MONTGOMERY COLLEGE
NONCREDIT COURSE SCHEDULE

Workforce Development and Continuing Education | **Summer 2025**

Are you in a career transition? Reentering the workforce, or seeking to update your technical skills? Maybe you are just looking for personal knowledge enrichment?
Our noncredit courses are waiting for you!

Affordable, practical, and convenient classes at locations throughout Montgomery County, Maryland

Summer Registration Opens April 7

montgomerycollege.edu/wdce | 240-567-5188
Ofrecemos clases en español

MC

What Is Workforce Development and Continuing Education (WDCE)?

The Workforce Development and Continuing Education (WDCE) programs at Montgomery College provide a wide range of noncredit and credit educational offerings and services designed to meet the needs of county residents and businesses. Individuals in career transitions, those reentering the workforce, and those maintaining current technical skills, as well as those seeking lifelong education enrichment experiences, are among the 25,000 students each year. High-quality noncredit courses are available in numerous program areas including information technology, small business and management, technical training, certification and licensure preparation, financial planning, real estate, early childhood education, health sciences, professional development, writing, English as a Second Language, human resources, supervision, and more. Special programs are available for older adults, adults with developmental disabilities, and Spanish speakers. Course offerings change continuously to reflect the ever-changing needs of the businesses and communities we serve. As you peruse the programs and services in this publication, we're sure you'll find a wide variety of offerings suited to you.

In addition to classes for individuals, we contract with many businesses and government agencies to provide customized training for their employees. These classes are held at places of employment or can be offered at WDCE sites throughout the county.

About Our Students

When you enroll in one of our Workforce Development and Continuing Education courses, you will be joining more than 25,000 people who have attended our programs during the past year. These people come from diverse backgrounds but have one thing in common: the desire to learn new things. Although the median age of our students is 40, many of our students are young or older adults. Students come from all corners of the community, regardless of age and educational experience.

About Our Faculty

Our faculty are carefully screened professionals with expertise in their fields. Some are drawn from the College's credit faculty. Instructors are hand-picked for their teaching skills, professional knowledge, and talent, ensuring our reputation as a provider of high-quality courses.

Where to Find Us

Classes are held on the Germantown, Rockville, or Takoma Park/Silver Spring Campuses at Montgomery College and two satellite Campuses—East County Education Center in Silver Spring and the Gaithersburg Business Training Center in Olde Towne Gaithersburg. Additional off-campus locations have been selected for convenience, amenities, and suitability for instruction. Classes meet at more than 40 locations countywide, including on site at places of employment.

Open to All

Montgomery College is committed to equal employment opportunity that assures access, equity, and diversity. Further, the College is committed to providing an environment in which all persons are provided the opportunity for employment, participation in academic programs, and/or other college activities free from discrimination, any form of harassment as prohibited by federal regulations and state law, and sexual assault.

National Recognition

Montgomery College Workforce Development and Continuing Education is certified by the Learning Resources Network (LERN), an international association in lifelong learning. LERN has rated our Workforce Development and Continuing Education unit as one of the leading providers of continuing education programs in North America.

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students' learning with lessons, activities, and feedback through a Blackboard course site.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

NEED HELP LOOKING FOR A CAREER?
CAREER COACH CAN HELP!

Career Coach is an online search tool that will help you find a good career by providing the most current data on wages, employment, job postings, and associated education and training for our region.

See page 65 for more on Career Coach.

https://montgomerycollege.emsicc.com

Montgomery College Industry Certification Preparation Programs

Montgomery College provides many courses that prepare individuals to sit for industry credential examinations. Further details may be found on the individual program websites or at https://www.montgomerycollege.edu/wdce/job-skills.

Business and Professional

- Certified Associate in Project Management (CAPM®)
- Coaching, ICF Level 1
- Food Service Management (ServSafe®)
- Individual Tax Preparer
- LEED Green Associate
- Nail Technician
- National Apartment Leasing Professional
- Project Management Professional (PMP®)
- Real Estate Appraiser
- Society for Human Resource Management (SHRM®)

Education

- Alternate Certification for Effective Teachers (ACET)
- Child Care
- Child Development Associate (CDA)
- TESOL Training

Health Care

- Basic Cardiac Life Support for Healthcare Providers
- Basic First Aid
- Certified Medical Assistant (CMA)
- Certified Nursing Assistant (CNA)
- CPR and AED
- CPR, AED and Basic First Aid Course
- Delegating Nurse Training for Assisted Living
- EKG Technician
- Fitness Certification / Fitness Professional
- Geriatric Nursing Assistant (GNA): CNA/ GNA
- Healthcare Providers
- Medical Coder*
- Medicine Aide Update
- Nurse Refresher
- Nursing*
- Personal Trainer Certificate
- Pharmacy Technician
- Phlebotomy Technician
- Physical Therapist
- RN Case Manager/ Delegating Nurse Training for Assisted Living

Information Technology

- Amazon Web Services Certifications (AWS)
- Certified Associate in Python Programming (PCAP)
- Certified Entry Level Python Programmer (PCEP)
- Certified Information Systems Security Professional (CISSP)
- CISCO® Certified Network Association (CCNA)
- CompTIA CySA+ Certification
- CompTIA Data+ Certification
- CompTIA® Network+ Certification
- CompTIA® Security+ Certification
- Microsoft Office Specialist

Public Safety

- Advanced Safety Certificate program
- 911 Dispatch Academy
- Firefighter*
- First Responder*
- OSHA 500 Trainer course Occupational Safety and Health for the Construction Industry
- OSHA 510 Occupational Safety and Health for the Construction Industry
- OSHA 511 Occupational Safety and Health Standards for General Industry
- OSHA 7300 Understand OSHA's Permit-Required Confined Space Standard
- OSHA 7845 Record Keeping Rule
- Principles of Occupational Safety and Health (POSH)

Technical

- Apprenticeship (All Trades)
- Automotive Service Excellence (ASE) Certifications (9)
- Certificate for Apartment Maintenance Technicians (CAMT)
- Certified Professional Horticulturist
- Certified Tree Worker Climber Specialist
- Commercial Pesticide Applicators License—Maryland Department of Agriculture
- CompTIA® A+ Certification
- EPA Section 608 Technician Certification
- Home Improvement Contractor
- Home Inspector
- Licensed Tree Expert
- NABCEP Photovoltaic Associate
- National Green Infrastructure Certificate
- Professional Turfgrass Fertilizer Applicator Certificate

Transportation

- 6 Hour MVA Behind the Wheel Course
- CDL Learner's Permit Prep
- Driver's Education
- Driver's Education with Additional Supports
- Learner's Permit Prep
- Motorcycle Safety

* Credit Program

MONTGOMERY COLLEGE
MAKE YOUR MOVE

Contents

Programs

Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident
(CoL)	Colisted
(TIP)	Tuition Installment Plan

See General Information for details.

Contact WDCE

If you need more information about course offerings, registration, or special programs available through Workforce Development and Continuing Education, call us between 8:30 a.m. and 5 p.m., Monday through Friday, or 8:30 a.m. to 5 p.m., Saturday, at 240-567-5188 or e-mail wdce@montgomerycollege.edu.

Registration information . . . . wdce@montgomerycollege.edu 240-567-5188

Fax 240-683-6945

Web . . . . montgomerycollege.edu/wdce

Montgomery College Credit Courses 240-567-5000

Off-Campus Credit/Assessment of Prior Learning 240-567-3820

Adult Literacy and GED® Test Prep . . . . GED@montgomerycollege.edu 240-567-8950

Animal Care and Veterinary Assistant . . . . . tracy.singleton@montgomerycollege.edu 240-567-2599

Advanced Placement Institute . . . . apsi@montgomerycollege.edu 240-567-3823

Art + Design . . . . communityarts@montgomerycollege.edu 240-676-1567

Automotive . . . . michael.carretta@montgomerycollege.edu 240-567-4121

Building and Construction . . . . john.phillips@montgomerycollege.edu 240-567-7942

Challenge Program for Adults
    with Developmental Disabilities . . . . jill.kephart@montgomerycollege.edu 240-567-7720

CLEP . . . . clep@montgomerycollege.edu 240-567-1862

Coaching and Mediation . . . . noel.lazaro@montgomerycollege.edu 240-567-2563

Computer Repair/A+ Certification . . . . christina.segura@montgomerycollege.edu 240-567-7902

Computer Technology/ITI . . . . sue.kim@montgomerycollege.edu 240-567-5510

Cosmetology . . . . tracy.singleton@montgomerycollege.edu 240-527-2599

Early Childhood Education . . . . nelida.andres@montgomerycollege.edu 240-567-3827

ed2go Online Courses . . . . janet.lane@montgomerycollege.edu 240-567-6938

English for Occupational Purposes (ESL) . . tiffany.shao@montgomerycollege.edu 240-567-7913

Entrepreneurship . . . . sbel@montgomerycollege.edu 240-567-2592

ESL . . . . esl-rockville@montgomerycollege.edu 240-567-7262

ESOL (Adult) . . . . ESOL@montgomerycollege.edu 240-567-8950

Event Management . . . . hospitalitywdce@montgomerycollege.edu 240-567-2592

Food Safety . . . . hospitalitywdce@montgomerycollege.edu 240-567-2592

Health Sciences Institute . . . . HealthCareers@montgomerycollege.edu 240-567-5508

Hospitality . . . . hospitalitywdce@montgomerycollege.edu 240-567-2592

Human Resources . . . . noel.lazaro@montgomerycollege.edu 240-567-2563

Income Tax . . . . laura.weihrauch@montgomerycollege.edu 240-567-1862

Instituto Hispano de Negocios . . . . institutohispano@montgomerycollege.edu 240-567-2592

Life Sciences Leadership . . . . noel.lazaro@montgomerycollege.edu 240-567-2563

Lifelong Learning Institute . . . . mclli@montgomerycollege.edu 240-567-7809

Management and Supervision . . . . noel.lazaro@montgomerycollege.edu 240-567-2563

Mediation/Conflict Management . . . . noel.lazaro@montgomerycollege.edu 240-567-2563

National Apartment Leasing . . . . sbel@montgomerycollege.edu 240-567-3823

Nonprofit Training Institute . . . . tracy.singleton@montgomerycollege.edu 240-567-2599

Performing Arts . . . . communityarts@montgomerycollege.edu 240-676-1567

Personal Finance . . . . mclli@montgomerycollege.edu 240-567-7809

Professional/Career Development . . . . mclli@montgomerycollege.edu 240-567-7809

Project Management . . . . alison.stockman@montgomerycollege.edu 240-567-1895

Real Estate . . . . sbel@montgomerycollege.edu 240-567-2592

Safety Institute . . . . ohniece.mcgilvary@montgomerycollege.edu 240-567-2589

    CDL . . . . ohniece.mcgilvary@montgomerycollege.edu 240-567-2589

    Driver Education . . . . alison.stockman@montgomerycollege.edu 240-567-1895

    Motorcycle . . . . ohniece.mcgilvary@montgomerycollege.edu 240-567-2589

    Public Safety . . . . ohniece.mcgilvary@montgomerycollege.edu 240-567-2589

Small Business . . . . sbel@montgomerycollege.edu 240-567-2592

Test Preparation . . . . laura.weihrauch@montgomerycollege.edu 240-567-1862

Welding . . . . christina.segura@montgomerycollege.edu 240-567-7902

World Languages . . . . laura.weihrauch@montgomerycollege.edu 240-567-1862

Writing . . . . tracy.singleton@montgomerycollege.edu 240-567-2599

Youth Programs . . . . sharon.wolfgang@montgomerycollege.edu 240-567-7939

Animal Care and Veterinary Assistant

Animal Care

Pet First Aid and CPR

Learn how to respond to health emergencies and provide basic First Aid and CPR to cats and dogs. You will learn the basic pet owner responsibilities, administering medication, breathing, cardiac emergencies, and treating basic wounds. TWA

Course: PET008 **5 Hours**
$30 + $55 fee = $85; NMR add $50
Rockville Campus
CRN#: 42125 2 Sessions S
6/21-6/28 10 a.m.-12:30 p.m.

Veterinary Assistant Training

Veterinary Assistant Assessment Exam

This is the required placement test that must be taken and passed by all students requesting entrance in the Veterinary Assistant Program. Topics covered on the assessment will be: simple math calculations, critical thinking skills, basic grammar and punctuation skills.

Course: VET008 **1 Hours**
$0 + $40 fee = $40; NMR add $30
Gaithersburg Business Training Center
CRN#: 42128 1 Session T
6/10-6/10 12:30-1:30 p.m.
CRN#: 12586 1 Session W
7/9-7/9 1-2 p.m.
CRN#: 12587 1 Session R
7/31-7/31 6-7 p.m.

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Veterinary Assistant Orientation

This is a mandatory free orientation if you are interested in entering the Veterinary Assistant Training Program. Topics covered will be requirements of the program, hours of the program, and your responsibilities of being a participant of the program. You will also have an opportunity to ask questions. You must register for this orientation. You are required to have already taken the assessment test when attending orientation.

Course: VET006 **2 Hours**
$0 + $0 fee = $0; NMR add $0
Gaithersburg Business Training Center
CRN#: 12584 1 Session T
8/5-8/5 10 a.m.-12 p.m.
CRN#: 12585 1 Session R
8/7-8/7 6-8 p.m.

Prepare to work in the animal care field.
As a trained assistant, you will be involved in supporting veterinary technicians and veterinarians in a variety of inpatient and outpatient activities from the care and feeding of animals to medical treatment within the scope of your position. This non-credit program includes 96 hours of classroom lecture plus a 54-hour clinical externship.

Course Path:
Not every course is offered every semester.

Veterinary Assistant Assessment Exam
Course: VET008 2 Hours

Veterinary Assistant Orientation *(Free)*
Course: VET006 2 Hours

Veterinary Assistant Training I: Outpatient Care
Course: VET012 38 Hours

Veterinary Assistant Training II: Diagnostic and Pharmacy
Course: VET013 27 Hours

Veterinary Assistant Training III: Patient Care/Treatment
Course: VET014 34 Hours

Veterinary Assistant Training IV: Anesthesia, Surgery, and Emergency Care
Course: VET015 42 Hours

Key to Codes
The current Job Outlook in the Montgomery County/ Washington Metropolitan area includes:
TWA: Senior Tuition Waiver Applies
NMR: Non-Maryland Resident
• Current Median Salary for this career is $29,039.00
(CoL): Colisted
• 539 annual job openings are posted within 50 miles of Rockville, Maryland.
(TIP): Tuition Installment Plan
See General Information for details.

Art + Design

Classes & Workshops for Adults & Teens

Welcome to our community of artists! Join us for affordable visual & performing arts classes taught in-person and online. Professional artists teach all classes. See our performing arts listings on page 42.

Website: montgomerycollege.edu/communityarts

Email: communityarts@montgomerycollege.edu

Phone: 240-676-1567

Join our email list: montgomerycollege.edu/community-arts/join

Art History, Theory, & Professional Development

Art History: 1400 to Present *(CoL)*

Analyze major trends in architecture, painting, and sculpture in Western civilization. Explore art movements from the Renaissance through the 20th century, including Proto-Renaissance, Renaissance, Mannerist, Baroque, Neoclassic, Romantic, Realist, Impressionist, Expressionist, Cubist, non-objective, and 20th century art. No prerequisites. TWA

Course: ART075 **37.5 Hours**
$402 + $137.40 fee = $539.40; NMR add $885.60
Online: Distance Learning
CRN#: 12602
7/7-8/15 Online 24/7
This class is fully self-paced with no group meetings. If class is full, register for co-listed credit class ARTT201, CRN 10273.

New Offerings

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Drawing Workshop: Charcoal Exploration & Still Life, pg 9

Drawing Workshop: Composition Basics, pg 9

Jewelry: Wearable Containers, pg 6

Quilting Workshop: Fat Quarters, pg 7

Weaving Fundamentals, pg 8

Art History: Ancient to 1400 *(CoL)*

Discover the architecture, painting, sculpture, and artifacts of the world, from the Paleolithic through the Middle Ages. Learn the history of prehistoric, Near Eastern, Egyptian, Aegean, Greek, Etruscan, Roman Early Christian, Byzantine, Islamic, Indian, Chinese, Japanese, Pre-Columbian, Early Medieval, Romanesque, and Gothic art. TWA

Course: ART076 **37.5 Hours**
$402 + $137.40 fee = $539.40; NMR add $885.60

Online: Distance Learning
CRN#: 12600
7/7-8/15   Online 24/7
This class is fully self-paced with no group meetings. If class is full, register for co-listed credit class ARTT200, CRN 11970.

The Critic's Lens

Discover the voices that shape our perception of art. Art historians, critics, and curators shape our expectations before we even see an artwork. Illuminate the forces that define why, how, and even what we see. Gain a broader understanding of the legacies of art criticism and museum curation and find a more active, personal, and meaningful relationship to art. Open to students of all levels. TWA

Course: ADS547 **12.5 Hours**
$119 + $75 fee = $194; NMR add $120

Online: Structured Remote
CRN#: 42112   5 Sessions   S
5/31-6/28   10 a.m.-12:30 p.m.

Crafts & 3D Arts

Batik Fabric Dyeing

Create your own batik fabric prints! Batik is the ancient art of creating designs on fabric using dyes with a resist, such as melted beeswax. These fabrics are known for the crackle or veining that appears in the design. Learn to use traditional batik dying methods to create contemporary, personalized works of art on napkins, placemats, garments, fine art pieces, and more. TWA

Course: ADS466 **25 Hours**
$199 + $145 fee = $344; NMR add $160

Takoma Park/Silver Spring Campus
CRN#: 12521   10 Sessions   R
6/5-8/14   7-9:30 p.m.
No class 6/19

Ceramics I *(CoL)*

Design and craft ceramic artwork using professional hand-building processes. Examine the nature of clay, decorative possibilities, glazes, and firing. Recognize, select, and apply appropriate glazes for unique individual ceramic forms. Explore the diversity and similarity of historical and contemporary ceramic art forms. This course is designed for those new to ceramics or hand-building. It is a prerequisite for Ceramics II, which focuses on wheel throwing. TWA

Course: ART029 **75 Hours**
$402 + $137.40 fee = $539.40; NMR add $885.60

Takoma Park/Silver Spring Campus
CRN#: 42142   18 Sessions   M T W R
5/27-6/26   2-6:10 p.m.
No class 6/19
If class is full, register for co-listed credit class ARTT120, CRN 40998.

Doll Design & Construction

Create your own original art doll! Dolls and small human figures are older than civilization and have been used as everything from toys to religious icons. Explore the design process for creating three-dimensional human forms in mixed media. Learn construction methods and use them to assemble an original costumed doll. Begin with rough design concepts and proportional figure sketching, continuing to the construction of a wire armature, hard sculpting the doll's head and hands, soft-sculpting the doll's body, and sewing the doll's costume. *Prerequisite or co-requisite: Basic hand-sewing skills; can be learned in ADS518 Sewing: Introduction.* TWA

Course: ADS505 **25 Hours**
$199 + $145 fee = $344; NMR add $160

Takoma Park/Silver Spring Campus
CRN#: 12522   10 Sessions   F
5/30-8/8   10 a.m.-12:30 p.m.
No class 7/4

Supply lists will be provided the first day of class unless otherwise noted in the course description. Instructors will direct you to appropriate places to purchase.

Jewelry & Metalsmithing: Fundamentals

Discover fundamental metalsmithing techniques while designing and making jewelry and small objects. Learn fabrication techniques, including sawing, piercing, surface enrichment, riveting, and soldering. Specific projects may change based on instructor or semester. No prior experience necessary! This course fulfills the prerequisite for all intermediate-level jewelry and metalsmithing courses. No prior experience necessary. TWA

Course: ADS595 **48 Hours**
$299 + $249 fee = $548; NMR add $250

Rockville Campus
CRN#: 42165   10 Sessions   T R
5/27-7/1   9 a.m.-1:48 p.m.
No class 6/19

Jewelry: Wearable Containers *NEW!*

Create hollowware jewelry designed for use as a container. There is a rich history of wearable containers where jewelry is used to contain—and at times deliver—its contents for the wearer. Design and fabricate your own wearable containers from base and precious metals. Utilize closures and hinging techniques and identify findings suitable for attachment to the wearer. Finish your piece with textures and embellishments. Rings, pendants, and brooches are all great bases for containers, but the only limit is your imagination! *Prerequisite: ability to solder and saw unassisted; can be learned in ADS595 Jewelry & Metalsmithing: Fundamentals, ARTT245/ART060 Jewelry & Metalsmithing, or ARTT123/ART082 Crafts with a metals focus.* TWA

Course: ADS632 **35 Hours**
$224 + $175 fee = $399; NMR add $160

Rockville Campus
CRN#: 42156   7 Sessions   M
6/2-7/14   10 a.m.-3 p.m.

Get on the List

Sign up to get the Community Arts Catalog in the mail or join our email list:

montgomerycollege.edu/community-arts/join

Machine Quilting: Introduction

Use your sewing skills to design and create an original quilt! Quilting is not only a creative art form, but a practical craft with rich traditions from around the world. Utilize the tools and techniques specific to quilting, from specialized uses of a sewing machine to quilt math. Learn to plan a quilt, create a patchwork, and connect layers with quilt stitches. Explore traditional quilting and how it can inform contemporary practice. *Prerequisite: ADS518 Sewing: Introduction or basic hand- and machine-sewing skills.* TWA

Course: ADS609　　　**12.5 Hours**
$119 + $75 fee = $194; NMR add $120

Takoma Park/Silver Spring Campus
CRN#: 42113　5 Sessions　S
5/31-6/28　　1-3:30 p.m.

Pewtersmithing Basics

Create jewelry and metalwork with an unusual and accessible metal, pewter! Pewter is a surprisingly soft metal, and liquefies at so low a temperature that it can be melted in an oven. Create final works in pewter, using hollow forms and cast embellishments. Explore the casting process for pewter, using plaster or rubber molds. Fabricate forms from pewter sheets using fusing and soldering techniques. Open to students of all levels. TWA

Course: ADS607　　　**35 Hours**
$224 + $175 fee = $399; NMR add $160

Rockville Campus
CRN#: 42119　10 Sessions　T R
5/27-7/1　　2:30-6 p.m.
No class 6/19

Quilting Workshop: Fat Quarters
NEW!

Make the most of your fat quarters (pre-cut 18x22 fabric rectangles) with this fun and versatile class! Learn creative ways to cut and piece fat quarters into quilt blocks, exploring patterns and layouts along the way. Discover tips for maximizing fabric use. Complete a quilt top by the end of the day. Sewing machines provided, but feel free to bring your own. Please bring 8-12 fat quarters to the workshop. Open to students of all levels.

Course: ADS635　　　**3 Hours**
$25 + $24 fee = $49; NMR add $30

Takoma Park/Silver Spring Campus
CRN#: 12640　1 Session　S
7/12　　　　1-4 p.m.

Quilting Workshop: Free Motion Quilting on a Domestic Machine

Quilt intricate and creative designs without the need for a longarm machine. Practice techniques such as stippling, meandering, and creating patterns. Leave with the skills to confidently tackle free-motion domestic machine quilting projects on your own. Appropriate for beginning and experienced quilters alike! Sewing machines provided, but feel free to bring your own machine capable of free-motion quilting. Please bring a small project (12.5x12.5"-30x40") whose quilt sandwich is already basted and ready for quilting. *Prerequisite: ADS609 Machine Quilting: Introduction or ability to do basic piecing and quilting on a domestic sewing machine.*

Course: ADS630　　　**3 Hours**
$25 + $24 fee = $49; NMR add $30

Takoma Park/Silver Spring Campus
CRN#: 12598　1 Session　S
7/26　　　　1-4 p.m.

Sculpture I *(CoL)*

Discover the theory and basic techniques used in relief sculpture and sculpture in the round. Explore the problems and principles of sculpture using both additive and subtractive techniques. Create artwork using a range of materials such as clay, wood, modern plastics, plaster, and metals. *Prerequisite: ADS571 Sculpture Basics, ART049/ARTT103 Three-Dimensional Design or equivalent.* TWA

Course: ART024　　　**75 Hours**
$402 + $137.40 fee = $539.40; NMR add $885.60

Rockville Campus
CRN#: 42132　17 Sessions　M T W
5/27-7/2　　9 a.m.-1:55 p.m.
If class is full, register for co-listed credit class ARTT221, CRN 42101.

Sewing: Introduction

Are you interested in sewing but don't know how to get started? Learn foundational sewing skills that will aid you in future projects. Practice the basics of hand sewing and the essentials of using a sewing machine. Learn the basic seven stitches needed to connect fabric pieces and hem edges: basting, running, back, slip, hem, catch, and blanket. Explore the basics of embroidery and appliqué. Use simple sewing techniques to create projects like patches, napkins, and tote bags. This course is ideal for beginners with no formal sewing experience. TWA

Course: ADS518　　　**12.5 Hours**
$119 + $75 fee = $194; NMR add $120

Rockville Campus
CRN#: 42114　5 Sessions　M
6/2-6/30　　1-3:30 p.m.

Takoma Park/Silver Spring Campus
CRN#: 42144　5 Sessions　T
5/27-6/24　　7-9:30 p.m.

CRN#: 12525　5 Sessions　F
6/6-7/11　　1-3:30 p.m.
No class 7/4

Missed the start of classes? Never fear! Register for these classes that start in July:

Digital Photography Basics • Drawing Workshops 5-8 • Quilting Workshops
Sewing: Level 2 • Sewing: Level 4, Garment Construction
Sewing: Upcycling & Recycling • Smartphone Photography
Stained Glass: Intro & Intermediate

And in the Performing Arts section starting on page 42:
Ballroom Dance: Cuban Salsa • Broadway Jazz Dance Basics
Guitar: Introductory Group • Improv Comedy Basics & Level 2

Check out our Performing Arts classes on page 42

Learn an instrument or a dance style, explore theatre, and more!

Sewing: Level 2

Continue your study of sewing, focusing on the sewing machine. While hand-sewing is an important skill, machine sewing is used for the bulk of most sewing projects. Learn the application for different stitch patterns while completing practical sewing projects. Demystify tension settings for clean, tight stitches. Learn to follow a pattern, add appliqués, and create structure with interfacing. Create useful household and wearable objects, like coasters, tablecloths, aprons, and scarves. Sewing machines are available for in-class use, but it is useful to have your own to work on at home. *Prerequisite: ADS518 Sewing: Introduction or basic hand- and machine-sewing skills.* TWA

Course: ADS584   12.5 Hours
$119 + $75 fee = $194; NMR add $120

Rockville Campus
CRN#: 12523   5 Sessions   M
7/7-8/4   1-3:30 p.m.

Takoma Park/Silver Spring Campus
CRN#: 12605   5 Sessions   T
7/8-8/5   7-9:30 p.m.

CRN#: 12524   5 Sessions   F
7/18-8/15   1-3:30 p.m.

Sewing: Level 3, Using a Pattern

Incorporate clothing patterns into your sewing for consistency and accuracy. Patterns (paper templates for cutting sewing projects) allow you to plan ahead, use fabric more efficiently, take advantage of fabric characteristics like weave direction, and create identical multiples. Using both DIY and commercially available patterns, create clothing, accessories, and household items sized to you and your needs. Improve your general sewing skills by incorporating skills like zippers and wire-forming. *Prerequisite: ADS584 Sewing: Level 2 or permission of instructor.* TWA

Course: ADS591   12.5 Hours
$119 + $75 fee = $194; NMR add $120

Rockville Campus
CRN#: 42138   5 Sessions   W
6/4-7/2   7-9:30 p.m.

Takoma Park/Silver Spring Campus
CRN#: 42146   5 Sessions   S
5/31-6/28   10 a.m.-12:30 p.m.

Sewing: Level 4, Garment Construction

Advance your knowledge of sewing by creating garments from commercially available patterns. Complete projects like a kimono robe, blazer-style jacket and pants, zippered dress, and bomber jacket. Incorporate techniques such as pockets, invisible zippers, collars, linings, buttons, and advanced hems and seams. Practice sizing a pattern for a specific fit. Learn the ins and outs of creating reversible garments. Employ advanced tailoring and professional finishing techniques to create quality construction. *Prerequisite: ADS591 Sewing: Level 3 or basic experience with sewing patterns and extensive experience with machine- and hand-sewing.* TWA

Course: ADS620   12.5 Hours
$119 + $75 fee = $194; NMR add $120

Takoma Park/Silver Spring Campus
CRN#: 12606   5 Sessions   S
7/12-8/9   10 a.m.-12:30 p.m.

Sewing: Upcycling & Recycling

Create one-of-a-kind clothing from existing garments and textile goods. Upcycling is a way to transform worn, out-of-style, or cheap clothing into new, higher quality items. Upcycling is an important tool in contemporary clothing design, and has been featured in designer clothing lines, Vogue, and Project Runway. Plus, it keeps old clothing and textiles out of the landfill! Practice repurposing clothing with a mix-and-match approach, creating new looks from a combination of old materials. Through the process of upcycling, learn to make your own pattern, tailor and alter clothing, patch fabric, and attach zippers. Take on projects like creating a dress from an old wedding dress or curtain, a shirt from an old dress, a hat from old pants, or a skirt from a men's shirt. *Prerequisite: ADS591 Sewing: Level 3 or hand- and machine-sewing skills and a basic understanding of sewing patterns.* TWA

Course: ADS598   12.5 Hours
$119 + $75 fee = $194; NMR add $120

Rockville Campus
CRN#: 12597   5 Sessions   W
7/9-8/6   7-9:30 p.m.

Stained Glass: Intermediate

Expand your knowledge of stained glass by working with next-level materials and processes. Learn to incorporate unconventional materials like copper pipe, non-square frames, metal rings, hanging materials, and glass adhesives into your stained glass projects. Create 3D forms in stained glass, such as sculptural pieces and containers. Bring unusual materials you may want to incorporate to the first class for discussion. *Prerequisite: ADS490 Stained Glass Introduction or permission of instructor.* TWA

Course: ADS492   15 Hours
$124 + $95 fee = $219; NMR add $140

Takoma Park/Silver Spring Campus
CRN#: 12526   5 Sessions   R
7/10-8/7   6:30-9:30 p.m.

Stained Glass: Introduction

Create your own stained glass panel using the Tiffany method! Learn how to design your pattern, choose colors, cut and grind glass, and solder glass together. By the end of the class, you will complete one stained glass panel. No prior experience needed. Students must bring a pencil and ruler to the first class; any other drawing tools optional. TWA

Course: ADS490   15 Hours
$124 + $95 fee = $219; NMR add $140

Takoma Park/Silver Spring Campus
CRN#: 12527   5 Sessions   W
7/9-8/6   6:30-9:30 p.m.

Weaving Fundamentals *NEW!*

Weave original textiles on a multi-shaft floor loom. Plan a weaving project using warp and weft calculations and applying color theory. Create finished weavings with hand- and machine-manipulated weaving techniques. Learn the ins and outs of a floor loom and how to identify and execute multiple weaving structures. Open to students of all levels. TWA

Course: ADS637   25 Hours
$199 + $145 fee = $344; NMR add $160

Takoma Park/Silver Spring Campus
CRN#: 12818   5 Sessions   F
7/11-8/8   10 a.m.-3 p.m.

Supply lists will be provided the first day of class unless otherwise noted in the course description. Instructors will direct you to appropriate places to purchase.

Drawing Workshops

Drawing Workshops: Full Series

Discover new and exciting drawing techniques that enable you to tap into your creativity. Each week presents a new topic, covering a variety of media and subject matter. See section notes for topics covered. You may take the workshops individually or as a full series. All materials provided! Open to students of all levels. TWA

Course: ADS495   24 Hours
$145 + $149 fee = $294; NMR add $140

Rockville Campus
CRN#: 12529   8 Sessions   W
6/4-7/30   9:30 a.m.-12:30 p.m.
No class 7/2

Schedule:

6/4   Drawing Basics
Course: ADS460 CRN#: 42115
(medium: graded drawing pencils)

6/11   Building Complex Structure with Basic Shapes
Course: ADS606 CRN#: 42118

6/18   Exploring Charcoals & Drawing the Hand
Course: ADS612 CRN#: 42120

6/25   Drawing Gymnastics
Course: ADS614 CRN#: 42121

7/9   Ink Still Life
Course: ADS461 CRN#: 12530

7/16   Watercolor Pencil & Graphite Still Life
Course: ADS463 CRN#: 12531

7/23   Portraiture in Conté
Course: ADS613 CRN#: 12541

7/30   Coffee Painting Still Life
Course: ADS625 CRN#: 12542

Takoma Park/Silver Spring Campus
CRN#: 12604   8 Sessions   S
6/7-8/2   1-4 p.m.
No class 7/5

Schedule:

6/7   Drawing Basics
Course: ADS460 CRN#: 42150
(medium: charcoal)

6/14   Charcoal Exploration & Still Life
Course: ADS633 CRN#: 42166

6/21   Drawing Texture
Course: ADS600 CRN#: 42147

6/28   Composition Basics
Course: ADS634 CRN#: 42167

7/12   Portraiture in Conté
Course: ADS613 CRN#: 12664

7/19   Colored Pencil Landscape
Course: ADS462 CRN#: 12665

7/26   Pastel Still Life
Course: ADS472 CRN#: 12666

8/2   Self-Portrait in Multiple Media
Course: ADS470 CRN#: 12667

Drawing Workshops: Individual Sessions

All materials provided.
Each workshop is 3 hours.
Cost per workshop:
$25 + $24 fee = $49; NMR add $30
See schedule under the Full Series listing.

Sessions Descriptions

Building Complex Structure with Basic Shapes

Construct complex, dynamic drawings by mastering the use of fundamental shapes. Perfect for beginners and enthusiasts alike, this class will help hone your drawing skills. Join us to transform simple shapes into captivating drawings.

Charcoal Exploration & Still Life *NEW!*

Discover the variety of charcoals available and their application. Practice using vine charcoal, different grades of compressed charcoal, and blending tools. Create a drawing of a still life.

Coffee Painting Still Life

Engage with alternative media by creating watercolor paintings with coffee! Learn setup, mixing, and application techniques to take full advantage of this medium. Explore the range of sepia tones available and how to work with coffee painting's unique texture and finish.

Colored Pencil Landscape

Explore the use of colored pencils, including drawing methods and blending colors. We will draw from landscape photographs this week, so please bring one.

Composition Basics *NEW!*

Learn the basics of creating balanced, visually engaging compositions. Move through the process step by step starting with tips for setting up a successful still life. Use a view finder and practice strategies for planning and composing a fun, food-themed still life. You may choose to work in pencil or charcoal.

Drawing Basics

Learn basic drawing techniques using graded drawing pencils or charcoal (see section notes). You will focus on drawing from a still life. This workshop is geared toward optimizing use of materials.

Drawing Gymnastics

Engage in drawing exercises designed to improve your observational skills and coordination. Try drawing a still life with a single line. Draw with both hands simultaneously. Draw as fast as you can and then draw even faster! This workshop emphasizes process and experimentation, so please leave your erasers at home! Jazz music will be played during the workshop to set the mood for experimentation and improvisation.

Drawing Texture

Are you frustrated by limp hair in your portraits or stumped by tree bark in your landscapes? Start a visual journal of textures to guide you in your next drawing endeavor. Create life-like textures through mark-making, value patterns, and rubbings. Bring a sketchbook and your texture quandaries to the class!

Exploring Charcoals & Drawing the Hand

Learn to draw hands, one of the most difficult parts of the body to depict! Discover the variety of charcoals available and their application. Practice using vine charcoal, different grades of compressed charcoal, white charcoal, and blending tools. Create a drawing of a hand holding an object.

Ink Still Life

Draw from observation using ink (nibs and/or ballpoint and fountain pens) and learn hatching and cross-hatching techniques. We will continue to work from still life objects.

Pastel Still Life

Delve into the world of pastel with this still life drawing class. Discover the unique charm of pastels as you learn to breathe life into everyday objects. From vibrant fruits to delicate flowers, this course will guide you in capturing the subtle nuances of color and texture.

Portraiture in Conté

Learn the basics of portrait drawing using Conté crayons. Available in black, white, and shades of brown, Conté is made of natural pigments mixed with clay. As a stable medium for use on canvas, rough paper, and colored paper, Conté is equally useful in underdrawing for paintings, sketching, and finished works. Take advantage of the multiple earth tones of Conté to create a finished portrait based on a photograph. Please bring a photograph of a person to class.

Self-Portrait in Multiple Media

Discover tools and techniques for drawing the portrait, including pencil and graphite, colored pencil, watercolor, and wet technique pastel. This week, we will explore self-portraiture from a photograph, so please bring a photograph of yourself!

Watercolor Pencil & Graphite Still Life

Learn basic drawing techniques combining the use of watercolor pencils and graphite, drawing from a still life.

Drawing & Illustration

Drawing: Introduction

Begin your journey as an artist or improve the foundations of your current practice. Learn fundamental drawing skills such as gesture, proportion, composition, cross contour, line, and perspective. Working from direct observation with still life, learn to translate three-dimensional space to a two-dimensional image. Explore various media, including graphite, pens, and ink. Leave class able to communicate observations and ideas visually with drawing media. Note: on-campus sections of this course are taught in a studio with easels and stools. No prior drawing experience necessary. TWA

Course: ADS504   **25 Hours**
$199 + $145 fee = $344; NMR add $160

Online: Structured Remote
CRN#: 12594   10 Sessions   F
5/30-8/8   10-11:30 a.m.
No class 7/4
Class meetings are supplemented by an hour of self-paced content each week.

Rockville Campus
CRN#: 12592   10 Sessions   M
6/2-8/4   7-9:30 p.m.

Drawing: Intermediate

Have you taken an introductory drawing class but want to further develop your drawing skills? Develop your understanding of drawing skills, techniques, and concepts. Engage in more complex problem solving in the visual interpretation of three-dimensional forms. Utilize a variety of black-and-white and color drawing media. Bring a sketchbook, charcoal, and pencils to the first class. Note: on-campus sections of this course are taught in a studio with easels and stools. *Prerequisite: ADS504 Intro to Drawing or equivalent experience.* TWA

Course: ADS568   **25 Hours**
$199 + $145 fee = $344; NMR add $160

Rockville Campus
CRN#: 12591   10 Sessions   U
6/1-8/10   1:30-4 p.m.
No class 7/6

Pen & Ink Drawing Basics

Explore the expressiveness of ink as a drawing medium. The permanence of the inked mark encourages both decisiveness and experimentation and is a completely different experience than drawing in erasable media! Engage with a medium employed by artists from DaVinci to Ralph Steadman to Katsushika Hokusai, using both observation and imagination for inspiration. Draw using felt-tip pens, dip pens, and brushes for different effects. Practice the visual communication methods of the ink artist, like line weight, hatching and cross-hatching, and ink washes. Open to students of all levels. TWA

Course: ADS622   **25 Hours**
$199 + $145 fee = $344; NMR add $160

Takoma Park/Silver Spring Campus
CRN#: 12603   10 Sessions   M
6/2-8/4   1-3:30 p.m.

Film & Video Arts

Adobe Premiere Pro: Video Editing Basics

Use Adobe Premiere Pro CC to edit digital videos for artistic, commercial, educational, and personal use. Learn basic editing techniques, use of the title tool, layering videos, mixing sound, moving clips, and exporting your finished product. Please have a 500GB+ USB3.0 external hard drive, headphones with a 3.5 mm jack, and your MyMC login prepared for the first class. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS519   **15 Hours**
$124 + $95 fee = $219; NMR add $140

Online: Structured Remote
CRN#: 42116   5 Sessions   R
5/29-7/3   7-8:30 p.m.
No class 6/19
Class meetings are supplemented by an hour and a half of self-paced content each week.

Graphic Design & Digital Arts

Adobe Illustrator: Digital Graphics

Adobe Illustrator CC is a vector graphics program that artists and designers use to create sophisticated illustrations and type effects. It's a fun and intuitive drawing program that's much easier to use than Photoshop for anything line- and shape-based. Start by drawing and manipulating simple shapes, and move on to layered compositions that can be used to create logos, illustrations, and web graphics. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS526   **25 Hours**
$199 + $145 fee = $344; NMR add $160

Online: Structured Remote
CRN#: 12533   10 Sessions   W
5/28-8/13   7-8 p.m.
No class 7/9, 7/16
Class meetings are supplemented by an hour and a half of self-paced content each week.

Adobe Photoshop: Imaging Basics

Discover Photoshop, the industry standard for image editing! Photoshop is one of the most feature-packed digital tools out there, with the capacity to create everything from animated gifs to 3D images. Start your Photoshop journey with the basics, learning different types of image editing and exploring the tools that give you ultimate control over your digital artwork. Experiment with retouching and altering existing images and creating your own! Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS525   **25 Hours**
$199 + $145 fee = $344; NMR add $160

Online: Structured Remote
CRN#: 42139   8 Sessions   M
6/2-7/21   6:30-9:30 p.m.

Digital Tools for the Visual Arts *(CoL)*

Use Adobe Photoshop, Illustrator, InDesign, and Premiere Pro to create visual art and graphic design work. Explore the social, cultural, and ethical application of these tools. In addition to learning the software, practice basic digital design principles and engage in collaborative processes utilized in the visual arts. Take advantage of a creative, instructional, and analytical working environment to create a meaningful visual response to the world(s) you live in. Examine your work within the broad context of contemporary art, new media art, and mediated culture. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. Open to students of all levels. TWA

Course: ART057   **75 Hours**
$402 + $137.40 fee = $539.40; NMR add $885.60

Takoma Park/Silver Spring Campus
CRN#: 42141   18 Sessions   M T W R
5/27-6/26   4-8:10 p.m.
No class 6/19
If class is full, register for co-listed credit class GDES116, CRN 42035.

Painting

Acrylic Painting: Introduction

Explore the amazing medium of acrylic paints! Acrylic is the dominant painting medium of the 20th century, used by artists like Rothko, Warhol, and Hockney. It's also non-toxic and cleans up with water! Learn how to use a wide variety of acrylic products, including paint, gels, medium, and grounds. Practice mixing clean colors, controlling drying time, and creating glazes and textures. This course is designed for new artists and those who have never explored acrylics in depth. TWA

Course: ADS529   **25 Hours**
$199 + $145 fee = $344; NMR add $160

Takoma Park/Silver Spring Campus
CRN#: 12668   10 Sessions   T
5/27-8/5   10 a.m.-12:30 p.m.
No class 7/1

Painting: Advanced

Create original paintings ready for display, using the skills you learned in intro and intermediate painting classes. Develop paintings from concept, through sketches and studies, experiments with color mixing and media, finishing with completed artwork. Continue to refine your style as a practicing artist and the direction of your work. Sharpen your skills in discussing art through critiques with a group of artists at a similar level. Work with the guidance of a painting expert and practicing artist who can help you develop your ideas, problem-solve, and bring out the best in your artwork. See section notes for media covered (acrylic, oil, watercolor). *Prerequisite: at least two semesters of painting classes in a single medium.* TWA

Course: ADS605   **25 Hours**
$199 + $145 fee = $344; NMR add $160

Online: Structured Remote
CRN#: 12540   10 Sessions   M
6/2-8/4   1-2:30 p.m.
Class meetings are supplemented by an hour of self-paced content each week.

Watercolor: Intermediate

Learn watercolor painting as a process that begins with design, composition, and thoughtful color selection, and ends with a series of finished paintings that reveal personal stylistic expression. You will select subject matter of individual interest and develop personal style through the process of creative expression. *Prerequisite: ADS531 Watercolor: Introduction or equivalent experience.* TWA

Course: ADS532   **25 Hours**
$199 + $145 fee = $344; NMR add $160

Online: Structured Remote
CRN#: 12539   10 Sessions   M
6/2-8/4   9:30-11 a.m.
Class meetings are supplemented by an hour of self-paced content each week.

Rockville Campus
CRN#: 12538   10 Sessions   U
6/1-8/10   9:30 a.m.-12 p.m.
No class 7/6

Takoma Park/Silver Spring Campus
CRN#: 12537   10 Sessions   F
7/18-8/15   10 a.m.-12:30 p.m.
No class 7/4

Watercolor: Introduction

Discover the rich and delicate medium of watercolor painting! Watercolor came of age in the Renaissance, and has been in constant use ever since. Continue in the tradition of artists like Georgia O'Keefe, Andrew Wyeth, Paul Klee, and William Blake. Learn the balance of control and freedom in creating watercolor paintings. Explore color mixing and application, layering, washes, and textures, and their part in creating an effective composition. Subject matter includes still life, landscape, and portrait painting. TWA

Course: ADS531   **25 Hours**
$199 + $145 fee = $344; NMR add $160

Online: Structured Remote
CRN#: 12535   10 Sessions   W
5/28-8/6   9:30-11:30 a.m.
No class 7/2
Class meetings are supplemented by a half an hour of self-paced content each week.

Rockville Campus
CRN#: 12536   10 Sessions   R
6/5-8/14   10 a.m.-12:30 p.m.
No class 6/19

Takoma Park/Silver Spring Campus
CRN#: 12534   10 Sessions   M
6/2-8/4   7-9:30 p.m.

Supply lists will be provided the first day of class unless otherwise noted in the course description. Instructors will direct you to appropriate places to purchase.

Read up on our stellar faculty! In the Faculty Directory at montgomerycollege.edu/communityarts.

Photography

Adobe Lightroom: Photo Editing

Explore Lightroom, Adobe's powerful photo editing and management tool! Learn to handle your photos like the pros, from importing and labeling through editing to output. Harness the power of metadata for searching and organizing your photos. Discover lossless editing for rich, clear photographs and image manipulation. Learn to work with jpegs and with RAW images, the industry standard for photography. Complete a project by outputting your images for books, slideshows, prints, or the web. Please have a collection of digital photo files ready for the first class. Open to students of all levels. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS542   **15 Hours**
$124 + $95 fee = $219; NMR add $140

Online: Structured Remote
CRN#: 12601   5 Sessions   W
5/28-6/25   6:30-9:30 p.m.

Cyanotype Photography Basics
NEW!

Discover a historical photographic process! Learn the basics of cyanotype printing, an alternative photographic process that creates striking blue images and does not require a darkroom. Learn to produce digital negatives, coat paper, expose, and develop your cyanotypes. Using plant-based chemistry, tone cyanotypes to alter the color of the prints. Finish class with a set of unique cyanotype prints. Please bring 3-5 high resolution (3.5 MB+) digital images to the first class to start your digital negatives. *Prerequisite: ADS525 Adobe Photoshop: Imaging Basics, ART057 Digital Tools, or experience performing basic image manipulations in Photoshop.* TWA

Course: ADS636   **15 Hours**
$124 + $95 fee = $219; NMR add $140

Takoma Park/Silver Spring Campus
CRN#: 42181   4 Sessions   T W R F
5/27-5/30   10 a.m.-1:45 p.m.

Digital Photography Basics

Begin your exploration of digital photography, one of the most relevant art media of the 21st century. Discover how to control your camera and compose a shot for high quality, consistent results. Learn the basics of camera operation, photo composition, and color and value to capture the best photos you can. Explore the fundamentals of photo editing and digital image management to add interest to your photos and safely handle your files. Required equipment: a DSLR or mirrorless interchangeable lens camera with at least 7.0-megapixel resolution, memory card, and flash drive. TWA

Course: ADS523   **15 Hours**
$124 + $95 fee = $219; NMR add $140

Rockville Campus
CRN#: 12532   5 Sessions   W
7/9-8/6   1:30-4:30 p.m.

Digital Photography for Fine Arts I
(CoL)

Explore digital photography as a means of expression, and the creative tools at the photographer's disposal. Beginning with traditional photographic and art concepts, engage with the photographic medium as a fine art. Develop an effective workflow for reliable image management and consistent results. Create powerful photographs by harnessing composition techniques, color theory, and the essentials of camera work. Learn to manipulate images using Adobe Photoshop and Lightroom. Build a series of projects using in-camera techniques and editing software to create artistic images. Students must provide their own digital camera. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. Open to students of all levels. TWA

Course: ART080   **75 Hours**
$402 + $137.40 fee = $539.40; NMR add $885.60

Online: Distance Learning
CRN#: 42140
5/27-6/29   Online 24/7
This class is fully self-paced with no group meetings. If class is full, register for co-listed credit class ARTT112, CRN 40536.

Digital Photography: Introduction
(CoL)

Discover the tools and skills needed for a career in commercial photography. Learn to manage exposure, composition, depth of field, and more to get great shots right out of the camera. Edit photographs to correct problems, alter images, and add punch. Explore print production for black-and-white and color photographs. Practice studio techniques that include portrait lighting and still life photography. Finish the class by creating a photographic portfolio. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. Open to students of all levels. TWA

Course: ART084   **67.5 Hours**
$402 + $137.40 fee = $539.40; NMR add $885.60

Online: Distance Learning
CRN#: 42135
5/27-7/6   Online 24/7
This class is fully self-paced with no group meetings. If class is full, register for co-listed credit classes PHOT161 & 161L, CRNs 40111 & 40112.

Online: Structured Remote
CRN#: 42136   11 Sessions   T R
5/27-7/3   10 a.m.-12:30 p.m.
No class 6/19
Class meetings are supplemented by self-paced content. If class is full, register for co-listed credit classes PHOT161 & 161L, CRNs 40324 & 40325.

Smartphone Photography

Unlock the power of your smartphone's camera. Learn the apps, settings, composition techniques, and content that work best with smartphones. We'll look at the smartphone as a photographic tool and explore artists who use smartphone photography in their work. Learn to create, edit, and critique high-quality images taken with your phone. Students of all levels are welcome. TWA

Course: ADS522   **15 Hours**
$124 + $95 fee = $219; NMR add $140

Online: Structured Remote
CRN#: 12599   5 Sessions   W
7/9-8/6   6:30-9:30 p.m.

Rockville Campus
CRN#: 42117   5 Sessions   T
5/27-6/24   6:30-9:30 p.m.

Printmaking

Monotype Workshop *(CoL)*

Discover monotype, the printmaking process that produces unique prints that can't be replicated or editioned. Create monotype plates by inking your designs directly on a flat sheet of plastic or glass and printing it on paper. Explore ink application strategies, layering, and masks. Master the use of a printing press for creating clean, even prints. This process is a perfect bridge to printmaking for anyone who enjoys painting. Open to students of all levels. TWA

Course: ART035   **75 Hours**
$402 + $137.40 fee = $539.40; NMR add $885.60

Takoma Park/Silver Spring Campus
CRN#: 42143   18 Sessions   M T W R
5/27-6/26   9 a.m.-1:10 p.m.
No class 6/19
If class is full, register for co-listed credit class ARTT226, CRN 40616.

Woodcut: Global Printmaking *(CoL)*

Learn woodcut and relief printing techniques, including Western and Japanese approaches. Beginning with simple black and white prints from a single block, progress through stages to four-color, multi-block prints. Explore influences on printmaking in Asian, African, European, and American cultures. Develop a body of original work that represents your individual creative expression. Engage in professional printmaking practices, such as print editioning and archival management. Open to all levels. TWA

Course: ART069   **75 Hours**
$402 + $137.40 fee = $539.40; NMR add $885.60

Rockville Campus
CRN#: 12588   20 Sessions   M T W R
7/7-8/7   9 a.m.-12:45 p.m.
If class is full, register for co-listed credit class ARTT225, CRN 10169.

Youth Art Classes

Looking for grade 1–12 art opportunities?

Check out Youth Programs at montgomerycollege.edu/youth for workshops and camps!

Building and Construction

Architecture and Construction Management

Computer Applications in Construction *(CoL)*

Computer Applications in Construction reviews the fundamental software applications used in construction management, administration, estimating, scheduling, and cost control. Topics include an introduction to several software packages used in the construction industry, internet applications, and emerging technologies in construction. Software packages reviewed and applied include Microsoft Word, Excel, and PowerPoint; Sage (formerly Timberline) and On-Screen Takeoff for estimating; and Primavera P6 for scheduling. TWA

Course: TTG502   **50 Hours**
$402 + $137.40 fee = $539.40; NMR add $885.60

Rockville Campus
CRN#: 42160   17 Sessions   T W R
5/27-7/3   6-9:15 p.m.
No class 6/19

The Gudelsky Institute for Technical Education (GITE)

The Gudelsky Institute for Technical Education (GITE) offers a wide range of training in the areas of **Automotive, Building and Construction, Construction Management, Computer Repair, Welding, Environmental Horticulture and Sustainable Agribusiness, and Basic Repairs.** Students have the option of taking these classes for credit (working toward a College Degree) or noncredit (without the worry of grades)—through Workforce Development and Continuing Education (WDCE). Many of these classes prepare you for Industry Recognized Certification exams.

Are you an employer? Many of these classes are also available as Customized Contract Training **programs.**

https://www.montgomerycollege.edu/wdce/gite/index.html

Construction Methods and Materials *(CoL)*

Construction Methods and Materials provides an introduction to the terminology, characteristics, and properties of various building materials and construction methods. Particular emphasis is placed on how to select and install various materials and building components. The course is taught in the College Construction Lab where physical samples of various construction products are reviewed and analyzed. No previous knowledge of construction is required. TWA

Course: TTG493   **50 Hours**
$402 + $137.40 fee = $539.40; NMR add $885.60

Rockville Campus
CRN#: 42159   17 Sessions   T W R
5/27-7/3   6-9:10 p.m.
No class 6/19

Building and Construction

Building Trades Blueprint Reading *(CoL)*

Focus on reading and interpreting working construction drawings and making practical applications in the building trades, primarily in carpentry, electrical, plumbing, and HVAC/R. Topics include drawing types; symbols and terminology; interpreting scale and dimensioning; floor plans; and mechanical, elevation, and detail drawings. TWA

Course: TTG008   **37.5 Hours**
$402 + $136.20 fee = $538.20; NMR add $885.60

Rockville Campus
CRN#: 42222   11 Sessions   T R
5/27-7/3   9 a.m.-12:25 p.m.
No class 6/19

Fundamentals of Plumbing *(CoL)*

An introduction to plumbing and the plumbing trade. Topics include material identification and selection, tools, water supply and waste systems, pipes and fittings, fixtures, plumbing plans reading, and water heaters. TWA

Course: TTG479   **75 Hours**
$536 + $183.20 fee = $719.20;
NMR add $1,180.80

Rockville Campus
CRN#: 42223   17 Sessions   T W R
5/27-7/3   5-9:30 p.m.
No class 6/19

Residential Electrical Wiring *(CoL)*

An advanced electrical course, emphasizing electrical wiring of residential buildings. Topics include electrical theory, residential design and layout, electrical service calculation and installation, National Electrical Code, device wiring and installation, lighting, and swimming pool wiring. *Prerequisite: Students are expected to have completed Fundamentals of Electrical Wiring, or have equivalent knowledge and experience.* TWA

Course: TTG481   75 Hours
$536 + $183.20 fee = $719.20; NMR add $1,180.80

Rockville Campus
CRN#: 42225   20 Sessions   T W R
5/27-7/10   5:30-9:30 p.m.
No class 6/19

Solar PV Design and Installation *(CoL)*

An overview of the fundamentals necessary to design and install a solar photovoltaic electrical system. Topics include grid-tied and battery systems, sizing, mounting, equipment, permitting, code requirements, and financial and environmental incentives. Successful completion of this course allows students to take the NABCEP PV Associate Exam. Three hours lecture, one hour laboratory each week. TWA

Course: TTG521   50 Hours
$402 + $136.20 fee = $538.20; NMR add $885.60

Rockville Campus
CRN#: 42224   12 Sessions   T W
5/27-7/2   5-9:40 p.m.

WAIT, THERE'S MORE!

Visit us online to see additional courses for this summer, such as:

- Fundamentals of Woodworking
  Course #: TTG378
- Light Commercial Refrigeration
  Course #: TTG378
- Basic Repair: Deck Design and Construction
  Course #: TTG055
- Basic Repair: Flooring and Tile Installation
  Course #: TTG026

www.montgomerycollege.edu/wdce/gite/index.html

Challenge Program

These unique enrichment courses help adults with developmental disabilities function more independently in the home, at work, and in the community. Of equal importance, students will have the opportunity to increase their social and community awareness by visiting Montgomery College and learning what it has to offer. **Before class begins, please call 240-567-5188 for classroom assignments, changes, or cancellations.**

For more information, please visit: www.montgomerycollege.edu/wdce

Student Expectations:
Students are expected to be able to navigate the Campus independently and must abide by the student code of conduct. Any violation may result in disciplinary action, including dismissal from the program.

For support services due to a disability, please contact Natalie Martinez at 240-567-4118.

All Topics Considered *NEW!*

Explore one or more new topics during each class. Join us to learn about history, reading, vocabulary, science, music, sports, current events and other topics of interest. During this class you will participate in discussions, games and trivia, videos, as well as reading and answering questions from worksheets. Learn to identify the main idea of a specific topic and it's history, read passages and build your vocabulary. Join us to enhance your knowledge in all topics!

Course: SPP648   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12642   10 Sessions   M W
6/16-7/16   10:30 a.m.-12 p.m.

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Art and Craft Creations from Around the World *NEW!*

Explore the roots, rhythms, designs and traditions found in arts and crafts from around the world. You will learn that crafts are a universal language of cultural expression from around the world. People from every culture make dolls, bags, rugs, vessels, textiles and jewelry. The exact forms and particular characteristics are determined by geography, the materials available and the personalities of the culture. In this hands-on multicultural experience, you will make ceremonial art to display such as a clay Aztec sun god, artifacts to wear, create Moroccan table mats and African bead work. Creating crafts and objects will give us the opportunity to learn about the country and each other!

Course: SPP635   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12646   10 Sessions   M
6/9-8/11   12:30-2 p.m.

Canvas Creations: Paint Party

Explore your creative talents in a lively and welcoming environment. Unleash your artistic expression through painting while fostering a sense of community and fun. You will embark on a colorful journey into the world of visual arts. Engage in a variety of painting techniques, experiment with different brushstrokes, and explore a spectrum of colors to bring your vision to life. From landscapes to abstract art, each session will present a new theme or subject, allowing for artistic exploration and personal interpretation. Join us and unlock your inner artist in an inspiring and fun setting where imagination knows no bounds.

Course: SPP617   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12627   10 Sessions   R
6/12-8/21   10 a.m.-11:30 a.m.
No class 6/19

CRN#: 12628   10 Sessions   R
6/12-8/21   12:30-2 p.m.
No class 6/19

Crafts for Charities

You will learn about helping others by researching charities of interest. During each class you will participate in a craft to be donated to a charity. Examples: Color a Smile—color pictures for people in need of a smile; crafting for senior citizens facilities, donating to our troops overseas; making a no-sew fleece blanket for shelters; making dog and cat toys for animal shelters; making homemade stationery and bookmarks for nursing home residents. Let's showcase your talent and give back!

Course: SPP644   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12634   10 Sessions   T R
6/17-7/22   10:30 a.m.-12 p.m.
No class 6/19

Drawing Anime Characters and Super Heroes *NEW!*

Using colored pencils, you will enjoy creating your favorite Super Heroes and cartoon characters. We will draw characters such as, Batman, Hulk, Catwoman, Ironman, Sponge Bob, etc. While drawing you will be listening to music related soundtracks of the character. No worries we will provide the pencils and paper. ***Bring your favorite character photos to class!***

Course: SPP641   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12631   10 Sessions   M W
6/23-7/23   9:30-11 a.m.

GRADUATE TRANSITION PROGRAM

The Graduate Transition Program (GTP) at Montgomery College offers a college experience for students with developmental disabilities. GTP is a two-year, noncredit certificate program offering academic classes, job coaching, job development, career exploration, and social and recreational activities.

For information and an application, email: karla.nabors@montgomerycollege.edu OR jill.kephart@montgomerycollege.edu

Encore: Creepy Creatures *NEW!*

Are you ready to have some fun? We are going to create a show like no other. We will start with thirteen songs about creepy creatures. You will each pick a creature and write your own presentation with help from the factoid cards provided for each creature. You will have a tech day to make collage boards for props and learn fun dances. During the final class, you will put on a show for your family and friends, complete with a small reception and autographs! Encore is a wonderful experience; you start each day with vocal and physical warm ups. You will learn new songs and create your own scripts. If you like to sing and dance, come and make some magic with us!

Course: SPP636   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12623   10 Sessions   T
6/10-8/12   10-11:30 a.m.

Exploring the Earth's Ecosystem Large and Small *NEW!*

We all live on planet earth together - plants, animals and people. Where we live is called an ecosystem. An ecosystem is a community of organisms reacting together. You will explore ecosystems large and small from reefs, deserts and the polar ice caps to a puddle of water in the center of a rain forest flower. You will study the animal and plant life in each ecosystem. You will see how they adapt to their environment and how they are affected by changes in the weather and interactions with humans. You will learn what makes a healthy ecosystem and how living things interact. Through reading worksheets, videos, art and maps you will learn how the natural world fits together to support life on planet earth.

Course: SPP637   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12624   10 Sessions   W
6/11-8/13   10-11:30 a.m.

Fun Summer Painting *NEW!*

What do you do in the summer time? Do you go to the beach or hang out by the pool? Do you go camping in the mountains to beat the heat? Do you have a favorite summer treat? You will paint some of your favorite summer destinations, activities and treats. Prior to class each week, I will send a picture of the painting and the colors you will need to create the presentations of the things you love about summer. This is a virtual learning class, you can paint wherever you are with whatever supplies you have on hand, i.e. canvas, thick paper, acrylic paint, water colors and even markers. ***Please make sure you register with your email address.***

Course: SPP638   15 Hours
$165 + $70 fee = $235; NMR add $140

Online: Structured Remote (Zoom)
CRN#: 12647   10 Sessions   F
6/13-8/22   9 a.m.-10:30 a.m.
No class 7/4

Get Physically Fit for Summer

Lets get fit! You will learn a variety of cardio exercises, stretches, and impact moves to build cardiovascular muscle, and to tone and firm body muscles. Low-impact exercises can improve your health by increasing cardiovascular fitness, while minimizing injuries that can occur due to higher-impact exercise. Designed as a cardiovascular workout, you will improve coordination, muscle strength, and mobility, while promoting general well-being. ***Dress comfortably for class; bring a water bottle, small towel, and sneakers.***

Course: SPP263   15 Hours
$165 + $70 fee = $235; NMR add $140

Online: Structured Remote (Zoom)
CRN#: 12639   10 Sessions   W
6/11-8/13   5:30-7 p.m.

Montgomery College will be closed on the following holidays:
Juneteenth: Thursday, June 19th
Independence Day: Friday, July 4th

Healthy Cooking *NEW!*

Learn how to make delicious recipes that are healthy. You will learn to bake healthy Good Morning muffins, bake vegetarian stuffed peppers, healthy pizza, stir fry, and turkey chili. You will learn basic cooking skills, including the safe use of basic cooking utensils and instruments. You will learn how to read and follow recipes, understand measurements and taste delicious healthy foods. You will also learn nutritional guidelines and proper food handling. *Grab your apron and let's get cooking!*

Course: SPP645   15 Hours
$165 + $70 fee = $235; NMR add $140

The Kitchen at Main Street
50 Monroe Place, Rockville, MD 20850
CRN#: 12635   10 Sessions   T R
6/17-7/22   2-3:30 p.m.
No class 6/19

Hula Hoop Fitness *NEW!*

Hula Hoops have made a comeback to the fitness world. The hula hoop is not just for spinning around your hips. The hula hoop is a useful tool in stretching exercises and adds a fun twist to your cardio games. Playing Hula Hoop relays, kick ball, and other team activities can build strength, balance and friendships. You will build your cardio through hula hooping exercises, activities, and stretching. *Grab your sneakers and water bottle and come get Hula Fit!*

Course: SPP647   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12637   10 Sessions   M
6/9-8/11   5:30-7 p.m.

Let's Get Baking

Baking isn't just for the professionals. Do you want to make you own soft pretzels or impress your friends with a pizza calzone? Maybe you want to make some chewy brownies, cookies or birthday cakes - you will learn to bake it all! You will learn the difference between measuring liquids and solids, how to separate an egg and how to combine ingredients. You will learn proper set-up and how to safely use the oven and kitchen tools. You will use the baking time to clean-up so that you can enjoy a clean kitchen and our freshly baked treats. Grab your apron and let's get baking!

Course: SPP631   15 Hours
$165 + $70 fee = $235; NMR add $140

The Kitchen at Main Street
50 Monroe Place, Rockville, MD 20850
CRN#: 12626   10 Sessions   W
6/11-8/13   12:30-2 p.m.

Make a Summer Scrapbook

Join this class to learn to fold, cut and create a beautiful book to hold your summer memories in. You will follow step-by-step instruction to create a new page each week, but not just any old page. You will make frames and pockets, pop-out books, accordion books and hidden compartments. You will master the art of paper folding using a ruler, a scoring tool and scissors. Are you ready for a creative challenge? Come make an amazing memory book!

Course: SPP564   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12625   10 Sessions   T
6/10-8/12   12:30-2 p.m.

Math and Music *NEW!*

Did you know that playing music while participating in a task helps to relax the mind? As we learn more about math, money, and shopping wisely, you will listen to soft summer songs. You will learn to shop wisely at grocery stores, purchase smartly from the internet, learn better fast-food purchases and dine in restaurant ordering. *Please bring a calculator, pencil and paper to class.*

Course: SPP643   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12633   10 Sessions   M W
6/23-7/23   1:30-3 p.m.

Math in the Real World

Math is used every day! Did you know that minor home improvement projects are loaded with measuring lengths, widths, and how much lumber you will need to complete your project? Grocery shopping is a weekly task that incorporates math; calculating prices while you shop, making sure you have the correct amount of money, and using coupons. Did you know that food items are not taxable? Baking requires math skills; when you bake a pie, cake or cupcakes, you will be using math by measuring ingredients correctly. In this class you will learn the value of time, creating your own to-do-lists and assigning tasks based on how long you think they will take. Math is everywhere!

Course: SPP349   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12638   10 Sessions   T
6/10-8/12   5:30-7 p.m.

Muscle Math: All About Numbers

Let's flex your pencil and get ready to strengthen your math skills! Join us in this energetic class of numbers. You will study the basic concepts of math and its foundation: adding, subtraction, division, and multiplication. You will blend your math practice with the love of fitness and sports, using activities with dominoes, dice, football scores, and money activities. You will master the necessary skills to become a math all-star!

Course: SPP541   15 Hours
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12641   10 Sessions   R
6/12-8/21   5:30-7 p.m.
No class 6/19

Painting Summer Birds, Trees and Animals *NEW!*

Grab your apron and join us in this relaxing art class, as we paint your favorite birds, animals and trees. You will learn and explore how to mix colors and understand mediums. You will learn to paint robins, cardinals, deer and foxes. You will learn to paint a variety of trees and learn to enhance the backgrounds of your art work. Soothing music will be played to relax you while painting. ***Materials, no worries, we provide the paint, brushes, and paper.***

Course: SPP642   **15 Hours**
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12632   10 Sessions   M W
6/23-7/23   11:30 a.m.-1 p.m.

Put on Your Boogie Shoes *NEW!*

You will experience the joy of dancing in a group through line dances and circle dances. You will be able to express yourself through individual dancing to a variety of music. Dancing provides stress release, cognitive improvement, and social bonds. You will learn the dances through watching video clips and active participation.

Course: SPP646   **15 Hours**
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12636   10 Sessions   M W
6/16-7/16   1-2:30 p.m.

Seven Wonders of the World *NEW!*

The seven wonders of the ancient world have dazzled people with their beauty, size and sheer magnificence. Majestic pyramids, grand monuments and towering statues are among the many wonders to have graced the list. These include the pyramids of Giza, the Hanging Gardens of Babylon, the temple of Artemis, the statue of Zeus, the Mausoleum at Halicarnassus, The Colossus of Rhodes and the Lighthouse of Alexandria. Why were these wonders built? What is the story behind their creation? And how did they become so popular without social media? You will take a peak and discover the seven wonders of the natural world!

Course: SPP634   **15 Hours**
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12622   10 Sessions   M
6/9-8/11   10-11:30 a.m.

Sing Along through the Years *NEW!*

Don't miss your chance to join in the fun this summer! Sing-a-long with us! We will feature songs through the years in America beginning with some familiar tunes like "Dixie" and moving through the years with such catchy tunes as "We're Off to See the Wizard" and "YMCA". You will learn about folk songs, rock and roll and Beatlemania to name a few. The best part is you will get to learn to sing these tunes and perform for your family and friends during our final class.

Course: SPP639   **15 Hours**
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12629   10 Sessions   W R
7/9-8/7   12:30-2 p.m.

Summer Adventures in Bookland *NEW!*

Do you love animals and horses? If so, you will enjoy reading "Misty of Chincoteague." You will develop skills in reading, writing, listening, and oral communication. You will provide answers to questions to promote understanding of the story and learn vocabulary through various activities. You will learn about concepts such as freedom, loyalty, and struggles that people experience in life. You will read the story aloud and discuss the events in each chapter. Join us as we develop a relationship with an animal!

Course: SPP640   **15 Hours**
$165 + $70 fee = $235; NMR add $140

Rockville Campus
CRN#: 12630   10 Sessions   W R
7/9-8/7   10 a.m.-11:30 a.m.

Driver Education with Additional Supports (SFT079)

This course provides the exact same MVA curriculum as SFT-123 Driver Education, but with built-in supports.

Computer Repair

CompTIA Certification

CompTIA A+ Core 1 Exam Preparation *(TIP)*

CompTIA A+ is the industry standard for establishing a career in IT. Use the official Core 1 objectives to learn: Mobile Devices, Networking, Hardware, Virtualization and Cloud Computing, and Hardware and Network Troubleshooting. No Prerequisites. TWA

Course: TTG606   **100 Hours**
$2,090 + $337 fee = $2,427; NMR add $800

Rockville Campus
CRN#: 42129   30 Sessions   M T W R F
5/27-7/9   6-9:08 p.m.
No class 6/19, 7/4

CompTIA A+ Core 2 Exam Preparation *(TIP)*

CompTIA A+ is the industry standard for establishing a career in IT. Use the official Core 2 objectives to learn: Operating Systems, Security, Software Troubleshooting, and Operational Procedures. No Prerequisites. TWA

Course: TTG607   **100 Hours**
$2,090 + $337 fee = $2,427; NMR add $800

Rockville Campus
CRN#: 12590   30 Sessions   M T W R F
7/14-8/22   6-9:35 p.m.

Computer Repair

PC Repair Introduction

Learn about your own computer, to upgrade, diagnose, and repair PC hardware and software. Content include: examination of hardware, software, and repair procedures related to modern personal computers. No Prerequisites. TWA

Course: TTG516   **45 Hours**
$715 + $127 fee = $842; NMR add $250

Rockville Campus
CRN#: 42151   9 Sessions   S
5/31-7/26   9 a.m.-3 p.m.

Computer Technology / ITI

Not all classes require textbooks. If your class requires a textbook, it can be purchased at the College bookstore: https://www.bkstr.com/montgomerycollegestore/home.

Grading: Report cards are not issued for ITI courses. A Certificate of Completion will be issued to students who complete 80% of the course hours of instruction.

Software: Microsoft Office courses use Windows 10 platform and MS Office 2019/365 unless otherwise specified.

Courses Prerequisites: Some courses require prerequisite skills or training. It is essential students meet course prerequisites. Be sure to check each course description for course prerequisites before registering. Failure to meet course prerequisites may result in being transferred from the class.

Minimum technology requirements for all remote classes:

• PC running Windows 10/11 or MAC updated with latest operating system
• A broadband Internet connection
• Speakers, microphone, and webcam
• A second monitor is recommended

Once you register, claim your My MC account, and setup school email; the instructors will use your school email address to contact you.

More Information: Please visit:
www.montgomerycollege.edu/iti/.

Recommended ITI Course Sequence

*Not sure where to start?
We have made it easy for you!
Start here!*

Whether you want to start a new career, expand your professional skill set, or learn a new computer skill, the Information Technology Institute has the course or courses for you. Choose from a wide range of career focused, hands-on courses taught by industry professionals.

Computer Basics

New to computers or need to refresh your skills? Start here! The skills taught in these courses are also a necessary foundation for more advanced courses.

• Mastering Windows Fundamentals
• Networking Basics
• Cloud Introduction
• IT Foundations

Administrative Office Support and Microsoft Applications

Learn or expand the computer skills necessary to be successful in administrative office settings. These courses are recommended for administrative assistants, data entry personnel, sales and marketing, and customer service. Before taking any of these courses, students should take the Mastering Windows Fundamentals course or possess the equivalent experience.

• Microsoft Word and Excel Foundations
• Virtual Office Management with Office 365
• MS Excel—Levels I, II, & III

Business Applications

Increase the efficiency of your day-to-day business operations by using technology applications that will make your job easier and business more profitable. These courses are designed for managers, project managers, accountants, bookkeepers, business owners, and other professionals.

• Jira
• QuickBooks Online

Cloud Technologies

Learn the cloud computing skills you need to stay relevant in the Information Technology field. The courses are the first steps to achieve Amazon Web Services certifications.

• AWS Solutions Architect - Associate
• AWS Solutions Architect Certification Exam Prep

Cybersecurity

The following course sequence provides the foundation for a career in cybersecurity. These courses also provide the skills for entry-level positions such as Helpdesk Support Technician, Computer Support Specialist, and Network and Computer System Administrators.

• Cybersecurity Practitioner
• CISSP Test Preparation
• CYSA+ Practitioner
• Security+ Certification Exam Prep

Data Analysis

Data is growing exponentially, and so is the demand for IT professionals that possess the skills to handle it. Some of the positions that large and small companies are looking for are Data Analysts, Data Engineers, Data Consultant, and among others. The following courses will help you learn the initial skills to enter this field.

• Data Analytics Practitioner—Introduction
• Data Analytics Practitioner
• Data+ Certification Exam Prep
• Mastering Tableau—Introduction
• Power BI— Introduction

Networking

Virtually all laptops, tablets, and smartphones can connect to networks ranging from local area networks in offices to the Internet. Many IT network specialists help businesses and organizations create, maintain, and improve these networks. The following courses will prepare you to enter this field.

• Networking Practitioner
• Network+ Certification Exam Prep
• Cisco CCNA Complete and CCNA Lab

Programming

Programmers write, test, and maintain codes to create computer programs. Programmers are needed in almost all sectors of the economy; they often become system engineers and project managers. The following course sequences will help you start a career in this field.

Python Track
• Programming Fundamentals
• Python—Certified Entry Level Programmer
• Python—Certified Associate Level Programmer

Web and Mobile Design

Learn how to build sophisticated and interactive websites and start your career as a web developer. Students who complete the training develop a portfolio of web-based projects designed, developed, and deployed to a live World Wide Web portfolio of their work.

• HTML & CSS3
• JavaScript & JQuery
• XML/JSON/AJAX
• Responsive Web Design

Administrative Office Support

Microsoft Word and Excel Foundations

Novice users and those looking for formal training in MS Word and Excel will explore topics needed in the workplace or for personal business. Learn how to format and edit documents and spreadsheets, create labels, use shortcuts to work efficiently, use mathematical formulas in Excel spreadsheets, and create charts and graphs for presentations. *Prerequisites: Mastering Windows Fundamentals (ITI499) or equivalent experience.* TWA

Course: ITI494 　　　**18 Hours**
$99 + $177 fee = $276; NMR add $140

East County Education Center
CRN#: 42214　6 Sessions　T R
6/10-7/1　　6:30-9:30 p.m.
No class 6/19

Rockville Campus
CRN#: 42215　6 Sessions　M W
6/23-7/9　　9:30 a.m.-12:30 p.m.

MS Excel—Level I

Excel Level I provides the basic concepts and skills to start being productive with Microsoft Excel. The course covers Excel program fundamentals, how to create a workbook using formulas and functions, entering, copying, and moving data in a worksheet, and formatting and manipulating Excel data. It also covers how to create charts, output data, share and print worksheets, and use and set up workbooks and worksheet options and properties. A textbook is required on the first day. Please order your book at www.lablearning.com or www.bkstr.com/montgomerycollegestore/home. *Prerequisites: Mastering Windows Fundamentals (ITI499) or equivalent experience.* TWA

Course: ITI435 　　　**12 Hours**
$99 + $163 fee = $262; NMR add $140

Rockville Campus
CRN#: 42209　4 Sessions　M W
6/9-6/18　　6:30-9:30 p.m.

MS Excel—Level II

Excel Level II builds on the basic concepts and skills of our Excel Level I course to provide more advanced tools for the analysis and presentation of complex, realistic data in Microsoft Excel: how to manage complex workbooks, build more complex functions, use data analysis tools, make an impact with powerful charts and presentation features, and collaborate with other users. Key capabilities and functions covered in this course include name ranges and table-structured references. This course follows the curriculum for the Microsoft Office Specialist (MOS). A textbook is required on the first day. Please order your book at www.lablearning.com or www.bkstr.com/montgomerycollegestore/home. *Prerequisites: MS Excel Level I (ITI435) or equivalent experience.* TWA

Course: ITI436 　　　**12 Hours**
$85 + $163 fee = $248; NMR add $140

Rockville Campus
CRN#: 42210　4 Sessions　M W
6/23-7/2　　6:30-9:30 p.m.

MS Excel—Level III

Excel Level III builds on the concepts and skills of our Level I and Level II. Learn the advanced functions of Excel. Learn tables, financial functions, what-if analyses, PivotTables and PivotCharts, workbook protection, collaboration, and more. This course follows the curriculum for the Microsoft Office Specialist (MOS). For comprehensive certification training, students should complete Levels I, II, III. For more information about MOS, please visit this link- https://www.microsoft.com/en-us/learning/certification-overview-mos.aspx. A textbook is required in the first class. Please order your book at www.lablearning.com or www.bkstr.com/montgomerycollegestore/home. *Prerequisites: MS Excel-Level II (ITI 436) or equivalent experience.* TWA

Course: ITI437 　　　**12 Hours**
$85 + $163 fee = $248; NMR add $140

Rockville Campus
CRN#: 12713　4 Sessions　M W
7/7-7/16　　6:30-9:30 p.m.

Virtual Office Management with Office 365

Acquire a comprehensive view of Office 365 to take advantage of its powerful business tools and maximize your productivity. Fill in the missing gap between the MS apps you already know or haven't seen in a while and those you do not. You will learn how to use the power of the Cloud to collaborate and share with others from anywhere, at any time. You will learn to share and collaborate on OneDrive, SharePoint, Teams, OneNote, and other Office 365 apps. *Prerequisites: Mastering Windows Fundamentals (ITI499) or equivalent experience.* TWA

Course: ITI490 　　　**30 Hours**
$199 + $200 fee = $399; NMR add $160

Takoma Park/Silver Spring Campus
CRN#: 12728　10 Sessions　M W
7/14-8/13　　6:30-9:30 p.m.

Basic Courses

IT Foundations

Whether you're a tech newbie or just eager to broaden your horizons, this course is your gateway to a comprehensive understanding of basic IT concepts and terminology. From hardware to software, security to networking, we've got you covered! Through captivating lectures and engaging discussions, you'll gain invaluable insights into operating systems, software applications, and the intricate world of modern IT infrastructure. TWA

Course: ITI519 　　　**6 Hours**
$45 + $80 fee = $125; NMR add $120

East County Education Center
CRN#: 44219　2 Sessions　M W
6/2-6/4　　6:30-9:30 p.m.

Takoma Park/Silver Spring Campus
CRN#: 12716　2 Sessions　T R
7/8-7/10　　6:30-9:30 p.m.

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Mastering Windows Fundamentals

Develop essential skills to excel in both professional and personal computing with our comprehensive Windows course. Designed to equip you with the fundamental knowledge and techniques necessary for efficient computer management, this course is your gateway to maximizing productivity in any environment. Dive deep into the Windows user interface, exploring its core capabilities and functionalities. From effectively organizing and managing computer files to seamlessly navigating between locally installed and cloud-based applications, you'll gain the expertise needed to streamline your digital workflow. But that's just the beginning. Prepare to expand your digital horizons as you learn to browse the internet with confidence and master basic Windows settings to tailor your computing experience to your preferences. TWA

Course: ITI499　　　　**12 Hours**
$100 + $95 fee = $195; NMR add $120

East County Education Center
CRN#: 44216　4 Sessions　T R
5/27-6/5　　　6:30-9:30 p.m.

Rockville Campus
CRN#: 42218　4 Sessions　M W
6/9-6/18　　　6:30-9:30 p.m.

Need Customized Computer Training For Your Business?

The Information Technology Institute offers a wide variety of noncredit, hands-on classes at our site or yours. Classes range from very basic Microsoft Office to advanced certifications in Microsoft, Cisco, CompTIA (Network+ and Security+).

More Information: Please visit: **https://www.montgomerycollege. edu/business-partners-employers/ mc-business-solutions/index.html.**

Business Applications

Jira—Introduction

Learn the exciting and in-demand Jira Platform! This course is your introduction to Jira software, where you will gain indispensable skills in project management and agile development methodologies. This comprehensive course equips you with the knowledge and practical experience to navigate the Jira platform seamlessly. Learn to create and manage projects, tasks, and issues effectively while customizing workflows to suit your organizational needs. By mastering Jira, you'll enhance collaboration, streamline project tracking, and elevate productivity across various industries. All instructional materials are included. Prerequisites: Mastering Window Fundamentals (ITI499) or equivalent experience. TWA

Course: ITI540　　　　**24 Hours**
$150 + $145 fee = $295; NMR add $140

Online: Structured Remote
CRN#: 12814　8 Sessions　T R
7/15-8/7　　　6:30 p.m.-9:30 p.m.

QuickBooks Online

This course is for those who want to learn the fundamentals of using QuickBooks Online to track the finances of a small business. Students will learn to set up a new company, maintain customer and vendor information, work with banking and credit card transactions, and generate and customize reports. Students will also create sales receipts and invoices, pay bills, manage inventory, use purchase orders, and manage sales tax. In addition, students work with other balance sheet accounts, including asset and loan accounts and learn how to create and review budgets. A textbook is required in the first class. Please order your book at www.bkstr.com/ montgomerycollegestore/home or www. lablearning.com *Prerequisites: Mastering Windows Fundamentals (ITI499) and some accounting knowledge or equivalent experience.* TWA

Course: ITI500　　　　**24 Hours**
$150 + $145 fee = $295; NMR add $140

Rockville Campus
CRN#: 12715　8 Sessions　M W
7/21-8/13　　　6:30-9:30 p.m.

Cloud Computing

AWS Solutions Architect-Associate *(TIP)*

This course is designed for individuals looking to deepen their understanding of AWS services, blending theory with practical application. Whether aiming to become an AWS network administrator or seeking fundamental cloud engineering skills, this course serves as a gateway to a dynamic field. Beyond covering basics, it prepares students for the AWS Solutions Architect Associate certification, emphasizing comprehensive comprehension of AWS services through interactive learning and lively discussions. Prepare to expand your knowledge in a stimulating environment that fosters active participation and understanding. All instructional materials are included. *Prerequisites: IT Foundations (ITI519) or equivalent experience.* TWA

Course: ITI535　　　　**85 Hours**
$1,100 + $500 fee = $1,600; NMR add $800

East County Education Center
CRN#: 12725　21 Sessions　M W
6/9-8/18　　　6:30-9:30 p.m.

AWS Solutions Architect Certification Exam Prep

Embark on an exciting expedition through the vast Amazon Web Services (AWS) realm with our AWS Certified Solutions Architect - Associate Exam mastery course. This course will prepare you to pass the associate level of the AWS Certified Solutions Architect certification exam! The expertly crafted curriculum will review the key components that will be tested in the certification exam, such as IAM, S3, CloudFront, Storage Gateway, Snowball, EC2, CloudWatch, CLI, Lambda, Route 53, RDS, Dynamo DB, Redshift and more! Acquiring this level of AWS certification enhances your value to potential employers actively seeking industry-certified candidates. All instructional materials are included. *Prerequisites: AWS Solutions Architect – Associate (ITI535) or equivalent experience.* TWA

Course: ITI536　　　　**24 Hours**
$250 + $200 fee = $450; NMR add $225

Online: Structured Remote
CRN#: 12747　8 Sessions　S
6/14-8/9　　　9:30 a.m.-12:30 p.m.
No class 7/5

Computer Networks

IT Helpdesk Practitioner Training

Learn fundamental IT helpdesk troubleshooting skills to diagnose common technical problems and apply practical solutions. Learn to install and repair damaged operating systems and applications. Learn to troubleshoot OS, applications, display, printing, networking, email, and security issues. Learn to use a helpdesk ticketing system to document problems and solutions. This training is for students who wish to start a career in IT as Helpdesk Support, Helpdesk Specialist, or Service Desk Technicians. A textbook is required in the first class. *Prerequisites: Mastering Windows Fundamentals (ITI499) or equivalent experience.* T W A

Course: ITI474 **30 Hours**
$200 + $249 fee = $449; NMR add $225

Rockville Campus
CRN#: 42213   10 Sessions   M W
6/9-7/9   6:30-9:30 p.m.

Network+ Certification Exam Prep

Elevate your professional profile and open doors to exciting opportunities, as many employers now recommend or require the CompTIA Network+ Certification. Throughout the course, the five crucial domains of the Network+ exam will be covered: Network concepts, installation and configuration, media and topologies, network management, and security. Our expertly crafted curriculum ensures that you grasp the exam concepts and brush up on the practical skills needed for success. Upon successfully completing this course, you will be well-prepared and confident to conquer the Network+ Certification exam, setting the stage for a fulfilling and rewarding career in the world of IT. A textbook is required. *Prerequisites: Networking Practitioner course (ITI530) or equivalent knowledge.* T W A

Course: ITI531 **42 Hours**
$249 + $455 fee = $704; NMR add $350

Online: Structured Remote
CRN#: 12718   14 Sessions   M W
6/16-7/30   6:30-9:30 p.m.

Cybersecurity

Security+ Certification Exam Prep

Enhance your career in the growing field of cybersecurity with our comprehensive Security+ Certification Exam Preparation course. As the demand for skilled IT professionals in security continues to rise, obtaining the CompTIA Security+ certification can be a key step to your success. Our course covers essential concepts and critical skills needed to pass the CompTIA Security+ exam. The curriculum is carefully aligned with the six testing domains: Technologies and Tools, Architecture and Design, Identity and Access Management, Risk Management, Cryptography, and Threats, Attacks, and Vulnerabilities. Enroll today and become the security expert that employers are looking for! Textbook required. *Prerequisites: Cybersecurity Practitioner (ITI493) or equivalent experience.* T W A

Course: ITI532 **42 Hours**
$249 + $455 fee = $704; NMR add $350

Online: Structured Remote
CRN#: 12719   14 Sessions   M W
6/30-8/13   6:30-9:30 p.m.

Data Analysis

Data Analytics Practitioner—Introduction

The first course of the program series—this class aims to establish students' knowledge of career paths, technology, and concepts in data. Explore the workforce outlook for the field of data science and analytics and differentiate between job roles. Identify various data storage tools and data retrieval methods. Define statistical, analytical, and machine learning techniques used to derive findings. Recognize common visualization types and best practices for data storytelling. Students looking to continue on the Data Analytics Practitioner (ITI469) class need to take this class. All instructional materials are included. *Prerequisites: Ability to navigate Windows environments, including file management skills. Knowledge of MS Excel, statistical concepts, and programming is recommended.* T W A

Course: ITI470 **12 Hours**
$50 + $49 fee = $99; NMR add $50

Rockville Campus
CRN#: 12714   4 Sessions   T R
7/8-7/17   6:30-9:30 p.m.

Intro to Generative Artificial Intelligence (GenAI)

This introductory course will provide students considering a career in Data Analytics, Generative AI (GenAI), and Artificial Intelligence (AI) with a comprehensive overview of the topic, including both the potential benefits and pitfalls of these technologies. Students will learn about the latest trends, concepts, and technologies in GenAI/AI and how they are used to solve real-world problems by analyzing data in real-time. The course will also cover key terms and technologies common to GenAI/AI and provide case studies of how GenAI/AI is used in different industries. T W A

Course: ITI524 **6 Hours**
$25 + $50 fee = $75; NMR add $50

Gaithersburg Business Training Center
CRN#: 42220   2 Sessions   T R
6/10-6/12   6:30-9:30 p.m.

Rockville Campus
CRN#: 12717   2 Sessions   T R
7/22-7/24   6:30-9:30 p.m.

Mastering Tableau—Introduction

Perfect your data visualization skills with our Mastering Tableau course! Learn to master Tableau Desktop, the leading data visualization, reporting, and Business Intelligence tool enterprises use worldwide. This 30-hour course is designed for entry-level data analysts, data scientists, business intelligence professionals, and other professionals working with data. It provides instruction on how to use the Tableau software and explores best practices for creating an effective data narrative. *Prerequisites: MS Excel—Level I (ITI435) or equivalent experience.* T W A

Course: ITI420 **30 Hours**
$199 + $249 fee = $448; NMR add $225

Gaithersburg Business Training Center
CRN#: 12726   10 Sessions   T R
7/8-8/7   6:30-9:30 p.m.

Power BI—Introduction

This course covers the latest features added to the Office 365 version of Power BI. You will learn the basic concepts of Power BI with demos, quizzes, and hands-on labs. You will walk through Power BI, end to end, starting from how to import data, connect to data sources, author reports, and publish those reports to the Power BI services. Plus, learn to create dashboards and share them with business users on the web. *Prerequisites: File Management Skills, Excel Level I, or equivalent experience.* TWA

Course: ITI462   **12 Hours**
$99 + $100 fee = $199; NMR add $120

Gaithersburg Business Training Center
CRN#: 42212   4 Sessions   M W
6/9-6/18   6:30-9:30 p.m.

Programming

Programming Fundamentals

This course provides knowledge to begin programming in any language. The course covers creating small programs to explore conditions, loops, variables, and expressions, as well as working with different kinds of data, how to debug, and using different approaches to building programs in Scratch and Python. Topics include understanding compiled and interpreted languages, requesting input, working with numbers, characters, strings, and operators, writing conditional statements and loops, and debugging. *Prerequisites: Mastering Windows Fundamentals or equivalent experience.* TWA

Course: ITI454   **18 Hours**
$99 + $205 fee = $304; NMR add $160

Gaithersburg Business Training Center
CRN#: 42211   6 Sessions   M W
6/9-6/25   6:30-9:30 p.m.

Python—Certified Associate Level Programmer *(TIP)*

This course prepares the student for the PCAP certification exam. PCAP is a certified associate in Python programming certification, focusing on the Object-Oriented Programming approach. The course will cover Modules and Packages, Exceptions, Strings, Object Oriented Programming, embedded Lambda, and list comprehension. Students will gain in-depth knowledge by completing homework and projects to refine their understanding. Successful course completion prepares students for jobs such as Python Developer, Data Scientist, Research Analyst, and many more. All instructional materials are included. *Prerequisites: Python-Certified Entry Level Programmer (ITI538) or equivalent experience*. TWA

Course: ITI539   **54 Hours**
$650 + $400 fee = $1,050; NMR add $650

Online: Structured Remote
CRN#: 12723   15 Sessions   T R
6/24-8/12   6:30-9:30 p.m.

Python—Certified Entry Level Programmer *(TIP)*

Python is one of the most popular programming languages used in various IT sectors, including software development, data analytics, and cybersecurity. The main goal of the course is to guide individuals from a state of complete programming illiteracy to a level of programming knowledge that allows them to design, write, debug, and run programs encoded in the Python language and to understand the basic concepts of software development technology. The course will prepare you for jobs and careers connected with widely understood software development, including creating code as a junior developer, computer systems design, and software testing. All instructional materials are included. *Prerequisites: Programming Fundamentals (ITI454) or equivalent experience*. TWA

Course: ITI538   **54 Hours**
$650 + $400 fee = $1,050; NMR add $650

Online: Structured Remote
CRN#: 12721   15 Sessions   M W
6/30-8/18   6:30-9:30 p.m.

Cosmetology

Ethics and Professional Standards in Cosmetology

This course delves into the ethical principles and professional standards that govern the practice of cosmetology. Explore the importance of ethical conduct, confidentiality, and professionalism in client interactions and salon operations. Through interactive discussions, participants will learn how to navigate ethical dilemmas and uphold the highest standards of integrity in their cosmetology practice. This course has been approved by the Maryland Board of Cosmetologists as a Cosmetology continuing education course.

Course: COS034   **2 Hours**
$25 + $75 fee = $100; NMR add $120

Online: Structured Remote
CRN#: 42126   1 Session   R
6/12   5:30-7:30 p.m.

Occupational Health and Safety

This course provides cosmetology professionals with comprehensive knowledge and practical skills to ensure a safe and healthy working environment in the salon. Learn about common workplace hazards, safety protocols, and best practices for preventing occupational injuries and illnesses. Emphasis will be placed on compliance with OSHA regulations and promoting a culture of safety in the cosmetology industry. This course has been approved by the Maryland Board of Cosmetologists as a Cosmetology continuing education course.

Course: COS035   **3 Hours**
$25 + $100 fee = $125; NMR add $120

Takoma Park/Silver Spring Campus
CRN#: 42127   1 Session   R
5/15   5:30-8:30 p.m.

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Sanitation and Infection Control

This course focuses on the importance of sanitation and infection control practices in the cosmetology industry. Learn about the risks of infection transmission, proper sanitation procedures, and regulatory requirements for maintaining a clean and safe salon environment. Emphasis will be placed on preventing the spread of infectious diseases and promoting the health and well-being of clients and salon staff. This course has been approved by the Maryland Board of Cosmetologists as a Cosmetology continuing education course.

Course: COS036   **2 Hours**
$25 + $75 fee = $100; NMR add $120

Online: Structured Remote
CRN#: 12583   1 Session   R
7/17   5:30-7:30 p.m.

Nail Technician

Nail Technician I

This course, approved by the Maryland Board of Cosmetology, is the first in a series of three courses taken to prepare participants to apply for the state-required examination to become a licensed nail technician. Instruction includes theory, demonstration, and practical application. TWA

Course: COS004   **50 Hours**
$200 + $500 fee = $700; NMR add $350

Hybrid (Online & Face to Face)
CID#: TBA   13 Sessions   M, T, W
5/19-6/17   5:30 p.m.-9:30 p.m.
Last class on 6/17 meets 5:30-7:30 p.m.
No Class on 5/26

Nail Technician II *(TIP)*

This is the second of three required courses needed to sit for the examination to become a licensed nail technician in the state of Maryland. You will learn manicure and pedicure techniques, electric filing, and how to apply nail tips and wraps. Anatomy and physiology of the hand and nails is reviewed. Safety protocols are emphasized. *Prerequisite: Nail Technician I.* TWA

Course: COS005   **100 Hours**
$400 + $850 fee = $1,250; NMR add $650

Hybrid (Online & Face to Face)
CID#: TBA   25 Sessions   M, T, W
6/18-8/13   5:30 p.m.-9:30 p.m.

Early Childhood Education / Child Care

For more information in English and Spanish, please visit:
www.montgomerycollege.edu/wdce
or call and/or email
Nelida Andres: 240-567-3827
nelida.andres@montgomerycollege.edu.

Carolina Fernandez: 240-567-2550
carolina.fernandez@montgomerycollege.edu

National Child Development Associate (CDA) Credential

Our classes meet the National Child Development Associate (CDA) Credential 120 hour training and the Continuing Education Unit requirements for Credential Renewal. For information about CDA credentialing, go to www.cdacouncil.org.

Classes fulfill the Maryland State Department of Education requirements.

Child Development

Creative Cognition I

Improve the learning capacity of children through simple, specific activities that serve a clear function, This class will establish the need of using different effective tools towards the integration of physical, psychological, academic, and language functions. (0.4 CEUs) TWA

Course: ECH262   **4 Hours**
$20 + $25 fee = $45; NMR add $30

Online: Structured Remote
CRN#: 12672   2 Sessions   M W
7/14-7/16   6:30-8:30 p.m.

Effective Observation: Assessing Children's Skills and Abilities and Setting Goals to Meet Individual Needs

Observing children, their interactions with adults and peers, recording these objectively, and planning the program based on this information are the keys to a successful early childhood education. Learn techniques for effective observation to assess children's skill development, evaluate the learning environments, identify which techniques to apply to individual situations, and how to use this information to plan a dynamic program. (0.3 CEUs) TWA

Course: ECH379   **3 Hours**
$20 + $20 fee = $40; NMR add $30

Online: Structured Remote
CRN#: 42187   1 Session   W
6/25   6:30-9:30 p.m.

Targeting Social Interaction Skills

Join us in identifying activities and strategies designed to increase social competence among young children, thereby creating a more dynamic learning environment and close classroom community. (0.3 CEUs) TWA

Course: ECH264   **3 Hours**
$20 + $20 fee = $40; NMR add $30

Online: Structured Remote
CRN#: 42184   1 Session   M
5/19   6:30-9:30 p.m.

Community

Reporting Concerns; When and How to Best Approach Families

This continuing education course designed for early childhood educators and provides instruction in when and how to approach families regarding children's developmental concerns. (0.4 CEUs) High-Level TWA

Course: ECH381   **4 Hours**
$20 + $25 fee = $45; NMR add $30

Online: Structured Remote
CRN#: 42188   1 Session   S
6/14   9 a.m.-1 p.m.

Curriculum

Investigative Science for Preschoolers

Textures, multimedia, and experimental activities form the foundation of this session designed to delight and stimulate sensory awareness. You will explore developmentally appropriate strategies to engender independent experimentation and extended knowledge of the physical and biological sciences. (0.3 CEUs) TWA

Course: ECH248   **3 Hours**
$20 + $20 fee = $40; NMR add $30

Online: Structured Remote
CRN#: 12673   1 Session   T
8/5   6:30-9:30 p.m.

Using a Social-Emotional Framework for Preschool Lesson Planning

Deepen your understanding of planning for social-emotional development in Early Childhood Education preschool classrooms. Understanding and using the Collaborative for Academic, Social, and Emotional Learning (CASEL) framework and its competencies will enhance every step of your planning cycle. (0.6 CEUs) High Level Course TWA

Course: ECH380   **6 Hours**
$30 + $30 fee = $60; NMR add $50

Online: Structured Remote
CRN#: 12671   2 Sessions   M W
7/21-7/23   6:30-9:30 p.m.

Health, Safety, and Nutrition

SIDS and SBS Prevention

Increase your knowledge about ways you can protect babies from the risks of sudden infant death syndrome (SIDS) and shaken baby syndrome (SBS). During this course, you will be introduced to preventive and risk-reduction strategies designed to keep babies safe. (0.3 CEUs) TWA

Course: ECH294   **3 Hours**
$20 + $20 fee = $40; NMR add $30

Online: Structured Remote
CRN#: 42186   1 Session   M
6/30   6:30-9:30 p.m.

Special Needs

Understanding Learning Disabilities

This course will review a variety of teaching strategies and accommodations to implement in the classroom environment to assist children with disabilities in full participation in activities. (0.3 CEUs) TWA

Course: ECH260   **3 Hours**
$20 + $20 fee = $40; NMR add $30

Online: Structured Remote
CRN#: 42185   1 Session   W
5/28   6:30-9:30 p.m.

Educación Infantil

Currículo

Introducción a STEM (ciencias, tecnología, ingeniería y matemáticas)

Aprenda en que consiste la enseñanza de STEM (ciencias, tecnología, ingeniería y matemáticas) y como incorporarla a su programa de educación infantil para estimular el aprendizaje científico en los niños. (0.3 CEUs) TWA

Course: ECS109   **3 Hours**
$20 + $20 fee = $40; NMR add $30

Online: Structured Remote
CRN#: 42192   1 Session   R
5/22   6:30-9:30 p.m.

Trabajando con niños de diferentes edades

Esta clase es parte de los requisitos para la renovación del primer año de su licencia. Los profesores que trabajan con niños de diferentes edades afrentan retos únicos. Esta clase le enseñará a desarrollar y estructurar actividades enfocadas a niños de 0 a 12 años de edad proporcionando un entorno adecuado. Se cubrirán temas como la seguridad y los hitos en el desarrollo de los niños. (0.3 CEUs) TWA

Course: ECS144   **3 Hours**
$20 + $20 fee = $40; NMR add $30

Online: Structured Remote
CRN#: 12676   1 Session   M
8/11   6:30-9:30 p.m.

Desarrollo infantil

Teorías del desarrollo infantil

En esta clase se estudiarán las diferentes teorías del desarrollo infantil, su propósito, como se usan para generar los 10 principios de desarrollo, y como implementarlas de una manera apropiada en las aulas. También aprenderá como usar la reflexión como herramienta para resolver problemas cuando la información de desarrollo infantil recibida es contradictoria. (0.4 CEUs) TWA

Course: ECS079   **4 Hours**
$20 + $25 fee = $45; NMR add $30

East County Education Center
CRN#: 12711   1 Session   S
7/19   9 a.m.-1 p.m.

Necesidades especiales

Comunicación con el niño autista

El autismo es un trastorno de la comunicación socio-afectiva con conductas atípicas. En esta clase aprenderá a como propiciar y promover la comunicación con niños autistas y lograr el uso de alternativas a través de diferentes métodos. (0.4 CEUs) TWA

Course: ECS092   **4 Hours**
$20 + $25 fee = $45; NMR add $30

Online: Structured Remote
CRN#: 12674   2 Sessions   M W
8/4-8/6   6:30-8:30 p.m.

Integrando a niños con discapacidades en el aula

Aprenda estrategias y recursos a desarrollar e implementar para promover la inclusión en el ambiente de aprendizaje. Se revisarán las normas establecidas por la legislación para americanos con discapacidades (ADA) a nivel local, estatal y federal (0.3 CEUs) TWA

Course: ECS082   **3 Hours**
$20 + $20 fee = $40; NMR add $30

Online: Structured Remote
CRN#: 42191   1 Session   R
5/15   6:30-9:30 p.m.

Profesionalidad

Preparación para la credencial de desarrollo infantil

Desarrolle su carpeta de recursos profesionales requerida para la credencial de desarrollo infantil (CDA) otorgada por el Consejo de Reconocimiento Profesional de Washington, D.C. Requisitos previos: ECS023 y ECS027 o ECS049. Se requiere libro de texto: Normas de competencia CDA. (3.0 CEUs) TWA

Course: ECS028   **30 Hours**
$110 + $190 fee = $300; NMR add $160

Hybrid (Online & Face to Face)
CRN#: 42189   10 Sessions   R
5/29-7/3   6:30-9:30 p.m.
No class 6/19
5/29 y 7/3 en persona, Rockville campus. El resto de los dias via Zoom.

Salud, seguridad, nutrición

Preparación para emergencias

Aprenda los pasos a seguir en situaciones de emergencias y/o desastres naturales. Desarrolle un plan de emergencia detallado a seguir en caso de ser necesario. Este plan puede ser tanto para centros de educación infantil como para guarderías en casa. (0.6 CEUs) TWA

Course: ECS063   **6 Hours**
$30 + $30 fee = $60; NMR add $50

Hybrid (Online & Face to Face)
CRN#: 42190   2 Sessions   M W
6/16-6/18   6:30-9:30 p.m.
Lunes vía Zoom y miércoles en persona, Rockville campus

Síndromes del bebé sacudido y de muerte súbita

Aumente su conocimiento sobre las formas en que pueden proteger a los bebés de los riesgos del síndrome de muerte súbita (SIDS en inglés) y del síndrome del bebé sacudido (SBS). Durante el curso se le presentarán estrategias preventivas y de reducción de riesgos diseñadas para mantener a los bebés seguros. (0.3 CEUs) TWA

Course: ECS102   **3 Hours**
$20 + $20 fee = $40; NMR add $30

Online: Structured Remote
CRN#: 12675   1 Session   W
7/9   6:30-9:30 p.m.

Entrepreneurship and Small Business

Small Business

Home Improvement: MHIC Exam Preparation

Prepare for the Maryland Home Improvement Commission (MHIC) exam. Topics include: home improvement law, project and management skills, planning, and regulation. Required textbook: *NASCLA Contractors Guide to Business, Law, and Project Management, 6th edition*, Revised Summer 2016. TWA

Course: SMB034   **18 Hours**
$100 + $195 fee = $295; NMR add $140

Online: Structured Remote
CRN#: 42226   6 Sessions   M T W R F
6/2-6/9   6-9 p.m.

Home Inspection Cont. Ed. Part I

This course is for LICENSED Home Inspectors and provides 15 hours of Continuing Education mandated by the State of Maryland. Gain knowledge in HVAC, roofing, plumbing, electrical, and more. TWA

Course: SMB967   **15 Hours**
$90 + $120 fee = $210; NMR add $140

Online: Structured Remote
CRN#: 12743   5 Sessions   W
7/9-8/6   6:30-9:30 p.m.

Home Inspection: Principles for Pre-licensing *(TIP)*

This course fulfills the 72 hour pre-licensing classroom training required by the Maryland Commission of Real Estate Appraisers, Appraisal Management Companies, and Home Inspectors to become a licensed Home Inspector. Topics include overall structure, exterior/interior, roofing, plumbing, electrical, air conditioning, insulation and ventilation, fireplace and solid burning, and heating. TWA

Course: SMB036   **72 Hours**
$480 + $515 fee = $995; NMR add $400

Rockville Campus
CRN#: 12742   16 Sessions   R S
7/10-8/30   6-9 p.m. (F)
                  9 a.m.-3 p.m. (S)

Non-Credit Continuing Education Home Inspector Pre-Licensing and Continuing Education Program

Home inspectors conduct inspections of newly built or previously owned homes, condominiums, townhomes, manufactured homes, apartments and, at times, commercial buildings. They inspect a home's systems, components, and structure. Although they look for and report violations of building codes, they do not have the power to enforce compliance with the codes. In addition to examining structural quality, home inspectors inspect all home systems and features, including roofing, house exterior, attached garage or carport, foundation, interior, plumbing, and electrical, heating, and cooling systems. This program fulfills the educational requirements for the Maryland Home Inspector license, which is one-step in achieving a Maryland Home Inspector license. Topics include structural and internal systems; professional standards for home inspectors, Maryland minimum Standards of Practice and Maryland Code of Ethics, and inspection report writing.

The current Job Outlook in the Montgomery County/ Washington Metropolitan area, includes:

- Current Median Salary for this career is $59,589
- 651 annual job openings are posted within 50 miles of Rockville, Maryland.

ESL

ESL NONCREDIT

ESL Noncredit offers many courses for students whose first language is not English. Courses include instruction in reading, writing, speaking, listening, grammar, pronunciation, and vocabulary. Beginning through advanced levels are available.

We have classes on the Rockville and Takoma Park/Silver Spring campuses. We also have classes taught remotely through Zoom, Blackboard and other online tools. If you register for a remote class, you will receive the Zoom link the day before the class begins.

On-campus classes may meet occasionally over Zoom due to weather or other circumstances. After your course begins, you may be moved to a different class if your teacher finds you are in the wrong level.

For online classes, you must have reliable internet service and a computer or mobile device from which you can access Zoom, email and other websites.

You must register in person at one of the registration locations several days before the class begins. If you cannot, you must contact the ESL Placement Office at 240-549-2691 or ESL-Rockville@montgomerycollege.edu.

Please go to our webpage for more detailed registration information or call Customer Service at 240-567-5188 for help.

This information is accurate at the time of publication but may change.

Our Contact Information:
E-mail:
ESL-Rockville@montgomerycollege.edu

Phone or text: 240-549-2691

Our webpage: www.montgomerycollege.edu/wdce/esl/

Customer Service/Registration:
240-567-5188

Disability Services

If you need support services due to a disability in order to take a test or take a class, you must contact Natalie Martinez at 240-567-4118. This must be done at least two weeks before the test date (or the class start date) in order to ensure timely services.

Testing for New Students

If you wish to take classes, you must take the ESL Assessment Test or go through the MC ESL Placement process.

Testing Dates for New Students

Rockville Campus
Please come to the 2nd floor of the Campus Center Building, Room 220 at one of the following times:

Tuesday	5/13	10:00 a.m.
Wednesday	5/14	6:30 p.m.
Wednesday	5/21	10:00 a.m.
Tuesday	5/27	6:30 p.m.

No appointment is necessary. If there is no space left, you will be given other testing times. You will be asked to come back another day to get your test results and course placement level. For safety and security reasons, please do not bring children. Alternatively, you can bring another adult to supervise your children. Do NOT come to testing if you are sick.

Takoma Park/Silver Spring Campus (TP/SS)
If you want to take classes in TP/SS, you can take the test in Rockville. You can also make an appointment to take the test individually on the TP/SS Campusby emailing us at ESL-Takoma@montgomerycollege.edu or calling 240-549-2691..

Returning Students

You must register in person based on the recommendations from your instructor at the end of your last class. If you took this class more than one year ago, you need to contact us to see if you need to be retested. You can only take a course three times. If you do not pass with a grade of A or B after three times, you cannot take it again without special permission. Please contact us if you have a question or need help with registering.

Degree-Seeking Students

If you went through the MC ESL Placement process and placed into Workforce Development and Continuing Education, call 240-549-2691 or email us at ESL-Rockville@montgomerycollege.edu. If you already have a placement, you can register in person at one of the registration locations--you do not need to contact us, but you can if you have a question. If you need help registering, please call us at 240-567-5188.

Registration Locations and Hours
You must register in person at one of the Workforce Development and Continuing Education customer service locations.

General Communication Courses

Communication Skills 2

Improve your listening comprehension and vocabulary while increasing your ability to communicate in daily situations in English. Practice pronunciation patterns and learn strategies to better communicate in English. TWA

Course: ESL321 **48 Hours**
$380 + $70 fee = $450; NMR add $225

Rockville Campus
CRN#: 12551   24 Sessions   M T R
6/3-7/29   12:30-2:30 p.m.
No class 6/19

Communication Skills 3

Improve your speaking, listening and pronunciation skills to communicate better in daily social and work situations. Learn strategies to start conversations in English and keep them going. TWA

Course: ESL331 **48 Hours**
$380 + $70 fee = $450; NMR add $225

Rockville Campus
CRN#: 12552   24 Sessions   M T R
6/3-7/29   12:30-2:30 p.m.
No class 6/19

CRN#: 12553   24 Sessions   M T R
6/3-7/29   12:30-2:30 p.m.
No class 6/19

Communication Skills 4

Improve your speaking, listening and pronunciation to communicate more effectively in English. Practice using English to solve problems and learn to select appropriate vocabulary and intonation to better communicate your intended message. Discuss past and current events. TWA

Course: ESL341 **48 Hours**
$380 + $70 fee = $450; NMR add $225

Rockville Campus
CRN#: 12554   24 Sessions   M T R
6/3-7/29   12:30-2:30 p.m.
No class 6/19
CRN#: 12555   24 Sessions   M T R
6/3-7/29   12:30-2:30 p.m.
No class 6/19

Online: Structured Remote
CRN#; 12815   19 Sessions   T R
6/3-8/7   6:30-9:00 p.m.
Last class on 8/7 meets 6:30-9:30 p.m.
No class 6/19

Communication Skills 5

Learn to participate more fully in discussions about life, work and current events by telling and listening to stories, giving detailed descriptions and using appropriate stress and intonation patterns. Learn to use English to deal with unexpected or stressful situations. TWA

Course: ESL351   **48 Hours**
$380 + $70 fee = $450; NMR add $225

Rockville Campus
CRN#: 12556   24 Sessions   M T R
6/3-7/29   12:30-2:30 p.m.
No class 6/19

Pronunciation

Learn to better understand spoken English and to be better understood when speaking. Learn how to recognize and produce basic sound patterns of English. TWA

Course: ESL300
$380 + $70 fee = $450; NMR add $225

Online: Distance Learning
CRN#: 12514
6/10-8/12   Online 24/7

Pre-Academic Courses

Reading & Writing 2

For high-beginning students who have already studied English and know some basic English vocabulary and grammar. Improve grammar knowledge, write paragraphs and read a book. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL320   **68 Hours**
$530 + $90 fee = $620; NMR add $300

Rockville Campus
CRN#: 12559   34 Sessions   M T W R
6/2-7/30   9:30 a.m.-11:30 a.m.
No class 6/19

CRN#: 12560   27 Sessions   M T R
6/3-8/5   6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Reading & Writing 3

For low-intermediate students who have already studied English in school. Review basic English verb tenses and practice writing well-developed paragraphs. Learn to use various reading strategies to help you understand texts. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL330   **68 Hours**
$530 + $90 fee = $620; NMR add $300

Rockville Campus
CRN#: 12565   34 Sessions   M T W R
6/2-7/30   9:30 a.m.-11:30 a.m.
No class 6/19

CRN#: 12566   34 Sessions   M T W R
6/2-7/30   9:30 a.m.-11:30 a.m.
No class 6/19

CRN#: 12567   27 Sessions   M T R
6/3-8/5   6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Takoma Park/Silver Spring
CRN#: 12823   34 Sessions   M T W R
6/2-7/30   9:30 a.m.-11:30 a.m.
No class 6/19

Online: Structured Remote
CRN#: 12568   27 Sessions   M T R
6/3-8/5   6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Scan our QR code to go straight to https://www.montgomerycollege.edu/wdce/english-language-skills/esl/index.html

Reading & Writing 4

For intermediate students. Read, discuss and respond to readings in writing. Develop and practice skills needed for academic study in the United States. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL340   **68 Hours**
$530 + $90 fee = $620; NMR add $300

Rockville Campus
CRN#: 12569   34 Sessions   M T W R
6/2-7/30   9:30 a.m.-11:30 a.m.
No class 6/19
CRN#: 12570   34 Sessions   M T W R
6/2-7/30   9:30 a.m.-11:30 a.m.
No class 6/19
CRN#: 12571   34 Sessions   M T W R
6/2-7/30   9:30 a.m.-11:30 a.m.
No class 6/19
CRN#: 12574   27 Sessions   M T R
6/3-8/5   6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Takoma Park/Silver Spring Campus
CRN#: 12572   34 Sessions   M T W R
6/2-7/30   9:30 a.m.-11:30 a.m.
No class 6/19

Online: Structured Remote
CRN#: 12573   27 Sessions   M T R
6/3-8/5   6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Reading & Writing 5

For intermediate students planning to study in U.S. colleges and universities. Improve your ability to express your ideas more clearly and accurately in writing. Practice by writing multi-paragraph compositions. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL350   **68 Hours**
$530 + $90 fee = $620; NMR add $300

Rockville Campus
CRN#: 12578   34 Sessions   M T W R
6/2-7/30   9:30 a.m.-11:30 a.m.
No class 6/19

CRN#: 12579   27 Sessions   M T R
6/3-8/5   6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Online: Structured Remote
CRN#: 12816   27 Sessions   M T R
6/3-8/5   6:30-9 p.m.
No class 6/19
Last class on 8/5 meets 6:30-9:30 p.m.

Writing 3

Introductory writing course for students who already have the ability to write simple sentences. Increase vocabulary and learn to write better paragraphs. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL332   **40 Hours**
$380 + $70 fee = $450; NMR add $225

Rockville Campus
CRN#: 12580   16 Sessions   T R
6/3-7/29   12:30-3 p.m.
Last class on 7/29 meets 12:30-3:30 p.m.
No class 6/19

Writing 4

Learn to write and edit well-developed paragraphs. Review basic grammar and punctuation. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL342   **40 Hours**
$380 + $70 fee = $450; NMR add $225

Rockville Campus
CRN#: 12581   16 Sessions   T R
6/3-7/29   12:30-3 p.m.
No class 6/19

Online: Structured Remote
CRN#: 12824   16 Sessions   T R
6/3-7/29   6:30-9 p.m.
Last class on 7/29 meets 6:30-9:30 p.m.
No class 6/19

Writing 5

Review writing and editing of well-developed paragraphs. Introduction to writing a multi-paragraph essay. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL352   **40 Hours**
$380 + $70 fee = $450; NMR add $225

Rockville Campus
CRN#: 12582   16 Sessions   T R
6/3-7/29   12:30-3 p.m.
No class 6/19

Online: Structured Remote
CRN#: 12822   16 Sessions   T R
6/3-7/29   6:30-9 p.m.
Last class on 7/29 meets 6:30-9:30 p.m.
No class 6/19

Health Sciences

Clinical Medical Assistant

Clinical Medical Assistant Program *(TIP)*

This program is intended for students who want to prepare for an exciting, challenging, and rewarding career in healthcare. This program will train you to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy, and the cardiac life cycle. You will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, professional workplace behavior, ethics, and the legal aspects of healthcare. This program includes 96 hours of classroom lecture and hands-on labs and a clinical externship opportunity (Course# HHS126) at a local healthcare provider. To be eligible for the clinical rotation, you must be enrolled in the 96-hour course, submit to a thorough background check and drug screening, and meet other requirements. Note: Upon successful completion of this program, students would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. HS Diploma or GED is required. This course is VA-approved for GI Bill benefits. TWA

Course: HHS112   **96 Hours**
$1,680 + $700 fee = $2,380; NMR add $1,050

Clinical Medical Assistant—Labs and Clinical Externship *(TIP)*

This 90-hour course serves as the required lab (40 hours) and clinical externship (50 hours) part of the Clinical Medical Assistant Program. Focus will be on the clinical responsibilities of the medical office; assisting the physician with patient contact and related care; preparing patients for examination and treatment; routine laboratory procedures and diagnostic testing; HIPAA and patient confidentiality; the legal aspects of healthcare and related regulatory issues; recording and taking vital signs, blood pressure, and other patient care items related to the physicians office visit; review and administration of medications, allergies, and other pharmacology related items; laboratory procedures; phlebotomy and the proper techniques to collect specimens for laboratory analysis; and cardiology and the proper placement of leads when taking a 12 lead EKG. To be eligible for this course, you must be enrolled in the 96-hour classroom program, submit to a thorough background check and drug screening, and meet other requirements. Upon successful completion of both courses, you would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. HS Diploma or GED is required. TWA

Course: HHS126   **90 Hours**
$830 + $425 fee = $1,255; NMR add $650

CMA Classroom—Rockville Campus Mannakee Building (HHS112)
CRN#: 12691   24 Sessions   T R
5/27-8/19   9 a.m.-1 p.m.
No class 6/19

CMA Labs—in Person on the Rockville Campus Mannakee Building (HHS126)
CRN#: 12697   10 Sessions   M
6/2-8/4   9 a.m.-1 p.m.
OR
CRN#: 12698   10 Sessions   W
6/4-8/6   9 a.m.-1 p.m.

CMA Classroom—Rockville Campus Mannakee Building (HHS112)
CRN#: 12692   24 Sessions   M W
6/2-8/20   9 a.m.-1 p.m.

CMA Labs—in Person on the Rockville Campus Mannakee Building (HHS126)
CRN#: 12699   10 Sessions   T
6/10-8/12   9 a.m.-1 p.m.
OR
CRN#: 12702   10 Sessions   R
6/12-8/21   9 a.m.-1 p.m.
No class 6/19

CMA Classroom—Takoma Park/Silver Spring Campus (HHS112)

CRN#: 12693 | 24 Sessions | M W
6/2-8/20 | 5-9 p.m.

CMA Labs—on the Takoma Park/Silver Spring Campus

CRN#: 12700 | 10 Sessions | T
6/10-8/12 | 5-9 p.m.

OR

CRN#: 12704 | 10 Sessions | R
6/12-8/21 | 5-9 p.m.
No class 6/19

CMA Classroom—East County Education Center

CRN#: 12694 | 24 Sessions | M W
6/9-8/27 | 9 a.m.-1 p.m.

CMA Labs—East County Education Center

CRN#: 12701 | 10 Sessions | T
6/10-8/12 | 9 a.m.-1 p.m.

OR

CRN#: 12703 | 10 Sessions | R
6/12-8/21 | 9 a.m.-1 p.m.
No class 6/19

Health Career Training

Dialysis Technician Program *(TIP)*

Gain the knowledge and skills needed to work as a dialysis technician. Under the supervision of physicians and registered nurses, dialysis technicians operate kidney dialysis machines, prepare dialyzer reprocessing and delivery systems, and maintain and repair equipment. Technicians work with patients during dialysis procedures, monitor and record vital signs, and administer local anesthetics and drugs as needed. They also assess patients for any complications that occur during the procedure and must be ready to take necessary emergency measures like administering oxygen or performing basic CPR. Note: This program does not include a national or state certification as part of its overall objectives. Additionally there is no student internship or clinical rotation offered as part of this program. TWA

Course: HHS064 | **50 Hours**
$1,230 + $800 fee = $2,030; NMR add $1,050

Rockville Campus

CRN#: 12686 | 20 Sessions | T R
6/10-8/19 | 6-8:30 p.m.
No class 6/19

EKG Technician *(TIP)*

Prepare to take the Electrocardiograph (EKG) Technician exam offered by the Health Career Association. EKG technicians work in physician offices, hospitals, clinics, and other health care facilities, and are responsible for performing electrocardiogram tests to monitor and record electrical impulses transmitted by the heart. This course includes background information on anatomy and physiology of the heart, medical disease processes, medical terminology, medical ethics, and legal aspects of patient contact. Learn the function and proper use of the EKG machine and the Holter Monitor, and demonstrate lead placement for a 12-lead electrocardiogram. Compare normal and abnormal EKG printed readings and measure various peaks and troughs. HS Diploma or GED is required. TWA

Course: HHS051 | **50 Hours**
$1,330 + $700 fee = $2,030; NMR add $1,050

Takoma Park/Silver Spring Campus

CRN#: 12685 | 20 Sessions | T R
6/10-8/19 | 6-8:30 p.m.
No class 6/19

Healthcare Access and Registration Professional Program *(TIP)*

Prepare to handle patient encounters, patient customer service, and other areas related to intake and the coordination of a patients healthcare experience. This program covers important background information on the healthcare profession including interpersonal skills, patient confidentiality, medical ethics and law, medical terminology, basics of insurance billing and coding, telephone techniques, scheduling appointments, and medical records management. Additional key program topics include customer service, referral/transfer services, resource scheduling, patient check-in, admission, registration, revenue cycle and information systems, statistical reporting, customer satisfaction and retention, leadership and management, and other relevant topics. Students who complete this program will be eligible to sit for the National Healthcareer Association exam. HS Diploma or GED is required. TWA

Course: HHS108 | **90 Hours**
$1,550 + $700 fee = $2,250; NMR add $1,050

Rockville Campus

CRN#: 12690 | 20 Sessions | T R
6/10-8/19 | 5-9:30 p.m.
No class 6/19

Pharmacy Technician Certification *(TIP)*

This comprehensive 72-hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Boards PTCB exam. A GED or High School diploma is required to sit for the PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies, and other health care settings?working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions, and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control, and billing and reimbursement. Students successfully completing this course will receive pre-paid vouchers to take the PTCB exams. These vouchers are valid for 90 days past the date of the last class. Exams must be taken during that time. TWA

Course: HHS105 | **72 Hours**
$1,380 + $700 fee = $2,080; NMR add $1,050

Gaithersburg Business Training Center

CRN#: 12688 | 24 Sessions | T R
6/3-8/26 | 6-9 p.m.
No class 6/19

Rockville Campus

CRN#: 12687 | 24 Sessions | M W
6/2-8/20 | 6-9 p.m.

Takoma Park/Silver Spring Campus

CRN#: 12689 | 12 Sessions | S
6/7-8/30 | 8:30 a.m.-2:30 p.m.
No class 7/5

Phlebotomy Technician *(TIP)*

Classroom work includes medical terminology, anatomy and physiology review, blood collection procedures, specimen collection practice, and specimen processing and handling. Laboratory operations are reviewed including safety, quality control, universal precautions, routine laboratory tests, confidentiality, and ethics. ***This class must be taken with Phlebotomy Technician Clinical (HHS115).*** TWA

Course: HHS034　　　　　**90 Hours**
$1,580 + $750 fee = $2,330; NMR add $1,050

Rockville Campus
CRN#: 12683　20 Sessions　M W
6/9-8/13　　　5-9:30 p.m.
Must be taken with HHS115 CRN#: 12696

Takoma Park/Silver Spring Campus
CRN#: 12684　20 Sessions　M W
6/2-8/6　　　5-9:30 p.m.
Must be taken with HHS115 CRN#: 12695

Phlebotomy Technician—Clinical Internship

This class includes a 40-hour clinical opportunity at a local healthcare provider. In addition to other requirements, to be eligible for this Phlebotomy Technician Clinical Internship class, you must have completed or currently be enrolled in Montgomery Colleges 90-hour Phlebotomy Technician Program. Additionally, you must submit to a thorough background check and meet other requirements. These costs are not included in the tuition and fees for this class. Special requirements include Hepatitis B immunization, negative tuberculosis test, and blood test to check immunity statutes: Varicella Zoster IgG Ab; Rubella IgG; Rubeola IgGAb; and Mumps IgG Ab. Information concerning these requirements will be provided the first night of class. ***This class must be taken with Phlebotomy Technician (HHS034).*** TWA

Course: HHS115　　　　　**40 Hours**
$210 + $180 fee = $390; NMR add $160

Off Campus
CRN#: 12695
6/2-8/6
Must be taken with HHS034 CRN#: 12684

CRN#: 12696
6/9-8/13
Must be taken with HHS034 CRN# 12683

Sterile Processing Technician *(TIP)*

This workforce development course prepares individuals for certification appropriate to work in the Sterile Processing Department through classroom and skills laboratory sessions. Students learn departmental systems associated with the daily functions required to operate as a Sterile Processing Technician. This course covers the processes required in the areas of equipment decontamination, sterile tray assembly, sterilization methods, and supply distribution. This course meets the classroom and laboratory education requirements for eligibility to sit for the National Certified Registered Central Service Technician (CRCST) exam provided through Healthcare Sterile Processing Association (HSPA). Full certification will require 400 hours of overseen practical experience within either 5 years prior of passing the exam or within 6 months after completing the exam. Students not currently employed in sterile processing may secure an initial 80 hours toward full certification via externship course (AHT252). TWA

Course: AHT250　　　　　**96 Hours**
$1,400 + $475 fee = $1,875; NMR add $1,050

Takoma Park/Silver Spring Campus
CRN#: 12774　32 Sessions　M T W R
6/2-7/28　　　10 a.m.-1 p.m.
No class 6/19

CPR and First Aid

Advanced Cardiovascular Life Support (ACLS) Full Course

Advanced Cardiovascular Life Support (ACLS) training goes beyond BLS (Basic Life Support) to provide a more comprehensive knowledge of advanced life support. ACLS is designed for healthcare professionals who either direct or participate in the management of cardiopulmonary arrest, other cardiovascular emergencies, or personnel in emergency response. This course refreshes basic life support skills including effective chest compressions, use of a bag-mask device, use of an AED, and recognition and early management of respiratory and cardiac arrest; and continues to teach use of a monitor/defibrillator, recognition and early management of peri-arrest conditions such as symptomatic bradycardia, airway management, related pharmacology, management of ACS and stroke, and effective communication as a member and leader of a resuscitation team. Students must provide a valid BLS Provider card on first day of class. Students will need to purchase the ACLS Provider Manual, Product Number: 20-11-6, ISBN:978-1-61669-772-3 available at shopcpr.heart.org This traditional full course includes classroom and simulation time. The instructor-led, hands-on class format reinforces skills proficiency with an emphasis on preventing cardiac arrest, early and continuous high-quality CPR, integration of BLS into ACLS, and the importance of high performing teams. This course has hands-on team dynamics classroom activities, including realistic clinical scenarios that encourage active participation-delivered through actual patient videos and lifelike simulations. Upon completion of the course, students receive an American Heart Association course completion card, valid for 2 years. Please contact your employer to ensure that you are selecting the correct course. TWA

Course: CPR099　　　　　**15 Hours**
$224 + $75 fee = $299; NMR add $140

Takoma Park/Silver Spring Campus
CRN#: 42285　2 Sessions　T W
6/3-6/4　　　9 a.m.-5 p.m.

CRN#: 42286　2 Sessions　M T
6/9-6/10　　　9 a.m.-5 p.m.

Advanced Cardiovascular Life Support (ACLS) Heartcode Skills Check-off

ACLS is designed for healthcare professionals who either direct or participate in the management of cardiopulmonary arrest, other cardiovascular emergencies, or personnel in emergency response. This course refreshes basic life support skills including effective chest compressions, use of a bag-mask device, use of an AED, and recognition and early management of respiratory and cardiac arrest; and continues to teach use of a monitor/defibrillator, recognition and early management of peri-arrest conditions such as symptomatic bradycardia, airway management, related pharmacology, management of ACS and stroke, and effective communication as a member and leader of a resuscitation team. Students must provide a valid BLS Provider card on first day of class. Students will need to purchase the ACLS Provider Manual, Product Number: 20-11-6, ISBN:978-1-61669-772-3 available at shopcpr.heart.org Heartcode ACLS utilizes an adaptive online learning course (Heartcode ACLS - Product Number: 20-3554; ISBN: 978-1-61669-787-7 available at shopcpr.heart.org) for knowledge learning and instructor-led skills exercises. The hands-on session focuses on meaningful skills practice, debriefing, team dynamics training, megacode cases, discussion of local protocols, and skills testing. Students must complete the online course (Heartcode ACLS) and are required to show their certificate of completion to the course instructor on or before the start of class; printed or emailed certificates preferred, cell phone display acceptable. Students will not be allowed to demonstrate hands-on competency without their certificate of completion and a BLS Provider card. Upon completion of all course requirements, participants receive an American Heart Association ACLS Provider Course Completion Card which is valid for 2 years. TWA

Course: CPR100   7 Hours
$75 + $65 fee = $140; NMR add $120

Takoma Park/Silver Spring Campus

CRN#: 42287	1 Session	S
6/28	9 a.m.-4:30 p.m.	
CRN#: 12776	1 Session	S
8/9	9 a.m.-4:30 p.m.	

Basic Cardiac Life Support for Healthcare Providers

This course teaches basic life support (BLS) to healthcare professionals and rescue personnel. You will learn adult, infant, and child cardiopulmonary resuscitation (CPR) with the use of the automated external defibrillator (AED), training in rescue breathing with barrier devices and the use of bag-masks, as well as foreign-body airway management. You will receive a American Heart Association BLS Healthcare Provider card link to print your CPR card which is valid for two years after successfully completing the written exam and skills tests. You must attend the entire session to receive a card. This course is primarily for those working in the health-care field (nurses, EMTs, respiratory, physical & occupational therapists, medical/nursing students, and other allied health personnel). The course cost includes textbook, BLS for Healthcare Providers Student Manual. Note: Students must be aware that classes may run longer than the posted times due to class size and/or other factors outside of the instructors control. Courses may be cancelled due to insufficient enrollment. Half hour lunch break included in class time. Wear comfortable clothes and bring a towel or blanket for CPR practice. TWA

Course: CPR007   6 Hours
$62 + $43 fee = $105; NMR add $120

Rockville Campus

CRN#: 42281	1 Session	S
6/14	9 a.m.-3:30 p.m.	
CRN#: 12778	1 Session	S
8/30	9 a.m.-3:30 p.m.	

Takoma Park/Silver Spring Campus

CRN#: 42280	1 Session	S
5/10	9 a.m.-3:30 p.m.	
CRN#: 12777	1 Session	S
8/2	9 a.m.-3:30 p.m.	

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Heartcode BLS Skills Check Off

This course is designed for the healthcare worker who has completed the American Heart Association's online Heartcode BLS course (https://shopcpr.heart.org/heartcode-bls). Students must provide either a printed completion certificate or show proof on electronic device of completing the online course. Students must then demonstrate competency in the hands-on skills session through Montgomery College WDCE to obtain a course completion card. TWA

Course: CPR098   6 Hours
$55 + $15 fee = $70; NMR add $50

Rockville Campus

CRN#: 42282	1 Session	S
5/3	9 a.m.-3:30 p.m.	
CRN#: 42283	1 Session	S
5/17	9 a.m.-3:30 p.m.	
CRN#: 42284	1 Session	S
6/28	9 a.m.-3:30 p.m.	
CRN#: 12780	1 Session	S
7/26	9 a.m.-3:30 p.m.	
CRN#: 12781	1 Session	S
8/9	9 a.m.-3:30 p.m.	
CRN#: 12782	1 Session	S
8/16	9 a.m.-3:30 p.m.	

Takoma Park/Silver Spring Campus

CRN#: 12779	1 Session	S
7/12	9 a.m.-3:30 p.m.	

JUST ADDED TO THE SUMMER SCHEDULE!

Train the Trainer: Preparing CNAs for Success (NUR065)

This course is designed to meet the Maryland Board of Nursing faculty requirements for teaching in CNA programs. This 24-hour program for RNs combines classroom learning, instructional technology, and a learning lab where you will demonstrate competency in applying knowledge of the principles of adult learning and methods of instruction. This class is for students who have at least two years' experience (one in long-term care) and a desire to instruct in an approved CNA program.

Visit us online to see details.

https://www.montgomerycollege.edu/wdce/health-sciences/nursing-related.html.

Medicine Aide Update

Medicine Aide Update

The Medicine Aide Update course is designed for students who are currently certified Medicine Aides and are required by the Maryland Board of Nursing to satisfy recertification requirements. The course will include information on new medications, medication administration procedures/protocols, and chart specific medications to residents in MD long-term care facilities. Prerequisites: Applicants must present a current Medicine Aide certificate and Geriatric Nursing Assistant license upon arrival in class. Applicants may only register 90 days before certification expires or within 30 days after expiration of license. Check your expiration date before registering for this course. COVID19 vaccine is required to take this course. TWA

Course: AHT248   9 Hours
$110 + $55 fee = $165; NMR add $120

Rockville Campus
CRN#: 42145   1 Session   S
6/7   8 a.m.-5:45 p.m.

CRN#: 12607   1 Session   S
7/26   8 a.m.-5:45 p.m.

Nursing

Nurse Refresher Classroom—Hybrid Blackboard *(TIP)*

This course is designed for RNs and LPNs who desire to maintain or re-establish their active license to re-enter the nursing field. The classroom section contains both live online lectures and in-person nursing skills lab practice. Topics include anatomy and physiology, major disease pathology, current treatment strategies, and legal issues. Prerequisites: This course has a list of materials, licensure, physical exam, and proof of immunity requirements that students must meet to participate in clinical training. Please visit https://www.montgomerycollege.edu/wdce/health-sciences/cna-gna/requirements-cna-nursing-refresher.html. You must concurrently enroll in NUR078, NUR023, and NUR007. TWA

Course: NUR078   100 Hours
$1,235 + $240 fee = $1,475; NMR add $650

Online: Distance Learning
CRN#: 42157   19 Sessions   M W
5/19-7/2   5:30-9:30 p.m.
No class 5/26

Nursing Lab

This lab is for registered or licensed practical nurses returning to the work force or wishing to refresh their clinical skills. There is no payment plan for this lab. *Prerequisite: completion of the nurse refresher classroom from Montgomery College or permission from the director.* TWA

Course: NUR023   8 Hours
$225 + $55 fee = $280; NMR add $140

Takoma Park/Silver Spring Campus
CRN#: 12616   1 Session   S
7/5-7/5   8 a.m.-5 p.m.

Nursing Refresher: Clinical *(TIP)*

Practicing nurse experts supervise your 60 hours of clinical experience in medical-surgical nursing, which includes patient assignments, team work, completing documentation and care plans, and giving medication. Basic skills lab practice and emergency medicine review will be provided. You must register for the classroom, clinical, and lab in order to use the payment plan. There is a nonrefundable fee to participate in the payment plan. *Prerequisite: Concurrent enrollment in NUR077 and NUR023.* TWA

Course: NUR007   60 Hours
$1,120 + $210 fee = $1,330; NMR add $650

Holy Cross Hospital Silver Spr
CRN#: 12617   12 Sessions   M W
7/7-8/13   6-11 p.m.

CRN#: 12618   12 Sessions   T R
7/8-8/14   6-11 p.m.

RN Case Manager Delegating Nurse Training For Assisted Living

This 16-hour course provides a basic foundation for nursing practice of the registered nurse who delegates nursing functions in the assisted living setting. Topics covered include history of assisted living programs; regulations governing CM/DN practice; and overview of CM/DN role and responsibilities. TWA

Course: NUR080   16 Hours
$310 + $90 fee = $400; NMR add $225

Takoma Park/Silver Spring Campus
CRN#: 42158   2 Sessions   S
6/21-6/22   7:30 a.m.-4 p.m.

CRN#: 12619   2 Sessions   S
8/16-8/17   7:30 a.m.-4 p.m.

Certified Nursing Assistant/Geriatric Assistant

Certified Nursing Assistant / Geriatric Nursing Assistant (CNA/GNA) Program *(TIP)*

This program is designed for someone interested in working in physician's offices, assisted living or long-term care facilities, adult daycare centers, home care agencies and in the school system. 88 hours of classroom and 60 hours of clinical in a long-term care facility / nursing home are required. After successful completion of classroom and clinical, you will receive a certificate of completion from MC, be eligible to apply for certification as a CNA and to take the Geriatric Nursing Assistant Licensing examination through the Maryland Board of Nursing. Students learn basic nursing skills, how to take vital signs, assure patient safety, and caring for patients with a variety of illnesses. Special focus on the older adult. Effective communication and basic computer skills are necessary in this environment.

Hospital-Based Certified Nursing Assistant (CNA) Program *(TIP)*

This program is designed for someone interested in working in the acute care or hospital setting, physician's offices, and ambulatory care facilities. 88 hours of classroom and 60 hours of clinical in a hospital are required. After successful completion of classroom and clinical, you will receive a certificate of completion from MC and be eligible to apply for certification as a CNA through the Maryland Board of Nursing. Students learn basic nursing skills, how to take vital signs, assure patient safety, and caring for patients with a variety of illnesses. Special focus on the hospitalized patient. Effective communication and basic computer skills are necessary in this environment.

Step 1: Prior to registering for one of these programs, you MUST attend an in person orientation session. Orientations are scheduled by the department. Please e-mail healthcareers@montgomerycollege.edu to receive updated dates, times and location. After orientation, you will need to take an in-person basic reading and math

test. You must pass exam with 80% or better. Those who do not pass will have an opportunity to take the exam again. After passing both exams, a list of approved students will be sent to Customer Service for permission to register.

Step 2: Decide which program you want to pursue, CNA/GNA or Hospital-based CNA.

Step 3: Choose a classroom and clinical option. Each option includes a classroom and a clinical section that must be taken together. You will register for two CRNs, one for classroom and one for clinical.

Step 4: All payments and additional fees are due at time of registration. Scholarships are available. You are encouraged to set up a Tuition Installment Plan (TIP) and email HealthCareers montgomerycollege.edu to request a scholarship application.

Step 5: Register for classes by going in person to any WDCE customer service locations. You can also mail, or fax a completed registration form. If you need assistance, go to the WDCE Customer Service office, email wdce@montgomerycollege.edu or call 240-567-5188

Prospective students must be at least 18 years old and have a Social Security Number or Tax Identification Number to complete the Maryland Board of Nursing licensing process. All clinical facilities require a criminal background check, proof of immunity through immunizations and blood work, and current American Heart Association Basic Life Support CPR certification.

Please visit https://www. montgomerycollege.edu/wdce/health-sciences/cna-gna/requirements-cna-nursing-refresher.html for clinical requirements.

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

(CNA/GNA) Program

88 hours of classroom and 60 hours of clinical in a long-term care facility / nursing home are required. Classroom and skills labs are in person. After successful completion of the classroom portion, you will complete a clinical component. TWA

CNA/GNA Classroom (AHT244) must be taken with CNA/GNA Clinical (AHT233)

CNA/GNA Classroom—(Includes in-person classes and skills labs) *(TIP)*
Course: AHT244　　88 hours　$850 + $275 fee = $1,125; NMR add $650

CNA/GNA Clinical—(In-person at a nursing home/long-term care facility) *(TIP)*
Course: AHT223　　60 hours　$850 + $155 fee = $1,005; NMR add $650

Classroom/Lab:

Option 1: **AHT 244—CNA/GNA Classroom—(Tuesday, Wednesday with Thursday skills labs) at Rockville campus**
CRN: 42221　　22 Sessions　　T W　　5:30-9:30 p.m.　　5/27-7/17
Lab on Thursdays 5:30-9:30 p.m.

Option 2: **AHT 244—CNA/GNA Classroom—(Tuesday, Wednesday with Monday skills labs) at Rockville campus**
CRN: 42155　　22 Sessions　　T W　　5:30-9:30 p.m.　　5/27-7/15
Lab on Mondays 5:30-9:30 p.m.

Clinical:

　　AHT223—CNA/GNA Clinical—at Asbury Methodist Village
CRN#: 12614　　11 Sessions　　T R　　5:30-9:30 p.m.　　7/19-8/12
　　　　　　　　　　　　　　　　　　S　　7 a.m.-3 p.m.

　　AHT223—CNA/GNA Clinical—at Asbury Methodist Village
CRN#: 12615　　11 Sessions　　T R　　5:30-9:30 p.m.　　7/19-8/12
　　　　　　　　　　　　　　　　　　S　　7 a.m.-3 p.m.

Hospital-Based Certified Nursing Assistant (CNA) Program

88 hours of classroom and 60 hours of clinical in a hospital are required. The classroom and skills labs are in person. After successful completion of the classroom portion, you will complete a clinical component. TWA

Hospital-based CNA Classroom (Includes in-person skills labs) *(TIP)*
Course: NUR076　　88 hours　　$850 + $275 fee = $1,125; NMR add $650

Hospital-based CNA Clinical—(In-person at acute care hospitals) *(TIP)*
Course: NUR071　　60 hours　　$850 + $155 fee = $1,005; NMR add $650

Lecture schedule: (all CRNs)　　T R　　5-9:15 p.m.　　14 sessions
Students must register for both a classroom/lab and clinical section

Classroom/Lab:

Option 1: **NUR076—Hospital-based CNA Classroom (Tue and Thurs with Sat skills labs) at East County Education Center**
CRN: 42148　　21 Sessions　　T R　　5-9:15 p.m.　　5/27-7/15
Lab on Saturdays 6/7-6/28 from 9 a.m.-3:30 p.m. and 7/12 from 9 a.m.-5 p.m.
No class 6/19

Option 2: **NUR076—Hospital-based CNA Classroom (Tue and Thurs with Sun skills labs) at East County Education Center**
CRN#: 42149　　21 Sessions　　T R　　5-9:15 p.m.　　5/27-7/15
Lab on Sundays 6/8-6/29 from 9 a.m.-3:30 p.m. and 7/13 from 9 a.m.-5 p.m.
No class 6/19 and 7/6

Clinical:

　　NUR071—Hospital-based CNA Clinical—at Holy Cross Hospital, Silver Spring
CRN#: 12610　　7 Sessions　　R F　　6:45 a.m.-2:45 p.m.　　7/17-8/8
　　NUR071—Hospital-based CNA Clinical—at Holy Cross Hospital, Germantown
CRN#: 12608　　8 Sessions　　F S　　6:45 a.m.-2:45 p.m.　　7/18-8/9
　　NUR071—Hospital-based CNA Clinical—at Suburban Hospital, Bethesda
CRN#: 12609　　7 Sessions　　F S　　6:45 a.m.-3:30 p.m.　　7/18-8/8

Hospitality: Event Management and Food Safety

Food Safety

Certificación para Manipulación de Alimentos (Food Safety)

Este curso cumple con las 16 horas requeridas por el Departamento de Salud e Higiene Mental del MD State. Los temas que se cubrirán incluyen: enfermedades alimentarias, higiene y hábitos personales, procedimientos para manipular alimentos, utensilios y equipos, entre otros. Los estudiantes deben aprobar el examen con un puntaje mínimo del 75%; El examen se administrará el último día de clase. Libro de texto requerido: Libro del administrador de ServSafe, 7ª edición, español, con hoja de respuestas al examen. TWA

Course: HBI191   **16 Hours**
$85 + $110 fee = $195; NMR add $120

Rockville Campus
CRN#: 12677   2 Sessions   S
8/2-8/9   9 a.m.-5 p.m.

Food Service Certification (ServSafe, National Restaurant Association)

This course meets the 16 hours required by the Maryland State Department of Health and Mental Hygiene to become a Food Safety Manager. Students must pass the exam with a minimum score of 75% to obtain a food manager's certification ID card; valid in Montgomery, Prince George's, Howard, and Baltimore City. Textbook: *ServSafe Essentials 7th edition* with exam sheet is required at first class. TWA

Course: HOS013   **16 Hours**
$85 + $110 fee = $195; NMR add $120

Rockville Campus
CRN#: 42208   2 Sessions   S
5/31-6/7   9 a.m.-5 p.m.

CRN#: 12712   2 Sessions   T R
8/5-8/7   9 a.m.-5:30 p.m.

Income Tax

Income Tax Preparation

Gain a new skill to use part time or full time! This comprehensive course covers the basics of preparing individual tax returns filed with the IRS. Review, line by line, Form 1040 and the three schedules, including Schedule A (Itemized Deductions). Explore Schedules B, C, D, and E, ethics, and Federal Tax Law. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: TAX003   **54 Hours**
$400 + $199 fee = $599; NMR add $250

Rockville Campus
CRN#: 12516   9 Sessions   S
5/31-8/2   9:30 a.m.-4:30 p.m.
No class 7/5

Individual Tax Preparer Exam Test Prep

New course with extended hours! This course will prepare you to take the Maryland Individual Tax Preparers Exam; the first step in becoming an individual tax preparer in Maryland by allowing you to sign federal and state tax returns. Review exam topics, including filing state and federal tax returns, income, assets, adjustments, exemptions, additions, deductions, tax computation, credits, other taxes due, payments, and ethics. Discuss the Affordable Care Act. Maryland topics include Maryland state residency, calculation of Maryland tax, Maryland state credits, calculation of local tax, local credits, state fund contributions, and payments. Practice multiple-choice questions for each exam topic and review solutions for each question; tax rules will be reviewed, as needed. *Prerequisite: TAX003 Income Tax Preparation. Textbook is required.* Please bring your Comprehensive Tax Bundle 2024, if you have it from TAX003. Or, it can be purchased at the MC Bookstore. TWA

Course: TAX010   **18 Hours**
$240 + $159 fee = $399; NMR add $160

Online: Structured Remote
CRN#: 42109   3 Sessions   S
5/3-5/17   9:30 a.m.-4:30 p.m.

Rockville Campus
CRN#: 12518   3 Sessions   S
8/9-8/16   9:30 a.m.-4:30 p.m.

Maryland Individual Tax Preparer Continuing Education

All Maryland Individual Income Tax preparers are required to complete 16 hours of continuing education credits when they renew their Maryland license. This course provides continuing professional education. Discuss three hours of tax law update, two hours of ethics, two hours of Maryland tax law topics, and 10 hours of federal tax law topics. Students will need to bring their Preparer Tax Identification Number (PTIN) to class to receive IRS CE credit. IRS CE credit is awarded for the calendar year that the course is completed. All materials are provided. It is suggested that you bring a laptop to class. TWA

Course: TAX006   **17 Hours**
$200 + $149 fee = $349; NMR add $160

Online: Structured Remote
CRN#: 42108   3 Sessions   F
6/6-6/20   9 a.m.-5 p.m.
Last class on 6/20 meets 9 a.m.-12 p.m.

Rockville Campus
CRN#: 12515   3 Sessions   F
7/11-7/25   9 a.m.-5 p.m.
Last class on 7/25 meets 9 a.m.-12 p.m.

Small Business I Tax Course

Do you want to grow your tax practice by providing business tax returns? This course is designed for existing individual income tax return preparers. Discuss preparing business tax returns for various forms of business entities such as C and S Corporations, partnerships, and sole proprietorships. Discuss dispositions, income, expenses, and understanding the balance sheet. Review employment taxes such as Form 941, 940, Form W-2, W-3, W-9, Form 1099-NEC, and other relevant forms including 6198, 8829, and schedules M-1, M-2, K-2, K-3 and Form 7203 Basis. Textbook is required. Please see the MC Bookstore for details about textbooks. Please have the textbook at the first day of class. TWA

Course: TAX007   **30 Hours**
$300 + $199 fee = $499; NMR add $225

Online: Structured Remote
CRN#: 12517   10 Sessions   W
6/4-8/6   6-9 p.m.

Instituto Hispano de Negocios

Computación

Computación para el trabajo de oficina

Este curso ayudará a desarrollar habilidades básicas para el empleo en un entorno de oficina y está diseñado para principiantes. Algunos temas a tratar incluyen: Fundamentos de los programas de Microsoft Office, uso eficiente de correos electrónicos y administración de archivos. TWA

Course: HBI202　　　**24 Hours**
$80 + $145 fee = $225; NMR add $140

Rockville Campus

CRN#: 42194　　4 Sessions　　S
5/31-6/21　　　9 a.m.-3:30 p.m.

Computers for Office Work (Computacion para el Trabajo de Oficina: Nivel II)

Aprenderá a usar herramientas de computación en la nube en el desarrollo de archivos y documentación de oficina, usar fórmulas en Excel, diseñar presentaciones en PowerPoint y optimizar el espacio en disco trabajando en la nube. TWA

Course: HBI222　　　**24 Hours**
$80 + $145 fee = $225; NMR add $140

Rockville Campus

CRN#: 12680　　4 Sessions　　S
7/26-8/16　　　9 a.m.-3:30 p.m.

Construcción

Preparación para el examen de Home Improvement

Prepárese para tomar el examen de licenciamiento MHIC con esta clase, que se imparte en español. Obtendrá conocimientos sobre remodelación de viviendas, normas de seguridad en el lugar de trabajo, pago de salarios, derechos y obligaciones del propietario / contratista, por nombrar algunos; debe aprobar el examen para obtener una licencia. Libro de texto obligatorio: *NASCLA Guide to Finance, Legislation, and Project Management for Maryland Contractors, 6th Editio*n, disponible en www. psionlinestore.com. TWA

Course: HBI195　　　**30 Hours**
$95 + $200 fee = $295; NMR add $140

Online: Structured Remote

CRN#: 12678　　9 Sessions　　M R S
7/21-8/9　　　6-9 p.m. (M R)
　　　　　　　9 a.m.-1 p.m. (S)

Electricidad

Electricidad I, Teoria

Aprenda los fundamentos de la electricidad desde un enfoque teórico, desde la generación hasta su uso en instalaciones eléctricas residenciales. Los conceptos enseñados son del libro del Código Eléctrico Nacional (NEC). Podrá identificar varios componentes eléctricos y familiarizarse con la terminología de la industria. Libro de texto obligatorio: NFPA 70 NEC 2023. TWA

Course: HBI219　　　**30 Hours**
$100 + $205 fee = $305; NMR add $160

Online: Structured Remote

CRN#: 12679　　10 Sessions　　M W
7/28-8/27　　　6-9 p.m.

Electricidad III, Práctica

Los estudiantes aplicarán conceptos teóricos y prácticos a través del desarrollo de instalaciones eléctricas. Aprenderá las diferentes conexiones de instalación para enchufes, luces e interruptores. Los estudiantes deben demostrar la capacidad de realizar instalaciones eléctricas básicas a través de las prácticas desarrolladas en el aula-taller. TWA

Course: HBI136　　　**20 Hours**
$125 + $350 fee = $475; NMR add $225
CRN#: 42193　　6 Sessions　　M W
5/5-5/21　　　6-9:30 p.m.

Electricidad IV

Aplicarás los conocimientos obtenidos de módulos anteriores para realizar instalaciones eléctricas residenciales de 120-240 vatios e instalar un panel de control. Practique varias habilidades aprendidas de módulos anteriores, todo de acuerdo con NEC y las especificaciones de la industria. Requisito previo: Módulos I-III, Libro de texto obligatorio: NFPA 70 NEC 2020. TWA

Course: HBI220　　　**30 Hours**
$125 + $350 fee = $475; NMR add $225
CRN#: 42206　　10 Sessions　　M W
6/2-7/2　　　6-9 p.m.

Negocios

Become A Virtual Assistant

Descubre el mundo del trabajo remoto y conviértete en un asistente virtual. Aprende como ofrecer y desarrollar servicios de apoyo administrativo para negocios. Desarrolla habilidades en comunicación digital, gestión, uso de herramientas en línea y oferta de servicios y tarifas. TWA

Course: HBI229　　　**18 Hours**
$100 + $175 fee = $275; NMR add $140

Online: Structured Remote

CRN#: 12681　　6 Sessions　　M
7/21-8/25　　　6-9 p.m.

Social Media for Entrepreneurs and Small Business

Aprenderás herramientas estratégicas y técnicas para seleccionar, crear, planificar y administrar redes sociales. Determine cómo desarrollar y publicar contenido, así como decidir qué aplicación de redes sociales es la más adecuada para su negocio. Los estudiantes deben tener un conocimiento práctico de las redes sociales. TWA

Course: HBI224　　　**12 Hours**
$40 + $69 fee = $109; NMR add $120

Online: Structured Remote

CRN#: 42195　　4 Sessions　　W
5/7-5/28　　　6-9 p.m.

Lifelong Learning Institute

The Lifelong Learning Institute is committed to creating and fostering a variety of intellectually stimulating opportunities for Montgomery County residents age 50 and over. Adults of any age can take these classes. Adults over 60 may qualify for tuition waiver. For more information, please visit:

www.montgomerycollege.edu/lifelonglearning

Archaeology and World Cultures

Milan: A Cultural History

New Content! Milan is known as the Italian city of industry and work, of technology and progress, but also as the city of fashion and modern Italian design. Discover the classic icons and architecture from the Madonnina to the Duomo. Examine Milan's prestigious Teatro alla Scala, the Poldi Pezzoli, and the extraordinary institutions housed in the imposing fortress that was once the Castello Sforzesco. Explore Milan in 360—its history, culture, architecture, and cuisine. Special guest lecturers will visit with us from Milan via Zoom.

Course: LLP009   10 Hours
$69 + $89 fee = $158; NMR add $120

Online: Structured Remote
CRN#: 42205   5 Sessions   T
6/3-7/1   10:30 a.m.-12:30 p.m.

Rockville Campus
CRN#: 42204   5 Sessions   T
6/3-7/1   10:30 a.m.-12:30 p.m.

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Art

Acrylic Painting: Basic Techniques

This course is designed to introduce the basic elements of painting to students with little or no experience, while working to attain an understanding of the painting medium. Utilize acrylic colors to explore the many ways paint can be handled, as well as how to prepare materials. Practice color, light, transparency/impasto, and composition through in-class exercises to learn to translate concepts into visual images. Bring supplies to first class. Supply list is available on the LLI website. TWA

Course: LLI247   12 Hours
$95 + $92 fee = $187; NMR add $120

Rockville Campus
CRN#: 42252   6 Sessions   W
6/11-7/16   10:30 a.m.-12:30 p.m.

Pencil Drawing: Nature

This course is the beginning/intermediate level of the pencil drawing class. It is designed to develop students' skills in identifying and implementing proper drawing and shading techniques while learning the draw flowers, plants, trees, and animals. and landscape scenes. Photographs will be used. Individual guidance is essential in the learning process and will be provided during each class to ensure personal growth. TWA

Course: LLP175   12 Hours
$95 + $97 fee = $192; NMR add $120

Rockville Campus
CRN#: 42196   6 Sessions   M
5/12-6/23   10:30 a.m.-12:30 p.m.
No class 5/26,5/26

The Art of Pencil Drawing

Examine drawing as a fundamental artistic skill. Experience and learn steps of drawing/sketching objects from photographs: still life, landscapes, and portrait. Learn the drawing process of different objects, shapes, textures, while learning drawing and shading techniques in pencil media only. Instructor provides close individual guidance in class to ensure artistic skills growth. TWA

Course: LLI792   12 Hours
$95 + $92 fee = $187; NMR add $120

Rockville Campus
CRN#: 42253   6 Sessions   T
6/3-7/8   10:30 a.m.-12:30 p.m.

Watercolor Techniques I

Explore the beauty and magic of watercolor painting through a structured series of exciting classes that focus on basic watercolor techniques. Learn techniques of various washes, 'wet-on-wet,' and dry brush on wet and dry paper by watching the instructor demonstrate before performing the technique yourself. Basic drawing will be reviewed as needed. Practice the techniques by painting from a still life or photo. Creation of an individual style is encouraged. Bring supplies to the first class. Supply list is available on the LLI website. TWA

Course: LLI609   12 Hours
$95 + $92 fee = $187; NMR add $120

Gaithersburg Business Training Center
CRN#: 42254   6 Sessions   R
5/8-6/12   10:30 a.m.-12:30 p.m.

Art History

Earth, Hell, Heaven, and Hieronymus Bosch

Are you familiar with the art of Hieronymus Bosch, who is considered one of the, if not the most, visionary artists of his time? Learn about Bosch's, whose real name was Hieronimus van Aken, startling, hallucinogenic visions of late-medieval culture. Compare and contrast Bosch's art with the major stylistic elements of Northern European paintings. Explore the enigmatic, surrealist quality of his symbolic language that intrigues viewers and is still the subject of many speculative interpretations. Analyze his most famous paintings, such as *The Garden of Earthly Delights, Ship of Fools*, and *The Haywain Triptych*. Discuss how on the five-hundred-year anniversary of his death in 2016, exciting new discoveries about his works emerged. TWA

Course: LLI546   6 Hours
$59 + $72 fee = $131; NMR add $120

Rockville Campus
CRN#: 12752   3 Sessions   T
7/1-7/15   1:30-3:30 p.m.

Senior Tuition Waiver (TWA): Maryland residents 60 years or older by the start date of the class may have tuition waived.

Paul Gauguin *NEW!*

This class will look at Paul Gaugin's life and cover his most important works from both his French and Polynesian periods, and his reliance on Camille Pissarro, Paul Cezanne, Vincent van Gogh, and others. We will discuss his stylistic evolution towards stylization, primitivism, flatness, and the fusion of any and all cultural borrowings in his works. TWA

Course: LLP238   **6 Hours**
$59 + $74 fee = $133; NMR add $120

Rockville Campus
CRN#: 42264   3 Sessions   T
6/3-6/17   10:30 a.m.-12:30 p.m.

Vocabulary of Art

How do you approach a work of art? You have to understand its vocabulary. Learn how to describe and analyze a work of art based on its look, place, and time of origin. Explore what its formal elements are and how artists use them to construct a painting. Discuss how to gain insight into the reason for creating the work of art and its possible meaning. TWA

Course: LLI681   **6 Hours**
$59 + $72 fee = $131; NMR add $120

Rockville Campus
CRN#: 42255   3 Sessions   T
6/3-6/17   1:30-3:30 p.m.

Women Architects—Their Time Has Come

In 2019, Anne Litwin (consultant in women's issues) published an article entitled "Why Are There So Few Women Architects." Truth is— very few were admitted to schools of architecture until the 1970s. Did you know that now, women comprise 50% of those admitted to schools of architecture? Explore the careers of pioneering architects from the 1920s and 1930s such as Julia Morgan, architect for William Randolph Hearst or Mary Coulter who designed structures at Grand Canyon National Park. Were you aware that Frank Lloyd Wright employed about 100 women in his practice? Examine the career of Chloethiel Woodward Smith, a Washington, D.C.-based architect who, from the 1960s to the 1980s, headed the largest woman-owned architectural firm in the U.S. Analyze the careers of women architects to discern whether they made unique contributions to the field of architecture. From little-known women architects to possibly the best-known, Zaha Hadid, we'll travel the world in search of them! TWA

Course: LLP104   **6 Hours**
$59 + $74 fee = $133; NMR add $120

Rockville Campus
CRN#: 42197   3 Sessions   R
5/29-6/12   10:30 a.m.-12:30 p.m.

Brain Fitness

Unlocking the Power of the Mind Through Meditation

Allow your mind to turn inward and rediscover your true nature through the ancient practice of superconscious meditation. In this six-week course, you will learn the systematic practice of calming yourself in body and mind that leads to greater self-awareness. In this gentle, gradual entering within, you will have the opportunity to release accumulated stress and balance your metabolism. Recommended book: Superconscious Meditation by Justin O'Brien (Swami Jaidev Bharati), YES International Publishers, 2007. This class serves as training to reduce stress at work and in daily life and increase focus, and productivity. TWA

Course: LLP179   **6 Hours**
$59 + $74 fee = $133; NMR add $120

Online: Structured Remote
CRN#: 42207   5 Sessions   W
5/14-6/11   1-2:12 p.m.

Update Your Email and Contact Information

Please contact customer service (240-567-5188) to update your email address or other contact information so you can receive the classroom instructions. Your instructor will typically contact you three (3) days before the start of your LLI class to provide you with class information.

Please email: mclli@montgomerycollege.edu at least 24 hours prior to the start of class if you do not hear from the instructor.

Careers and Employment for 50+

The Secrets of Longevity: Proven Strategies for a Long, Healthy Life *NEW!*

This course will unlock the secrets to a long and healthy life. Drawing on the latest research in health, wellness, and aging, the class will explore the science behind longevity and offer practical strategies for improving health and life span. Students will explore key findings from the world's Blue Zones, regions known for their high concentration of centenarians, to understand the common lifestyle factors that contribute to prolonged life. Students will learn and identify actionable steps they can take to apply these findings to their own lives and improve their physical and emotional health.

Course: LLP239   **2 Hours**
$15 + $15 fee = $30; NMR add $30

Online: Structured Remote
CRN#: 42265   1 Session   T
6/10   1:30-3:30 p.m.

Computers and Technology

Computer Skills for Beginners

Gain confidence as you are introduced to various hardware, software, and storage devices. Define basic computer concepts and terminology. Learn to navigate the desktop or laptop, textboxes, windows, toolbars, and taskbars. Examine the Windows Control Panel to identify settings and customize controls. Explore files and learn to browse, open, and rename a file. Practice creating new folders, and to copy and move files into these folders. Use Microsoft Word to create, edit, and print out a document. Discuss email and web mail, including how to open and save email attachments. Explore the internet and learn how to find information. Learn steps you can take to be safe while online. TWA

Course: LLI790   **12 Hours**
$21 + $78 fee = $99; NMR add $50

Gaithersburg Business Training Center
CRN#: 12753   6 Sessions   W
7/16-8/20   1:30-3:30 p.m.

Rockville Campus
CRN#: 42256   6 Sessions   M
6/2-7/7   1:30-3:30 p.m.

Computer Skills: Beyond Beginner

The class will cover the next level of Windows functions—organize files and folders, search for items on their computers, and how to protect the computer from malware. Using MS Word, students will continue exploring the Word interface, edit, copy and paste, and find and replace text. Learn how to enhance the appearance of a document by using various formatting options, adjusting page layout, and proofing and printing documents. In Excel, the students will explore the Excel interface and learn how to navigate the spreadsheet. In addition, students will create a spreadsheet, edit, copy, and paste data, find and replace text, and format options. TWA

Course: LLP115 **12 Hours**
$21 + $78 fee = $99; NMR add $50

Rockville Campus
CRN#: 42199 6 Sessions T
6/10-7/15 10:30 a.m.-12:30 p.m.

Culinary Arts

Healthy Baking

Love desserts but want to maintain healthy diet? You do not have to sacrifice taste to make healthy desserts. It is matter of knowing what alternative ingredients to use and how to prepare them in recipes that will delight your loved ones and friends.

Course: LLP112 **2.5 Hours**
$25 + $30 fee = $55; NMR add $50

Rockville Campus
CRN#: 42200 1 Session M
6/9 6-8:30 p.m.

Mastering Macarons

Love macarons, but find them intimidating to make? Under the tutelage of a 5-star pastry chef, demystify these beloved, elegant, yet temperamental cookies and make your own. Learn why humidity, oven temperature, and method can make or break your macaroon treats. Through hands-on instruction, practice proper macaronnage technique, piping skills, as well as filling and presentation options. Macaron success is within your reach!

Course: LLP194 **2.5 Hours**
$25 + $35 fee = $60; NMR add $50

Rockville Campus
CRN#: 42201 1 Session M
5/19 6-8:30 p.m.
CRN#: 12756 1 Session M
7/14 6-8:30 p.m.

History and Current Events

Courtesans in History: Power Behind the Throne *NEW!*

Courtesans, celebrated for their wit, charm, and artistic talents, held unique positions in societies that often excluded women from power. This course examines the lives, influence, and cultural significance of courtesans. Through their stories, we will explore themes of gender, agency, and the intersections of beauty, intellect, and independence in shaping women's roles in history. From Veronica Franco, who graced the palazzos of sixteenth-century Venice, and Madame de Pompadour, the arbiter of all things fashionable at Versailles during the reign of Louis XV, to La Belle Otero of the grand boulevards of Belle Epoque Paris, we will analyze how courtesans defied societal norms, shaped cultural tastes, and navigated power structures in a patriarchal world. TWA

Course: LLP236 **10 Hours**
$69 + $92 fee = $161; NMR add $120

Rockville Campus
CRN#: 12760 5 Sessions M
7/7-8/4 10:30 a.m.-12:30 p.m.

Cults *NEW!*

From the Unification Church (better known as the Moonies) to the Aum Shinrikyo with its 1995 sarin subway attack, we have always been fascinated by the existence of cults even in our midst. But what is the essence of a Cult and what is its appeal? Explore the history of these secretive groups and learn about the dynamics of cult behavior through historical examples ranging from the Rajneesh Movement to Budhhafield. Analyze how the internet age has facilitated the spread and creation of new cults and discuss how cults relate to the current wave of violent extremism. TWA

Course: LLP237 **10 Hours**
$69 + $92 fee = $161; NMR add $120

Rockville Campus
CRN#: 4 Sessions R
5/22-6/19 1:30-3:30 p.m.
No class 6/19

Santa Evita: The Many Lives of Evita Perón *NEW!*

The famous musical Evita presents the mesmerizing story of Evita Peron. In this class we will explore the drama of her many lives and afterlife: as the poor girl from the interior of Argentina who reinvented herself as a beautiful actress, as the entertainer who stole the heart of Argentina's dictator and married him, and as the uncrowned queen of the country's masses. And even after her early death from cancer Evita experienced an even more fantastical and ignominious afterlife. TWA

Course: LLP233 **10 Hours**
$69 + $92 fee = $161; NMR add $120

Rockville Campus
CRN#: 42263 5 Sessions M
6/2-6/30 1:30-3:30 p.m.

Senior Tuition Waiver (TWA):
Maryland residents 60 years or older by the start date of the class may have tuition waived.

The 60s: A Retro Journey through American Pop Culture *NEW!*

Referred to as The Counterculture Decade, the 1960s heralded the civil rights movement, anti-war protests, feminist activism, and the counterculture revolution characterized by music, fashion, and art. Take a retro journey exploring and discussing the most iconic popular culture trends of the decade—from movies (*Psycho, The Graduate* & *Spartacus*), TV Shows (*Star Trek, Mission Impossible*, and *Sesame Street*) and music (Bob Dylan, Janis Joplin, The Doors, and The Supremes) to medical and societal innovations (touch-tone phones, the pill & space travel) and social and political trends (the civil rights movement, the Vietnam War and the antiwar movement & the scourge of political assassinations). Analyze how these trends shaped our current pop culture and discuss why the 60s zeitgeist seems to resonate today. TWA

Course: LLP232   10 Hours
$69 + $92 fee = $161; NMR add $120

Online: Structured Remote
CRN#: 42262   5 Sessions   W
5/14-6/11   1:30-3:30 p.m.

The Real Law & Order: The Untold Origin Story of the NYPD *NEW!*

This course explores the complex and often contentious history of the New York Police Department, tracing its roots from the early 19th century to its emergence as one of the most recognizable law enforcement institutions in the world. We will examine the role of slavery and moral enforcement in its early years, and its transformation into a force central to managing social order and civil unrest. Analyze how these historical developments shaped modern policing practices and contributed to broader societal tensions. The course aims to offer a deeper understanding of the historical legacies that continue to influence contemporary law enforcement. TWA

Course: LLP234   10 Hours
$69 + $92 fee = $161; NMR add $120

Rockville Campus
CRN#: 12705   5 Sessions   R
6/26-7/24   10:30 a.m.-12:30 p.m.

Home and Garden

Annuals and Perennials for Mid-Atlantic Landscape

The course will focus on the requirements needed to successfully incorporate perennials and annuals into the residential landscape of the Mid-Atlantic. We will discuss plant species, both native and non-native, to extend the seasonal interest in the garden. Discussion will include incorporating natives, pollinators, and plants suitable to resolve specific problems within the landscape. The course will review the topography, and soil structure, as well as sun and shade ratios to ensure success with annuals and perennials in the landscape. Also included will be discussions on biennials, self-sown species, and repeat blooming species, as well as perennial division and transplanting; the need to replace invasive species within the gardenscape and how to control invasive species; how to incorporate deer resistant plant species and protect the landscape from deer damage; and the USDA and county zones of hardiness and how to interpret the standardized product labeling requirements from suppliers of plant material. This course is designed for to address the needs professional landscapers or volunteer/amateur gardeners. TWA

Course: LLP152   5 Hours
$59 + $74 fee = $133; NMR add $120

Online: Structured Remote
CRN#: 42203   2 Sessions   T
6/3-6/10   6:30-9 p.m.

Garden Design

Do you ever wish you could have a beautiful home garden? In this course, garden enthusiasts and homeowners will examine the basics of garden design. You will discuss current garden trends; and how to integrate the architecture of your home/buildings into the landscape for a cohesive overall design. You will focus on using plants and materials that are suitable for the Mid-Atlantic region to create a garden design suitable for your own home. TWA

Course: LLI519   8 Hours
$59 + $79 fee = $138; NMR add $120

Rockville Campus
CRN#: 42261   4 Sessions   T
6/17-7/8   6:30-8:30 p.m.

Orchids:How to Grow and Bloom

Discover how to be successful with orchid selection in the home environment. Learn how to purchase, care, transplant, and water your orchids. Discuss how to rebloom your orchid, when to fertilize, and when to root prune.

Course: LLI022   3 Hours
$15 + $15 fee = $30; NMR add $30

Online: Structured Remote
CRN#: 12755   1 Session   S
8/9   1-4 p.m.

Literature and Writing

American Ghost Stories *NEW!*

Whether or not we believe in ghosts, supernatural tales have long served as entertainment, moral lessons, and sources of fright—both harmless and otherwise. Across the globe, stories abound of the dead who remain in the earthly realm. The United States is no exception, with many eerie tales of the undead lingering in its darker, more obscure places. This course is an exploration of the most famous American ghost stories. TWA

Course: LLP235   10 Hours
$69 + $92 fee = $161; NMR add $120

Rockville Campus
CRN#: 12759   5 Sessions   W
7/2-7/30   12:30-2:30 p.m.

The Best of Film Noir

New Content! This course is an exploration of the classic genre of film noir—where detectives & femme fatales inhabit the shadows of urban living. The major period of noir falls between *The Maltese Falcon* in 1948 and *A Touch of Evil* in 1958, but this course extends beyond this period, in order to study the influence of the genre on global cinema. Watch and discuss some of the most acclaimed noir films—gritty classics like The Maltese Falcon and Laura, master of the genre Hitchcock's Rope, later adaptations like Chinatown and the iconic French interpretation Diabolique. All films will be available online or provided by the instructor. TWA

Course: LLP164   10 Hours
$69 + $92 fee = $161; NMR add $120

Online: Structured Remote
CRN#: 12757   5 Sessions   M
7/7-8/4   1:30-3:30 p.m.

Personal Enrichment

Bridge for Beginners

Bridge is by far the greatest card game of all. It provides immense challenges and enjoyment for the rest of your life. This course is intended for newcomers to the game and players who haven't played in years. The six-week (6) course will cover the fundamentals of modern bidding, play of the hand, some defensive principles, and more.

Course: LLI942   **12 Hours**
$60 + $79 fee = $139; NMR add $120

Rockville Campus
CRN#: 42260   6 Sessions   W
6/4-7/9   7-9 p.m.

Wellness

Building Bones and Muscle Strength

Learn ways in which to strengthen your bones and muscles and keep them healthy. Explore proper posture and exercising techniques to help avoid injuries. Practice balance exercises, using low hand and leg weights, and resistance training to increase muscle strength and bone density.

Course: LLI641   **5 Hours**
$30 + $49 fee = $79; NMR add $50

Rockville Campus
CRN#: 12754   5 Sessions   W
7/9-8/6   10 a.m.-11 a.m.

Gentle Water Fitness for Muscle Tone and Cardio

Learn how to use water resistance to develop muscle tone and flexibility, as well as increase endurance. Practice techniques using water buoyancy to aid in relaxation, stress reduction, and mood enhancement. Apply gentle water exercise to increase cardio health and help with chronic conditions. This course will be presented at several different difficulty levels and is not a swimming course.

Course: LLI595   **10 Hours**
$30 + $57 fee = $87; NMR add $50

Germantown Campus
CRN#: 42258   12 Sessions   T R
6/3-7/15   10 a.m.-10:50 a.m.
No class 6/19

Rockville Campus
CRN#: 42257   12 Sessions   M
5/12-8/4   9 a.m.-9:50 a.m.
No class 5/26

Improving Balance, Posture, and Core Strength

Have you noticed that your ability to balance is not as good as it used to be? Examine the two factors that can cause decreased ability to balance: poor posture and decreased muscle strength. Learn exercises that improve core and lower body muscle strength, posture, and balance. Discuss tips for maintaining good posture throughout your daily activities. This class will include standing, sitting, and exercises on the floor. Please bring a yoga mat.

Course: LLI676   **7.5 Hours**
$50 + $29 fee = $79; NMR add $50

Rockville Campus
CRN#: 42259   9 Sessions   M
6/2-7/28   9:30 a.m.-10:20 a.m.

Line Dancing for Everyone

Line dancing is a form of exercise that will help you stay fit and relieve stress while having fun. Explore your own style of dance while learning fun, popular, social line dances that can be done at weddings, holiday functions, and more. Examine dances that use music from multiple genres, including: country, soul pop, Latin, and much more. This class is partner free and designed for all levels in a free flowing and fun atmosphere!

Course: LLP149   **8 Hours**
$44 + $35 fee = $79; NMR add $50

Rockville Campus
CRN#: 42202   8 Sessions   M
6/2-7/21   6-7 p.m.

Takoma Park/Silver Spring Campus
CRN#: 12682   8 Sessions   R
6/26-8/14   6-7 p.m.

Consider making a donation to the emergency funds for MC students.

Visit montgomerycollege.edu/onlinegiving and click on "student emergency assistance" in the dropdown menu..

Senior Tuition Waiver (TWA):
Maryland residents 60 years or older by the start date of the class may have tuition waived.

Management and Leadership

Coaching Certification

Required Courses (Must be taken in this order):
1. Coaching—Introduction To
2. Coaching Clinic—Introduction
3. Coaching Essentials, Competencies, and Practices
4. Coaching Practicum
5. Coaching Mastery
6. Mentor Coaching

Montgomery College is approved by the International Coaching Federation to offer Level 1 Accreditation for the Coaching Certification curriculum.

Coaching

Asking Powerful Question

Learning to use the power of questions can dramatically increase your professional and personal effectiveness. Best practices for asking powerful questions will be reviewed and demonstrated in this 2-hour session.

Course: MGT726   **2 Hours**
$50 + $59 fee = $109; NMR add $120

Online: Structured Remote
CRN#: 42163   1 Session   W
6/18   7-9 p.m.

Coaching—Introduction to

If you seek to inspire and motivate others, then coaching may be the skill set for you. This emerging field draws on numerous communication approaches and techniques you can use to support others in achieving short and long-term goals by developing a positive approach to all areas of their lives. In this experiential 3 1/2 hour introductory session, we will discuss what coaching is - and isn't - distinguishing coaching from mentoring, consulting, therapy, training and athletic development, coaching core beliefs, qualities of an effective coach and the essential components of all coaching interventions. Additionally, the Montgomery College Coaching Certificate Program, the International Coaching Federation (ICF)

coach credentialing process and the latest trends in the coaching industry will be addressed. (This is the first course in the Coach Certificate Program.)

Course: MGT714   **3.5 Hours**
$50 + $59 fee = $109; NMR add $120

Online: Structured Remote
CRN#: 12621   1 Session   S
8/9   9:30 a.m.-1 p.m.

Coaching Mastery

Demonstrate your coaching knowledge and skills in a safe and supportive class environment. Feedback from a facilitator during a coaching interaction session clarifies strengths and identifies areas that require continued practice. The Coaching Certificate Program's emphasis on real-world practice and experience is reflected in this review of coaching core competencies. *Prerequisites: Coaching Clinic-Introduction; Coaching Essentials, Competencies, and Practices; Coaching Practicum.* TWA

Course: MGT625   **15 Hours**
$300 + $499 fee = $799; NMR add $350

Online: Structured Remote
CRN#: 12620   5 Sessions   T
7/15-8/12   6:30-9:30 p.m.

Coaching Practicum

After taking the Coaching Essentials, Competencies, and Practices courses, you must coach practice clients under the guidance of a faculty member through a practicum class. *Prerequisites: Coaching Clinic-Introduction and Coaching Essentials, Competencies, and Practices.* TWA

Course: MGT581   **15 Hours**
$300 + $385 fee = $685; NMR add $300

Online: Structured Remote
CRN#: 42161   5 Sessions   T
5/20-6/24   6:30-9:30 p.m.
No class 5/27

Listening for Deeper Connection

A true commitment to listening well is important in any conversation. If you are someone who wants to start to improve their listening skills to deepen your connection with others, this 2-hour session will introduce you to the three Levels of Listening and provide a 3-step process for demonstrating more effective listening.

Course: MGT728   **2 Hours**
$50 + $59 fee = $109; NMR add $120

Online: Structured Remote
CRN#: 42164   1 Session   W
6/4   7-9 p.m.

Mentor Coaching *(TIP)*

Mentor coaching involves a student being coached on their coaching skills rather than on practice building, life balance or other topics unrelated to the development of a participant's coaching skill. Mentoring is intended to serve as a development process for the participant that takes place in a repetitive cycle of receiving feedback regarding participant coaching, reflecting on this feedback, and practicing new skills. The focus must be on the development of skills using the ICF Core Competencies. This class is required for those who need to fulfill the 10-hour mentor coaching requirement for the ICF ACC Level 1 credential, the ACC Portfolio Path application, or the ACC credential renewal. Under the guidance and instruction of a qualified Mentor Coach, you will review all (8) updated ICF Core Competencies for deeper learning in a group setting and work one-on-one with the Mentor Coach to refine your individual coaching skills in preparation for the Performance Evaluation (if needed). Resources will also be provided to prepare for the ICF Credential Exam and to complete the ICF ACSTH or Level 1 credential application or for ACC credential renewal application. Per the ICF's requirement, the program must take place over a minimum of a 3-month period. TWA

Course: MGT767   **10 Hours**
$325 + $950 fee = $1,275; NMR add $650

Online: Structured Remote
CRN#: 42236   6 Sessions   R
5/15-8/14   7-8:30 p.m.
No class 6/19

S.M.A.R.T. Goals—A How to Guide

We've all heard that it is better to work smarter than harder. This concept starts with identifying your goals. In this 2 ½ - hour session, learn and practice a well-established process to write clear, attainable goals that hold you (or others) accountable to a deadline.

Course: MGT791   **2.5 Hours**
$75 + $84 fee = $159; NMR add $120

Online: Structured Remote
CRN#: 12648   1 Session   W
7/9   6:30-9 p.m.

The Wheel of Life

The Wheel of Life is an excellent tool that lets you explore the different areas of your life. The goal of this 2 ½ - hour session is to increase awareness of those different areas and the attention you give them, how important they are to you, and how satisfied you are with them. This class provides a powerful experience in a short period of time—helping people connect with how balanced their life is, how they feel about that, where the issues might be—and identifying one action to take away and improve things!

Course: MGT792   **2.5 Hours**
$75 + $84 fee = $159; NMR add $120

Online: Structured Remote
CRN#: 12649   1 Session   W
7/23   9:30 a.m.-12 p.m.

The Coaching Certification Program introduces you to a coaching conversation structure, coaching core competencies, coaching best practices and skills required to effectively coach others. After completing this introductory program, you will be able to facilitate a coaching conversation to support client development and potential. In addition, you will be provided with coaching forms, templates and exercises to use in working with coaching clients, both within an organization and in private practice

Completion of this certification program takes two semesters. Certificates are also awarded for each course. To earn course certificates, and the overall program certificate, you must attend 100% of the scheduled class hours as well as complete all requirements set by the instructor.

Conflict Management / Mediation

40-Hour Basic Mediation Course
(TIP)

This 40-hour interactive and experiential training offers you a how-to guide for conducting mediations of various types of conflicts. An introduction to conflict theory assists you in exploring your own conflict style and how that may help or hinder the process. You will learn and practice the 7-Step Mediation Model and will learn how to handle anger, listen strategically, balance power, and write agreements. This course fulfills the requirements for Rule 17 of the Maryland Rules of Procedure for Alternative Dispute Resolution. This course is approved for 40 hours from the Maryland Board of Social Work Examiners. Students must attend 100% of the class hours to receive their certificate. TWA

Course: MGT315   40 Hours
$500 + $750 fee = $1,250; NMR add $650

Rockville Campus
CRN#: 42162   5 Sessions   F S U
6/6-6/15   8:30 a.m.-4:30 p.m.

NEXT-GENERATION SHRM CERTIFICATION
SHRM-CP® and SHRM-SCP®

Montgomery College is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP® or SHRM-SCP®.

For additional information about certifications or recertification, contact Noel Lazaro at noel.lazaro@montgomerycollege.edu or call 240-567-2563

The current Job Outlook in the Montgomery County/ Washington Metropolitan area, includes:

- Current Median Salary for this career is $60,000
- 17 annual job openings are posted within 50 miles of Rockville, Maryland.

SHRM Essentials® of Human Resources

Human resource issues impact every company in some way. That is why it is important to understand the fundamental issues surrounding HR today. This course provides an introductory overview of the human resource function. Whether you are new to HR or if HR is one of many roles you fulfill at your company, this course covers the key HR topics you need to know: human resource management, employment law, recruitment and selection, compensation and benefits, employee development, and performance management. This course qualifies for 18 recertification hours upon completion. TWA

Course: MGT718   18 Hours
$260 + 335 fee = $595; NMR add $250

Online: Structured Remote
CRN#: 12817   6 Sessions   R
7/10-8/21   6:30-9:30 p.m.
No class 7/31

Performing Arts

Classes & Workshops for Adults and Teens

Welcome to our community of artists! Join us for affordable visual & performing arts classes taught in-person and online. Professional artists teach all classes. See our art and design listings on page 5.

Website: montgomerycollege.edu/communityarts

Email: communityarts@montgomerycollege.edu

Phone: 240-676-1567

Join our email list: montgomerycollege.edu/community-arts/join

Missed the start of classes? Never fear! Register for these classes that start in July:

Ballroom Dance: Cuban Salsa • Broadway Jazz Dance Basics Guitar: Introductory Group • Improv Comedy Basics & Level 2

And in the Art & Design section starting on page 5:
Digital Photography Basics • Drawing Workshops 5-8 • Quilting Workshops Sewing: Level 2 • Sewing: Level 4, Garment Construction Sewing: Upcycling & Recycling • Smartphone Photography • Stained Glass: Introduction

Dance

Afro-Cuban & Afro-Brazilian Dance

Experience the dances of the African diaspora! Dance in Cuban and Brazilian styles while gaining a deeper appreciation of their meaning and history. Explore how the rhythms of West Africa traveled to Cuba, Brazil, and the Black American Church, dancing through the history of Mambo, Rumba, Salsa, and Samba. Learn the roots of these dances and the changes they underwent in the Americas. Open to students of all levels. TWA

Course: PFA096   7.5 Hours
$50 + $49 fee = $99; NMR add $50

Takoma Park/Silver Spring Campus
CRN#: 42124   5 Sessions   S
5/31-6/28   10-11:30 a.m.

Ballroom Dance: Topics

Learn the basics of ballroom dance performance with a different genre covered in each section (see section notes). Move your feet to dances like swing, foxtrot, waltz, and rumba. Learn basic and simple variations, footwork, and lead and follow techniques designed to make you shine on the dance floor. By the end of the course, you'll be ready to perform rudimentary ballroom dance or to continue your studies at a local dance studio. This course is designed for new dancers and those who have not explored the listed genre. TWA

Course: PFA054   7.5 Hours
$50 + $49 fee = $99; NMR add $50

Rockville Campus
CRN#: 12558   5 Sessions   R
7/24-8/21   7-8:30 p.m.

Topic: Cuban Salsa
Learn the fundamentals of salsa and Mambo-Salsa, focusing on basic footwork, partnering, cross body lead, and right turns.

Broadway Jazz Dance Basics

Dance to the music from your favorite musicals while learning Broadway's unique form of jazz dance. Musicals from Westside Story to Hamilton, Chicago to Rent draw on jazz dance for their choreography. Broadway jazz is a unique, high-energy blend of ballet, modern, and jazz and is known for exaggerated movements and storytelling. Learn the warmups jazz dancers use to stay fit and flexible. Practice the dance steps, performance techniques, and body alignment essential to Broadway jazz dance. Explore the Luigi Technique and its philosophy of "never stop moving." Open to students of all levels. TWA

Course: PFA101   7.5 Hours
$50 + $49 fee = $99; NMR add $50

Takoma Park/Silver Spring Campus
CRN#: 12557   6 Sessions   S
7/12-8/16   10-11:15 a.m.

Tap Dance: Intermediate

Continue to build on the fundamentals of percussive tap dance. Explore new step variations, simple combinations, improvisation, and polyrhythms. Begin learning the breadth of tap dancing styles that goes beyond basic footwork combinations. Dance to music genres from jazz to rock and roll. *Prerequisite: PFA078 Intro to Tap Dance or equivalent experience.* TWA

Course: PFA079   10 Hours
$119 + $75 fee = $194; NMR add $120

Takoma Park/Silver Spring Campus
CRN#: 12562   10 Sessions   W
5/28-8/6   11:30 a.m.-12:30 p.m.
No class 7/9

Check out our Visual Arts classes on page 5.

Learn drawing, painting, crafts, arts business practices, and more!

Tap Dance: Introduction

Discover tap dance, the dominant performance dance form of the early 20th century. Invented in the African American community, tap quickly became the standard in vaudeville and musical theater, later forming the basis for jazz dance. Perform the basic steps of this percussive, syncopated dance style and walk in the footsteps of greats like Bill "Bojangles" Robinson, Fred Astaire, Sammy Davis Jr., and Shirley Temple. Learn to shuffle, flap, paddle, and roll and build simple rhythmic combinations that can combine into more complex choreography. This course is designed for new dancers and those who have never explored tap dance formally. TWA

Course: PFA078   12.5 Hours
$119 + $75 fee = $194; NMR add $120

Takoma Park/Silver Spring Campus
CRN#: 12561   10 Sessions   W
5/28-8/6   10-11:15 a.m.
No class 7/9

Music History & Appreciation

Listening to Music *(CoL)*

To fully appreciate music, you must understand something of its history and structure. Unlock a whole new world of listening, exploring musical history from medieval to contemporary times. Learn about periods of music and the composers, cultural movements, and historical events that shaped them. Identify structural elements of music, and how they tie periods together or differentiate them. Leave class with a new ability to analyze, appreciate, and talk about music from any time period. Open to students of all levels. TWA

Course: FLM061   37.5 Hours
$402 + $137.40 fee = $539.40; NMR add $885.60

Online: Structured Remote
CRN#: 42133   22 Sessions   M T W R
5/27-7/3   9:30-11:15 a.m.
No class 6/19
If class is full, register for co-listed credit class MUSC110, CRN 40330.

World Music *(CoL)*

Discover the music of world cultures! Explore cross-cultural popular music and the traditional music that influenced it. Learn to identify the social and cultural impact of musical forms. Examine technological and cultural shifts as factors influencing musical development and dissemination. Participate in music-making, listen to live and recorded music, and engage in stimulating discussions. Open to students of all levels. TWA

Course: FLM063   37.5 Hours
$402 + $137.40 fee = $539.40; NMR add $885.60

Online: Distance Learning
CRN#: 42134
5/27-6/29   Online 24/7
This class is fully self-paced with no group meetings. If class is full, register for co-listed credit class MUSC117, CRN 40489.

Music: Applied

Guitar: Introductory Group

Take your first steps to becoming a guitar legend! Even the greats started by muddling through simple chords on an acoustic. Learn basic strumming and picking techniques, common chord progressions, scales, notation, and tablature reading. On completion, you will have a foundation to take more advanced courses, start private lessons, or continue learning on your own. TWA

Course: PFA082   14 Hours
$125 + $99 fee = $224; NMR add $140

Rockville Campus
CRN#: 12564   8 Sessions   M W
7/21-8/13   10-11:45 a.m.
Students must provide their own acoustic guitars (classical or steel string acceptable).

Takoma Park/Silver Spring Campus
CRN#: 12563   10 Sessions   T
5/27-8/5   7-8:24 p.m.
No class 7/1
Classical guitars are provided for classroom use, or BYO acoustic (classical or steel string acceptable).

Music Theory: Introduction *(CoL)*

Discover the basic elements of music! Learn terminology, notation, scales, intervals, triads, and traditional diatonic harmony. Apply these to reading, playing, and creating music. This course is intended for students with a limited musical background. TWA

Course: FLM070   37.5 Hours
$402 + $137.40 fee = $539.40; NMR add $885.60

Rockville Campus
CRN#: 12589   10 Sessions   M W
7/7-8/6   6-9:45 p.m.
If class is full, register for co-listed credit class MUSC184, CRN 10103.

Piano: Introductory Group

Music is a universal language sculpted by the compositions of many great minds. Learning piano introduces you to the elements of this language, such as melody, harmony, and rhythm. In this class, you will learn the basics of piano in a group setting. Using a fundamentals approach, we will play and harmonize melodies from the beginning. No previous experience needed. Textbook required: *Adult Piano Adventures All-in-One Piano Course Book 1* by Nancy and Randal Faber. TWA

Course: PFA080   16 Hours
$125 + $99 fee = $224; NMR add $140

Rockville Campus
CRN#: 12575   7 Sessions   S
5/31-7/19   5:15-7:30 p.m.
No class 7/5

Songwriting

Discover the art of songwriting and compose your own original songs! Songwriting is a continual process of discovery, watching your ideas unfold as you build a song. Examine the basic elements of songs, playing with a wide range of techniques. Study the qualities of successful songs and songwriters. Experiment, edit, and share your creations in a safe and nurturing environment, building a supportive community of songwriters. Bring a notebook and/or staff paper to the first class. Bring an instrument if you play one. Required textbook: Beginning Songwriting: Writing Your Own Lyrics, Melodies, and Chords by Andrea Stolpe with Jan Stolpe. No musical background necessary! TWA

Course: PFA077   16 Hours
$125 + $99 fee = $224; NMR add $140

Online: Structured Remote
CRN#: 12577   8 Sessions   M
6/2-7/21   7:30-9 p.m.
Class meetings are supplemented by a half hour of self-paced content each week.

Theater Arts

Acting Basics

Unlock your acting talent! Acting is a powerful tool for self-expression, communication, and confidence-building. Explore identity and imitation in drama using role play, character building, and storytelling. Develop your actor's instrument by combining vocal and physical approaches to build roles and characters that effectively communicate your intent to an audience. Use improvisation and scripted scene performance to put your new skills to work. Open to students of all levels. TWA

Course: PFA098   15 Hours
$124 + $95 fee = $219; NMR add $140

Takoma Park/Silver Spring Campus
CRN#: 12576   10 Sessions   W
5/28-8/6   7-8:30 p.m.
No class 7/2

Improv Comedy Basics

Explore improvisational comedy, live theatre where the performance is created spontaneously. In addition to being fun and original, improv is a great tool for leadership development, improving public speaking, and self-discovery. Using exercises and games, learn how to think creatively and spontaneously in the moment. Practice basic improvisational techniques, such as "yes, and," character development, and scene work. Create on-the-fly original scenes that will never be replicated! Open to students of all levels. TWA

Course: PFA103   12.5 Hours
$119 + $75 fee = $194; NMR add $120

Rockville Campus
CRN#: 12595   5 Sessions   M
7/21-8/18   7-9:30 p.m.

Improv Comedy: Level 2

Continue to build your improvisational skills with long-form improv. Learn to maintain a cohesive narrative throughout a performance using strategies like callbacks and recurring themes. Practice the Harold, a long-from improvisational structure where characters and themes recur in a series of connected scenes. Use team-building techniques to better engage with a partner and strengthen group collaboration. Build rich and detailed environments that lend depth to your scenes. Finish class with a group performance. *Prerequisite: PFA103 Improv Comedy Basics or experience with short-form improvisation.* TWA

Course: PFA108   12.5 Hours
$119 + $75 fee = $194; NMR add $120

Rockville Campus
CRN#: 12596   5 Sessions   W
7/23-8/20   7-9:30 p.m.

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Read up on our stellar faculty! In the Faculty Directory at **montgomerycollege.edu/ communityarts.**

Get on the List

Sign up to get the Community Arts Catalog in the mail or join our email list:

montgomerycollege.edu/ community-arts/join

Summer Dinner Theatre *(CoL)*

Become part of a musical theater production! In this intensive 11-week course, we present two major musicals, give 12 public performances, and serve more than 5,000 meals. We look for students who are talented, willing to work hard, and have some theatrical experience. Although Summer Dinner Theatre is a college-level course, we encourage talented high school students (16+) and community members to audition as performers or interview as technicians. Scholarships are available. Students can earn back some tuition costs by working during the dinner portion of the evening. Visit montgomerycollege.edu/sdt for complete information and the student calendar. Contact us at summerdinnertheatre@ gmail.com to arrange an audition time. TWA

Course: SDT001   **50 Hours**
$402 + $137.40 fee = $539.40; NMR add $80

Rockville Campus

CRN#: 42137   52 Sessions   M T W R F
5/27-8/8   2-6 p.m.
No class 6/19, 7/4

Summer Dinner Theatre Internship *(CoL)*

Learn theatre professions while working on professional-quality productions. Summer Dinner Theatre Internship Program is a mentorship program where you learn from top Washington D.C. theatre professionals. We offer internships in both administration and stage management. See the breakdown of duties for these positions and complete the application at montgomerycollege.edu/sdt.

Course: SDT004   **50 Hours**
$402 + $137.40 fee = $539.40; NMR add $80

Rockville Campus

CRN#: 42130   51 Sessions   M T W R F
5/27-8/7   2-11 p.m.
No class 6/19, 7/4

Personal Finance Academy

Making Smart Investment Decisions

Making smart investment decisions can make a big difference over your life time and especially what you save for your retirement. With some basic understanding of investment products and risk and return, you can take steps to grow your nest egg. Discuss investment products, risk and return, volatility, and how fees can impact your portfolio. Learn the questions to ask before you invest, the red flags of fraud, and how to use the free resources on Investor.gov, the SEC's online portal for individual investors.

Course: PRF178   **1.5 Hours**
$10 + $10 fee = $20; NMR add $30

Online: Structured Remote

CRN#: 42229   1 Session   W
6/11   6:30-8 p.m.

Maximizing Social Security Benefits

Social Security is a cornerstone of retirement income for most Americans. Yet the nuances of how/when to receive benefits are often overlooked and can lead to missed opportunities. This course will address individual and couple's benefits, special situations for widows and ex-spouses, reductions due to federal pensions, and taxation of benefits. The target audience for this course are those who are newly retired and who plan to retire within the next few years.

Course: PRF159   **3 Hours**
$20 + $20 fee = $40; NMR add $30

Online: Structured Remote

CRN#: 42230   1 Session   W
6/25   6:30-9:30 p.m.

Money Management and Investment for Millennials

How to save and invest for things you need: home, education, retirement, and financial goals? Explore ways to pay off your loans or debts. Discuss how to save, generate revenue streams, and invest. Create a budget plan to help you achieve the financial future you want. Discuss the best way to keep track of your money. TWA

Course: PRF189   **5 Hours**
$15 + $30 fee = $45; NMR add $30

Online: Structured Remote

CRN#: 42234   2 Sessions   M
6/9-6/16   6:30-9 p.m.

Probate in Maryland: An Overview for Executors-To-Be

An overview of the probate process in Maryland, and more specifically in Montgomery County, including: a review of determining whether a probate is necessary; how to open a probate estate; how the estate is administered; and how the estate is closed. Explore the documents used by the Register of Wills; learn how to determine if an asset is a probate asset or a non-probate asset; and how to deal with claims and debts against the estate. Discuss the costs of probate, including the fees owed to the personal representative (executor) and attorneys. TWA

Course: PRF033   **5 Hours**
$60 + $65 fee = $125; NMR add $120

Online: Structured Remote

CRN#: 12745   2 Sessions   R
7/17-7/24   6:30-9 p.m.

Retirement Planning Today

Learn about the many ways to save for retirement as well as the advantages and disadvantages of each. Discover how to save money on taxes, manage investment risks, and protect your assets from potential long-term health care expenses. Fee includes a course workbook and study aids. TWA

Course: PRF169   **6 Hours**
$25 + $57 fee = $82; NMR add $50

Online: Structured Remote

CRN#: 42233   2 Sessions   W
6/4-6/11   6:30-9:30 p.m.

Takoma Park/Silver Spring Campus

CRN#: 42232   2 Sessions   R
5/8-5/15   6:30-9:30 p.m.

CRN#: 42231   2 Sessions   T
5/13-5/20   6:30-9:30 p.m.

Stocks, Bonds, Mutual Funds, and ETFs Explained

Whether you manage your own investments or someone manages them for you, it is important to understand the different types of investments. In this course, an experienced investment advisor and Certified Financial Planner explains advantages and disadvantages of different investments, risks, ways to own investments, asset allocation, tax considerations, historical performance, and more. For instance, are Exchange Traded Funds (ETFs) better than mutual funds? TWA

Course: PRF172   5 Hours
$50 + $65 fee = $115; NMR add $120

Online: Structured Remote

CRN#: 12744   2 Sessions   M
7/14-7/21   6:30-9 p.m.

Wills and Estates

Take a deep dive into personal estate planning. Learn about the real differences between wills and revocable trusts; why everyone always needs a power of attorney and health care directives; and what it really means to go through Maryland probate (and how to avoid that if appropriate). Topics include the use (and misuse) of revocable living trusts, the pros, cons and dangers of joint ownership, the right way to make and receive gifts (and why there is a very wrong way), and the impact of the Federal estate tax and Marylands two separate death taxes on your estate. TWA

Course: PRF171   6 Hours
$60 + $75 fee = $135; NMR add $120

Online: Structured Remote

CRN#: 42235   2 Sessions   W
6/4-6/11   6:30-9:30 p.m.

CRN#: 12746   2 Sessions   T
7/29-8/5   6:30-9:30 p.m.

Professional and Career Development

Career Exploration Boot Camp

What are you good at? What are your natural and work-related strengths? Discover and match them with career areas in which you would be most successful. Choose to apply your skills to your career or volunteering and other life opportunities. Engage in a series of insightful individual and group exercises and conduct research into career areas of interest to you. Draft your career plan while being supported through your career exploration stage by your classmates and career coach. TWA

Course: CRP013   12 Hours
$45 + $59 fee = $104; NMR add $120

Online: Structured Remote

CRN#: 42183   4 Sessions   R
5/22-6/12   6:30-9:30 p.m.

Project Management

Certified Associate in Project Management (CAPM)® Prep

Prepare for the Project Management Institute (PMI)® CAPM® certification exam. CAPM is designed for entry-level to senior members of a project team who contribute specialized skills such as scheduling, logistics, or cost estimating. This credential signifies that the individual has knowledge of the principles and terminology of the library of global standards, A Guide to the Project Management Body of Knowledge (PMBOK® Guide), Project Management Institute. Upon completion of this course, you may apply to take the CAPM® Certification exam. *Prerequisite: PMC036, PMC037, PMC038.* TWA

Course: PMC046   24 Hours
$354 + $305 fee = $659; NMR add $300

Online: Structured Remote

CRN#: 12761   8 Sessions   M W
8/4-8/27   6:30-9:30 p.m.

PM 101: Methodology and Overview

This course will introduce you to the two major methodologies utilized for managing projects- the predictive (traditional) approach and the agile approach. This overview will cover the terms and concepts of both approaches as well as give a high level overview of how each methodology conducts projects. Having this broad understanding will provide you with a clear understanding of the different ways projects can be accomplished. You will use hands-on exercises and a course exam to demonstrate understanding and compare the benefits of each methodology. TWA

Course: PMC036   15 Hours
$175 + $200 fee = $375; NMR add $160

Online: Structured Remote

CRN#: 42170   5 Sessions   M T W R F
5/19-5/23   6:30-9:30 p.m.

CRN#: 12749   5 Sessions   M T W R F
8/18-8/22   6:30-9:30 p.m.

PM102: Practical Application of Predictive (Traditional) Project Management

This course will provide you with a comprehensive review of the predictive (traditional) approach to project management. This will cover the methodology of managing projects from the initiation to the closing of the project. Topics covered include defining the scope, creating a schedule, preparing for risks, determining communications as well as managing change, building project teams and closing a project. By the end of this class, you will have created the basic project documents utilized by this methodology through the use of a case study and will be prepared to apply these to your own projects. TWA

Course: PMC037   28 Hours
$350 + $365 fee = $715; NMR add $350

Online: Structured Remote

CRN#: 42171   9 Sessions   T R S
6/3-6/24   6-9 p.m. (T R)
                9 a.m.-12 p.m. (S)
                9 a.m.-1 p.m. (S 6/21)

No class 6/19

PM103: Practical Application of Agile Project Management

Project Management practitioners are increasingly embracing agile as a technique for managing successful projects. It is a topic of growing importance in project management. Whether you are a PMP® credential holder or an individual working on agile project team, this course will provide you with a comprehensive review of the agile approach. You will learn the values and principles of agile and identify methodologies of agile project management with a focus on the scrum method. TWA

Course: PMC038   **28 Hours**
$350 + $365 fee = $715; NMR add $350

Online: Structured Remote

CRN#: 42172 5/6-5/24	9 Sessions 6-9 p.m. (T R) 9 a.m.-12 p.m. (S) 9 a.m.-1 p.m. (S 5/24)	T R S
CRN#: 12750 7/8-7/26	9 Sessions 6-9 p.m. (T R) 9 a.m.-12 p.m. (S) 9 a.m.-1 p.m. (S 7/26)	T R S

PM104: Project Management Leadership

As a project management practitioner, your success and effectiveness are determined by the quality of your professional relationships. In this course you will learn and practice the skills necessary to build and maintain positive relationships with your team members, users, stakeholders, product owners and customers. Topics include interpersonal communications, active listening, conflict management, influencing, trust building, decision-making, and constructive feedback. TWA

Course: PMC042   **8 Hours**
$75 + $130 fee = $205; NMR add $140

Online: Structured Remote

CRN#: 42173 6/3-6/7	3 Sessions 6:30-8:30 p.m. (T R) 10 a.m.-2:30 p.m. (S)	T R S
CRN#: 12751 8/5-8/14	4 Sessions 6:30-8:30 p.m.	T R

Project Management Professional® (PMP) Certification Prep *(TIP)*

Prepare for the internationally recognized Project Management Professional® (PMP) Certification exam. Demonstrate to employers, customers, and colleagues that you possess project management knowledge, experience, and skills to bring projects to successful completion. As a PMI Authorized Training Partner, our course is taught by instructors who completed the Authorized Training Partner Train the Trainer–PMP® Exam Prep program and are equipped to deliver PMP® exam prep and training content to PMI's quality standards. You are ensured that you are learning PMI-developed PMP® exam prep material. Pre-requisites: To be successful in this course, you should have some professional exposure to the duties of a project manager and knowledge by taking courses on PM101: Methodology and Overview; PM102: Practical Application of Predictive (Traditional) Project Management; PM103: Practical Application of Agile Project Management. TWA

Course: PMC040   **35 Hours**
$800 + $799 fee = $1,599; NMR add $800

Online: Structured Remote

CRN#: 12758 8/4-8/27	11 Sessions 6-9 p.m. (M W) 9 a.m.-12:30 p.m. (S) 9 a.m.-1 p.m. (S 8/23)	M W S

Project Management Elective Courses

Consonant Leadership–Leading Authentically According to your Values

Are you interested in continuing to develop as a leader so that you more consistently lead your team members in a way that you are proud of or that feels authentic? Do you feel like sometimes there is disconnect between how you would like to act as a leader and how you actually behave? Do you avoid giving feedback even though you feel you should, or do you lose composure with others and wish you could stay more poised? In this class you will learn a new process for developing an effective yet authentic leadership approach all your own–base on your values. The process is called Consonant Leadership because it is designed to help you create alignment between who you want to be as a leader and how you act as a leader – so that your leadership values and behaviors are in harmony. TWA

Course: PMC050   **6 Hours**
$85 + $94 fee = $179; NMR add $120

Online: Structured Remote

CRN#: 42177 6/23-6/25	2 Sessions 6-9 p.m.	M W

Project Management Certificate

Ensure you're prepared to take the PMP® exam! Montgomery College is an Authorized Training Partner (ATP) by the Project Management Institute (PMI) to provide industry leading preparation towards the PMP® certification exam. Training with an Authorized Partner is the only way to ensure you are learning PMI-developed PMP® exam prep material and ensure you are learning from PMI-vetted instructors.

Courses are PDU-eligible for current PMP® and CAPM® credential holders. Earn hours towards recertification by attending our convenient and affordable courses.

Courses must be taken in the following order.

PM 101: Methodology and Overview

PM102: Practical Application of Predictive (Traditional) Project Management

PM103: Practical Application of Agile Project Management

PM104: Project Management Leadership

Project Management Professional® (PMP) Certification Prep

The current Job Outlook in the Montgomery County/ Washington Metropolitan area, includes:
- Current Median Salary for this career is $80,000
- 20 annual job openings are posted within 50 miles of Rockville, Maryland.

The PMI Approved Training Partner Seal (PMI ATP Seal), PMP, and CAPM are registered marks of the Project Management Institute.

Handling Conflict on Project Teams

Conflict is a natural occurrence when people work on teams. However, conflict can negatively impact project success. This course prepares the project management professional to understand and manage conflict on project teams. You will gain an understanding of the strategies and skills that result in resolution as well as prevention methods. TWA

Course: PMC047   **5 Hours**
$75 + $90 fee = $165; NMR add $120

Online: Distance Learning
CRN#: 12764   1 Session
Asynchronous self-paced course; must be completed by 8/23.

Increasing Influence for Project Leaders

Influence is used by project leaders throughout all phases of a project. Individuals can actively strengthen their influence to be more successful in the work environment- whether at the leadership level or not. This course will define influence, review how influence can be used on projects, discuss sources of influence, and provide practical tips on how to strengthen your own influence within the project environment. TWA

Course: PMC043   **5 Hours**
$75 + $90 fee = $165; NMR add $120

Online: Structured Remote
CRN#: 42174   2 Sessions   M W
5/12-5/14   6-8:30 p.m.

Introduction to Six Sigma

This is a comprehensive course providing a foundational understanding of the principles, methodologies, and tools that underpin the Six Sigma approach to process improvement. Through a combination of interactive lectures, practical exercises, and real-world examples, you will gain insights into how Six Sigma can enhance operational efficiency, reduce variability, and drive sustainable quality improvements within various organizational contexts. TWA

Course: PMC049   **5 Hours**
$75 + $90 fee = $165; NMR add $120

Online: Structured Remote
CRN#: 12763   2 Sessions   M W
7/14-7/16   6-8:30 p.m.

Strengthening Effective Communication on Projects

Everyone involved in projects can benefit from strengthening their ability to effectively communicate. This course provides a basic understanding of the fundamentals of effective communication and reviews how communication can help lead to project success. Topics covered include active listening, audience identification, purpose definition, and effective delivery. Through instruction, hands-on exercises, and class discussions, these skills will be strengthened for the project environment. TWA

Course: PMC044   **5 Hours**
$75 + $90 fee = $165; NMR add $120

Online: Structured Remote
CRN#: 42175   2 Sessions   M W
6/2-6/4   6-8:30 p.m.

Sustaining Resilience on Projects and Life

The inherent risk of project environments requires resiliency. Insight and practical application opportunities will be provided to help you strengthen your resilience and ensure you can sustain it over a long period. This course provides insight into what makes people resilient. Lessons learned from the pandemic will also be considered. TWA

Course: PMC045   **5 Hours**
$75 + $90 fee = $165; NMR add $120

Online: Structured Remote
CRN#: 12762   2 Sessions   M W
8/11-8/13   6-8:30 p.m.

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

The Coach Leader: Lead More Effectively with a Proven Coaching Approach

There has been a lot of buzz about leaders and project managers using coaching techniques to lead and inspire their team members. Research shows that coaching is one of the most effective approaches for increasing employee engagement and motivation. In this class you will learn techniques to coach your team members and employees toward the successful completion of tasks and achievement of goals. TWA

Course: PMC048   **6 Hours**
$85 + $94 fee = $179; NMR add $120

Rockville Campus
CRN#: 42176   1 Session   S
6/28   9 a.m.-3:30 p.m.
CRN#: 12765   1 Session   S
7/26   9 a.m.-3:30 p.m.

Real Estate

Basic Real Estate Principles and Practices for Salespersons

Prepare to become a licensed salesperson in Maryland with this 60 hour pre-licensing course. Topics covered are relevant to the industry and will be covered in great detail. All 60 hours of class must be attended, you will be required to pass class exams with a minimum score of 70%. Upon completion of course and passing class exams, you will eligible to take the Maryland Real Estate Salesperson exam. TEXTBOOKS REQUIRED ON THE FIRST DAY OF CLASS: *Modern Real Estate Practice 21st Edition and Maryland Real Estate Practice and Law 16th Edition*. TWA

Course: REB010   **60 Hours**
$165 + $260 fee = $425; NMR add $225

Hybrid (Online & Face to Face)
CRN#: 42268   20 Sessions   M W
5/5-8/11   6-9 p.m.
CRN#: 12670   20 Sessions   M R
6/9-8/28   5:30-8:30 p.m.
No class 6/19, 6/30, 7/3, 8/25

Rockville Campus
CRN#: 42227   15 Sessions   T W
5/6-6/25   5:30-9:30 p.m.
No class 5/27

Exam Prep: Real Estate Pre-licensing and PSI

Students needing to retake REB010 exams and/or wanting a refresher before testing with PSI, can review and further acquaint themselves with course material. Learn effective study strategies, test-taking methodologies, and best practices. Vocabulary and industry terminology reviewed, defined, and applied to key concepts in a quiz and review format. *Prerequisite: REB010.* TWA

Course: REB012   **12 Hours**
$45 + $75 fee = $120; NMR add $120

Online: Structured Remote

CRN#: 42228	4 Sessions	T W R F
5/27-5/30	6-9 p.m.	

Do you need to retake the Real Estate Principle exam?

We have the opportunity for you if you did not pass one or both **Basic Real Estate Principles and Practices for Salespersons (REB010)** class exams; retakes must be taken and passed within 90 days of the last day of class. If you have met all class requirements including successful completion of the 60-hour class, passing both required exams, and submitting all necessary documentation, you will have your records uploaded to PSI. This will make you eligible to take the licensing exam. *You must have the Departments approval before registering.*
$5 + $5 fee = $10; NMR add $30

Real Estate Principles Retake I (REB013) and/or

Real Estate Principles Retake II (REB014)

Please contact us to register.
Email: sbel@montgomerycollege.edu or call 240-567-2592

Safety Institute

Driver Safety

DE Learner Permit Prep

Preparing for and passing the Maryland Learner's Permit test can be a difficult task for many students. However, there is a Learner's Permit Prep course available that is designed by a special educator to specifically support students with mild to moderate learning disabilities. The course includes various activities, computer exercises, and practice tests that can help students prepare for the Maryland Learner's Permit test. It is important to note that the Maryland Learner's Permit is a prerequisite for Driver Education course, but taking this course is not mandatory. TWA

Course: SFT122   **10 Hours**
$90 + $35 fee = $125; NMR add $120

Online: Structured Remote

CRN#: TBA	3 Sessions	M T W
6/9-6/11	5-8:20 p.m.	
CRN#: TBA	3 Sessions	W R F
7/23-7/25	5-8:20 p.m.	
CRN#: TBA	3 Sessions	M T W
8/11-8/13	5-8:20 p.m.	

Driver Education

This Maryland MVA-required course offers 30 classroom hours and 6 hours of personalized driving instruction, with interactive methods and a collaborative parent-instructor approach. Successful students are entered into the MVA portal for their driver's test; those under 18 must attend with a mentor and a valid learner's permit. TWA

Course: SFT123   **36 Hours**
$244 + $136 fee = $380; NMR add $160

Hybrid (Online & Face to Face)

CRN#: 42274	10 Sessions	M T W R F
6/16-6/30	9 a.m.-12 p.m.	
No class 6/19		
CRN#: 42273	10 Sessions	M T W R F
6/16-6/30	1-4 p.m.	
No class 6/19		
CRN#: 42272	10 Sessions	M T W R F
6/16-6/30	5-8 p.m.	
No class 6/19		
CRN#: 12766	10 Sessions	M T W R F
7/14-7/25	6-9 p.m.	
CRN#: 12773	10 Sessions	M T W R F
8/4-8/15	9 a.m.-12 p.m.	
CRN#: 12771	10 Sessions	M T W R F
8/18-8/29	6-9 p.m.	

Rockville Campus

CRN#: 12767	10 Sessions	M W F
7/14-8/4	6-9 p.m.	
CRN#: 12772	10 Sessions	M W F
8/11-9/3	6-9 p.m.	

Driver Education with Additional Supports

This Maryland MVA-required course includes 30 classroom hours and 6 hours of behind-the-wheel instruction by MVA-licensed and Special Education-certified instructors, following the SFT-123 curriculum with extra support, and requires students under 18 to bring a mentor and valid learner's permit on the first day; further details and accommodations are on our website or through Disability Support Services. TWA

Course: SFT079   **36 Hours**
$278 + $157 fee = $435; NMR add $225

Rockville Campus

CRN#: 12786	10 Sessions	M T W R F
6/30-7/14	5-8 p.m.	

Learner's Permit Tutoring-6 hour

Preparing for and passing the Maryland learner's permit test can be challenging for many students. These one-on-one tutoring sessions are designed to give undistracted help to students who require additional assistance.

Course: SFT069   **6 Hours**
$270 + $30 fee = $300; NMR add $160

Online: Structured Remote

CRN#: 42288	3 Sessions
CRN#: 12783	3 Sessions

Motorcycle Safety

Beginner Motorcycle Safety eP1x11

This Maryland MVA-certified Motorcycle Basic Rider Course (BRC), is a12-hour course designed for those who have little or no riding experience, or who have not ridden in a long time. This course includes a five-hour independent study distance learning (Motorcycle Safety Foundation) eCourse, a one-hour mandatory online orientation and eleven hours of riding exercises (range). NOTE: The eCourse must be completed prior to beginning the range portion of the course. Upon successful completion of both a knowledge and riding skills test, you are entered into the MVA portal which enables you to obtain your M license at the MVA. You will also receive a course completion card stating successful completion of the course. Class information and eCourse instructions will be sent to your MYMC email account and any secondary email you have on your MYMC account ONE week prior to the orientation date. The Range portion of the class is held at Montgomery College, Rockville Campus, parking lot 2. Motorcycles are provided and you must wear appropriate range gear/attire; additional expectations are found in the FAQs listed on our website. IMPORTANT: Students will not be admitted to class after the class start time; we encourage all students to arrive 20 minutes early. TWA

Course: SFT129   **12 Hours**
$189 + $160 fee = $349; NMR add $160

For the most up-to-date schedule, please visit us online at https://www.montgomerycollege.edu/wdce/transportation-safety/motorcycle.html

Test Preparation

ACT Preparation

ACT Prep

Prepare to excel on the ACT with this comprehensive course! Sharpen test-taking skills to boost scores and build confidence. Gain familiarity with ACT-style questions while mastering strategies to manage time, reduce test anxiety, and improve speed. Review essential content areas, including algebra, geometry, trigonometry, reading comprehension, grammar, and essay writing. Engage in daily practice with ACT test sections to solidify skills and maximize performance. Acquire the tools needed to approach the ACT with confidence and achieve the best results. Textbook is required. Students are expected to have required textbooks at the first session. Please check the MC Bookstore for details regarding textbooks. TWA

Course: SAT015   **24 Hours**
$230 + $199 fee = $429; NMR add $225

Online: Structured Remote

CRN#: 12550	8 Sessions	M T W R
7/21-7/31	9 a.m.-12 p.m.	

Fast Track

Math Power Boost

This 30-hour course is for students who need a review of pre-algebra and algebra topics in order to improve math placement. This course may only be taken by students whose ALEKS placement scores are less than 14. Topics include: fractions, decimals, percents, signed numbers, equations and inequalities, exponents, scientific notation, inequalities and evaluating algebraic expressions. Application of these concepts in context will also be examined. TWA

Course: WPS083   **30 Hours**
$125 + $75 fee = $200; NMR add $140

Rockville Campus

CRN#: TBA	10 Sessions	M T W R F
6/2-6/13	9 a.m.-12 p.m.	
CRN#: TBA	10 Sessions	M T W R F
7/21-8/1	5:30-8:30 p.m.	

SAT Preparation

SAT Prep for the Digital SAT

Prepare for the digital SAT with this focused course that enhances test-taking skills and boosts scores. Gain familiarity with SAT-style questions, simulate test-day conditions, and build confidence. Learn strategies to manage anxiety and improve speed through daily practice. Strengthen key areas and master techniques to perform effectively under time pressure, ensuring readiness for success on test day. Course includes 24 hours of instructor-led (on campus or via Zoom) practice and review PLUS online access to an extensive databank of sample test questions to continue practicing after the class has concluded. Special note: once the online access code has been redeemed, no refunds are issued. Online access begins with first class. TWA

Course: SAT012   **24 Hours**
$230 + $199 fee = $429; NMR add $225

Online: Structured Remote

CRN#: 42123	8 Sessions	M T W R F
6/16-6/26	1-4 p.m.	
No class 6/19		
CRN#: 12545	8 Sessions	T W R
7/8-7/23	5-8 p.m.	
CRN#: 12546	8 Sessions	S U
7/12-8/3	9 a.m.-12 p.m.	

Germantown Campus

CRN#: 12543	8 Sessions	M T W R
7/7-7/17	9 a.m.-12 p.m.	

Rockville Campus

CRN#: 42122	8 Sessions	M T W R F
6/16-6/26	9 a.m.-12 p.m.	
No class 6/19		
CRN#: 12544	8 Sessions	M T W R
7/7-7/17	1-4 p.m.	
CRN#: 12548	8 Sessions	M T W R
7/28-8/7	1-4 p.m.	
CRN#: 12547	8 Sessions	M T W R
7/28-8/7	9 a.m.-12 p.m.	

Takoma Park/Silver Spring Campus

CRN#: 12549	8 Sessions	M T W R
7/28-8/7	1-4 p.m.	

SAT Prep Self-Study for the Digital SAT

Don't have time to take the instructor-led SAT Prep class to prepare for the digital SAT exam? You can purchase the 180-day access code only and study on your own schedule and at your own pace. This digital access code provides you with an extensive database of sample SAT-type questions for practice and review. Special note: After you register and pay, you will receive a code via email. Once the online access code has been redeemed, no refunds are issued. *Registration for this course is open anytime during the semester.*

Course: SAT013　　　　**24 Hours**
$0 + $149 fee = $149; NMR add $120

Online: Distance Learning
CRN#: 42111
5/1-6/30

CRN#: 12520
7/1-8/31

SAT/ACT Math Fundamentals Review

This math review course is tailored to complement SAT and ACT test preparation programs. Focus on reinforcing fundamental arithmetic, algebraic, and geometric concepts, providing a solid foundation for success in SAT and ACT prep courses. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: SAT006　　　　**9 Hours**
$159 + $60 fee = $219; NMR add $140

Rockville Campus
CRN#: 12528　　3 Sessions　　T W R
7/22-7/24　　9 a.m.-12 p.m.

CLEP Test Administration

Administration of the College Board's College Level Examination Program
Course: TST001　　**3 Hours**
$0 + $30 fee = $30; NMR add $0

CLEP testing has relocated to campus assessment centers. Visit the CLEP at MC website for details on taking a CLEP exam, assessment center locations, and to register to schedule an exam.

https://www.montgomerycollege.edu/academics/credit-for-prior-learning/register-for-clep-exams.html

World Languages

Chinese

Just Enough Chinese

Are you planning to travel to China or just want to learn some Chinese? Then this course is for you. Learn Chinese phonetics and tones (Pinyin) to pronounce Chinese characters - just enough to get you started in everyday conversational exchanges. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN213　　　　**16 Hours**
$100 + $129 fee = $229; NMR add $140

Online: Structured Remote
CRN#: 12807　　8 Sessions　　W
6/4-7/30　　7-9 p.m.
No class 7/2

French

French Brush-Up I

If you have completed one or two semesters of study, or have some basic experience in French, this course is appropriate. You can refine skills already learned and get questions answered through fun, dynamic conversation and other interactive exercises. This level is not recommended if you have no prior experience with French. No textbook is required for this class; all materials will be provided by the instructor. TWA

Course: LAN088　　　　**16 Hours**
$100 + $129 fee = $229; NMR add $140

Online: Structured Remote
CRN#: 12741　　8 Sessions　　M W
7/7-7/30　　7-9 p.m.

French Brush-Up II

If you have completed at least two years of study, this level is appropriate. Participate in fun, dynamic conversation and interactive exercises to keep your skills fresh. You will review grammar that you just haven't quite absorbed. No textbook is required for this class; all materials will be provided by the instructor. TWA

Course: LAN089　　　　**16 Hours**
$100 + $129 fee = $229; NMR add $140

Online: Structured Remote
CRN#: 42237　　8 Sessions　　M W
6/2-6/25　　7-9 p.m.

French Brush-Up III

If you have completed at least 3-4 years of study and have some degree of comfort and fluency in French this level is appropriate. Class is conducted exclusively in French. Participate in fun and relaxing conversation and interactive exercises to keep your skills fresh. Grammar is reviewed as needed or requested by participants. No textbook is required for this class; all materials will be provided by the instructor. TWA

Course: LAN148　　　　**16 Hours**
$100 + $129 fee = $229; NMR add $140

Online: Structured Remote
CRN#: 42238　　8 Sessions　　T R
6/3-7/1　　7-9 p.m.
No class 6/19

Just Enough French

This introductory course is perfect for beginners with no prior experience in French, providing a solid foundation in pronunciation, basic grammar in the present tense, and essential vocabulary. Gain the skills needed for everyday conversational exchanges and build confidence in using the language. For those seeking a more comprehensive start to French studies, consider enrolling in French I—Part 1 to continue the learning journey. TWA

Course: LAN214　　　　**16 Hours**
$100 + $129 fee = $229; NMR add $140

Online: Structured Remote
CRN#: 12707　　8 Sessions　　T R
7/8-7/31　　7-9 p.m.

French I—Part 1

This course is designed as an introduction to spoken French for those with no previous experience in the language. You will learn introductory-level vocabulary and grammar, enabling you to engage in simple, practical everyday communications. Topics include greetings, polite expressions, and exchanging personal information. You will learn to manage exchanges in the present tense. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN041　　　　**22 Hours**
$130 + $169 fee = $299; NMR add $140

Rockville Campus
CRN#: 12706　　12 Sessions　　M W
7/7-8/13　　7-9 p.m.

Hebrew

Hebrew I—Part 2

The course Hebrew I—Part 2 is for students who have completed the course Hebrew I Part 1 and/or know the alphabet, basic vocabulary, pronouns and can make short sentences using verbs in the present tense. Learn additional verbs in the present tense in male, female, singular and plural tense, directions, numbers, and simple texts. Practice speaking, reading and writing. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN171   **22 Hours**
$130 + $169 fee = $299; NMR add $140

Online: Structured Remote
CRN#: 12708   12 Sessions   W
6/4-8/27   7-9 p.m.
No class 7/2

Hebrew III—Part 1

This intermediate course is designed for non-native speakers who have basic conversational knowledge of Hebrew, including basic verbs in the present and the infinitive. Practice having conversations and making presentations in Hebrew. Read authentic Hebrew texts and experience new vocabulary. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN191   **22 Hours**
$130 + $169 fee = $299; NMR add $140

Online: Structured Remote
CRN#: 12709   12 Sessions   T
6/3-8/26   1-3 p.m.
No class 7/1

Hebrew IV—Part 2

This intermediate Hebrew class is designed to advance speaking skills in past and present tenses. Read one-page authentic stories, poems, and articles in on various topics from modern Israeli literature. Lessons include class discussions, student presentations and simulations, as well as text reading, and teacher presentations. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN226   **22 Hours**
$130 + $169 fee = $299; NMR add $140

Online: Structured Remote
CRN#: 12710   12 Sessions   T
6/3-8/26   3-5 p.m.
No class 7/1

CRN#: 12720   12 Sessions   T
6/3-8/26   5-7 p.m.
No class 7/1

Hebrew—Advanced

This course is designed for nonnative Hebrew speakers with an excellent command of the spoken language. It is conducted exclusively in Hebrew. Emphasis is on participation in extended discussion of topics of choice. Grammar is reviewed as necessary. Topics of discussion and reading selections are chosen in class and may include current media topics, culture, and literature. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN253   **22 Hours**
$170 + $189 fee = $359; NMR add $160

Online: Structured Remote
CRN#: 12722   12 Sessions   T
6/3-8/26   7-9 p.m.
No class 7/1

Italian

Conversational Italian for Travelers (8 weeks)

Prepare for a trip to Italy with this practical language course, perfect for beginners with no prior Italian experience. Learn essential phrases and vocabulary to handle everyday situations confidently. Grammatical topics include the present tense of to be and to have, basic regular verbs, and an introduction to the past tense. This course provides the foundational language skills you need to navigate travel scenarios, making your Italian experience more enjoyable and immersive. TWA

Course: LAN300   **16 Hours**
$100 + $129 fee = $229; NMR add $140

Online: Structured Remote
CRN#: 42242   8 Sessions   F
5/23-7/18   9 a.m.-11 a.m.
No class 7/4

Italian Beginner Review (6 weeks)

This class is a review of Italian I Part 1 and is not designed for students with no prior experience in Italian. Review practical everyday vocabulary and conversation in basic day-to-day situations. Practice greetings, polite expressions, exchanging personal information, and time in the present tense. Continue to discuss Italian cultural topics. Textbook is required, please check the MC Bookstore for details. TWA

Course: LAN272   **12 Hours**
$39 + $160 fee = $199; NMR add $120

Online: Structured Remote
CRN#: 42245   6 Sessions   T
5/20-6/24   10 a.m.-12 p.m.

CRN#: 42244   6 Sessions   T
5/20-6/24   3-5 p.m.

Italian Intermediate Conversation (6 hours)

This course is intended as a conversation only companion for Friday's Italian Intermediate Conversation (6 weeks). Employ listening skills to help develop fluency with an emphasis on conversation. Review previous and new grammar. Practice conversation skills by role-playing everyday situations. TWA

Course: LAN301   **6 Hours**
$55 + $100 fee = $155; NMR add $120

Online: Structured Remote
CRN#: 42243   6 Sessions   F
5/23-6/27   12-12:58 p.m.

Please check the MC Bookstore for details regarding textbooks.
bookstore.montgomerycollege.edu

Italian Intermediate Conversation (6 weeks)

This course is intended for students with intermediate skills in Italian grammar or who have previously attended Italian II Part 2. Employ listening skills to help develop fluency with an emphasis on conversation. Review previous and new grammar. Practice conversation skills by role-playing everyday situations. Textbook is required, please check the MC Bookstore for details. TWA

Course: LAN271   12 Hours
$39 + $160 fee = $199; NMR add $120

Online: Structured Remote

CRN#: 42246	6 Sessions	T
5/20-6/24	6:30-8:30 p.m.	

CRN#: 42247	6 Sessions	F
5/23-6/27	1-3 p.m.	

Spanish

Conversational Spanish for Travelers

Planning a trip to Mexico, Spain, or South America? This course will help you navigate your travels with ease. Focused on conversational Spanish for travel situations, learn how to handle conversations at airports, restaurants, hotels, and more. Additionally, gain valuable insights into the culture and customs of Spanish-speaking countries. Improve speaking and listening skills, enhancing the ability to communicate effectively and confidently. TWA

Course: LAN178   22 Hours
$130 + $169 fee = $299; NMR add $140

Rockville Campus

CRN#: 42248	12 Sessions	M R
6/2-7/17	1-3 p.m.	

No class 6/19, 7/3

Just Enough Spanish

This introductory course is ideal for beginners with no prior experience in Spanish, offering a basic foundation in pronunciation, present-tense grammar, and essential vocabulary. Learn the fundamentals needed for everyday conversational exchanges and build confidence in using the language. For those seeking a more in-depth foundation for continued Spanish studies, enrollment in Spanish I-Part 1 is recommended, providing a more comprehensive start to your language learning journey. Start here to explore the basics and develop essential communication skills. TWA

Course: LAN151   22 Hours
$130 + $169 fee = $299; NMR add $140

Online: Structured Remote

CRN#: 12727	12 Sessions	T
6/3-8/26	3-5 p.m.	

No class 7/1

Spanish Brush-Up I

This course is perfect for those with two semesters of Spanish study or some basic experience. Build on existing skills, refine what you've learned, and get questions answered through engaging, interactive exercises and relaxed, dynamic conversations. Ideal for strengthening confidence and fluency, this course is not recommended for complete beginners with no prior Spanish experience. No textbook is required for this class; all materials will be provided by the instructor. TWA

Course: LAN085   16 Hours
$100 + $129 fee = $229; NMR add $140

Online: Structured Remote

CRN#: 42241	8 Sessions	M W
6/2-6/25	7-9 p.m.	

Spanish Brush-Up II

This course is ideal for those with at least two years of Spanish study or some proficiency in the language. Engage in enjoyable and relaxed conversations and interactive exercises, to keep your skills sharp. Review and reinforce grammar concepts that may not have fully sunk in, while building confidence in speaking and understanding. This course helps you maintain fluency and deepen your grasp of Spanish in a supportive and engaging environment. No textbook is required for this class; all materials will be provided by the instructor. TWA

Course: LAN086   16 Hours
$100 + $129 fee = $229; NMR add $140

Online: Structured Remote

CRN#: 42240	8 Sessions	M W
6/2-6/25	7-9 p.m.	

Spanish Brush-Up III

This course is perfect for those with 3-4 years of Spanish study and a comfortable level of fluency. Conducted entirely in Spanish, the class emphasizes relaxed, enjoyable conversation to keep your language skills sharp. Grammar is reviewed as needed offering flexibility for learners. Ideal for those looking to refine their proficiency, this course provides a fun and immersive environment to enhance speaking, comprehension, and overall fluency in Spanish. No textbook is required for this class; all materials will be provided by the instructor. TWA

Course: LAN111   16 Hours
$100 + $129 fee = $229; NMR add $140

Online: Structured Remote

CRN#: 42239	8 Sessions	T R
6/3-7/1	7-9 p.m.	

No class 6/19

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Please check the MC Bookstore for details regarding textbooks.
bookstore.montgomerycollege.edu

Spanish I—Part 1

This course is an introduction to spoken Spanish. You will learn introductory-level vocabulary and grammar so that you can begin to engage in practical everyday communications. Topics include greetings, polite expressions, asking and answering questions, and exchanging personal information. The present tense of regular verbs is introduced. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN009   22 Hours
$130 + $169 fee = $299; NMR add $140

Online: Structured Remote
CRN#: 12729   12 Sessions   R
5/29-8/28   7-9 p.m.
No class 6/19, 7/3

CRN#: 12730   12 Sessions   W
6/4-8/27   7-9 p.m.
No class 7/2

Rockville Campus
CRN#: 12829   12 Sessions   M
6/2-8/18   7-9 p.m.

CRN#: 12732   12 Sessions   T
6/3-8/26   10 a.m.-12 p.m.
No class 7/1

Spanish I—Part 2

This is a continuation of Spanish I-Part 1 or appropriate for those with some basic experience. Grammar topics include present tense of regular verbs (ser and estar), definite and indefinite articles, and gender and number. You will expand your vocabulary as you practice communicating basic needs and responding to questions on everyday topics. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN010   22 Hours
$130 + $169 fee = $299; NMR add $140

Online: Structured Remote
CRN#: 12733   12 Sessions   T
6/3-8/26   7-9 p.m.
No class 7/1

Spanish II—Part 1

Completion of Spanish I or equivalent study or communication experience is helpful to succeed at this level. You will be speaking and responding to questions more easily in everyday situations about routines, travel and transportation. Learn uses of reflexive verbs and progressive tense. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN011   22 Hours
$130 + $169 fee = $299; NMR add $140

Online: Structured Remote
CRN#: 12734   12 Sessions   W
6/4-8/27   7-9 p.m.
No class 7/2

Rockville Campus
CRN#: 12724   12 Sessions   T
6/3-8/26   7-9 p.m.
No class 7/1

Spanish II—Part 2

This is a continuation of Spanish II-Part 1. You will improve your fluency as you practice articulating needs about topics such as sports, leisure, and managing money exchanges. Grammar study includes use of tener, and the preterite of regular and irregular verbs. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN012   22 Hours
$130 + $169 fee = $299; NMR add $140

Rockville Campus
CRN#: 12736   12 Sessions   W
6/4-8/27   3-5 p.m.
No class 7/2

Spanish IV—Part 1

This course is for nonnative speakers with a good foundation in Spanish. Grammar focus is on further practice with the subjunctive to express doubt, disbelief, and denial, as well as appropriate use of past perfect tense, present perfect subjunctive and the conditional. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN015   22 Hours
$130 + $169 fee = $299; NMR add $140

Rockville Campus
CRN#: 12737   12 Sessions   W
6/4-8/27   1-3 p.m.
No class 7/2

Spanish Conversation and Grammar Review—Part 1

This is the first of a four-part sequence for nonnative speakers who have a foundation in all the basic grammar. Conversation practice and reading help to develop your vocabulary. Grammar review is an integral part of the course. Readings include simplified versions of novels and articles on various topics. You will be encouraged to write compositions on self-selected topics. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN017   22 Hours
$150 + $179 fee = $329; NMR add $160

Online: Structured Remote
CRN#: 12739   12 Sessions   R
5/29-8/28   12-2 p.m.
No class 6/19, 7/3

Room Numbers

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Please check the MC Bookstore for details regarding textbooks. bookstore.montgomerycollege.edu

Spanish Special Topics: Idiomatic Expressions

Master the idiomatic expressions that are common in everyday Spanish conversation. This course explores colloquialisms and expressions, helping you understand their meanings and contexts in natural language use. Designed for non-native Spanish speakers with intermediate proficiency, it will enhance the ability to engage in authentic conversations and navigate cultural nuances. Gain confidence in using these expressions to communicate more fluently and sound more like a native speaker in various social situations. No textbook is required for this class; all materials will be provided by the instructor. TWA

Course: LAN164   16 Hours
$120 + $139 fee = $259; NMR add $140

Online: Structured Remote
CRN#: 42249   8 Sessions   W
6/4-7/30   9 a.m.-11 a.m.
No class 7/2

Spanish Special Topics: Preterit

Designed for intermediate students with at least two years of Spanish study or equivalent proficiency, this course focuses on the preterit tense. Review its usage and explore excerpts from books written in the preterit tense. Discuss frequently used verbs and their forms in the preterit, as well as the use of the preposition A with past-tense verbs. Practice formulating questions and answers about daily activities in the past tense. The course also compares the preterit and imperfect tenses, highlighting key differences and essential points to remember for effective use. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN281   22 Hours
$150 + $179 fee = $329; NMR add $160

Online: Structured Remote
CRN#: 12740   12 Sessions   R
5/29-8/28   7-9 p.m.
No class 6/19, 7/3

Writing

Business Writing

Grammar Workshop

Hone and refresh your grammar writing skills through lessons, exercises, and tips to solidify your grasp of basic grammar concepts. Explore parts of speech, punctuation and mechanics, common grammar mistakes, and develop a stronger foundation in sentence structure. Analyze grammar patterns for effective writing and discuss problem words, euphemisms, and passive vs. active voice. TWA

Course: WRT223   8 Hours
$30 + $100 fee = $130; NMR add $120

Gaithersburg Business Training Center
CRN#: 12663   4 Sessions   T R
7/29-8/7   5:30-7:30 p.m.

Overcoming Writer's Block

Find strategies to overcome writer's block, unleash your creativity, and become a more confident and successful writer. Learn what writer's block really is and explore practical steps to regain your inspiration. Discover proven techniques to begin writing when it doesn't feel quite right or if you have been in a rut. Understand the difference between writing well versus falling into perfectionism. Elevate your creative writing skills with exercises that will get your creativity flowing and help you achieve writing success so you can start consistently producing inspired work more often. TWA

Course: WRT215   6 Hours
$30 + $90 fee = $120; NMR add $120

Gaithersburg Business Training Center
CRN#: 42168   2 Sessions   M W
6/23-6/25   6-9 p.m.

Creative Writing

Fiction Writing Workshop

Embark on your fiction-writing journey, whether you are aspiring to write a novel or are a published writer seeking to elevate your craft, dive into this immersive hands-on experience. Explore the intricacies of stellar fiction, mastering character development, conflict resolution, and plot structure. Hone your skills in crafting compelling dialogue, creating vivid scenes, and refining your prose to meet commercial writing standards. This workshop can help you unlock impactful storytelling and transform your writing aspirations. TWA

Course: WRT221   10 Hours
$50 + $100 fee = $150; NMR add $120

Online: Structured Remote
CRN#: 12659   4 Sessions   S
6/28-7/19   1-3:30 p.m.

How To Publish Your Book

Unleash your storytelling journey and receive expert insights into book publishing, self-publishing, effective writing, formatting, and marketing strategies. Elevate your writing game with this comprehensive, step-by-step course, led by a published author. Discover powerful shortcuts and acquire the tools needed to succeed in the competitive world of publishing. Whether it's your first book or part of a series, this course is your key to becoming a successful author and will give you tools you need to get published. TWA

Course: WRT213   10 Hours
$50 + $100 fee = $150; NMR add $120

Online: Structured Remote
CRN#: 12660   4 Sessions   S
7/26-8/16   1-3:30 p.m.

Novel Writers' Boot Camp

This critique-intensive class is designed to support novel-writers through the creation of their first drafts. You'll have an opportunity to submit excerpts from your work and receive critique and support from the instructor and fellow writers. Re-register each semester this course is offered until your book is complete, providing ongoing support for navigating the challenges of crafting that all-important first draft. Ignite your creativity and become a skilled and accomplished author. TWA

Course: WRT222   10 Hours
$50 + $100 fee = $150; NMR add $120

Online: Structured Remote
CRN#: 42267   5 Sessions   R
6/5-7/10   10 a.m.-12 p.m.
No class 6/19

Adult English for Speakers of Other Languages classes (ESOL)

The Adult ESOL Program has six levels, and provides basic English language and life skills instruction to Maryland residents, whose native language is not English. This program is unable to provide services to F1 and J1 visa holders. Please see the FAQ section of our website for more details.

Registration Guidelines:

1. All students must take an in-person test called CASAS to be placed in a class (on-line or in-person).
2. You must live in Maryland.
3. You must be at least 18 years old.
4. All classes are free except for those at the Advanced ESOL level. Tuition for the Advanced class, is $100.00.
5. Students with F1 or J1 visa cannot take classes in this program.
6. For safety and security reasons, do not bring children to testing, registration, or class.

Please visit our website for more information:
https://www.montgomerycollege.edu/wdce/english-language-skills/adult-esol/esol-schedule.html

Early Morning Classes

Location	Application	Class Days and Times	
See website	See website	Monday–Friday	7:00 a.m.–9 a.m.

Day Classes

Location	Application	Class Days and Times	
See website	See website	Monday–Friday	9:05 a.m.–11:05 a.m.
		Monday–Friday	11:10 a.m.–1:10 p.m.

Evening Classes

Location	Application	Class Days and Times	
See website	See website	Mondays, Tuesdays, Wednesdays, and Thursdays	6:30 p.m.–9:30 p.m.

Saturday Classes

Location	Application	Class Days and Times	
See website	See website	Saturday	9 a.m.-1 p.m.

We offer college and career services, U.S. citizenship classes, and ESOL vocational courses in healthcare, building trades, and customer service. For more information visit our website at **www.montgomerycollege.edu/wdce/aelg** or call 240-567-8950.

Are you a documented refugee or political asylee? If yes, call the Montgomery College Refugee Center at 240-567-1405 for English classes and help.

Disability Services: For disability related accommodations, please contact the Montgomery College Disability Support Services Office at 240-567-4118 at least two weeks before orientation/registration. Some services may require a longer set up time, so we do encourage students to contact the disability support services office as soon as possible.

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty, and staff. This program is funded by the MD Dept. of Labor, the U.S. Dept. of Education and the Montgomery County Government.

Locations for ESOL and GED Classes

East County Education Center
2221 Broadbirch Drive
Silver Spring, MD 20904

John F. Kennedy High School
1901 Randolph Road
Silver Spring, MD 20902

Montgomery College Rockville Campus
51 Mannakee Street Rockville, MD 20850
Gudelsky Bldg., Corner of N. Campus Dr. & Route 355

Seneca Valley High School
19401 Crystal Rock Dr.
Germantown, MD 20874

Gaithersburg High School
101 Education Blvd.
Gaithersburg, MD 20877

Montgomery Blair High School
51 University Blvd., East
Silver Spring, MD 20901

Montgomery College Takoma Park Campus
930 King Street
Takoma Park, MD 20910

Wheaton High School
12401 Dalewood Dr.
Silver Spring, MD 20906

Gilchrist Immigrant Resource Ctr.
11002 Veirs Mill Road, Suite 506
(inside Westfield South Building)
Wheaton, MD 20902

Montgomery College
Germantown Campus
20200 Observation Drive
Germantown, MD 20876

Richard Montgomery High School
250 Richard Montgomery Drive
Rockville, MD 20852

White Oak Middle School
12201 New Hampshire Ave.
Silver Spring, MD 20904

Adult Literacy and GED® Test Preparation Classes

Registration Guidelines:

The Adult ESOL & Literacy Grant Program is unable to provide services to F1 and J1 visa holders. Please see the FAQ section of our website for more details.

1. All students must take English and Math placement tests called CASAS .
2. You must live in Maryland.
3. You must be at least 18 years old.
4. If you are 18 years old, you must have officially withdrawn from High School by submitting a Withdrawal/Exception Form.
5. Students with F1 or J1 visa cannot take classes in this program.
6. All classes are free except for those at the GED® Level.
7. Tuition for the GED® level is $45 - $60.
8. For safety and security reasons, do not bring children to testing, registration, or class.

https://www.montgomerycollege.edu/wdce/english-language-skills/ged/ged-schedule.html

Classes to be held in person and online

Registration for Classes: You must complete 2 steps on the website: 1) the registration form 2) make a test appointment to take CASAS English and Math Placement Tests.

Please visit our website for more information:

https://www.montgomerycollege.edu/wdce/english-language-skills/ged/ged-schedule.html

Information Sessions:
We encourage everyone to attend an online information session to learn more about our program. Information sessions are held each week before a new session begins. See website for dates and times.

Day Classes	Registration	Days	Time
Online (Zoom) East County Education Center—In person class Rockville Campus—In person class	**See website**	Monday–Thursday	9 a.m.–12 p.m.
Evening Classes	**Registration**	**Days**	**Time**
Online (Zoom) Rockville Campus—In person class Takoma Park/Silver Spring Campus—In person class	**See website**	Monday–Thursday	6:30 p.m.–9:30 p.m.

Questions? Email: GED@montgomerycollege.edu or call 240-567-8950

Official GED Practice Test™

For information about the Maryland state administration of the GED® test call 410-767-0936 or visit the website at https://www.labor.maryland.gov/adultliteracy/ged.shtml.

GED® is a registered trademark of the American Council on Education (ACE) and administered exclusively by GED Testing Service LLC under license.
This information is not endorsed or approved by ACE or GED Testing Service.

Disability Services: For disability related accommodations, please contact the Montgomery College Disability Support Services Office at 240-567-4118, at least two weeks before orientation/registration. Some services may require a longer set up time, so we do encourage students to contact the disability support services office as soon as possible.

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty & staff.
This program is funded by the MD Dept. of Labor, the U.S. Dept. of Education & the Montgomery County Government.

Additional AELG Courses: Workplus. English and Job Training

— SUMMER 2025 —

Additional AELG Courses: Workplus, English and Job Training

The Adult ESOL Program provides basic English language and life skills instruction to Maryland residents whose native language is not English.

English in the Amercian Workplace	Vocational ESOL	Job Training for English Language Learners
These classes are the best starting place if you have a high school diploma, equivalent, or GED®, and need to be more proactive with you English skills. • English in the American Workplace	These classes are perfect if you know which field you want to go into, and have at least high intermediate English language skills. Improve your language skills and learn a trade • ESOL for Healthcare • ESOL for Customer Service • ESOL Bridge to Technology • ESOL for Careers in Education	Job Training for English Language Learners courses are perfect for you if your English language skills are at least high intermediate. These courses prepared you to earn nationally recognized certification. • Clinical Medical Assistant (CMA Training for ESOL Students • Pharmacy Technician Training for ESOL Students • Phlebotomy Technician Training for ESOL Students • IT Network Training for ESOL Students • Certificate for Apartment Maintenance Technician (CAMT) • Certified Nursing Asst (CAN) Geriatric Nursing Asst. (GNA) • Early Childhood Education Training for ESOL Students

For more information, e-mail ESOL@montgomerycollege.edu
or visit our website at https://www.montgomerycollege.edu/wdce/english-language-skills/workplus/index.html

Do you want to be a U.S. citizen?
Citizenship Preparation Program

• *Are you a legal, permanent resident?*
• *Do you need help preparing for your citizenship test and interview?*

Come to an information session and discover how Montgomery College may be able to help you... FOR FREE!

If interested, you must attend an Information/Registration Session. Please visit our website for dates and times.

www.montgomerycollege.edu/wdce/citizenship

For more information call 240-567-8839,
email Citizenshipprogram@montgomerycollege.edu.

For safety and security reasons, please do not bring children to session.

PLEASE, NO CHILDREN!

TESOL Training Institute

Make a difference...
Learn to teach English to immigrants

The TESOL Training Institute at Montgomery College WD&CE provides high-quality, innovative education that enables individuals to become highly competent instructors of adult English for Speakers of Other Languages (ESOL) classes.

Join us in a supportive and challenging environment that contributes to the best teacher training in the region.

If interested, you must attend an information session.

**For more information and a class schedule, call 240-567-7386,
e-mail kristen.lindstrom@montgomerycollege.edu
or visit our website at
www.montgomerycollege.edu/wdce/english-language-skills/tesol.html**

Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident
(CoL)	Colisted
(TIP)	Tuition Installment Plan

Q, R

Not seeing a course that you are looking for?

Not all Workforce Development and Continuing Education courses are offered every semester.
Stay tuned for our Fall 2025 Schedule of Classes to be announced in early July.

Fall 2025 registration opens July 28.

S

SAVE THE DATE!
Advanced Placement Summer Institute 2025

June 23–June 27, 2025 • 9 a.m.–4 p.m.

All classes are online: structured remote

$345 + $400 fee = $745; NMR add $350

Registration deadline: June 14, 2025.

The Advanced Placement Summer Institute (APSI) offers 30 hours of subject specific professional development that equips new and experienced teachers with content and resources to enhance their teaching of AP® courses The APSI provides a unique opportunity for teachers to exchange ideas and information with peers.

For more information, please visit:
https://www.montgomerycollege.edu/wdce/teacher-prep/advanced-placement-summer-institute.html

Summer Youth Programs for Grades 1–12

Summer is Coming! What will you be doing?

Join us in-person or online for a FUN-FILLED Summer!

This summer we are offering many new programs in addition to your favorites!

- More camps approved for Student Service Learning (SSL) hours.
- Return of the popular Black Rocket, Goldsmith, Yang Academy, Milner Educational Consulting, Abrakadoodle, and Circus camps.
- Before and After care for ages 6–13.
- Career exploration including entrepreneurship, interior design, photography, graphic design, theater, and early childhood education.
- STEAM offerings for a variety of ages.
- Study and life skill camps.
- Wonderful reading and writing camps.
- Leadership, resiliency, and mental well-being camps.

MC MONTGOMERY COLLEGE

https://montgomerycollege.augusoft.net//info/landing/youth-programs

MC Youth Programs

Registration is online only.
Please visit: https://montgomerycollege.augusoft.net/
For more information, visit our website www.montgomerycollege.edu/youth or call Youth Programs at 240-567-7264 or 240-567-7917.

Enrichment programs for youth grades K–12

Year-Round Youth Programs at Montgomery College!

Providing high-quality programs that are educational, engaging, and **fun**!

Montgomery College Youth Programs

In partnership with MC faculty, we have developed intellectually stimulating and fun activities, classes, and programs with vetted vendors and instructors. They are offered in a safe, supervised environment as well as online. We welcome the opportunity to have your children join us whether they are looking for an intro to a new subject, deepening an interest in what they already enjoy, or mastering study/success strategies. We even offer sessions to explore career choices

Visit our website often for up-to-date information.
https://www.montgomerycollege.edu/wdce/youth-programs/

On-site Training for Your Employees in Mission-Critical Skills

Montgomery College Offers Corporate and Public Sector Group Rates
— *Cost-Effective Training By Top Industry Professionals* —

Our team of expert professionals will meet with you to assess your needs, and customize training designed for your employees.

- Business Writing for Technology and Science Professionals
- Professional and Workplace Writing
- Project Management Professional Certification Training—PMP®
- Management and Leadership Training Program
- Cybersecurity Breach-Prevention Training for Employees
- Cybersecurity Skills and Certifications
- Interpersonal Communication Skills
- Powerpoint and Prezi Presentation Skills
- Human Resources for Supervisors
- Supervisory Skills Program
- Encouraging Innovation in the Workplace

Most of the courses offered by Workforce Development and Continuing Education can be customized for specific business or government needs.

Call today to see how we can help you and your employees.
For more information, contact: Transcie Almonte-Sabio
Business, Information Technology, and Safety Director
Workforce Development and Industry Partnership
transcie.almonte@montgomerycollege.edu
240-567-3828

Student Wellness Center
Nourishing the Mind, Body, and Spirit

We Are Here For You
As we continue to live and learn in this ever-changing climate, the Student Health and Wellness Center for Success is here for you. See **Student Wellness Center resources and events to support students** during this challenging time.

For the most up-to-date information about MC's response to the coronavirus pandemic, see the **Resilient MC** page and coronavirus page.

If you are experiencing a mental health crisis please call, text, or chat 24 hours a day:

Montgomery County Crisis Hotline: 240-777-4000
National Suicide Prevention Lifeline: 800-273-8255. Press 1 for Veterans Crisis Line
Online chat support at imalive.org
Text chat support: Text "Start" to 741741
National Domestic Violence Hotline: 800-799-7233

https://www.montgomerycollege.edu/life-at-mc/student-wellness-center/index.html

Scan the QR code to see the services and supportavailable to students.

Centro de salud y bienestar estudiantil para el éxito (SHaW)
Escanee el código QR para ver los servicios y la asistencia disponibles para los estudiantes.

ACET
ALTERNATIVE CERTIFICATION
FOR EFFECTIVE TEACHERS

Fast Track to Teacher Certification!

Earn your resident teacher certificate to teach in MCPS in just six months through the ACET Program!

You may qualify for this competitive admissions program if you:

- Desire to teach at the middle school or high school level in a high demand discipline (Chemistry, Computer Science, English, French, Mathematics, Physics, Spanish, Technology Education and Middle School Math or Science)

- Hold a Bachelor's degree or higher with a minimum 2.75 GPA and have expertise in the teaching field

- Have a strong commitment to working with Youth

For more information, go to www.montgomerycollege.edu/acet or contact ACET@montgomerycollege.edu

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students' learning with lessons, activities, and feedback through a Blackboard course site.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

Follow the Health and Safety Guidance found on the web at: https://www.montgomerycollege.edu/return-to-campus/index.html

More information on instruction types can be found on the web at https://www.montgomerycollege.edu/coronavirus/student-guidance.html#instruction.

Find a Career That Suits You and Inspires You

Montgomery College's Career Coach can help take some uncertainty out of your academic and career decisions and provide you the opportunity to explore hundreds of potential careers at your fingertips.

Visit:
https://montgomerycollege.emsicc.com/

Take Career Assessment
Take a Career Assessment to learn about yourself and Career Coach will give you career suggestions based on your interests.

Browse Careers
Browse Top career fields in the Maryland, Virginia, and Washington D.C. area. Browse or search for careers and we will give you relevant data on wages, employment, and the training you need.

Simply enter a field or occupation that interest you in the Browse Careers field. OR simply browse all careers.

Browse Programs
Browse or search for the available Programs that lead to the career you want.

Are You a Veteran?
Get Started with Military Search
Find civilian careers related to your military occupation.

Sign up and Build Your Résumé
Our easy-to-use résumé builder will help you create a professional résumé.

Anyone can access the data using this free career exploration tool anytime and at any place. Get started today on your road to a new future and give it a try.

For questions, please contact us at
Career.Coach@montgomerycollege.edu or visit us on the web at https://montgomerycollege.emsicc.com/

Exploring Careers Using Career

Find a career that suits you in 2 EASY steps!

Step 1.
Visit https://montgomerycollege.emsicc.com/

Step 2.
Select an occupation of interest to explore. Enter it into the Browse Careers field (or you can search all careers).
A list of careers will be generated. You can then filter these careers by Salary and Education level.

When searching, keep in mind:

- What is your occupation of interest?
- What is a typical entry-level wage? Median Wage?
- How many individuals are employed in our area in this occupation?
- How many annual job openings are estimated for this occupation?
- How many current job postingsare there?
- What are five primary responsibilities of this occupation as described in several job postings?
- What are five job skill requirements found in a variety of job postings?
- Are there any certifications mentioned as desirable or required in the job postings?
- What are three similar or related careers to the occupation you selected here?
- What are several related education and training programs that you could explore further?

Academic Programs and Courses

Inspiring, Engaging, and Relevant

Montgomery College offers more than 130 programs of study to enable you to achieve your goals. Our academic programs are designed to engage, inspire, and empower you to move forward. Are you a high school student looking to fulfill your early promise, or a high school graduate taking the next step? Are you an adult student looking to master a new discipline, or continue your training and grow your skill set in a specific field? Whether you are a transfer student or an international student, a military service member or senior student, MC has the program for you. Find out more about Montgomery College's Academic Affairs Division.

 General Studies: a flexible degree path emphasizing transfer in one of four academic cores: Humanities, Arts, Communications, and Languages (HACL); Science, Technology, Engineering, and Math (STEM); Social Sciences, Administration, and Health (SSAH); or Integrated Studies (INTG)

Special Programs

Montgomery College is home to several special programs designed to enhance our students' learning experiences and better prepare them to enter a career or obtain a bachelor's degree.

- **The Achieving Collegiate Excellence and Success (ACES) targets Montgomery County high school students and guides them through completion of a four-year degree.**
- **The American English Language Program prepares non-native speakers of English for successful college work in the United States.**
- **The Global Humanities Institute brings the world into our classrooms and helps prepare students for the global economy.**
- **The Gudelsky Institute for Technical Education prepares students for careers in automotive technology, building and construction, computer publishing, and other technical fields.**
- **The Health Sciences Institute prepares students for various health care careers, from diagnostic medical sonography to surgical technology.**
- **The Hillman Entrepreneurs Program supports and develops aspiring entrepreneurs, leaders, and scholars.**
- **The International Education and Study Abroad Program provides opportunities to study in other countries.**
- **The Paul Peck Humanities Institute facilitates internships at the Library of Congress, Smithsonian Institution, and United States Holocaust Memorial Museum.**

For more information on Montgomery College and what WE have to offer, visit: www.montgomerycollege.edu

Providing Opportunities, Empowering You to Succeed

Montgomery College provides a wealth of opportunities that empower you to move forward and achieve the skills you need to become successful—both academically and in life.

Services for Students with Disabilities

Montgomery College complies with the provisions of Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2009. The college provides accommodations, access to facilities, programs, activities, and services for qualified students with documented disabilities. Accommodations are determined on a case-by-case analysis based on information provided by a qualified professional.

If you need support services due to a disability, please contact Natalie Martinez, WDCE Disability Support Services Counselor, to schedule an appointment, phone 240-567-4118, e-mail natalie.martinez@montgomerycollege.edu, Fax: 240-567-5163 at least two weeks prior to the start of the classes to ensure timely services. If necessary and appropriate, students may register for courses or activities prior to or while going through the support services process but are expected to comply with required deadlines to ensure that appropriate accommodations can be secured.

Any student who may need assistance in the event of an emergency evacuation must identify to Disability Support Services; guidelines for emergency evacuations are at: www.montgomerycollege.edu/dss/evacprocedures.htm.

Under provisions of the Americans with Disabilities Act, this material is available in alternative formats by contacting the Disability Support Services Office at 240-567-4118.

A Sorenson Video Relay Service with a large Monitor is available in the Rockville, Takoma Park/Silver Spring and Germantown Campus libraries.

Students Under 16

Students must be 16 or older, or have permission of the program area by the start date of class, in order to participate. Call 240-567-5188 for more information.

Co-Listed Classes

Classes marked with this code **(CoL)** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. Co-listing gives students an option to choose the best path for their educational needs. Each section includes both credit and noncredit students. For students seeking credit classes, please consult the credit course schedule. The expectations for attendance, participation, and effort are the same for all students. Any non-credit student who enrolls in a co-listed class must be prepared to document that they meet the applicable credit class assessment/prerequisite requirements upon request and in specific classes, the student will be required to be assessed prior to enrollment. Instructors will announce policies concerning class activities. If you have questions about readiness/assessments, please contact the listing program/department.

If you have registered as a noncredit student in a co-listed course and you wish to change from noncredit to credit status, you will have one day after the class has begun to do so. After that, you are committed to your path as a noncredit student for the remainder of the course. If the course has a required assessment level to be a credit student, you must first complete the assessment testing and meet the appropriate assessment level before you can change to credit status. Dates for co-listed classes may reflect the actual credit term dates. Please check the day on your calendar for the actual start date of your class.

Parking Regulations

Each person associated with the College who parks a vehicle on any Campus of the College or any property owned, leased, maintained, or operated by the College must register the vehicle regardless of its ownership. Students, faculty, staff and visitors must abide by college traffic regulations. The College reserves the right to issue a citation or tow, at the owner's risk and expense, any unregistered vehicle parked in violation.

Instructions for Parking Permits:
Students parking a vehicle on any Campus of the College (Rockville, Germantown and Takoma Park/Silver Spring) while attending a program will receive a temporary (15 day) parking permit with their class confirmation materials. If you register via the web, your printed confirmation or registration history will serve as a parking permit until you can print out the WDCE Student Temporary Parking Permit. The parking permit is free to students but you must register your vehicle.

All Students registered for WDCE classes spanning greater than 15 days from start to end date MUST obtain a parking permit following steps 1 to 4 below.

1. In order to obtain the permit, students need to log into MyMC the day after they register for the class.
2. Click on the "Order MY Parking Permit/Pay Parking fines" link on the "MyMC Quick Links" tab.
3. Put in the start date and the end date of your class(es).
4. Print the permit.

Be sure to click the print link on the confirmation page as the permit will not be mailed.

Information about vehicle registration and parking, and how to pay or appeal a citation is available at www.montgomerycollege.edu/parking. The Montgomery College Motor Vehicle Regulations are available at www.montgomerycollege.edu/parking.

Textbooks and Materials

Textbooks/course materials: Purchase textbooks and/or course materials at the Campus where your class will be held. For classes held at the Gaithersburg Business Training Center, Distance Education and Learning Technologies (DELT), and off-Campus MCPS locations, please use the Rockville Campus MC Books & More; for classes at the Takoma Park/Silver Spring Campus MC Books & More. You do not need to go to a Campus store to make your purchase. You may purchase your textbooks/course materials online to have your purchases mailed to you. To order online or to find out more details about purchases, buybacks, returns, contact information, ebooks, rentals, and more, visit the College's MC Books & More website at bookstore.montgomerycollege.edu or call the main number 240-567-5302. MC Books & More and the Cafritz Art Store & More are the Official Montgomery College Bookstores.

For information specific to WDCE, please visit our reference page at bookstore.montgomerycollege.edu A USB flash drive/memory stick (at least 512 MB) is required for ITI classes unless otherwise specified. Please bring to first class.

Scholarship Opportunities

For detailed information regarding scholarship opportunities and how to apply, visit https://www.montgomerycollege.edu/ workforce-development-continuing-education/wdce-scholarships/index.html

Inclement Weather

Inclement weather conditions: go to www.montgomerycollege.edu or call 240-567-5000. If the College is closed, there are no classes. For classes meeting in a Montgomery County Public Schools facility, go to www.montgomeryschoolsmd.org. If MCPS is closed, or evening activities are cancelled, there are no classes. Students attending classes at local hospitals, will have class unless notified by their instructor.

Sign up for MC ALERTS
The College employs an emergency notification system, called "MC Alert," to communicate information about emergency situations, school closings, and delays. MC Alerts are communicated as text messages, emails, https://www.montgomerycollege.edu/alerts

Registration Options

Regardless of which registration option you select, registrants will be enrolled in the order that registration and payments are received (to avoid disappointment, register early); payment is required at the time of registration. All students must register prior to attending the first class.

Payments

Payment MUST be made IN FULL at the time of registration to avoid being deleted from the course. Complete information is required to process all registrations and payments. Further instructions for WEB, FAX, or MAIL-IN payments can be found at: www.montgomerycollege.edu/wdce/registerops.html.

Registration will not be processed without appropriate payment.

Option 1: In-Person Registration

A completed form with payment may be submitted in person at any of these Montgomery College Campus registration areas:

Gaithersburg Business Training Center
Room 400
8:30 a.m.–8:30 p.m. (M–R)
8:30 a.m.–4:30 p.m. (F)

Germantown Campus
Humanities and Social Sciences Building
Room 241 and/or 243
8:30 a.m.–4:30 p.m. (M–F)

Rockville Campus
220 Campus Center
8:30 a.m.–6:30 p.m. (M–R)
8:30 a.m.–4:30 p.m. (F)
8:30 a.m.–12 p.m. (S)

Takoma Park/Silver Spring Campus
230 CF, Customer Service
8:30 a.m.–4:30 p.m. (M–F)

***Cash payments can only be made at the Cashier's Offices at the Germantown, Rockville, or Takoma Park/Silver Spring Campuses.

Option 2: Online (Web) Registration

A. Go to montgomerycollege.edu/wdce
B. Click on "How to Register" in the left navigation bar.
C. Click on "Register by Web."
D. Follow the appropriate directions depending on if you are a new or returning student.

Option 3: Mail Registration

Send completed form with payment for total due to Montgomery College, WDCE, 51 Mannakee St., 220 CC, Rockville, MD 20850.

Option 4: Fax Registration

Fax completed form with payment information to WDCE at 240-683-6945.

Residential Policy

The following are general guidelines taken from the College policy on residency for tuition purposes. A complete copy of the policy is available in the Montgomery College Catalog.

A. Students attending Montgomery College will pay tuition according to their residency classification.

   To qualify for in-state tuition, a student must be a U.S. Citizen, Permanent Resident or have a qualifying Visa status.

B. To qualify, for tuition purposes, as a resident of the state of Maryland, legal domicile must have been maintained for a period of not less than three months prior to the first regularly scheduled class for the semester; unless you are a member of the Military covered under HB935.

C. The domicile of a person registering in a noncredit course at Montgomery College shall be considered as a person's permanent place of abode, where physical presence and possessions are maintained, and where he/she intends to remain indefinitely.

Refund Policy

Refunds are paid at 100% for classes canceled, dropped online, or in person (using a Drop Form), prior to the start date of the class. Refunds are also paid at 100% if class is dropped prior to the Refund Date printed on your registration confirmation. DO NOT drop classes online on or after the day the class begins; you will not receive a refund. ESL Noncredit students must call 240-567-7262 for refund/withdrawal instructions. Refunds for open enrollment classes will go to the registered student of record. For the Drop Form and more information, visit www.montgomerycollege.edu/wdce/register/refundpolicy.html..

Transfer Policy

To transfer from one CRN to another CRN of the same course, a letter must be received in the Admissions, Records, and Registration Office, Montgomery College, 51 Mannakee Street, Rockville, MD 20850 before the beginning date of both CRNs of the course. If you have enrolled in a co-listed course you will have only one day after the class has begun to transfer. After that, you are committed to your path for the remainder of the course. If the course has a required assessment level to be a credit student, you must first complete the assessment testing and meet the appropriate assessment level before you can change to credit status.

Tuition Installment Plan

The Tuition Installment Plan *(TIP)* may allow students to pay registration charges in several payments; some restrictions apply. Each term is independent and must be enrolled in separately. A nonrefundable fee is required to participate in TIP. Students must register online during the TIP enrollment period prior to the close date indicated for each plan. Only courses with a **(TIP)** code have a tuition installment plan available. For more information go to www.montgomerycollege.edu/wdce/registerops.html

Tuition Waiver

Only noncredit courses designated "tuition waiver applies" in each publication will be available for tuition waiver. This statement appears in each applicable course description. Only tuition is waived; required fees must be paid by the student. Documents must be received at time of registration.

Senior Tuition Waiver (TWA): Maryland residents 60 years or older by the start date of the class may have tuition waived.

Disability Tuition Waiver: Please go to montgomerycollege.edu/wdce/register/disabilitywaiver.html for information.

National Guard Tuition Waiver: If you are currently a member of the Maryland National guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the adjutant general's office.

VA-Approved: If you are interested in using VA benefits for a Workforce Development and Continuing Education class please contact va@montgomerycollege.edu for additional requirements.
Attendance policy differs for each course. Please contact your professor.

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty and staff. Inquiries regarding Montgomery College's nondiscrimination compliance policies and procedures may be directed to Dr. Brenda Williams, Director of Employee & Labor Relations, Workforce Diversity and Inclusion, 240-567-5367.

Find us on Facebook

www.facebook.com/mcwdce

Questions?
Call 240-567-5188.

Course Locations

Activity Center at Bohrer Park
506 S. Frederick Avenue
Gaithersburg, MD 20877

Adventist HealthCare Shady Grove Medical Ctr
9901 Medical Center Drive
Rockville, MD 20850

Agricultural History Farm Park
18400 Muncaster Road
Derwood, MD 20855

Asbury Methodist Village
301 Russell Avenue
Gaithersburg, MD 20877

Brooke Grove Nursing and Rehab Center
18131 Slade School Road
Sandy Spring, MD 20860

Davis Library
6400 Democracy Blvd.
Bethesda, MD 20817

East County Education Center
2221 Broadbirch Drive
Silver Spring, MD 20904

Gaithersburg Business Training Center (MC)
Montgomery College
12 S. Summit Avenue
Gaithersburg, MD 20877

Gaithersburg Driving Range
14 Firstfield Road (14 FR)
Gaithersburg, MD 20878

Gaithersburg Library
18330 Montgomery Village Ave.
Gaithersburg, MD 20879

Germantown Campus (MC)
20200 Observation Drive
Germantown, MD 20876

Holy Cross Hospital Germantown
119801 Observation Drive
Germantown, MD 20876

Holy Cross Hospital Silver Spring
1500 Forest Glen Road
Silver Spring, MD 20910

Ingleside at King Farm
701 King Farm Blvd.
Rockville, MD 20850

Kensington Park Library
4201 Knowles Avenue
Kensington, MD 20895

Kensington Park Senior Center
3620 Littledale Road
Kensington, MD 20895

La Madeleine—Pike and Rose
11610 Old Georgetown Road
Rockville, MD. 20852

La Madeleine—Old Georgetown Rd.
7607 Old Georgetown Road
Bethesda, Md 20814
Free parking.

Maplewood Park Place
9707 Old Georgetown Road
Bethesda, MD 20814

Rockville Campus (MC)
51 Mannakee Street
Rockville, MD 20850

Rockville Campus (MC)
Mannakee Building
900 Hungerford Drive
Rockville, MD 20850

Silver Spring Library
900 Wayne Avenue
Silver Spring, MD 20910

Takoma Park/Silver Spring Campus (MC)
Health Sciences Bldg
7977 Georgia Ave.,
Silver Spring, MD 20910

Takoma Park/Silver Spring Campus (MC)
7600 Takoma Avenue
Takoma Park, MD 20912

The Kitchen at Main Street
50 Monroe Place
Rockville, MD 20850

Twinbrook Public Library
202 Meadow Hall Drive
Rockville, MD 20851

Wheaton Library
11701 Georgia Avenue
Wheaton, MD 20902

For maps and directions to our main campuses, please visit:
https://www.montgomerycollege.edu/about-mc/campuses-and-locations/wdce-locations.html

For Montgomery County Public School locations, go to https://gis.mcpsmd.org/

How to Read Course Description

Course Title
Fiction Writing Workshop

Course description
Embark on your fiction-writing journey, whether you are aspiring to write a novel or are a published writer seeking to elevate your craft, dive into this immersive hands-on experience. Explore the intricacies of stellar fiction, mastering character development, conflict resolution, and plot structure. TWA

Course #	*Course Hours*
Course: WRT221	10 Hours

Tuition and Fees
$50 + $100 fee = $150; NMR add $120

Location
Online: Structured Remote

CRN #	*# Sessions*	*Day(s)*
CRN#: 12659	4 Sessions	S

Date(s)	*Time*
6/28-7/19	1-3:30 p.m.

Building Abbreviations

BE	Bioscience Education Center
CC	Campus Center
CF	Cafritz Arts Center
CH	Child Care Center
CM	The Commons
CS	Computer Science Building
CU	Cultural Arts Center
FH	Falcon Hall
GU	Gudelsky Institute for Technical Ed.
HC	Health Sciences Center
HS	Humanities and Social Sciences
HT	High Technology and Science Center
HU	Humanities
MK	Mannakee
MP	Mathematics Pavilion
MU	Music
P1	Pavilion One
P2	Pavilion Two
P3	Pavilion Three
PE	Physical Education
PG	Physical Education
PK	Paul Peck Academic and Innovation
RC	Resource Center
SA	Sciences and Applied Studies
SB	South Campus Instructional Building
SE	Science East
SN	Science North
SW	Science West
TC	Technical Center
TT	Interim Technical Training Center

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Day Designation

M	Monday
T	Tuesday
W	Wednesday
R	Thursday
F	Friday
S	Saturday
U	Sunday

Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident
(CoL)	Colisted
(TIP)	Tuition Installment Plan

REGISTRATION FORM
Workforce Development and Continuing Education

Please Print Clearly

MC MONTGOMERY COLLEGE

All information is required. Incomplete forms will be returned to the student unprocessed. For registration assistance call 240-567-5188.
FAX completed registration form with credit card information to 240-683-6945.
Mail completed registration form with payment to Montgomery College, WDCE Registration, 51 Mannakee Street, CC 220, Rockville, MD 20850.

College ID Number: M 2 ☐☐☐☐☐☐☐

Birthdate ☐☐ - ☐☐ - ☐☐☐☐
Month   Day   Year

Sex ☐Female ☐Male

Last Name

First Name

Middle Initial

Address
House # and Street Name (Do NOT use P.O. Box or you will be charged Non-Md. resident fee.)   Apt. #

City   **State**   **Zip** ☐☐☐☐☐ - ☐☐☐☐

Home Phone   **Work Phone**

Cell   **E-Mail**

Have you attended MC before? ☐Yes ☐No

If you have ever taken a credit class at MC and the last class (credit or non-credit) you took at MC was more than 4 years ago, you must also complete and submit a Student Reactivation form found at: http://www.montgomerycollege.edu/studentforms.

How did you hear about us? ☐Received brochure in mail ☐Website ☐Social media ☐Advertisement ☐On campus ☐*Other*_____

MILITARY: If the military is paying for your course(s), you must submit the last 4 digits of your SSN. ☐☐☐☐

STUDENTS WITH DISABILITIES
If you need support services due to a disability, call Workforce Development & Continuing Education at 240-567-4118 at least three weeks before class begins.

ETHNICITY: Choose one. *(Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)*
☐Not Hispanic or Latino   ☐Hispanic or Latino

RACE: Choose all that apply, you may choose more than one. *(Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)*
☐American Indian or Alaskan Native   ☐Asian   ☐Black or African American   ☐Native Hawaiian and other Pacific Islander   ☐White

☐U.S. Citizen   ☐Permanent Resident (**Circle one:** Green Card / Working Card)   ☐Other Immigration Status _____ *(Used for tuition-setting purposes only.)*

CHECK ALL THAT APPLY:
☐I have been a Maryland resident [as defined in the Montgomery College Catalog] for at least three months.
☐I am 60 years of age or older. (Applicable to designated tuition waiver courses for Maryland residents only.)
☐I am a Maryland National Guard member enlisted for at least a 24 month period and submitting proof of such from the adjutant general's office.

CRN #	Course #	Course Title	Start Date	Tuition	Course Fee	Non-Md. Fee	Course Total
Code: GT		*Refunds will go to the registered student of record.*				Total Due	$

I certify that the information on this registration is correct and complete. I am aware of and will adhere to College policies as published in the Student Handbook.
I understand that non-attendance and/or failure to file all registration changes in writing with the Admissions and Records Office does not relieve me of responsibility for tuition and fee charges incurred. I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct and any payment liabilities. I hold the College harmless for any errors I have made that may affect a request for a subsequent refund or academic appeal.

Student Signature Required   **Date**

Please indicate payment by: ☐Check (payable to Montgomery College)   **Credit card:** ☐MasterCard ☐VISA ☐Discover

Credit Card Information:

Please do not email registration form with credit card information.

NOTE:
Credit card information will be detached and disposed of promptly and properly after payment is approved.

Credit Card Number ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Expiration date on card ☐☐ / ☐☐   3 or 4 digit Security code on your card ☐☐☐☐
Month / Year

Name on Card

Card holder signature required _____   Date_____

Montgomery College is an Equal Opportunity Affirmative Action Title IX institution.

Upskill Your Employees with the Latest Skills and Certifications

Montgomery College Career Development and Community Education will elevate and engage your employees with expert and experienced faculty, and courses tailored to your company's specific needs.

Expert Faculty

All of our training programs ensure that you receive industry leading in-demand skills with the expertise of instructors who have real world experience.

Outstanding Reputation

We have provided customized training throughout Montgomery County and the Washington Metropolitan area for more than 40 years. Our current clients run the gamut from private sector companies such as Amarex (Clinical Trial Project Management), MedStar Montgomery Hospital (Excel and Sharepoint, and InfoSys (Java Programming bootcamps for new employees) to large public sector organizations such as City of Gaithersburg (management and leadership), Montgomery County Government (management and soft skills), and City of Rockville (instructor led and online management training.) Companies turn to Montgomery College to upskill employees, and to help create a culture of top flight management and a respectful workplace.

Competitive Pricing

We pack superior quality into hands-on courses that are a right fit for your budget, training timelines, and your corporate goals.

Location

We can train your staff at your facility, or, can provide training at one of our great facilities throughout the county, including the Germantown, Rockville, and Takoma Park/Silver spring campuses, or, the Gaithersburg or Wheaton business training centers. We also offer online and on-demand and blended delivery options.

Most Popular Topics:

- PMP® Course
- SHRM Certification
- Conflict Management
- Coaching
- Effective Business Writing
- Leadership Skills for Supervisors and Project Managers
- Preventing Sexual Harassment in the Workplace
- Six Sigma Yellow Belt
- Workplace Ethics
- Data Science
- Cybersecurity
- Programming
- Desktop Applications
- Food Safety Management
- Event Management
- Commercial Truck Licensing (CDL)

If you want to inquire about a potential course topic not listed, but you have interest in or have additional training needs, please contact us. MC Business Solutions

MC MONTGOMERY COLLEGE

WDCE
Workforce Development and Continuing Education

PMI Authorized Training Partner 2025

IN PARTNERSHIP WITH
SHRM®
BETTER WORKPLACES
BETTER WORLD™

SHRM
SHRM-CP | SHRM-SCP
RECERTIFICATION
PROVIDER

For more information on what we can do for you, please contact us at 240-567-5188.

MONTGOMERY COLLEGE

Workforce Development and Continuing Education
51 Mannakee Street
Rockville, MD 20850−1195

Noncredit Course Schedule
Summer 2025

Like us on Facebook and connect to all of our WDCE Facebook pages. **facebook.com/mcwdce**

Are you in a career transition? Reentering the workforce, or seeking to update your technical skills? Maybe you are just looking for personal knowledge enrichment?
Our noncredit courses are waiting for you!

Summer Registration Opens April 7

Resilient MC

Ensuring the Health and Safety of Our Students, Employees, and Community

Montgomery College is offering both in-person and online classes and student services.

For information on returning to campus, please visit: https://www.montgomerycollege.edu/return-to-campus/index.