



**MONTGOMERY COLLEGE
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS
June 23, 2014**

<u>Board Resolution#</u>		<u>Pages</u>
14-06-039	Personnel Actions Confirmation	1-3
14-06-040	Tribute to Ms. Catharine Bell Wetteroth	4
14-06-041	Retirement Recognition of Ms. Maria Bedenbaugh	5
14-06-042	Retirement Recognition of Mr. Michael Best	6
14-06-043	Retirement Recognition of Ms. Paula Bostic	7-8
14-06-044	Retirement Recognition of Mr. David Byron	9
14-06-045	Retirement Recognition of Ms. Jeanette Carroll	10
14-06-046	Retirement Recognition of Professor Barbara Chase	11-12
14-06-047	Retirement Recognition of Ms. Quynh Chau	13
14-06-048	Retirement Recognition of Mr. Lionel Chery	14
14-06-049	Retirement Recognition of Ms. Janet Clark	15-16
14-06-050	Retirement Recognition of Ms. Jeanmary Colvin	17
14-06-051	Retirement Recognition of Ms. Jean Cox	18-19
14-06-052	Retirement Recognition of Ms. Martha Daniels	20
14-06-053	Retirement Recognition of Mr. David Disney	21
14-06-054	Retirement Recognition of Professor John Foster	22-23
14-06-055	Retirement Recognition of Professor Leroy Froom	24-25
14-06-056	Retirement Recognition of Mr. Jeffrey Gobble	26
14-06-057	Retirement Recognition of Ms. Brenda Grisham	27-28
14-06-058	Retirement Recognition of Ms. Mobashera Haider	29
14-06-059	Retirement Recognition of Ms. Diane Hainer	30-31
14-06-060	Retirement Recognition of Ms. Debra Hayre	32-33
14-06-061	Retirement Recognition of Ms. Donna Hoffacker	34
14-06-062	Retirement Recognition of Mr. Carl David Holcomb	35
14-06-063	Retirement Recognition of Ms. Joyce Hurwitz	36
14-06-064	Retirement Recognition of Ms. Anna Kemp	37
14-06-065	Retirement Recognition of Professor Elizabeth Kifonidis	38
14-06-066	Retirement Recognition of Mr. Lap Le	39
14-06-067	Retirement Recognition of Mr. Richard Lehman	40
14-06-068	Retirement Recognition of Ms. Beverly Lehrer	41
14-06-069	Retirement Recognition of Professor Martin Levy	42-43
14-06-070	Retirement Recognition of Mr. Eugene Martin	44
14-06-071	Retirement Recognition of Ms. Sheila Martin	45
14-06-072	Retirement Recognition of Ms. Nan McCoy	46
14-06-073	Retirement Recognition of Ms. Judith Mitchell	47-48
14-06-074	Retirement Recognition of Ms. Sheila Navarro	49-50
14-06-075	Retirement Recognition of Professor Sharyn Neuwirth	51-52
14-06-076	Retirement Recognition of Mr. Tien Nguyen	53

14-06-077	Retirement Recognition of Ms. Valerie Parent	54
14-06-078	Retirement Recognition of Ms. Michele Paul	55
14-06-079	Retirement Recognition of Ms. Martha Price	56
14-06-080	Retirement Recognition of Ms. Mary Pryor	57
14-06-081	Retirement Recognition of Ms. Cynthia Ray	58
14-06-082	Retirement Recognition of Ms. Ellen Reid	59
14-06-083	Retirement Recognition of Ms. Alicia Rico	60
14-06-084	Retirement Recognition of Mr. Vicente Rico	61
14-06-085	Retirement Recognition of Professor Nancy Shaw	62-63
14-06-086	Retirement Recognition of Mr. William Shaw	64
14-06-087	Retirement Recognition of Mr. Carrington Smith	65
14-06-088	Retirement Recognition of Mr. Autry Snowden	66
14-06-089	Retirement Recognition of Ms. Alice Summers	67-68
14-06-090	Retirement Recognition of Ms. Sharon Tabb	69-70
14-06-091	Retirement Recognition of Professor Hossein Torkan	71
14-06-092	Retirement Recognition of Professor Barbara Van Meter	72-73
14-06-093	Retirement Recognition of Ms. Gloria Walker	74
14-06-094	Retirement Recognition of Ms. Kathryn Williams	75
14-06-095	Retirement Recognition of Professor James Wright	76
14-06-096	Retirement Recognition and Award of Bronze Medallion to Dr. Carol Allen	77-78
14-06-097	Retirement Recognition and Award of Bronze Medallion to Ms. Brenda Braham	79-80
14-06-098	Retirement Recognition and Award of Bronze Medallion to Dr. Lisa Carvallo	81-82
14-06-099	Retirement Recognition and Award of Bronze Medallion to Professor Carolyn Chism	83-84
14-06-100	Retirement Recognition and Award of Bronze Medallion to Ms. Cynthia Cromwell	85-86
14-06-101	Retirement Recognition and Award of Bronze Medallion to Mr. Ross Cromwell	87-88
14-06-102	Retirement Recognition and Award of Bronze Medallion to Professor John Curling	89-90
14-06-103	Retirement Recognition and Award of Bronze Medallion to Professor Roxanne Davidson	91-92
14-06-104	Retirement Recognition and Award of Bronze Medallion to Dr. Alan Heyn	93-94
14-06-105	Retirement Recognition and Award of Bronze Medallion to Dr. Francine Jamin	95-96
14-06-106	Retirement Recognition and Award of Bronze Medallion to Professor Susan King	97-98
14-06-107	Retirement Recognition and Award of Bronze Medallion to Professor Sharon Mandel	99-100
14-06-108	Retirement Recognition and Award of Bronze Medallion to Dr. Percy North	101-102
14-06-109	Retirement Recognition and Award of Bronze Medallion to Professor William Olexik	103-104
14-06-110	Retirement Recognition and Award of Bronze Medallion to Mr. Steve Poteat	105-106
14-06-111	Retirement Recognition and Award of Bronze Medallion to Ms. Barbara Price	107-108
14-06-112	Retirement Recognition and Award of Bronze Medallion to Dr. Norman Schorr	109-110
14-06-113	Retirement Recognition and Award of Bronze Medallion to Dr. William Soderberg	111-112

14-06-114	Retirement Recognition and Award of Bronze Medallion to Ms. Yvonne Stephens	113-114
14-06-115	Award of Bronze Medallion to Trustee Alexander Stone	115-116
14-06-116	Retirement Recognition and Award of Silver Medallion to Ms. Elizabeth Brandenburg	117-119
14-06-117	Retirement Recognition and Award of Silver Medallion to Dr. Kathleen Carey-Fletcher	120-122
14-06-118	Retirement Recognition and Award of Silver Medallion to Professor Rose Sachs	123-125
14-06-119	Retirement Recognition and Award of Silver Medallion to Professor James Walters	126-127
14-06-120	Award of Contract (Competitive), Science West Renovation, Rockville Campus, Bid 614-002	128-131
14-06-121	Award of Contract (Competitive), Architectural and Engineering Design Services for the New Student Services Center, Rockville Campus, Bid 614-001	132-134
14-06-122	Contract Modification, Professional Development Training and Consulting Services, Bid 512-016	135-137
14-06-123	Contract Modification, Student Services Tracking Software Solution, Bid 512-032	138-140
14-06-124	Final Adoption of the FY15 Capital Budget	141-144
14-06-125	FY15 Capital Budget–Petitions for State Funding	145-149
14-06-126	Final Adoption of the FY15 Current Fund and Special Funds Budgets	150-153
14-06-127	Approval of Transaction for the Refinancing of the Morris and Gwendolyn Cafritz Foundation Arts Center on the Takoma Park/Silver Spring Campus	154-160
14-06-128	Compensation in FY15 for Administrative, Associate, and Support Staff	161-169
14-06-129	Approval of the FY14 <i>Board Perspectives</i>	170-171

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 7
June 23, 2014

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources, Development, and Engagement on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACKUP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001–Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Ms. Porter

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-039**
Adopted on: **6/23/2014**

Agenda Item Number: 7
June 23, 2014

Subject: Personnel Actions Confirmation

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period April 1, 2014, through April 30, 2014; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
 From April 1, 2014, through April 30, 2014

STAFF

STAFF EMPLOYMENTS

Effective

Date	Name	Position Title	Grade	Location
04/21/2014	Flores, Nelson E	Grounds Maintenance Worker	C	Facilities Operations - TP/SS
04/21/2014	Jones, George E	Customer Service Representative	F	Financial Aid
04/21/2014	Shephard, Gina D	Project Manager II	K	Facilities - Central Admin
04/21/2014	Weills, Izis M	Office Associate	E	WDCE

STAFF SEPARATIONS

Effective

Date	Name	Position Title	Grade	YOS	Location
04/10/2014	Frazier, Linda E	Instructional Associate	H	4	Arts Humanities Soc Sci Dean - TP/SS
04/25/2014	Jones, George E	Customer Service Representative	F	<1	Financial Aid
04/30/2014	Karim, Abdul	Comm Art Tech (CAT) Engineer	K	7	Fine Perform Visual Arts - RV
04/11/2014	Silvera, Collin L	Building Services Worker	B	2	Facilities - Central Admin

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	0	0	0	0	2
Male	0	1	1	0	0	2
TOTAL	2	1	1	0	0	4

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	1	0	0	0	0	1
Male	0	3	0	0	0	3
TOTAL	1	3	0	0	0	4

FACULTY

FACULTY EMPLOYMENTS: NONE

FACULTY SEPARATIONS: NONE

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-040**
Adopted on: **6/23/2014**

Agenda Item Number: 8A
June 23, 2014

Subject: Tribute to Catharine Bell Wetteroth

WHEREAS, Ms. Catharine Bell Wetteroth served Montgomery College with dedication for six years as a full-time staff member until her untimely death on June 25, 2013, which deeply saddened the College community; and

WHEREAS, Ms. Bell Wetteroth began her career at the College in 2007 as an instructional assistant in the Writing, Reading, and Language Center of the Rockville Campus; and

WHEREAS, As a dedicated member of the Language Center, she was known for the clarity and accuracy of information, including the efficiency with which she collected and reported statistical data regarding student usage of educational materials and instructional software; and

WHEREAS, Ms. Bell Wetteroth demonstrated creativity as an independent screenwriter and participated in the film, *The 48 Hour Film Project*; and

WHEREAS, She authored fictional stories and a nonfiction book on ancient Mesopotamian religion; and

WHEREAS, Ms. Bell Wetteroth's untimely death represents a profound loss for friends and colleagues at the College that loved, respected, and admired her; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend that the Board adopt the following resolution; now therefore be it

Resolved, That the members of the Board of Trustees express their great sorrow at the passing of Ms. Catharine Bell Wetteroth and extend their deepest sympathy to her family, friends, and colleagues; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and that a copy of this resolution be forwarded to the family of Ms. Catharine Bell Wetteroth.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-041**
Adopted on: **6/23/2014**

Agenda Item Number: 8B1
June 23, 2014

Subject: Retirement of Ms. Maria Bedenbaugh

WHEREAS, Ms. Maria Bedenbaugh served Montgomery College with enthusiasm and dedication for 19 years as a full-time staff member and retired from the College as of January 1, 2014; and

WHEREAS, Ms. Bedenbaugh began her career at the College in 1994 and served ably and effectively in many capacities, including program support assistant in Workforce Development & Continuing Education, human resources records assistant, human resources specialist, senior human resources specialist, acting human resources manager, and later as human resources specialist II of the Office of Human Resources, Development, and Engagement; and

WHEREAS, She was a graduate of the Leadership Development Institute , the Montgomery College Management Program, Facilitative Leadership Program, and Tapestry Institute for Cultural Competence Program; and

WHEREAS, Ms. Bedenbaugh received various awards, including two Recognition Awards and a Service Outreach Support Award; and

WHEREAS, She also pursued professional development by enrolling in courses to advance professionally and received a certificate in human resources management; and

WHEREAS, She served on the teams that prepared and organized the Length of Service Awards Program and commencement; and

WHEREAS, Ms. Bedenbaugh was a dedicated and valued member of the Office of Human Resources, Development, and Engagement, where she was known for her professionalism and willingness to assist faculty, staff, and students; and

WHEREAS, Her colleagues will miss her energetic and passionate approach to faculty recruitment and human resources; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Maria Bedenbaugh on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Maria Bedenbaugh for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Maria Bedenbaugh.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-042**
Adopted on: **6/23/2014**

Agenda Item Number: 8B2
June 23, 2014

Subject: Retirement of Mr. Michael Best

WHEREAS, Mr. Michael Best served Montgomery College with enthusiasm and dedication for 33 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Mr. Best began his employment at the College in 1981, and served ably and effectively as shift supervisor for the Safety and Security Department; and

WHEREAS, He maintained professional certifications and attended numerous professional development programs, including a 40-hour public safety officer training course, crowd manager workshop, evacuation coordinator course, a blood borne pathogens course, hazmat first responder operations training, a security awareness with privacy principles course, hazardous waste operations and emergency response first responder, Americans with disabilities, and the Family Educational Rights and Privacy Act; and

WHEREAS, he participated in numerous leadership programs, including management skills for leaders, promoting a respectful workplace for supervisors, facilitative leadership, discrimination-free workplace, managing multiple projects, objectives and deadlines, mistake-free grammar and proofreading, and business writing; and

WHEREAS, Mr. Best received an associate's degree in criminal justice from University of the District of Columbia; and

WHEREAS, He has been a well-respected leader for both the Safety and Security staff as well as the Takoma Park/Silver Spring Campus community, while also participating as an integral part of the Safety and Security team; and

WHEREAS, Mr. Best will be remembered for his talent for his calming influence in hostile situations, as well as his efficiency at ensuring that the unit's vehicles were kept on a regular maintenance schedule; and

WHEREAS, He will be remembered by his colleagues for his outstanding qualities as a person and leader; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Michael Best on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Michael Best for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Mr. Michael Best.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-043**
Adopted on: **6/23/2014**

Agenda Item Number: 8B3
June 23, 2014

Subject: Retirement of Ms. Paula Bostic

WHEREAS, Ms. Paula Bostic served Montgomery College with enthusiasm and dedication for 38 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Ms. Bostic began her employment at the College in 1976, and served ably and effectively in many capacities, including office assistant in Admissions and Workforce Development & Continuing Education, office assistant II in Technical Services, library assistant II and instructional assistant II in the Germantown Educational Support Services, and later learning center manager of the Germantown Writing Center and Language Lab; and

WHEREAS, She earned a bachelor of science degree with honors in information systems management and supported the Humanities, Social Sciences, and Education Division with her information technology expertise, including researching and installing software in the Writing Center and Language Lab; and

WHEREAS, Ms. Bostic was instrumental in developing a computerized database for all campus libraries and establishing what is now the Germantown Writing Center and Language Lab; and

WHEREAS, She developed technology workshops and training sessions for faculty, students, and staff; and

WHEREAS, Ms. Bostic launched the Writing, Reading and Language Center Open Houses; and

WHEREAS, Her commitment to supporting faculty and students and to the goals of information literacy and tutoring, enhanced instruction and professional development on the Germantown Campus; and

WHEREAS, Ms. Bostic was awarded an Academic Achievement in Computer Applications Award, two Outstanding Service Awards, the Germantown Globe Award, and the Staff Senate Distinguished Service Award; and

WHEREAS, In her leadership, she served as staff senator and chair of the staff senate and created an advisory board for the Writing, Reading, and Language Center; and

WHEREAS, Ms. Bostic's colleagues will miss her enthusiasm for improving student learning and faculty professional development; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Paula Bostic on the occasion of her retirement; now therefore be it

Resolved. That the members of the Board of Trustees express their sincere appreciation to Ms. Paula Bostic for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved. That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Paula Bostic.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-044**
Adopted on: **6/23/2014**

Agenda Item Number: 8B4
June 23, 2014

Subject: Retirement of Mr. David Byron

WHEREAS, Mr. David Byron served Montgomery College with enthusiasm and dedication for 18 years as a full-time staff member and retired on February 1, 2014; and

WHEREAS, Mr. Byron began his employment at the College in 1996 as a safety and security officer in the Takoma Park/Silver Spring Security Office and later as trades helper on the Germantown Campus, and after earning his third class Maryland Engineers license, he progressed as building equipment mechanic; and

WHEREAS, He utilized his skills and was known for his willingness to assist faculty and staff, in resolving issues ranging from room comfort issues to electrical problems; and

WHEREAS, Mr. Byron pursued professional development and enrolled in HVAC courses at the College in the Gudelsky Institute for Technical Education; and

WHEREAS, His colleagues will miss his willingness to help out and his team-player spirit; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. David Byron on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. David Byron for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Mr. David Byron.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-045**
Adopted on: **6/23/2014**

Agenda Item Number: 8B5
June 23, 2014

Subject: Retirement of Ms. Jeanette Carroll

WHEREAS, Ms. Jeanette Carroll served Montgomery College with enthusiasm and dedication for 32 years as a full-time staff member and retired from the College as of January 1, 2013; and

WHEREAS, Ms. Carroll began her employment at the College in 1980 as general clerk II in the Central Maintenance Department at the Rockville Campus, then moved to supplies clerk in the Operations and Maintenance Department, also at the Rockville Campus, and subsequently served as safety and security officer at the Germantown Campus; and

WHEREAS, She worked tirelessly to ensure the safety and security of all members of the College community through patrolling; serving as a campus response team member; enforcing traffic regulations; and reporting violations of criminal laws as delineated in the Annotated Code of Maryland; and

WHEREAS, Ms. Carroll's commitment and dedication to the mission of the College enabled her to forge a strong relationship with a great many faculty and staff members, which in turn provided a reliable channel of exchange in matters of mutual concern; and

WHEREAS, She conducted herself in an exemplary manner and demonstrated integrity, fairness, and equanimity in all situations arising during the course of her tenure, particularly in her role as a safety and security officer; and

WHEREAS, Ms. Carroll earned the respect and friendship of a great many students, faculty, staff, and administrators collegewide; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Jeanette Carroll on the occasion of her retirement; and

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Jeanette Carroll for her many contributions to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy be presented to Ms. Jeanette Carroll.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-046**
Adopted on: **6/23/2014**

Agenda Item Number: 8B6
June 23, 2014

Subject: Retirement of Professor Barbara Chase

WHEREAS, Professor Barbara Chase served Montgomery College with enthusiasm and dedication for over eight years as a full-time faculty member and retired from the College as of June 1, 2013; and

WHEREAS, Professor Chase began her teaching career at the College in 2004, and served ably and effectively teaching American English Language Levels I, II, III, and IV, reading for non-native speakers levels II and III, and additional grammar and writing classes, and

WHEREAS, She instructed Writing and Reading Center tutors on using laboratory materials for American English Language Level III; and

WHEREAS, She served as a Rockville Campus coordinator on a committee charged with choosing computer laboratory materials for American English language classes at all levels and served on the collegewide Outcomes Assessment Planning and Evaluation Committee for American English Language Level III; and

WHEREAS, Professor Chase wrote her own content for inclusion in two of the course's custom-published textbooks; and

WHEREAS, She participated in workshops presented by the Center for Professional and Organizational Development and the Center for Teaching and Learning; and

WHEREAS, Professor Chase also worked at the information booth for new students at the beginning of each semester; and

WHEREAS, She maintained membership and active participation in Teachers of English as a Second Language organizations, particularly the Washington Area Teachers of English as a Second Language; and

WHEREAS, Professor Chase helped to develop and launch an online collegewide survey to gather student feedback on American English Language Level III; and

WHEREAS, She was held in high regard by her colleagues and students for her dedication, hard work, efficient use of class time, and insights into student needs; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Barbara Chase on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Barbara Chase for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Barbara Chase.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-047**
Adopted on: **6/23/2014**

Agenda Item Number: 8B7
June 23, 2014

Subject: Retirement of Ms. Quynh Chau

WHEREAS, Ms. Quynh Chau served Montgomery College with enthusiasm and dedication for 12 years as a full-time staff member and retired from the College as of May 1, 2013; and

WHEREAS, Ms. Chau began her career at the College in 2001, and served ably and effectively as accounts payable technician by providing timely and accurate payments of fiscal transactions, consistent with the College's fiscal guidelines and regulations; and

WHEREAS, She fostered among the Office of Business Service a climate of hard work, dedication, attention to detail, and willingness to put in the extra effort to meet deadlines associated with the fiscal-year-end close and College external audit; and

WHEREAS, Through her sense of collaboration, Ms. Chau fostered strong working relations with numerous other College units, particularly the Facilities Office and the Office of Information Technology; and

WHEREAS, Ms. Chau pursued professional development by enrolling in courses related to the guidelines and regulations associated with accounts payable functions; and

WHEREAS, She provided professional, courteous service to the students, College community, and vendors while maintaining high standards of quality; and

WHEREAS, Ms. Chau's colleagues will miss her dedication to work, analytical skills, and her willingness to help others; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Quynh Chau on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Quynh Chau for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Ms. Quynh Chau.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-048**
Adopted on: **6/23/2014**

Agenda Item Number: 8B8
June 23, 2014

Subject: Retirement of Mr. Lionel Chery

WHEREAS, Mr. Lionel Chery served Montgomery College with enthusiasm and dedication for 20 years as a full-time staff member and retired from the College as of February 1, 2013; and

WHEREAS, Mr. Chery began his career at the College in 1993, and served ably and effectively as building service worker at the Rockville Campus and then advanced to building service worker II (lead) in the Department of Building Services; and

WHEREAS, He received numerous letters of appreciation and was honored with an Outstanding Service Award; and

WHEREAS, Mr. Chery provided excellent customer service to the College community; and

WHEREAS, He provided significant planning and building service leadership that enabled the Department of Facilities to fulfill its mission; and

WHEREAS, Mr. Chery's colleagues will truly miss his collegial spirit and customer service focus in supporting faculty, students, and staff; and

WHEREAS, The senior of vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Lionel Chery on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Lionel Chery for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. Lionel Chery.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-049**
Adopted on: **6/23/2014**

Agenda Item Number: 8B9
June 23, 2014

Subject: Retirement of Ms. Janet Clark

WHEREAS, Ms. Janet Clark served Montgomery College with enthusiasm and dedication for 16 years as a full-time staff member and retired from the College as of January 1, 2014; and

WHEREAS, Ms. Clark began her career at the College in 1998, and served ably and effectively as a program director in the Workforce Development & Continuing Education (WD&CE) unit, specifically in Health Sciences, where she managed both entry level career courses as well as professional continuing education for radiology, sleep technology, and Emergency Medical Services professionals; and

WHEREAS, Her background as a nurse contributed to her talents to develop and collaborate on an abundance of health sciences career courses. Ms. Clark developed the Sleep Technology course, which later evolved to a credit certificate program; and

WHEREAS, Ms. Clark served as a convener of the Workforce Development and Continuing Education Program Director Group and instituted the semiannual graduation ceremony that is done for all the WD&CE Health Sciences completers; and

WHEREAS, She was recognized with a Team Effort Award for exemplary leadership with Automated Course Executive's course scheduling; and

WHEREAS, Ms. Clark had a desire to make students successful and change their lives; and

WHEREAS, She attended many professional meetings, seminars, and courses that provided opportunities for self-development, development of her workforce knowledge, and skills for developing additional courses to be offered; and

WHEREAS, Ms. Clark collaborated with many associations and entities such as, Maryland Department of Labor, US Department of Labor, Area Hospitals, Greater Washington Broad of Trade, and Montgomery County Workforce Investor Board, in grant development and partnerships to benefit both the College and students; and

WHEREAS, She always believed that everyone could be successful and should be given a chance to make a better life for themselves; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Janet Clark on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Janet Clark for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Janet Clark.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-050**
Adopted on: **6/23/2014**

Agenda Item Number: 8B10
June 23, 2014

Subject: Retirement of Ms. Jeanmary Colvin

WHEREAS, Ms. Jeanmary Colvin served Montgomery College with enthusiasm and dedication for 16 years as a full-time staff member and retired from the College as of January 1, 2014; and

WHEREAS, Ms. Colvin began her career at the College in 1998, and served ably and effectively as campus cashier of the Germantown Campus and as part of the Accounts Receivable Unit of the Business Services Office; and

WHEREAS, She served students with compassion and understanding by providing them with a clear understanding of their financial responsibilities for their education; and

WHEREAS, Ms. Colvin created strong working relations among the other units within the College, including the Financial Aid and Enrollment Services Offices; and

WHEREAS, Ms. Colvin fostered among members of the Business Services Office a climate of dedication, student service, and accessibility; and

WHEREAS, Ms. Colvin's colleagues will miss her dedication and years of wisdom garnered while serving the students of the College; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Jeanmary Colvin on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Jeanmary Colvin for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Jeanmary Colvin.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-051**
Adopted on: **6/23/2014**

Agenda Item Number: 8B11
June 23, 2014

Subject: Retirement of Ms. Jean Cox

WHEREAS, Ms. Jean Cox served Montgomery College with enthusiasm and dedication for 12 years as a full-time staff member and retired from the College as of September 1, 2013; and

WHEREAS, Ms. Cox began her employment at the College in 2001, and served ably and effectively as senior administrative aide in the Instructional Deans Office of the Rockville Campus, including in temporary assignments as acting Tech Prep coordinator and acting assistant to the vice president and provost of the Rockville Campus, and completed her tenure serving as the College Institute coordinator in the Office of Concurrent Enrollment Programs; and

WHEREAS, Ms. Cox was a key member of the deans' support staff and instrumental in the expansion of College Institute in Montgomery County Public Schools and in the development of the model for the centralization of Early Placement; and

WHEREAS, Ms. Cox participated in numerous professional development activities within the College, including diversity and leadership training, and participated at the University of Maryland Baltimore County post-baccalaureate certificate teaching English as a Second Language Program; and

WHEREAS, She also completed various professional development opportunities including Banner, Adobe, Excel, and Access classes, which were instrumental in developing her skills to create of the comprehensive student database; and

WHEREAS, She volunteered and taught English as a Second Language courses through community programs; and

WHEREAS, Ms. Cox was also passionate about knitting and facilitated a knitting group on campus; and

WHEREAS, Ms. Cox helped to train administrative aides, testing coordinators, and academic coordinators; and

WHEREAS, She provided clear, excellent guidance to numerous counselors, staff, and teachers on College Institute matters within Montgomery County Public Schools; and

WHEREAS, Ms. Cox supported her department by filling in for vacancies as needed and managed the central operations of the office; and

WHEREAS, She provided significant guidance, support, and knowledge to the Office of Concurrent Enrollment Programs Manager, as well as the Director of Academic Initiatives; and

WHEREAS, Ms. Cox's professionalism, work ethic, dedication, compassion, enthusiasm, humor, wit, and knowledge will be sorely missed by her colleagues who valued her calming presence in the office; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Jean Cox on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Jean Cox for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Jean Cox.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-052**
Adopted on: **6/23/2014**

Agenda Item Number: 8B12
June 23, 2014

Subject: Retirement of Ms. Martha Daniels

WHEREAS, Ms. Martha Daniels served Montgomery College with enthusiasm and dedication for over 38 years as a full-time staff member and retired from the College on June 1, 2013; and

WHEREAS, Ms. Daniels began her employment at the College in 1975, and served ably and effectively as building service worker of the Rockville Campus; and

WHEREAS, She was an asset to the Office of Facilities and helped to ensure a professional appearance of the Rockville Campus; and

WHEREAS, Ms. Daniels was an outstanding member of the Rockville Campus Facilities Department, received numerous letters of appreciation, and was honored with an Outstanding Service Award; and

WHEREAS, She provided excellent customer service to the College community; and

WHEREAS, Ms. Daniels provided a valuable service to faculty, staff, and students through her assistance in the daily upkeep of the facilities of the Rockville Campus; and

WHEREAS, Her colleagues will truly miss her collegial spirit and customer service focus in supporting students, faculty, and staff; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Martha Daniels on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Martha Daniels for her contributions to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Ms. Martha Daniels.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-053**
Adopted on: **6/23/2014**

Agenda Item Number: 8B13
June 23, 2014

Subject: Retirement of Mr. David Disney

WHEREAS, Mr. David Disney served Montgomery College with enthusiasm and dedication for over 21 years as a full-time staff member and retired from the College on June 1, 2013; and

WHEREAS, Mr. Disney began his employment at the College in 1992, and served ably and effectively as building service worker at the Rockville Campus; and

WHEREAS, He was an asset to the Office of Facilities and helped to ensure a professional appearance of the Rockville Campus; and

WHEREAS, Mr. Disney was an outstanding member of the Rockville Campus Facilities Department, received numerous letters of appreciation, and was honored with an Outstanding Service Award; and

WHEREAS, He provided excellent customer service to the College community; and

WHEREAS, Mr. Disney provided a valuable service to faculty, staff, and students through his assistance in the daily upkeep of the facilities of the Rockville Campus; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. David Disney on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. David Disney for his contributions to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Mr. David Disney.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-054**
Adopted on: **6/23/2014**

Agenda Item Number: 8B14
June 23, 2014

Subject: Retirement and Award of Emeritus Status to Professor John Foster

WHEREAS, Professor John Foster has served Montgomery College with enthusiasm and dedication for 43 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Foster began his employment at the College in 1971, and taught courses in economics and business, including basic economics, introduction to business, and statistics for business and economics; and

WHEREAS, Professor Foster researched, developed, and taught an honors course for introduction to business, which incorporated the case study approach; and

WHEREAS, He was among the first faculty members to utilize Microsoft Excel for two courses, basic economics and statistics; and

WHEREAS, Professor Foster coordinated economics, business, and business statistics courses, and served as coordinator of the business administration discipline; and

WHEREAS, Professor Foster served on various committees, including Academic Occasions, the Rockville Library Renovation Committees, and search committees; and

WHEREAS, Professor Foster participated in special events to promote the Department of Business and Economics, including adjunct recruitment fairs and programs for student majors; and

WHEREAS, He was a faculty adviser for the International Students Association; and

WHEREAS, He participated in workshops and conferences to support best practices in teaching; and

WHEREAS, He reviewed publications related to his discipline, including *Modern Business Statistics*, *Elementary Business Statistics*, and *Business Today*; and

WHEREAS, Professor Foster is held in high regard by his colleagues and students as an exemplary educator who demonstrates a strong command of his subject matter, versatility in classroom presentations, and a keen ability to illustrate complex theory with realistic and personal examples; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor John Foster on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor John Foster for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor John Foster is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor John Foster.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-055**
Adopted on: **6/23/2014**

Agenda Item Number: 8B15
June 23, 2014

Subject: Retirement and Award of Emeritus Status to Professor LeRoy Froom

WHEREAS, Professor LeRoy Froom has served Montgomery College with enthusiasm and dedication for over 29 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Froom began his career at the College in 1984 as a faculty member in the Communications Arts Technologies Department, taught Introduction to Broadcasting, Audio Production Techniques, Broadcast Management and Engineering, Radio Production, Radio Station Operation, and Special Communications and Broadcasting Technology Assignments; and

WHEREAS, He built and strengthened the radio production program by revising curricula; installing and providing technical support to radio studios; acquiring software and equipment as utilized by the radio industry; and developing, maintaining, and operating the College's web radio station, e-radio WMCR; and

WHEREAS, Professor Froom participated in regular professional development on Internet radio and television equipment as well as on learning styles, computer applications, and web technology; and

WHEREAS, Professor Froom served as a network administrator for the Television/Radio LAN Network and as a point of contact between the radio production program and the Office of Informational Technology to resolve budgeting and technical issues; and

WHEREAS, He received a Perkins Grant to build a state-of-the art web streaming station and a supporting production studio; and

WHEREAS, Professor Froom represented the College's radio program and station at local high schools to recruit students; used College radio station capabilities to announce campus events, meetings, and activities; and contacted community organizations to provide radio-based promotional opportunities; and

WHEREAS, His relationships and work with local stations such as WTOP, ABC Radio News, and WGAY enabled him to stay abreast of developments in the radio industry, maintain his excellent reputation with industry representatives, and secure internships for students; and

WHEREAS, Professor Froom is held in high regard by his colleagues and students as a positive, organized, and welcoming instructor who has been dedicated to building an outstanding instructional program of radio production and who has helped many students to launch their careers; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be

designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Professor LeRoy Froom on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor LeRoy Froom for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor LeRoy Froom is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor LeRoy Froom.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-056**
Adopted on: **6/23/2014**

Agenda Item Number: 8B16
June 23, 2014

Subject: Retirement of Mr. Jeffery Gobble

WHEREAS, Mr. Jeffery Gobble served Montgomery College with dedication and distinction for 42 years and retired from the College as of January 1, 2014; and

WHEREAS, Mr. Gobble began his employment at the College in 1972, and served ably and effectively first as a grounds maintenance employee, then advancing to supervisor at the Rockville Campus, later as a carpenter and trades helper, and finally as a security officer working at both the Rockville and Takoma Park/Silver Spring Campuses; and

WHEREAS, Mr. Gobble has provided excellent customer service to the College community and has been recognized for this service; and

WHEREAS, Mr. Gobble has been an outstanding member of the Security Department; and

WHEREAS, Mr. Gobble has provided a high level of personal performance and accomplishment as well as support to the College; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommends this public recognition of Mr. Jeffery Gobble on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Gobble for his contributions to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Mr. Jeffery Gobble.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-057**
Adopted on: **6/23/2014**

Agenda Item Number: 8B17
June 23, 2014

Subject: Retirement of Ms. Brenda Grisham

WHEREAS, Ms. Brenda Grisham served Montgomery College with enthusiasm and dedication for over 36 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Ms. Grisham began her career at the College in 1975 as a clerk typist II in the Dean of Faculty Office, moved to the Data Systems Center as a secretary III, and later moved to the Financial Aid Office as a financial aid specialist trainee, then financial aid specialist, and finally as a financial aid counselor; and

WHEREAS, In her role as financial aid counselor, Ms. Grisham worked with the work-study program, loans, grants and scholarships and has represented the College in numerous capacities with students, faculty, and staff; and

WHEREAS, Ms. Grisham has served as a liaison between the College's Office of Financial Aid and many of the College's partners, serving as guest speaker and presenting at hundreds of parent nights, community meetings, churches, and community organizations on financial aid processes; and

WHEREAS, Ms. Grisham has been extremely cooperative and effective with other employees of the College and outside organizations and partnerships; and

WHEREAS, She has served as a shining example of leadership and a spirited team player through the imparting of her historical knowledge of financial aid during the office planning of its annual training update; and

WHEREAS, She has been instrumental in helping to develop and implement new procedures and processes for the office; and

WHEREAS, Ms. Grisham assisted in the development of consumer information to be distributed to the College's students, staff, and the community; and

WHEREAS, Ms. Grisham has been a loyal and valued member of the Office of Financial Aid team and is a seasoned professional that has consistently demonstrated performance and service excellence, and will be remembered by her colleagues for her influence on teamwork as she fostered positive, caring working relationships; and

WHEREAS, Ms. Grisham received many personal accommodations, several Outstanding Performance Awards, and a Certificate of Appreciation from the Student Support Services Programs; and

WHEREAS, She was a National Board Certified Counselor and a Licensed Mental Health Crisis Counselor; and

WHEREAS, She was a member of the DE-DC-MD Association of Financial Aid Administrators, and received its award for 20 years of service; and

WHEREAS, The senior vice president for student services and the president of the College recommend this public recognition of Ms. Brenda Grisham on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Brenda Grisham for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution becomes a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Brenda Grisham.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-058**
Adopted on: **6/23/2014**

Agenda Item Number: 8B18
June 23, 2014

Subject: Retirement of Ms. Mobashera Haider

WHEREAS, Mrs. Mobashera Haider served Montgomery College with enthusiasm and dedication for 25 years as a full-time staff member and retired on January 1, 2014; and

WHEREAS, Mrs. Haider began her employment at the College in 1988, and served ably and effectively as a part-time library assistant and later progressed to a full-time library assistant of the Rockville Library; and

WHEREAS, She utilized her experience to serve in the collegewide capacity, facilitating the work for student learning, and easing the transition of the College libraries into the College Libraries and Information Services; and

WHEREAS, Mrs. Haider pursued professional development in by enrolling in Center for Professional and Organizational Development classes; and

WHEREAS, She actively participated in the College commencement, \the Staff Professional Day Committee, and served at the information booth for new students; and

WHEREAS, In her leadership, Mrs. Haider fostered among the campus libraries a climate of student service and an interest in utilizing technology to make learning more accessible; and

WHEREAS, Mrs. Haider's commitment to the students and to the goals of information literacy enriched the College's provision of services, especially in the area of course reserves; and

WHEREAS, Her professionalism and service with faculty, staff, and students across campus will be deeply missed; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Mrs. Mobashera Haider on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mrs. Mobashera Haider for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Mrs. Mobashera Haider.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-059**
Adopted on: **6/23/2014**

Agenda Item Number: 8B19
June 23, 2014

Subject: Retirement of Ms. Diane Hainer

WHEREAS, Ms. Diane Hainer served Montgomery College with enthusiasm and dedication for 37 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Ms. Hainer began her career at Montgomery College in the Campus Admissions and Records Office as general clerk 1, later progressed to the Cashier's Office as cashier 1, the Campus Bookstore as a merchandising assistant, the Finance Office as a financial records assistant, and the Rockville Campus Counseling and Advising Department as an administrative aide and administrative aide II; and

WHEREAS, Her administrative, problem-solving, and people skills were invaluable assets that she applied to manage the department budget and part-time counseling faculty contracts, as well as to coordinate the schedule for full-time and part-time counseling faculty; and

WHEREAS, She demonstrated her ingenuity and unwavering commitment to student services throughout her extensive career at Montgomery College by developing relationships across the campus and college community to best support student success; and

WHEREAS, She utilized her vast experience in finance and management to complete a bachelor's degree in Business Management, with an emphasis in Personnel and Labor Relations, while working full-time at the College; and

WHEREAS, Ms. Hainer was a graduate of the Montgomery College Leadership Development Institute and received the Staff Outstanding Service Award; and

WHEREAS, She eagerly sought out professional development activities to enhance her proficiency in achieving departmental and collegewide goals, including SAFE Zone training, training in Dealing With Difficult People, training in the use of new College technology, and education in Native American Indian, Arab American, and other cultural events; and

WHEREAS, Through her leadership she fostered collaboration and coordination among the department staff and faculty; informally mentored students; engaged actively in department, unit, and division meetings; and embraced all aspects of diversity; and

WHEREAS, She is active in her community and among other interests is an animal advocate in the Feline Trap and Release Program sponsored by Paw Pad of Washington, DC; and

WHEREAS, Ms. Hainer was a direct, effective, and major point person for the department and was well respected by peers, administrators, and faculty who will miss her innovative ideas and ever-present spirit of caring and support; and

WHEREAS, The senior vice president for student services and the president of the College recommend this public recognition of Ms. Diane Hainer on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Diane Hainer for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Diane Hainer.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-060**
Adopted on: **6/23/2014**

Agenda Item Number: 8B20
June 23, 2014

Subject: Retirement of Ms. Debra Hayre

WHEREAS, Ms. Debra Hayre served Montgomery College with enthusiasm and dedication for 33 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Ms. Hayre began her career at the College in 1981, and served ably and effectively as a Safety and Security manager of the Takoma Park/Silver Spring Campus and later of the Rockville Campus; and

WHEREAS, She has been the primary coordinator for annual crime statistics and a key contributor for the Annual Security Report required by the federal Jeanne Clery Campus Security Act; and

WHEREAS, Ms. Hayre gave staff opportunities to grow and advance professionally, and helped launch a number of former staff into jobs in law enforcement and fire/rescue; and

WHEREAS, She has been the recipient of multiple awards and letters of recognition from the state of Maryland, Montgomery County, and various units of the College; and

WHEREAS, Ms. Hayre was effective in ensuring that the members of the College community received training, education, support, and guidance on security and safety matters on a regular basis; and

WHEREAS, She regularly supplemented her knowledge, skills, and connections to the community through volunteer work, most notably with the Montgomery County Fire and Rescue Service; and

WHEREAS, Ms. Hayre provided invaluable leadership during significant singular events such as the terrorist attacks on September 11, 2001, the Beltway sniper incident, Hurricane Isabel, the 2010 Nor'easter, the 2012 Derecho, Superstorm Sandy, serious crime threats, hazardous materials incidents, widespread utility outages, fires, and serious medical incidents; and

WHEREAS, She also provided critical professional leadership during recurring high profile events, including commencement and the July Fourth city of Rockville celebrations on the Rockville Campus; and

WHEREAS, Ms. Hayre earned the respect of her professional peers at the College and among our partner organizations, including the local police agencies and fire service; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Debra Hayre on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms.

Debra Hayre for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Debra Hayre.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-061**
Adopted on: **6/23/2014**

Agenda Item Number: 8B21
June 23, 2014

Subject: Retirement of Ms. Donna Hoffacker

WHEREAS, Ms. Donna Hoffacker served Montgomery College with enthusiasm and dedication for 10 years as a full-time staff member and retired on July 1, 2013; and

WHEREAS, Ms. Hoffacker began her employment at the College in 2003 as campaign associate director in the Office of Institutional Advancement, then served as assistant to the executive director of board relations in the Office of the President, and finally as records management specialist in the Office of Information Technology; and

WHEREAS, She utilized her vast experience in the legal field to improve and sustain the College's records management function; and

WHEREAS, Ms. Hoffacker demonstrated her outstanding commitment to students and to the goals of student success through her work at commencement ceremonies and her active service on the College's Commencement Committee; and

WHEREAS, She exhibited her commitment to a robust College alumni program through her work on the Alumni Golf Tournament and on the Golf Tournament Committee; and

WHEREAS, Ms. Hoffacker received numerous accolades for her expertise, service, and commitment to serving the College community effectively; and

WHEREAS, Her colleagues miss her grace, her wit, her commitment to organizational improvement, and her love of the College; and

WHEREAS, The senior vice president for administrative and financial services and the president of the College recommend this public recognition of Ms. Donna Hoffacker on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Donna Hoffacker for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Donna Hoffacker.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-062**
Adopted on: **6/23/2014**

Agenda Item Number: 8B22
June 23, 2014

Subject: Retirement of Mr. Carl David Holcomb

WHEREAS, Mr. Carl David Holcomb has served Montgomery College with enthusiasm and dedication for 39 years and retired from the College as of June 1, 2014; and

WHEREAS, Mr. Holcomb began his employment at the College in 1975 as a building maintenance painter before serving in the capacity as building maintenance mechanic for Facilities at the Rockville Campus; and

WHEREAS, He demonstrated endless attention to detail while maintaining the interior and exterior access systems of the buildings on Rockville Campus; and

WHEREAS, Mr. Holcomb received many accolades for the excellent work ethic and painting, and positive feedback from satisfied customers throughout the College community; and

WHEREAS, Mr. Holcomb served on many committees, always promoting and working on behalf of his fellow employees; and

WHEREAS, He was recognized for his dedication, work standards, and vast knowledge of carpentry and building systems; and

WHEREAS, He has been a great asset to the Rockville Campus and will be missed; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Dave Holcomb on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Carl David Holcomb for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. Carl David Holcomb.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-063**
Adopted on: **6/23/2014**

Agenda Item Number: 8B23
June 23, 2014

Subject: Retirement of Ms. Joyce Hurwitz

WHEREAS, Ms. Joyce Hurwitz served Montgomery College with enthusiasm and dedication for 42 years as a full-time staff member and retired from the College as of June 1, 2013; and

WHEREAS, Ms. Hurwitz began her career at the College in 1971, and served ably and effectively in administrative assistant positions within the Speech and Financial Aid Departments, and as a program assistant for the American Pre-academic and Professional English as a Second Language in the Workforce Development & Continuing Education Division; and

WHEREAS, She provided consistent, thoughtful, and high quality support to faculty and students during a period of growth in the American Pre-academic and Professional English as a Second Language Program; and

WHEREAS, Ms. Hurwitz strived to remain current and developed computer skills as office work became digitized; and

WHEREAS, She mentored numerous student aides and new staff members; and

WHEREAS, Ms. Hurwitz exhibited exceptional customer service skills and showed great dedication to the students, faculty, and staff and enhanced the learning, teaching, and working experiences of all with whom she worked; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Joyce Hurwitz on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Joyce Hurwitz for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Joyce Hurwitz.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-064**
Adopted on: **6/23/2014**

Agenda Item Number: 8B24
June 23, 2014

Subject: Retirement of Ms. Anna Kemp

WHEREAS, Ms. Anna Kemp served Montgomery College with enthusiasm and dedication for over 23 years as a full-time staff member and retired from the College as of June 1, 2013; and

WHEREAS, Ms. Kemp began her employment at the College in 1989, and served ably and effectively as a records assistant, and later as accounts payable technician; and

WHEREAS, She was committed to providing timely and accurate payment of College-related fiscal transactions, consistent with the College fiscal guidelines and regulations; and

WHEREAS, She provided professional, courteous service to the students College community, and vendors while maintaining high standards of quality; and

WHEREAS, Ms. Kemp fostered among the Office of Business Services a climate of dedication, accessibility, and cheerfulness, as well as strong working relations with numerous other units within the College, where she interacted with frequently, particularly such units as the Office of Information Technology and the Office of the President; and

WHEREAS, Ms. Kemp pursued professional development by enrolling in courses related to keeping up-to-date with the guidelines and regulations associated with the accounts payable function; and

WHEREAS, Ms. Kemp was instrumental in the successful implementation of the accounts payable module of the Banner Finance System; and

WHEREAS, Her colleagues will miss her dedication, calm demeanor, and years of wisdom garnered in the performance of her job; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Anna Kemp on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Anna Kemp for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Anna Kemp.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-065**
Adopted on: **6/23/2014**

Agenda Item Number: 8B25
June 23, 2014

Subject: Retirement and Award of Emerita Status to Professor Elizabeth Kifonidis

WHEREAS, Professor Elizabeth Kifonidis served Montgomery College with enthusiasm and dedication for 14 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Kifonidis began her career at the College in 2000, and served ably and effectively as professor in the Health Sciences Unit; and

WHEREAS, Throughout her career at the College, Professor Kifonidis demonstrated her commitment to the ideals and standards of education in associate degree nursing by completing professional development in areas of practice and education, focusing on promoting student completion and success on the licensing exam; and

WHEREAS, She participated in several committees, including Nursing Department committees, such as Curriculum, Evaluation, Technology, and Exam Development; and

WHEREAS, Professor Kifonidis also participated in a previous governance structure as a Faculty Council Chair of the Takoma Park/ Silver Spring Campus; and

WHEREAS, She served the community as a member of Sigma Theta Tau International Epsilon Zeta Chapter and the Nurses Christian Fellowship; and

WHEREAS, Professor Kifonidis is known by her colleagues and her students as a dedicated teacher and talented educator who will be deeply missed in her department; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Elizabeth Kifonidis on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Elizabeth Kifonidis for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Elizabeth Kifonidis is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Elizabeth Kifonidis.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-066**
Adopted on: **6/23/2014**

Agenda Item Number: 8B26
June 23, 2014

Subject: Retirement of Mr. Lap Le

WHEREAS, Mr. Lap Le has served Montgomery College with enthusiasm and dedication for 30 years and retired from the College as of June 1, 2014; and

WHEREAS, Mr. Le began his employment at the College in 1984 as a building services worker, then moved to be apprentice building equipment mechanic, and finally to building equipment mechanic; and

WHEREAS, Mr. Le has been a great asset to the Rockville Campus and is recognized for his dedication and work; and

WHEREAS, He demonstrated endless attention to detail while maintaining the boiler and HVAC systems; and

WHEREAS, Mr. Le received many accolades for his hard work and served as temporary supervisor for the campus plant; and

WHEREAS, He completed many professional development classes and training, which prepared him for advancement in his career; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Lap Le on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Lap Le for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. Lap Le.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-067**
Adopted on: **6/23/2014**

Agenda Item Number: 8B27
June 23, 2014

Subject: Retirement of Mr. Richard Lehman

WHEREAS, Mr. Richard Lehman served Montgomery College with enthusiasm and dedication for 23 years as a full-time staff member and retired from the College as of January 1, 2013; and

WHEREAS, Mr. Lehman began his employment at the College in 1989 as building service worker, then became building service worker lead in the Facilities Department of the Takoma Park/Silver Spring Campus, and later transferred to the Germantown Campus as a building service worker lead, and subsequently served as a safety and security officer; and

WHEREAS, He worked tirelessly to ensure the safety and security of all members of the College community through patrolling; serving as a campus response team member; enforcing traffic regulations; and reporting violations of criminal laws as delineated in the Annotated Code of Maryland; and

WHEREAS, Mr. Lehman's commitment and dedication to the mission of the College enabled him to forge a strong relationship with a great many faculty and staff members, which in turn provided a reliable channel of exchange in matters of mutual concern; and

WHEREAS, He conducted himself in an exemplary manner and demonstrated integrity, fairness, and equanimity in all situations arising during the course of his tenure as a safety and security officer; and

WHEREAS, Mr. Lehman earned the respect and friendship of a great many students, faculty, staff, and administrators collegewide; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Richard Lehman on the occasion of his retirement; and

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Richard Lehman for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy be presented to Mr. Richard Lehman.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-068**
Adopted on: **6/23/2014**

Agenda Item Number: 8B28
June 23, 2014

Subject: Retirement of Ms. Beverly Lehrer

WHEREAS, Ms. Beverly Lehrer served Montgomery College with enthusiasm and dedication for eight years as a full-time staff member and retired from the College as of October 1, 2013; and

WHEREAS, Ms. Lehrer began her career at the College in 2005, and served ably and effectively as a librarian II, and assisted faculty in the selection of materials to support the curriculum and provided research assistance to patrons; and

WHEREAS, She served continuously as the Takoma Park/Silver Spring Campus' representative on the Collegewide Libraries Electronic Resources and on the Media Committee; and

WHEREAS, She helped to develop and manage the Libraries' online resources and periodicals, and developed and enhanced database searching and the use of online databases to improve students' research resources; and

WHEREAS, Ms. Lehrer served as the Montgomery College liaison to Maryland AskUsNow, the statewide online library reference service and developed a special collection of language learning media for students who were learning the English language; and

WHEREAS, Her willingness to come forward with suggestions when improvement was possible and her dedication to serving students will be missed by her colleagues and supervisor; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Beverly Lehrer on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Beverly Lehrer for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Beverly Lehrer.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-069**
Adopted on: **6/23/2014**

Agenda Item Number: 8B29
June 23, 2014

Subject: Retirement and Award of Emeritus Status to Professor Martin Levy

WHEREAS, Professor Martin Levy has served Montgomery College with enthusiasm and dedication for 13 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Levy began teaching at the College in 1997 as an adjunct faculty member in the Electronic Technologies Program, which later became Microcomputer Technology, and served with outstanding dedication within the Microcomputer Technician Program and later progressed in the Network and Wireless Technologies Program as a full-time faculty member; and

WHEREAS, He continually revised and created new curriculum to meet rapid changes in technology, industry standards, and student needs; and

WHEREAS, Professor Levy served as the network and wireless technologies area discipline coordinator and as chair of the Computer Applications/Computer Science/Network and Wireless Technologies Department; and

WHEREAS, Professor Levy led the revision of the Microcomputer Technology Program into the Network and Wireless Technologies Program and developed and taught the courses in the Wireless Technologies track and certificate programs; and

WHEREAS, He successfully wrote several Perkins grants in support of the Networking Program; and

WHEREAS, He served on a variety of committees including College Area Review, Outcomes Assessment, and chaired the collegewide Sabbatical Leave Committee; and

WHEREAS, Professor Levy was responsible for establishing and maintaining industry relations for the Networking and Wireless Technology Program; and

WHEREAS, He served on the Montgomery County Public Schools' Academy of Information Technology Advisory Board; and

WHEREAS, Professor Levy is known by his colleagues and his students as a dedicated teacher and talented educator who will be deeply missed in his department; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College, shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Martin Levy on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Martin Levy for his distinguished service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Martin Levy be granted the status of Professor Emeritus and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Martin Levy for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution and be presented to Professor Martin Levy.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-070**
Adopted on: **6/23/2014**

Agenda Item Number: 8B30
June 23, 2014

Subject: Retirement of Mr. Eugene Martin

WHEREAS, Mr. Eugene Martin served Montgomery College with enthusiasm and dedication for 17 years and retired from the College as of May 1, 2013; and

WHEREAS, Mr. Martin began his employment at the College in 1996 as building services worker I in the Office of Facilities and served there until his retirement; and

WHEREAS, He provided a valuable service to faculty, staff, and students through his efforts in the daily upkeep of the facilities on the Rockville Campus; and

WHEREAS, Mr. Martin's work was an asset to the Office of Facilities and helped ensure a professional appearance of the Rockville Campus; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Eugene Martin on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Eugene Martin for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. Eugene Martin.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-071**
Adopted on: **6/23/2014**

Agenda Item Number: 8B31
June 23, 2014

Subject: Retirement of Ms. Sheila Martin

WHEREAS, Ms. Sheila Martin served Montgomery College with enthusiasm and dedication for 18 years as a full-time staff member and retired from the College as of January 1, 2013; and

WHEREAS, Ms. Martin began her employment at the College in 1994 as a safety and security officer on the Germantown Campus and served there until her retirement; and

WHEREAS, She worked tirelessly to ensure the safety and security of all members of the College community through patrolling; serving as a campus response team member; enforcing traffic regulations; and reporting violations of criminal laws as delineated in the Annotated Code of Maryland; and

WHEREAS, Ms. Martin's commitment and dedication to the mission of the College enabled her to forge a strong relationship with a great many faculty and staff members, which in turn provided a reliable channel of exchange in matters of mutual concern; and

WHEREAS, She conducted herself in an exemplary manner, and demonstrated integrity, fairness, and equanimity in all situations arising during the course of her tenure as a safety and security officer; and

WHEREAS, Ms. Martin served faithfully and diligently in her role as the very first property control officer for the Germantown Campus; and

WHEREAS, She earned the respect and friendship of a great many students, faculty, staff, and administrators collegewide; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Sheila Martin on the occasion of her retirement; and

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Sheila Martin for her many contributions to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy be presented to Ms. Sheila Martin.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-072**
Adopted on: **6/23/2014**

Agenda Item Number: 8B32
June 23, 2014

Subject: Retirement of Ms. Nan McCoy

WHEREAS, Ms. Nan McCoy served Montgomery College with enthusiasm and dedication for 10 years as a full-time staff member and retired from the College as of September 1, 2013; and

WHEREAS, Ms. McCoy began her employment at the College as a staff member in the School of Art + Design, Workforce Development & Continuing Education; and

WHEREAS, Prior to joining Montgomery College, Ms. McCoy was the Maryland College of Art & Design's (MCAD) director of continuing education and served for a brief time as MCAD's co-dean of academic and student affairs; and

WHEREAS, She directed the well-respected MCAD Summer Art Program for Children and Teens; and

WHEREAS, She was instrumental in developing noncredit art and graphic design courses for teens and adults at the College, as well as developing the School of Art + Design Pre-college Portfolio Institute, which helped high school students build portfolios for entrance into leading art colleges around the country; and

WHEREAS, Ms. McCoy developed workshops and training sessions for Workforce Development & Continuing Education art faculty, students, and staff; and

WHEREAS, She pursued professional development in leadership by participating in MC Management, a training and development program for College managers and supervisors; and

WHEREAS, Ms. McCoy's colleagues will miss her enthusiasm for improving lifelong learning and faculty professional development; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Nan McCoy on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Nan McCoy for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Nan McCoy.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-073**
Adopted on: **6/23/2014**

Agenda Item Number: 8B33
June 23, 2014

Subject: Retirement of Ms. Judith Mitchell

WHEREAS, Ms. Judith Mitchell served Montgomery College with enthusiasm and dedication for over 10 years as a full-time staff member and retired from the College as of July 1, 2013; and

WHEREAS, Ms. Mitchell began her employment at the College in 2002, and served ably and effectively as a part-time financial aid assistant, and later transitioned to a full-time position due to the growth of the programs; and

WHEREAS, She served on the Administrative Leadership Key Committee, which focused on administrative professionals in coordinating several conferences held annually, and assisted in celebrating National Administrative Professionals week at the College; and

WHEREAS, Ms. Mitchell assisted the annual College Goal Sunday, a community event helping students and their families fill out the Free Application for Federal Student Aid; and

WHEREAS, Ms. Mitchell received a recognition award from the executive vice president for academic and student services for her work with the Montgomery County Public Schools Foundation, and received two recognition awards from the director of financial aid in appreciation for her outstanding performance during the fall 2011 registration period and for outstanding work with the scholarship program; and

WHEREAS, Ms. Mitchell graduated from the 16th Leadership Development Institute (LDI) class; and

WHEREAS, She created an *MC Cooks* cookbook as her LDI project with profits from sales of the cookbook going to student scholarships, and after the success of the cookbook, was asked to create an LDI 20th anniversary cookbook called *Celebrating the Seasons*, the profits of which benefited the Rockville Women's Food Pantry project; and

WHEREAS, She fostered a genuine interest in helping students with various scholarship opportunities and assisted them in maximizing the resources available to them; and

WHEREAS, Her colleagues will miss her upbeat spirit, enthusiasm, and liveliness when scheduling office events; and

WHEREAS, The senior vice president for student services and the president of the College recommend this public recognition of Ms. Judith Mitchell on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Judith Mitchell for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Judith Mitchell.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-074**
Adopted on: **6/23/2014**

Agenda Item Number: 8B34
June 23, 2014

Subject: Retirement of Ms. Sheila Navarro

WHEREAS, Ms. Sheila Navarro served Montgomery College with enthusiasm and dedication for over 28 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Ms. Navarro began her employment at the College in 1985 as a clerk typist in the Mathematics Department before assuming the role of administrative aide in the Department of Sociology, Anthropology, and Criminal Justice; and

WHEREAS, She assisted with the hiring and orientation of new full-time and part-time faculty members, and helped them find resources on campus, including training them in the use of software and office equipment; and

WHEREAS, Ms. Navarro trained and assisted other administrative aides in the use of office equipment, Banner, and computer-based systems; and

WHEREAS, She trained, supervised, and mentored student aides; and

WHEREAS, Ms. Navarro assisted with poster sessions, a collaborative event between the Department of Communication Arts Technologies and the Department of Sociology, Anthropology, and Criminal Justice; and

WHEREAS, She created a department document to support the orientation of new part-time faculty members; and

WHEREAS, Ms. Navarro served on the Campus Support Team, aiding security offers and Campus Response Teams during an emergency in the Humanities Building; and

WHEREAS, She acted as a resource for information about the College policy and federal law pertaining to the Family Educational Rights and Privacy Act law; and

WHEREAS, Ms. Navarro served on various Hiring Committees and served on the Campus Support Team, aiding security officers and Campus Response Teams during an emergency in the Humanities Building; and

WHEREAS, She received a staff award for helping to establish student success as a high departmental priority; and

WHEREAS, Ms. Navarro received training on software systems such as Banner and attended workshops, lectures, and professional conferences, including conferences on criticism and discipline skills for managers, time management, and developing emotional intelligence; and

WHEREAS, She participated in a Peace and Justice Seminar and the Clemson University Professional Women's Seminar; and

WHEREAS, Ms. Navarro is held in high esteem by administrators, faculty, staff, and students, who appreciate her skill at coordinating department activities, and anticipating and meeting department needs; and

WHEREAS, She completed tasks in a thorough and timely manner and offered a warm and friendly welcome to all who visited the department; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Sheila Navarro on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Sheila Navarro for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Sheila Navarro.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-075**
Adopted on: **6/23/2014**

Agenda Item Number: 8B35
June 23, 2014

Subject: Retirement and Award of Emerita Status to Professor Sharyn Neuwirth

WHEREAS, Professor Sharyn Neuwirth has served Montgomery College with enthusiasm and dedication for 11 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Neuwirth served ably and effectively as faculty member in the department of English, Reading, World Languages, the American English Language Program; and Women's/Gender Studies at the Takoma Park/Silver Spring Campus; and

WHEREAS, She exhibited exemplary leadership in her many efforts towards Internationalizing the curriculum by co-chairing the campus Internationalizing the Curriculum Steering Committee and representing the effort collegewide, and by serving on the committee implementing a Global Education grant from the American Council on Education; and

WHEREAS, Professor Neuwirth served on the task force to analyze the global education needs of the College and helped to develop the College's Global Humanities Institute and served as founding member and its curriculum director; and

WHEREAS, She collaborated with the Paul Peck Institute for American Culture and Civic Engagement to create "Global Cafes," opportunities for student dialogue on global issues; and

WHEREAS, She developed numerous innovative teaching materials and courses incorporating a global perspective, as well as workshops helping faculty to infuse global themes across the Montgomery College curriculum; and

WHEREAS, She effectively served on College committees, including Academic Appeals, College Area Review, Learning Colleges Faculty Resources Committee, search committees, and committees in the American English Language Program; and

WHEREAS, She actively brought innovative ideas to the College and the students as a Paul Peck Humanities Institute Smithsonian faculty fellow; and

WHEREAS, Professor Neuwirth received grants, published materials, and presented at conferences; and

WHEREAS, She has contributed significantly through her academic work, serving the her students, her faculty colleagues, and the College; and

WHEREAS, Professor Neuwirth is known by her students and colleagues as a dedicated teacher and talented educator, who helped students to understand ideas from multiple perspectives, to communicate more effectively, and to become more socially conscious; and

WHEREAS, She will be deeply missed by her colleagues in her department and across the College; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Sharyn Neuwirth on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Sharyn Neuwirth for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Sharyn Neuwirth is granted the status of Professor Emerita and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Professor Sharyn Neuwirth.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-076**
Adopted on: **6/23/2014**

Agenda Item Number: 8B36
June 23, 2014

Subject: Retirement of Mr. Tien Nguyen

WHEREAS, Mr. Tien Nguyen has served Montgomery College with enthusiasm and dedication for 28 years and retired from the College as of June 1, 2014; and

WHEREAS, Mr. Nguyen began his employment at the College in 1986 as a grounds general maintenance worker before serving in his most recent capacity as building equipment mechanic for Facilities on the Rockville Campus; and

WHEREAS, He has demonstrated endless attention to detail while maintaining the HVAC systems; and

WHEREAS, Mr. Nguyen received many commendations during his time as a building equipment mechanic for work performance and was recognized for his dedication, work standards, and vast knowledge of boiler and HVAC systems; and

WHEREAS, He received many accolades for his excellent work ethic; and

WHEREAS, He has been a great asset to the Rockville Campus and will be missed; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Tien Nguyen on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Tien Nguyen for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. Tien Nguyen.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-077**
Adopted on: **6/23/2014**

Agenda Item Number: 8B37
June 23, 2014

Subject: Retirement of Ms. Valerie Parent

WHEREAS, Ms. Valerie Parent served Montgomery College with enthusiasm and dedication for 19 years as a part-time staff member and retired from the College as of September 1, 2013; and

WHEREAS, Ms. Parent began her employment at the College in 1994 as a building service worker on the Germantown Campus and served there until her retirement; and

WHEREAS, She has been known for keeping the campus buildings clean and providing a safe atmosphere for all faculty, staff, and students; and

WHEREAS, Ms. Parent was always willing to assist faculty, students, staff, and visitors in any way she could; and

WHEREAS, She would always take charge in making sure that the College was ready for classes before students and faculty arrived; and

WHEREAS, Ms. Parent's hard work and dedication will be missed; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Valerie Parent on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Valerie Parent for her outstanding service to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Valerie Parent.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-078**
Adopted on: **6/23/2014**

Agenda Item Number: 8B38
June 23, 2014

Subject: Retirement of Ms. Michele Paul

WHEREAS, Ms. Michele Paul served Montgomery College with dedication and enthusiasm for 35 years as a full-time staff member and retired from the College on January 1, 2014; and

WHEREAS, Ms. Paul began her employment at the College in 1979, and served ably and effectively in the Office of Procurement as clerk typist II, later progressing to senior clerk I, senior clerk II, buyer's assistant, purchasing technician, and then promoted to a purchasing agent; and

WHEREAS, She became a seasoned procurement professional who had a strong work ethic, and handled a broad range of commodities and services to support the College academic and operational needs; and

WHEREAS, Ms. Paul served on selection committees for the Office of Procurement, and provided training to new staff in the office; and

WHEREAS, She received numerous awards including Special Recognition Awards, Outstanding Service Award, Effective Team Effort Award, and Service-Outreach-Support Award; and

WHEREAS, She actively participated in various professional conferences, seminars, and vendor tradeshow; and

WHEREAS, She served as a Staff Senator for the Rockville Campus, participated in the Mannakee Open House, and coordinated the Christmas Angel Program for the Office of Procurement; and

WHEREAS, Ms. Paul has provided outstanding customer service to the College employees' and the vendors with professionalism, respect, and courtesy; and

WHEREAS, Her colleagues will miss her expertise, collaborative can-do attitude, wealth of institutional knowledge, and willingness to help others; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Michele Paul on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Michele Paul for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution becomes a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Michele Paul.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-079**
Adopted on: **6/23/2014**

Agenda Item Number: 8B39
June 23, 2014

Subject: Retirement of Ms. Martha B. Price

WHEREAS, Ms. Martha B. Price served Montgomery College with enthusiasm and dedication for seven years as a full-time staff member and retired from the College as of July 1, 2013; and

WHEREAS, Ms. Price began her career at the College in 2006 and served ably and effectively as a program manager in Workforce Development & Continuing Education (WD&CE), managing noncredit courses in World Languages and SAT Preparation; and

WHEREAS, She utilized her experience in the classroom to develop curricula for language courses in 10 different world languages and a comprehensive SAT Preparation Program for college-bound high school students; and

WHEREAS, She served on the Collegewide Curriculum Committee and the WD&CE Council of the participatory governance system; and

WHEREAS, Ms. Price pursued professional development opportunities throughout her career at the College, where she completed the College's Facilitative Leadership program and the Leadership Development Institute, and also LERN coursework to earn a designation of Certified Program Planner; and

WHEREAS, She provided leadership to the WD&CE Program Manager Affinity Group, which included assisting the program managers in the transition to the governance council model of College leadership, and fostered a climate of teamwork among all WD&CE faculty; and

WHEREAS, Ms. Price was committed to staff and to professional development, and valued the job satisfaction of her colleagues, and was a team player who worked well independently and with others; and

WHEREAS, She will be deeply missed by her colleagues and students; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Martha Price on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Martha B. Price for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Martha B. Price.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-080**
Adopted on: **6/23/2014**

Agenda Item Number: 8B40
June 23, 2014

Subject: Retirement of Ms. Mary Pryor

WHEREAS, Ms. Mary Pryor served Montgomery College with enthusiasm and dedication for 41 years as a full-time staff member and retired from the College as of January 1, 2013; and

WHEREAS, Ms. Pryor began her employment at the College in 1971 as a cafeteria worker and then served as a general clerk on the Rockville Campus; she later transferred to the Germantown Campus Facilities Department as a senior clerk, where she continued as an administrative assistant and subsequently as an office associate in the Germantown Campus mailroom; and

WHEREAS, She worked tirelessly to ensure the effective and efficient operation of the mailroom, copy room, and switchboard operations in order to better serve all members of the Germantown Campus community; and

WHEREAS, Ms. Pryor's commitment and dedication to the mission of the College was exemplified and acknowledged by her receipt of a Sustained Service Award; and

WHEREAS, She conducted herself in an exemplary manner and demonstrated integrity, fairness, and equanimity in all situations arising during the course of her tenure, particularly in her role as the mailroom and switchboard clerk for the Germantown Campus; and

WHEREAS, Ms. Pryor earned the respect and friendship of a great many students, faculty, staff, and administrators collegewide; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Mary Pryor on the occasion of her retirement; and

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Mary Pryor for her many contributions to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy be presented to Ms. Mary Pryor.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-081**
Adopted on: **6/23/2014**

Agenda Item Number: 8B41
June 23, 2014

Subject: Retirement of Ms. Cynthia Ray

WHEREAS, Ms. Cynthia Ray served Montgomery College with enthusiasm and dedication for over 26 years as a full-time staff member and retired from the College as of January 1, 2014; and

WHEREAS, Ms. Ray began her employment at the College in 1987, and served ably and effectively as the academic secretary when the Germantown Campus was operating out of Seneca Valley High School, and then as the administrative aide to the dean of the Humanities, Social Sciences, and Education; and

WHEREAS, Ms. Ray served on numerous committees, including Policies and Procedures, Staff Professional Day, Staff Senate, and several search committees for staff employment; and

WHEREAS, Ms. Ray received many awards, including Outstanding Staff Member in an Academic Division, Recognition for Outstanding Service, Community Service, Germantown Staff Excellence Award, and the National Education Program Award; and

WHEREAS, She served both the College and the community as a member in the Damascus American Legion Post, unit president; and

WHEREAS, Ms. Ray served in various roles as president, vice president, and as membership chair in the Southern Maryland District American Legion Auxiliary; and

WHEREAS, Ms. Cynthia Ray has faithfully served the Humanities, Social Science, and Education Division of the Germantown Campus of the College; and

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Cynthia Ray for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Cynthia Ray.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-082**
Adopted on: **6/23/2014**

Agenda Item Number: 8B42
June 23, 2014

Subject: Retirement of Ms. Ellen Reid

WHEREAS, Ms. Ellen Reid served Montgomery College with enthusiasm and dedication for 23 years as a full-time staff member and retired from the College as of January 1, 2014; and

WHEREAS, Ms. Reid began her career at the College in 1991 as a chemistry lab coordinator at the Takoma Park/Silver Spring Campus and served there until her retirement; and

WHEREAS, She performed her lab coordinator duties with the utmost attention to detail and made sure all chemistry lab experiments, supplies, and equipment were ready for students to use; and

WHEREAS, She trained part-time instructional assistants and students assistants and assisted in the training of adjunct faculty members with regard to their lab setups, ; and

WHEREAS, Ms. Reid communicated with the department chairperson and course coordinators in regard to improving the instructional and operational aspects of the experiments; and

WHEREAS, She contributed greatly in the creation of a collegial atmosphere that promoted a positive environment for productive collaboration; and

WHEREAS, Ms. Reid fostered a positive learning environment for students and faculty; and

WHEREAS, Her colleagues will miss her organizational skills and professionalism in handling all chemistry lab duties and responsibilities; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Ellen Reid on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Ellen Reid for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Ellen Reid.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-083**
Adopted on: **6/23/2014**

Agenda Item Number: 8B43
June 23, 2014

Subject: Retirement of Ms. Alicia Rico

WHEREAS, Ms. Alicia Rico served Montgomery College with enthusiasm and dedication for 20 years and retired from the College as of February 1, 2013; and

WHEREAS, Ms. Rico began her career at the College in 1992, and served ably and effectively as building services worker I in the Office of Facilities; and

WHEREAS, She was an asset to the Office of Facilities and helped to ensure a professional appearance of the Rockville Campus; and

WHEREAS, Ms. Rico received awards and assisted in special projects on the Rockville Campus; and

WHEREAS, She provided a valuable service to faculty, staff, and students through her assistance in the daily upkeep of the facilities on the Rockville Campus; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Alicia Rico on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Alicia Rico for her many contributions to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Ms. Alicia Rico.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-084**
Adopted on: **6/23/2014**

Agenda Item Number: 8B44
June 23, 2014

Subject: Retirement of Mr. Vicente Rico

WHEREAS, Mr. Vicente Rico served Montgomery College with enthusiasm and dedication for 35 years and retired from the College as of February 1, 2013; and

WHEREAS, Mr. Rico began his employment at the College in 1977 and served ably and effectively as building services worker II in the Office of Facilities; and

WHEREAS, He was an asset to the Office of Facilities and helped to ensure a professional appearance of the Rockville Campus; and

WHEREAS, Mr. Rico received awards and assisted in special projects on the Rockville Campus; and

WHEREAS, He provided a valuable service to faculty, staff, and students through his assistance in the daily upkeep of the facilities on the Rockville Campus; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Vicente Rico on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Vicente Rico for his many contributions to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. Vicente Rico.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-085**
Adopted on: **6/23/2014**

Agenda Item Number: 8B45
June 23, 2014

Subject: Retirement and Award of Emerita Status to Professor Nancy Shaw

WHEREAS, Professor Nancy Shaw served Montgomery College with enthusiasm and dedication for 14 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Shaw began her career at the College in 2000 as a faculty member in the Department of Mathematics, and taught courses that ranged from mathematics preparation to calculus; and

WHEREAS, She piloted an intermediate algebra course, which was delivered in a blended learning format; and

WHEREAS, Professor Shaw worked on outcomes assessment for precalculus, co-chaired the precalculus course team, and mentored part-time faculty in the Teaching Certification and Mentorship for STEM Adjunct Faculty program; and

WHEREAS, She chaired the Peer Evaluation Committee for the Rockville Mathematics Department and served on the Collegewide Math Course Revision Committee, the Collegewide Developmental Math Course Curriculum Committee, the Departmental Distance Learning Committee, and a Developmental Mathematics Final Examination Preparation Committee; and

WHEREAS, She initiated and co-hosted new student orientation sessions for the mathematics preparation course, and organized cohorts of mathematics preparation instructors and STEM learning assistants to work in classrooms and labs; and

WHEREAS, Professor Shaw was a Center for Teaching and Learning Fellow, who focused on principles of active learning, learner-centered teaching, and blended learning; and

WHEREAS, She assisted with Sonya Kovalevsky Day and participated in the Learner Interventions to Ensure Success Program; and

WHEREAS, Professor Shaw coordinated the Pi Festival, an annual event that celebrates the mathematical constant Pi, and promoted mathematics to students in developmental math courses; and

WHEREAS, Professor Shaw served on the Learning College Faculty Resource Team and the Collegewide Center for Teaching and Learning Advisory Committee; and

WHEREAS, Professor Shaw was awarded two *Make It Happen!* Innovation Grants, one aimed at Advanced Learning-Centered Education in Mathematics, and a subsequent one aimed at Expanding the Advancement of Learning-Centered Education in Mathematics; and

WHEREAS, She was a graduate of the Montgomery College Leadership Development Institute; and

WHEREAS, Professor Shaw presented “Designing a Workshop Series on Learning Centered Instruction” at an On Course conference and co-presented “Students Reflecting, Teachers Connecting” at a conference of Maryland’s Association of Faculties for the Advancement of Community College Teaching, as well as participated in the International Conference on Technology in College Mathematics, the Developmental Education Association of Maryland, and the National Council of Teachers of Mathematics; and

WHEREAS, She presented workshops at meetings of the American Mathematical Association of Two-Year Colleges on topics such as “Activate!: Engaging Learners to Discover Success,” “To Activate the Learners, We Need to Activate the Teaching,” “Stop! Look! and Listen! to Highlight the Learning,” “It’s Not About the Math,” and “Joining a Counselor and Developmental Math Redesign: A Project Report”; and

WHEREAS, Professor Shaw is held in high regard by her colleagues and students as an organized educator who treats students with respect, creates a positive learning environment, brings energy and passion to the classroom, and is a strong proponent of active learning; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years’ service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Nancy Shaw on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Nancy Shaw for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Nancy Shaw is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Nancy Shaw.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-086**
Adopted on: **6/23/2014**

Agenda Item Number: 8B46
June 23, 2014

Subject: Retirement of Mr. William Shaw

WHEREAS, Mr. William Shaw served Montgomery College with enthusiasm and distinction for 43 years and retired from the College as of February 1, 2014; and

WHEREAS, Mr. Shaw began his employment with the College in 1971, and served ably and effectively as a maintenance painter and later progressed to be a locksmith for the Rockville Facilities Department; and

WHEREAS, His enthusiasm, work standards, and vast knowledge of lock and keying systems kept access systems functioning properly; and

WHEREAS, He has demonstrated endless attention to details while maintaining interior and exterior access systems; and

WHEREAS, Mr. Shaw was instrumental in implementing the "swipe card" security system used throughout the three campuses; and

WHEREAS, Mr. Shaw has been a great asset to the Rockville Campus and was recognized for his dedication and work; and

WHEREAS, He received many praises and comments from satisfied customers throughout the College community; and

WHEREAS, Mr. Shaw received many accolades for the excellent work ethic; and

WHEREAS, The senior vice president for the administrative and fiscal services and the president recommend this public recognition of Mr. William Shaw on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. William Shaw for his many contributions to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. William Shaw.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-087**
Adopted on: **6/23/2014**

Agenda Item Number: 8B47
June 23, 2014

Subject: Retirement of Mr. Carrington Smith

WHEREAS, Mr. Carrington Smith served Montgomery College with enthusiasm and dedication for 35 years as a full-time staff member and retired from the College on June 1, 2013; and

WHEREAS, Mr. Smith began his employment at the College in 1978, and served ably and effectively as building service worker of the Rockville Campus, then advanced to a position as building services worker II (lead) in the Department of Building Services; and

WHEREAS, He was an asset to the Office of Facilities and helped to ensure a professional appearance of the Rockville Campus; and

WHEREAS, Mr. Smith received numerous letters of appreciation and was honored with an Outstanding Service Award; and

WHEREAS, He provided excellent customer service to the College community; and

WHEREAS, Mr. Smith provided a valuable service to faculty, staff, and students through his assistance in the daily upkeep of the facilities of the Rockville Campus; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Carrington Smith on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Carrington Smith for his contributions to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Mr. Carrington Smith.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-088**
Adopted on: **6/23/2014**

Agenda Item Number: 8B48
June 23, 2014

Subject: Retirement of Mr. Autry Snowden

WHEREAS, Mr. Autry Snowden served Montgomery College with enthusiasm and dedication for 10 years as a full-time staff member and retired from the College as of July 1, 2013; and

WHEREAS, Mr. Snowden began his employment at the College in 2002 as a building service worker in the Facilities Department of the Takoma Park/Silver Spring Campus and served there until his retirement; and

WHEREAS, He worked diligently to provide a clean and safe environment for the Takoma Park/Silver Spring Campus; and

WHEREAS, Mr. Snowden showed pride in his work by providing a clean environment for students, faculty, staff, and visitors; and

WHEREAS, He attended several computer classes and diversity courses to maintain his skills and knowledge; and

WHEREAS, As a loyal, dependable, and a hard-working staff member, Mr. Snowden was a great team member to the Facilities Department; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Autry Snowden on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Autry Snowden for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Mr. Autry Snowden.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-089**
Adopted on: **6/23/2014**

Agenda Item Number: 8B49
June 23, 2014

Subject: Retirement of Ms. Alice Summers

WHEREAS, Ms. Alice Summers served Montgomery College with enthusiasm and dedication for 27 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Ms. Summers began her employment at the College in 1987 in the Office of Admissions and Records as a transcript evaluator for the Rockville Campus and served there until her retirement; and

WHEREAS, She ensured that the college transcripts, military transcripts, credit-by-exams records, College Level Examination Program scores, and Advanced Placement exam scores were evaluated in a timely manner; and

WHEREAS, She oversaw the evaluation of all students on the campus—up to 17,000 students—as the campus enrollment grew; and

WHEREAS, She served as a resource for Reverse Transfer Initiatives and with Montgomery County Public Schools for credit taken in the high schools; and

WHEREAS, Ms. Summers was dedicated and exceptional in her work, brought positive energy to the office, and always made herself available to faculty, staff, and students; and

WHEREAS, She received numerous Outstanding Services Awards over the years; and

WHEREAS, Ms. Summers participated in the Maryland Organization of Community College Registrars and Admissions Officers group, where she was able to enhance her professional skills as a transcript evaluator; and

WHEREAS, Ms. Summers' knowledge and expertise on transfer evaluations made her a subject matter expert for her colleagues at other institutions; and

WHEREAS, Ms. Summers obtained her associate's degree in general studies and a transfer studies certificate from Montgomery College during her tenure; and

WHEREAS, Ms. Summers has been vital to the operation of the Office of Admissions and Records, and her colleagues and students alike will miss her dedicated service; and

WHEREAS, The senior vice president for student services and the president of the College recommend this public recognition of Ms. Alice Summers on the occasion of her retirement; now therefore be it

Resolved. That the members of the Board of Trustees express their sincere appreciation to Ms. Alice Summers for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved. That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Alice Summers.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-090**
Adopted on: **6/23/2014**

Agenda Item Number: 8B50
June 23, 2014

Subject: Retirement and Award of Emerita Status to Professor Sharon Tabb

WHEREAS, Professor Sharon Tabb has served Montgomery College with enthusiasm and dedication for 24 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Sharon Tabb began her employment at the College in 1990 and served ably and effectively as a faculty member in the Health Sciences Unit, and demonstrated knowledge, skills, and attitudes of the nursing disciplines to Montgomery College nursing students; and

WHEREAS, Professor Tabb served on multiple College, campus, and department committees, including Academic Assembly, Academic Appeals, Cultural Diversity, Disciplinary Hearing Committee, the Nursing Department Faculty committees, such as Curriculum and Evaluation; and

WHEREAS, She provided leadership in implementing a major curriculum change and served as the Nursing Program Chair; and

WHEREAS, She demonstrated her commitment to the ideals and standards of education in associate degree nursing by obtaining a second master's of science degree with a concentration in health education, and was recognized with a Faculty Outstanding Service Award; and

WHEREAS, Professor Tabb published paper and presented at national conferences; and

WHEREAS, She demonstrated her commitment to the community by serving as president and board member for the Alpha Chapter Chi Eta Phi Sorority, Inc., for the DC/MD board member constituent of the National League for Nursing, and was a coalition member of the Montgomery County African American Health Program, specifically the HIV/AIDS Coalition; and

WHEREAS, Professor Tabb is known by her colleagues and her students as a dedicated teacher and talented educator who will be deeply missed in her department; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Sharon Tabb on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Sharon Tabb for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Sharon Tabb is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Sharon Tabb.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-091**
Adopted on: **6/23/2014**

Agenda Item Number: 8B51
June 23, 2014

Subject: Retirement and Award of Emeritus Status to Professor Hossein Torkan

WHEREAS, Professor Hossein Torkan served Montgomery College with enthusiasm and dedication for 31 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Torkan began teaching at the College in 1983 in the Electronic Technology Program at the Rockville Campus; and

WHEREAS, He was responsible for the development of the Microcomputer Technician Program and served as the coordinator for this program; and

WHEREAS, Professor Torkan participated in the development of the Network Program's Wireless Technologies Track and Certificate; and

WHEREAS, Professor Torkan supported the successful mapping of the College's networking program curriculum to meet the National Training Standards for Information Systems Security Professional; and

WHEREAS, Professor Torkan served on the collegewide Sabbatical Leave Committee; and

WHEREAS, Professor Torkan will be dearly missed in his department for his dedication to his evolving disciplines and to his students; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College, shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Hossein Torkan on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Hossein Torkan for his distinguished service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Hossein Torkan is granted the status of Professor Emeritus, and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Hossein Torkan.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-092**
Adopted on: **6/23/2014**

Agenda Item Number: 8B52
June 23, 2014

Subject: Retirement and Award of Emerita Status to Professor Barbara Van Meter

WHEREAS, Professor Barbara Van Meter served Montgomery College with enthusiasm and dedication for 25 years as a full-time faculty member and retired from the College as of June 1, 2013; and

WHEREAS, Professor Van Meter began her career at the College in 1988, and served ably and effectively as coordinator of the Reading Department at the Germantown Campus; and

WHEREAS, Professor Van Meter had the expertise and flexibility to teach not only courses for students in developmental reading but also courses that meet the Maryland State Department of Education reading requirements for secondary educators; and

WHEREAS, During her tenure, she served on the committee spearheading the catalog revisions for all reading courses and served diligently on the Outcomes Assessment Committee, and identified assessment materials needed to evaluate student outcomes for all reading courses; and

WHEREAS, Professor Van Meter contributed significantly to the collegewide discipline of reading, and created three effective podcasts on readability, which are available to the College's faculty; and

WHEREAS, She conducted research in the field of reading and developed a pamphlet to alert students collegewide of the important role of the Accuplacer placement process; and

WHEREAS, She served students through both on-campus and online courses and participated in workshops in online technology to enhance her skills in the latest technological advances; and

WHEREAS, Professor Van Meter contributed to Writing in the Disciplines Teaching Circles and published an acclaimed book entitled *Laughter in Heaven: Finding Joy in Your Heart When It's Full of Tears*; and

WHEREAS, Professor Van Meter facilitated the Center for Teaching and Learning workshops on topics such as Learning and the Brain, and the SQ4R Assessment Technique; and

WHEREAS, Professor Van Meter is known by her colleagues and her students as a dedicated teacher and talented educator who will be deeply missed in her department; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Barbara Van Meter on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Barbara Van Meter for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Barbara Van Meter is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Barbara Van Meter.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-093**
Adopted on: **6/23/2014**

Agenda Item Number: 8B53
June 23, 2014

Subject: Retirement of Ms. Gloria Walker

WHEREAS, Ms. Gloria Walker served Montgomery College with enthusiasm and dedication for 29 years as a full-time staff member and retired from the College as of January 1, 2014; and

WHEREAS, Ms. Walker began her career at the College in 1985 and served ably and effectively in Auxiliary Services as a clerk typist, secretary I, and administrative aide, and then transferred to the Office of Student Financial Aid and held the positions of financial aid assistant, financial aid assistant II, and her most recent position of administrative aide II; and

WHEREAS, Her ability to train and impart knowledge and professionalism to student workers served the College and provided them with a professional growth experience; and

WHEREAS, Ms. Walker successfully organized many collegewide office meetings and retreats; and

WHEREAS, Ms. Walker consistently took courses to improve her skills and completed the Leadership Development Institute; and

WHEREAS, She was nominated for an Outstanding Service Award and received a Service-Outreach-Support Recognition Award; and

WHEREAS, Her colleagues will miss the special touches and event planning skills she brought to meetings and trainings; and

WHEREAS, The senior vice president for student services and the president of the College recommend this public recognition of Ms. Gloria Walker on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Gloria Walker for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Gloria Walker.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-094**
Adopted on: **6/23/2014**

Agenda Item Number: 8B54
June 23, 2014

Subject: Retirement of Ms. Kathryn Williams

WHEREAS, Ms. Kathryn Williams served Montgomery College with enthusiasm and dedication for 43 years as a full-time staff member and retired from the College as of January 1, 2014; and

WHEREAS, Ms. Williams began her career at the College in 1971 and served ably and effectively in many capacities, including the College's first payroll clerk, senior clerk in the Data Processing Department, clerk typist in the Security Department, computer operator/data control specialist in the Computer Science Department, and finally as supervisor/manager in the Payroll Office; and

WHEREAS, In her role as Payroll supervisor/manager, she provided courteous, professional service to faculty, administrators, staff, and student employees in the payment of their wages in a timely and accurate manner in accordance with federal and state laws; and

WHEREAS, Ms. Williams was committed to strong working relations between numerous other units within the College with which she interacted frequently, particularly such units as the Office of Human Resources and the Office of Information Technology; and

WHEREAS, Ms. Williams pursued professional development in particular by enrolling in courses related to keeping up-to-date with federal and state tax laws associated with the processing of payroll; and

WHEREAS, She fostered among members of the Office of Business Service a climate of customer service, kindness, helpfulness, and cheerfulness; and

WHEREAS, Ms. Williams was instrumental in the successful implementation of the payroll module of the Banner Human Resources System; and

WHEREAS, Her colleagues will miss her vast knowledge of institutional history and payroll processes, helpfulness in dealing with College employees, and years of wisdom garnered in the performance of her job; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Kathryn Williams on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Kathryn Williams for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Kathryn Williams.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-095**
Adopted on: **6/23/2014**

Agenda Item Number: 8B55
June 23, 2014

Subject: Retirement of Professor James Wright

WHEREAS, Professor James Wright served Montgomery College with enthusiasm and dedication for 20 years as a part-time faculty member, part-time instructional assistant, and full-time faculty member and retired from the College as of June 1, 2013; and

WHEREAS, Professor Wright began his career at the College in 1993 and served ably and effectively as a professor of workforce technologies in Workforce Development & Continuing Education (WD&CE) at the Gudelsky Institute for Technical Education, where he taught WD&CE open enrollment, apprenticeship-related instruction, and contract training courses, including heating, ventilating, air conditioning and refrigeration, stationary engineering, and masonry; and

WHEREAS, Professor Wright fostered relationships between the College and Montgomery County Public Schools (MCPS) by training building service workers through courses he developed such as air conditioning systems, boiler operations, plant equipment operations, industrial maintenance, heating technology, and advanced equipment energy management; and

WHEREAS, He established an MCPS mentoring program that allowed top students to apply the mechanical systems maintenance and troubleshooting skills they acquired in the classroom; and

WHEREAS, Professor Wright expanded the MCPS training programs to include energy efficiency improvement and systemic troubleshooting; and

WHEREAS, Professor Wright is held in high regard by his colleagues and students and will be missed as a skilled technician, whose extensive industrial background gave him the ability to instruct students in complex mechanical systems; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor James Wright on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor James Wright for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor James Wright.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-096**
Adopted on: **6/23/2014**

Agenda Item Number: 8C1
June 23, 2014

Subject: Retirement and Award of Emerita Status and Bronze Medallion to Dr. Carol Allen

WHEREAS, Dr. Carol Allen has served Montgomery College with enthusiasm and dedication for 25 years as a full-time biology faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Dr. Allen began teaching at the College in 1989 in the biology unit as discipline and course coordinator; and

WHEREAS, Dr. Allen served on collegewide committees including Sabbatical, Honors, Germantown Curriculum, and the Germantown Academic Appeals as Chair; and

WHEREAS, She was active in the “learning community movement” within art and biology courses as well as English and biology courses, and participated in Community Conversations; and

WHEREAS, Dr. Allen chaired and hosted the second Microbiology Regional Conference at the Germantown Campus; and

WHEREAS, Dr. Allen provided innovative leadership to the College in the development of the Millennium Scholars program at the Germantown Campus and provided exemplary leadership to the College as the Director of the College’s Howard Hughes Medical Institute Program, and offered research opportunities to our students in partnership with Georgetown University; and

WHEREAS, She participated in Summer Programs at Cambridge University, England, and was a Critical Literacy Fellow, a Humanities Institute Fellow, and Smithsonian Fellow; and

WHEREAS, She had a successful sabbatical during which she explored the interaction of visual arts and scientific thinking; and

WHEREAS, Dr. Allen is known by her colleagues and her students as a dedicated teacher and talented educator, who will be deeply missed in her department; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College, shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Carol Allen on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Carol Allen for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Carol Allen is granted the status of Professor Emerita and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Dr. Carol Allen is awarded the Bronze Medallion in recognition of her outstanding service to the College and as an expression of gratitude of the College for her dedication and professional commitment to further the goals of the College; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Dr. Carol Allen.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-097**
Adopted on: **6/23/2014**

Agenda Item Number: 8C2
June 23, 2014

Subject: Retirement and Award of Bronze Medallion to Ms. Brenda Braham

WHEREAS, Ms. Brenda Braham served Montgomery College with enthusiasm and dedication for 25 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Ms. Braham began her career at the College in 1989, and served ably and effectively as a reference librarian of the Germantown Campus Library, then advanced to the position of digital initiatives librarian as part of the Technical Services Department, and, most recently, progressed to electronic resource & emerging technologies librarian; and

WHEREAS, She served as the libraries' point person on licensing, copyright, and implementing and managing emerging technologies for the Libraries, including LibGuides, LibAnswers, and social media tools; and

WHEREAS, Ms. Braham managed the first electronic resource collection, established the first e-mail reference service, created the first web page, and developed the first online tutorials for the Libraries of all three campuses; and

WHEREAS, She was an implementer of innovative techniques for managing electronic resources for a community college setting and served as a member of the Maryland Digital Library's Content Working Group; and

WHEREAS, Ms. Braham was recognized regionally in the field of electronic resource librarianship as an early adopter of emerging technologies; and

WHEREAS, She served on the Staff Senate, Staff Council, and in the My MC Advisory Committee; and

WHEREAS, Her expertise, collegiality, and insight have stood out through her extensive service to the College community by serving on numerous committees, including the Cultural Diversity Committee, where she produced the bibliography *Multicultural Materials in Montgomery College Libraries* for the Beacon Grant Conference; the African & African Diaspora Committee; the Harry Harden Jr. Black and African American Student Academic Awards Committee; the Classification Renewal Committee; and the NEH Grant Work Group; the Global Humanities Institute Committee; and the Middle States Self-Study team; and

WHEREAS, Ms. Braham served as chair of the Libraries' Electronic Resource Committee, where she worked to grow collegewide access to electronic resources from 20 resources to approximately 140 databases, 55,000 e-journals, 20,000 e-books, and 8,500 streaming videos; and

WHEREAS, She served as co-chair of the Libraries' Web Re-Design Team to better facilitate collegewide access to the Libraries' resources and services, by transitioning the Libraries catalog

to web-based access, upgrading, and re-designing the Libraries website and implementing Lib Guides; and

WHEREAS, Ms. Braham's colleagues will deeply miss her infectious sense of humor, collegiality, service commitment, vast expertise and knowledge, and dedication to the College; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Brenda Braham on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Brenda Braham for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Ms. Brenda Braham is awarded the Bronze Medallion in recognition of her distinguished service to the College and as an expression of gratitude by the College for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Brenda Braham.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-098**
Adopted on: **6/23/2014**

Agenda Item Number: 8C3
June 23, 2014

Subject: Retirement Recognition and Award of Bronze Medallion to Dr. Lisa Carvallo

WHEREAS, Dr. Lisa Carvallo served Montgomery College with enthusiasm and dedication for 31 years and retired from the College as of January 1, 2013; and

WHEREAS, Dr. Carvallo began her career at the College in 1981 as a part-time professor of business and statistics, then served as an administrative aide in the English Department, then as the collegewide tech prep coordinator, and finally as the career pathway program manager; and

WHEREAS, Her work as the collegewide tech prep coordinator included designing and implementing strategies for Tech Prep recruitment; coordinating workshops and seminars to promote teaching and learning; initiating and maintaining successful relationships with public school system administrators; negotiating programs of study with school principals; and identifying legislative activities at all governmental levels concerning technical education to realign program strategies; and

WHEREAS, Her role as the career pathway program manager included directing the Math, Science, and Engineering Achievement (MESA) Program; facilitating curriculum development that led to articulation agreements with K–12 partners; and acting as a liaison between Montgomery College, public school systems, and business representatives; and

WHEREAS, Dr. Carvallo authored or co-authored numerous articles and papers, including “The MESA Ambassador Program: Utilizing College Students for K-12 Outreach,” “Toward a Completion Agenda: Understanding our Latino Students,” and “Increasing Minorities and Females in the STEM Pipeline through Partnerships”; and

WHEREAS, She received numerous awards including Team Effort, Special Recognition, Sustained Service, Effective Team Effort, Outstanding Service, and the Employee of the Month Award; and

WHEREAS, She served as the College’s United Way coordinator and participated in the Social Responsibility and Public Policy Committee, The Career Council, the Study Circle on Race Relations, the Campus Affirmative Action Committee, the Staff Salaries and Benefits Committee, and the Campus Mission Statement; and

WHEREAS, Dr. Carvallo created the Dr. Richard L. and Barbara A. Beaudoin Memorial Endowed Scholarship at Montgomery College in honor of her parents; and

WHEREAS, Dr. Carvallo’s affiliations beyond the College included the Montgomery County Latino Public Safety Workgroup, the Montgomery County Committee for Ethnic Affairs, the National Council of Black American Affairs, the American Association of University Women, and the American Educational Research Association; and

WHEREAS, Dr. Carvallo is held in high regard by colleagues and students as a consummate professional with a strong passion for student success; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Lisa Carvallo on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Lisa Carvallo for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Lisa Carvallo is awarded the Bronze Medallion in recognition of her outstanding service to the College and as an expression of the gratitude of the College for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and that a copy of this resolution and the Bronze Medallion be presented to Dr. Lisa Carvallo.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-099**
Adopted on: **6/23/2014**

Agenda Item Number: 8C4
June 23, 2014

**Subject: Retirement and Award of Emerita Status and Bronze Medallion to
Professor Carolyn Chism**

WHEREAS, Professor Carolyn Chism has served Montgomery College with enthusiasm and dedication for 31 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Chism began her teaching career at the College in 1983; and

WHEREAS, She demonstrated exemplary organizational skills in several coordinator roles, including English Department placement, English essay norming activity, Rockville Campus Accelerated Developmental Learning Community and the collegewide coordinator for Developmental English; and

WHEREAS, Professor Chism further contributed to the English discipline by revising Basic English II and the Techniques of Reading and Writing faculty course manuals, developed progress logs that enabled students to reflect on what they were learning, and led the discipline in a collegewide common textbook selection for all developmental English courses; and

WHEREAS, She contributed to her department and discipline through active participation in the English department's Leadership Team, Faculty Search Committee, Steering Committee, Evaluations Committee, Developmental Writing Committee, English 105 Syllabus Revision Committee, and English 102 Prerequisite Curriculum Proposal Committee; and

WHEREAS, Professor Chism provided leadership to the College by serving on the Governance Advisory Committee, Faculty Council, Advising Cadre, Collegewide Learning Communities Committee, and the Writing and Reading Center Advisory Committee, and contributed to her department and discipline through active participation in the English Department's leadership team; and

WHEREAS, She served as chair of the English Department and mentored new faculty members; and

WHEREAS, Professor Chism worked to expand the Women's Studies Program, served as program chair for the LitFest, which sponsored the Maryland Poet Laureate Lucille Clifton at the College, and led the revitalization of *The Red Jacket*, the English Department's literary magazine; and

WHEREAS, She received the College Outstanding Faculty Service Award and the National Institute for Staff and Organizational Development's Excellence Award, and was selected as a US Department of Education Fellow; and

WHEREAS, During her tenure, she was the College representative for the Statewide English Alignment Committee, the coordinator and session chair for the Mid-Atlantic Women's Studies Association, and a judge for the NAACP ACT-SO Academic Olympics competition; and

WHEREAS, Professor Chism is held in high regard by her colleagues and students as a dedicated teacher and talented educator who fosters a positive learning environment with students and peers; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Carolyn Chism on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Carolyn Chism for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Carolyn Chism is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor Carolyn Chism is awarded the Bronze Medallion in recognition of her outstanding service to the College and as an expression of gratitude of the College for her dedication and professional commitment to further the goals of the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Professor Carolyn Chism.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-100**
Adopted on: **6/23/2014**

Agenda Item Number: 8C5
June 23, 2014

Subject: Retirement and Award of Bronze Medallion to Ms. Cynthia Cromwell

WHEREAS, Ms. Cynthia Cromwell served Montgomery College with enthusiasm and dedication for 42 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Ms. Cromwell began her employment at the College in 1972 as an instructional aide II, later progressing to senior instructional technician, programmer, database analyst, campus computing manager, manager of web applications, adjunct faculty, and, finally, to her most recent position as IT project and planning manager; and

WHEREAS, During her tenure, she managed numerous functions, including operations for the first minicomputer at the College; the first IT service centers; development of the first collegewide web, individual, and department web pages; the first College intranet; the first online course management system; the first web redesign project; and she developed and implemented the first collegewide technology training program; and

WHEREAS, Ms. Cromwell was the adviser for the College's Students Against Driving Drunk Club; and

WHEREAS, She chaired and worked on the Staff Senate Election Committee, was a member of the Middle States Self-Study subcommittee, and served on the College's Council for the 21st Century; and

WHEREAS, She pursued professional development opportunities to ensure her technical proficiency and earned an Outstanding Service Award for her work with the HP Student Systems project; and

WHEREAS, Ms. Cromwell provided leadership and mentoring to numerous staff, and earned their respect and gratitude; and

WHEREAS, Her colleagues will miss her initiative, insight, leadership, and expertise; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Cromwell on the occasion of her retirement; and

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Cynthia Cromwell for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Ms. Cynthia Cromwell is awarded the Bronze Medallion in recognition of her distinguished service to the College, and as an expression of gratitude for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Ms. Cynthia Cromwell.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-101**
Adopted on: **6/23/2014**

Agenda Item Number: 8C6
June 23, 2014

Subject: Retirement and Award of Bronze Medallion to Mr. Ross Cromwell

WHEREAS, Mr. Ross Cromwell served Montgomery College with enthusiasm and dedication for over 35 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Mr. Cromwell began his employment at the College in 1978 as an instructional assistant, later progressing to analyst/programmer, adjunct faculty, academic computing coordinator, acting campus information technology manager, academic computing manager, and, finally, to his most recent position as senior academic computing manager; and

WHEREAS, He was the designer and developer for the College's first automated faculty load system, lead analyst and support engineer for the College's first developed payroll system, and was a technical leader for the use of cameras in the Germantown Campus Child Care Center to meet academic program requirements; and

WHEREAS, Mr. Cromwell designed and was the technical project lead for incorporating the use of technology to meet academic needs in the Takoma Park/Silver Spring Campus Library, Fenton Street Student Technical Lab, the Health Sciences Building, and the Charlene R. Nunley Student Services Center; and

WHEREAS, Throughout his career at the College, he pursued professional development opportunities to ensure technical proficiency; and

WHEREAS, He earned two Outstanding Service Awards for his work on the Admissions and Records Systems to the CoCo Student Information System project and the Redesign and Development of the Takoma Park/Silver Spring Teaching and Learning Center project; and

WHEREAS, He provided service to the College in various roles, including staff sponsor for the College's Tae Kwon Do Club, staff volunteer with the College's Students Against Driving Drunk Club, and as a resource member of the Collegewide Curriculum Committee; and

WHEREAS, Mr. Cromwell provided leadership for the implementation of the unit-wide information technology standards in support of the One College support model across all campus information technology labs; and

WHEREAS, Mr. Cromwell's colleagues will miss his friendly demeanor, his guidance, and his commitment to serving the College community; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Cromwell on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Ross Cromwell for his distinguished service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Mr. Ross Cromwell is awarded the Bronze Medallion in recognition of his distinguished service to the College, and as an expression of gratitude for his dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Mr. Ross Cromwell.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-102**
Adopted on: **6/23/2014**

Agenda Item Number: 8C7
June 23, 2014

**Subject: Retirement and Award of Emeritus Status and Bronze Medallion to
Professor John Curling**

WHEREAS, Professor John Curling has served Montgomery College with enthusiasm and dedication for 36 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Curling began his teaching career at the College in 1978 upon the opening of the Germantown Campus; and

WHEREAS, He was an exemplary instructor, teaching courses in health and physical education, and also developed the intermediate tennis course on each of the campuses; and

WHEREAS, He provided wisdom, leadership, and guidance to faculty and the College as the department chair of the Health and Physical Education Department at Germantown; and

WHEREAS, During his tenure, he was a pioneer who served as the first athletic director of the Germantown Campus and started the baseball team as well as the men's and women's tennis program, and coached the men's tennis team to the National Junior College Athletic Association (NJCAA) national tournament; and

WHEREAS, Professor Curling served on the Sabbatical, Curriculum, and Grade Dispute Committees, and served a term as the Germantown chair of chairs; and

WHEREAS, he was as an invaluable member of the planning team that designed the Germantown Campus' Physical Education Building; and

WHEREAS, Professor Curling received a Montgomery College Outstanding Faculty Service Award, a National Institute for Staff and Organizational Development Award, and was inducted into the Montgomery College Hall of Fame for his pitching record of 23 strikeouts as a student athlete at Montgomery College; and

WHEREAS, Professor Curling served as secretary for Region XX of the National Junior College Athletic Association; and

WHEREAS, He maintained memberships in the National Strength and Conditioning Association, Professional Tennis Registry, and consistently attended the United States Professional Tennis Registry International Tennis Symposium; and

WHEREAS, Professor Curling earned the respect and gratitude of students whom he taught, mentored, and coached and is well known for his advocacy for student academic and athletic success, dedication to maintaining the campus athletic facilities, and will be deeply missed by his students and colleagues in the Health and Physical Education Departments collegewide; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Professor John Curling on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor John Curling for his distinguished service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor John Curling is granted the status of Professor Emeritus and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor John Curling is awarded the Bronze Medallion in recognition of his distinguished service to the College, and as an expression of gratitude for his dedication and professional commitment to the College; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Professor John Curling.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Rockville, Maryland

Resolution Number: **14-06-103**

Adopted on: **6/23/2014**

Agenda Item Number: 8C8

June 23, 2014

**Subject: Retirement and Award of Emerita Status and Bronze Medallion to Professor
Roxanne Davidson**

WHEREAS, Professor Roxanne Davidson served Montgomery College with enthusiasm and dedication for 18 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Davidson began her career at the College in 1996, taught Public Speaking, American English Speaking and Listening Skills, and Introduction to Human Communication, for which she developed and taught honors modules and honors course sections; and

WHEREAS, She worked with the Montgomery Scholars Capstone Team to prepare students for the Honors Colloquium and coached student speakers for Commencement; and

WHEREAS, She served as the director and co-director of the Beacon Conference, co-facilitated a workshop on "Mentoring Your Student through the Process of Submitting a Paper to the Beacon Conference," and recruited students to compete at the Beacon Conference; and

WHEREAS, Professor Davidson oversaw the staffing and operation of the Speech Lab, recruited and selected student aides for the department and the Speech Lab; and

WHEREAS, She was active in departmental hiring committees; Academic Area Review; Collegewide Area Review for the American English Language Program; the Rockville Honors Committee; the Collegewide Honors Committee; the Presidential Scholars Selection Committee; and the Reading, ESL, and Speech Track Resolution Committee; and

WHEREAS, Professor Davidson served on the Rockville Faculty Council, the Rockville Campus Cultural Diversity Committee, the Rockville Campus Committee on Tobacco Use, the Middle States Self-Study Work Group III Subcommittee, and Academic Assembly, of which she was vice president for two years; and

WHEREAS, She received the Faculty Outstanding Service Award and received the National Institute for Staff and Organizational Development's Excellence in Teaching Award; and

WHEREAS, Professor Davidson compiled and wrote the Speech Department's Adjunct Handbook, served as the department's international speech coordinator, and developed and administered a peer tutoring program for non-native speakers in conjunction with Stone Ridge High School; and

WHEREAS, She was a Smithsonian Fellow, focusing and presenting research on "The Smithsonian Institute as a Research Tool for the Informative Speech"; and

WHEREAS, She was a Faculty Fellow under a Department of Education grant focusing on "The New Global Migration: Case Studies in the Reshaping of World Cultures"; and

WHEREAS, Professor Davidson participated in the Community College Humanities Association and the Maryland Communications Association, serving on its executive council as second vice president and president; and

WHEREAS, She gave workshops at the Rockville Campus on such topics as “The Delivery of Dynamic Presentations” and “Teaching Pronunciation Skills”; and

WHEREAS, Professor Davidson is held in high regard by her colleagues and students as an articulate, dedicated, and diligent educator whose dynamic classes encourage active learning and mutual respect; and

WHEREAS, College policy provides that all faculty members holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Roxanne Davidson on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Roxanne Davidson for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Roxanne Davidson is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor Roxanne Davidson is awarded the Bronze Medallion in recognition of her service to the College and community, and as an expression of the gratitude of the College for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Professor Roxanne Davidson.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Rockville, Maryland

Resolution Number: **14-06-104**

Adopted on: **6/23/2014**

Agenda Item Number: 8C9

June 23, 2014

**Subject: Retirement and Award of Emeritus Status and Bronze Medallion to
Dr. Alan S. Heyn**

WHEREAS, Dr. Alan S. Heyn has served Montgomery College with enthusiasm and dedication for 38 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Dr. Heyn began his career at the College in 1976 and served as a chemistry faculty member, who taught a wide range of chemistry courses, including introductory chemistry, principles of chemistry I, and organic chemistry I and II; and

WHEREAS, He taught a chemical instrumentation course for Montgomery County Public Schools high school science teachers and served as a science fair judge at a local high school; and

WHEREAS, Dr. Heyn tutored students in the Math/Science Center, conducted course reviews, and help sessions beyond office hours; and

WHEREAS, He proofed organic chemistry lab manuals; incorporated microscale techniques into the organic chemistry laboratory syllabus; evaluated computer-based auto-tutorials in the Math/Science Center; and served as both a textbook reviewer and a member of textbook selection committees; and

WHEREAS, Dr. Heyn contributed to outcomes assessment for organic chemistry and participated in the curriculum design of a new course, general chemistry for engineers; and

WHEREAS, Dr. Heyn co-sponsored an Organic Chemistry Club; taught gifted and talented students; served as a pre-pharmacy adviser for students interested in pharmacy careers; and led in the selection of deserving chemistry students for prestigious awards; and

WHEREAS, He consistently provided wisdom and guidance as chair of the Department of Chemistry by mentoring new faculty and acclimating them to the College; and

WHEREAS, Dr. Heyn also served on and chaired numerous search committees for faculty, staff, and administrators; served on the Rockville Faculty Council; and contributed to planning the Science Center on the Rockville Campus; and

WHEREAS, He participated in professional development workshops, such as Introduction to Instructional Assessment, Search Committee Protocol Training, and computer software training; and

WHEREAS, He was a member of the American Chemical Society and the Two-Year College Chemistry Consortium (2YC3) and served as Local Arrangements Chair when the Rockville Campus hosted a 2YC3 national meeting; and

WHEREAS, He assisted in planning for a Lab Safety Institute one-day seminar on the Rockville Campus and served as a facilitator at a University of Maryland REACTS workshop; and

WHEREAS, Dr. Heyn was an active educator during many summer sessions, teaching courses at Montgomery College, Catholic University, and the University of Maryland, College Park; and

WHEREAS, Dr. Heyn is held in high regard by his colleagues and students as an expert in organic chemistry and an excellent educator who clearly presents complex material, actively engages his students, maintains positive relationships with colleagues, and treats all people with respect; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Alan Heyn on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Alan S. Heyn for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Alan S. Heyn is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Dr. Alan S. Heyn is awarded the Bronze Medallion in recognition of his service to the College and community, and as an expression of the gratitude of the College for his dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Dr. Alan S. Heyn.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-105**
Adopted on: **6/23/2014**

Agenda Item Number: 8C10
June 23, 2014

**Subject: Retirement and Award of Emerita Status and Bronze Medallion to
Dr. Francine Jamin**

WHEREAS, Dr. Francine Jamin served Montgomery College with enthusiasm and dedication for 28 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Dr. Jamin began her career at the College in 1985, where she served ably and effectively as a faculty member in the Department of English, Reading, World Languages, American English Language Program, and Women's and Gender Studies at the Takoma Park/Silver Spring Campus; and

WHEREAS, She served on various committees such as Academic Appeals, Sabbatical Leaves, Marketing, Professional Development Chair, College Area Review, Paul Peck Humanities Institute Internal Advisory Committee, Developmental Education, and the American English Language Program; and

WHEREAS, Dr. Jamin was awarded the Montgomery College Outstanding Faculty Service Award and received several grants, published numerous academic articles, presented at conferences, and contributed significantly through her academic work; and

WHEREAS, She served in a variety of roles throughout the College, including search and hiring committee member, poetry contest judge, Center for Teaching and Learning Associate, Smithsonian faculty fellow, member of the Montgomery College Speakers Bureau, faculty sponsor of the International Student Club; and

WHEREAS, She developed and facilitated numerous Jefferson Cafés, both at Montgomery College and at off-campus sites, and received an Innovation Grant to develop student Jefferson Cafés; and

WHEREAS, Dr. Francine Jamin exhibited exemplary leadership as director of the Paul Peck Institute for American Culture and Civic Engagement for three years, as coordinator of the Collegewide Committee on Critical Literacy for eight years, American studies coordinator for 12 years, campus honors coordinator, Intermediate English as Second Language coordinator; and

WHEREAS, Dr. Jamin is well known for her advocacy for student success and faculty professional development, who will be deeply missed by her students and colleagues in the Department of English, Reading, World Languages, the American English Language Program, and Women's and Gender Studies at the Takoma Park/Silver Spring Campus; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Francine Jamin on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Francine Jamin for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Francine Jamin is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Dr. Francine Jamin be awarded the Bronze Medallion in recognition of her outstanding service to the College, and as an expression of gratitude of the College for her exemplary dedication and professional commitment to further the goals of the College; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Dr. Francine Jamin.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-106**
Adopted on: **6/23/2014**

Agenda Item Number: 8C11
June 23, 2014

**Subject: Retirement and Award of Emerita Status and Bronze Medallion to
Professor Susan King**

WHEREAS, Professor Susan King has served Montgomery College with dedication and distinction for over 23 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor King began teaching at the College in 1990, taught mathematics courses ranging from prealgebra to calculus I, built the schedule of mathematics classes each semester, tutored in the Math/Science Center, worked diligently to develop and improve the developmental mathematics sequence curriculum, and advocated for the best facilities to launch redesigned courses; and

WHEREAS, Professor King chaired numerous committees, including the Math College Area Review, the Middle States Periodic Review Report, and served as the Rockville chair of chairs, the Rockville chair representative in the Academic Assembly, and was co-chair of convocation and reception for the Rockville 40th Anniversary Steering Committee; and

WHEREAS, Professor King served on numerous committees, including the Middle States Self-Study Steering Committee, the Peer Evaluation Committee, the Collegewide Scheduling Issues Workgroup, the Academic Leadership Program Steering Committee, and the Faculty Outstanding Service Award Committee; and

WHEREAS, She served on many departmental committees, including the Collegewide Developmental Math Committee, the Developmental Math Task Force, the Collegewide Assessment, Placement and Developmental Issues Math Subcommittee, the Peer Evaluation Committee, Faculty Search Committees, and the Search Committee for the Science, Engineering, and Mathematics Dean; and

WHEREAS, She was one of the first recipients of the Faculty Outstanding Service Award; and

WHEREAS, Professor King served as a facilitator and assistant for Sonya Kovalevsky Day, as a volunteer for the Maryland Science Bowl, and the Montgomery College Math representative to the Statewide Math Group; and

WHEREAS, She fostered relations between the College and Montgomery County Public Schools (MCPS) by serving on the MCPS Curriculum Advisory Committee and the MC-MCPS Symposium Planning Committee; and

WHEREAS, Professor King participated in the professional conferences of many associations, including the American Mathematical Association of Two-Year Colleges, the Maryland Mathematical Association of Two-Year Colleges, the American Association of University Professors, the National Council of Teachers of Mathematics, and the Developmental Education Association of Maryland; and

WHEREAS, Professor King is held in high regard by her colleagues and students as a trusted and respected professional who combines sensitivity to student concerns with appropriate academic advising, and consistently provided wisdom and guidance to faculty peers; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs, and the president of the College recommend this public recognition of Professor Susan King on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Susan King for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Susan King is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor Susan King is awarded the Bronze Medallion in recognition of her service to the College and community, and as an expression of the gratitude of the College for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Professor Susan King.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Rockville, Maryland

Resolution Number: **14-06-107**

Adopted on: **6/23/2014**

Agenda Item Number: 8C12

June 23, 2014

**Subject: Retirement and Award of Emerita Status and Bronze Medallion to
Professor Sharon Mandel**

WHEREAS, Professor Sharon Mandel has served Montgomery College with enthusiasm and dedication for 22 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Mandel began her career at the College in 1991 where she served loyally and effectively as a faculty member in the Department of English, Reading, World Languages, American English Language Program (AELP), and Women's and Gender Studies at the Takoma Park/Silver Spring Campus; and

WHEREAS, She was an exemplary instructor and course coordinator throughout her career in three disciplines, American English Language Program, Developmental English, and Reading; and

WHEREAS, She mentored new full-time faculty members and served as faculty adviser to the Asian Club; and

WHEREAS, Professor Mandel consistently provided guidance, leadership, and wisdom to the faculty and the College as American English Language Program (AELP) coordinator, facilitating the growth of the AELP discipline, and promoting a sense of community within the College and with the Montgomery County Public Schools; and

WHEREAS, she received the Faculty Outstanding Service Award and a National Institute for Staff and Organizational Development Excellence Award, and she created a specialized textbook, *Chrysalis: An ESL Writer's Handbook*; and

WHEREAS, Professor Mandel maintained an active program of professional development, which included numerous workshops and presentations, a Smithsonian Faculty Fellowship, and a Center for Teaching and Learning Full-time Faculty Fellowship; and

WHEREAS, She contributed to the College Curriculum Committee as a resource member and then as Campus Advisory Person for the Takoma Park/Silver Spring Campus; and

WHEREAS, She served on a variety of committees including the Faculty Development, Student Success Center Taskforce, AELP, Takoma Park Faculty Council, Academic Council, Sabbatical Leave, Grade Dispute, First Year Experience, Montgomery College ESL representative to the Common Core Standards Task Force, Partnership for the Assessment of Readiness for College and Careers, and AELP Redesign Planning Team; and

WHEREAS, Professor Mandel is well known for her advocacy for student success and faculty professional development, who will be deeply missed by her students and colleagues in the Department of English, Reading, World Languages, the American English Language Program, and Women's and Gender Studies at the Takoma Park/Silver Spring Campus; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Mandel on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Sharon Mandel for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Sharon Mandel is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor Sharon Mandel be awarded the Bronze Medallion in recognition of her outstanding service to the College, and as an expression of gratitude of the College for her exemplary dedication and professional commitment to further the goals of the College; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Professor Sharon Mandel.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-108**
Adopted on: **6/23/2014**

Agenda Item Number: 8C13
June 23, 2014

**Subject: Retirement and Award of Emerita Status and Bronze Medallion to
Dr. Percy North**

WHEREAS, Dr. Percy North has served Montgomery College with enthusiasm and dedication for 25 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Dr. North began her career at the College in 1989, after having served a Fulbright-Hays American Studies Lectureship at Université Lyon II in France, and

WHEREAS, She taught a wide range of courses in the Department of Art on the Rockville Campus in art history and architectural history, and shifted the architectural history courses away from an exclusive focus on western architecture, towards a larger focus on world architecture; and

WHEREAS, She managed slides for art history courses, learned how to digitize the slides when the technology of art presentations changed, and, as the Art Department's library liaison, supervised the procurement of printed materials for the Rockville library; and

WHEREAS, Dr. North also served as a mentor for students who had internships at the National Gallery of Art in Washington, DC; and

WHEREAS, She is recognized nationally and internationally as an art historian with particular expertise in the work of American painter Max Weber; and

WHEREAS, Dr. North has been a member of the College Art Association, Historians of American Art, the Arts Club of Washington, and the Art Table, among other professional associations, and has continued to grow professionally through participation in lectures, colloquia, and workshops; and

WHEREAS, Dr. North served on faculty search committees; the Outcomes Assessment Committee; the Evaluation Committee, which she chaired; and the Gallery Committee, for which she was a co-organizer of the exhibition, A Moveable Visual Feast; and

WHEREAS, She wrote articles and essays for many professional publications and exhibition catalogues, including an essay on the "Russian-American Impact on Modern Art" for an exhibition catalog at the State Russian Museum in St. Petersburg; and

WHEREAS, Dr. North authored the books *Bernhard Gutmann: An American Impressionist, 1869-1936*, and *Max Weber: The Cubist Decade, 1910-1920*, and other works; and

WHEREAS, Her exhibition, Max Weber: Bringing Paris to New York at the Baltimore Museum of Art was highlighted in both *The Wall Street Journal* and *The Washington Post*; and

WHEREAS, Dr. North presented art lectures for the Montgomery College Speakers Bureau as well as for other organizations in numerous locations beyond the College, including a series on “Max Weber and Futurism” at New York University; a workshop on “Stieglitz and His Artists: Matisse to O’Keefe” at The Metropolitan Museum of Art; a lecture on “American Modernism” at Sotheby’s Institute of Art; a lecture tour of Max Weber’s late paintings at the Gerald Peters Gallery in Santa Fe; a series on American art for docents at the Corcoran Museum of Art; and overseas lectures; and

WHEREAS, She offered exemplary leadership as the coordinator of the Art History program, hiring part-time faculty and managing their course loads. Dr. North curated a College exhibition entitled, “Art by African Americans in the Nation’s Capital since 1970,” which was selected as the “Weekend’s Best” by *The Washington Post* and enhanced the recognition of Montgomery College as a contributor to the Washington area art scene; and

WHEREAS, Dr. North is held in high regard by her colleagues and her students for her deep knowledge, her prodigious output, and her sense of humor and conviviality; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Percy North on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Percy North for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Percy North is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Dr. Percy North is awarded the Bronze Medallion in recognition of her service to the College and community, and as an expression of the gratitude of the College for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Dr. Percy North.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-109**

Agenda Item Number: 8C14

Adopted on: **6/23/2014**

June 23, 2014

**Subject: Retirement and Award of Emeritus Status and Bronze Medallion to Professor
William Olexik**

WHEREAS, Professor William Olexik has served Montgomery College with enthusiasm and dedication for 42 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Olexik began teaching at the College in 1972, taught anatomy and physiology I and II, general biology I and II, and coordinated anatomy and physiology courses; and

WHEREAS, He tutored College students and hosted middle school students who visited the campus to explore and learn about science careers; and

WHEREAS, During his tenure, he led efforts that resulted in more faculty and staff being hired, in the department's budget being increased significantly, and a new course, Molecular Cell Biology, being offered; and

WHEREAS, Professor Olexik completed and presented the results of a special project to produce labeled photomicrographs of all microscope slides for anatomy and physiology courses; and

WHEREAS, He developed and maintained the Anatomy and Physiology I and II website, which was used by his students as well as professors and students in other courses; and

WHEREAS, Professor Olexik also participated in design and development activities for the new Science Center on the Rockville Campus; and

WHEREAS, Professor Olexik consistently provided wisdom and guidance as chair of the Department of Biology and also served on the department's Search and Hiring Committees for faculty members, instructional laboratory coordinators, administrative aides, and the Science, Engineering, and Mathematics Dean; and

WHEREAS, He established a Peer Evaluation Committee and a formal method for evaluating part-time faculty in the Department of Biology, served as the Rockville Chair of Chairs, and guided faculty during a time of transition for Campus leadership; and

WHEREAS, Professor Olexik served as a liaison between his department and the National Institutes of Health (NIH) by identifying and obtaining surplus NIH equipment and supplies for the department's Molecular Cell Biology course; and

WHEREAS, He also participated in active learning and distance learning pedagogical courses, in training for electrophoresis gel imaging, and in professional development activities, including a University of Maryland, College Park conference on curriculum changes; and

WHEREAS, He assumed a leadership role in bringing computer technology to the Biology Department by obtaining computer parts, pioneering the construction, assembly, and maintenance of department computers; and later serving as a liaison between the department and the Office of Information Technology; and

WHEREAS, Professor Olexik is held in high regard by his colleagues and students as a seasoned professor who explains detailed concepts clearly and who treats both students and peers with respect; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years' service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Professor William Olexik on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor William Olexik for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor William Olexik is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor William Olexik is awarded the Bronze Medallion in recognition of his service to the College and community, and as an expression of the gratitude of the College for his dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Professor William Olexik.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-110**
Adopted on: **6/23/2014**

Agenda Item Number: 8C15
June 23, 2014

Subject: Retirement and Award of Bronze Medallion to Mr. Steve Poteat

WHEREAS, Mr. Steve Poteat has served Montgomery College with enthusiasm and dedication for 11 years as a full-time faculty member and retired from the College as of June 1, 2013; and

WHEREAS, Mr. Poteat began his career at the College in 2002 as an operations and community outreach director to the Office of the Vice President and Provost of the Germantown Campus; and

WHEREAS, He developed the master plan and the infrastructure for the development and expansion of the campus with the Office of Facilities and the Montgomery County Planning Board; and

WHEREAS, Mr. Poteat contributed to efforts to develop the Bioscience Education Center, especially the conference center portion of the facility; and

WHEREAS, He coordinated the College's collaboration in the Germantown Development Project, including the development of the Bioscience Education Center, the advancement of the Life Sciences Park initiative, and the integration of a the County's Germantown Innovation Center on the campus; and

WHEREAS, Mr. Poteat supported the campus administrative team in many ways including collating and editing the campus' strategic plans and annual budgets; and

WHEREAS, He developed, cultivated, and nurtured contacts in the community to advance the Germantown Campus and the College through collaborative efforts such as his participation in the Montgomery College-Holy Cross Hospital Collaboration Workgroup, the Germantown Innovation Center's Tenant Review Board, the Montgomery College-India partnership, and International BIO conferences; and

WHEREAS, Mr. Poteat effectively assisted community and business groups including the Gaithersburg-Germantown Chamber of Commerce, the Upcounty Citizens Advisory Board, the Germantown Alliance, Holy Cross Hospital, the County's Department of Economic Development, and the Montgomery County Planning Board; and

WHEREAS, He contributed to the College's efforts to gain Federal, State, County, and community support for Germantown initiatives, including the successful National Science Foundation Partnerships in Innovation grant awarded to the College; and

WHEREAS, Mr. Poteat represented the vice president and provost of the Germantown Campus and the College, both on and off campus, with a depth of understanding, perspective, and diplomacy to advance the mission and goals of the College; and

WHEREAS, The vice president and provost of the Germantown Campus will miss Mr. Poteat 's thoroughness and knowledge of the state, county, College, and Campus, as well as his high standards, passion, and energy for his work; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Mr. Steve Poteat on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Steve Poteat for his many contributions to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Mr. Steve Poteat is awarded the Bronze Medallion in recognition of his distinguished service to the College and as an expression of gratitude by the College for his dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the Minutes of this Board of Trustees meeting and a copy of this resolution and the Bronze Medallion be presented to Mr. Steve Poteat.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-111**
Adopted on: **6/23/2014**

Agenda Item Number: 8C16
June 23, 2014

Subject: Retirement and Award of Bronze Medallion to Ms. Barbara Price

WHEREAS, Ms. Barbara Price served Montgomery College with enthusiasm and dedication for over 42 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Ms. Price began her career at the College in 1972 in Community Services, a predecessor to Workforce Development & Continuing Education, and later progressed to a processing supervisor in Library Technical Services, and later transitioned to Instructional Television where she provided direct support to the cable coordinator, and then became a program coordinator, a position later re-named to MCTV program acquisitions and outreach specialist; and

WHEREAS, Ms. Price utilized her diverse experience and talents in the Rockville Campus library, serving students, faculty, staff, and administrators collegewide and throughout the county through her roles in the Offices of Information Technology and Communications, where she participated in the implementation of cablecast of educational and informational programming to and about Montgomery College via television, telecourses, and later Internet; and

WHEREAS, Her commitment to students, and to the goals of service, excellence, teamwork, and innovation enriched the College's ability to provide content and services, as she produced several television programs including *Studio Classroom*, *What's Up*, *MC Facts* and *Fit, Fabulous and Over 50*—which is one of the longest running shows on MCTV—and contributed to many other programs such as *Sportscene*, and music programming, managed the media library and database, wrote scripts and served on numerous television crews, and licensed programs, in which capacity she became one of the first to license a program from the Discovery Channel, in the area, for educational broadcast; and

WHEREAS, Ms. Price earned her associate's degree at the College in Learning Resources, later named Media Resources. She won four Outstanding Service Awards, several Special Recognition Awards, an OIT Customer Care Team Award, a National Institute for Staff and Organizational Development Outstanding Service Award, a Hometown Video Award, was inducted into Phi Theta Kappa Honor Society, and received the Beneficial Hodson Scholarship to Hood College; and

WHEREAS, She earned her bachelor's degree in Communications at Hood College, and another associate's degree from Montgomery College in Early Childhood Education, and earned a certificate in Early Childhood Education and a certificate in Child Care; and

WHEREAS, She fostered a spirit of service to the College community through actively participating in several committees including, Elections Committee, Faculty/Staff Cafeteria Redesign, and Parking; and

WHEREAS, She was appointed to the Presidential Review Committee to examine employee benefits, chaired the Salary and Benefits Committee, was a member of the reclassification task force, the task force for the College's first project management application, the Library Technical

Services team that worked on a full online system for the library, served as Staff Senator, served as the Public, Education, and Government Network internship coordinator, provided numerous community tours over the years, and faithfully served in leadership and teaching roles at her Temple; and

WHEREAS, Through her leadership, Ms. Price promoted collaborations between the television unit and faculty, supported student programming, supervised many student aides, and successfully led the project for transferring the media from Media Resources into the libraries, and generated outside revenue from many groups in providing them the opportunity to access satellite downlinking; and

WHEREAS, Ms. Price's colleagues appreciate her ever-present commitment to the College, the mission, the College's television channel and the employees, and hold great esteem for her encouragement of others to join the College's mission; and

WHEREAS, Her attention to detail, problem-solving, support, dedication to students, and viewers will be missed; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for advancement and community engagement and the president of the College recommend this public recognition of Ms. Barbara Price on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Barbara Price for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Ms. Barbara Price is awarded the Bronze Medallion in recognition of her outstanding service to the College and as an expression of gratitude of the College for her dedication and professional commitment to further the goals of the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Ms. Barbara Price.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE
Rockville, Maryland**

Resolution Number: **14-06-112**
Adopted on: **6/23/2014**

Agenda Item Number: 8C17
June 23, 2014

**Subject: Retirement and Award of Emeritus Status and Bronze Medallion to
Dr. Norman Schorr**

WHEREAS, Dr. Norman Schorr has served Montgomery College with dedication and distinction for 42 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Dr. Schorr began his teaching career at the College in 1972, where he taught a variety of psychology and education courses; and

WHEREAS, He consistently provided wisdom and guidance as chair of the Psychology Department, where he managed schedules and recruited, hired, and mentored part-time faculty; and

WHEREAS, Dr. Schorr presented in the Psychology Department's "Brown Bag Series," and addressed such subjects as altruism and emotional intelligence; and

WHEREAS, He coordinated the Instructional Aide Certificate Program, planned and operationalized a Psychology Tutoring Center, arranged the Abnormal Psychology Colloquium, and promoted Psychology Club membership and events; and

WHEREAS, He coordinated annual colloquia by prestigious psychologists including Dr. Phillip Zimbardo, who spoke on the psychology of evil; Dr. Thomas Blass, who spoke on the work of Stanley Milgram; and Dr. Jay Levinson, who spoke on Victor Frankl and logotherapy; and

WHEREAS, Dr. Schorr coordinated with psychology departments at four-year institutions to facilitate the transfer of psychology credits from Montgomery College; and

WHEREAS, He initiated a process to find and select student recipients of the Psychology Department Certificate at Honors Convocation; and

WHEREAS, Dr. Schorr served on the Psychology Department's Outcomes Assessment Committee and College Area Review, and on various campus committees, including Healthy Campus, Holocaust Commemoration Planning, Focus on the Future, and the Rockville Campus Senate; and

WHEREAS, He received the Faculty Outstanding Service Award from Montgomery College and the award for Teaching Excellence from the National Institute for Staff and Organizational Development, appreciation from the Campus Provost for his support of the first annual Rockville Academic Community Colloquium; and

WHEREAS, He served as his department's liaison to the library, reviewing and recommending new books in his discipline; and

WHEREAS, He participated in the Montgomery College Speakers Bureau, addressing such topics as Piaget's Developmental Theory; and

WHEREAS, He is a member of the Baltimore Psychological Association and has participated in many of the association's workshops as well as workshops at Johns Hopkins Medical School and Sheppard-Pratt Hospital; and

WHEREAS, Dr. Schorr is held in high regard by his colleagues and students as a skilled educator who creates a classroom atmosphere that fosters active student participation; and

WHEREAS, College policy provides that faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Norman Schorr on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Norman Schorr for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Norman Schorr is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Dr. Norman Schorr is awarded the Bronze Medallion in recognition of his service to the College and community, and as an expression of the gratitude of the College for his dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Dr. Norman Schorr.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-113**
Adopted on: **6/23/2014**

Agenda Item Number: 8C18
June 23, 2014

**Subject: Retirement and Award of Emeritus Status and Bronze Medallion to
Dr. William Soderberg**

WHEREAS, Dr. William Soderberg has served Montgomery College with dedication and distinction for 43 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Dr. Soderberg began teaching at the College in 1971 and developed innovative approaches to philosophy courses, which included an online version of Introduction to Philosophy, a revision of Asian Thought, a revision of Morality and Contemporary Law, and a business ethics component for the Introduction to the Study of Ethics; and

WHEREAS, He contributed to the College's efforts to develop a Peace and Justice Studies Program, as well as to develop Women in Philosophy I and II; and

WHEREAS, He provided leadership to the College's Peace and Justice Community as a founding member and as an active participant, bringing such activists as Colman McCarthy and Ralph Nader to speak at the College; and

WHEREAS, Dr. Soderberg led his faculty colleagues in aligning the tenants of Peace and Justice Studies with the philosophy discipline at the College; and

WHEREAS, He served as the first chair of the Department of Foreign Language, Philosophy, and Professional Writing, coordinated the Philosophy Program, chaired the Philosophy Hiring Committee, developed the website for philosophy courses, contributed to College Area Reviews, and coordinated the Philosophy Department's participation in outcomes assessment efforts across College campuses; and

WHEREAS, Dr. Soderberg served on the Rockville Faculty Council and the Institutional Animal Care and Use Committee; and

WHEREAS, Dr. Soderberg authored and regularly updated the textbook, *The Game of Philosophy*; and

WHEREAS, He received the Faculty Outstanding Service Award, as well as an award from the National Institute for Staff and Organizational Development; and

WHEREAS, He was an adviser to the student Philosophy Club, an active member of the Africana Studies Committee, a panelist in College "Faith and Science" seminars, a Center for Teaching and Learning Fellow, a Critical Literacy Fellow, and a Fellow of the Humanities Institute in the Smithsonian Seminar on the American Worker; and

WHEREAS, Dr. Soderberg presented at the College's "WillPower!" Shakespeare Festival and served on the Montgomery College Speakers Bureau, giving talks on "Genetic Obligations to Future Generations" and "The Genetic Enhancement of a Child's Memory;" and

WHEREAS, Dr. Soderberg is held in high regard by his colleagues and students as a solid educator who demonstrates mastery over his subject matter, places higher-order thinking skills at the core of his teaching, and offers a broad range of courses in various formats; and

WHEREAS, College policy provides that faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. William Soderberg on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. William Soderberg for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Dr. William Soderberg is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Dr. William Soderberg is awarded the Bronze Medallion in recognition of his service to the College and community, and as an expression of the gratitude of the College for his dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Dr. William Soderberg.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-114**
Adopted on: **6/23/2014**

Agenda Item Number: 8C19
June 23, 2014

Subject: Retirement and Award of Bronze Medallion to Ms. Yvonne Stephens

WHEREAS, Ms. Yvonne Stephens served Montgomery College with enthusiasm and dedication for 30 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Ms. Stephens began her career at Montgomery College in 1983 in the Continuing Education division as a program assistant, and later transitioned to the Germantown Campus Student Development Office as supervisor of the Student Success and Assessment Centers, and ultimately joined the Office of Equity and Diversity as an equity and diversity specialist; and

WHEREAS, She served as the chair of the Dr. Harry Harden Jr. Endowed Scholarship Committee, coordinated the Dr. Harry Harden Jr. Black and African American Student Academic Awards Program, represented Montgomery College and Montgomery County at a White House Policy Briefing for Caribbean American Affairs, and chaired the Montgomery County Dr. Martin Luther King Jr. Commemorative Committee; and

WHEREAS, She served on numerous College committees, which included search committees for staff and senior administrators, the President Inauguration Planning Committee, the Presidential Transition Committee, Staff Senate, the Black Student Recruitment/Retention Committee, the College Annual Commencement Committee, Staff Outstanding Service Award Committee, and Women's and Gender Studies Scholarship Committee; and

WHEREAS, Ms. Stephens received the National Institute for Staff and Organizational Development Excellence Award, the Germantown Campus Employee of the Year Award, Phi Kappa Phi and Alpha Sigma Lambda Honor Societies Recognitions, Staff Senate Distinguished Service Awards, Certificate of Excellence for Service to Students Awards, Staff Outstanding Service Awards, and Commendations for Effective Team Effort; and

WHEREAS, Ms. Stephens provided leadership on community based committees and taskforces and actively volunteered to support programs of the Montgomery County Human Rights Commission, the Montgomery County Committee on Hate Violence, Montgomery County Committee on Pan-African and Caribbean Affairs, and the Montgomery County Office of Human Rights; and

WHEREAS, Ms. Stephen's personal and professional journey has been one of service to the College and surrounding communities, which is appreciated and valued; and

WHEREAS, She has touched the lives of students, colleagues, and the community, and has a legacy of care for others; and

WHEREAS, In her transition to retirement, her colleagues will miss Ms. Stephens' service to the College and community, her support and dedication to the success of students, and her commitment to and care for those around her; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The president of the College recommends this public recognition of Ms. Yvonne Stephens on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Yvonne Stephens for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Ms. Yvonne Stephens be awarded the Bronze Medallion in recognition of her outstanding service to the College, and as an expression of gratitude of the College for her exemplary dedication and professional commitment to further the goals of the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Ms. Yvonne Stephens.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-115**
Adopted on: **6/23/2014**

Agenda Item Number: 8C20
June 23, 2014

Subject: Recognition and Award of Bronze Medallion to Trustee Alexander G. Stone

WHEREAS, The Governor of the State of Maryland appointed Mr. Alexander G. "Sasha" Stone as student member to the Board of Trustees of Montgomery College effective July 1, 2013, for a one-year term, which will end June 30, 2014; and

WHEREAS, During his tenure, Mr. Stone served the Board of Trustees with distinction and dedication while also challenging himself as a student; and

WHEREAS, His perspective as a student of the College, his interest in the concerns of students, and his understanding of the role of the Board as a corporate entity that must exercise sound judgment in the interest of the total College, have contributed significantly to the deliberations and effective decision-making of the Board; and

WHEREAS, He brought energy and enthusiasm that encouraged the Board as a whole to ensure that the best interests of the College and its students were being served; and

WHEREAS, Mr. Stone committed himself to being an outstanding trustee by availing himself of professional development opportunities that allowed him to learn and grow in his Trustee responsibilities at Montgomery College; and

WHEREAS, Mr. Stone engaged in activities that helped to develop him as a leader and shaped his mind to be a caring and responsible person who wants to improve and serve his community; and

WHEREAS, Mr. Stone led, with well-spoken and heartfelt testimony, student advocacy efforts with state and local government officials, which won not only their admiration and respect, but helped obtain needed public support for the College; and

WHEREAS, During his appointment to the Board, Mr. Stone was an exemplary and ambitious student at Montgomery College, completing two degrees, being dually enrolled during his final year at the University of Maryland University College, nominated for *USA Today's* All-USA Community College Academic Team, a 2013 Coca-Cola Community College Academic Team Gold Scholar, a Regent Scholarship Recipient from the University System of Maryland, and a member of Phi Theta Kappa; and

WHEREAS, Mr. Stone's service to others and commitment to education during his educational career focused on training and assisting students through MC LEADS (Student Leadership Academy), Student Senate, MC Got Talent, MC Student Ambassadors, and his service as a student mentor with Rockville Bridge to College program; and

WHEREAS, Mr. Stone's outstanding service in education has led him to being nominated to the MC Alumni Board and the Maryland Higher Education Commission as the student commissioner; and

WHEREAS, Mr. Stone has been described as a person with strong character and embodies the traits needed for success such as kindness, respect, compassion, hard work, and honesty; and

WHEREAS, Mr. Stone has conducted himself in an exemplary manner, and his demeanor, dependability, cooperation, and responsiveness to Board and College issues and events combine to make him a highly valued member of the Board; and

WHEREAS, Mr. Stone participated in numerous activities, events, ceremonies, and testimonial opportunities asked of him as a Trustee; and

WHEREAS, In recognition of his distinguished service to the Board of Trustees of Montgomery College, the students, and the College community, the Board recommends this recognition of Mr. Alexander G. "Sasha" Stone; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Alexander G. "Sasha" Stone for his conscientious and significant contributions to Montgomery College, to its Board of Trustees, to its students, and to the citizens of Montgomery County, and extend their best wishes to him for his continued good health, happiness, and academic success, and invite his continued interest in and support of the College in the years ahead; and be it further

Resolved, That in recognition of his dedication, support, and association with Montgomery College and Montgomery County, Mr. Alexander G. "Sasha" Stone is awarded the College's Bronze Medallion for distinguished service; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Mr. Alexander G. "Sasha" Stone.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-116**
Adopted on: **6/23/2014**

Agenda Item Number: 8D1
June 23, 2014

Subject: Retirement and Award of Silver Medallion to Ms. Elizabeth Brandenburg

WHEREAS, Ms. Elizabeth Brandenburg served Montgomery College with enthusiasm and dedication for over 44 years as a full-time staff member and retired from the College as of June 1, 2014; and

WHEREAS, Her employment at Montgomery College since 1969 includes numerous progressively responsible roles, specifically clerk typist in the Rockville Division of Science & Math; the office clerk typist for the Department of Chemistry, Physics, and Geoscience; department secretary for chemistry; biology instructional laboratory assistant; and finally biology instructional laboratory coordinator; and

WHEREAS, Ms. Brandenburg started and organized the College ski club and served as adviser, taking students on multiple skiing outings each winter; and

WHEREAS, She supervised, trained, and mentored student aides, giving them lifetime skills and confidence to advance their careers; and

WHEREAS, She chaired an ad hoc committee to develop the first Student Code of Conduct; and

WHEREAS, She helped design the layout, edit content, and created artwork for the lab manuals for both chemistry and biology—coordinating with the faculty to create syllabi for the courses she had responsibility for; and

WHEREAS, She designed and provided laboratory safety and emergency procedures training for students at the start of each semester; and

WHEREAS, Ms. Brandenburg designed and implemented a budgetary process for all purchasing parties within her department to have online access and input; and

WHEREAS, She collaborated with coordinating, designing, and executing the Department of Biology's demonstration booth at the USA Science & Engineering Festival in the District of Columbia; and

WHEREAS, Ms. Brandenburg provided guidance and support for Staff Professional Day and Staff Enrichment Day activities for numerous years as a planning committee member; and

WHEREAS, She advocated and collaborated with Human Resources, Development, and Engagement in the development of the first Staff Senate; and

WHEREAS, Ms. Brandenburg was committed to the American Federation of State, County, and Municipal Employees Local 2380 and served it in leadership roles including board member, shop steward, vice president, and president; was a dedicated advocate for employee's well-being, staff rights, and workplace fairness; and served on the Labor Management Collaborative Committee, a solution-oriented labor relations work group; and

WHEREAS, She organized and ran the first College picnics to promote fun and engagement throughout all levels of the College community; and

WHEREAS, She testified numerous times before the county council on the College's behalf; and

WHEREAS, She actively participated on numerous hiring committees, and served on various important collegewide committees; and

WHEREAS, Ms. Brandenburg graduated from the fourth Leadership Development Institute, and completed facilitative leadership training; and

WHEREAS, She received commendation for the Student Code of Conduct, and was a recipient of various awards, including Staff Appreciation, Outstanding Service, and numerous letters of commendation and appreciation; and

WHEREAS, Ms. Brandenburg served as an Advisory Board Member for the after-school program for elementary schools with Partners in Caring and was an advocate for youth in her community public schools as a PTA treasurer;

WHEREAS, She is a lifetime member of the Girl Scouts of the United States of America and was a troop leader and service unit (Upper Montgomery County) volunteer, and mentored many girls and was awarded Outstanding Leader by the Girl Scouts of America Association 32; and

WHEREAS, Ms. Brandenburg received the Boy Scouts of America (BSA) Montgomery District Award of Merit for her services, leadership, and dedication to the Boy Scouts as a volunteer in many roles and received the prestigious award of Silver Beaver for the National Capital Area Council of the BSA; and

WHEREAS, Ms. Brandenburg is held in high esteem by administrators, supervisors, staff, peers, and students; and

WHEREAS, Her team spirit, initiatives for new concepts in setting up laboratory sections, and all out help in organizing any department program in the department or outside, will be missed; and

WHEREAS, She has provided truly outstanding service to her colleagues, peers, and students; and

WHEREAS, College policy provides for the awarding of a Silver Medallion to recognize distinguished service to the College; and

WHEREAS, The interim senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Elizabeth Brandenburg on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Elizabeth Brandenburg for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Ms. Elizabeth Brandenburg is awarded the Silver Medallion in recognition of her outstanding service to the College and the community, and as an expression of gratitude of the

College for her exemplary dedication and professional commitment to further the goals of the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Silver Medallion be presented to Ms. Elizabeth Brandenburg.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-117**
Adopted on: **6/23/2014**

Agenda Item Number: 8D2
June 23, 2014

Subject: Retirement and Award of Emerita Status and Silver Medallion Dr. Kathleen Carey-Fletcher

WHEREAS, Dr. Kathleen Carey-Fletcher served Montgomery College with enthusiasm and dedication for 24 years and retired from the College as of June 1, 2014; and

WHEREAS, Over the course of her career, Dr. Carey-Fletcher provided exemplary service to College students and employees while serving as collegewide child care services director and as director of Auxiliary Services; and

WHEREAS, She managed key administrative functions under the purview of Auxiliary Services including bookstore services, food service, catering, vending, pouring rights, desktop publishing, snack shop enterprises, child care services, auxiliary grants and contracts (e.g., child care tuition, HeadStart and Food Nutrition), and other miscellaneous revenue centers; and

WHEREAS, Dr. Carey-Fletcher directed the development of the Auxiliary Services' annual strategic planning, operating budget, and the ongoing analysis and reporting of unit-wide fiscal operations while ensuring annual contributions to the fund balance that are used to expand and enhance student support services collegewide; and

WHEREAS, Dr. Carey-Fletcher collaboratively developed entrepreneurial initiatives and services within the College structure and in the community to develop opportunity for innovative revenue centers; and

WHEREAS, She maintained a positive Auxiliary Services fund balance, which helped finance the renovation and enhanced the services of the main student centers on the Rockville Campus; and

WHEREAS, Dr. Carey-Fletcher was instrumental in monitoring and overseeing that the funds from the pouring rights contract went to support the Montgomery College Foundation's student scholarships as well as supporting the experiential learning component of the MC Scholars Program; and

WHEREAS, She administered an active grant department that was awarded a Child Care Access Means Parents In School federal grant of over one million dollars; and

WHEREAS, Dr. Carey-Fletcher participated in collegewide fiscal and administrative management initiatives and decision-making as part of the Administrative and Fiscal Services administrative team while collaborating with collegewide units, county agencies, and community partners to further the College's mission through academic support services collaborative public education initiatives and Health and Human Services Early Childhood and Head Start initiatives; and

WHEREAS, She was instrumental in securing and implementing a print management program as part of the College's initiative to reduce waste and cut costs; and

WHEREAS, Dr. Carey-Fletcher was central to introducing and implementing CardFlex, which is a declining-balance card that *benefits students and the College alike*, in order to expedite business transactions throughout the College; and

WHEREAS, Dr. Carey-Fletcher supported and helped produce the Montgomery College's Summer Dinner Theatre Program; and

WHEREAS, She remained current in her field by participating in professional development opportunities and through her affiliations with affinity groups and professional associations, and was a founding member and trainer of the Montgomery College Leadership Development Institute; and

WHEREAS, She was a part-time faculty member for Montgomery College's School of Education; and

WHEREAS, Dr. Carey-Fletcher received an Outstanding Service Award; and

WHEREAS, She received countless letters of appreciation from the College community in expressions of gratitude for her willingness to share her expertise and professional guidance with regard to retirement planning; and

WHEREAS, Dr. Carey-Fletcher was an acknowledged trainer of The Center for Professional and Organizational Development team in the areas of performance review management, professional development, and facilitative leadership; and

WHEREAS, She also led the College's Instructional Material Affordability Committee and ensured that Montgomery College complied with both state and federal affordability mandates to keep the cost of course materials down while supporting students in pursuing their academic goals; and

WHEREAS, Dr. Carey-Fletcher held membership on numerous committees in Montgomery County including Montgomery County Commission on Child Care as a commissioner; Montgomery County Public Schools Early Childhood Advisory Board; founder of the Montgomery County Week of the Young Child Family Celebration Event; Montgomery County Working Parents Assistance Trust Fund; former Chair of Montgomery County Organization of Child Care Directors; Montgomery College Early Childhood Curriculum Advisory Committee; County Education, Training and Child Studies Cluster Advisory Board; Montgomery County Early Childhood Advisory Council; Montgomery County Collaboration Council Early Care and Education Congress; and Food Recovery of the Montgomery County Food Council; and

WHEREAS, In her leadership role, Dr. Carey-Fletcher attended numerous national and regional professional conferences in which she promoted participation and delivered presentations on the state of auxiliary services and/or child care in the public sector; and

WHEREAS, Dr. Carey-Fletcher's colleagues regard her with the highest esteem and wish her the very best in her retirement years; and

WHEREAS, The Board of Trustees policy provides that all administrative staff who retire with a minimum of 10 years of service as an administrator with Montgomery College shall be designated administrator emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Silver Medallion to recognize outstanding service to the College; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Kathleen Carey-Fletcher for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Kathleen Carey-Fletcher is granted the status of Administrator Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Dr. Kathleen Carey-Fletcher be awarded the Silver Medallion in recognition of her outstanding service to the College and community, and as an expression of gratitude of the College for her exemplary dedication and professional commitment to further the goals of the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Silver Medallion be presented to Dr. Kathleen Carey-Fletcher.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-118**
Adopted on: **6/23/2014**

Agenda Item Number: 8D3
June 23, 2014

**Subject: Retirement and Award of Emerita Status and Silver Medallion to
Professor Rose Sachs**

WHEREAS, Professor Rose Sachs has served Montgomery College with enthusiasm and dedication for 33 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Sachs began her career at the College in 1981 as faculty member in the Office of Disability Support Services (DSS), maintained a large and complex counseling caseload of students with disabilities, functioned as the diagnostic learning specialist, and adapted and taught first year seminar, as well as study habits development for students with learning disabilities; and

WHEREAS, She served as a College resource on disabilities, a role strengthened by completing sabbatical research on integrating disability studies into existing curricula; and

WHEREAS, Professor Sachs authored a position paper, collated literature, and devised an application for the inclusion of disability as a social, political, and economic construction in post-secondary level courses; and

WHEREAS, She received the Faculty Outstanding Service Award; and

WHEREAS, In her department roles, Professor Sachs established the Disability Support Services' Assistive Technology Laboratory and co-founded the College Access (Learning Center) Program, a nationally-recognized, comprehensive program for students with language-based learning disabilities, and developed the department and its offerings as the field grew and changed; and

WHEREAS, she co-founded and coordinated Combat2College for Operation Iraqi Freedom and Operation Enduring Freedom veterans and service members, a program that received the Montgomery County Mental Health Bell Award and \$100,000 from the Walmart Foundation; and

WHEREAS, Professor Sachs co-authored *Combat2College: Facilitating College Success for Combat Veterans*, established relationships with the Wounded Warrior Regiments at the Walter Reed Bethesda National Medical Center, and served as a resource to the College community on veterans and Wounded Warriors; and

WHEREAS, She served on many campus and College committees, including those focused on reorganizations in the Student Development and academic areas; and

WHEREAS, Professor Sachs served on College governance organizations, including the Rockville Campus Senate, the Rockville Faculty Council, and the Academic Assembly; and

WHEREAS, She was active in the Montgomery College Speakers Bureau; and

WHEREAS, Professor Sachs was committed to the Montgomery College Chapter of the American Association of University Professors and served it in many leadership capacities, including member of collaborative administration/faculty and labor/management committees; member of the executive committee; member of the negotiating team; chief contract negotiator; and president; and

WHEREAS, In her American Association of University Professors leadership roles, she worked collaboratively with county union leaders, requested funding for the institution before the Montgomery County Council, and worked closely with Board of Trustees leaders to maintain the integrity of the institution; and

WHEREAS, Professor Sachs participated in many disability-related county, state, and national initiatives, including the advisory board of the Troops, Veterans, and Family Care Project of Montgomery County Serving Together; the Community Reintegration Summit and the Young Veterans Policy Think Tank of the Department of Labor; the Montgomery County Collaborative of Veterans, of which she was a founding member; and the Montgomery County Commission on People with Disabilities, of which she was a Commissioner; and

WHEREAS, She was a member of the National Association of Social Workers; the Association on Higher Education and Disability; the Nation's Capital Area Disability Support Services Coalition; the Maryland Disability and Higher Education Network; the Learning Disabilities Association of Montgomery County; the Mental Health Association of Montgomery County; and the Washington Metropolitan Spinal Cord Injury Network, where she served on the board of directors; and

WHEREAS, Professor Sachs presented at local, national, and international workshops and conferences on disability in higher education, and addressed such topics as reasonable accommodations and assistive technology; integrating disability studies into the curriculum; disability as a diversity issue; transitioning from high school, the workforce, and combat or military training; creating programming for students with disabilities; and programmatic issues for veterans; and

WHEREAS, She is held in high regard by her colleagues and students as an excellent member of DSS whose primary focus is student success and who performs her work in a diligent and professional manner; and

WHEREAS, College policy provides for the awarding of a Silver Medallion to recognize distinguished service to the College and the community; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for student services and the president of the College recommend this public recognition of Professor Rose Sachs on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Rose Sachs for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Rose Sachs is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor Rose Sachs is awarded the Silver Medallion in recognition of her service to the College and community, and as an expression of the gratitude of the College for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Silver Medallion be presented to Professor Rose Sachs.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-119**
Adopted on: **6/23/2014**

Agenda Item Number: 8D4
June 23, 2014

**Subject: Retirement and Award of Emeritus Status and Silver Medallion to
Professor James Walters**

WHEREAS, Professor James Walters has served Montgomery College with enthusiasm and dedication for 42 years as a full-time faculty member and retired from the College as of June 1, 2014; and

WHEREAS, Professor Walters began his career at the College in 1972, and served ably and effectively as director of student life at the Takoma Park/Silver Spring Campus; and

WHEREAS, During his employment, he transformed the Office of Student Activities to Office of Student Life, created the Office of Volunteer and Service Learning, assisted in its collegewide expansion, and served as the Takoma Park/Silver Spring Campus adviser to the Phi Theta Kappa National Honor Society; and

WHEREAS, Professor Walters directed and choreographed many shows at the College and received the American College Theatre Festival Award for excellence in collegiate theatre initiatives, and was awarded grants from the National Corporation for National and Community Service; and

WHEREAS, He played a major role in the opening of the Robert E. Parilla Performing Arts Center at the Rockville Campus, where he established the College-Community Use, and managed the Professional Series of Artists, which included notable performers Marcel Marceau, Bobby Short, Stars of the Bolshoi, and the Chinese Opera; and

WHEREAS, Professor Walters served on numerous College committees, including the Vice President/Provost Search Committee, the Collegewide Diversity Committee, the Registration Committee, the 50th Anniversary Committee, and the Council for the 21st Century; and

WHEREAS, He also served as an active member of the Maryland DC Campus Compact, as board member on the Council for the Advancement of Standards in Higher Education, member of the Board of the Gateway-Georgia Avenue Redevelopment Corporation, member of the Silver Spring Transportation Committee, and served as president of the Silver Spring Rotary; and

WHEREAS, He served as immediate past president of the National Society for Experiential Learning, presented in Dubai, and at many universities and colleges across the United States, on the institutionalization and assessment of learning outcomes associated with experiential education; and

WHEREAS, He designed and implemented several programs for students, including the National Campaign to End Unintended Pregnancy and created the Montgomery College/Montgomery County Public Schools Collaborative, an experiential based program in six Montgomery County high schools that developed service learning with both the College and high school students, and he played a major role in establishing experiential offerings with AmeriCorps and Vista volunteers; and

WHEREAS, Professor Walters is known by his colleagues as a dedicated teacher and dynamic educator and his national, state, and local reputation as scholar and mentor to countless students and organization, is highly commendable; and

WHEREAS, He will be deeply missed in his unit and throughout the College community; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Silver Medallion to recognize distinguished service to the College and community; and

WHEREAS, The senior vice president for student services and the president of the College recommend this public recognition of Professor James Walters on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor James Walters for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor James Walters is granted the status of Professor Emeritus, and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor James Walters be awarded the Silver Medallion in recognition of his outstanding service to the College and community, and as an expression of gratitude of the College for his exemplary dedication and professional commitment to further the goals of the College; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Silver Medallion be presented to Professor James Walters.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9A
June 23, 2014

**AWARD OF CONTRACT,
SCIENCE WEST RENOVATION, ROCKVILLVE CAMPUS, RFP 614-002**

BACKGROUND

Request:	Construction of the Science West renovation on the Rockville Campus
Office/SVP Originating Request:	Senior Vice President for Administrative and Fiscal Services, and the Vice President of Facilities and Security
Award Type:	Competitive Award of Contract
Bid Number:	614-002
Explanation of Request:	<p>The vice president of facilities and security has requested an award of contract for the renovation and addition of the Science West Building located on the Rockville Campus. The existing 41,835 gross-square-foot two-story building will be renovated, and a one-story, 23,357 gross-square-foot addition will be added on the top of the building. The renovation and addition will provide general purpose classrooms, computer-equipped classrooms, an open study lab, offices, and a lecture hall. The construction contract award includes significant site and utility work; construction of a new three-story elevator and stair tower; replacement of the exterior building envelope and roof; replacement of all building systems; a complete interior building renovation and installation of new furniture and equipment. The work also includes the construction of pedestrian bridges to provide a direct connection to the Science Center and Macklin Tower.</p> <p>Project contract documents, including drawings and specifications, were prepared by architecture and engineering consultants and central facilities staff. A two-part request for proposal (RFP) process was undertaken to afford the College the benefits of a best-value solicitation.</p> <p>On February 28, 2014, Part A of the RFP requested submission of the contractors'</p>

	<p>qualifications was announced and advertised; 106 vendor downloads of the RFP were recorded. On March 28, 2014, seven responses were received. The RFP document also stipulated that up to six of the highest scoring contractors would be invited to participate in Part B of the process, which required the submission of additional technical proposal materials and price proposals, and participation in an on-site interview. A selection committee, consisting of staff from the College, reviewed and evaluated the proposals, and, as a result, on May 9, 2014, six of the highest scoring contractors were invited to participate in Part B. Of that total, four responses and two no-bids were received.</p>
Reason Being Brought to Board:	Board approval is required for competitive sealed proposals valued above \$250,000.
Certifications:	The director of procurement certifies that project specifications and drawings were developed by appropriate College staff and consultants; and the vice president of finance/chief financial officer certifies that contingent upon Maryland Department of General Services approval, funds are available in the FY14 Capital Budget to enable the College to award the contract as recommended.
Contract Award:	Contingent upon Maryland Department of General Services approval, a contract for providing all necessary materials, labor, equipment, and insurance for construction of the Science West Renovation, Rockville Campus, is \$22,095,000, the base bid price.
Vendor Name:	Grunley Mascaro Construction, LLC
Vendor Address:	15020 Shady Grove Road, Suite 500 Rockville, MD 20850
Minority Status:	Non-minority firm
Term of Contract:	Duration and completion of the renovation of the Science West building

RECOMMENDATION

It is recommended that, contingent upon Maryland Department of General Services approval, an award of contract for \$22,095,000 be awarded to Grunley Mascaro Construction, LLC, of Rockville, Maryland, for construction of the Science West Renovation on the Rockville Campus.

BACKUP INFORMATION

- Board Resolution
- Bid Summary (Board members only)
- List of Bidders (Board members only)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSONS

Dr. Yeatts

Mr. Johnson

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-120**
Adopted on: **6/23/2014**

Agenda Item Number: 9A
June 23, 2104

Subject: Award of Contract, Science West Renovation, Rockville Campus, RFP 614-002

WHEREAS, The vice president of facilities and security is requesting an award of contract for the renovation and addition of the Science West Building on the Rockville Campus; and

WHEREAS, A two-part request for proposal method was used for this project to afford the College the benefits of a best-value solicitation for this project; and

WHEREAS, Pursuant to Md. (Educ.) Ann. Sec. 16-311, a request for proposals Part A–Contractor Qualifications, was publicly advertised on February 28, 2014, in the *Baltimore Sun* and the *Washington Post* and posted on the Montgomery College Procurement website and eMaryland Marketplace, and 106 vendors downloaded the RFP and were recorded; and

WHEREAS, On March 28, 2014, seven responses were received and recorded in the Office of Procurement by 1:00 p.m.; and

WHEREAS, Following the evaluation of the technical proposals, interviews, and price proposals, it was determined that Grunley Mascaro Construction, LLC, of Rockville, Maryland, achieved the highest cumulative score and that its base bid price of \$22,095,000 meets all College specifications; and

WHEREAS, The director of procurement certifies that project specifications and drawings were developed by appropriate College staff and consultants; and the vice president of finance/chief financial officer certifies that contingent upon Maryland Department of General Services approval, funds are available in the FY14 Capital Budget to enable the College to award the contract as recommended; and

WHEREAS, Board approval is required for proposals valued above \$250,000; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That, contingent upon Maryland Department of General Services approval, a contract for providing all necessary materials, labor, equipment, and insurance for construction of the Science West Renovation, Rockville Campus, be awarded to Grunley Mascaro Construction, LLC, of Rockville, Maryland, at the proposed base bid price of \$22,095,000; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9B
June 23, 2014

**AWARD OF CONTRACT FOR
ARCHITECTURAL AND ENGINEERING DESIGN SERVICES
FOR THE NEW STUDENT SERVICES CENTER
ON THE ROCKVILLE CAMPUS, BID 614-001**

BACKGROUND

Request:	Award architectural and engineering design services for the new Student Services Center on the Rockville Campus
Office/SVP Originating Request:	Senior Vice President for Administrative and Fiscal Services, and the Vice President of Facilities and Security
Award Type:	Competitive Award of Contract
Bid Number:	614-001
Explanation of Request:	<p>The vice president of facilities and security has requested an award of contract for architectural and engineering design services for the new Student Services Center on the Rockville Campus.</p> <p>A request for proposal (RFP) for architectural and engineering design services was advertised on December 9, 2013. Two hundred vendors downloaded the RFP. On January 21, 2014, 26 responses were received including two no-bids. In accordance with the College's qualification-based selection process for consultant services, a selection committee comprised of College staff completed a thorough review and evaluation of all proposal submissions and identified seven highly qualified firms for interviews.</p> <p>Based on the interviews and the final evaluation of final firm's qualifications, the selection committee recommended that Cho Benn Holback + Associates, of Baltimore, Maryland, be appointed project architect for the new Student Services Center. Negotiations with the project architect resulted in a final fee of \$5,226,350, which includes fees for construction administration services. In addition \$673,093 in reimbursable expenses for travel, document reproduction, and similar expenses is permitted</p>

	under the contract, for a total of \$5,899,443.
Reason Being Brought to Board:	Board approval is required for competitive sealed proposals valued above \$250,000.
Certifications:	The director of procurement certifies that design services for the project were approved in the FY14 Capital Budget. Sufficient funds are available for the award.
Contract Award:	Contingent upon Maryland Department of General Services approval, a contract to provide architectural and engineering design services for the new Student Services Center on the Rockville Campus is set at a fee of \$5,899,443.
Vendor Name:	Cho Benn Holback + Associates
Vendor Address:	100 N. Charles Street, 14th Floor Baltimore, MD 21201
Minority Status:	Minority Vendor
Term of Contract:	Duration and completion of the architectural and engineering design services for the new Student Services Center on the Rockville Campus.

RECOMMENDATION

It is recommended that, contingent upon Maryland Department of General Services approval, Cho Benn Holback + Associates of Baltimore, Maryland, be appointed project architect to provide architectural and engineering design services for the new Student Services Center on the Rockville Campus and the services be awarded to Cho Benn Holback + Associates at a fee of \$5,899,443.

BACKUP INFORMATION

Board Resolution
 Bid Summary (Board Members Only)
 List of Bidders (Board Members Only)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSONS

Dr. Yeatts
 Mr. Johnson

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-121**
Adopted on: **6/23/2014**

Agenda Item Number: 9B
June 23, 2104

Subject: Award of Contract for Architectural and Engineering Design Services for the New Student Services Center on the Rockville Campus, Bid 614-001

WHEREAS, In accordance with the approved and amended Facilities Master Plan for the Rockville Campus, the vice president of facilities and security requests the appointment of an architectural and engineering services consultant for the new Student Services Center on the Rockville Campus; and

WHEREAS, The director of procurement certifies that the project specifications were developed by appropriate College staff; and

WHEREAS, A request for proposal for architectural and engineering services was publicly advertised on December 9, 2013, in the *Washington Post* and the *Baltimore Sun* newspapers, and posted on the Montgomery College Procurement and eMaryland Marketplace websites, and 200 vendors downloaded the RFP and were recorded; and

WHEREAS, On January 21, 2014, 26 responses including two no-bid responses were received in the Office of Procurement by 3:00 p.m.; and

WHEREAS, Following proposal evaluation and interviews with seven vendors, the committee recommended that the firm of Cho Benn Holback + Associates, of Baltimore, Maryland, be named project architect for the new Student Services Center on the Rockville Campus; and

WHEREAS, Based upon this recommendation, the Facilities Office requested a fee proposal from Cho Benn Holback + Associates, and negotiated a final fee for architectural and engineering design services for the new Student Services Center; and

WHEREAS, The vice president of finance/chief financial officer certifies that funds are available in the FY14 capital budget to award design services for the new Student Services Center as recommended; and

WHEREAS, Awards resulting from competitive sealed procurements valued over \$250,000 require approval by the Board of Trustees; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That, contingent upon Maryland Department of General Services approval, a contract be awarded to Cho Benn Holback + Associates of Baltimore, Maryland, for architectural and engineering design services for the new Student Services Center on the Rockville Campus at a fee of \$5,899,443, including contract administration costs and estimated reimbursable expenses; and be it further

Resolved, That the president is authorized to sign the contract behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 11A
June 23, 2014

**CONTRACT MODIFICATION,
PROFESSIONAL DEVELOPMENT TRAINING AND CONSULTING SERVICES, BID 512-016**

BACKGROUND

Request:	Purchase of additional professional development training and consulting services
Office/SVP Originating Request:	Senior Vice President for Administrative and Fiscal Services, and the Vice President of Human Resources, Development, and Engagement
Award Type:	Contract Modification
Bid Number:	512-016
Explanation of Request:	<p>At its May 2012 meeting, the Board of Trustees awarded contracts to multiple firms (see Attachment A) to provide professional development training services and organizational development consulting services under resolution 12-05-037. The contract was renewed for \$85,000 earlier this year. Now, the vice president of human resources, development, and engagement has requested additional professional development training and consulting services in the amount of \$415,000 for a total contract award of \$500,000.</p> <p>These additional funds will be used to develop and implement several new programs and activities that are deemed essential to the College's comprehensive talent management strategy and destination employer initiatives such as (1) a career development and planning program; (2) an orientation and mentoring program for newly hired or promoted supervisors; (3) a new advanced/executive-level leadership development program; as well as (4) executive mentoring and leadership coaching for senior managers, department chairs, and administrators.</p> <p>Additionally, training and development offerings will be expanded and enhanced in the areas of change management and innovation, as well as organizational redesign, project management</p>

	and quality assurance.
Reason Being Brought to Board:	1. The current contract is being modified. 2. Board approval is required for contract award amount increases that exceed 25 percent of original award approved amount.
Certifications:	The director of procurement affirms that the additional requested services are available under the existing contract; and the vice president of finance/chief financial officer certifies that funds are available the FY15 operating budget.
Annual Dollar Amount Increase:	Increase contract award amount to a total of \$500,000
Vendor Names:	See Attachment A
Vendor Addresses:	See Attachment A
Minority Status:	See Attachment A
Current Term of Contract:	June 1, 2014–May 31, 2015, with two one-year renewal options remaining (the proposed increase takes effect in FY15, after July 1, 2014)

RECOMMENDATION

It is recommended that the Board of Trustees authorize a contract modification for an annual amount of \$500,000. There are two one-year renewal options remaining on the current contract term (June 1, 2014–May 31, 2015).

BACKUP INFORMATION

Board Resolution
List of Contractors (Attachment A, Board members only)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSONS

Mr. Johnson
Ms. Porter

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-122**
Adopted on: **6/23/2014**

Agenda Item Number: 11A
June 23, 2104

Subject: Contract Modification, Professional Development Training and Consulting Services, Bid 512-016

WHEREAS, In May 2012, the Board of Trustees awarded contracts to multiple firms to provide professional development training services and organizational development consulting services under resolution 12-05-037, and this contract was renewed in FY14; and

WHEREAS, The vice president of human resources, development, and engagement has requested additional organizational development training and consulting services to develop and implement several new programs and activities that are deemed essential to the College's comprehensive talent management strategy and destination employer initiatives; and

WHEREAS, The director of procurement affirms that services are available under the existing contract and the vice president of finance/chief financial officer certifies that funds are budgeted in the FY15 operating budget; and

WHEREAS, College policy states that contract award amount increases that exceed 25 percent of the original awarded amount requires Board approval; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the annual contract award for additional professional development training and consulting services be increased to \$500,000.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 11B
June 23, 2014

**CONTRACT MODIFICATION:
STUDENT RETENTION AND TRACKING SOFTWARE SOLUTION, CONTRACT 512-032**

BACKGROUND

Request:	Purchase of additional service tracking software solution module license for a three-year period
Office/SVP Originating Request:	Senior Vice President for Student Services
Award Type:	Contract Modification
Contract Number:	512-032
Explanation of Request:	The senior vice president for student services has requested an additional purchase of the Starfish Retention Solution Early Alert software solution module with a three-year license, which will allow the College to meet additional student services tracking needs and adhere to new state law and regulations, including the College and Career Readiness and College Completion Act, and changes in financial aid regulations. In addition, the software will help address College initiatives such as major field advising and closing the achievement gap. The Early Alert module identifies students who are at risk of dropping out of the program early, and then notifies the student support community in real-time in order to create retention solutions sooner and more efficiently in a student's progression. At its June 2012 meeting, the Board awarded a contract for a student retention and tracking software solution to Starfish Retention Solutions under Resolution 12-06-048.
Reason Being Brought to Board:	Board approval is required for contract award amount increases that exceed 25 percent of original award approved amount.
Certification:	The director of procurement affirms that Starfish Retention Solutions, Inc., is the only vendor that can provide the additional software solution module license since it is considered proprietary software; the vice president of finance/chief financial officers affirms that funds are budgeted and available in the FY15 capital budget.
Annual Dollar Amount Increase:	Increase annual contract award amount to \$73,626.00.
Vendor Name:	Starfish Retention Solutions, Inc.
Vendor Address:	1400 Key Blvd., Suite 1050, Arlington, Virginia 22209
Minority Status:	Not applicable
Current Term of Contract:	July 1, 2013–June 30, 2014, with three one-year renewal options remaining

RECOMMENDATION

It is recommended that the Board of Trustees authorize a contract modification to allow for the purchase of additional service tracking software solution module with a three-year license for an additional annual amount of \$73,626. The new annual contract award amount shall not exceed \$152,000. There are three one-year renewal options remaining on the current contract (July 1, 2013–June 30, 2014).

BACKUP INFORMATION

Board Resolution

RESPONSIBLE SENIOR ADMINISTRATORS

Dr. Walker-Griffea

Dr. Wormack

RESOURCE PERSONS

Dr. Brown

Mr. Johnson

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-123**
Adopted on: **6/23/2014**

Agenda Item Number: 11B
June 23, 2014

**Subject: Contract Modification: Student Retention And Tracking Software Solution,
Contract 512-032**

WHEREAS, The senior vice president of student services is requesting an additional purchase of the Starfish Retention Solutions Early Alert software solution module with a three-year license, which will allow the College to improve student tracking needs and to adhere to new state law and regulations (i.e, the College and Career Readiness and College Completion Act, and changes in financial aid regulations), and to address College initiatives, such as major field advising and closing the achievement gap; and

WHEREAS, The Early Alert module identifies students who are at risk of dropping out early in their progress and notifies the student support community in real-time so that retention solutions are determined sooner and more efficiently in a student's progression; and

WHEREAS, In June 2012, the Board of Trustees awarded a contract for a student retention and tracking software solution to Starfish Retention Solutions under Resolution 12-06-048; and

WHEREAS, The director of procurement affirms that Starfish Retention Solutions, Inc., is the only vendor who can provide the additional software solution module license since it is considered proprietary software, and the vice president of finance/chief finance officer certifies that funds are available the FY15 capital budget; and

WHEREAS, College policy states that contract award amount increases that exceed 25 percent of the original awarded amount require Board approval; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees authorizes a contract modification to allow for the purchase of an additional student retention and tracking software solution module with a three-year license for an annual amount of \$73,626, such that the new annual contract award amount shall not exceed \$152,000.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Rockville, Maryland

Agenda Item Number: 12A
June 23, 2014

FINAL ADOPTION OF THE FY15 COLLEGE CAPITAL BUDGET

BACKGROUND

On May 22, 2014, the Montgomery County Council approved the College's FY15 capital budget by appropriating \$53,134,000 to fund 15 projects. The council's approved budget (Council Resolution 17-1104) is made up of the following:

Project	College's FY15 Request	Council's <u>Final Action</u>
ADA Compliance – College	\$ 50,000	\$ 50,000
Capital Renewal ¹	\$ 2,453,000	\$ 2,453,000
Energy Conservation – College	\$ 125,000	\$ 125,000
Facility Planning – College	\$ 270,000	\$ 270,000
Instructional Furniture & Equipment – College	\$ 270,000	\$ 270,000
IT Information Technology	\$ 8,006,000	\$ 8,006,000
IT Student Learning Support Systems	\$ 1,400,000	\$ 1,400,000
IT Network Operating Center	\$ 2,000,000	\$ 2,000,000
IT Network Infrastructure & Support Systems	\$ 1,800,000	\$ 1,800,000
Planned Lifecycle Asset Replacement–College	\$ 2,700,000	\$ 2,700,000
Planning, Design & Construction	\$ 1,484,000	\$ 1,484,000
Rockville Parking Garage	\$ 26,500,000	\$ 26,500,000
Roof Replacement – College	\$ 390,000	\$ 390,000
Science West Building Renovation	\$ 5,675,000	\$ 5,786,000
Site Improvements	\$ 700,000	\$ 700,000
Takoma Park Silver/Spring Health Sciences Expansion ¹	\$ (800,000)	\$ (800,000)
TOTAL	\$ 53,023,000	\$ 53,134,000

The approved FY15 capital budget provides funding for many ongoing level-of-effort projects, such as site improvements, planned lifecycle asset replacement, and energy conservation as well as funding for major projects such as the Rockville Parking Garage and the Rockville Science West Renovation.

With regard to the Science West Renovation project, the College asked for \$5,675,000 (\$3,589,000 in county general obligation bonds and \$2,086,000 through state aid) to fund furniture and equipment purchases, which the College is receiving. In addition, the state added \$111,000 in aid for construction funding, which the College is also receiving and which is added to the FY15 capital budget for appropriation by the county council.

¹In the County Council approved FY15 capital budget, \$800,000 was reallocated from the Takoma Park/Silver Spring Health Sciences Expansion project to the Capital Renewal project.

RECOMMENDATION

It is recommended that the Board adopt the FY15 capital budget as appropriated by the Montgomery County Council and authorize the president to implement the approved budget. The attached resolution provides for the formal action taken each year following the council's appropriation of the College's capital budget.

BACKUP INFORMATION

Board Resolution
Other Approved Projects

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Dr. Yeatts

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-124**
Adopted on: **6/23/2014**

Agenda Item Number: 12A
June 23, 2014

Subject: Final Adoption of the FY15 College Capital Budget

WHEREAS, On November 18, 2013, by Board Resolution 13-11-113, the Board of Trustees adopted the FY15 College capital budget; and

WHEREAS, On May 22, 2014, by Council Resolution 17-1104 the Montgomery County Council approved the College's FY15–20 capital improvements program and approved the FY15 capital budget with new appropriations totaling \$53,134,000 to fund 15 projects; and

WHEREAS, The president recommends the following action; now therefore be it

Resolved, That the Board of Trustees adopts the FY15 College capital budget, and authorizes the president to implement the budget as amended, approved, and appropriated by the Montgomery County Council for the College, pursuant to Council Resolution 17-1104.

MONTGOMERY COLLEGE
FY15 Capital Budget
Other Approved Projects (No Funds Requested in FY15)

Projects with prior-year appropriations (approved as submitted):

Germantown Bioscience Education Center
Germantown Observation Drive Reconstruction
Germantown Science and Applied Studies Building Renovation, and Addition Phase 1
Germantown Science and Technology Park Infrastructure
Elevator Modernization
Rockville Computer Science Alterations
Rockville Macklin Tower Alterations
Rockville Science Center
Rockville Science East Renovation
Rockville Student Services Center
TP/SS Health Sciences Expansion

Out-year projects with no previous appropriation (FY15–20):

Germantown Student Services Center
TP/SS Math & Science Center

Deleted out-year projects (FY15–20):

None

Projects pending close out:

None

Projects closed out as of July 1, 2014:

Germantown Childcare Center
Outdoor Athletic Facilities
Rockville Parking Lot and Tennis Court Relocation

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 12B
June 23, 2014

PETITIONS FOR STATE FUNDING

BACKGROUND

On May 22, 2014, the Montgomery County Council appropriated the College's FY15 capital budget including funds for one state-assisted project: the Rockville Science West Building renovation. The county executive and the county council have been informed that the College will petition the state for final approval of this project's funding.

The state and county funding levels for the project are outlined below. The FY15 appropriation for the Rockville Science West Building renovation project is \$5,786,000 (\$3,589,000 in county aid and \$2,197,000 through state support).

The attached resolution and county council petition are in the format prescribed by the state and county. In addition, the petition outlines the contingent nature of the council's approval, which requires state approval of the College's projects as part of the FY15 bond bill. With the Board's adoption of this resolution, the request is forwarded to the county council for action on the state grant petition.

RECOMMENDATION

It is recommended that the Board of Trustees formally request the county council to petition the state for the following grant: \$2,197,000 for construction, and furniture, fixtures, and equipment for the Rockville Science West Building renovation project.

BACKUP INFORMATION

Board Resolution
County Council Resolutions
Project Description Forms

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Dr. Yeatts

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-125**
Adopted on: **6/23/2014**

Agenda Item Number: 12B
June 23, 2014

Subject: Proposal to Construct a Public Junior/Community College or Additions Thereto, Rockville Science West Building Renovation Project for Construction, and Furniture, Fixtures, and Equipment

WHEREAS, The General Assembly of Maryland has enacted various community college construction loan acts that provide state funds to assist the various counties in financing the costs of acquiring land and constructing public junior, community, or regional community college buildings and facilities, the costs of which were incurred after the effective dates of the acts; and

WHEREAS, The Board of Trustees of Montgomery Community College proposes undertaking certain the construction, and the acquisition of furniture, fixtures, and equipment for the Rockville Science West Building renovation project on the Rockville Campus of the College and has determined that the sum of \$2,197,000 in state financial assistance available under the loan acts is needed for this purpose; now therefore be it

Resolved, That the Board of Trustees of Montgomery Community College requests that the Montgomery County Council approve the proposal to undertake the construction, and the acquisition of furniture, fixtures, and equipment for the Rockville Science West Building renovation project on the Rockville Campus of the College as set forth in the application for financial assistance; file, as required by the loan acts and contingent on enactment of the FY15 State of Maryland capital budget by the 2014 session of the General Assembly and its approval by the governor, the necessary petition with the Maryland Higher Education Commission for a state grant in the amount of \$2,197,000, and make available the necessary local funds for completion of the project.

A True Copy.

ATTEST:

_____, Secretary-Treasurer
Board of Trustees of
Montgomery Community College

Date: _____

Resolution No.: _____
Introduced: _____
Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: County Council

Subject: Petition for state grant of \$2,197,000 for the construction, and furniture, fixtures, and equipment for the Rockville Science West Building renovation project on the Rockville Campus of the College.

Background

1. The General Assembly of Maryland has enacted various community college construction loan acts that provide state funds to assist the counties in financing the costs of acquiring land and constructing public junior, community, or regional community college buildings and facilities, the costs of which were incurred after the effective dates of the acts.
2. The county council must file a petition to participate in the financial assistance provided in the acts with the Maryland Higher Education Commission.
3. The Board of Trustees of Montgomery Community College proposes undertaking the construction, and the acquisition of furniture, fixtures, and equipment for the Rockville Science West Building renovation project on the Rockville Campus of the College in Montgomery County. Upon resolution duly adopted by the Board, the Board requests the county council to petition the Maryland Higher Education Commission for a grant of \$2,197,000 needed to assist the financing of the public community college project which is described in the application for financial assistance.
2. In the FY15 capital budget for Montgomery College, the Board of Trustees proposed undertaking the construction of the Rockville Science West Building renovation project on the Rockville Campus of the College. On May 22, 2014, the county council approved \$3,589,000 for this project, contingent on the receipt of \$2,197,000 from the state in FY15.
3. In April 2014, the state General Assembly and the Governor approved the FY15 state of Maryland capital budget, which included \$2,197,000 for the construction, and the acquisition of furniture, fixtures, and equipment for the Rockville Science West Building renovation project on the Rockville Campus of the College. However, the Board of Public Works must still approve the specific grant and the necessary contracts. Before this approval, the county council must file a petition to participate in the financial assistance provided in the acts with the Maryland Higher Education Commission. After the commission receives this petition, the commission will recommend to the Board of Public Works that the Board approve the grant and the contracts.

Petition for State Grant of \$2,197,000
Page 2 of 2

Action

The county council for Montgomery County, Maryland, approves the following action:

1. In accordance with the enactment by the 2014 session of the General Assembly of the FY15 state of Maryland capital budget and approval by the governor, the county petitions the Maryland Higher Education Commission for a grant of \$2,197,000 from the available funds of the various community college construction loan acts in order to participate in the available financial assistance.
2. If the Maryland State Board of Public Works approves a grant of less than fifty percent (50%) of the estimated total cost for the construction, and the acquisition of furniture, fixtures, and equipment of the Rockville Science West Building renovation project on the Rockville Campus of the College, and the county council has not already agreed to the fund the difference as a part of the approved capital improvements program, the College must notify the county executive and the county council by requesting an amendment to the College's capital improvements program. The amendment must show the actual project funding schedule proposed and the council must approve the amendment before the College awards a contract.

This is a correct copy of council action.

Linda M. Lauer
Clerk of the Council

Attachments: Montgomery College Board of Trustees Resolution No. 00-00-000
Science West Building Renovation PDF #P076622

Science West Building Renovation (P076622)

Category: Montgomery College
 Sub Category: Higher Education
 Administering Agency: Montgomery College (AAGE15)
 Planning Area: Rockville

Date Last Modified: 4/21/14
 Required Adequate Public Facility: No
 Relocation Impact: None
 Status: Final Design Stage

	Total	Thru FY13	Est FY14	Total 6 Years	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	Beyond 6 Yrs
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	3,062	2,912	50	100	50	50	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	26,609	0	8,832	17,777	7,943	9,834	0	0	0	0	0
Other	5,675	0	0	5,675	1,000	4,675	0	0	0	0	0
Total	35,346	2,912	8,882	23,552	8,993	14,559	0	0	0	0	0

	Total	Thru FY13	Est FY14	Total 6 Years	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	Beyond 6 Yrs
FUNDING SCHEDULE (\$000s)											
G.O. Bonds	18,885	1,897	4,466	12,522	4,466	8,056	0	0	0	0	0
State Aid	16,461	1,015	4,416	11,030	4,527	6,503	0	0	0	0	0
Total	35,346	2,912	8,882	23,552	8,993	14,559	0	0	0	0	0

	Total	Thru FY13	Est FY14	Total 6 Years	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	Beyond 6 Yrs
OPERATING BUDGET IMPACT (\$000s)											
Energy				59	0	11	11	12	12	13	
Maintenance				485	0	97	97	97	97	97	
Net Impact				544	0	108	108	109	109	110	

APPROPRIATION AND EXPENDITURE DATA (000s)

Appropriation Request	FY 15	5,786
Appropriation Request Est.	FY 16	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		29,560
Expenditure / Encumbrances		3,071
Unencumbered Balance		26,489

Date First Appropriation	FY 09
First Cost Estimate	
Current Scope	FY 15 35,346
Last FY's Cost Estimate	35,015

Description

This project (total 70,164 GSF) provides for the realignment/renovation of space in the Science West Building (41,988 GSF), and for the addition of a third floor (28,176 GSF) on the Rockville Campus in accordance with the College's Facilities Master Plan (1/04) and the building educational space specifications. The renovated building will house the Math department faculty offices and the Math Learning Center. The building renovation will include general building improvements, HVAC system replacement and related energy conservation measures, and building access improvements. The addition will add a third floor to the Science West building to provide additional classroom support to address instructional space deficits at the Rockville Campus. A building survey in FY91 determined that the building structure is fireproofed with a sprayed on asbestos product and asbestos thermal insulation is used on the mechanical systems. An asbestos removal is determined to be the most appropriate response under Federal and State asbestos guidelines. The removal project will include mechanical system re-insulation and re-fireproofing in conformance with the local fire code.

Estimated Schedule

Project construction is scheduled to be completed in the Summer of 2015

Cost Change

The cost of this project has increased to match the State's allowed cost escalation factor (4%).

Justification

Science West was constructed in 1971. The building no longer adequately supports the educational programs and support functions housed in it. The College will coordinate the renovation of Science West with the construction of the Rockville Science Center. The Chemistry and Biology departments will relocate to the new Rockville Science Center when it is completed in FY11. The existing mechanical system is inadequate and will be replaced along with the existing lighting to create better illumination levels and greater energy efficiency. The funds requested will also provide for the reassignment, realignment, and renovation of space, including furniture and equipment; energy conservation; and handicapped modification measures. Relevant studies include the Collegewide Facilities Condition Assessment (pending 11/13), a Collegewide Facilities Master Plan Update (1/13), and the Part 1 and 2 Program documentation submitted to the State for the Renovation/Addition to the Science East & Science West Buildings (5/06).

Other

FY2015 Appropriation: \$5,786,000 total; \$3,589,000 (G.O.Bonds), \$2,197,000 (State Aid). FY2016 Appropriation: 0.
 State share of project is based on anticipated eligible costs. Relocation costs and design fees above approximately 7% of estimated construction costs may not be eligible for State reimbursement. Building renovation planning and design began in FY09 with a building asbestos removal and renovation scheduled to begin in FY14.

Disclosures

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 12C
June 23, 2014

FINAL ADOPTION OF THE FY15 CURRENT FUND AND SPECIAL FUNDS BUDGETS

BACKGROUND

On December 16, 2013, the Board of Trustees adopted a budget in the amount of \$244,446,890 for the current fund. The Board also approved \$18,200,205 for the Workforce Development & Continuing Education (WD&CE) fund, and \$5,838,157 for the Auxiliary Enterprises Fund, for a total of \$24,038,362 in special funds budgets. It is necessary to re-adopt the budget since the county council's final appropriation for the current fund is \$243,770,455.

The FY15 final operating budget represents a 7.0 percent increase (\$16,042,760) from the prior year and an 18.0 percent increase in county funding (\$17,800,000). During its April 2014 meeting, the Board of Trustees authorized a tuition rate increase of \$3 per credit for in-county, \$6 per credit for in-state, and \$9 per credit for out-of-state. This budget includes the use of fund balance of \$7.5 million. Total state aid for FY15 increased \$3.0 million, which includes the operating budget and WD&CE.

This budget funds salary improvements for our faculty, staff, and administrators (\$10,227,967); academic priorities such as the opening of the Germantown Bioscience Education Center; 13 faculty positions to teach in high demand disciplines and eight nursing staff as well as other high priority academic initiatives (\$5,978,580). This budget also funds student success and completion initiatives such as ACES coaches and operational funds for the coaches who will assist our student to be successful when they transition from high school to Montgomery College; one financial aid counselor and scholarships to support students success; eight welcome center staff; and other student success initiatives (\$1,631,511). Finally this budget funds ongoing operational expenses and website translation services (\$883,792); and includes \$2,679,090 as a reduction for a projected change in enrollment and lapse savings.

The other funds (Emergency Plant Maintenance and Repair Fund, Cable Television, Student Activities and Athletics, and Grants) remain as adopted and no further changes are necessary to the Board's original authorization.

There is a provision in this resolution to re-appropriate encumbered FY14 balances in FY15. This action will allow funding for items encumbered in the current fiscal year to automatically be re-appropriated in the next fiscal year.

RECOMMENDATION

It is recommended that the Board re-adopt the FY15 current fund and special funds budgets as presented on the attached and authorize the president to implement the budgets that are subject to final county council funding actions in June, 2014.

BACKUP INFORMATION

Board Resolution

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Ms. Hickey

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-126**
Adopted on: **6/23/2014**

Agenda Item Number: 12C
June 23, 2014

Subject: Final Adoption of the FY15 Current Fund and Special Funds Budgets

WHEREAS, The Board of Trustees adopted the College's Fiscal Year 2015 operating budget on December 16, 2013, by Board Resolution 13-12-129; and

WHEREAS, Montgomery College submitted a budget that was fiscally responsible; and

WHEREAS, The Montgomery County Council considered the budget in worksessions during April and May, 2014, and approved \$243,770,455 for the current fund, and \$24,038,362 for the special funds; and

WHEREAS, The county council recognized the valuable contribution that Montgomery College makes to the community and funded \$6,800,000 for academic priorities such as the opening of the Germantown Bioscience Center, 13 additional faculty to teach in high demand disciplines, and eight nursing staff to continue grant-expired health science initiatives; student success and completion initiative such as ACES coaches and related support of the coaches at the College; a financial aid counselor; eight welcome center staff; scholarships for students; and other student success initiatives; and

WHEREAS, The council has approved the College's FY15 operating budget for state- mandated functions and appropriated a current fund expenditure authority of \$243,770,455; and

WHEREAS, By the same resolution, the council appropriated the expenditure authority for the special funds as follows: Workforce Development & Continuing Education fund, \$18,200,205, and Auxiliary Enterprises funds, \$5,838,157; and

WHEREAS, The College, seeking to be consistent with other county agencies and colleges in Maryland, requests the authority for encumbered expenditures to carry into the next fiscal year; and

WHEREAS, The foregoing expenditure appropriation has been applied to functional expense categories to reflect council actions; now therefore be it

Resolved, That the Board of Trustees hereby re-adopts the FY15 College current fund operating budget in the amount of \$243,770,455; Workforce Development & Continuing Education fund in the amount of \$18,200,205; and the Auxiliary Enterprises fund in the amount of \$5,838,157; and be it further

Resolved, That the Board of Trustees authorizes re-appropriation and expenditures of encumbered FY14 appropriations for all funds, permitting the funds to be spent in FY15 (unencumbered appropriations lapse at the end of FY14); and be it further

Resolved, That the functional totals for the Fiscal Year 2015 operating budget will be in the amounts listed in the following table:

		<u>CURRENT FUND</u>	<u>SPECIAL FUNDS</u>
10	Instruction	\$ 78,790,380	\$ 9,700,736
40	Academic Support	\$ 40,643,867	\$ 3,983,730
50	Student Services	\$ 30,877,517	\$ 2,925,739
60	Operations & Maint. Of Plant	\$ 35,077,823	\$ 1,140,000
70	Institutional Support	\$ 54,643,323	\$ 200,000
80	Scholarships & Fellowships	\$ 3,737,545	\$ 250,000
	Auxiliary Expenditures	-0-	\$ 5,838,157
Total		\$ 243,770,455	\$ 24,038,362

and be it further

Resolved, That the estimated budgeted source of funds projected by the Board of Trustees to fund the College's operating budget during FY15 are in the amounts listed in the table below, subject to final county council funding actions in June, 2014.

		<u>CURRENT FUND</u>	<u>SPECIAL FUNDS</u>
	County Contribution	\$ 116,733,727	-0-
	State Aid	\$ 34,238,669	\$ 6,614,267
	Tuition & Fees	\$ 83,660,041	\$ 9,650,000
	Miscellaneous	\$ 1,650,000	\$ 5,803,400
	Fund Balance	\$ 7,488,018	\$ 1,970,695
	Net Transfers	-0-	-0-
Total		\$ 243,770,455	\$ 24,038,362

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 12D
June 23, 2014

**APPROVAL OF TRANSACTION FOR THE REFINANCING
OF THE MORRIS AND GWENDOLYN CAFRITZ FOUNDATION ARTS CENTER
ON THE TAKOMA PARK/SILVER SPRING CAMPUS**

BACKGROUND

Montgomery College (the "College") renovated an existing building on its Takoma Park/Silver Spring Campus in Silver Spring, Maryland, into the Morris and Gwendolyn Cafritz Foundation Arts Center (the "Project"). The Project was financed and constructed by Montgomery College Foundation, Inc. (the "Foundation") through a lease financing transaction. In 2005, to fund Project construction costs, the Montgomery County Revenue Authority (the "Issuer") issued its Lease Revenue Bonds (Montgomery College Arts Center Project) Series 2005A (the "2005 Bonds") in the aggregate amount of \$33,000,000 and loaned the Bond proceeds to the Foundation. The final maturity of the 2005 Bonds is May 1, 2030, but the 2005 Bonds may be redeemed without premium on or after May 1, 2015.

The reduction in interest rates since 2005 gives the College the opportunity to achieve annual savings over the remaining term of the 2005 Bonds by participating in the refinancing of the Project. To effect that refinancing, the Issuer would issue a new series of lease revenue bonds (the "Re-funding Bonds") to provide funds for the retirement of the 2005 Bonds.

Because the Re-funding Bond issuance will be supported by a number of interlocking contracts and will be implemented through a public offering, it is desirable to have a single omnibus resolution of the College to consolidate approval for, and ratification of, the various agreements of the College in connection with the refinancing transaction as well as confirm the approval of the Project. The omnibus resolution specifically confirms the continuing use of the Major Facilities Reserve Fund as a source of payment for the College's lease obligations. To meet current practices in the municipal bond market, governmental entities that participate in bond financings adopt authorizing resolutions that are more extensive and legally specific than those usually adopted by similar entities for other transactions and purposes. In 2005 the Board of Trustees adopted an omnibus resolution for the 2005 Bonds that conformed to such practices. Likewise, this proposed omnibus resolution is drafted to conform to market practices in 2014 and to meet the current expectations of the municipal bond marketplace.

This omnibus resolution:

- Confirms prior authorizations of lease arrangement and related agreements that have been executed by the College.
- Confirms the authorization of the use of the Major Facilities Reserve Fund as a source of payment for the lease obligations that support the 2005 Bonds and will continue to support the Re-funding Bonds.

- Approves the Re-funding Bond related documents and agreements to which the College will be a party.
- Authorizes and directs the president and senior vice president for administrative and fiscal services to prepare for inclusion in preliminary and final official statements for the Re-funding Bonds, information about the College, the Major Facilities Reserve Fund, the Project and related legal agreements (“College Information”) that is similar in scope to the College Information that was provided in the official statement for the 2005 Bonds and subsequent annual disclosures, and to establish internal procedures for assuring the accuracy and completeness of College Information and maintaining compliance with state and federal securities laws in connection therewith.
- Authorizes the president, the chair of the Board of Trustees, or their designees to execute and/or deliver ancillary documents related to the issuance of the Re-funding Bonds and refinancing transaction, as may be appropriate.

RECOMMENDATION

It is recommended that the Board of Trustees authorize and approve an omnibus resolution for the refinancing transaction and direct and empower certain officers of the College to execute and deliver the College Documents (as defined in the attached Board Resolution) and any other agreements, documents, or certificates necessary to complete the transactions contemplated by the refinancing transaction.

BACKUP INFORMATION

Board Resolution

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSONS

Ms. Sherman

Mr. Sorrell

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-127**
Adopted on: **6/23/2014**

Agenda Item Number: 12D
June 23, 2014

Subject: Approval of Transaction for the Refinancing of the Morris and Gwendolyn Cafritz Foundation Arts Center on the Takoma Park/Silver Spring Campus

WHEREAS, Montgomery College (the "College") utilizes the Morris and Gwendolyn Cafritz Arts Center on its Takoma Park/Silver Spring Campus in Silver Spring, Maryland (the "Project"); and

WHEREAS, The Montgomery College Foundation, Inc. (the "Foundation") developed and financed the Project for use by the College; and

WHEREAS, In 2005, the Board of Trustees authorized the College to enter into certain agreements in connection with the financing and lease of the Project; and

WHEREAS, In order to permit the Foundation to construct and own the Project, the College entered into the Condominium Unit Lease with the Foundation (the "Condominium Unit Lease") to provide a site for the Project (the "Project Site"), which is part of Unit Two of the condominium owned by the College; and

WHEREAS, The Project Site is subject to the condominium regime established by the College and the Foundation (as amended, the "Condominium Regime"); and

WHEREAS, The College entered into the Project Lease Agreement with the Foundation (the "Lease Agreement") pursuant to which the College leases the Project from the Foundation; and

WHEREAS, A portion of the cost of the Project Site was funded by a grant from Montgomery County, Maryland (the "County"), to the College and pursuant to a memorandum of understanding between the College and the County (the "County MOU"), the College must repay a portion of this grant and observe certain restrictions on the use of the Project required to maintain the tax-exempt status of the County's general obligation bonds that were used to fund the grant; and

WHEREAS, In 2005, the Montgomery County Revenue Authority (the "Issuer") issued its Lease Revenue Bonds (Montgomery College Arts Center Project) Series 2005A (the "2005 Bonds") in the aggregate amount of \$33,000,000 under a Trust Indenture between the Issuer and Manufacturers and Traders Trust Company (the "Trustee"); and

WHEREAS, The proceeds of the 2005 Bonds were loaned to the Foundation pursuant to a loan agreement between the Issuer and the Foundation in order to finance the costs of the Project; and

WHEREAS, The final maturity of the 2005 Bonds is May 1, 2030, but the 2005 Bonds may be redeemed without premium on or after May 1, 2015; and

WHEREAS, As security for the issuance of the 2005 Bonds, the Foundation collaterally assigned its interests under the Lease Agreement to the Trustee (the "Assignment") and provided the

Trustee additional security in the form of a Deed of Trust encumbering the Project (the “Deed of Trust”); and

WHEREAS, The College entered into a Nondisturbance, Attornment and Consent to Assignment Agreement with the Foundation and the Trustee (the “Nondisturbance Agreement”) pursuant to which (i) the College consented to the Foundation’s collateral assignment of the Lease Agreement to the Trustee, (ii) the Trustee agreed not to disturb the College’s rights under the Lease Agreement should the Trustee exercise its rights under the Lease Agreement and (iii) the College agreed to continue to lease the Project from any future owners of the Project; and

WHEREAS, Interest rates in the municipal bond market are significantly lower now than they were when the 2005 Bonds were issued, and substantial debt service savings could be achieved for the College by issuing of a new series of revenue bonds (the “Re-funding Bonds”) in order to refund the 2005 Bonds maturing after May 1, 2015; and

WHEREAS, Once the Re-funding Bonds have been issued, the annual rentals under the Lease Agreement will be reduced for the remaining term of the 2005 Bonds through an amendment of the Lease Agreement schedule and other modifications to the Lease Agreement (the “2014 Lease Amendment”); and

WHEREAS, The yearly reduction in lease payments will reduce the College’s operating expenses over the remaining lease term; and

WHEREAS, A substantial part of the security for the Re-funding Bonds will be based on the Lease Agreement and other contracts executed by the College as part of the security for the 2005 Bonds; and

WHEREAS, The Issuer will issue its preliminary official statement and its official statement in connection with the Re-funding Bonds, which will contain certain financial and other information about the College, the Major Foundation Reserve Fund, the Project and the legal agreements to which the College is a party (the “College Information”) and such information will be provided by the College; and

WHEREAS, This omnibus resolution authorizes and directs the president and senior vice president for administrative and fiscal services to prepare for inclusion in a preliminary and final official statements for the Re-funding Bonds information about the College, the Major Facilities Reserve Fund, the Project and related legal agreements (“College Information”) that is similar in scope to the College Information that was provided in the official statement for the 2005 Bonds and subsequent annual disclosures, and to establish internal procedures for assuring the accuracy and completeness of such information and compliance with state and federal securities laws; and

WHEREAS, In connection with the issuance of the Re-funding Bonds, the College will enter into a Continuing Disclosure Agreement pursuant to which the College will be obligated to provide financial and other information and disclose certain material events while the Re-funding Bonds are outstanding (the “Continuing Disclosure Agreement”) and together with the Condominium Unit Lease, the County MOU, the 2014 Lease Amendment, the Lease Agreement, and the Nondisturbance Agreement, the “College Documents”); and

WHEREAS, In connection with the refinancing of the Project it is desirable for the College to approve an omnibus resolution authorizing, approving and ratifying each of the agreements the College has executed and will execute in connection with the refinancing of the Project, including

any documents that may need to be executed by the College in connection therewith, as well as acknowledge, authorize, and confirm the Board of Trustees' approval of the Project and use of funds from the Major Facilities Reserve Fund to make lease payments in connection with the College's use of the Project; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the College is hereby authorized to participate in the refinancing of the Project and the issuance of the Re-funding Bonds and to cooperate with the Issuer and the Foundation in connection therewith; and is further

Resolved, That in order to effectuate the transaction described herein, the Board hereby authorizes, directs, and empowers the president, Dr. DeRionne P. Pollard, or her designee, or the Chair of the Board of Trustees, Mr. Reginald M. Felton, or his designee (each an "Authorized Officer") to execute and deliver the College Documents on behalf of the College (with such changes as an Authorized Officer shall determine to be necessary, proper, appropriate, advisable, or desirable) and each of the College Documents are hereby in all respects authorized, adopted, specified, accepted, ratified, approved, and confirmed by the College; and be it further

Resolved, That the president and senior vice president for administrative and fiscal services are authorized and directed (i) to prepare for inclusion in a preliminary and final official statements for the Re-funding Bonds, College Information that is similar in scope to the College Information that was provided in the official statement for the 2005 Bonds and the annual disclosures made in connection with the 2005 Bonds, and (ii) to establish internal procedures for assuring the accuracy and completeness of College Information and compliance with state and federal securities laws in connection therewith; and be it further

Resolved, That the College is hereby authorized to enter into the Continuing Disclosure Agreement for the benefit of the holders of the Re-funding Bonds and the president and senior vice president for administrative and fiscal services are authorized and directed (i) to administer and comply with the requirements of the Continuing Disclosure Agreement, and (ii) to establish internal procedures for continuing disclosure about the Re-funding Bonds and maintaining compliance with state and federal securities laws in connection with such continuing disclosure; and be it further

Resolved, That the president and senior vice president for administrative and fiscal services are severally hereby authorized, directed, and empowered to provide, modify, and supplement the College Information so as to meet the requirements of securities laws and market practices and, when appropriate, to confirm that the preliminary official statement for the Re-funding Bonds is deemed final as of its date for purposes of Rule 15c2-12 promulgated under the Securities Exchange Act of 1934, as amended ("Rule 15c2-12"), except for permitted omissions; and be it further

Resolved, That the use and distribution by the Issuer or its underwriters of a preliminary official statement containing College Information is hereby approved; and be it further

Resolved, That the College is hereby authorized to enter into any agreements or amendments to agreements with the County, the Foundation, the Issuer, or the Trustee, which may be required by the leasing activities or the issuance of the Re-funding Bonds or the redemption of the 2005 Bonds, and such authority and agreements are hereby authorized, adopted, specified, accepted, approved, and confirmed by the College; and be it further

Resolved, That all agreements, documents, certificates, and contracts of the College to be entered into in connection with the leasing activities, the issuance of the Re-funding Bonds or the redemption of the 2005 Bonds or the execution and delivery of the College Documents (the "Related Documents") as an Authorized Officer shall determine to be necessary, proper, appropriate, advisable, or desirable, including but not limited to (i) any tax certificate necessary or desirable to be executed in connection with the establishment or preservation of the tax-exempt status of the 2005 Bonds or the Refunding Bonds, (ii) any easements or other interests in real property necessary or desirable for the development, operation, or construction of the Project, (iii) any financing statements or other instruments required to effect a security interest in the College's interests in the pledged fees to secure its lease obligations under the Lease Agreement, (iv) any agreements with the underwriter(s) for or purchaser(s) of the Re-funding Bonds including a notice of sale for the public sale of the Re-funding Bonds or in case of a private (negotiated) sale, a bond purchase agreement and a letter of representation, (v) any certification that the preliminary official statement is deemed final as of its date for purposes of Rule 15c2-12 except for permitted omissions and any certification as to the accuracy or completeness of the College Information, (vi) any agreements with the Issuer relating to the Issuer's involvement in the Project and payment of fees and expenses and any matters relating to the procurement of the Trustee, paying agent, or registrar for the Re-funding Bonds or to the book entry arrangements relating to the Re-funding Bonds, and (vii) the redemption of the 2005 Bonds or the establishment of an escrow of securities to provide for their payment be and the same are hereby in all respects authorized, adopted, specified, accepted, ratified, approved, and confirmed; and be it further

Resolved, That all actions heretofore taken by the College or its officers or employees in connection with the leasing and contract activities, the issuance of the 2005 Bonds, the issuance of the Re-funding Bonds, the execution, delivery, and performance the College Documents and the Related Documents or the redemption of the 2005 Bonds, including without limitation (i) the execution, delivery, and performance of the College Documents that are currently in effect and the certificates, agreements, undertakings, and pledges that were executed and delivered in connection with the 2005 Bonds, (ii) the expenditure of funds, (iii) the selection, appointment and employment of engineers, consultants, attorneys, and advisers for the Project and the leasing and refinancing activities, (iv) the filing of any applications for any regulatory approvals or permits, (v) the acquisition of the bakery and the Project Site and the establishment of the Condominium Regime, (vi) the execution and performance of the County MOU, and (vii) all other actions taken in connection with any of the foregoing, be and the same are hereby in all respects authorized, adopted, specified, accepted, ratified, approved, and confirmed; and be it further

Resolved, that the College is hereby authorized to maintain in effect and continue to perform covenants in the Lease requiring it to establish, collect, and maintain Major Facilities Fees at prescribed levels and establish and maintain a fund for the holding of Major Facilities Fees in order to ensure that such Major Facilities Fees are applied for the payment of the base rentals and other limited purposes; and be it further

Resolved, That the Authorized Officers are further authorized to confirm its pledge of Major Facilities Fees to secure its obligation to make payments of base rentals under the Lease; and be it further

Resolved, That without in any way limiting the power, authority or discretion elsewhere herein granted or delegated, the College hereby (i) authorizes and directs all of the officers, employees, and agents of the College to carry out or cause to be carried out, and to perform, such obligations of the College and such other actions as they, or any one of them, in consultation with the College's general counsel, in connection with the leasing activities, the issuance of the Re-funding Bonds and the leasing and use of the Project, shall consider necessary, advisable,

desirable, or appropriate in connection with this resolution, the College Documents, the Related Documents and related transactions, including, without limitation, and whenever appropriate, the execution and delivery thereof and of all other related documents, instruments, financing statements, certifications and opinions, (ii) delegates, authorizes, and directs each Authorized Officer the right, power, and authority to exercise his or her own independent judgment and discretion in determining and finalizing the terms, provisions, forms, and contents of each of the College Documents, any agreement required by the County, amendments to existing agreements and the Related Documents herein identified and referred to and to execute and deliver any such documents, and (iii) authorizes the Authorized Officers to execute documents, instruments, certifications, and opinions of the College necessary or desirable to implement the refinancing; and be it further

Resolved, That the execution and delivery by any such officers of the College of any of such documents, instruments, certifications, and opinions, or the doing by them of any act in connection with any of the matters that are the subject of this resolution, shall constitute conclusive evidence of both the College's and their approval of all changes, modifications, amendments, revisions, and alterations made therein and shall conclusively establish their absolute, unconditional, and irrevocable authority with respect thereto from the College and the authorization, approval, and ratification by the College of the documents, instruments, certification, and opinions so executed and the actions so taken; and be it further

Resolved, That if any one or more provisions of these resolutions should be determined by a court of competent jurisdiction to be contrary to law, then such provisions shall be deemed severable from the remaining provisions hereof and the invalidity thereof shall in no way affect the validity of the other provisions of these resolutions, or if any provisions of these resolutions shall be held or deemed to be or shall, in fact, be inoperative, or unenforceable or invalid in any particular case in any jurisdiction or jurisdictions, or in all cases, because it conflicts with any constitution or statute or rule of public policy, or for any other reason, such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable or invalid in any other case or circumstance, or of rendering any other provision or provisions wherein contained inoperative or unenforceable or invalid to any extent whatever.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 13
June 23, 2014

COMPENSATION IN FY15

BACKGROUND

Each year, during the spring, the Board acts on salary for administrative, associate, and support staff. Salaries for bargaining unit employees belonging to AAUP, AFSCME, and SEIU are negotiated with union representatives. Board action is necessary at this time to establish the salary schedule, consistent with the approved FY15 operating budget, for those employees who are non-bargaining, namely administrators, associate and support staff, and to authorize general wage and salary adjustments, and funds in support of recognition awards for all eligible employees.

RECOMMENDATION

The president recommends approval of the following resolutions:

1. Non-bargaining Associate and Support Staff and Administrators General Wage Adjustment for FY15. This resolution provides for a two and a half percent (2.5%) general wage adjustment for non-bargaining associate and support staff and administrators for FY15.
2. Non-bargaining Associate and Support Staff Salary Increment Adjustment for FY15. This resolution authorizes an increment adjustment for eligible non-bargaining associate and support staff in the amount of three and a half percent (3.5%) to the extent that an employee's salary does not exceed the top of the grade level assigned to that employee's position, effective the second full pay period in September 2014. Administrators are eligible for a pay-for-performance salary adjustment in accordance with provisions under Policy 35001—Compensation Programs.
3. Salary Schedule for Non-bargaining Associate and Support Staff, and Administrators, for FY15. This resolution outlines the pay schedule for all staff and administrative employees, effective July 1, 2014.
4. Associate Staff and Support Staff Recognition Bonus for FY15. This resolution authorizes a one-time (no increase to base salary) lump sum recognition bonus for associate and support staff receiving an overall rating of "far exceeds expectations" or "exceeds expectations."
5. Special Recognition and Outstanding Service Awards for FY15. This resolution authorizes one-time, lump sum awards of up to two thousand dollars (\$2,000) for special recognition and outstanding service for all eligible employees under provisions in Policy 38001—Recognition Awards.
6. Degree Attainment—Salary Enhancement for Associate and Support Staff and Administrators

for FY15. This resolution authorizes a degree advancement equal to one increment for earning a progressively higher degree from a regionally accredited institution under provisions in Policy 35001–Compensation Programs.

BACKUP INFORMATION

Board Resolutions (6)
Policy 35001–Compensation Programs
Policy 38001–Recognition Awards

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Ms. Porter

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-128**
Adopted on: **6/23/2014**

Agenda Item Number: 13
June 23, 2014

**Subject: Non-Bargaining Associate and Support Staff and Administrators General
Wage Adjustment for FY15**

Resolved, That the Board of Trustees authorizes a general wage adjustment for eligible non-bargaining associate and support staff and administrators, as determined by the president, of two and a half percent (2.5%) effective July 1, 2014, for those employees already employed on June 30, 2014, whose employment continues uninterrupted into FY15.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-128**
Adopted on: **6/23/2014**

Agenda Item Number: 13
June 23, 2014

Subject: Non-bargaining Associate and Support Staff Salary Adjustment Increment for FY15

WHEREAS, Non-bargaining associate and support staff employees may receive a salary adjustment increment provided the employee is not at the maximum of the assigned salary grade and provided that the overall rating on the employee's performance evaluation is "meets expectations," "exceeds expectations," or "far exceeds expectations;" and

WHEREAS, The president recommends adoption of the following resolution; now therefore be it

Resolved, That all non-bargaining associate and support staff employees who are not at the top of a salary grade and who receive an overall rating on the employee's performance evaluation that meets, exceeds, or far exceeds expectations, are eligible for a salary adjustment increment up to three and a half percent (3.5%) based on annual performance, effective the second full pay period in September 2014; and be it further

Resolved, That all administrators are eligible for a pay-for-performance salary adjustment in accordance with provisions in Policy 35001–Compensation Programs.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-128**
Adopted on: **6/23/2014**

Agenda Item Number: 13
June 23, 2014

**Subject: Salary Schedule for Non-bargaining Associate and Support Staff, and
Administrators for FY15**

WHEREAS, The College strives to maintain a competitive salary schedule for its highly qualified associate and support staff, and administrators; and

WHEREAS, A review of data concerning salary improvement indicates that it would be appropriate to modify the College pay scheduled for FY15 by two and a half percent (2.5%); and

WHEREAS, The president recommends adoption of the following resolution; now therefore be it

Resolved, That the salary schedule for non-bargaining associate and support staff, and administrators be approved for FY15 as shown on the attachment.

Attachment

**Salary Schedule for
Administrative, Associate, and Support Staff
Montgomery College
FY15
(Effective 7/1/14)**

Grade	HOURLY RATE		ANNUAL RATE*	
	Min	Max	Min	Max
A	\$13.86	\$23.71	\$28,828.80	\$49,316.80
B	\$14.70	\$25.13	\$30,576.00	\$52,270.40
C	\$15.57	\$26.63	\$32,385.60	\$55,390.40
D	\$16.52	\$28.22	\$34,361.60	\$58,697.60
E	\$17.83	\$30.47	\$37,086.40	\$63,377.60
F	\$19.27	\$32.88	\$40,081.60	\$68,390.40
G	\$20.82	\$35.52	\$43,305.60	\$73,881.60
H	\$22.47	\$38.35	\$46,737.60	\$79,768.00
I	\$24.73	\$42.17	\$51,438.40	\$87,713.60
J	\$27.20	\$46.37	\$56,576.00	\$96,449.60
K	\$29.91	\$50.99	\$62,212.80	\$106,059.20
L	\$32.90	\$56.07	\$68,432.00	\$116,625.60
M	\$35.54	\$60.56	\$73,923.20	\$125,964.80
N	\$38.39	\$65.38	\$79,851.20	\$135,990.40
O	\$41.45	\$70.70	\$86,216.00	\$147,056.00
P	\$44.76	\$76.24	\$93,100.80	\$158,579.20
Q	\$47.45	\$80.80	\$98,696.00	\$168,064.00
R	\$50.31	\$85.64	\$104,644.80	\$178,131.20
S	\$53.32	\$90.76	\$110,905.60	\$188,780.80

*ANNUAL EQUIVALENT RATE FOR FULL-TIME, 12-MONTH EMPLOYEES

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-128**
Adopted on: **6/23/2014**

Agenda Item Number: 13
June 23, 2014

Subject: Associate and Support Staff Recognition Bonus for FY15

Resolved, That the Board of Trustees authorizes a total of \$400,000 for one-time (no increase to base salary) lump sum performance recognition bonuses for associate and support staff employees receiving an overall rating of “far exceeds” or “exceeds expectations” in FY15, to be individually allocated under provisions in Policy 35001–Compensation Programs.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-128**
Adopted on: **6/23/2014**

Agenda Item Number: 13
June 23, 2014

Subject: Special Recognition and Outstanding Service Awards for FY15

Resolved, That the Board of Trustees authorizes up to two thousand dollars (\$2,000) as the lump sum amount for special recognition and outstanding service awards to be presented to those employees of the College who are eligible and approved for such an award during FY15 under provisions in Policy 38001–Recognition Awards.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-128**
Adopted on: **6/23/2014**

Agenda Item Number: 13
June 23, 2014

Subject: Degree Attainment—Salary Enhancement for Associate and Support Staff and Administrators for FY15

Resolved, That the Board of Trustees authorizes a degree advancement equal to one increment for earning a progressively higher degree from a regionally accredited institution under provisions in Policy 35001—Compensation Programs.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 14
June 23, 2014

APPROVAL OF BOARD PERSPECTIVES FOR FY14

BACKGROUND

Board Perspectives is an annual publication of the Montgomery College Board of Trustees. Published at the end of each fiscal year, *Board Perspectives* serves as a reflection on the College and the Board's leadership during the year and, in looking back, it also considers important dynamics and issues in the College's future.

RECOMMENDATION

It is recommended that the Board of Trustees approve *Board Perspectives 2014*.

BACKUP INFORMATION

Board Resolution
Board Perspectives 2014 (Board members only)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Cain

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **14-06-129**
Adopted on: **6/23/2014**

Agenda Item Number: 14
June 23, 2014

Subject: Approval of Board Perspectives for FY14

WHEREAS, Montgomery College seeks to be a leader in higher education and to provide excellent post-secondary educational opportunities; and

WHEREAS, This year the College has had a major focus on improving student success; and

WHEREAS, Student success is influenced by various strategic issues that face the College such as financial aid, educational delivery, advising and counseling, market and mission, College organization, efforts to close the achievement gap, and data-informed management; and

WHEREAS, the Board of Trustees is pleased that the College, the president, faculty members, staff members, administrators, and students have displayed the courage to blaze new paths this year; now therefore be it

Resolved, That the Board of Trustees is confident that the president and the senior leadership team along with the entire College community will rise to the Board's expectations; and be it further

Resolved, That the Board of Trustees approves *Board Perspectives 2014*.