



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
November 16, 2015

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on November 16, 2015, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:48 p.m.

2. ROLL CALL

Trustees Present: Ms. Marsha Suggs Smith, Chair
Mr. Michael J. Knapp, First Vice Chair
Ms. Gloria Aparicio Blackwell, Second Vice Chair
Dr. Kenneth J. Hoffman, Trustee
Mr. Robert J. Hydorn, Trustee
Mr. Robert F. Levey, Trustee
Dr. Leslie S. Levine, Trustee
Mr. Michael Priddy, Trustee
Mr. Luis Rosales, Student Trustee
Mr. Benjamin Wu, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Services
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Ms. Arlean Graham, Board Relations Coordinator
Mr. David Sears, Senior Vice President for Advancement and Community Engagement
Mr. Timothy Dietz, Acting General Counsel
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

First Vice Chair Knapp moved to approve the agenda; Trustee Rosales seconded, and the agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

There were no speakers to come before the Board.

5. APPROVAL OF MINUTES

- A. October 19, 2015 Closed Session**
- B. October 19, 2015 Open Session**

First Vice Chair Knapp moved to approve the minutes for October closed and open sessions; Trustee Hoffman seconded. The minutes were unanimously approved by the Board.

6. REPORTS

A. President's Report

Dr. Pollard continued her report on Guided Pathways. As related to the book, *Redesigning America's Community Colleges: A Clearer Path to Student Success*, she explored the College's general studies degree program. She noted that general studies students are the largest by number at the College; approximately 12,500 students are declared general studies majors. Many of these students face challenges that can be relieved by the guided pathways approach. Students in this program are often confused by the process of course selection. A guided pathway is better for these students than a "cafeteria" style approach as it relieves excess credits that do not apply to a specific degree, do not transfer to another institution, and cost the students more in the end.

Dr. Pollard reported that the College began to tackle this issue several years ago based on recommendations by the Middle States Commission on Higher Education to increase academic rigor of the degree, establish more structure to the requirements, and increase the program's coherence. As a result of this, general studies students are being required to choose a core studies plan among four available, and a 60-credit cap has been applied to almost all majors. Dr. Pollard noted that the four core areas are humanities and arts, social science and health, STEM, and integrative studies. Students are asked to commit to a core by the time they reach the 30-credit point in their studies. Dr. Pollard presented a brief video about the general studies degree.

Dr. Pollard highlighted stories of faculty and staff from the College Bulletin. She noted that this edition of the Bulletin would be the final publication, as it will be replaced by an e-newsletter in the future.

Chair Smith thanked Dr. Pollard for her report.

B. Chair's Report

Chair Smith commented on last week's safety and security issue, thanked Trustees who attended the legislative breakfast this morning, the MACC board of directors meeting, and the constituent conversation with students earlier in the evening. Chair Smith invited Trustees for reports on committee meetings.

Trustee Wu reported on the Facilities Committee meeting held on October 30. He thanked Trustees Hoffman, Levey, and Levine for attending. The committee reviewed key issues for the College to include the facilities master plan, the Life Sciences Park plan, and a building relocation.

Second Vice Chair Aparicio Blackwell reported on the Academic, Student Support, and Workforce Committee, which met on November 3. She noted that the committee heard updates on a faculty-led initiative to have the College join the Achieving the Dream Network, the Student Support policy, future programs to support students, and the continued exploration of ideas for

student space.

First Vice Chair Knapp reported on the Audit Review Subcommittee, which met earlier this afternoon. He noted that the committee heard from the auditors and the audit looks very good.

Trustee Smith asked for reports on Trustee activities since the last board meeting.

Trustee Priddy reported that he had the opportunity to attend his initial meeting of the Hercules Pinkney Life Sciences Park Foundation Board and was glad to be the board's representative to the foundation.

Trustee Hoffman reported on the Rockville City elections and noted the College's opportunities to continue to work with the city.

Trustee Hydorn mentioned the recognition of the Macklin Institute as far away as Cape Cod, Massachusetts, in a recent visit there.

Trustee Wu congratulated Dr. Rai for being appointed as treasurer of the Montgomery County Economic Development Corporation, and commended Dr. Pollard on her appointment to the Maryland Economic Development & Business Climate Commission.

Trustee Rosales reported on the legislative breakfast held this morning and thanked Dr. Pollard for the opportunity for the Enactus social entrepreneurs to present at the event.

Second Vice Chair Aparicio Blackwell commented on how often Montgomery College's involvement in the county is mentioned in her Leadership Montgomery class activities.

Chair Smith concluded her report by commenting on the recent world events that occurred in Beirut and Paris.

7. PRESENTATION - ACHIEVING THE DREAM

Dr. Pollard introduced the team of Dean John Hamman, Professor Shinta Hernandez, Professor Nancy Lawrence, Dr. Denise Simmons Graves, and Dean Monica Trent who provided a presentation on the Achieving the Dream (ATD) program and the College's planned application to join the network.

The team provided background information on the ATD and its focus, the seven principles of the program, the benefits of partnering with ATD, the exploratory committee's outreach, the timeline for implementation of the process, and the next steps, which include the need for support for the application and outlined the work that will be needed after acceptance.

Dean Hamman thanked the committee members for their work on the project and responded to questions by the Board. He noted that membership in ATD will have two main focuses for the College. The ATD network will be able to allow the whole College to look at issues at the same time and help it to examine and use data that is meaningful as it moves forward. Additionally, being part of a network gives the College support nationally.

Trustees' comments focused on their support for ATD, its reputation in higher education, and gratitude to the faculty for taking the lead on the project and presenting the information.

8. CONSENT CALENDAR

BR# 15-11-096 Personnel Actions Confirmation

BR# 15-11-097 Expected Graduates Receiving the Certificate or Associate's Degree in Fall 2015

BR# 15-11-098 National and State of Maryland Designated Awareness Days and Months For 2016

On a motion to approve the consent calendar by First Vice Chair Knapp, and a second by Trustee Hydorn, the Board approved the consent calendar.

9. AWARDS OF CONTRACTS (COMPETITIVE)

BR# 15-11-099 Cloud Based Hosting Services for Asset Management Software

BR# 15-11-100 Centralized Waste and Trash Collection Structure, Germantown Campus

On a motion to approve the above resolutions by First Vice Chair Knapp, and a second by Trustee Hydorn, the Board approved the resolutions by unanimous vote.

10. BUDGET MATTER

BR# 15-11-100 Adoption of the FY17 Capital Budget

On a motion to approve the above resolution by Trustee Hydorn, and a second by Trustee Levine, the Board approved the resolution by unanimous vote.

Dr. Pollard noted that the budget was presented to the Board last month.

11. NEW BUSINESS

There was no new business to come before the board.

12. TRUSTEE ANNOUNCEMENTS

Trustee Hydorn noted Dr. Pollard's recent birthday and everyone wished her the best.

13. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session November 16, 2015, in room 318, Mannakee Building, Rockville, Maryland, at 7:10 p.m. to discuss one personnel matter (subsection 1), one facilities matters (subsection 3), three legal matters (subsection 7), a collective bargaining matter (subsection 9), and two facilities matters (subsection 10).

On a motion by Trustee Hydorn, and a second by Second Vice Chair Aparicio Blackwell, the Board voted unanimously to adjourn at 9:46 p.m.

Marsha Suggs Smith
Chair, Board of Trustees

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of Trustees

Recorder: Arlean Graham