information or call Janet Lane at 240-567-6938. E-mail your inquiries to ed2go@montgomerycollege.edu.

www.ed2go.com/mcdistance

School Year Youth Programs at Montgomery College!
Providing high-quality programs that are educational, engaging, and fun!

Due to the uncertainty of COVID-19 restrictions, please check our website for up-to-date program information. www.montgomerycollege.edu/youth.

Kids’ College
Enrichment courses for students in Grades K–12 (grades may differ, depending on course offerings.) Courses are offered after school and on Saturdays on the Germantown, Rockville, or Takoma Park/Silver Spring Campus.

Black Rocket
Black Rocket provides unique enrichment and educational programs to children and young adults offering distinct programs in Creative Sciences, Digital Arts, and Leadership. Each course emphasizes self-empowerment, cognitive reasoning, and divergent thinking through hands-on learning.

Abrakadoodle
The Abrakadoodle mission is to enhance the lives of children by creating an educationally rich learning environment that ignites their imaginations and leads them to discover their own unique creativities, talents and abilities.

Piano
Piano Fun for Grades K–6. Lessons range from beginner to advanced. These are small group lessons. Classes run for about three months in the Fall or the Spring.

For a full list of our school year programs and up-to-date information, please visit www.montgomerycollege.edu/youth.
Academic Programs and Courses

Inspiring, Engaging, and Relevant

Montgomery College offers more than 130 programs of study to enable you to achieve your goals. Our academic programs are designed to engage, inspire, and empower you to move forward. Are you a high school student looking to fulfill your early promise, or a high school graduate taking the next step? Are you an adult student looking to master a new discipline, or continue your training and grow your skill set in a specific field? Whether you are a transfer student or an international student, a military service member or senior student, MC has the program for you. Find out more about Montgomery College’s Academic Affairs Division.

* General Studies: a flexible degree path emphasizing transfer in one of four academic cores: Humanities, Arts, Communications, and Languages (HACL); Science, Technology, Engineering, and Math (STEM); Social Sciences, Administration, and Health (SSAH); or Integrated Studies (INTG)

Special Programs

Montgomery College is home to several special programs designed to enhance our students’ learning experiences and better prepare them to enter a career or obtain a bachelor’s degree.

- The Achieving Collegiate Excellence and Success (ACES) targets Montgomery County high school students and guides them through completion of a four-year degree.
- The American English Language Program prepares non-native speakers of English for successful college work in the United States.
- The Global Humanities Institute brings the world into our classrooms and helps prepare students for the global economy.
- The Gudelsky Institute for Technical Education prepares students for careers in automotive technology, building and construction, computer publishing, and other technical fields.
- The Health Sciences Institute prepares students for various health care careers, from diagnostic medical sonography to surgical technology.
- The Hillman Entrepreneurs Program supports and develops aspiring entrepreneurs, leaders, and scholars.
- The International Education and Study Abroad Program provides opportunities to study in other countries.
- The Paul Peck Humanities Institute facilitates internships at the Library of Congress, Smithsonian Institution, and United States Holocaust Memorial Museum.
- The School of Art + Design provides a portfolio-intensive, art school experience designed to transfer to premier art colleges.

For more information on Montgomery College and what WE have to offer, visit: www.montgomerycollege.edu

Providing Opportunities, Empowering You to Succeed
Services for Students with Disabilities

Montgomery College complies with the provisions of Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2009. The college provides accommodations, access to facilities, programs, activities, and services for qualified students with documented disabilities. Accommodations are determined on a case-by-case analysis based on information provided by a qualified professional.

If you need support services due to a disability, please contact Natalie Martinez, WDCE Disability Support Services Counselor, to schedule an appointment, phone 240-567-4118, e-mail natalie.martinez@montgomerycollege.edu, Fax: 240-567-5163 at least two weeks prior to the start of the classes to ensure timely services. If necessary and appropriate, students may register for courses or activities prior to or while going through the support services process but are expected to comply with required deadlines to ensure that appropriate accommodations can be secured.

Any student who may need assistance in the event of an emergency evacuation must identify to Disability Support Services; guidelines for emergency evacuations are at www.montgomerycollege.edu/dss/evacprocedures.htm. Under provisions of the Americans with Disabilities Act, this material is available in alternative formats by contacting the Disability Support Services Office at 240-567-4118. A Sorenson Video Relay Service with a large print text display and/or written messages in American Sign Language is available at www.signlanguage.com.

Students Under 16

Students must be 16 or older, or have permission of the program area by the start date of class, in order to participate. Call 240-567-5188 for more information.

Co-Listed Classes

Classes marked with this code CoL are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. Co-listing gives students an option to choose the best path for their educational needs. Each section includes both credit and noncredit students. For students seeking credit classes, please consult the credit course schedule. The expectations for attendance, participation, and effort are the same for all students. Instructors will announce policies concerning class activities.

If you have registered as a noncredit student in a co-listed course and you wish to change from noncredit to credit status, you will have one day after the class has begun to do so. After that, you are committed to your path as a noncredit student for the remainder of the course. If the course has a required assessment level to be a credit student, you must first complete the assessment testing and meet the appropriate assessment level before you can change to credit status. Dates for co-listed classes may reflect the actual credit term dates. Please check the day on your calendar for the actual start date of your class.

Parking Regulations

Each person associated with the College who parks a vehicle on any Campus of the College or any property owned, leased, maintained, or operated by the College must register the vehicle regardless of its ownership. Students, faculty, staff and visitors must abide by college traffic regulations. The College reserves the right to issue a citation or tow, at the owner’s risk and expense, any unregistered vehicle parked in violation.

Instructions for Parking Permits:

Students parking a vehicle on any Campus of the College (Rockville, Germantown and Takoma Park/Silver Spring) while attending a program will receive a temporary (15 day) parking permit with their class confirmation materials. If you register via the web, your printed confirmation or registration history will serve as a parking permit until you can print out the WDCE Student Temporary Parking Permit. The parking permit is free to students but you must register your vehicle.

All Students registered for WDCE classes spanning greater than 15 days from start to end date MUST obtain a parking permit following steps 1 to 4 below.

1. In order to obtain the permit, students need to log into MyMC the day after they register for the class.
2. Click on the “Order MY Parking Permit/ Pay Parking fines” link on the "MyMC Quick Links" tab.
3. Put in the start date and the end date of your class(es).
4. Print the permit.

Be sure to click the print link on the confirmation page as the permit will not be mailed.

Information about vehicle registration and parking, and how to pay or appeal a citation is available at www.montgomerycollege.edu/parking. The Montgomery College Motor Vehicle Regulations are available at www.montgomerycollege.edu/verified.

Scholarship Opportunities

For detailed information regarding scholarship opportunities and how to apply, visit https://www.montgomerycollege.edu/workforce-development-continuing-education/wdce-scholarships/index.html

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty and staff. Inquiries regarding Montgomery College’s nondiscrimination compliance policies and procedures may be directed to Dr. Brenda Williams, Director of Employee & Labor Relations, Workforce Diversity and Inclusion, 240-567-5367.

Textbooks and Materials

Textbooks/course materials: Purchase textbooks and/or course materials at the Campus where your class will be held. For classes held at the Gaithersburg Business Training Center, Distance Education and Learning Technologies (DELT), and off-Campus MCPS locations, please use the Rockville Campus MC Books & More; for classes at Westfield South use the Takoma Park/Silver Spring Campus MC Books & More. You do not need to go to a Campus store to make your purchase. You may purchase your textbooks/course materials online to have your purchases mailed to you. To order online or to find out more details about purchases, buybacks, returns, contact information, ebooks, rentals, and more, visit the College’s MC Books & More website at www.montgomerycollege.edu/bookstore or call the main number 240-567-5302. MC Books & More and the Cafritz Art Store & More are the Official Montgomery College Bookstores.

For information specific to WDCE, please visit our reference page at http://www.bkstr.com/montgomerycollegestore/home/

A USB flash drive/memory stick (at least 512 MB) is required for ITI classes unless otherwise specified. Please bring to first class.

Inclement Weather

Inclement weather conditions: go to www.montgomerycollege.edu or call 240-567-5000. If the College is closed, there are no classes. For classes meeting in a Montgomery County Public Schools facility, go to www.montgomeryschoolmd.org. If MCPS is closed, or evening activities are cancelled, there are no classes. Students attending classes at local hospitals, will have class unless notified by their instructor.

General Information

Montgomery College is a public, co-educational institution located in the Washington, D.C. metropolitan area. Montgomery College is committed to excellence in teaching and learning. Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty and staff. Inquiries regarding Montgomery College’s nondiscrimination compliance policies and procedures may be directed to Dr. Brenda Williams, Director of Employee & Labor Relations, Workforce Diversity and Inclusion, 240-567-5367.

For more information about Montgomery College, please visit our website at www.montgomerycollege.edu.
Registration Options

Regardless of which registration option you select, registrants will be enrolled in the order that registration and payments are received (to avoid disappointment, register early); payment is required at the time of registration. All students must register prior to attending the first class.

Payments

Payment MUST be made IN FULL at the time of registration to avoid being deleted from the course. Complete information is required to process all registrations and payments. Further instructions for WEB, FAX, or MAIL-IN payments can be found at: www.montgomerycollege.edu/wdce/registrations.html.

Registration will not be processed without appropriate payment.

Option 1: In-Person Registration

We look forward to seeing you IN PERSON. Three of our registration areas open for in-person registration starting August 2! We will continue to monitor COVID-19 restrictions. Please visit us online for up-to-date hours and information.

A completed form with payment may be submitted in person at any of these Montgomery College Campus registration areas:

- Germantown Campus
  - Humanities and Social Sciences Building
  - Room 241 and/or 243
  - 8:30 a.m.–5 p.m. (M–F)
- Rockville Campus
  - 220 Campus Center
  - 8:30 a.m.–5 p.m. (M–F)
  - 8:30 a.m.–12 p.m. (S)
- Takoma Park/Silver Spring Campus
  - 230 CF, Customer Service
  - 8:30 a.m.–5 p.m. (M–F)

***Cash payments can only be made at the Cashier’s Offices at the Germantown, Rockville, or Takoma Park/Silver Spring Campuses.

Option 2: Online (Web) Registration

A. Go to montgomerycollege.edu/wdce
B. Click on “How to Register” in the left navigation bar.
C. Click on “Register by Web.”
D. Follow the appropriate directions depending on if you are a new or returning student.

Option 3: Mail Registration

Send completed form with payment for total due to Montgomery College, WDCE, 51 Mannakee Street, Rockville, MD 20850 before the beginning date of both CRNs of the course. If you have enrolled in a co-listed course you will have only one day after the class has begun to transfer. After that, you are committed to your path for the remainder of the course. If the course has a required assessment level to be a credit student, you must first complete the assessment testing and meet the appropriate assessment level before you can change to credit status.

Question?

Call 240-567-5188.

Tuition Installment Plan (TIP)

The Tuition Installment Plan (TIP) may allow students to pay registration charges in several payments; some restrictions apply. Each term is independent and must be enrolled in separately. A nonrefundable fee is required to participate in TIP. Students must register online during the TIP enrollment period prior to the close date indicated for each plan. Only courses with a **TIP** code have a tuition installment plan available. For more information go to www.montgomerycollege.edu/wdce/registrations.html.

Tuition Waiver

Only noncredit courses designated “tuition waiver applies” in each publication will be available for tuition waiver. This statement appears in each applicable course description. Only tuition is waived; required fees must be paid by the student. Documents must be received at time of registration.

Senior Tuition Waiver (TWA): Maryland residents 60 years or older by the start date of the class may have tuition waived.

Disability Tuition Waiver: Please go to montgomerycollege.edu/wdce/register/disabilitywaiver.html for information.

National Guard Tuition Waiver: If you are currently a member of the Maryland National Guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the adjutant general’s office.

VA-Approved Course: Courses indicated with a **VA** code are approved for VA educational benefits under Title 38, U.S.C., Section 3676. (Post 9/11 GI Bill). For more information, visit www.montgomerycollege.edu/wdce/registrations.html.

GREAT NEWS!

As Covid–19 conditions continue to improve, we will continue to transition some classes back to campus!

Please check our website often for up-to-date course locations and for additional courses added to our fall schedule.

www.montgomerycollege.edu/wdce
Course Locations

Activity Center at Bohrer Park
506 S. Frederick Avenue
Gaithersburg, MD 20877

Adventist HealthCare Shady Grove Medical Ctr
9901 Medical Center Drive
Rockville, MD 20850

Agricultural History Farm Park
18400 Muncaster Road
Derwood, MD 20855

Asbury Methodist Village
301 Russell Avenue
Gaithersburg, MD 20877

Brooke Grove Nursing and Rehab Center
18131 Slade School Road
Sandy Spring, MD 20860

Bethesda-Chevy Chase Regional Service Ctr
4805 Edgemoor Lane, 2nd Fl.
Bethesda, MD 20814

Davis Library
6400 Democracy Blvd.
Bethesda, MD 20817

Gaithersburg Business Training Center (MC)
Montgomery College
12 S. Summit Avenue
Gaithersburg, MD 20877

Gaithersburg Driving Range
14 Firstfield Road (14 FR)
Gaithersburg, MD 20878

Gaithersburg Library
18330 Montgomery Village Ave.
Gaithersburg, MD 20879

Germantown Campus (MC)
20200 Observation Drive
Germantown, MD 20876

Holy Cross Hospital Germantown
119801 Observation Drive
Germantown, MD 20876

Holy Cross Hospital Silver Spring
1500 Forest Glen Road
Silver Spring, MD 20910

Inglewood at King Farm
701 King Farm Blvd.
Rockville, MD 20850

Kensington Park Library
4201 Knowles Avenue
Kensington, MD 20895

Kensington Park Senior Center
3620 Littledale Road
Kensington, MD 20895

La Madeleine—Pike and Rose
11610 Old Georgetown Road
Rockville, MD. 20852

La Madeleine—Old Georgetown Rd.
7607 Old Georgetown Road
Bethesda, Md 20814
Free parking.

Lawton Community Center
4301 Willow Lane
Chevy Chase, MD 20815

Maplewood Park Place
9707 Old Georgetown Road
Bethesda, MD 20814

Rockville Campus (MC)
51 Mannakee Street
Rockville, MD 20850

Rockville Campus (MC)
Mannakee Building
900 Hungerford Drive
Rockville, MD 20850

Silver Spring Library
900 Wayne Avenue
Silver Spring, MD 20910

Takoma Park/Silver Spring Campus (MC)
Health Sciences Bldg
7977 Georgia Ave.,
Silver Spring, MD 20910

Takoma Park/Silver Spring Campus (MC)
Takoma Park, MD 20912

Twinbrook Public Library
202 Meadow Hall Drive
Rockville, MD 20851

Westfield South (MC)
11002 Veirs Mill Road
Suite 306
Wheaton, MD 20902

Wheaton Library
11701 Georgia Avenue
Wheaton, MD 20902

For Montgomery County Public School locations, go to www.montgomerycollege.edu/wdce/mcps/locations.html.

Building Abbreviations

BE  Bioscience Education Center
CC  Campus Center
CF  Cafritz Arts Center
CH  Child Care Center
CM  The Commons
CS  Computer Science Building
CU  Communication Arts Center
FH  Falcon Hall
GU  Gudelsky Institute for Technical Ed.
HC  Health Sciences Center
HS  Humanities and Social Sciences
HT  High Technology and Science Center
HU  Humanities
MK  Mannakee
MP  Mathematics Pavilion
MU  Music
P1  Pavilion One
P2  Pavilion Two
P3  Pavilion Three
PE  Physical Education
PG  Physical Education
PK  Paul Peck Academic and Innovation
RC  Resource Center
SA  Sciences and Applied Studies
SB  South Campus Instructional Building
SE  Science East
SN  Science North
SW  Science West
TC  Technical Center
TT  Interim Technical Training Center

Room Numbers
Room numbers will be printed on your registration receipt for classes held on our Campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Day Designation

M  Monday
T  Tuesday
W  Wednesday
R  Thursday
F  Friday
S  Saturday
U  Sunday

Key to Codes

TWA  Senior Tuition Waiver Applies
NMR  Non-Maryland Resident
CoL  Colisted
TIP  Tuition Installment Plan
VAA  VA-Approved

www.facebook.com/mcwdce
I certify that the information on this registration is correct and complete. I am aware of and will adhere to College policies as published in the Student Handbook. I understand that non-attendance and/or failure to file all registration changes in writing with the Admissions and Records Office does not relieve me of responsibility for tuition and fee charges incurred. I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct and any payment liabilities. I hold the College harmless for any errors I have made that may affect a request for a subsequent refund or academic appeal.

_________________________________________________________     ____________________________
Student Signature Required                    Date

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Montgomery College is an Equal Opportunity Affirmative Action Title IX institution.
On-site Training for Your Employees in Mission-Critical Skills

Montgomery College Offers Corporate and Public Sector Group Rates
— Cost-Effective Training By Top Industry Professionals —

Our team of expert professionals will meet with you to assess your needs, and customize training designed for your employees.

- Business Writing for Technology and Science Professionals
- Professional and Workplace Writing
- Project Management Professional Certification Training—PMP®
- Management and Leadership Training Program
- Cybersecurity Breach-Prevention Training for Employees
- Cybersecurity Skills and Certifications
- Interpersonal Communication Skills
- Powerpoint and Prezi Presentation Skills
- Human Resources for Supervisors
- Supervisory Skills Program
- Encouraging Innovation in the Workplace

Most of the courses offered by Workforce Development and Continuing Education can be customized for specific business or government needs.

Call today to see how we can help you and your employees.

For more information, contact: Steve Greenfield, Dean Montgomery College Workforce Development and Continuing Education Business Information Technology & Safety steve.greenfield@montgomerycollege.edu • 240-567-2583

Student Health and Wellness Center for Success

Nourishing the Mind, Body, and Spirit

We Are Here For You

As we continue to live and learn in this ever-changing climate, the Student Health and Wellness Center for Success is here for you. See SHaW Center resources and events to support students during this challenging time.

For the most up-to-date information about MC’s response to the coronavirus pandemic, see the Resilient MC page and coronavirus page.

If you are experiencing a mental health crisis please call, text, or chat 24 hours a day:

Montgomery County Crisis Hotline: 240-777-4000
National Suicide Prevention Lifeline: 800-273-8255. Press 1 for Veterans Crisis Line
Online chat support at imalive.orgnew window
Text chat support: Text “Start” to 741741
National Domestic Violence Hotline: 800-799-7233


Scan the QR code to see the services and support available to students.

Centro de salud y bienestar estudiantil para el éxito (SHaW)

Escanee el código QR para ver los servicios y la asistencia disponibles para los estudiantes.

Nonprofit Leadership Boot Camp

Application cycle is open for the Fall 2021 Boot Camp.

Join us as we delve deeper to understand nonprofits in a fun and creative setting.

Our current experiences with a global pandemic and broad-scale social movements have amplified the need to deeply understand what it takes to create change and design organizational structures that have efficacy and can effectively adapt to rapidly, and at times dramatically, changing environments.

Priority consideration date is Wednesday, August 18, 2021.

CLEP: An Inexpensive Way to Translate Knowledge into College Credit

CLEP is a way to receive credit for what you already know CLEP is a way to receive credit for what you already know by earning qualifying scores on any of the 34 exams that are offered.

Due to COVID-19, CLEP testing at our GBTC testing site is currently suspended. We look forward to reopening in spring 2022.

Resilient MC

Throughout the ongoing pandemic, Montgomery College has prioritized the health and safety of its students and employees above all else. As we move into the next phase of teaching, learning, and working, this will continue to guide all of our decisions about the structure of our education programs and delivery of key services.

Watch and listen to our Conversation with Leadership: Resilient MC, where MC President DeRionne Pollard and senior vice presidents shared how the college is planning for the next phase of its resilient response to COVID-19.