



**BOARD OF TRUSTEES MINUTES**  
**Montgomery Community College, Rockville, Maryland**  
**March 28, 2011**

**1. CALL TO ORDER**

The Board of Trustees of Montgomery Community College met in public session on March 28, 2011, in the Trustee Board Room, Central Administration Building. The regular public meeting was called to order by the Chair at 7:10 p.m.

**2. ROLL CALL**

Present: Trustees Michael Lin, Chair, Steve Kaufman, 1<sup>st</sup> Vice Chair,  
Gigi Godwin, 2<sup>nd</sup> Vice Chair, Roberta Shulman, Marsha Suggs Smith,  
Leslie Levine, Kenneth Hoffman, Christina Cieplak, and Reginald Felton  
Present Ex-Officio: President and Secretary/Treasurer DeRionne Pollard  
Absent: Trustee Gloria Aparicio Blackwell

**3. APPROVAL OF THE AGENDA**

Trustee Felton moved to approve the agenda; Trustee Shulman seconded, the motion passed and the agenda was approved by the Board.

**4. MINUTES**

Trustee Kaufman moved to approve the minutes of the February 28, 2011 public meeting; Trustee Levine seconded, the motion passed and the minutes were approved by the Board.

**5. COMMENTS PERIOD**

There were no speakers to come before the Board.

**6. REPORTS**

**A. President's Report to the Board**

Dr. Pollard provided the Board with some insights as it relates to international education and coincided her report with a group of students who wanted to speak to the Board and their topic was very timely given her theme for this month – global and international education.

Dr. Pollard presented two questions for the Board's discussion:

- (1) Being so close to the nation's capital makes it easy to lose sight of life outside our beltway. As a College, how can we strengthen our educational process by providing students with greater access to global perspectives?
- (2) What are innovative, cost-effective ideas to ensure our students receive international education while realizing that they – and the College – face certain budget challenges?

Trustee Levine noted that it seemed to him that the single most important opportunity the College has to broaden the perspective of all of our students is to utilize the international students that we have and make sure that they aren't put into a position where they are simply here to learn from us, but that we are here to learn from them; plus, it is less expensive than sending people abroad.

Trustee Felton commented on the pride that the College takes in the multitude of flags from the many, many foreign countries that represent the student body at College. He noted that if the College has programs with the embassies that are here, it should certainly market those so that people understand that there are agreements between Montgomery College and the area embassies. Hopefully, the College has made that connection, but he does not know about it if such programs are in place. That is an opportunity that the College can begin to develop and expand over the coming years. He would like to be made aware of anything that is being done.

Trustee Hoffman noted that the College must look off campus for opportunities in terms of externships and internships and thinking within the beltway, there is the Department of State, USDA, and other agencies. With all of these people and the personnel who retire, they are available to talk about their experiences from a very international perspective and country-specific perspective. Also, because of the community that we have, with the 180 different nationalities of first and second generation people, there isn't a lack of opportunity to develop an externship or internship or an outside campus experience to learn more about the cultures that are very active within the College's grasp. The College should work in that direction.

Trustee Kaufman noted that there is a possibility for the College to work with the county for a dual purpose, where some of our students from international areas and in clubs could perhaps work with, for example, the Department of Economic Development when it has people who come in from various countries who are thinking about locating a business here to actually assist in explaining to these new folks that this is a very welcoming community for them and there is a number of people from their nation that would be sympathetic and at the same time it might offer some internships as Trustee Hoffman indicated for our own people. The county has a very international and cosmopolitan community and the College plays a big role in that and is a major force for the workers of these companies, especially in the biotechnology and science areas which the College emphasizes in its marketing. The College could actually get some partnering opportunities with the county in the recruitment of these countries and companies.

Trustee Smith noted that the College might want to spotlight three or four countries a year and feature students from those countries, the businesses of people who have come from those countries, and showcase some entrepreneurialship that we see from people who come to the College and decide that it is important for them to start their own businesses. That could also include culture, special highlights of those countries, and could include the transition that our students make who come from those countries. The College could include the student government organizations, departments, and social resource agencies in the community as well. This information can be placed in the school newspapers, radio, the College television, or in blogs.

Trustee Cieplak noted that she is a huge advocate for student life on the campuses. The concept of more active students being more academically driven is important. She knows many students who were not active in student life upon their arrival at the College, but once they became active, they did much better in their courses. If the College can come up with ideas that provide more involvement for students on campus it would definitely benefit the College as

a whole. Right now the College is targeting the same students for certain programs, but need to reach out to get the entire 60,000 students of Montgomery College involved in student life and not just the few thousand that are members of five different clubs.

Trustee Godwin noted that the College has a unique opportunity because it plays a unique role in the community as a way to connect. People seek that sense of connection to their community and the College can help make that happen. The immigrant population in the community represents a very high proportion of entrepreneurs. She noted that the ideas that she had heard were very exciting and maybe the College can have further discussions about them.

Dr. Pollard introduced the student group, Engineers Without Borders. The students introduced themselves, and their roles in the organization. Students presenting were Robert Forcha, incoming vice present, Eva Knoth, outgoing president, and Sammi Gollub, incoming president. They thanked their advisor, Professor Craig Mogren for his support and other professors for their continuing support. The students provided a brief PowerPoint presentation on their organization. They reviewed their vision, history, mission, and current project. The students thanked Dr. Pollard and the Board for the opportunity to present their organization to the College.

#### **B. Chair's Report**

Chairman Lin welcomed the students to the meeting again. He also recognized Dr. Clay Whitlow, Executive Director of Maryland Association of Community Colleges, and thanked him for his outstanding work and for coming to the Board meeting. Chairman Lin announced that College retirees would be recognized at a separate event on April 25. Chairman Lin noted that for higher education to be taken globally, it would not be inexpensive. The College is becoming a global village and it must prepare itself to be competitive.

#### **C. Report on the India Grant Initiative**

Dr. Pollard provided comments on her visit to India with the College delegation. The visit provided the Montgomery College team with some interesting challenges. She noted that 62 percent of India's youth drop out of secondary school before ever enrolling in higher education, and throughout their visit, business leaders emphasized that employees with marketable skills remain difficult to find. Dr. Pollard indicated that for her, the trip to India was life changing.

Trustee Kaufman noted that it was an honor and a privilege for him to accompany the Montgomery College delegation. Personnel from the Gudelsky Institute for Technical Education were very interested in this initiative. The Country of India wants to make the lives of their people better. Trustee Kaufman indicated that thousands of community colleges would be needed in the country. People need skills to work and three-fourths of the population is uneducated. The College may have opportunities with exchanges for students and faculty.

#### **D. Trustee Information Report – Personnel Profile**

Dr. Pollard thanked Mrs. Lawyer for preparing the report and noted that the College must look at succession planning. Dr. Pollard reported that female representation has increased in the administrative ranks at the College.

Ms. Lawyer, chief human resources officer, reviewed the report and explained Taleo, the new recruitment system that has been implemented at the College. It is a system that will track talent from recruitment to retirement. This system will allow the College to see how it manages its talent.

Trustee Levine indicated that a rich set of data has been provided to the Board and wanted to know who were the non-instructional faculty. Ms. Lawyer noted that they are counselors. Counselors at Montgomery College are faculty and this is typical, but can vary per state.

## **7. Consent Calendar**

On motion by Trustee Shulman, seconded by Trustee Smith, the motion passed and the Board approved and adopted the Consent Calendar.

- A. BR# 11-03-014 Personnel Actions Confirmation Report**
- B. BR# 11-03-015 Graduates Receiving the Associate Degree and the One-Year Program Certificate in Fall, 2010**
- C. BR# 11-03-016 Tribute to Professor Alice (Ann) Norris**
  - BR# 11-03-017 Retirement Recognition of Mr. James G. Gray**
  - BR# 11-03-018 Retirement Recognition Ms. Carol M. Helmick**
  - BR# 11-03-019 Retirement Recognition of Mr. Robert W. Jacobs**
  - BR# 11-03-020 Retirement Recognition of Mr. Gary W. Kline**
  - BR# 11-03-021 Retirement Recognition of Mr. Tri Van Nhu**
  - BR# 11-03-022 Retirement Recognition of Ms. Geraldine Oliver**
  - BR# 11-03-023 Retirement Recognition of Mr. Leon G. Poole**
  - BR# 11-03-024 Retirement Recognition of Ms. Beverly Weidmann**
  - BR# 11-03-025 Retirement Recognition and Award of Bronze Medallion to Ms. Esther Alessio**
  - BR# 11-03-026 Retirement Recognition and Award of Bronze Medallion to Dr. Ruth Ciccocelli**
  - BR# 11-03-027 Retirement Recognition and Award of Bronze Medallion to Professor Thomas Anderson**
  - BR# 11-03-028 Retirement Recognition and Award of Bronze Medallion to Professor Janet E. Hamer**
  - BR# 11-03-029 Retirement Recognition and Award of Bronze Medallion to Professor Parvine Windom**
  - BR# 11-03-030 Retirement Recognition and Award of Silver Medallion to Mr. Sherman Helberg**
  - BR# 11-03-031 Tribute and Posthumous Award of Silver Medallion to Professor Jill Irey**
  - BR# 11-03-032 Retirement Recognition of Dr. H. Clay Whitlow, Maryland Association of Community Colleges**

- 8. A. BR# 11-03-033 Award of Contract, Purchase of Hosted, Integrated Information Technology Help Desk and Asset Management Tracking System**  
**B. BR# 11-03-034 Parking Lot Construction – Rockville Campus**  
**9. BR# 11-03-035 Release of Remaining Project Contingency Rockville Campus Science Center**

On motion by Trustee Felton, seconded by Trustee Shulman, the motion passed and the Board approved and adopted the above agenda items.

Dr. Mike Russell, chief information officer, responded to questions about the IT contract and noted that the contract was for two tasks – the help desk and College's asset management system and noted that the number of software licenses should be corrected to 25,000 instead of 250,000.

Trustee Felton asked how long were the bids open to ensure that small businesses and minority vendors had an adequate opportunity to respond. Ms. Wormack, director of procurement, noted that by State law and Board policy, the bids were open for 14 days and she indicated that she has never had complaints about the timeframe for the bidding of a College contract.

Trustee Hoffman commented on the parking lot construction award and noted that the College must think of alternatives for parking lots. The College will never have enough parking lots or buildings. Trustee Hoffman abstained from this vote.

Trustees Cieplak and Kaufman commented on the parking lot award also.


## **10. New business**

There was no new business to come before the Board.

## **11. Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session on March 7, 2011, when two real property/legal matters (subsections 3 & 7)) were discussed; one collective bargaining matter (subsection 9); one bid matter (subsection 14); and one legal matter (subsection 7) were discussed.

A motion was made to adjourn at 8:20 p.m.



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Michael C. Lin, Ph.D.  
Chair, Board of Trustees



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DeRionne P. Pollard, Ph.D.  
President and Secretary-Treasurer,  
Board of Trustees

Recorder: Arlean B. Graham